


**INTEROFFICE MEMORANDUM**

**METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO**

**DEPARTMENT:** General Administration  
Diversity Section

**DATE:** February 6, 2018

**TO:** Edward W. Podczerwinski, Director of Monitoring and Research

**FROM:** Regina D. Berry, Diversity Administrator 

**SUBJECT:** 17-RFP-30 (Group B), Professional Service to Conduct Phosphorous Removal Feasibility Studies for Stickney, Calumet and O'Brien Water Reclamation Plants

**CONSULTANT:** Greely and Hansen, LLC

Per your request, the Diversity Section has determined that the following firms are acceptable for MBE/WBE/SBE participation:

Classification Type	Business Name	Contact
MBE/SBE	SPAAN Tech, Inc.	Manju Sharma
WBE/SBE	Cotter Consulting, Inc.	Anne Edwards-Cotter

The Minority, Women and Small Business Enterprises goals for the above contract are 20% MBE, 10% WBE and 10% SBE. According to the MBE/WBE/SBE Commitment Form, Greely and Hansen, LLC commits to the following goals:

<u>MBE</u>	<u>WBE</u>	<u>SBE</u>
20%	10%	10%

The Consultant, Greely and Hansen, LLC, has met the requirements of Appendix A.

If you have any additional questions, please contact PJ Spencer, Diversity Officer, at extension 1-5876.

RDB/PCS

Attachment

c: Ms. Darlene A. LoCascio, Director of Procurement and Materials Management  
Shields-Wright (Law), L. Cornier, D. Salabaj, file (2)