

# **Metropolitan Water Reclamation District of Greater Chicago**

*100 East Erie Street  
Chicago, IL 60611*



## **Regular Board Meeting Consent Agenda - Draft**

**Thursday, September 18, 2014**

**10:00 AM**

**Board Room**

### **Board of Commissioners**

*Commissioner Michael A. Alvarez, Commissioner Frank Avila, Vice-President Barbara J. McGowan, Commissioner Cynthia M. Santos, Commissioner Debra Shore, Chairman of Finance Mariyana T. Spyropoulos, Commissioner Kari K. Steele, Commissioner Patrick D. Thompson, President Kathleen Therese Meany*

**THE FOLLOWING PROCEDURES WILL GOVERN THE MEETING PROCESS:**

- 1. Board Members who vote "Nay, Present, or Abstain" or have a question on any item may request the item be removed from the Consent Agenda.**
- 2. Citizens in the audience who address the Board on any item may request the item be removed from the Consent Agenda.**
- 3. Items removed from the Consent Agenda are considered separately.**
- 4. One roll call vote is taken to cover all Consent Agenda Items.**

## Metropolitan Water Reclamation District of Greater Chicago

### STANDING COMMITTEES

### Chairman

### Vice Chairman

Affirmative Action	McGowan	Avila
Budget & Employment	Steele	Shore
Engineering	Avila	Shore
Ethics	Meany	Spyropoulos
Federal Legislation	Alvarez	Meany
Finance	Spyropoulos	Meany
Industrial Waste & Water Pollution	Thompson	Avila
Information Technology	Steele	Thompson
Judiciary	Spyropoulos	Thompson
Labor & Industrial Relations	Santos	Alvarez
Maintenance & Operations	Avila	Meany
Monitoring & Research	Thompson	Steele
Municipalities	Shore	Santos
Pension, Human Resources & Civil Service	Meany	McGowan
Public Health & Welfare	Avila	Spyropoulos
Public Information & Education	Shore	McGowan
Procurement	McGowan	Santos
Real Estate Development	Spyropoulos	Santos
State Legislation & Rules	Santos	Alvarez
Stormwater Management	Alvarez	Steele

### 2014 REGULAR BOARD MEETING SCHEDULE

January	9	23
February	6	20
March	6	20
April	3	17
May	1	15
June	5	19
July	10	
August	7	
September	4	18
October	2	16
November	6	20
December	2(Annual Meeting)	
December	4	18

# 2014

## January

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**Call Meeting to Order****Roll Call****Approval of Previous Board Meeting Minutes****Recess and Reconvene as Committee of the Whole****Recess and Reconvene as Board of Commissioners****Finance Committee****Procurement Committee****Report**

- 1     [14-1065](#)     Report on advertisement of Request for Proposal 14-RFP-34, Furnish, Deliver and Configure an Odor Monitoring System, estimated cost \$350,000.00, Account 201-50000-634990, Requisition 1383888
- 2     [14-1093](#)     Report of bid opening of Tuesday, September 9, 2014

**Authorization**

- 3     [14-1048](#)     Authorization to amend Board Order of August 7, 2014, regarding Issue a purchase order to McLarens Young International, Inc. for claims adjuster services and related expenses incurred as a result of the operating emergency that was declared on May 15, 2014 in an amount not to exceed \$50,000.00, Account 901-30000-667220, Requisition 1383190
- 4     [14-1087](#)     Authorization to accept initial annual rental bid for Contract 14-365-11 Proposal to Lease for 39-years 13.74+/- acres of District real estate located at 2801 South Leavitt Street, Chicago, Illinois; Main Chanel Parcel 43.03 from Swift Transportation Company of Arizona, LLC., in the amount of \$750,000.00  
Attachments:   [9-18-14 att map 39 yr lease - Swift.pdf](#)

**Authority to Advertise**

- 5     [14-1025](#)     Authority to advertise Contract 14-474-11 Furnish and Deliver One-Year Site License Software Maintenance Renewal of FileMaker Pro Software to the MWRDGC, estimated cost \$31,050.00, Account 101-27000-612820, Requisition 1381928



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- 6      [14-1045](#)      Authority to advertise Contract 14-674-11 Furnish and Deliver Repair Parts and Services for Trucks and Trailers at Various Locations, estimated cost \$331,400.00, Accounts 101-66000/67000/68000/69000-612860/623250, Requisitions 1373890, 1375062, 1375059, 1375076, 1375070 and 1375423
- 7      [14-1046](#)      Authority to advertise Contract 15-633-11 Furnish and Deliver Polymer, estimated cost \$16,692,000.00, Accounts 101-67000/68000/69000-623560, Requisitions 1385006, 1375761 and 1377820
- 8      [14-1049](#)      Authority to advertise Contract 15-697-11, Services of Tractors with Rotavators and Sludge Pumps with Operators, estimated cost \$1,830,000.00, Account 101-66000-612520, Requisition 1379120
- 9      [14-1050](#)      Authority to advertise Contract 15-696-11, Services of Tractor Mounted Paddle Aerators and Rotavators with Operators, estimated cost \$2,950,000.00, Account 101-66000-612520, Requisition 1379142
- 10     [14-1054](#)      Authority to advertise Contract 15-695-11 Services of Tractor Mounted Paddle Aerators with Operators, estimated cost \$1,250,000.00, Account 101-66000-612520, Requisition 1379143
- 11     [14-1058](#)      Authority to advertise Contract 14-707-21 Furnish and Deliver Water Quality Instruments and Related Equipment to the Kirie Water Reclamation Plant, estimated cost \$164,000.00, Account 201-50000-634990, Requisition 1382869
- 12     [14-1066](#)      Authority to advertise Contract 15-021-11 Furnish and Deliver Unleaded Gasoline to Various Locations for a One (1) Year Period, estimated cost \$413,200.00, Accounts 101-20000, 16000, 66000-623820 Requisitions, 1382494, 1382495, 1384944 and 1384953
- 13     [14-1067](#)      Authority to advertise Contract 15-003-11 Furnish and Deliver Laboratory Disposable Gloves and Flexible Tubing to Various Locations for a One (1) Year Period, estimated cost \$73,000.00, Account 101-20000-623570
- 14     [14-1069](#)      Authority to advertise Contract 15-027-11 Furnish and Deliver Glass and Plastic Labware to Various Locations for a One (1) Year Period, estimated cost \$159,000.00, Account 101-20000-623570
- 15     [14-1088](#)      Authority to advertise Contract 14-366-11 for public tender of bids a thirty-nine (39) year lease on approximately 11.66 acres of District real estate located at 3301 S. California Avenue in Chicago, Illinois; Main Channel Parcel 42.03. The minimum initial annual rental bid shall be established at \$601,000.00
- Attachments:**    [9-18-14 attachment aerial view - Ameropan.pdf](#)

**Issue Purchase Order**

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- 16     [14-1023](#)     Issue purchase order to Governmentjobs.com, Inc., D.B.A. NEOGOV, for Annual Maintenance and Support of the AMS 5 Enterprise Software (Sigma 5), in an amount not to exceed \$13,430.00, Account 101-27000-612820, Requisition 1380482
- 17     [14-1024](#)     Issue purchase order to National Fire Protection Association to Furnish and Deliver National Fire Codes On-Line Subscription License, in an amount not to exceed \$33,000.00, Account 101-27000-612820, Requisition 1380229
- 18     [14-1026](#)     Issue purchase order to SHI International Corporation to Furnish and Deliver Adobe Acrobat Pro Software Maintenance under State of Illinois Statewide Master Contract CMS4744070, in an amount not to exceed \$13,181.00, Account 101-27000-612820, Requisition 1380230
- 19     [14-1033](#)     Issue a purchase order and enter into an agreement with Ciorba Group, Inc. for professional engineering services for Contract 14-111-5C Preliminary Engineering for a Flood Control Project on 1st Avenue from Roosevelt Road to Cermak Road, in an amount not to exceed \$651,696.70, Account 501-50000-601410, Requisition 1384978
- 20     [14-1037](#)     Issue purchase order to CDW Government LLC., to Furnish and Deliver Cisco SmartNet service and support for Cisco routers and switches, in an amount not to exceed \$173,805.17, Account 101-27000-612840, Requisition 1382887
- 21     [14-1039](#)     Issue purchase order and enter into an agreement for Contract 13-RFP-03 (Re-Bid) Professional Services for Biostatistician Support, with MC Consulting, Inc. in an amount not to exceed \$72,000.00, Account 101-16000-601170, Requisition 1354052
- 22     [14-1042](#)     Issue purchase order for Contract 14-705-21, Furnish and Deliver a Primary Sludge Pump with VFD to the Egan Water Reclamation Plant, to Pro-Pump, Inc., in an amount not to exceed \$69,309.00. Account 201-50000-645650, Requisition 1372508.
- 23     [14-1068](#)     Issue purchase order for Contract 14-317-11, Furnish and Deliver Gas Detectors, Bump Test Stands and Electronic Cylinder Holders with Accessories for a Two-Year Period, to Five Star Safety Equipment, Inc., in an amount not to exceed \$429,088.00, Account 101-25000-623780, Requisition 1377481
- 24     [14-1075](#)     Issue purchase order for Contract 13-817-21, Furnish and Deliver One Diesel Tractor with End Loader to the Prairie Plan Site in Fulton County, Illinois, to A. C. McCartney Equipment, Inc., in an amount not to exceed \$36,965.00, Account 201-50000-634860, Requisition 1349633
- 25     [14-1094](#)     Issue purchase order for Contract 14-602-21, Furnish and Deliver Platform Lifts, to T & N Chicago, Inc., in an amount not to exceed \$68,937.48. Account 201-50000-634990, Requisitions 1371153 and 1377217

- 26     [14-1095](#)     Issue purchase order and enter into an agreement with Precision Control System of Chicago, Inc., to Provide Parts and Service for the HVAC and Mechanical Intelligent Automation (I/A) Systems at the Calumet Water Reclamation TARP Pumping Station in an amount not to exceed \$29,988.00, Account 101-68000-612680, Requisition 1369665

#### **Award Contract**

- 27     [14-1072](#)     Authority to award Contract 14-665-13 (Re-Bid), Landscape Maintenance, to Classic Landscape, Ltd., in an amount not to exceed \$30,460.00, Account 101-67000-612420, Requisition 1364354

#### **Increase Purchase Order/Change Order**

- 28     [14-1029](#)     Authority to increase purchase order and amend the agreement with the U.S. Geological Survey, United States Department of the Interior, for the Streetscape Project in an amount of \$32,000.00, from an amount of \$70,000.00, to an amount not to exceed \$102,000.00, Account 501-50000-612490, Purchase Order 3080762
- 29     [14-1030](#)     Authority to increase Contract 09-176-3P Sludge Thickening Facilities, Stickney Water Reclamation Plant, to McHugh Construction in an amount of \$19,703.05, from an amount of \$166,354,653.19, to an amount not to exceed \$166,374,356.24, Account 401-50000-645650, Purchase Order 5001115  
**Attachments:**     [CO 09-176-3P.pdf](#)
- 30     [14-1031](#)     Authority to increase Contract 73-161-DH McCook Reservoir Expanded Stage 2 Overburden Removal, to Lane Construction Corporation in an amount of \$29,150.00, from an amount of \$18,666,667.00, to an amount not to exceed \$18,695,817.00, Account 401-50000-645620, Purchase Order 5001388  
**Attachments:**     [CO 73-161-DH.pdf](#)
- 31     [14-1032](#)     Authority to decrease Contract 04-128-3P Westside Primary Settling Tanks 1-9 and Aerated Grit Facility, Stickney Water Reclamation Plant, to Greeley and Hansen in an amount of \$122.96, from an amount of \$19,609,237.00, to an amount not to exceed \$19,609,114.04, Account 401-50000-601420, Purchase Order 3043016  
**Attachments:**     [CO 04-128-3P.PDF](#)
- 32     [14-1035](#)     Authority to increase Contract 09-365-5F Heritage Park Flood Control Facility, to F.H. Paschen/Lake County Grading, A Joint Venture in an amount of \$17,594.73, from an amount of \$29,608,064.45, to an amount not to exceed \$29,625,659.18, Account 501-50000-645620, Purchase Order 5001339  
**Attachments:**     [CO 09-365-5F.PDF](#)

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- 33      [14-1036](#)      Authority to increase purchase order and amend the agreement with Black and Veatch, Inc., for professional engineering services in an amount of \$100,000.00, from an amount of \$1,926,103.00, to an amount not to exceed \$2,026,103.00, Accounts\_401-50000-601410 and 601420, Purchase Order 3079474  
  
**Attachments:**      [CO 11-195-3P B&V.PDF](#)
- 34      [14-1041](#)      Authority to decrease purchase order and amend the agreement with Microsystems, Inc., for Contract 12-RFP-17, Microfilming and Scanning Services for a Three-Year Period, in an amount of \$13,500.00, from an amount of \$158,836.00, to an amount not to exceed \$145,336.00. Account 101-15000-612090, Purchase Order 3075218
- 35      [14-1044](#)      Authority to increase the purchase order and to exercise an option to extend the agreement for thirty-six (36) months, with LeasePlan USA, Inc., for Contract 11-RFP-19, Fleet Vehicle Management Services for a 36-Month Period, in an amount of \$1,457,800.00, from an amount of \$1,251,107.58, to an amount not to exceed \$2,708,907.58, Accounts 101-15000-612080, 612860, Purchase Order 3070364  
  
**Attachments:**      [BTL Increase PO 3070364 - LeasePlan.pdf](#)
- 36      [14-1051](#)      Authority to increase Contract 12-696-11, Services of Tractor Mounted Paddle Aerators and Rotavators with Operators at LASMA and CALSMA, to Bechstein-Klatt, in an amount of \$300,000.00 from an amount of \$2,936,163.81 to an amount not to exceed \$3,236,163.81, Account 101-66000-612520 , Purchase Orders 5001331 and 5001332  
  
**Attachments:**      [12-696-11 090314.pdf](#)
- 37      [14-1053](#)      Authority to increase purchase order and amend the agreement with Ricoh USA for services to provide maintenance, service, repairs and supplies for 15 Ricoh copiers in an amount of \$4,800.00 from an amount of \$28,558.67, to an amount not to exceed \$33,358.67, Account 101-27000-612810, Purchase Order 8007248  
  
**Attachments:**      [918 po 8007248 CO log.pdf](#)
- 38      [14-1055](#)      Authority to increase Contract 12-673-11, Furnish and Deliver Repair Parts and Services for Trucks and Trailers at Various Locations, to B&W Truck Repair, Inc., in an amount of \$18,250.00 from an amount of \$155,077.57 to an amount not to exceed \$173,327.57, Accounts 101-69000-612860/623250, Purchase Order 3070889  
  
**Attachments:**      [12-673-11 090314.pdf](#)

- 39     [14-1057](#)     Authority to increase Contract 12-699-11, Services of Heavy Equipment with Operators for Materials Handling at LASMA and CALSMA, to M.A.T. Leasing, Inc., in an amount of \$335,000.00, from an amount of \$2,031,107.43, to an amount not to exceed \$2,366,107.43, Account 101-66000-612520, Purchase Order 5001340  
  
         Attachments:     [12-699-11 090314.pdf](#)
- 40     [14-1091](#)     Authority to increase purchase order and amend the agreement with Quarles & Brady LLP (Quarles) to represent the District's interest in the ComEd appeal of the delivery rate proceeding before the Illinois Commerce Commission (ICC) as a member of the REACT Coalition, and participate in settlement discussions to remedy the estimation method used by ComEd in their Embedded Cost of Service Study (ECOSS) and to participate in discussions of the ComEd Efficiency Program, in an amount of \$125,000.00, from an amount of \$166,000.00 to an amount not to exceed \$291,000.00, Account 101-66000-601170 Purchase Order 3076742  
  
         Attachments:     [Quarles Brady REACT, Sept 18 BM.pdf](#)

## Engineering Committee

### Report

- 41     [14-1061](#)     Report on change orders authorized and approved by the Director of Engineering during the months of July and August 2014  
  
         Attachments:     [CO July & Aug.PDF](#)  
                                 [CO July & Aug - Contingency.PDF](#)  
                                 [CO Status.PDF](#)

### Authorization

- 42     [14-1034](#)     Authorization to execute a memorandum of understanding with the U.S. Army Corps of Engineers for the design of the McCook Reservoir Des Plaines Inflow Tunnel project
- 43     [14-1060](#)     Authority to approve and execute a permanent stormwater utility easement agreement with the Village of Hanover Park for the construction and perpetual maintenance of storm sewers on the District's Hanover Park Water Reclamation Plant property  
  
         Attachments:     [Hanover Park Exhibit.PDF](#)

## Judiciary Committee

### Report

44     [14-1063](#)     Report on the Release of Executive Session Transcripts

45     [14-1089](#)     Report on the Release of Executive Session Transcripts

Attachments:     [Settlements 9.18.14.pdf](#)

## Real Estate Development Committee

### Authorization

46     [14-1064](#)

Authority to grant a 25-year, 5' x 2', 640' non-exclusive easement to AT&T to install, construct, reconstruct, operate, maintain, and remove a 1¼-inch diameter underground cable on District real estate located south of Oscar Linn Road in Fulton County, Illinois. Consideration shall be an initial annual fee of \$2,500.00.

Attachments:     [9-18-14 25 yr easement for AT&T.pdf](#)

47     [14-1073](#)

Authority to issue a five (5) year permit extension to the City of Chicago for the continued use of five TARP dropshafts to receive emergency snowmelt discharges from snow-melting machines as part of the Emergency Snow Removal Plan for the Chicago Loop Area. Consideration shall be a nominal fee of \$10.00.

48     [14-1074](#)

Authority to grant a 25-year, non-exclusive easement to Equilon Enterprises LLC d/b/a Shell Oil Products US on 0.773± acres of District real estate located at the Gloria Alitto Majewski Reservoir site to construct, operate, maintain, repair and remove two (2) 6-inch pipelines. Consideration shall be an initial annual fee of \$15,153.00

Attachments:     [9-18-14 att map easement to Equilon-Shell Oil.pdf](#)

49     [14-1076](#)

Authority to issue a 1-year permit to Equilon Enterprises LLC d/b/a Shell Oil Products US on 3.287± acres of District real estate located at the Gloria Alitto Majewski Reservoir site for use as a construction staging area for its pipeline relocation project. Consideration shall be \$64,441.00

Attachments:     [9-18-14 att map easement to Equilon-Shell Oil.pdf](#)

50     [14-1077](#)

Authority to acquire easement interests in the real estate commonly known as 5533 West 129th Street in Crestwood, Illinois comprising 0.174 acres relating to the construction of the Flood Control/Streambank Stabilization Project on Tinley Creek in Crestwood, Illinois and authority for payment to Glenn A. Fischer and Teresa M. Fischer, the owners of said real estate, in connection with Contract 10-883-AF in an amount not to exceed \$47,000.00 plus closing and title costs, Account 501-50000-667340, Stormwater Management Fund

Attachments:     [9-18-14 plat of survey to acquire Fischer easement in Crestwood.pdf](#)

- 51      [14-1078](#)      Authority to acquire easement interests in the real estate commonly known as 5424 and 5428 West 129th Street in Crestwood, Illinois comprising .481 acres related to the construction of the Flood Control/Streambank Stabilization Project on Tinley Creek in Crestwood, Illinois from Mangan Realty, Inc., the owner of said real estate, in connection with Contract 10-883-AF in consideration of repaving its parking lot after the project is completed at a cost of approximately \$35,000.00 plus closing and title costs, Account 501-50000-667340, Stormwater Management Fund  
**Attachments:**      [9-18-14 att map to acquire easement-Mangan Realty.pdf](#)
- 52      [14-1080](#)      Authority to acquire easement interests in the real estate commonly known as 5501 West 129th Street in Crestwood, Illinois comprising .051 acres relating to the construction of the Flood Control/Streambank Stabilization Project on Tinley Creek in Crestwood, Illinois and authority for payment to Ronald W. Postema and Elizabeth Postema, the owners of said real estate, in connection with Contract 10-883-AF in an amount not to exceed \$36,000.00 plus closing and title costs, Account 501-50000-667340 Stormwater Management Fund  
**Attachments:**      [9-18-14 att map to acquire easement - Postema.pdf](#)
- 53      [14-1081](#)      Authority to acquire easement interests in the real estate commonly known as 5441 West 129th Street in Crestwood, Illinois comprising .031 acres relating to the construction of the Flood Control/Streambank Stabilization Project on Tinley Creek in Crestwood, Illinois and authority for payment to Steven L. Jurlow and Paula M. Jurlow, the owners of said real estate, in connection with Contract 10-883-AF in an amount not to exceed \$28,000.00 plus closing and title costs, Account 501-50000-667340 Stormwater Management Fund  
**Attachments:**      [9-18-14 att map to acquire easement - Jurlow.pdf](#)
- 54      [14-1082](#)      Authority to acquire easement interests in the real estate commonly known as 5517 West 129th Street in Crestwood, Illinois comprising .072 acres relating to the construction of the Flood Control/Streambank Stabilization Project on Tinley Creek in Crestwood, Illinois and authority for payment to Beth Martin, the owner of said real estate, in connection with Contract 10-883-AF in an amount not to exceed \$24,000.00 plus closing and title costs, Account 501-50000-667340 Stormwater Management Fund  
**Attachments:**      [9-18-14 att map to acquire easement - Martin.pdf](#)
- 55      [14-1083](#)      Authority to acquire easement interests in the real estate commonly known as 5525 West 129th Street in Crestwood, Illinois comprising .089 acres relating to the construction of the Flood Control/Streambank Stabilization Project on Tinley Creek in Crestwood, Illinois and authority for payment to William J. Liberio and Michelle D. Liberio, the owners of said real estate, in connection with Contract 10-883-AF in an amount not to exceed \$24,000.00 plus closing and title costs, Account 501-50000-667340 Stormwater Management Fund  
**Attachments:**      [9-18-14 att map to acquire easement - Liberio.pdf](#)



- 56      [14-1084](#)      Authority to acquire easement interests in the real estate commonly known as 5433 West 129th Street in Crestwood, Illinois comprising 0.048 acres relating to the construction of the Flood Control/Streambank Stabilization Project on Tinley Creek in Crestwood, Illinois and authority for payment to Robert T. Pehanich, the owner of said real estate, in connection with Contract 10-883-AF in an amount not to exceed \$27,000.00 plus closing and title costs, Account 501-50000-667340 Stormwater Management Fund  
**Attachments:**    [9-18-14 att map to acquire easement - Pehanich.pdf](#)
- 57      [14-1085](#)      Authority to purchase property interests in the real estate commonly known as 5509 West 129th Street in Crestwood, Illinois comprising 0.056 acres relating to the construction of the Flood Control/Streambank Stabilization Project on Tinley Creek in Crestwood, Illinois and authority for payment to David P. Cypser and Karen A. Cypser, the owners of said real estate, in connection with Contract 10-883-AF in an amount not to exceed \$32,000.00 plus closing and title costs, Account 501-50000-667340 Stormwater Management Fund  
**Attachments:**    [9-18-14 att map to acquire easement - Cypser.pdf](#)
- 58      [14-1086](#)      Authority to acquire easement interests in the real estate commonly known as 5425 West 129th Street in Crestwood, Illinois comprising 0.059 acres relating to the construction of the Flood Control/Streambank Stabilization Project on Tinley Creek in Crestwood, Illinois and authority for payment to Karl D. Rohe and Susan A. Rohe, the owners of said real estate, in connection with Contract 10-883-AF in an amount not to exceed \$30,000.00 plus closing and title costs, Account 501-50000-667340 Stormwater Management Fund  
**Attachments:**    [9-18-14 att map to acquire easement - Rohe.pdf](#)

## Stormwater Management Committee

### Authorization

- 59      [14-1071](#)      Authorization to negotiate and enter into an intergovernmental agreement with the Village of Glenview for the acquisition of flood-prone properties, with payment to the Village of Glenview in an amount not to exceed \$8,000,000.00

## Miscellaneous and New Business

### Ordinance - User charge

- 60      [UC14-001](#)      An Ordinance to Amend the User Charge Ordinance of the Metropolitan Water Reclamation District of Greater Chicago  
**Attachments:**    [09-18-14 MWRD UC Ordinance.pdf](#)  
                         [09-18-14 Authority to Amend UC Ordinance - BTL.pdf](#)

## Adjournment





# Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street  
Chicago, IL 60611

## Legislation Text

File #: 14-1065, Version: 1

### TRANSMITTAL LETTER FOR BOARD MEETING OF SEPTEMBER 18, 2014

#### COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Report on advertisement of Request for Proposal 14-RFP-34, Furnish, Deliver and Configure an Odor Monitoring System, estimated cost \$350,000.00, Account 201-50000-634990, Requisition 1383888

Dear Sir:

Request for Proposal documents have been prepared to furnish, deliver and configure an Odor Monitoring System at the Calumet Water Reclamation Plant (WRP).

This odor monitoring system is anticipated to help the District enhance its current odor monitoring program and potentially address concerns affecting the Altgeld Gardens neighborhood located directly south of the District's Calumet WRP, which is surrounded by industries that have a high potential for emitting odors that affect the quality of life for the residents of that community. The system will incorporate data from a network of sophisticated sensors and a real-time weather station into a calibrated dispersion model to predict odor plumes that identify the affected areas and the odor intensity. The system will provide real-time, 24/7 feedback and have set alert points that will automatically notify District staff if the plant is producing an offending odor that has the potential to affect our surrounding neighbors. The odor and weather data, along with the model output, are also stored in a historical database that will allow for review at a later date. The initial goals of this system are to test the technology and to collect monitoring information to assist with development of an implementable odor mitigation plan at the Calumet WRP. The system can also be used to produce information for making operational decisions.

Physical installation of the equipment will be performed using in-house trades and/or job order contracting (JOC).

The estimated cost for this RFP is \$350,000.00.

A bid deposit is not required for this RFP.

Appendix A will not be included in this contract because of the inability to divide the work, and a single contractor needs to perform the work.

The tentative schedule for this contract is as follows:

Advertise	October 8, 2014
Bid Opening	October 31, 2014
Award	December 18, 2014
Completion	December 31, 2015

Funds for 2015 expenditure, in the amount of \$350,000.00 in Account 201-50000-634990 are contingent on the Board of Commissioners' approval of the District's budget for that year.

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**File #:** 14-1065, **Version:** 1

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Requested, Thomas C. Granato, Director of Monitoring and Research, TCG:MPC:KB:kb:mh  
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management  
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement  
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for September 18, 2014



# Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street  
Chicago, IL 60611

## Legislation Text

File #: 14-1093, Version: 1

### TRANSMITTAL LETTER FOR BOARD MEETING OF SEPTEMBER 18, 2014

#### COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Report of bid opening of Tuesday, September 9, 2014

Dear Sir:

Bids were received and opened on 9/9/2014 for the following contracts:

CONTRACT 14-009-11 FURNISH AND DELIVER CLOTHS, PAPER TOWELS & TOILET TISSUE TO  
VARIOUS LOCATIONS FOR A ONE (1) YEAR PERIOD

LOCATION: VARIOUS

ESTIMATE: \$119,600.00

GROUP: A CLOTHS

WIPECO, INC.	\$5,280.00
ATLAS & ASSOCIATES, INC.	\$5,599.00
EQUITY INDUSTRIAL SUP., INC.	\$7,947.50
EDWARD DON & COMPANY	\$22,511.15
BLACK DOG CHICAGO CORPORATION	\$28,377.25

GROUP: B PAPER TOWELS

INLANDER BROTHERS, INC.	\$86,265.00
VALDES, LLC	\$103,046.00
ATLAS & ASSOCIATES, INC.	\$105,629.00
EQUITY INDUSTRIAL SUP., INC.	\$159,182.50
BLACK DOG CHICAGO CORPORATION	\$429,073.95

GROUP: C TOILET TISSUE

INLANDER BROTHERS, INC.	\$19,187.50
VALDES, LLC	\$20,256.75
ATLAS & ASSOCIATES, INC.	\$23,402.00
EDWARD DON & COMPANY	\$25,512.15
EQUITY INDUSTRIAL SUP., INC.	\$41,044.00
BLACK DOG CHICAGO CORPORATION	\$44,681.40

BIDDERS NOTIFIED: 385

PLANHOLDERS: 31

CONTRACT 14-030-11 FURNISH AND DELIVER MISCELLANEOUS LUBRICANTS TO VARIOUS  
LOCATIONS FOR A ONE (1) YEAR PERIOD

LOCATION: VARIOUS

ESTIMATE: \$190,000.00

GROUP: 01 OIL, SYNTHETIC, DACNIS SE 68, 55 GAL

INTEK TECHNOLOGY, INC.	\$2,503.05
ROCK ISLAND LUBRICANTS	\$5,097.00

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GROUP: 02 LUBRICANT, SPECIAL, 55 GAL., F/HOSE PUMP	
ROCK ISLAND LUBRICANTS	\$1,218.00
INTEK TECHNOLOGY, INC.	\$2,468.70
GROUP: 03 OIL MOTOR, SDC #116, SAE 10W-30, 55 GAL.	
ROCK ISLAND LUBRICANTS	\$3,354.00
RELADYNE	\$3,597.00
VALDES, LLC	\$4,194.00
SUPERIOR PETROLEUM PRODUCTS	\$5,471.40
GROUP: 04 OIL, MOTOR, 15W40, API, 55 GAL.	
ROCK ISLAND LUBRICANTS	\$4,120.00
FEECE OIL COMPANY	\$4,273.50
RELADYNE	\$4,290.00
VALDES, LLC	\$4,345.00
PARENT PETROLEUM, INC.	\$4,730.00
SUPERIOR PETROLEUM PRODUCTS	\$5,060.00
PETROLIANCE LLC	\$5,115.00
GROUP: 05 OIL, HYDRAULIC, ANTI-WEAR, ISO68, 55 GAL.	
ROCK ISLAND LUBRICANTS	\$6,920.10
FEECE OIL COMPANY	\$6,999.30
VALDES, LLC	\$7,288.02
RELADYNE	\$7,369.92
CHICAGO UNITED INDUSTRIES, LTD.	\$7,380.00
BLACK DOG CHICAGO CORPORATION	\$9,210.60
PETROLIANCE LLC	\$10,652.40
SUPERIOR PETROLEUM PRODUCTS	\$11,414.70
PARENT PETROLEUM, INC.	\$11,434.50
GROUP: 06 OIL, LUBE, 55 GAL., CHEVRON GST GRADE 46	
RELADYNE	\$4,567.50
FEECE OIL COMPANY	\$5,780.50
INTEK TECHNOLOGY, INC.	\$7,100.00
ROCK ISLAND LUBRICANTS	\$7,190.00
VALDES, LLC	\$8,290.00
SUPERIOR PETROLEUM PRODUCTS	\$9,152.00
GROUP: 07 FLUID, HYDRAULIC, SDC #7, CITGO #FR-40XD	
CHICAGO UNITED INDUSTRIES, LTD.	\$7,434.00
VALDES, LLC	\$8,514.00
RELADYNE	\$8,761.50
BLACK DOG CHICAGO CORPORATION	\$8,810.10
ROCK ISLAND LUBRICANTS	\$9,162.00
SUPERIOR PETROLEUM PRODUCTS	\$9,603.00
GROUP: 08 OIL, SYNTHETIC, MOBIL SHC 634, 55 GAL.	
ROCK ISLAND LUBRICANTS	\$6,799.80
BLACK DOG CHICAGO CORPORATION	\$7,244.44
PETROLIANCE LLC	\$8,181.80
VALDES, LLC	\$8,196.00
RELADYNE	\$8,659.20
SUPERIOR PETROLEUM PRODUCTS	\$8,835.20
INTEK TECHNOLOGY, INC.	\$9,200.00
GROUP: 09 OIL, TURBINE, SDC #2, ISO GRADE 32, 55 GAL.	
BLACK DOG CHICAGO CORPORATION	\$15,960.00
RELADYNE	\$15,986.25
FEECE OIL COMPANY	\$16,016.00

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CHICAGO UNITED INDUSTRIES, LTD.	\$18,900.00
VALDES, LLC	\$20,475.00
ROCK ISLAND LUBRICANTS	\$25,165.00
PARENT PETROLEUM, INC.	\$29,510.25
SUPERIOR PETROLEUM PRODUCTS	\$32,032.00
GROUP: 10 OIL, TURBINE, SDC #3, ISO GRADE 68, 55 GAL.	
RELADYNE	\$52,526.25
BLACK DOG CHICAGO CORPORATION	\$52,555.00
FEECE OIL COMPANY	\$52,624.00
CHICAGO UNITED INDUSTRIES, LTD.	\$60,950.00
VALDES, LLC	\$67,275.00
ROCK ISLAND LUBRICANTS	\$71,185.00
PARENT PETROLEUM, INC.	\$96,962.25
SUPERIOR PETROLEUM PRODUCTS	\$105,248.00
GROUP: 11 OIL, TURBINE, SDC #4, ISO GRADE 100, 55 GAL.	
FEECE OIL COMPANY	\$1,753.40
VALDES, LLC	\$1,756.00
RELADYNE	\$1,757.00
CHICAGO UNITED INDUSTRIES, LTD.	\$1,872.00
PARENT PETROLEUM, INC.	\$2,010.80
BLACK DOG CHICAGO CORPORATION	\$2,175.00
ROCK ISLAND LUBRICANTS	\$2,396.00
SUPERIOR PETROLEUM PRODUCTS	\$3,627.80
GROUP: 12 OIL, TURBINE, SDC #5, ISO GRADE 150, 55 GAL.	
FEECE OIL COMPANY	\$2,630.10
VALDES, LLC	\$2,634.00
RELADYNE	\$2,635.50
CHICAGO UNITED INDUSTRIES, LTD.	\$2,748.00
PARENT PETROLEUM, INC.	\$3,016.20
BLACK DOG CHICAGO CORPORATION	\$3,275.28
ROCK ISLAND LUBRICANTS	\$3,594.00
PETROLIANCE LLC	\$4,636.50
SUPERIOR PETROLEUM PRODUCTS	\$5,441.70
GROUP: 13 OIL, TURBINE, SDC #6, ISO GRADE 220, 55 GAL.	
RELADYNE	\$5,271.00
ROCK ISLAND LUBRICANTS	\$8,268.00
VALDES, LLC	\$9,108.00
SUPERIOR PETROLEUM PRODUCTS	\$10,883.40
GROUP: 14 OIL, MOTOR, HVY DUTY, SDC #27, SAE 10W, 55 GAL.	
CHICAGO UNITED INDUSTRIES, LTD.	\$1,200.00
VALDES, LLC	\$1,422.00
RELADYNE	\$1,468.50
BLACK DOG CHICAGO CORPORATION	\$1,503.99
ROCK ISLAND LUBRICANTS	\$1,539.00
GROUP: 15 OIL, MOTOR, HVY DUTY, SDC #29, SAE 30, 55 GAL.	
FEECE OIL COMPANY	\$1,257.30
ROCK ISLAND LUBRICANTS	\$1,317.00
BLACK DOG CHICAGO CORPORATION	\$1,425.00
RELADYNE	\$1,430.55
PARENT PETROLEUM, INC.	\$1,485.79
GROUP: 16 OIL, GEAR, SDC #40, ISO GRADE 220, 55 GAL.	
RELADYNE	\$2,272.00

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VALDES, LLC	\$2,700.00
ROCK ISLAND LUBRICANTS	\$2,956.00
SUPERIOR PETROLEUM PRODUCTS	\$3,776.00
GROUP: 17 OIL, EP COMPOUND 68, SDC #107, 55 GAL.	
PARENT PETROLEUM, INC.	\$3,542.40
FEECE OIL COMPANY	\$3,788.40
BLACK DOG CHICAGO CORPORATION	\$3,880.00
VALDES, LLC	\$4,000.00
CHICAGO UNITED INDUSTRIES, LTD.	\$4,080.00
RELADYNE	\$4,544.00
ROCK ISLAND LUBRICANTS	\$5,912.00
PETROLIANCE LLC	\$6,336.00
SUPERIOR PETROLEUM PRODUCTS	\$6,848.00
GROUP: 18 TRANSMISSION FLUID, SDC #114, DEXTRON3, 55 GAL.	
BLACK DOG CHICAGO CORPORATION	\$1,690.00
ROCK ISLAND LUBRICANTS	\$1,699.75
VALDES, LLC	\$1,745.00
RELADYNE	\$1,919.50
FEECE OIL COMPANY	\$2,373.25
PETROLIANCE LLC	\$2,414.50
SUPERIOR PETROLEUM PRODUCTS	\$2,431.00
PARENT PETROLEUM, INC.	\$3,924.25
GROUP: 19 OIL, CIRCULATING, ISO GRADE 32, 55 GAL.	
FEECE OIL COMPANY	\$15,609.00
RELADYNE	\$17,490.00
VALDES, LLC	\$20,970.00
ROCK ISLAND LUBRICANTS	\$23,070.00
SUPERIOR PETROLEUM PRODUCTS	\$42,256.50
GROUP: 20 OIL, HDRAULIC, MOBIL DTE25, ISO 46	
FEECE OIL COMPANY	\$16,930.65
PETROLIANCE LLC	\$19,096.00
SUPERIOR PETROLEUM PRODUCTS	\$19,658.65
BLACK DOG CHICAGO CORPORATION	\$19,853.64
RELADYNE	\$19,863.25
VALDES, LLC	\$20,026.00
CHICAGO UNITED INDUSTRIES, LTD.	\$21,545.00
ROCK ISLAND LUBRICANTS	\$21,669.00
GROUP: 21 OIL, GEAR, MOBIL 600XP220, ISO GRADE 220	
SUPERIOR PETROLEUM PRODUCTS	\$4,104.00
VALDES, LLC	\$4,638.00
PETROLIANCE LLC	\$4,752.00
CHICAGO UNITED INDUSTRIES, LTD.	\$4,776.00
BLACK DOG CHICAGO CORPORATION	\$4,788.00
RELADYNE	\$5,244.00
ROCK ISLAND LUBRICANTS	\$6,720.00

BIDDERS NOTIFIED: 171

PLANHOLDERS: 14

CONTRACT 14-032-11 FURNISH AND DELIVER COVERALLS, RAINWEAR & BOOTS TO VARIOUS  
LOCATIONS FOR A ONE (1) YEAR PERIOD

LOCATION: VARIOUS

ESTIMATE: \$42,500.00

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**File #:** 14-1093, **Version:** 1
 

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GROUP: A COVERALLS	
SAFETY SUPPLY ILLINOIS	\$19,231.65
MAGID GLOVE & SAFETY MFG. COMPANY LLC.	\$21,491.58
CINTAS D/B/A WORKING CLASS UNIFORMS/ UNIFORMS TO YOU	\$26,321.05
GROUP: B RAINWEAR	
MAGID GLOVE & SAFETY MFG. COMPANY LLC.	\$2,334.45
SAFETY SUPPLY ILLINOIS	\$2,583.21
CINTAS D/B/A WORKING CLASS UNIFORMS/ UNIFORMS TO YOU	\$3,721.24
GROUP: C BOOTS	
SAFETY SUPPLY ILLINOIS	\$18,786.88
CINTAS D/B/A WORKING CLASS UNIFORMS/ UNIFORMS TO YOU	\$30,079.22

BIDDERS NOTIFIED: 210

PLANHOLDERS: 17

CONTRACT 14-055-11 FURNISH AND DELIVER PIPE COVERING AND INSULATION TO VARIOUS  
LOCATIONS FOR A ONE (1) YEAR PERIOD

LOCATION: VARIOUS

ESTIMATE: \$30,000.00

GROUP: TOTAL

SUPERIOR PLUS CONSTRUCTION PRODUCTS CORPORATION	\$30,803.51
MARCO SUPPLY D/B/A JOHNSON PIPE & SUPPLY COMPANY, INC.	\$32,861.48

BIDDERS NOTIFIED: 812

PLANHOLDERS: 18

CONTRACT 14-699-11 ENVIRONMENTAL HAZARD CLEANUP AND EMERGENCY RESPONSE

LOCATION: VARIOUS

ESTIMATE: \$150,000.00

GROUP: TOTAL

HAZCHEM ENVIRONMENTAL CORPORATION	\$120,060.00
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BIDDERS NOTIFIED: 353

PLANHOLDERS: 14

CONTRACT 14-808-21 FURNISH AND DELIVER ONE SUBMERSIBLE PROPELLER PUMP TO THE  
CALUMET WATER RECLAMATION PLANT

LOCATION: CALUMET

ESTIMATE: \$122,500.00

GROUP: TOTAL

XYLEM WATER SOLUTIONS USA, INC.	\$118,737.07
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BIDDERS NOTIFIED: 575

PLANHOLDERS: 31

CONTRACT 14-922-21 FURNISH, DELIVER AND INSTALL A HAZARDOUS GAS DETECTION SYSTEM TO  
THE WESTSIDE PUMPING STATION

LOCATION: WEST SIDE PUMPING STATION

ESTIMATE: \$160,000.00

GROUP: TOTAL

ELECTRICAL SYSTEMS, INC.	\$133,300.00
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**File #:** 14-1093, **Version:** 1

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DIVANE BROS. ELECTRIC COMPANY

\$163,500.00

BIDDERS NOTIFIED: 1224

PLANHOLDERS: 31

Respectfully Submitted, Darlene A. LoCascio, Director of Procurement and Materials Management





# Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street  
Chicago, IL 60611

## Legislation Text

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**File #:** 14-1048, **Version:** 1

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### **TRANSMITTAL LETTER FOR BOARD MEETING OF SEPTEMBER 18, 2014**

#### COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Authorization to amend Board Order of August 7, 2014, regarding Issue a purchase order to McLarens Young International, Inc. for claims adjuster services and related expenses incurred as a result of the operating emergency that was declared on May 15, 2014 in an amount not to exceed \$50,000.00, Account 901-30000-667220, Requisition 1383190

Dear Sir:

At the Board meeting of August 7, 2014, the Board of Commissioners duly ordered the above stated action, File No. 14-0889.

The transmittal letter and resulting order indicated a contract be awarded to McLarens Young International, Inc. The organization has been renamed McLarens, Inc.

All other information provided in the transmittal letter is correct.

Therefore, it is requested that the aforesaid Board order of August 7, 2014 be amended to effect the change set forth above, otherwise to remain in force and effect as heretofore enacted.

Requested, Denice E. Korcal, Director of Human Resources

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management

Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement

Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for September 18, 2014



# Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street  
Chicago, IL 60611

## Legislation Text

**File #:** 14-1087, **Version:** 1

### TRANSMITTAL LETTER FOR BOARD MEETING OF SEPTEMBER 18, 2014

#### COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Authorization to accept initial annual rental bid for Contract 14-365-11 Proposal to Lease for 39-years 13.74+/- acres of District real estate located at 2801 South Leavitt Street, Chicago, Illinois; Main Channel Parcel 43.03 from Swift Transportation Company of Arizona, LLC., in the amount of \$750,000.00

Dear Sir:

At its meeting of June 5, 2014, the Board of Commissioners authorized the Director of Procurement and Materials Management to advertise Contract 14-365-11 Proposal to Lease for 39-years 13.74+/- acres of District real estate located at 2801 South Leavitt Street, Chicago, Illinois; Main Channel Parcel 43.03. The minimum acceptable annual rental bid was established at \$724,000.00.

One bid was received for the subject proposal and was opened on August 12, 2014. The bid was received from Swift Transportation Company of Arizona, LLC ("Swift") for a minimum initial annual rental bid of \$750,000.00. Swift's proposed use of the site under a lease is for the parking, storage and maintenance of trucks and trailers.

The Finance Department has reviewed Swift's financial and company background information and has reported that it demonstrates the ability to meet its financial obligations under the new proposed lease.

It is requested that the Executive Director recommend to the Board of Commissioners that it accept the initial annual rental bid for Contract 14-365-11 Proposal to Lease for 39-years 13.74+/- acres of District real estate located at 2801 South Leavitt Street, Chicago, Illinois; Main Channel Parcel 43.03 from Swift Transportation Company of Arizona, LLC in the amount of \$750,000.00.

It is further requested that the Executive Director recommend to the Board of Commissioners that it authorize and direct the Chairman of the Committee on Finance and the Clerk to execute the lease agreement after it has been approved by the General Counsel as to form and legality.

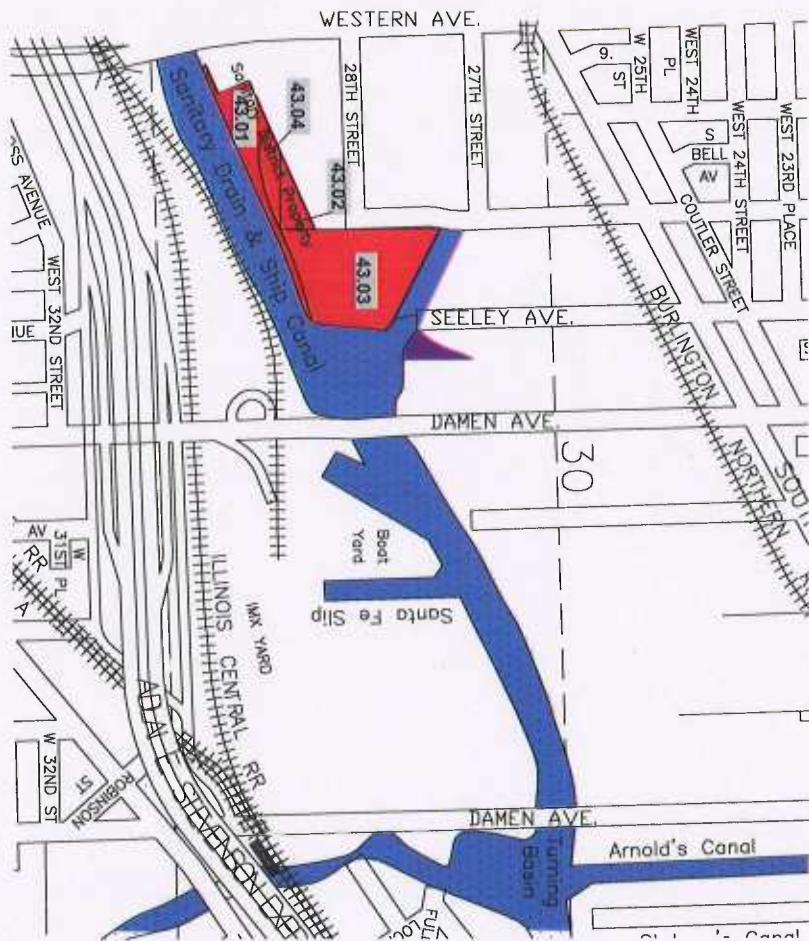
Requested, Ronald M. Hill, General Counsel, RMH:STM:MLD:vp  
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management  
Respectfully submitted, Barbara J. McGowan, Chairman Committee on Procurement  
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for September 18, 2014

Attachment

# RIGHT OF WAY OF THE MAIN CHANNEL

- PARKS/RECREATION
- LEASED
- VACANT
- CORPORATE USE
- WATERWAYS

NOTE: ALL RIGHT OF WAY THAT HAS BEEN CROSSHATCHED HAS BEEN SOLD OR DEDICATED BY THE METROPOLITAN WATER RECLAMATION DISTRICT



SCALE OF MILES

Revised 2/12



# Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street  
Chicago, IL 60611

## Legislation Text

**File #:** 14-1025, **Version:** 1

### TRANSMITTAL LETTER FOR BOARD MEETING OF SEPTEMBER 18, 2014

#### COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Authority to advertise Contract 14-474-11 Furnish and Deliver One-Year Site License Software Maintenance Renewal of FileMaker Pro Software to the MWRDGC, estimated cost \$31,050.00, Account 101-27000-612820, Requisition 1381928

Dear Sir:

Contract documents and specifications have been prepared to furnish and deliver one-year site license software maintenance renewal of FileMaker Pro software to the MWRDGC at the request of the Information Technology Department. This contract begins December 31, 2014 and ends December 31, 2015.

The District is currently using FileMaker Pro as a personal database software tool. Renewal of software maintenance will continue use of the software and will provide software updates and upgrades.

The estimated cost for this contract is \$31,050.00.

A bid deposit is not required for this contract.

The Multi-Project Labor Agreement is not applicable to this contract because it is primarily a furnish and deliver contract.

The Affirmative Action Interim Ordinance Appendix D is not included in this contract because it is primarily a furnish and deliver contract.

The tentative schedule for this contract is as follows:

Advertise	October 1, 2014
Bid Opening	October 21, 2014
Award	November 20, 2014
Completion	December 31, 2015

Funds are available in Account 101-27000-612820.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to advertise Contract 14-474-11.

Requested, Ellen Barry, Acting Director of Information Technology, EB:BVS:bvs  
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management  
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement  
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for September 18, 2014.



# Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street  
Chicago, IL 60611

## Legislation Text

File #: 14-1045, Version: 1

### TRANSMITTAL LETTER FOR BOARD MEETING OF SEPTEMBER 18, 2014

#### COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Authority to advertise Contract 14-674-11 Furnish and Deliver Repair Parts and Services for Trucks and Trailers at Various Locations, estimated cost \$331,400.00, Accounts 101-66000/67000/68000/69000-612860/623250, Requisitions 1373890, 1375062, 1375059, 1375076, 1375070 and 1375423

Dear Sir:

Contract documents and specifications have been prepared for Contract 14-674-11 Furnish and Deliver Repair Parts and Services for Trucks and Trailers at Various Locations, at the request of the Maintenance and Operations Department.

The purpose of this contract is to procure repair parts and repair services for medium duty trucks, semi-tractors and trailers at various locations for an approximately 2-year period.

The estimated cost for this contract is \$331,400.00. The estimated 2014, 2015 and 2016 expenditures are \$50,000.00, \$137,400.00 and \$144,000.00, respectively.

The bid deposit for this contract is \$15,000.00.

The Multi-Project Labor Agreement (MPLA) is not applicable to this contract because the classification of work does not fall within the provisions of the MPLA.

The Affirmative Action Interim Ordinance Appendix D will not be included in this contract because the services do not provide practical or cost-effective opportunities for direct or indirect subcontracting.

The tentative schedule for this contract is as follows:

Advertise	October 1, 2014
Bid Opening	October 21, 2014
Award	November 6, 2014
Completion	December 31, 2016

Funds for the 2014 expenditure are available in Accounts 101-66000/67000/68000/69000-612860/623250. Funds for subsequent years, 2015 and 2016, are contingent on the Board of Commissioners' approval of the District's budget for those years.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to advertise Contract 14-674-11.

Requested, Manju Prakash Sharma, Director of Maintenance and Operations, SES:SO'C:MAG:CM:JK  
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management

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**File #:** 14-1045, **Version:** 1

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Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement  
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for September 18, 2014



# Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street  
Chicago, IL 60611

## Legislation Text

**File #:** 14-1046, **Version:** 1

### TRANSMITTAL LETTER FOR BOARD MEETING OF SEPTEMBER 18, 2014

#### COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Authority to advertise Contract 15-633-11 Furnish and Deliver Polymer, estimated cost \$16,692,000.00, Accounts 101-67000/68000/69000-623560, Requisitions 1385006, 1375761 and 1377820

Dear Sir:

Contract documents and specifications have been prepared for Contract 15-633-11 Furnish and Deliver Polymer, at the request of the Maintenance and Operations Department.

The purpose of this contract is to procure polymer for thickening sludge for a 3-year period.

The estimated cost for this contract is \$16,692,000.00. The estimated 2015, 2016, and 2017 expenditures are \$5,559,000.00, \$5,564,000.00 and \$5,569,000.00, respectively.

The bid deposit for this contract is \$300,000.00.

The Multi-Project Labor Agreement (MPLA) will not be included in this contract because it is primarily a furnish and deliver contract.

The Affirmative Action Interim Ordinance Appendix D will not be included because it is primarily a furnish and deliver contract.

The tentative schedule for this contract is as follows:

Advertise	October 1, 2014
Bid Opening	October 21, 2014
Award	November 6, 2014
Completion	December 31, 2017

Funds for the 2015 expenditure are being requested in Accounts 101-67000/68000/69000-623560 and are contingent upon the Board of Commissioner's approval of the District's budget for that year. Funds for subsequent years, 2016 and 2017 are contingent on the Board of Commissioners' approval of the District's budget for those years.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to advertise Contract 15-633-11.

Requested, Manju Prakash Sharma, Director of Maintenance and Operations, AQ:SO'C:MAG:CM:JK  
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management  
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement  
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board

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**File #:** 14-1046, **Version:** 1

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of Commissioners for September 18, 2014





# Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street  
Chicago, IL 60611

## Legislation Text

**File #:** 14-1049, **Version:** 1

### TRANSMITTAL LETTER FOR BOARD MEETING OF SEPTEMBER 18, 2014

#### COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Authority to advertise Contract 15-697-11, Services of Tractors with Rotavators and Sludge Pumps with Operators, estimated cost \$1,830,000.00, Account 101-66000-612520, Requisition 1379120

Dear Sir:

Contract documents and specifications have been prepared for Contract 15-697-11, Services of Tractors with Rotavators and Sludge Pumps with Operators, at the request of the Maintenance and Operations Department.

This contract will provide equipment and labor to aerate and pump biosolids in preparation for their beneficial use.

The estimated cost of this contract is \$1,830,000.00. The estimated 2015, 2016, and 2017 expenditures are \$610,000.00, \$610,000.00 and \$610,000.00, respectively.

The bid deposit for this contract is \$36,000.00.

The Multi-Project Labor Agreement (MPLA) will be included in this contract.

The Affirmative Action Interim Ordinance Appendix D will not be included because there are sufficient MBE, WBE and SBE businesses available to bid.

It is estimated that this contract will employ 7 to 9 personnel.

The tentative schedule for this contract is as follows:

Advertise	October 29, 2014
Bid Opening	November 18, 2014
Award	December 4, 2014
Completion	December 31, 2017

Funds for the 2015 expenditure are being requested in Account 101-66000-612520 and are contingent upon the Board of Commissioner's approval of the District's budget for that year. Funds for subsequent years, 2016 and 2017 are contingent on the Board of Commissioners' approval of the District's budget for those years.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to advertise Contract 15-697-11 .

Requested, Manju Prakash Sharma, Director of Maintenance and Operations, AQ:SO'C:MAG:CM:JK

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**File #:** 14-1049, **Version:** 1

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Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management  
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement  
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for September 18, 2014



# Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street  
Chicago, IL 60611

## Legislation Text

**File #:** 14-1050, **Version:** 1

### TRANSMITTAL LETTER FOR BOARD MEETING OF SEPTEMBER 18, 2014

#### COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Authority to advertise Contract 15-696-11, Services of Tractor Mounted Paddle Aerators and Rotavators with Operators, estimated cost \$2,950,000.00, Account 101-66000-612520, Requisition 1379142

Dear Sir:

Contract documents and specifications have been prepared for Contract 15-696-11, Services of Tractor Mounted Paddle Aerators and Rotavators with Operators, at the request of the Maintenance and Operations Department.

This contract will provide equipment and labor to accelerate the drying of biosolids by agitation.

The estimated cost of this contract is \$2,950,000.00. The estimated 2015, 2016, and 2017 expenditures are \$950,000.00, \$1,000,000.00 and \$1,000,000.00, respectively.

The bid deposit for this contract is \$59,000.00.

The Multi-Project Labor Agreement (MPLA) will be included in this contract.

The Affirmative Action Interim Ordinance Appendix D will not be included due to the restricted number of potential bidders.

It is estimated that this contract will employ 10 to 12 personnel.

The tentative schedule for this contract is as follows:

Advertise	October 29, 2014
Bid Opening	November 18, 2014
Award	December 4, 2014
Completion	December 31, 2017

Funds for the 2015 expenditure are being requested in Account 101-66000-612520 and are contingent upon the Board of Commissioner's approval of the District's budget for that year. Funds for subsequent years, 2016 and 2017 are contingent on the Board of Commissioners' approval of the District's budget for those years.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to advertise Contract 15-696-11.

Requested, Manju Prakash Sharma, Director of Maintenance and Operations, AQ:SO'C:MAG:CM:JK  
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management  
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement

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**File #:** 14-1050, **Version:** 1

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Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for September 18, 2014



# Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street  
Chicago, IL 60611

## Legislation Text

**File #:** 14-1054, **Version:** 1

### TRANSMITTAL LETTER FOR BOARD MEETING OF SEPTEMBER 18, 2014

#### COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Authority to advertise Contract 15-695-11 Services of Tractor Mounted Paddle Aerators with Operators, estimated cost \$1,250,000.00, Account 101-66000-612520, Requisition 1379143

Dear Sir:

Contract documents and specifications have been prepared for Contract 15-695-11, Services of Tractor Mounted Paddle Aerators with Operators, at the request of the Maintenance and Operations Department.

The purpose of this contract is to provide tractor mounted paddle aerators with operators in order to facilitate and accelerate the drying of biosolids by agitation.

The estimated cost for this contract is \$1,250,000.00. The estimated 2015, 2016 and 2017 expenditures are \$410,000.00, \$420,000.00 and \$420,000.00 respectively.

The bid deposit for this contract is \$25,000.00.

The Multi-Project Labor Agreement (MPLA) will be included in this contract.

The Affirmative Action Interim Ordinance Appendix D will not be included in this contract due to the restricted number of potential bidders.

It is estimated that this contract will employ 5 to 7 personnel.

The tentative schedule for this contract is as follows:

Advertise	October 22, 2014
Bid Opening	November 18, 2014
Award	December 4, 2014
Completion	December 31, 2017

Funds are being requested in 2015, in Account 101-66000-612520, and are contingent on the Board of Commissioners' approval of the District's budget for that year. Funds for the subsequent years, 2016 and 2017, are contingent on the Board of Commissioners' approval of the District's budget for those years.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to advertise Contract 15-695-11.

Requested, Manju Prakash Sharma, Director of Maintenance & Operations, AQ:SO'C:MAG:CM:SSG  
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management  
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement

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**File #:** 14-1054, **Version:** 1

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Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for September 18, 2014



# Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street  
Chicago, IL 60611

## Legislation Text

**File #:** 14-1058, **Version:** 1

### TRANSMITTAL LETTER FOR BOARD MEETING OF SEPTEMBER 18, 2014

#### COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Authority to advertise Contract 14-707-21 Furnish and Deliver Water Quality Instruments and Related Equipment to the Kirie Water Reclamation Plant, estimated cost \$164,000.00, Account 201-50000-634990, Requisition 1382869

Dear Sir:

Contract documents and specifications have been prepared to Furnish and Deliver Water Quality Instruments and Related Equipment to the Kirie Water Reclamation Plant, at the request of the Maintenance and Operations Department.

The purpose of this contract is to furnish and deliver various sensors, probes, controllers, input & output modules, connecting cables, at least four digital process control computers with displays and miscellaneous accessories to measure water quality at the Kirie Water Reclamation Plant. The instruments will tie-in to the plant DCS and measure ammonium, nitrate, pH range, dissolved oxygen and phosphate analysis. They will help determine treatment capacity and operating strategies for implementing phosphorous removal.

The estimated cost for this contract is \$164,000.00.

The bid deposit for this contract is \$8,200.00.

The Multi-Project Labor Agreement is not included in this contract because it is a furnish and deliver type contract.

The Affirmative Action Interim Ordinance, Appendix D, will not be included in this contract because it is a furnish and deliver contract.

It is estimated that this contract will employ 1-2 personnel.

The tentative schedule for this contract is as follows:

Advertise	October 29, 2014
Bid Opening	November 18, 2014
Award	December 4, 2014
Completion	December 31, 2014

Funds are available in Account 201-50000-634990.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to advertise Contract 14-707-21.

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**File #:** 14-1058, **Version:** 1

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Requested, Manju Prakash Sharma, Director of Maintenance and Operations, AQ:SO'C:MAG:CM

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management

Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement

Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for September 18, 2014





# Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street  
Chicago, IL 60611

## Legislation Text

File #: 14-1066, Version: 1

### TRANSMITTAL LETTER FOR BOARD MEETING OF SEPTEMBER 18, 2014

#### COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Authority to advertise Contract 15-021-11 Furnish and Deliver Unleaded Gasoline to Various Locations for a One (1) Year Period, estimated cost \$413,200.00, Accounts 101-20000, 16000, 66000-623820 Requisitions, 1382494, 1382495, 1384944 and 1384953

Dear Sir:

Contract documents and specifications have been prepared to Furnish and Deliver Unleaded Gasoline to Various Locations for a One (1) Year Period, beginning approximately January 1, 2015 and ending December 31, 2015.

The purpose of this contract is to furnish and deliver unleaded gasoline, to be stored in the District's storerooms, that are required for the day to day operations of the District.

The estimated cost for this contract is \$413,200.00.

No bid deposit is required for this contract.

The Multi-Project Labor Agreement (MPLA) is not applicable to this contract because it is primarily a furnish and deliver contract.

The Affirmative Action Interim Ordinance Appendix D is not included in this contract because it is primarily a furnish and deliver contract.

The tentative schedule for this contract is as follows:

Advertise	October 1, 2014
Bid Opening	October 21, 2014
Award	November 20, 2014
Completion	December 31, 2015

Funds are being requested in 2015, in Accounts 101-20000, 16000, 66000-623820, and are contingent on the Board of Commissioners' approval of the District's budget for that year.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to advertise Contract 15-021-11.

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management, DAL:SEB:MB:jt  
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement  
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for September 18, 2014



# Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street  
Chicago, IL 60611

## Legislation Text

**File #:** 14-1067, **Version:** 1

### TRANSMITTAL LETTER FOR BOARD MEETING OF SEPTEMBER 18, 2014

#### COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Authority to advertise Contract 15-003-11 Furnish and Deliver Laboratory Disposable Gloves and Flexible Tubing to Various Locations for a One (1) Year Period, estimated cost \$73,000.00, Account 101-20000-623570

Dear Sir:

Contract documents and specifications have been prepared to Furnish and Deliver Laboratory Disposable Gloves and Flexible Tubing to Various Locations for a one (1) year period, beginning approximately January 1, 2015 and ending December 31, 2015.

The purpose of this contract is to furnish and deliver laboratory disposable gloves and flexible tubing, to the District's storeroom, to maintain sufficient inventory levels that are required for the day to day maintenance needs of the District.

The estimated cost for this contract is \$73,000.00.

No bid deposit is required for this contract.

The Multi-Project Labor Agreement (MPLA) is not applicable to this contract because it is primarily a furnish and deliver contract.

The Affirmative Action Interim Ordinance Appendix D is not included in this contract because it is primarily a furnish and deliver contract.

The tentative schedule for this contract is as follows:

Advertise	October 1, 2014
Bid Opening	October 21, 2014
Award	November 20, 2014
Completion	December 31, 2015

Funds are being requested in 2015, in Account 101-20000-623570, and are contingent on the Board of Commissioner's approval of the District's budget for that year.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to advertise Contract 15-003-11.

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management, DAL:SEB:MB:tc  
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement  
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board

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**File #:** 14-1067, **Version:** 1

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of Commissioners for September 18, 2014



# Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street  
Chicago, IL 60611

## Legislation Text

**File #:** 14-1069, **Version:** 1

### TRANSMITTAL LETTER FOR BOARD MEETING OF SEPTEMBER 18, 2014

#### COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Authority to advertise Contract 15-027-11 Furnish and Deliver Glass and Plastic Labware to Various Locations for a One (1) Year Period, estimated cost \$159,000.00, Account 101-20000-623570

Dear Sir:

Contract documents and specifications have been prepared to Furnish and Deliver Glass and Plastic Labware to various locations for a one (1) year period, beginning approximately January 1, 2015 and ending December 31, 2015.

The purpose of this contract is to furnish and deliver glass and plastic labware, such as beakers, bottles, pipettes, and bottle caps, to the District's storeroom, to maintain sufficient inventory levels that are required for the day to day maintenance needs of the District.

The estimated cost for this contract is \$159,000.00.

There is no bid deposit required for this contract.

The Multi-Project Labor Agreement (MPLA) is not applicable to this contract because it is primarily a furnish and deliver contract.

The Affirmative Action Interim Ordinance Appendix D is not included in this contract because it is primarily a furnish and deliver contract.

The tentative schedule for this contract is as follows:

Advertise	October 1, 2014
Bid Opening	October 21, 2014
Award	November 20, 2014
Completion	December 31, 2015

Funds are being requested in 2015, in Account 101-20000-623570, and are contingent upon the Board of Commissioners' approval of the District's budget for that year.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to advertise Contract 15-027-11.

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management, DAL:SEB:MB:dp  
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement  
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for September 18, 2014



# Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street  
Chicago, IL 60611

## Legislation Text

File #: 14-1088, Version: 1

### TRANSMITTAL LETTER FOR BOARD MEETING OF SEPTEMBER 18, 2014

#### COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Authority to advertise Contract 14-366-11 for public tender of bids a thirty-nine (39) year lease on approximately 11.66 acres of District real estate located at 3301 S. California Avenue in Chicago, Illinois; Main Channel Parcel 42.03. The minimum initial annual rental bid shall be established at \$601,000.00

Dear Sir:

On October 17, 2013, the District's Board of Commissioners authorized the commencement of statutory procedures to lease the subject real estate. The site is currently leased by Ameropan Oil Corporation ("Ameropan") under a lease that expires on September 30, 2014. Ameropan uses the site for the bulk storage of liquid asphalt. The lead applicant, Ameropan, has requested a new lease to continue its operations of a bulk storage facility.

Pursuant to statute, the lead applicant, Ameropan, submitted two appraisals and the Law Department obtained a third appraisal as follows:

<u>Appraiser</u>	<u>Value</u>
CohnReznick,LLP Patricia McGarr, MAI (District's Appraiser)	\$6,010,000.00
Realty Value Consultants, Inc. John Urubek	\$5,560,000.00
Associated Property Counselors, Ltd. Dale J. Kleszynski, MAI	\$5,435,000.00

It is recommended that the subject real estate's fair market value be based upon the highest of the three appraisals and established at \$6,010,000.00 and that the minimum annual rental bid be established at 10% of the property's fair market value or \$601,000.00.

It is further recommended that the Executive Director recommend to the Board of Commissioners that it authorize and approve the following orders:

1. The real estate consisting of approximately 11.66 acres of District real estate located at 3301 South California Avenue in Chicago, Illinois and known as Main Channel Parcel 42.03 depicted in the exhibit attached hereto be declared surplus and not currently needed for the District's corporate purposes and available for lease as set forth herein.

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**File #:** 14-1088, **Version:** 1

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2. The fair market value of the 11.66 acres of real estate be established at \$6,010,000.00 and that the minimum initial annual rental be established at 10% thereof or \$601,000.00.
3. The Director of Procurement and Materials Management be authorized to advertise said 11.66 acres of real estate as available for lease for a term of thirty-nine (39) years at the minimum initial annual rental bid of \$601,000.00 and report the results of the bidding to the Board of Commissioners for further action.

It is requested that the Executive Director recommend to the Board of Commissioners that it authorize the Director of Procurement and Materials Management to advertise Contract 14-366-11 for public tender of bids for a thirty-nine (39) year lease on approximately 11.66 acres of District real estate located at 3301 South California Avenue in Chicago, Illinois; Main Channel Parcel 42.03. The minimum initial annual rental bid shall be established at \$601,000.00.

Requested, Ronald M. Hill, General Counsel, RMH:STM:MLD:vp

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management

Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement

Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for September 18, 2014

Attachment









# Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street  
Chicago, IL 60611

## Legislation Text

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**File #:** 14-1023, **Version:** 1

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### **TRANSMITTAL LETTER FOR BOARD MEETING OF SEPTEMBER 18, 2014**

#### COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Issue purchase order to Governmentjobs.com, Inc., D.B.A. NEOGOV, for Annual Maintenance and Support of the AMS 5 Enterprise Software (Sigma 5), in an amount not to exceed \$13,430.00, Account 101-27000-612820, Requisition 1380482

Dear Sir:

Authorization is requested to issue a purchase order to Governmentjobs.com, Inc., D.B.A. NEOGOV, for the annual maintenance and support of the AMS 5 Enterprise Software (Sigma 5) for a one-year period. This purchase order will expire on December 31, 2015.

Sigma 5 is the applicant management system used by the Human Resources Department to receive online employment applications, track and process job applicants, and score examinations. Software licensing needs to be renewed before the current coverage expires.

Governmentjobs.com, Inc., D.B.A. NEOGOV, the sole service provider of annual maintenance and support of the AMS 5 Enterprise Software (Sigma 5), has submitted prices for the services required. Inasmuch as Governmentjobs.com, Inc., D.B.A. NEOGOV is the only source of supply for the services required, nothing would be gained by advertising for bids (Section 11.4 of the Purchasing Act).

Governmentjobs.com, Inc., D.B.A. NEOGOV, is registered and in good standing with the State of Illinois.

The Multi-Project Labor Agreement (MPLA) is not applicable due to the specialized nature of the services required.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to issue said purchase order to Governmentjobs.com, Inc., D.B.A. NEOGOV, in an amount not to exceed \$13,430.00.

Funds are available in Account 101-27000-612820.

Requested, Ellen K. Barry, Acting Director of Information Technology, EB:BVS:bvs  
 Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management  
 Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement  
 Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for September 18, 2014





# Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street  
Chicago, IL 60611

## Legislation Text

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**File #:** 14-1024, **Version:** 1

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### **TRANSMITTAL LETTER FOR BOARD MEETING OF SEPTEMBER 18, 2014**

#### COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Issue purchase order to National Fire Protection Association to Furnish and Deliver National Fire Codes On-Line Subscription License, in an amount not to exceed \$33,000.00, Account 101-27000-612820, Requisition 1380229

Dear Sir:

Authorization is requested to issue a purchase order to National Fire Protection Association to furnish and deliver National Fire Codes On-Line Subscription License for a one-year period.

The National Fire Protection Association Online subscription provides codes, standards and other electronic materials dealing with various aspects of fire prevention and protection. The Engineering Department uses these materials to verify code conformance with facilities designs.

National Fire Protection Association, the manufacturer and sole source of supply, has submitted prices for the on-line subscription license required. Inasmuch as National Fire Protection Association is the only source of supply for the on-line subscription license, said purchase order may be issued without competitive bidding pursuant to Section 11.4 of the Purchasing Act.

National Fire Protection Association is not registered to transact business in Illinois, but has submitted a certificate of good standing from the State of Massachusetts. The Department of Procurement and Materials Management has received approval from the Executive Director to move forward with the recommendation to award.

The Multi-Project Labor Agreement is not applicable to this contract because it is primarily a furnish and deliver contract.

In view of the foregoing, it is requested that the Director of Procurement and Materials Management be authorized to issue said purchase order to National Fire Protection Association in an amount not to exceed \$33,000.00.

Funds are available in Account 101-27000-612820.

Requested, Ellen Barry, Acting Director of Information Technology, EB:BVS:bvs  
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management  
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement  
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for September 18, 2014



# Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street  
Chicago, IL 60611

## Legislation Text

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**File #:** 14-1026, **Version:** 1

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### **TRANSMITTAL LETTER FOR BOARD MEETING OF SEPTEMBER 18, 2014**

#### COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Issue purchase order to SHI International Corporation to Furnish and Deliver Adobe Acrobat Pro Software Maintenance under State of Illinois Statewide Master Contract CMS4744070, in an amount not to exceed \$13,181.00, Account 101-27000-612820, Requisition 1380230

Dear Sir:

Authorization is requested to issue a purchase order to SHI International Corporation to furnish and deliver Adobe Acrobat Pro software maintenance for a one-year period under State of Illinois Statewide Master Contract CMS4744070. The District has the ability to participate in State of Illinois contracts under the Government Joint Purchasing Act, 30 ILCS 525/0.01 et.seq. The coverage period for Adobe Acrobat Pro software maintenance under this purchase is from December 20, 2014 through December 19, 2015.

Contract CMS4744070 is a competitively bid statewide State of Illinois Master Contract with SHI International Corporation, an Adobe reseller, for the purchase of Adobe software products and software maintenance at costs reflecting volume discounts against the manufacturer's catalog/list price for all Adobe software products and maintenance. The contract period for CMS4744070 began July 1, 2013 and expires June 30, 2015.

On December 5, 2013, the Board authorized entering into an agreement with Adobe Systems Incorporated for Adobe volume licensing for software and software maintenance for a three-year period from December 12, 2013 to December 19, 2016. The Agreement with Adobe gave the District the option of annual maintenance payments over a three-year period. This request is for approval to make the second annual software maintenance payment.

The District uses Adobe Acrobat Pro software to create and edit PDF documents.

SHI International Corporation, the sole source of supply under State of Illinois Contract CMS4744070 of Adobe Acrobat Pro licenses and software maintenance, has submitted prices for the product required. Inasmuch as SHI International Corporation is the only source of supply for the product required, said purchase order may be issued without competitive bidding pursuant to Section 11.4 of the Purchasing Act.

SHI International Corporation is registered and in good standing with the State of Illinois.

The Multi-Project Labor Agreement is not applicable to this contract because it is primarily a furnish and deliver contract.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to issue said purchase order to SHI International Corporation in an amount not to exceed \$13,181.00.

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**File #:** 14-1026, **Version:** 1

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Funds are available in Account 101-27000-612820.

Requested, Ellen Barry, Acting Director of Information Technology, EB:BVS:bvs

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management

Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement

Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for September 18, 2014



# Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street  
Chicago, IL 60611

## Legislation Text

**File #:** 14-1033, **Version:** 1

### TRANSMITTAL LETTER FOR BOARD MEETING OF SEPTEMBER 18, 2014

#### COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Issue a purchase order and enter into an agreement with Ciorba Group, Inc. for professional engineering services for Contract 14-111-5C Preliminary Engineering for a Flood Control Project on 1<sup>st</sup> Avenue from Roosevelt Road to Cermak Road, in an amount not to exceed \$651,696.70, Account 501-50000-601410, Requisition 1384978

Dear Sir:

Authorization is requested to issue a purchase order and enter into an agreement with Ciorba Group, Inc. (Ciorba) for professional engineering services for Contract 14-111-5C Preliminary Engineering for a Flood Control Project on 1<sup>st</sup> Avenue from Roosevelt Road to Cermak Road, in an amount not to exceed \$651,696.70.

On September 19, 2013, the Board of Commissioners granted its approval to assist local communities and agencies with various projects to address flooding problems through the District's Phase II Stormwater Management program. Among the projects approved was a conceptual project submitted by the Illinois Department of Transportation (IDOT), which includes an evaluation of potential flood mitigation measures to address flooding on 1<sup>st</sup> Avenue and adjacent properties, including the Loyola University Medical Center, from Roosevelt Road to Cermak Road in Maywood, Illinois.

The scope of work for the captioned project includes a detailed evaluation of potential solutions, analysis of right-of-way issues and state and federal government permit requirements, and the preparation of preliminary engineering plans for use in defining a detailed scope of work for the final design of these improvements should they prove feasible.

The time allowed for services to be performed under this agreement is 370 days from the date of the notice to proceed. There are no provisions in the agreement for extension of time except for such reasonable period as may be agreed upon between parties.

Deliverables to be provided under this agreement include:

- Preliminary Plans and Specifications
- Opinion of Probable Construction Cost based on Preliminary Plans and Specifications

Subsequent to review of the preliminary plans, the Engineering Department will make a recommendation as to the feasibility of the selected project. If determined feasible to proceed, the Engineering Department intends to recommend Ciorba be retained for final design services for a Flood Control Project on 1<sup>st</sup> Avenue from Roosevelt Road to Cermak Road under a separate purchase order, subject to the Board of Commissioners' approval.

**File #:** 14-1033, **Version:** 1

The Engineering Department conducted a consolidated consultant selection process to assess prospective consulting engineering firms for design of Stormwater Management Phase II projects. The following firms participated in the process:

1. American Survey and Engineering, P.C.
2. ARCADIS U.S., Inc.
3. Burns & McDonnell Engineering Co., Inc.
4. Cardno ENTRIX
5. Ciorba Group, Inc.
6. Chastain & Associates LLC
7. David Mason & Associates of Illinois, Ltd.
8. Donohue & Associates
9. Engineering Resource Associates, Inc.
10. Environmental Design International, Inc.
11. FluidClarity, Ltd.
12. Geosyntec Consultants, Inc.
13. Globetrotters Engineering Corporation
14. HR Green, Inc.
15. Infrastructure Engineering, Inc.
16. Robinson Engineering Ltd.
17. V3 Companies of Illinois, Ltd.

While the qualifications of all of the above firms in the design of Stormwater Management Phase II projects were evaluated, the knowledge and experience exhibited by Ciorba Group, Inc. was determined to be most suitable for this project. Ciorba has submitted a proposal in the amount of \$651,696.70 for professional services for Preliminary Engineering for a Flood Control Project on 1<sup>st</sup> Avenue from Roosevelt Road to Cermak Road. The Engineering Department has reviewed the proposal and found it to be acceptable.

It is estimated that over 12 persons will be working on the contract at various times with an anticipated total of 5,389 man-hours. The average payroll rate will be approximately \$43.15.

Ciorba Group, Inc. shall be paid an hourly rate based on the direct labor rate in effect for the year the work is performed, times an overall multiplier of 2.72, plus reimbursable direct costs, up to a total amount not to exceed \$651,696.70.

<u>Item</u>	<u>Fee</u>
1. Prime Consultant Fee	
A. Direct Labor	\$121,932.21
B. Overhead and Profit	<u>209,857.53</u>
C. Total Labor Fee	\$331,789.74
2. Reimbursable Direct Costs	\$ 19,016.00
3. PCE Sub-Consultants	
A. MBE/SBE Firms	\$242,698.25
B. WBE/SBE Firms	<u>58,192.71</u>
C. Total PCE Sub-Consultants	\$300,890.96
Total Fee (Not to Exceed)	\$651,696.70

The firms FluidClarity Ltd. and Wang Engineering, Inc. are Minority-Owned Business Enterprises/Small

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**File #:** 14-1033, **Version:** 1

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Business Enterprises (MBE/SBE). The firm Huff & Huff, Inc. is a Women-Owned Business Enterprises/Small Business Enterprises (WBE/SBE). All MBE/SBE and WBE/SBE firms will actively participate in providing services for the core elements required by the agreement.

The Diversity Section has reviewed the agreement and has concluded that the MBE/SBE and WBE/SBE firms are in accordance with the District's Affirmative Action Policy. The agreement shall be subject to the approval of the Law Department as to form and legality.

In as much as the firm of Ciorba Group, Inc. possesses a high degree of professional skill, it is recommended that the Director of Procurement and Materials Management be authorized to issue a purchase order and enter into an agreement without advertising, per Section 11.4 of the Purchasing Act, in an amount not to exceed \$651,696.70.

Funds for the 2014 expenditure, in the amount of \$188,245.00, are available in Account 501-50000-601410. The expected expenditure for 2015 is \$463,451.70 and is contingent on the Board of Commissioners' approval of the District's budget for 2015.

Requested, Catherine A. O'Connor, Director of Engineering, WSS:JPM

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management

Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement

Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for September 18, 2014



# Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street  
Chicago, IL 60611

## Legislation Text

**File #:** 14-1037, **Version:** 1

### TRANSMITTAL LETTER FOR BOARD MEETING OF SEPTEMBER 18, 2014

#### COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Issue purchase order to CDW Government LLC., to Furnish and Deliver Cisco SmartNet service and support for Cisco routers and switches, in an amount not to exceed \$173,805.17, Account 101-27000-612840, Requisition 1382887

Dear Sir:

Authorization is requested to issue a purchase order to CDW Government LLC. to furnish and deliver Cisco SmartNet service and support for Cisco routers and switches for a one-year period.

The maintenance provides support for the District's routers and switches which are responsible for transporting electronic data across the network infrastructure and providing connectivity for the District's computer systems.

On February 22, 2012, The County of Cook advertised a Request for Proposal (RFP) for "13-28-026 - Computer Hardware, Software and Services" in collaboration with the City of Chicago. Multiple responses were received by the proposal due date of April 6, 2012. CDW Government LLC. was awarded the three-year contract effective May 15, 2013, with an option to extend the contract for two additional one-year terms. Article 10) General Conditions, Section j) "Governmental Joint Purchasing Agreement," allows other government agencies to purchase goods or services under this contract.

CDW Government LLC. has submitted prices for the Cisco SmartNet service and support for a one-year period per the established contract discount percentages. Inasmuch as CDW Government LLC is the only source of supply for the Cisco SmartNet Service and Support for Cisco routers and switches, under the County's contract said purchase order may be issued without competitive bidding pursuant to Section 11.4 of the Purchasing Act.

CDW Government LLC. is registered and in good standing with the State of Illinois.

The Multi-Project Labor Agreement is not applicable to this contract because it is primarily a furnish and deliver contract.

In view of the foregoing, it is requested that the Director of Procurement and Materials Management be authorized to issue said purchase order to CDW Government LLC. in an amount not to exceed \$173,805.17.

Funds are available in Account 101-27000-612840.

Requested, Ellen Barry, Acting Director of Information Technology, EB:RP:EW  
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management  
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement

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**File #:** 14-1037, **Version:** 1

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Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for September 18, 2014





# Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street  
Chicago, IL 60611

## Legislation Text

File #: 14-1039, Version: 1

### TRANSMITTAL LETTER FOR BOARD MEETING OF SEPTEMBER 18, 2014

#### COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Issue purchase order and enter into an agreement for Contract 13-RFP-03 (Re-Bid) Professional Services for Biostatistician Support, with MC Consulting, Inc. in an amount not to exceed \$72,000.00, Account 101-16000-601170, Requisition 1354052

Dear Sir:

Authorization is requested to issue a purchase order and enter into an agreement with MC Consulting, Inc. for Professional Services for Biostatistician Support for the Environmental Monitoring and Research Division at the Lue-Hing R&D Complex.

The contract to provide professional support and expertise is required to maintain the work output of the Monitoring and Research Department's Environmental Monitoring and Research Division (EM&RD) during periods where workload and deadline priorities necessitate additional statistical support or the staff Biostatistician is not available for an extended period. Therefore, the contractor must be able to perform the following project tasks, which the District will request on an as needed basis:

1. Convert data from Oracle, Microsoft Excel and Access databases to SAS format perform statistical analyses which may include but limited to the following:
  - a. Analysis of variance (ANOVA) and covariance (ANCOVA) to include multiple comparison tests using Tukey, Student-Newman-Keul, Scheffe, Duncan, Studentized Maximum Modulus methods and output results in SAS, Microsoft Word, or Latex formats.
  - b. Regression Analysis (Multivariate multiple regression) - best fit in linear or non-linear, testing for equality, and logistic regression test.
  - c. Principle Component Analysis - for summarizing data characteristics and use in regression and other multivariate analyses.
2. Writing Procedures Universal setting for the following: SAS Base, SAS Component Language, SAS Macro Language, and Visual Basic for Applications (VBA).
3. Produce customized reports including text, tables and charts by integration of results generated by SAS or VBA procedures in LATEX.
4. Complete various environmental monitoring reports as requested by EM&RD.
5. Advise EM&RD staff regarding sampling frequency and other details of experimental plans for effective statistical analysis of research.

Individual project request for the services will be requested by the EM&RD Biostatistician, Manager, or Assistant Director. The project request to the contractor will include specifics on the goals of the project, the deliverables, and the schedule. The time allocation for project requests will be a minimum of eight (8) hours for each request and the maximum will be determined by the District based on the type of project. The work can be done either at the contractor's location or at the District facilities using District computers available in Cecil Lue-Hing Research and Development Complex. Request to use District facilities will be done in advance. Satisfactory completion of all project requests will be determined by the EM&RD Biostatistician, Manager, or Assistant Director.

The bid opening date was June 4, 2014, and the proposal due date was June 27, 2014. One vendor submitted a proposal, MC Consulting Inc. Three hundred thirty-five firms were notified and fifteen took out proposals.

The proposal was reviewed and evaluated by a committee consisting of Albert Cox, Environmental Monitoring and Research Manager; Zainul Abedin, Biostatistician and Christine Daly-DeSalvo, Buyer III.

MC Consulting Inc. was selected because the firm has the experience performing similar biostatistical services and has staff with adequate training and technical competence to perform the scope of work.

The vendor should be able to work with large datasets to and perform a wide range of statistical analyses. This includes proficiency in reading code and programming the following SAS products: SAS Base, SAS Macro, SAS IML, SAS Windows, SAS Graphics, SAS Stats, SAS DDE. The key personnel should also be able to use integration of SAS programs with VBA and mechanisms to produce reports of varying degrees of complexity.

The services will be requested by the District on an as needed basis, with a minimum of eight (8) hours work per request. The work can be done either at the contractor's location or at the District facilities using District computers available at the Cecil Lue-Hing Research and Development Complex. The agreement will end on December 31, 2015

Services will be requested on an as-needed basis and specific deliverables will be included in each request. The deliverable will include formatted data report, data tables, and statistical results and interpretations.

The number of man hours will be up to 400 during the duration of the service period and will be determined based on the amount of service requested. The unit cost is \$150.00/hour.

Inasmuch as the firm of MC Consulting, Inc. possesses of a high degree of professional skill, it is recommended that the Director of Procurement and Materials Management be authorized to issue a purchase order and enter into an agreement per Section 11.4 of the Purchasing Act, in an amount not to exceed \$72,000.00.

Funds for the 2014 expenditure, in the amount of \$36,000.00, are available in Account 101-16000-601170. The estimated expenditure for 2015 is \$36,000.00 and is contingent on the Board of Commissioners' approval of the District's budget for that year.

Requested, Thomas C. Granato, Director of Monitoring and Research, TG:HZ:AC:MPC:KB:kq:mh  
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management  
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement  
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for September 18, 2014.



# Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street  
Chicago, IL 60611

## Legislation Text

File #: 14-1042, Version: 1

### TRANSMITTAL LETTER FOR BOARD MEETING OF SEPTEMBER 18, 2014

#### COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Issue purchase order for Contract 14-705-21, Furnish and Deliver a Primary Sludge Pump with VFD to the Egan Water Reclamation Plant, to Pro-Pump, Inc., in an amount not to exceed \$69,309.00. Account 201-50000-645650, Requisition 1372508.

Dear Sir:

On March 20, 2014, the Board of Commissioners authorized the Director of Procurement and Materials Management to advertise for bids, 14-705-21, Furnish and Deliver a Primary Sludge Pump with VFD to the Egan Water Reclamation Plant. The contract expires on December 31, 2014.

In response to a public advertisement of May 21, 2014, a bid opening was held on June 10, 2014. The bid tabulation for this contract is:

LAI, LTD.	\$31,997.00
DRYDON EQUIPMENT, INC.	\$63,009.00
PRO-PUMP, INC.	\$69,309.00

Six hundred twenty-nine (629) companies were notified of this contract being advertised and forty-one (41) companies requested specifications.

A review of the low bid submitted by Lai Ltd. revealed that they did not meet the specifications of the contract. The pump proposed, Pulsafeeder model RBT100, does not have its shoes in line with the pump's bearings, as required in the Detail Specifications (page DS-1, Item H). In addition, the base plate is not galvanized, as stated on page DS-1, Item M. Therefore, the bid was considered non-responsive and rejected in the public's best interest. The Director of Procurement and Materials Management has notified Lai, Ltd. of this action.

A review of the second low bid submitted by Drydon Equipment, Inc., revealed that the signature submitted on the proposal page for authorized officer was not an original signature as required on page G-2 of the General Requirements, Specifications and Conditions of the contract documents. Therefore, the bid was considered non-responsive and rejected in the public's best interest. The Director of Procurement and Materials Management has notified Drydon Equipment, Inc. of this action.

The lowest responsible bid, submitted by Pro-Pump, Inc., complies with all of the terms and specifications of the contract. The estimated cost for this contract is \$65,000.00, placing the bid of \$69,309.00 approximately 6.6 percent above the estimate.

The Multi-Project Labor Agreement was not included in this contract because it is primarily a furnish and deliver contract.

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The contract will employ approximately three (3) people for this contract.

The Affirmative Action Interim Ordinance Appendix D is not included in this contract because it is primarily a furnish and deliver contract.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to issue a purchase order for Contract 14-705-21 to Pro-Pump, Inc., in an amount not to exceed \$69,309.00.

The bid deposit, in the amount of \$3,200.00, will be retained in lieu of a performance bond, which is satisfactory to the Law Department and approved by the Director of Procurement and Materials Management.

Funds are available in Account 201-50000-645650.

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management DAL:SEB:cm  
Respectfully Submitted, Barbara J. McGowan, Chairman, Committee on Procurement  
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for September 18, 2014



# Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street  
Chicago, IL 60611

## Legislation Text

File #: 14-1068, Version: 1

### TRANSMITTAL LETTER FOR BOARD MEETING OF SEPTEMBER 18, 2014

#### COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Issue purchase order for Contract 14-317-11, Furnish and Deliver Gas Detectors, Bump Test Stands and Electronic Cylinder Holders with Accessories for a Two-Year Period, to Five Star Safety Equipment, Inc., in an amount not to exceed \$429,088.00, Account 101-25000-623780, Requisition 1377481

Dear Sir:

On May 15, 2014, the Board of Commissioners authorized the Director of Procurement and Materials Management to advertise for bids, Contract 14-317-11, Furnish and Deliver Gas Detectors, Bump Test Stands and Electronic Cylinder Holders with Accessories for a Two-Year Period. The contract will expire on December 31, 2015.

In response to a public advertisement on July 9, 2014, a bid opening was held on August 5, 2014. The bid tabulation for this contract is:

ARGUS GROUP HOLDINGS, LLC	\$366,183.20
FIVE STAR SAFETY EQUIPMENT, INC.	\$429,088.00
SAFETY SUPPLY ILLINOIS	\$433,672.42
ORR SAFETY CORPORATION	\$447,965.38
AIR ONE EQUIPMENT, INC.	\$449,884.40

Two hundred ninety-four (294) companies were notified of this contract being advertised and fifteen (15) companies requested specifications.

The lowest bidder, Argus Group Holdings, LLC, submitted multiple bids for Item 1 of this contract. Therefore, their bid is considered non-responsive and rejected per Page G-1 General Requirements, Specifications and Conditions under Bid Requirements, Paragraph 5. The Director of Procurement and Materials Management has notified Argus Group Holdings, LLC, of this action.

Five Star Safety Equipment, Inc., the lowest responsible bidder, is proposing to perform the contract in accordance with the specifications. The estimated cost for this contract was \$400,000.00, placing the bid of \$429,088.00, approximately 7.3 percent above the estimate.

The Multi-Project Labor Agreement (MPLA) was not included in the contract because it is primarily a furnish and deliver contract.

The Affirmative Action Interim Ordinance Appendix D is not included in this contract because it is primarily a furnish and deliver contract.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be

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**File #:** 14-1068, **Version:** 1

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authorized to issue a purchase order for Contract 14-317-11 to Five Star Safety Equipment, Inc., in an amount not to exceed \$429,088.00. The bid deposit in the amount of \$20,000.00 shall be retained in lieu of a performance bond, which is satisfactory to the Law Department and approved by the Director of Procurement and Materials Management.

Funds for the 2014 expenditures in the amount of \$214,544.00 are available in Account 101-25000-623780. The estimated expenditures for 2015 are \$214,544.00. Funds for the 2015 expenditures are contingent on the Board of Commissioners' approval of the District's budget for those years.

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management, DAL:SEB:JN:cm  
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement  
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for September 18, 2014



# Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street  
Chicago, IL 60611

## Legislation Text

File #: 14-1075, Version: 1

### TRANSMITTAL LETTER FOR BOARD MEETING OF SEPTEMBER 18, 2014

#### COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Issue purchase order for Contract 13-817-21, Furnish and Deliver One Diesel Tractor with End Loader to the Prairie Plan Site in Fulton County, Illinois, to A. C. McCartney Equipment, Inc., in an amount not to exceed \$36,965.00, Account 201-50000-634860, Requisition 1349633

Dear Sir:

On June 5, 2014, the Board of Commissioners authorized the Director of Procurement and Materials Management to advertise for bids, Contract 13-817-21, Furnish and Deliver One Diesel Tractor with End Loader to the Prairie Plan Site in Fulton County, Illinois. The contract will expire on December 31, 2014.

In response to a public advertisement on August 6, 2014, a bid opening was held on August 26, 2014. The bid tabulation for this contract is:

A. C. MCCARTNEY EQUIPMENT, INC.	\$36,965.00
BIRKEY'S FARM STORE, INC.	\$48,600.00

One hundred three (103) companies were notified of this contract being advertised and twelve (12) companies requested specifications.

A. C. McCartney Equipment, Inc., the lowest responsible bidder, is proposing to perform the contract in accordance with the specifications. The estimated cost for this contract was \$35,000.00, placing the bid of \$36,965.00, approximately 5.6 percent above the estimate.

The Multi-Project Labor Agreement (MPLA) was not included in the contract because it is primarily a furnish and deliver contract.

The Affirmative Action Interim Ordinance Appendix D is not included in this contract because it is primarily a furnish and deliver contract.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to issue a purchase order for Contract 13-817-21 to A. C. McCartney Equipment, Inc., in an amount not to exceed \$36,965.00. There was no bid deposit required for this contract.

The contractor shall furnish and deliver the tractor, and remove the trade-in tractors within 120 calendar days from the mailing date of the purchase order.

Funds for the 2014 expenditure are available in Account 201-50000-634860.

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management, DAL:SEB:JN:cm

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**File #:** 14-1075, **Version:** 1

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Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement  
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for September 18, 2014





# Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street  
Chicago, IL 60611

## Legislation Text

File #: 14-1094, Version: 1

### TRANSMITTAL LETTER FOR BOARD MEETING OF SEPTEMBER 18, 2014

#### COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Issue purchase order for Contract 14-602-21, Furnish and Deliver Platform Lifts, to T & N Chicago, Inc., in an amount not to exceed \$68,937.48. Account 201-50000-634990, Requisitions 1371153 and 1377217

Dear Sir:

On May 15, 2014, the Board of Commissioners authorized the Director of Procurement and Materials Management to advertise for bids, Contract 14-602-21, Furnish and Deliver Platform Lifts.

In response to a public advertisement of July 16, 2014, a bid opening was held on August 5, 2014. The bid tabulation for this contract is:

T & N CHICAGO, INC.	*\$68,937.48
NATIONAL LIFT TRUCK, INC.	\$71,747.00
RANDALL INDUSTRIES, INC.	\$75,109.89
*corrected total	

Seven hundred nine (709) companies were notified of this contract being advertised and twenty-four (24) companies requested specifications.

The lowest bid, submitted by T & N Chicago, Inc., complies with all of the terms and specifications of the contract. The estimated cost for this contract was \$98,000.00, placing the total bid of \$68,937.48 approximately 29.7 percent below the estimate.

The Multi-Project Labor Agreement was not included in this contract because it is primarily a furnish and deliver contract.

The Affirmative Action Interim Ordinance Appendix D is not included in this contract because the estimate is less than the minimum threshold established by Section 4 of the Affirmative Action Ordinance.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to issue a purchase order for Contract 14-602-21, Furnish and Deliver Platform Lifts, to T & N Chicago, Inc., in an amount not to exceed \$68,937.48.

The contractor shall furnish and deliver all equipment, under this contract, commencing upon receipt of a purchase order and terminating 60 calendar days thereafter.

The bid deposit, in the amount of \$5,000.00, will be retained in lieu of a performance bond, which is satisfactory to the Law Department and approved by the Director of Procurement and Materials Management.

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**File #:** 14-1094, **Version:** 1

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Funds are available in Account 201-50000-634990.

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management DAL:SEB:cm  
Respectfully Submitted, Barbara J. McGowan, Chairman, Committee on Procurement  
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board  
of Commissioners for September 18, 2014



# Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street  
Chicago, IL 60611

## Legislation Text

File #: 14-1095, Version: 1

### TRANSMITTAL LETTER FOR BOARD MEETING OF SEPTEMBER 18, 2014

#### COMMITTEE ON PROCUREMENT

Mr. David St Pierre, Executive Director

Issue purchase order and enter into an agreement with Precision Control System of Chicago, Inc., to Provide Parts and Service for the HVAC and Mechanical Intelligent Automation (I/A) Systems at the Calumet Water Reclamation TARP Pumping Station in an amount not to exceed \$29,988.00, Account 101-68000-612680, Requisition 1369665

Dear Sir:

Authorization is requested to issue purchase order and enter into an agreement with Precision Control System of Chicago, Inc., to provide parts and service for the HVAC and Mechanical Intelligent Automation (I/A) Systems at the Calumet Water Reclamation TARP Pumping Station. The purchase order will expire December 31, 2016.

The HVAC, mechanical I/A Systems are integral components of the District's infrastructure that house the wastewater treatment process at the CWRP TARP Pumping Station. The requested on-site service Agreement includes, but is not limited to, the following:

- Up to 10 Preventative Maintenance visits per year, where PM will be performed on the Precision Controls HVAC I/A equipment at the CWRP TARP Pumping Station. Each visit is to be eight (8) hours in duration;
- Labor services, as called by the Engineer, to provide inspection, calibration and repairs the HVAC controls at the CWRP Tarp Pumping Station;
- Parts, materials and equipment, as called for by the Engineer, for serviced HVAC equipment, controls and support equipment. The part allowance can be used for labor hours.
- Agreement also includes remote system support over a dedicated internet connection/DDC Network.

The requested parts and services are required to maintain this system so that it performs to OEM specifications, and optimally meets the District's needs. Parts will be ordered on an as-needed basis, and the vendor will be paid only for parts ordered and received.

This Sole Source request for Precision Control Systems, Inc., is based on the specialized equipment required to perform the necessary preventive maintenance. In addition, Precision Controls holds the license to their propriety I/A control software and components used in this HVAC system, which consists of 11 field control panels and one network automation engine. To optimize efficiency, Precision Controls uses propriety software to program the field controllers. They alone have the resources and knowledge needed to alter and adjust these programs.

Precision Control System of Chicago, Inc., the sole source provider of the parts and services, has submitted prices for the parts and services required. Inasmuch as Precision Control System of Chicago, Inc. is the only

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**File #:** 14-1095, **Version:** 1

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source of supply for the parts and services required, nothing would be gained by advertising for bids (Section 11.4 of the Purchasing Act).

Precision Control System of Chicago, Inc., is registered and in good standing with the State of Illinois.

The Multi-Project Labor Agreement is not applicable because of the specialized nature of the work. If trade work is required, in-house trades will perform the work.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to issue purchase order and enter into an agreement with Precision Control System of Chicago, Inc. in an amount not to exceed \$27,988.00.

Funds are available in Accounts 101-68000-612680.

Requested, Manju Prakash Sharma, Director of Maintenance and Operations

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management, DAL:SEB:JN:sk

Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement

Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for September 18, 2014



# Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street  
Chicago, IL 60611

## Legislation Text

**File #:** 14-1072, **Version:** 1

### TRANSMITTAL LETTER FOR BOARD MEETING OF SEPTEMBER 18, 2014

#### COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Authority to award Contract 14-665-13 (Re-Bid), Landscape Maintenance, to Classic Landscape, Ltd., in an amount not to exceed \$30,460.00, Account 101-67000-612420, Requisition 1364354

Dear Sir:

On March 6, 2014, the Board of Commissioners authorized the Director of Procurement and Materials Management to advertise for bids, Contract 14-665-11, Landscape Maintenance.

In response to a public advertisement of April 2, 2014, a bid opening was held on April 29, 2014. Groups A, B, C, D, F, G and H were awarded as reported at the June 19, 2014 Board meeting. There were no bids received for Group E.

In response to a public re-advertisement of June 11, 2014, a bid opening was held on June 24, 2014. There were no bids received.

In response to a public re-advertisement of July 23, 2014, a bid opening was held on August 5, 2014. The bid tabulation for this contract is:

CLASSIC LANDSCAPE, LTD.	\$30,460.00
TURF CARE LANDSCAPING, INC.	\$50,740.00

Two hundred and forty-seven (247) companies were notified of this contract being advertised and nine (9) companies requested specifications.

Classic Landscape, Ltd., is proposing to perform the contract in accordance with the specifications. The estimated cost for this contract was \$21,000.00, placing the bid of \$30,460.00 approximately 45 percent above the estimate.

The bids were higher than the estimate because the work is limited to the Hanover Park WRP. The relatively small quantity of work and remote location of the Hanover Park WRP resulted in difficulty attracting bids. This work was bid three times and nothing would be gained by re-advertising and bidding a fourth time.

Classic Landscape Ltd., has executed the Multi-Project Labor Agreement (MPLA) certificate as required. It is anticipated that the following trades will be utilized on this contract: operating engineers. The list of construction trades is not intended to confer any rights or jurisdiction upon any union or unions.

The Affirmative Action Interim Ordinance Appendix D is not included in this contract.

The contract will require approximately five (5) people for the services.

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**File #:** 14-1072, **Version:** 1

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In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to award Contract 14-665-13 (Re-Bid) to Classic Landscape, Ltd., in an amount not to exceed \$30,460.00, subject to the contractors furnishing a performance bond in form satisfactory to the Law Department and approved by the Director of Procurement and Materials Management.

The contractor shall commence work upon approval of the Contractor's Bond and terminate one year thereafter.

Funds for the 2014 expenditure, in the amount of \$15,460.00, are available in Account 101-67000-612420. The estimated expenditure for 2015 is \$15,000.00. Funds for 2015 expenditure are contingent on the Board of Commissioners' approval of the District's budget for that year.

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management, DAL:SEB:cm  
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement  
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for September 18, 2014



# Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street  
Chicago, IL 60611

## Legislation Text

File #: 14-1029, Version: 1

### TRANSMITTAL LETTER FOR BOARD MEETING OF SEPTEMBER 18, 2014

#### COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Authority to increase purchase order and amend the agreement with the U.S. Geological Survey, United States Department of the Interior, for the Streetscape Project in an amount of \$32,000.00, from an amount of \$70,000.00, to an amount not to exceed \$102,000.00, Account 501-50000-612490, Purchase Order 3080762

Dear Sir:

On March 6, 2014, the Board of Commissioners authorized the Director of Procurement and Materials Management to issue a purchase order and enter into an agreement with the U.S. Geological Survey, United States Department of the Interior (USGS), to conduct Streetscape Project work in the Stickney Water Reclamation Plant service area, in an amount not to exceed \$70,000.00. This project is ongoing and is supervised by the Biosolids Utilization and Soil Science Section of the Monitoring and Research Department. The contract expires on December 31, 2014.

This purchase order has no prior change orders.

The additional \$32,000 will be used to perform the following tasks:

- Repair or replace damaged sewer flow monitoring equipment. Sewer flow equipment was damaged due to sewer lining done by the city earlier this year and needs major replacement or repairs;
- Installation of a shallow groundwater monitoring well in a new infiltration basin site;
- Installation of one additional catch basin stage gauge in the Leavitt-to-Paulina reach to verify the effectiveness of best management practices (BMPs) at reducing runoff to catch basins;
- Completion of synchronization of District samplers with USGS catch basin stage recorders; and
- Publish a recently completed Streetscape factsheet for use in public outreach on stormwater BMPs.

This change order is in compliance with the Illinois Criminal Code since the change is due to circumstances not reasonably foreseeable at the time the contract was signed, and is in the best interest of the District.

It is hereby recommended that the Board of Commissioners authorize the Director of Procurement and Materials Management to execute a change order to increase the purchase order and amend the agreement in an amount of \$32,000.00 (45.7% of the current purchase order value), from an amount of \$70,000.00, to an amount not to exceed \$102,000.00.

Funds are available in Account 501-50000-612490, Stormwater Management Fund.

Requested, Thomas C. Granato, Director of Monitoring and Research, TCG:MPC:KB:mh  
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management  
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement

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**File #:** 14-1029, **Version:** 1

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Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for September 18, 2014





# Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street  
Chicago, IL 60611

## Legislation Text

**File #:** 14-1030, **Version:** 1

### TRANSMITTAL LETTER FOR BOARD MEETING OF SEPTEMBER 18, 2014

#### COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Authority to increase Contract 09-176-3P Sludge Thickening Facilities, Stickney Water Reclamation Plant, to McHugh Construction in an amount of \$19,703.05, from an amount of \$166,354,653.19, to an amount not to exceed \$166,374,356.24, Account 401-50000-645650, Purchase Order 5001115

Dear Sir:

On March 18, 2010, the Board of Commissioners authorized the Director of Procurement and Materials Management to award Contract 09-176-3P Sludge Thickening Facilities, Stickney Water Reclamation Plant, to McHugh Construction, in an amount not to exceed \$162,232,344.00. The scheduled contract completion date is November 11, 2016.

As of September 5, 2014, the attached list of change orders has been approved. The effect of these change orders resulted in an increase in an amount of \$4,122,309.19 from the original amount awarded of \$162,232,344.00. The current contract value is \$166,354,653.19. The prior approved change orders reflect a 2.54% increase to the original contract value.

Additional work is required to remove, repair, and reinstall Waste Activated Sludge (WAS) Pump 2. The pump was prematurely damaged while operating with low seal water pressure. The effluent seal water pressure was reduced by an unexpected excess quantity of slimy particulate matter in the effluent water source, which clogged the strainer systems. The additional work includes removal and reinstallation of WAS Pump 2, shipment to and from the manufacturer machine shop, and repairing damaged parts in the pump. This work has been completed. Before the engineer's determination on the change order, the contractor proceeded at his own risk with this work as determined in his own best interest in executing the overall contract. The engineer has now concluded that this is additional work due to unanticipated field conditions. The contractor submitted a cost proposal (CCO-197) of an extra in the amount of \$19,703.05. The engineer reviewed the proposal, found it to be reasonable, and stated via correspondence 4937, that the Engineering Department would recommend its approval.

This change order is in compliance with the Illinois Criminal Code since the change is due to circumstances not reasonably foreseeable at the time the contract was signed, and is in the best interest of the District.

It is hereby recommended that the Board of Commissioners authorize the Director of Procurement and Materials Management to execute a change order to increase Contract 09-176-3P in an amount of \$19,703.05 (0.012% of the current contract value), from an amount of \$166,354,653.19 to an amount not to exceed \$166,374,356.24.

Funds are available in Account 401-50000-645650.

Requested, Catherine O'Connor, Director of Engineering, MVL:ECB

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Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management  
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement  
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for September 18, 2014

Attachment

PO No. : 500115  
Tracking No. : ENG091763P  
Vendor No. : 6001370

Original Value: 162,232,344.00  
Approved Value: 166,354,653.19  
Current Value : 166,354,653.19

Change Number	Text	Value	Initiator	Date	File Letter	CR #	Board Approval	Status	Approver	Sq. No.	Charge Number	Object Class
0001	Window Turning at Lavacue Gatehouse	4,840.00	MCUREC	10/12/2010	0461	002		Approved	USNEPABU	0001	3937431	ENGINEER
0002	Change Size of Steel Casting	12,366.88	MCUREC	12/07/2010	0733	004	X	Approved	USPANC	0001	3937432	MJ_SERVICE
0003	Resolve Conflicts New Storm Sewer Location & Elac Duct Bank	10,917.95	MCUREC	12/07/2010	0730	011	X	Approved	USPANC	0002	3978525	ENGINEER
0004	Delete Effluent Water Piping from Building 31	2,422.20	MCUREC	12/23/2010	0912	013		Approved	USNEPABU	0002	3978526	MJ_SERVICE
0005	Expansion joints in Old Control Duct Area 30	262,177.30	MCUREC	01/11/2011	0873	003	X	Approved	USPANC	0003	3991498	ENGINEER
0006	Dandelish drying bed # 8 wall	25,934.19	MCUREC	01/11/2011	0885	006	X	Approved	USPANC	0003	3991499	MJ_SERVICE
0007	Change to Piping in WAS FS and Wet wall	14,571.26	MCUREC	01/31/2011	0962	012	X	Approved	USPANC	0004	4006207	ENGINEER
0008	Video Equipment Elimination	685.30	MCUREC	02/18/2011	1184	001		Approved	USNEPABU	0004	4006208	MJ_SERVICE
0009	Relocate tie-in point for BW-1	7,686.89	MCUREC	03/21/2011	1155	017	X	Approved	USPANC	0004	4006207	ENGINEER
0010	Electric to Vertical Hoists	166,066.14	MCUREC	03/21/2011	1085	009	X	Approved	USPANC	0004	4006208	MJ_SERVICE
0011	Exhaust Duct Reroute Area 25	22,556.12	MCUREC	03/21/2011	1168	021	X	Approved	USPANC	0005	4022297	ENGINEER
0012	Rest Bldg. Drain Reroute	56,049.96	MCUREC	03/21/2011	1076	022	X	Approved	USPANC	0005	4022298	MJ_SERVICE
0013	Relocate Beam 30E12 in Area 30 South Gallery	1,903.12	MCUREC	03/21/2011	1303	024		Approved	USPANC	0006	4040911	ENGINEER
0014	Area 30 Screen Room Pipe Reroute Net Extra	2,649.67	MCUREC	04/04/2011	1321	025		Approved	USNEPABU	0006	4040912	MJ_SERVICE
0015	Unknown Vitrified Clay Pipe Repair	866.76	MCUREC	04/04/2011	1300	033		Approved	USNEPABU	0007	4066223	ENGINEER
0016	Lightning arrestors	15,149.20	MCUREC	05/06/2011	1176	014	X	Rejected	USORNINGONS	0007	4066224	MJ_SERVICE
0017	Correction of Charge Number 0015	866.76	BOKNU	05/19/2011				Approved	USNEPABU	0007	4066223	ENGINEER

0018	Net Credit; Lighting protection system	15,149.20	DEC	BOOKING	05/19/2011				Approved	USDALNC	0011	4105941	EINKELES
0019	Hydrotite Waterslip & Roofing Felt at Area 32	1,741.54	DEC	MISUREC	05/31/2011	1369	010	X	Approved	USDALNC	0011	4105942	MJ_SERVICE
0020	CW #4 Alignment	37,437.26	INC	MISUREC	05/31/2011	1428	024	X	Approved	USDALNC	0012	4111476	EINKELES
0021	Install (2) 20" SFP lines deeper	79,551.20	INC	MISUREC	05/31/2011	1484	020	X	Approved	USDALNC	0012	4111477	MJ_SERVICE
0022	Factory Acceptance Tests for Electrical Equipment	70,035.05	INC	MISUREC	05/31/2011	1423	027	X	Approved	USDALNC	0012	4111476	EINKELES
0023	Area 29 Light Relocation	2,956.48	INC	MISUREC	06/08/2011	1547	018		Approved	USDALNC	0012	4111477	MJ_SERVICE
0024	New tie-in location for CW and BW # 7	97,142.89	INC	MISUREC	06/17/2011	1514	023	X	Approved	USDALNC	0013	4117208	EINKELES
0025	Replace Packing Mechanisms in Central Heat Station Cbs 9L	19,696.70	INC	MISUREC	06/17/2011	1550	052	X	Approved	USDALNC	0014	4124581	EINKELES
0026	Double Handling of Spoils on #8 Street and 6th Ave	9,960.90	INC	MISUREC	07/05/2011	1767	062		Approved	USDALNC	0015	4124582	MJ_SERVICE
0027	Area 25 West OA Dirtwork Support	6,669.30	INC	MISUREC	07/05/2011	1746	057		Approved	USDALNC	0015	4124581	EINKELES
0028	6th Ave Directional Bore Obstruction	8,494.75	INC	MISUREC	07/12/2011	1798	070		Rejected	USDALNC	0016	4124582	MJ_SERVICE
0029	Revised Invasive Gate and Fence Location	2,616.64	DEC	MISUREC	08/01/2011	1862	041		Approved	USDALNC	0016	4124581	EINKELES
0030	Relocate AHU on Sludge Control Building roof	76,779.31	INC	MISUREC	08/01/2011	1744	019	X	Approved	USDALNC	0017	4133327	EINKELES
0031	Adi differential relays to Areas 31 and 70	277,220.23	INC	MISUREC	08/01/2011	1368	026	X	Approved	USDALNC	0017	4133328	MJ_SERVICE
0032	Maintain Two Sludge Pumps in Service--Area 60	47,968.02	INC	MISUREC	08/01/2011	1654	035	X	Approved	USDALNC	0017	4133327	EINKELES
0033	Provide Soil Testing	56,373.63	INC	MISUREC	08/01/2011	1628	032	X	Approved	USDALNC	0017	4133328	MJ_SERVICE
0034	Delete Grabbit Seal Fittings at 77/78 Substation	6,632.92	DEC	MISUREC	08/16/2011	1605	016	X	Approved	USDALNC	0017	4133327	EINKELES
0035	Additional Steel Support for O/A Duct at Area 30/32	2,733.50	INC	MISUREC	08/16/2011	1655	046	X	Approved	USDALNC	0018	4164797	EINKELES
0036	Area 80 Light Poles	10,455.79	INC	MISUREC	08/16/2011	1801	051	X	Approved	USDALNC	0018	4164798	MJ_SERVICE
0037	Area 70 Slab Openings	5,556.68	INC	MISUREC	08/16/2011	1805	064	X	Approved	USDALNC	0018	4164797	EINKELES
											0018	4164798	MJ_SERVICE

## Change Order Log Report

Client : 100  
Report Name: ZREP\_CHANGE\_ORDER\_LOG  
Representer : DITSONM

0038	Utility Conflicts South of Area 30	2,106.64	INC	MCQUIREC	08/16/2011	1940	078	Approved	USDAVLC	0018	4164797	ENGINEER
0039	Area 27 Emergency Stover/Bjornesh Station Alarms	5,322.00	INC	MCQUIREC	08/16/2011	1650	037	Approved	USDAVLC	0018	4164798	ENGINEER
0040	Delete Painting in Area 30	195,283.00	DEC	MCQUIREC	09/06/2011	1891	069	Approved	USNEUBAURU	0019	4164797	ENGINEER
0041	Dial 20" PSD Revised Alignment (50+15 - 62+00)	45,831.18	INC	MCQUIREC	09/06/2011	1898	071	Approved	USNEUBAURU	0019	4182024	ENGINEER
0042	Revised Alignment for EV & CW #3	3,245.43	INC	MCQUIREC	09/06/2011	2071	074	Approved	USNEUBAURU	0019	4182024	ENGINEER
0043	Area 80 Electrical Dot Conflicts	7,094.75	INC	MCQUIREC	09/06/2011	2025	075	Approved	USNEUBAURU	0019	4182024	ENGINEER
0044	Network Revisions in Building 30 and Concentration	11,712.78	INC	MCQUIREC	10/03/2011	2003	028	Rejected	USNEUBAURU	0019	4182065	ENGINEER
0045	Change Elevation of Dial 12" Gravity-Thickened Sludge Lines	88,284.79	INC	MCQUIREC	10/03/2011	2026	045	Rejected	USNEUBAURU	0020	4203417	ENGINEER
0046	14" EV and 16" CIS Alignment Revision	45,674.32	INC	MCQUIREC	10/03/2011	1985	059	Rejected	USNEUBAURU	0020	4203418	ENGINEER
0047	Unknown Pipe and Ballasts in Area 80	9,104.95	INC	MCQUIREC	10/03/2011	2109	087	Rejected	USNEUBAURU	0020	4203417	ENGINEER
0048	Steam System Gate Valves	2,109.20	INC	MCQUIREC	10/03/2011	1693	056	Rejected	USNEUBAURU	0020	4203418	ENGINEER
0049	Relocating of Electrical Apparatuses	4,878.29	INC	MCQUIREC	10/03/2011	1678	053	Rejected	USNEUBAURU	0020	4203417	ENGINEER
0050	Revised Alignment for EV & CW #3	3,245.43	INC	MCQUIREC	10/03/2011	2071	074	Rejected	USNEUBAURU	0020	4203418	ENGINEER
0052	Network Revisions in Building 30 and Concentration	11,712.78	INC	MCQUIREC	10/31/2011	2003	028	Approved	USNEUBAURU	0022	4223217	ENGINEER
0053	Change Elevation of Dial 12" Gravity-Thickened Sludge Lines	88,284.79	INC	MCQUIREC	10/31/2011	2026	045	Approved	USNEUBAURU	0022	4223218	ENGINEER
0054	14" EV and 16" CIS Alignment Revision	45,674.32	INC	MCQUIREC	10/31/2011	1985	059	Approved	USNEUBAURU	0022	4223217	ENGINEER
0055	Unknown Pipe and Ballasts in Area 80	9,104.95	INC	MCQUIREC	10/31/2011	2109	087	Approved	USNEUBAURU	0022	4223218	ENGINEER
0056	Steam System Gate Valves	2,109.20	INC	MCQUIREC	10/31/2011	1693	056	Approved	USNEUBAURU	0022	4223217	ENGINEER
0057	Relocating of Electrical Apparatuses	4,878.29	INC	MCQUIREC	10/31/2011	1678	053	Approved	USNEUBAURU	0022	4223218	ENGINEER
0058	Unknown Utility by Locomotive Shop	999.11	INC	MCQUIREC	10/31/2011	2228	053	Approved	USNEUBAURU	0022	4223217	ENGINEER
										0022	4223218	ENGINEER

## Change Order Log Report

Client : 100  
Report Name: ZEPH\_CHANGE\_ORDER\_LOG  
Requester : JDSJNM

0059	OW #07 Valve Box Extension	170.51	INC	MCUREC	10/31/2011	2253	094	Approved	UNDEPAVER	0022	4223217	ENGINEER MJ_SERVICE
0060	Area 60 CUS/Pas Tie-In Discrepancy	8,419.63	INC	MCUREC	10/31/2011	2276	079	Approved	UNDEPAVER	0022	4223218	ENGINEER MJ_SERVICE
0061	Area 27 Interior Wall Fail	519.48	DEC	MCUREC	11/07/2011	2271	090	Approved	UNDEPAVER	0022	4223217	ENGINEER MJ_SERVICE
0062	Cap 18" DIP Sludge Line NE of Structure 30	8,217.37	INC	MCUREC	12/02/2011	2365	096	Approved	UNDEPAVER	0023	4228673	ENGINEER MJ_SERVICE
0063	Area 51 Centrifuge Breaker Failure	6,224.75	INC	MCUREC	12/02/2011	2316	098	Approved	UNDEPAVER	0024	4246564	ENGINEER MJ_SERVICE
0064	Additional Excavation & Backfill at CB30	2,113.97	INC	MCUREC	12/13/2011	2390	106	Approved	UNDEPAVER	0024	4246565	ENGINEER MJ_SERVICE
0065	BW interference near SW corner of POST building	2,538.49	INC	MCUREC	01/09/2012	2517	110	Approved	UNDEPAVER	0025	4253611	ENGINEER MJ_SERVICE
0066	Concrete Sidewalk Around Lizard Gate House	4,871.19	INC	MCUREC	01/31/2012	2514	111	Approved	UNDEPAVER	0026	4274656	ENGINEER MJ_SERVICE
0067	Pre-Digestion Centrifuge Sludge Line/Sampling Station	8,947.40	INC	MCUREC	01/31/2012	2543	105	Approved	UNDEPAVER	0027	4293280	ENGINEER MJ_SERVICE
0068	Area 60 CUS Line Correction	2,926.68	INC	MCUREC	01/31/2012	2564	115	Approved	UNDEPAVER	0027	4293281	ENGINEER MJ_SERVICE
0069	Replace Valve on BW-1	4,630.67	INC	MCUREC	02/06/2012	2581	113	Approved	UNDEPAVER	0028	4298368	ENGINEER MJ_SERVICE
0070	18" NSS Line Sta 3+30 Cross Unknown Concrete Bressed Util	3,030.68	INC	MCUREC	02/07/2012	2608	095	Rejected	USCARINATIONS	0028	4298369	ENGINEER MJ_SERVICE
0071	18" NSS Line Approx Sta 3+60 Cross Unknown Concrete Bressed	3,030.88	INC	MCUREC	02/08/2012	2631	095	Approved	UNDEPAVER	0029	4299396	ENGINEER MJ_SERVICE
0072	Delete Bypass Contractors & Filters on Area 51 Polymer Metered	21,506.47	DEC	MCUREC	03/01/2012	2532	088	Approved	USPANC	0030	4300643	ENGINEER MJ_SERVICE
0073	Area 51 - Knife Gate Valve Transformers	948.64	DEC	MCUREC	03/01/2012	2574	099	Approved	USPANC	0031	4318535	ENGINEER MJ_SERVICE
0074	IDS - Centrifuge Barrel Pressurization - Pressure Switch	23,960.67	INC	MCUREC	03/01/2012	2545	098	Approved	USPANC	0031	4318536	ENGINEER MJ_SERVICE
0075	Asbestos Abatement at the Lizard Gate House	7,087.74	INC	MCUREC	03/01/2012	2675	097	Approved	USPANC	0031	4318535	ENGINEER MJ_SERVICE
0076	Underground Steam Conflicter Building 30 to North of B Street	2,677.49	INC	MCUREC	03/01/2012	2657	114	Approved	USPANC	0031	4318536	ENGINEER MJ_SERVICE
0077	Delete Area 30 Sump Pump Discharge to Rain Garden	1,859.78	DEC	MCUREC	03/16/2012	2752	118	Approved	UNDEPAVER	0032	4329975	ENGINEER MJ_SERVICE
0078	Area 22 Concrete Wall and Curb Under New Aluminum Covers	7,290.11	INC	MCUREC	03/16/2012	2700	112	Approved	UNDEPAVER	0032	4329976	ENGINEER MJ_SERVICE

## Change Order Log Report

Client : 100  
Report Name: ZPT\_CHANGE\_ORDER\_LOG  
Requester : JDTSON

0079	Foundation Wall Interference at CW #3 and SW #3	2,279.53	INC	MCURREC	03/16/2012	2698	116		Approved	UNREPAIRED	0032	4329975	ENGINEER NM_SERVICE
0080	Polymer Solution Transfer Feed Pump ICs POUER002	2,762.51	INC	MCURREC	04/02/2012	2798	092		Approved	UNPAID	0032	4329976	ENGINEER NM_SERVICE
0081	Area 31 - DC-31-021	13,912.09	INC	MCURREC	04/02/2012	2607	100	X	Approved	UNPAID	0033	4340014	ENGINEER NM_SERVICE
0082	City Water Tie-ins at Area 30 and B Street	12,638.57	INC	MCURREC	04/02/2012	2589	108	X	Approved	UNPAID	0033	4340015	ENGINEER NM_SERVICE
0083	Credit for Pipe Casing under RR tracks for Communications Co	3,535.92	DEC	MCURREC	04/09/2012	2741	005	X	Approved	UNPAID	0033	4340014	ENGINEER NM_SERVICE
0084	Additional Pavement from Post Building Drain Reroute	3,133.61	INC	MCURREC	04/09/2012	2729	043	X	Approved	UNPAID	0033	4340015	ENGINEER NM_SERVICE
0085	Area 51 Valve Points	9,521.63	INC	MCURREC	04/09/2012	2699	103	X	Approved	UNPAID	0034	4346201	ENGINEER NM_SERVICE
0086	Install PVC Vert Lines for Process Drains in Area 32	8,946.30	INC	MCURREC	04/17/2012	2845	091		Approved	UNREPAIRED	0034	4346202	ENGINEER NM_SERVICE
0087	Rescind Corr #2698	2,279.53	DEC	MCURREC	05/01/2012	2881	116		Approved	UNREPAIRED	0034	4346201	ENGINEER NM_SERVICE
0088	Area 30 Roof Drain Piping and Monorail Conflict	4,370.30	INC	MCURREC	05/01/2012	2868	124		Approved	UNREPAIRED	0034	4346202	ENGINEER NM_SERVICE
0089	Electrical Duct Bank Revisions under RR tracks	609,935.78	INC	MCURREC	05/08/2012	2832	080	X	Approved	UNPAID	0035	4354113	ENGINEER NM_SERVICE
0090	Area 32 Pipe Gallery Insulated Topping Slab	11,245.06	DEC	MCURREC	05/31/2012	2838	061	X	Approved	UNPAID	0035	4354114	ENGINEER NM_SERVICE
0091	Area 25 - 14" NSS/ Boasting Water Line Conflict	4,580.40	INC	MCURREC	06/19/2012	3007	137		Approved	UNREPAIRED	0036	4363531	ENGINEER NM_SERVICE
0092	D-Blaze Fire Retardant Treated Wood for Use at Area 22	449.46	DEC	MCURREC	07/16/2012	3074	147		Approved	UNREPAIRED	0036	4363532	ENGINEER NM_SERVICE
0093	Area 51 - Existing Vert Piping Clarifications (NW)	2,649.90	INC	MCURREC	07/31/2012	3090	142		Approved	UNPAID	0036	4363531	ENGINEER NM_SERVICE
0094	Area 22 Condensate Pumps	6,946.30	INC	MCURREC	07/31/2012	3083	126		Approved	UNPAID	0036	4363532	ENGINEER NM_SERVICE
0095	Emerson DCS Related UPS Cabinets	59,948.90	INC	MCURREC	07/31/2012	2871	140	X	Approved	UNPAID	0037	4368772	ENGINEER NM_SERVICE
0096	Area 30 Fasten Detail for Closure Plate to Double T Stem	10,099.00	DEC	MCURREC	08/14/2012	3078	138	X	Approved	UNPAID	0037	4368773	ENGINEER NM_SERVICE
0097	Area 23 Condensate Pumps	11,433.87	INC	MCURREC	08/14/2012	3084	133	X	Approved	UNPAID	0038	4386010	ENGINEER NM_SERVICE
0098	Gas Detectors at WAS and NS PS	32,156.51	INC	MCURREC	08/14/2012	2994	076	X	Approved	UNPAID	0038	4386011	ENGINEER NM_SERVICE
											0039	4399148	ENGINEER NM_SERVICE
											0039	4399149	ENGINEER NM_SERVICE
											0040	4416759	ENGINEER NM_SERVICE
											0040	4416760	ENGINEER NM_SERVICE
											0041	4429782	ENGINEER NM_SERVICE
											0041	4429783	ENGINEER NM_SERVICE
											0041	4429782	ENGINEER NM_SERVICE
											0041	4429783	ENGINEER NM_SERVICE
											0042	4442913	ENGINEER NM_SERVICE
											0042	4442914	ENGINEER NM_SERVICE
											0042	4442913	ENGINEER NM_SERVICE
											0042	4442914	ENGINEER NM_SERVICE
											0042	4442913	ENGINEER NM_SERVICE
											0042	4442914	ENGINEER NM_SERVICE

0099	Area 22 Steel Plate at Door 02	509.30	DEC	MCUREC	09/04/2012	3162	146		Approved	UNEMPLOY	0043	4459778	ENGINEER
0100	18" CIS Connection to Existing	34,122.86	INC	MCUREC	09/07/2012	3154	117	X	Approved	USPULC	0043	4459779	MJ_SERVICE
0101	RSD piping changes at Interim HS and Underground WAS refiled	77,345.37	INC	MCUREC	09/07/2012	3183	132	X	Approved	USPULC	0044	4462684	ENGINEER
0102	Gate Operator Structure for M3-G-01 & 02	13,967.94	INC	MCUREC	10/24/2012	3218	120	X	Approved	USPULC	0044	4462685	MJ_SERVICE
0103	Tank 1 Air Lift Pipe Existing Conditions and Demolition	41,437.87	INC	MCUREC	10/24/2012	3232	130	X	Approved	USPULC	0045	4507890	ENGINEER
0104	Board Approved meeting of 10/18/2012	55,405.81	INC	BOXKIN	10/30/2012			X	Approved	UNEMPLOY	0045	4507891	MJ_SERVICE
0105	Reversal of duplicate entry (0104)	55,405.81	DEC	BOXKIN	11/08/2012				Approved	UNEMPLOY	0046	4514185	ENGINEER
0106	Per 11/01/12 Board Agenda Item 33, File No. 12-1488	20,471.64	INC	BOXKIN	12/03/2012	3282	121		Rejected	USPULC	0047	4523228	ENGINEER
0107	Per 11/01/12 Board Agenda Item 33, File No. 12-1488	596,464.80	INC	BOXKIN	12/03/2012	3282	121	X	Rejected	USPULC	0048	4536505	ENGINEER
0108	Per 11/01/12 Agenda Item 33, File No. 12-1488	20,471.64	INC	BOXKIN	12/03/2012	3282	121	X	Approved	USPULC	0049	4536506	MJ_SERVICE
0109	Per 11/01/12 Agenda Item 33, File No. 12-1488	305,000.00	INC	BOXKIN	12/03/2012	3322	143	X	Approved	USPULC	0049	4536589	ENGINEER
0110	Per 11/01/12 Agenda Item 33, File No. 12-1488	270,993.16	INC	BOXKIN	12/03/2012	3311	148	X	Approved	USPULC	0050	4536634	MJ_SERVICE
0111	Per 1/3/13 Board Agenda Item 29, File No. 12-1807.	43,101.43	INC	JAMES	01/08/2013	3410	127	X	Approved	UNEMPLOY	0050	4536633	ENGINEER
0112	Per 1/3/13 Board Agenda Item 29, File No. 12-1807.	54,000.00	INC	JAMES	01/08/2013	3382	144	X	Approved	UNEMPLOY	0050	4536634	MJ_SERVICE
0113	Extra- IDS Eyewash Shower	6,632.42	INC	BOXKIN	02/06/2013	3421	119		Rejected	UNEMPLOY	0051	4561328	ENGINEER
0114	Extra - Area 31 - IDS Eyewash Shower	6,632.42	INC	BOXKIN	02/06/2013	3520	119		Approved	UNEMPLOY	0051	4561329	MJ_SERVICE
0115	Extra-Power feed for a heat exchanger	4,179.64	INC	BOXKIN	02/08/2013	3562	160		Approved	UNEMPLOY	0051	4561328	ENGINEER
0116	Per 02/07/13 Agenda Item 35, File No. 13-0079	27,028.99	INC	BOXKIN	02/14/2013			X	Approved	USPULC	0052	4594158	ENGINEER
0117	Per 03/21/2013 Agenda Item 29, File No. 13-0261	24,452.40	INC	BOXKIN	03/15/2013			X	Approved	USPULC	0052	4594159	MJ_SERVICE
0118	Per 04/18/2013 Agenda Item 23, File No. 13-0377	14,476.95	INC	BOXKIN	04/23/2013	3640	128	X	Rejected	USPULC	0053	4594578	ENGINEER
											0053	4594579	MJ_SERVICE
											0054	4585934	ENGINEER
											0054	4585935	MJ_SERVICE
											0055	4589450	ENGINEER
											0055	4589451	MJ_SERVICE
											0056	4607198	ENGINEER
											0056	4607199	MJ_SERVICE
											0057	4635281	ENGINEER
											0057	4635282	MJ_SERVICE



0119	Per 04/18/2013 Agenda Item 23, File No. 13-0377	84,429.77	INC	HO/KIN	04/23/2013	3647	153	X	Rejected	USPARKING	0057	4635281	ENGINEER M1_SERVICE
0120	Per 04/18/2013 Agenda Item 23 File No. 13-0377	14,476.95	INC	HO/KIN	05/02/2013	3640	128	X	Approved	USPARK	0057	4635282	ENGINEER M1_SERVICE
0121	Per 04/18/2013 Agenda Item 23 File No. 13-0377	84,429.77	INC	HO/KIN	05/02/2013	3647	153	X	Approved	USPARK	0058	4642772	ENGINEER M1_SERVICE
0122	8/29/2013 Agenda Item 33, File No. 13-0898	64,390.54	INC	HO/KIN	09/17/2013	3940	101	X	Approved	USPARK	0058	4642773	ENGINEER M1_SERVICE
0123	8/29/2013 Agenda Item 33, File No. 13-0898	36,228.46	INC	HO/KIN	09/17/2013	3923	164	X	Approved	USPARK	0058	4642772	ENGINEER M1_SERVICE
0124	"Extra"- Area 30 Washer-Inspector 1 & 2 ICP	387,510.05	INC	HO/KIN	10/21/2013	4046	107	X	Approved	USPARK	0059	4732305	ENGINEER M1_SERVICE
0125	"Extra"-Drain connection on centrifuge feed header	5,929.48	INC	HO/KIN	11/26/2013			X	Approved	USPARK	0059	4732306	ENGINEER M1_SERVICE
0126	"Extra"-Flung Slab in Feed Piping B4 Centrifuge Unsealing	9,976.00	INC	HO/KIN	12/05/2013	4189	181		Approved	UNSEALING	0060	4760587	ENGINEER M1_SERVICE
0127	"Extra"- Flung Slab in Feed Piping B4 Centrifuge Commission	7,676.00	INC	HO/KIN	12/06/2013	4189	181		Rejected	UNSEALING	0060	4760588	ENGINEER M1_SERVICE
0128	"Credit"- Area 21 Delete Spray Insulation	2,200.00	INC	HO/KIN	12/09/2013	4179	174		Rejected	UNSEALING	0061	4787466	ENGINEER M1_SERVICE
0129	"Credit"- Area 21 Delete Spray Insulation	2,200.00	DEC	HO/KIN	12/09/2013	4179	174		Approved	UNSEALING	0061	4787467	ENGINEER M1_SERVICE
0130	"Extra"-Area 30 and 31, IDS Points Relocation	7,334.91	INC	HO/KIN	02/20/2014	4368	172		Approved	UNSEALING	0062	4799431	ENGINEER M1_SERVICE
0131	"Extra"-Area 70 Battery Rack & Byewash Stover Conflict	2,434.74	INC	HO/KIN	03/20/2014	4517	183		Approved	UNSEALING	0062	4799432	ENGINEER M1_SERVICE
0132	Per 3/20/2014 Agenda Item 31, File No. 14-0223	33,489.95	INC	HO/KIN	04/02/2014	4215	161	X	Approved	USPARK	0063	4794651	ENGINEER M1_SERVICE
0133	"Extra"- Hoist Stop Replacement at Area 30 Noreails	5,129.30	INC	HO/KIN	04/07/2014	4525	185		Approved	USPARK	0063	4794652	ENGINEER M1_SERVICE
0134	Per 5/1/2014 Agenda Item 28, File No. 14-0937	38,760.38	DEC	HO/KIN	05/08/2014	4536	015	X	Rejected	USPARK	0064	4795007	ENGINEER M1_SERVICE
0135	Per 5/1/2014 Agenda Item 28, File No. 14-0937	55,810.70	DEC	HO/KIN	05/08/2014	4476	047	X	Rejected	USPARK	0064	4795008	ENGINEER M1_SERVICE
0136	"Extra"- Temperature Control Panel Clarifications	15,090.23	INC	HO/KIN	05/15/2014	4486	177	X	Rejected	USPARK	0065	4795112	ENGINEER M1_SERVICE
0137	Extra"- Revised Manhole #1 Tie-in	63,783.61	INC	HO/KIN	05/15/2014	4549	102	X	Rejected	USPARK	0065	4795113	ENGINEER M1_SERVICE
0138	"Extra"- Revise Credit and Cable Lengths	332,782.92	INC	HO/KIN	05/15/2014	4532	163	X	Rejected	USPARK	0066	4843151	ENGINEER M1_SERVICE
									Approved	UNSEALING	0066	4843202	ENGINEER M1_SERVICE
									Approved	USPARK	0067	4862544	ENGINEER M1_SERVICE
									Approved	USPARK	0067	4862545	ENGINEER M1_SERVICE
									Approved	USPARK	0068	4870621	ENGINEER M1_SERVICE
									Approved	USPARK	0068	4870622	ENGINEER M1_SERVICE
									Approved	USPARK	0069	4873120	ENGINEER M1_SERVICE
									Rejected	USPARK	0069	4873121	ENGINEER M1_SERVICE
									Rejected	USPARK	0070	4896225	ENGINEER M1_SERVICE
									Rejected	USPARK	0070	4896226	ENGINEER M1_SERVICE
									Rejected	USPARK	0070	4896225	ENGINEER M1_SERVICE
									Rejected	USPARK	0070	4896226	ENGINEER M1_SERVICE
									Rejected	USPARK	0071	4901420	ENGINEER M1_SERVICE
									Rejected	USPARK	0071	4901421	ENGINEER M1_SERVICE
									Rejected	USPARK	0071	4901420	ENGINEER M1_SERVICE
									Rejected	USPARK	0071	4901421	ENGINEER M1_SERVICE
									Rejected	USPARK	0071	4901420	ENGINEER M1_SERVICE
									Rejected	USPARK	0071	4901421	ENGINEER M1_SERVICE

0139	Credit-Delete Protective Coatings Gravity Thickening Tanks	55,810.70	DEC	BOXKIN	05/16/2014	4476	047	X	Approved	USP/LAC	0072	490205	ENGINEER
0140	Credit-FSI on Trailer Area Electrical Changes	38,760.38	DEC	BOXKIN	05/16/2014	4536	015	X	Approved	USP/LAC	0072	490206	MM_SERVICE
0141	Extra-Temperature Control Panel Clarifications	15,090.23	JNC	BOXKIN	05/16/2014	4486	177	X	Approved	USP/LAC	0072	490205	ENGINEER
0142	EXTRA-REVISED MANHOLE	63,783.61	JNC	BOXKIN	05/16/2014	4549	102	X	Approved	USP/LAC	0072	490206	MM_SERVICE
0143	EXTRA-REVISE CORDS/CABLE LENGTHS SW PRELIMINARY TANKS	332,782.92	JNC	BOXKIN	05/16/2014	4532	163	X	Approved	USP/LAC	0072	490205	ENGINEER
0144	"EXTRA"-Replace Motor Overloads at Digester Feed Rups 2-5	6,162.33	JNC	BOXKIN	05/20/2014	4625	190		Approved	UNSUB/PAU	0073	4903829	ENGINEER
0145	"EXTRA"-PIT Size Change at Area 24	4,426.15	JNC	BOXKIN	06/10/2014	4573	188	X	Approved	USP/LAC	0073	4903830	MM_SERVICE
0146	"EXTRA"-Add BW strainers to PS in Z2,Z3,and 24	18,689.00	JNC	BOXKIN	06/10/2014	4627	189	X	Approved	USP/LAC	0074	4918000	ENGINEER
0147	"Credit"-Delete Demolition of 24" Sludge Line	12,094.23	DEC	BOXKIN	07/10/2014	4811	194		Rejected	USC/AR/ING	0074	4918001	MM_SERVICE
0148	"EXTRA"-Relocate expansion joint on Area 60 Mixing Rtp	8,796.70	JNC	BOXKIN	07/31/2014	4856	194		Approved	UNSUB/PAU	0075	4935079	ENGINEER
0149	"Credit"-Delete Asbestos Abatement on CW-5,BW-5, and BW-10	4,982.93	DEC	BOXKIN	08/07/2014	4896	192		Approved	UNSUB/PAU	0076	4951592	ENGINEER
0150	test	12,094.23	DEC	BOXKIN	08/12/2014			X	Rejected	USC/AR/ING	0077	4956309	ENGINEER
											0077	4956310	MM_SERVICE
											0078	4959637	ENGINEER
											0078	4959638	MM_SERVICE



# Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street  
Chicago, IL 60611

## Legislation Text

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**File #:** 14-1031, **Version:** 1

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### **TRANSMITTAL LETTER FOR BOARD MEETING OF SEPTEMBER 18, 2014**

#### COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Authority to increase Contract 73-161-DH McCook Reservoir Expanded Stage 2 Overburden Removal, to Lane Construction Corporation in an amount of \$29,150.00, from an amount of \$18,666,667.00, to an amount not to exceed \$18,695,817.00, Account 401-50000-645620, Purchase Order 5001388

Dear Sir:

On November 1, 2012, the Board of Commissioners authorized the Director of Procurement and Materials Management to award Contract 73-161-DH McCook Reservoir Expanded Stage 2 Overburden Removal, to Lane Construction Corporation, in an amount not to exceed \$18,657,142.00. The scheduled contract completion date is October 15, 2015.

As of September 5, 2014, the attached list of change orders has been approved. The effect of these change orders resulted in an increase in an amount of \$9,525.00 from the original amount awarded of \$18,657,142.00. The current contract value is \$18,666,667.00. The prior approved change order reflects a 0.05% increase to the original value.

The District has recently received numerous inquiries relating to potential leases for the property located in Willow Springs and bordered by the Des Plaines River, the Sanitary and Ship Canal, South LaGrange Road, and I-294 at the District's LASMA site. The site was formerly occupied by Marathon Oil Company and has been remediated of all residual contaminants. This approximately 23 acre site has excellent access from Interstate 55 and LaGrange Road and can serve a multitude of functions for potential tenants; however, the majority of the site is depressed and requires a significant amount of fill material to bring it to grade and make it attractive for leasing.

As a result of the recent inquiries and interest in the property, it is recommended to fill the site and to prepare it for leasing. Given the close proximity of the site to the McCook Reservoir Expanded Stage 2 site, the quality of the overburden material for use as fill, and the existing transport mechanism in place, the District is recommending to utilize the current overburden removal contractor to place and compact overburden at the Marathon site. The costs associated with this change order are a result of additional clearing and grubbing work required to prepare the new site to accept fill.

This change order is in compliance with the Illinois Criminal Code since the change is due to circumstances not reasonably foreseeable at the time the contract was signed, and is in the best interest of the District.

It is hereby recommended that the Board of Commissioners authorize the Director of Procurement and Materials Management to execute a change order to increase Contract 73-161-DH in an amount of \$29,150.00 (0.16% of the current contract value), from an amount of \$18,666,667.00, to an amount not to exceed \$18,695,817.00.

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**File #:** 14-1031, **Version:** 1

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Funds are available in Account 401-50000-645620.

Requested, Catherine A. O'Connor, Director of Engineering, WSS:KMF

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management

Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement

Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for September 18, 2014

Attachment

Client : 100  
Report Name: ZRPT\_CHANGE\_ORDER\_LOG  
Requester : JENSENP2

## Change Order Log Report

System: PRD  
09/03/2014 13:01:5  
Page: 1

PO No. : 5001388  
Tracking No. : ENG73161DH  
Vendor No. : 6001480

Original Value: 18,657,142.00  
Approved Value: 18,666,667.00  
Current Value : 18,666,667.00

Change Number	Text	Value	Initiator	Date	File Letter	COR #	Board Approval	Status	Approver	Seq. No.	Change Number	Object Class
0001	"Extra"- Bike Path Reopening and Closing	9,525.00 INC	BOYKINJ	07/02/2013	0039	002		Approved	USNEUBAUERJ	0001	4677433	EINKBELEG
										0001	4677434	MM_SERVICE



# Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street  
Chicago, IL 60611

## Legislation Text

**File #:** 14-1032, **Version:** 1

### TRANSMITTAL LETTER FOR BOARD MEETING OF SEPTEMBER 18, 2014

#### COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Authority to decrease Contract 04-128-3P Westside Primary Settling Tanks 1-9 and Aerated Grit Facility, Stickney Water Reclamation Plant, to Greeley and Hansen in an amount of \$122.96, from an amount of \$19,609,237.00, to an amount not to exceed \$19,609,114.04, Account 401-50000-601420, Purchase Order 3043016

Dear Sir:

On February 15, 2007, the Board of Commissioners authorized the Director of Procurement and Materials Management to award Contract 04-128-3P Westside Primary Settling Tanks 1-9 and Aerated Grit Facility, Stickney Water Reclamation Plant, to Greeley and Hansen in an amount not to exceed \$19,011,247.00. The scheduled contract completion date was December 21, 2012. The new agreement for professional engineering services to perform design and post award duties was approved at the board meeting of March 20, 2014.

As of September 5, 2014, the attached list of change orders has been approved. The effect of this change order resulted in an increase in an amount of \$597,990.00 from the original amount awarded of \$19,011,247.00. The current contract value is \$19,609,237.00. The prior approved change order reflects a 3.15% increase to the original value.

This contract is complete and it is necessary to decrease and close this purchase order.

This change order is in compliance with the Illinois Criminal Code since the change is due to circumstances not reasonably foreseeable at the time the contract was signed, and is in the best interest of the District.

It is hereby recommended that the Board of Commissioners authorize the Director of Procurement and Materials Management to execute a change order to decrease Contract 04-128-3P in an amount of \$122.96 (0.0006% of the current contract value), from an amount of \$19,609,237.00, to an amount not to exceed \$19,609,114.04.

Funds will be restored to Account 401-50000-601420.

Requested, Catherine A. O'Connor, Director of Engineering, JB:AMB

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management

Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement

Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for September 18, 2014

Attachment

Client : 100  
 Report Name: ZRPT\_CHANGE\_ORDER\_LOG  
 Requester : MCULLOUGH

## Change Order Log Report

System: HRD  
 08/29/2014 14:56:1  
 Page: 1

PO No. : 3043016  
 Tracking No. : ENG041283P  
 Vendor No. : 5002314

Original Value: 19,011,247.00  
 Approved Value: 19,609,237.00  
 Current Value : 19,609,237.00

Change Number	Text	Value	Initiator	Date	File Letter	CDR #	Board Approval	Status	Approver	Seq. Nb.	Change Number	Object Class
0001	Per Board Order 4/7/11, Report No. 11-0461.	597,990.00 INC	JAMESJ	04/11/2011			X	Approved	USDNLYC	0001 0001	4079332 4079333	EINGELES MM_SERVICE



# Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street  
Chicago, IL 60611

## Legislation Text

File #: 14-1035, Version: 1

### TRANSMITTAL LETTER FOR BOARD MEETING OF SEPTEMBER 18, 2014

#### COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Authority to increase Contract 09-365-5F Heritage Park Flood Control Facility, to F.H. Paschen/Lake County Grading, A Joint Venture in an amount of \$17,594.73, from an amount of \$29,608,064.45, to an amount not to exceed \$29,625,659.18, Account 501-50000-645620, Purchase Order 5001339

Dear Sir:

On April 19, 2012, the Board of Commissioners authorized the Director of Procurement and Materials Management to award Contract 09-365-5F Heritage Park Flood Control Facility to F.H. Paschen/Lake County Grading, A Joint Venture, in an amount not to exceed \$29,475,000.00. The contract was substantially complete on March 9, 2014.

As of September 5, 2014, the attached list of change orders has been approved. The effect of these change orders resulted in an increase in an amount of \$133,064.45 from the original amount awarded of \$29,475,000.00. The current contract value is \$29,608,064.45. The prior approved change orders reflect a 0.45% increase to the original contract value.

Reconfiguration of the piping in the pump station is necessary to avoid recirculation of the discharge. The contractor submitted a cost proposal (CCO-024) for an extra in the amount of \$17,594.73. The contractor's proposal has been reviewed by the engineer, and found to be unacceptable. The District's estimate for the subject work is substantially less. In previous conversations, the District informed the contractor that his proposal is significantly high for this work. The contractor has failed to provide sufficient justification for these excessive costs. In view of the foregoing, the engineer stated via correspondence 1182 that the contractor will be directed by the Engineer, upon approval by the Board of Commissioners, to proceed with the subject extra on a time and material basis for an amount not to exceed \$17,594.73.

This change order is in compliance with the Illinois Criminal Code since the change is germane to the contract.

It is hereby recommended that the Board of Commissioners authorize the Director of Procurement and Materials Management to execute a change order to increase Contract 09-365-5F in an amount of \$17,594.73 (0.059% of the current contract value), from an amount of \$29,608,064.45, to an amount not to exceed \$29,625,659.18.

Funds are available in Account 501-50000-645620.

Requested, Catherine A. O'Connor, Director of Engineering, WSS:JPM  
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management  
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement  
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board



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**File #:** 14-1035, **Version:** 1

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of Commissioners for September 18, 2014

Attachment

Client : 100  
 Report Name: ZREP CHARGE ORDER\_103  
 Requester : MULLIGAN

System: HD  
 09/02/2014 14:03:5  
 Page: 1

PO No. : 5001339  
 Tracking No. : EN009655F  
 Vendor No. : 6001462

Original Value: 29,475,000.00  
 Approved Value: 29,608,064.45  
 Current Value : 29,608,064.45

Charge Number	Text	Value	Initiator	Date	File Letter	CR #	Board Approval	Status	Approver	Seq. No.	Charge Number	Object Class
0001	Dec 2012 line / add 2014 line.	7,000,000.00	JAMESJ	11/05/2012				Approved	UNSELBAERJ	0001	4520719	ENGINEER3
0002	INC portion of NC, ED Approved 11/05/12	7,000,000.00	NELBAERJ	11/06/2012				Approved	UNSELBAERJ	0001	4520720	MJ_SERVICE
0003	02/07/13 ECC, #13-0109, ENG	0.00	JAMESJ	02/15/2013			X	Approved	UNSELBAERJ	0002	4520985	ENGINEER3
0004	Per 03/21/2013 Agenda Item 28, File No. 13-0260	100,000.00	BOJKNJ	03/15/2013			X	Approved	USDALNC	0003	4590186	ENGINEER3
0005	"Extra"- Sanitary Sewer Renovate	6,753.45	BOJKNJ	07/02/2013	0656	002		Approved	UNSELBAERJ	0003	4590187	MJ_SERVICE
0006	Per 8/8/2013 Agenda Item 46, File No. 13-0833	26,605.23	BOJKNJ	08/09/2013	0658	003	X	Approved	USDALNC	0003	4590188	MJ_SERVICE
0007	Per 8/8/2013 Agenda Item 46, File No. 13-0833	51,048.93	BOJKNJ	08/09/2013	0732	006	X	Approved	USDALNC	0004	4607196	ENGINEER3
0008	"Net Credit"-Existing Base Tee Manhole in Place	6,500.00	BOJKNJ	09/16/2013	0812	011		Approved	UNSELBAERJ	0004	4607197	MJ_SERVICE
0009	"Extra"-VOM Proposed Utility Installation	307,320.69	BOJKNJ	09/18/2013	0753	005	X	Approved	USDALNC	0005	4677407	ENGINEER3
0010	"Extra"- Install Rebar in Curb Enclosg Ball Flds	7,736.93	BOJKNJ	09/25/2013	0826	009		Approved	UNSELBAERJ	0005	4677408	MJ_SERVICE
0011	"Extra"-Basinop Flooding System	5,306.12	BOJKNJ	11/01/2013	0877	013		Approved	UNSELBAERJ	0006	4703221	ENGINEER3
0012	"Credit"-Main Wolf Rd Ditch Pipe Penetrations C-B Walls	17,882.21	BOJKNJ	11/13/2013	0825	012	X	Approved	USDALNC	0006	4703222	MJ_SERVICE
0013	"Credit"-Installation of 24" Overflow Pipe	26,500.00	BOJKNJ	11/13/2013	0791	007	X	Approved	USDALNC	0006	4703222	ENGINEER3
0014	Credit"-Installation of 48" Basis F Correction Pipe	200,000.00	BOJKNJ	11/13/2013	0852	008	X	Approved	USDALNC	0007	4731973	ENGINEER3
0015	Charge required for payments until year end.	0.00	BOJKNJ	12/18/2013				Rejected	USDALNC	0007	4731974	MJ_SERVICE
0016	Charge required to make payments until year end.	0.00	BOJKNJ	12/18/2013				Approved	USDALNC	0008	4735538	ENGINEER3
0017	Per 1/9/2014 Agenda Item 12, File No. 14-1622	3,237.43	BOJKNJ	01/10/2014	0955	004	X	Approved	USDALNC	0008	4735539	MJ_SERVICE

System: RPD  
09/02/2014 14:03:5  
Page: 2

Change Order Log Report

Client : 100  
Report Name: ZRPT\_CHNGE\_ORDER\_103  
Requester : MILLIQUA

0018	"Extra"-Hard Shell Underground Piping	5,478.32	INC	HOXINU	02/07/2014	0996	016	Approved	UNREPAERU	0014	4817171	ENGINEER3
0019	"Net Extra"-Asphalt to Concrete Path	23,313.32	INC	HOXINU	02/07/2014	0989	019	Approved	USPALXC	0015	4835937	ENGINEER3
0020	"Extra"-Basin A Regrading	8,708.30	INC	HOXINU	03/20/2014	1049	014	Approved	UNREPAERU	0016	4836327	ENGINEER3
0021	"Extra"-Basin F Spillway Modification	5,609.57	INC	HOXINU	03/20/2014	1044	018	Approved	UNREPAERU	0017	4862500	ENGINEER3
0022	Per 5/19/2014 Agenda Item 28, File No. 14-0621	26,170.94	INC	HOXINU	06/23/2014	1113	025	Rejected	USPALXC	0017	4862501	ENGINEER3
0023	Per 6/19/2014 Agenda Item 28, File No. 14-0621	26,170.94	INC	HOXINU	06/24/2014	1113	025	Approved	USPALXC	0018	4924970	ENGINEER3
0024	"Extra"-Shurry Wall Cover Work	6,656.83	INC	MILLIQUA	08/27/2014	1180	029	Approved	UNREPAERU	0019	4926423	ENGINEER3
										0019	4926424	ENGINEER3
										0020	4972535	ENGINEER3
										0020	4972536	ENGINEER3



# Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street  
Chicago, IL 60611

## Legislation Text

**File #:** 14-1036, **Version:** 1

### TRANSMITTAL LETTER FOR BOARD MEETING OF SEPTEMBER 18, 2014

#### COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Authority to increase purchase order and amend the agreement with Black and Veatch, Inc., for professional engineering services in an amount of \$100,000.00, from an amount of \$1,926,103.00, to an amount not to exceed \$2,026,103.00, Accounts 401-50000-601410 and 601420, Purchase Order 3079474

Dear Sir:

On June 6, 2013, the Board of Commissioners authorized the Director of Procurement and Materials Management to issue a purchase order and enter into an agreement with Black & Veatch, Inc. (Black & Veatch), for professional engineering services, in an amount not to exceed \$1,361,300.00. The scheduled contract completion date is May 31, 2015.

The contract has two Tasks:

- A. Process Engineering - Consultation services to advise the District on optimizing the enhanced biological phosphorus removal (EBPR) and phosphorus recovery at the Stickney Water Reclamation Plant (SWRP), the Calumet Water Reclamation Plant (CWRP), and the Kirie Water Reclamation Plant (KWRP).
- B. Design Engineering - The development of construction contract documents and drawings detailing the design of a phosphorus removal and recovery facility for SWRP.

As of September 5, 2014, the attached list of change orders has been approved. The effect of these change orders resulted in an increase in the amount of \$564,803.00 from the original amount awarded of \$1,361,300.00. The current contract value is \$1,926,103.00. The prior approved change orders reflect a 41.49% increase to the original contract value.

The initial lump sum for Task A, Process Engineering, was used almost exclusively on advisement of EBPR and selection of a stream for phosphorus recovery at SWRP. As the Phosphorus Task Force is continuing to look at CWRP and KWRP, advisement from the consultants can be utilized. Additional funds in the amount of \$100,000.00 are being requested for the Process Engineering EBPR advisement at CWRP and KWRP.

Black and Veatch will continue to use its current sub-consultants to meet the Affirmative Action participation goals set forth in the agreement and have committed to include MBE, WBE and SBE representation on the increased scope of work.

This change order is in compliance with the Illinois Criminal Code since the change is germane to the contract.

It is hereby recommended that the Board of Commissioners authorize the Director of Procurement and

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**File #:** 14-1036, **Version:** 1

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Materials Management to execute a change order to increase the purchase order and amend the agreement in an amount of \$100,000.00 (5.19% of the current contract value), from an amount of \$1,926,103.00, to an amount not to exceed \$2,026,103.00.

Funds are available in Accounts 401-50000-601410 and 601420.

Requested, Catherine A. O'Connor, Director of Engineering, MVL:GR

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management

Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement

Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for September 18, 2014

Attachment

Client : 100

Report Name: ZRPT CHANGE ORDER LOG

Requester : ROLPHG

Change Order Log Report

System: HRD  
08/28/2014 08:58:5  
Page: 1

PO No. : 3079474  
Tracking No. : EN4111953P  
Vendor No. : 5015067

Original Value: 1,361,300.00  
Approved Value: 1,926,103.00  
Current Value : 1,926,103.00

Change Number	Text	Value	Initiator	Date	File Letter	CCR #	Board Approval	Status	Approver	Seq. No.	Change Number	Object Class
0001	Per 5/19/2014 Agenda Item 30, File No. 14-0625	564,803.00 INC	HOKINU	06/23/2014			X	Rejected	USCARINGTONS	0001	4925020	ENGINEER
0002	Per 6/19/2014 Agenda Item 30, File No. 14-0625	564,803.00 INC	HOKINU	06/26/2014			X	Approved	USPAUC	0001	4925021	MM_SERVICE
										0002	4927524	ENGINEER
										0002	4927525	MM_SERVICE



# Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street  
Chicago, IL 60611

## Legislation Text

**File #:** 14-1041, **Version:** 1

### TRANSMITTAL LETTER FOR BOARD MEETING OF SEPTEMBER 18, 2014

#### COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Authority to decrease purchase order and amend the agreement with Microsystems, Inc., for Contract 12-RFP-17, Microfilming and Scanning Services for a Three-Year Period, in an amount of \$13,500.00, from an amount of \$158,836.00, to an amount not to exceed \$145,336.00. Account 101-15000-612090, Purchase Order 3075218

Dear Sir:

On November 1, 2012, the Board of Commissioners authorized the Director of Procurement and Materials Management to issue a purchase order and enter into an agreement with Microsystems, Inc., for Microfilming and Scanning Services, in an amount not to exceed \$158,836.00. The contract expires on December 31, 2015.

This contract has no prior change orders.

A decrease in the contract value is being requested at this time due to less need for microfilming services than anticipated at the outset of the agreement.

This change order is in compliance with the Illinois Criminal Code since the change is due to circumstances not reasonably foreseeable at the time the contract was signed, and is in the best interest of the District.

It is hereby recommended that the Board of Commissioners authorize the Director of Procurement and Materials Management to execute a change order to decrease the purchase order and amend the agreement for Contract 12-RFP-17 in an amount of \$13,500.00 (8.5% of the current contract value), from an amount of \$158,836.00, to an amount not to exceed \$145,336.00.

Funds will be restored to Account 101-15000-612090.

Requested, Eileen M. McElligott, Administrative Services Manager, BKS:SL:WG:JMS:TG  
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management  
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement  
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for September 18, 2014



# Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street  
Chicago, IL 60611

## Legislation Text

File #: 14-1044, Version: 1

### TRANSMITTAL LETTER FOR BOARD MEETING OF SEPTEMBER 18, 2014

#### COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Authority to increase the purchase order and to exercise an option to extend the agreement for thirty-six (36) months, with LeasePlan USA, Inc., for Contract 11-RFP-19, Fleet Vehicle Management Services for a 36-Month Period, in an amount of \$1,457,800.00, from an amount of \$1,251,107.58, to an amount not to exceed \$2,708,907.58, Accounts 101-15000-612080, 612860, Purchase Order 3070364

Dear Sir:

On October 6, 2011, the Board of Commissioners authorized the Director of Procurement and Materials Management to issue a purchase order and enter into an agreement with LeasePlan USA, Inc. for Contract 11-RFP-19, Fleet Vehicle Management Services for a 36-Month Period, in an amount not to exceed \$991,132.00. The current contract expires on October 31, 2014.

As of February 10, 2014, the attached list of change orders has been approved. The result of these changes orders resulted in an increase of \$259,975.58 from the original awarded amount of \$1,251,107.58. The prior approved change orders reflect a 26% increase to the original contract value.

An increase of \$79,000.00 in the current contract value is being requested at this time due to higher than anticipated gasoline prices.

The requested increase for the current agreement that expires on October 31, 2014 is \$1,378,800.00.

This change order is in compliance with the Illinois Criminal Code since the change is germane to the contract, and is in the best interest of the District.

It is hereby recommended that the Board of Commissioners authorize the Director of Procurement and Materials Management to execute a change order to increase the 2014 purchase order and extend the agreement in an amount of \$1,457,800.00 (117% of the current contract value), from an amount of \$1,251,107.58, to an amount not to exceed \$2,708,907.58.

Funds for the 2014 expenditure in the amount of \$164,200.00 are available in Accounts 101-15000-612860 and 612080. The estimated expenditure for 2015 is \$451,200.00, for 2016 is \$451,200.00, and for 2017 is \$391,200.00. Funds for the 2015, 2016, and 2017 expenditures are contingent on the Board of Commissioners' approval of the District's budget for those years.

Requested, Eileen M. McElligott, Administrative Services Manager, BKS,MW,BTS  
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management  
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement  
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for September 18, 2014



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**File #:** 14-1044, **Version:** 1

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Attachment

Client : 100  
 Report Name: ZREP\_CHANGE\_ORDER\_LOG  
 Requester : GLADYCHT

## Change Order Log Report

System: HRD  
 08/21/2014 10:39:5  
 Page: 1

CO No. : 3070364  
 Tracking No. : 15090  
 Vendor No. : 5001341

Original Value: 0.00  
 Approved Value: 1,251,107.58  
 Current Value : 1,251,107.58

Change Number	Text	Value	Initiator	Date	File Letter	CO #	Board Approval	Status	Approver	Seq. No.	Change Number	Object Class
001	Dec. line #1 (fees), Inc. line #2 (repairs)	0.00	NOC	CUNIFFEP	12/20/2011			Net Zero		0001	4260807	EINKBELEG
										0001	4260808	MM_SERVICE
										0001	4260809	MM_SERVICE
002	Dec. lines 1,2 Inc. lines 5,6	0.00	NOC	CUNIFFEP	02/07/2012			Net Zero		0002	4299490	EINKBELEG
										0002	4299491	MM_SERVICE
										0002	4299492	MM_SERVICE
										0002	4299493	MM_SERVICE
										0002	4299494	MM_SERVICE
003	Board 8/9/12, Item #12-1158 (Inc. portion of Net Zero C/O)	159,600.00	DEC	CUNIFFEP	09/12/2012			Rejected	USMALLEY	0003	4467316	EINKBELEG
										0003	4467317	MM_SERVICE
										0003	4467408	MM_SERVICE
										0003	4467409	MM_SERVICE
004	Board 8/9/12, Item 12-1158 Dec. portion of overall Net Zero	159,600.00	DEC	CUNIFFEP	09/25/2012			Approved	USNEUBAUER	0004	4479951	EINKBELEG
										0004	4479952	MM_SERVICE
										0004	4479953	MM_SERVICE
										0004	4479954	MM_SERVICE
005	BOC 08/09/12, #12-1158 - INC portion of NOC	159,600.00	INC	NEUBAUER	10/01/2012		X	Approved	USNEUBAUER	0005	4485137	EINKBELEG
006	NOC to move reclassified charges	0.00	NOC	STANSFIELD	10/08/2012			Net Zero		0006	4493239	EINKBELEG
										0006	4493240	MM_SERVICE
										0006	4493241	MM_SERVICE
007	Inc per BOC 12-491 11/1/2012	80,000.00	INC	STANSFIELD	11/09/2012			Approved	USFALC	0007	4523895	EINKBELEG
										0007	4523896	MM_SERVICE
										0007	4523897	MM_SERVICE
008	NOC \$14,819.31 from ln 3 to ln 4 for final 2012 inv	0.00	NOC	STANSFIELD	01/22/2013			Approved	USNEUBAUER	0008	4572575	EINKBELEG
										0008	4572576	MM_SERVICE
										0008	4572577	MM_SERVICE
009	NOC \$30k from ln5 to ln6 for maint fees	0.00	NOC	STANSFIELD	09/12/2013			Approved	USNEUBAUER	0009	4727789	EINKBELEG
										0009	4727850	MM_SERVICE
										0009	4727851	MM_SERVICE
010	Onyfwl 2012 encumb BOC 13-0109 2/4/13	0.00	NOC	STANSFIELD	10/25/2013			Approved	USNEUBAUER	0010	4765828	EINKBELEG
										0010	4765829	MM_SERVICE
										0010	4765940	MM_SERVICE
										0010	4765941	MM_SERVICE
										0010	4765942	MM_SERVICE
011	Inc per BOC 13-1403 11/21/2013	90,000.00	INC	STANSFIELD	11/27/2013			Rejected	USMALLEY	0011	4789208	EINKBELEG
										0011	4789209	MM_SERVICE
012	Inc per BOC 13-1403 11/21/2013	180,000.00	INC	STANSFIELD	12/02/2013			Approved	USNEUBAUER	0012	4790237	EINKBELEG
										0012	4790238	MM_SERVICE
										0012	4790239	MM_SERVICE

Client : 100  
 Report Name: ZREP\_CHANGE\_ORDER\_LOG  
 Requester : GLADYCHT

## Change Order Log Report

System: HRD  
 08/21/2014 10:39:5  
 Page: 2

013	NOC from 2014 to 2013 per ED 1/28/14 for fril 2013 inv	0.00	NOC	STANSFIELD	01/29/2014			Approved	USNEUALERU				
										0013	4829691	EINKBELEG	
										0013	4829692	MM SERVICE	
										0013	4829693	MM SERVICE	
										0013	4829694	MM SERVICE	
										0013	4829695	MM SERVICE	
014	02-06-14 EOC, 14-0045, GA	24.42	DEC	CUNIFFEP	02/10/2014			Approved	USNEUALERU				
										0014	4836972	EINKBELEG	
										0014	4836973	MM SERVICE	



# Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street  
Chicago, IL 60611

## Legislation Text

**File #:** 14-1051, **Version:** 1

### TRANSMITTAL LETTER FOR BOARD MEETING OF SEPTEMBER 18, 2014

#### COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Authority to increase Contract 12-696-11, Services of Tractor Mounted Paddle Aerators and Rotavators with Operators at LASMA and CALSMA, to Bechstein-Klatt, in an amount of \$300,000.00 from an amount of \$2,936,163.81 to an amount not to exceed \$3,236,163.81, Account 101-66000-612520 , Purchase Orders 5001331 and 5001332

Dear Sir:

On April 5, 2012, the Board of Commissioners authorized the Director of Procurement and Materials Management to award Contract 12-696-11, Services of Tractor Mounted Paddle Aerators and Rotavators with Operators at LASMA and CALSMA, to Bechstein-Klatt, in an amount not to exceed \$2,941,000.00. The contract expires on April 27, 2015.

As of September 3, 2014, the attached list of change orders has been approved. The effect of these change orders resulted in a decrease in an amount of \$4,836.19 from the original amount awarded of \$2,941,000.00. The current contract value is \$2,936,163.81. The prior approved change orders reflect a 0.2% decrease to the original contract value.

The increase is needed for additional re-drying and cleanup due to the recent heavy rain events in the month of August, 2014.

This change order is in compliance with the Illinois Criminal Code since the change is germane to the original contract, and is in the best interest of the District.

It is hereby recommended that the Board of Commissioners authorize the Director of Procurement and Materials Management to execute a change order to increase Contract 12-696-11, in an amount of \$300,000.00 (10.2% of the current contract value) from an amount of \$2,936,163.81 to an amount not to exceed \$3,236,163.81.

Funds are available in Accounts 101-66000-612520.

Requested, Manju Prakash Sharma, Director of Maintenance and Operations, AQ:SO'C:MAG:CM:JK  
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management  
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement  
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for September 18, 2014.

Attachment

**CONTRACT: 12-696-11****As Of:** 9/3/2014**Contract Type:** ZLFNPrepared by: J  
Markovich

<u>Group/Item:</u>	<u>Location:</u>	<u>Validity Dates:</u>	<u>Bid Deposit:</u>	<u>Final Completion:</u>
A	LASMA	4/5/12 - 4/27/15	Bid Bond	
B	CALSMA	4/5/12 - 4/27/15	Bid Bond	

<i>Group/ Item</i>	<i>Location</i>	<i>PO #</i>	<i>Vendor</i>	<i>Award Value</i>	<i>Change Order Incr/(Decr)</i>	<i>Adjusted Award Value</i>	<i>SAP PO Value</i>	<i>SAP SES Value</i>	<i>SAP Invoice Value</i>	<i>SAP Credit Memo Value</i>	<i>SAP Check Value</i>	<i>Pending Check Payment</i>	<i>PO Bal.</i>
A	LASMA	5001332	Bechstein-Klatt	2,176,000.00	(78,128.64)	2,097,871.36	2,097,871.36	1,730,153.74	-	-	-	-	367,717.62
B	CALSMA	5001331	Bechstein-Klatt	765,000.00	73,292.45	838,292.45	838,292.45	746,038.54	-	-	-	-	92,253.91
				-	-	-	-	-	-	-	-	-	-
				-	-	-	-	-	-	-	-	-	-
				-	-	-	-	-	-	-	-	-	-
				-	-	-	-	-	-	-	-	-	-
				-	-	-	-	-	-	-	-	-	-
				2,941,000.00	(4,836.19)	2,936,163.81	2,936,163.81	2,476,192.28	-	-	-	-	459,971.53

**Comments:**

Increase 5001331 by \$60,000, increase 5001332 by \$240,000. Additional re-drying and clean up is necessary due to the recent heavy rain events (3.5in during the week of August 1st and 5.5in during the week of August 20th)



# Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street  
Chicago, IL 60611

## Legislation Text

File #: 14-1053, Version: 1

### TRANSMITTAL LETTER FOR BOARD MEETING OF SEPTEMBER 18, 2014

#### COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Authority to increase purchase order and amend the agreement with Ricoh USA for services to provide maintenance, service, repairs and supplies for 15 Ricoh copiers in an amount of \$4,800.00 from an amount of \$28,558.67, to an amount not to exceed \$33,358.67, Account 101-27000-612810, Purchase Order 8007248

Dear Sir:

On June 11, 2012, the Board of Commissioners authorized the Director of Procurement and Materials Management to issue a purchase order and enter into an agreement with Ricoh USA for services to provide maintenance, service, repairs and supplies for 15 Ricoh copiers, in an amount not to exceed \$4,800.00. The agreement expired on January 31, 2013.

Due to required maintenance on the aged Ricoh devices, the maintenance agreement was extended to December 31, 2014 in order maintain the functionality of existing Ricoh devices while allowing sufficient time for the delivery and implementation of newer higher capacity devices.

As of September 4, 2014, the attached list of change orders has been approved. The effect of these change orders resulted in an increase in an amount of \$23,758.67 from the original amount awarded of \$4,800.00. The current contract value is \$28,558.67. The prior approved change orders reflect a 595% increase to the original contract value.

A final payment is due to Ricoh USA in the amount of \$4,931.88 for the final quarter of 2014. This payment will cover maintenance and supplies on the 15 Ricoh devices covered under this agreement through the end of the year after which these devices will be phased out and replaced with newer technology devices which will allow for copy, network printing, scan to file, and fax functionality.

This change order is in compliance with the Illinois Criminal Code since the change is due to circumstances not reasonably foreseeable at the time the contract was signed, and is in the best interest of the District.

It is hereby recommended that the Board of Commissioners authorize the Director of Procurement and Materials Management to execute a change order to increase the purchase order and amend the agreement in an amount of \$4,800.00 (16.8% of the current contract value), from an amount of \$28,558.67 to an amount not to exceed \$33,358.67.

Funds are available in Account 101-27000-612810.

Requested, Ellen Barry, Acting Director of Information Technology, EB:CLG  
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management  
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement  
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board

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**File #:** 14-1053, **Version:** 1

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of Commissioners for September 18, 2014

Attachment

Client : 100  
Report Name: ZREP CHANGE ORDER LOG  
Requester : GRGC

Change Order Log Report

System: RRD  
09/05/2014 14:18:2  
Page: 1

PO No. : 8007248  
Tracking No. : GRGC  
Vendor No. : 508967

Original Value: 4,800.00  
Approved Value: 28,558.67  
Current Value : 28,558.67

Change Number	Text	Value	Initiator	Date	File Letter	CR #	Board Approval	Status	Approver	Seq. No.	Change Number	Object Class
0001	Line added at the request of using department.	3,323.71 INC	CONNLYT	08/06/2012				Approved	USP/MC	0001	4434176	EINGBELEG
0002	Per 06/20/13 BOC, #13-0662	10,571.20 INC	NEUBAUERJ	06/20/2013			X	Approved	USP/MC	0002	4671363	EINGBELEG
0003	02/20/14 BOC, #14-0096, IT	0.00 NOC	GRGC	02/24/2014			X	Approved	USNEUBAUERJ	0003	4846461	EINGBELEG
										0003	4846482	MM SERVICE
										0003	4846483	MM SERVICE
0004	2014 Amended Board Approval/Increase	9,863.76 INC	KAPPELJ	04/04/2014	0307	015		Approved	USP/MC	0004	4872501	EINGBELEG





# Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street  
Chicago, IL 60611

## Legislation Text

File #: 14-1055, Version: 1

### TRANSMITTAL LETTER FOR BOARD MEETING OF SEPTEMBER 18, 2014

#### COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Authority to increase Contract 12-673-11, Furnish and Deliver Repair Parts and Services for Trucks and Trailers at Various Locations, to B&W Truck Repair, Inc., in an amount of \$18,250.00 from an amount of \$155,077.57 to an amount not to exceed \$173,327.57, Accounts 101-69000-612860/623250, Purchase Order 3070889

Dear Sir:

On January 5, 2012, the Board of Commissioners authorized the Director of Procurement and Materials Management to award Contract 12-673-11, Furnish and Deliver Repair Parts and Services for Trucks and Trailers at Various Locations, to B&W Truck Repair, Inc., in an amount not to exceed \$235,600.00. The contract expires on October 31, 2014.

As of September 3, 2014, the attached list of change orders has been approved. The effect of these change orders resulted in a decrease in an amount of \$80,522.43 from the original amount awarded of \$235,600.00. The current contract value is \$155,077.57. The prior approved change orders reflect a 34% decrease to the original contract value.

The increase is needed for trucks, snow plows, engines and generators which require immediate repair before the replacement contract is in place.

This change order is in compliance with the Illinois Criminal Code since the change is germane to the original contract, and is in the best interest of the District.

It is hereby recommended that the Board of Commissioners authorize the Director of Procurement and Materials Management to execute a change order to increase Contract 12-673-11, in an amount of \$18,250.00 (11.8% of the current contract value) from an amount of \$155,077.57 to an amount not to exceed \$173,327.57.

Funds are available in Accounts 101-69000-612860/623250.

Requested, Manju Prakash Sharma, Director of Maintenance and Operations, AQ:SO'C:MAG:CM:JK  
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management  
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement  
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for September 18, 2014.

Attachment

**CONTRACT: 12-673-11****As Of:** 9/3/2014**Contract Type:** ZSFPrepared by: J  
Markovich

<u>Group/Item:</u>	<u>Location:</u>	<u>Validity Dates:</u>	<u>Bid Deposit:</u>	<u>Final Completion:</u>
	Storm Mgmt.	1/5/12 - 10/31/14	\$ 11,800.00 Cash	
	EWRP	1/5/12 - 10/31/14	See above	
	NSWRP	1/5/12 - 10/31/14	See above	
	SWRP	1/5/12 - 10/31/14	See above	
	SWRP	1/5/12 - 10/31/14	See above	

<i>Group/ Item</i>	<i>Location</i>	<i>PO #</i>	<i>Vendor</i>	<i>Award Value</i>	<i>Change Order Incr/(Decr)</i>	<i>Adjusted Award Value</i>	<i>SAP PO Value</i>	<i>SAP SES Value</i>	<i>SAP Invoice Value</i>	<i>SAP Credit Memo Value</i>	<i>SAP Check Value</i>	<i>Pending Check Payment</i>	<i>PO Bal.</i>
	Storm Mgmt.	3070884	B & W Truck Repair Inc. 5006127	23,800.00	(19,800.00)	4,000.00	4,000.00	-	-	-	-	-	4,000.00
	EWRP	3070886	B & W Truck Repair Inc. 5006127	18,000.00	(5,491.14)	12,508.86	12,508.86	9,518.16	-	-	-	-	2,990.70
	NSWRP	3070887	B & W Truck Repair Inc. 5006127	30,500.00	(23,358.34)	7,141.66	7,141.66	7,141.66	-	-	-	-	-
	SWRP	3070888	B & W Truck Repair Inc. 5006127	47,300.00	11,074.48	58,374.48	58,374.48	53,915.20	-	-	-	-	4,459.28
	SWRP	3070889	B & W Truck Repair Inc. 5006127	116,000.00	(42,947.43)	73,052.57	73,052.57	70,747.38	-	-	-	-	2,305.19
				-	-	-	-	-	-	-	-	-	-
				-	-	-	-	-	-	-	-	-	-
				235,600.00	(80,522.43)	155,077.57	155,077.57	141,322.40	-	-	-	-	13,755.17

**Comments:**

Increase PO 3070889 \$18,250.00. Contract 12-673-11 was extended for 6 months. Additional funds are needed to finance repairs through the end of the period. Repairs needed: Unit 9832 transmission repair and main oil seal, 9825 main oil seal, 9946 o/s; tour bus PM. Additionally this PO will be used for snow removal equipment repairs.



# Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street  
Chicago, IL 60611

## Legislation Text

**File #:** 14-1057, **Version:** 1

### TRANSMITTAL LETTER FOR BOARD MEETING OF SEPTEMBER 18, 2014

#### COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Authority to increase Contract 12-699-11, Services of Heavy Equipment with Operators for Materials Handling at LASMA and CALSMA, to M.A.T. Leasing, Inc., in an amount of \$335,000.00, from an amount of \$2,031,107.43, to an amount not to exceed \$2,366,107.43, Account 101-66000-612520, Purchase Order 5001340

Dear Sir:

On May 3, 2012, the Board of Commissioners authorized the Director of Procurement and Materials Management to award Contract 12-699-11, Services of Heavy Equipment with Operators for Materials Handling at LASMA and CALSMA, to M.A.T. Leasing, Inc., in an amount not to exceed \$2,111,305.00. The contract expires on April 27, 2015.

As of September 3, 2014, the attached list of change orders has been approved. The effect of these change orders resulted in a decrease in an amount of \$80,197.57 from the original amount awarded of \$2,111,305.00. The current contract value is \$2,031,107.43. The prior approved change orders reflect an approximate 3.8% decrease to the original contract value.

The increase in the contract value is because of a greater than anticipated need for the services of heavy equipment with operators for materials handling at LASMA and CALSMA in 2014, due to excessive rainfall in August 2014.

This change order is in compliance with the Illinois Criminal Code since the change is germane to the Contract.

It is hereby recommended that the Board of Commissioners authorize the Director of Procurement and Materials Management to execute a change order to increase Contract 12-699-11, in an amount of \$335,000.00 (approximately 16.5% of the current contract value), from an amount of \$2,031,107.43, to an amount not to exceed \$2,366,107.43.

Funds are available in Account 101-66000-612520.

Requested, Manju Prakash Sharma, Director of Maintenance & Operations, AQ:SO'C:MAG:CM:SSG  
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management  
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement  
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for September 18, 2014

Attachment

**CONTRACT: 12-699-11****As Of:** 9/3/2014**Contract Type:** ZLFNPrepared by: J  
Markovich

<b><u>Group/Item:</u></b>	<b><u>Location:</u></b>	<b><u>Validity Dates:</u></b>	<b><u>Bid Deposit:</u></b>	<b><u>Final Completion:</u></b>
A	LASMA	5/22/12 - 4/27/15	Bid Bond	
B	CALSMA	5/22/12 - 4/27/15	Bid Bond	

Group/ Item	Location	PO #	Vendor	Award Value	Change Order Incr/(Decr)	Adjusted Award Value	SAP PO Value	SAP SES Value	SAP Invoice Value	SAP Credit Memo Value	SAP Check Value	Pending Check Payment	PO Bal.
A	LASMA	5001340	MAT Leasing Inc.	925,652.50	(26,009.08)	899,643.42	899,643.42	831,379.51	-	-	-	-	68,263.91
B	CALSMA	5001340	MAT Leasing Inc.	1,185,652.50	(54,188.49)	1,131,464.01	1,131,464.01	1,001,846.86	-	-	-	-	129,617.15
				-	-	-	-	-	-	-	-	-	-
				-	-	-	-	-	-	-	-	-	-
				-	-	-	-	-	-	-	-	-	-
				-	-	-	-	-	-	-	-	-	-
				-	-	-	-	-	-	-	-	-	-
				2,111,305.00	(80,197.57)	2,031,107.43	2,031,107.43	1,833,226.37	-	-	-	-	197,881.06

**Comments:**

Increase PO 5001340 by \$335,000. Additional re-drying and clean up is necessary due to recent heavy rain events (3.5in in August wk 1, 5.5in in August wk 2).



# Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street  
Chicago, IL 60611

## Legislation Text

File #: 14-1091, Version: 1

### TRANSMITTAL LETTER FOR BOARD MEETING OF SEPTEMBER 18, 2014

#### COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Authority to increase purchase order and amend the agreement with Quarles & Brady LLP (Quarles) to represent the District's interest in the ComEd appeal of the delivery rate proceeding before the Illinois Commerce Commission (ICC) as a member of the REACT Coalition, and participate in settlement discussions to remedy the estimation method used by ComEd in their Embedded Cost of Service Study (ECOSS) and to participate in discussions of the ComEd Efficiency Program, in an amount of \$125,000.00, from an amount of \$166,000.00 to an amount not to exceed \$291,000.00, Account 101-66000-601170 Purchase Order 3076742

Dear Sir:

On December 6, 2012, the Board of Commissioners authorized the Director of Procurement and Materials Management to issue a purchase order and enter into an agreement with Quarles & Brady LLP (Quarles), to represent the District's interest in the ComEd appeal of the delivery rate proceeding before the Illinois Commerce Commission (ICC) as a member of the REACT (Request Equitable Allocation of Costs Together) Coalition, and participate in settlement discussions to remedy the estimation method used by ComEd in their Embedded Cost of Service Study (ECOSS) and to participate in discussions of the ComEd Efficiency Program, in an amount not to exceed \$26,000.00.

As of September 4, 2014, the attached list of change orders has been approved. The effect of these change orders resulted in an increase in an amount of \$166,000.00 from the original amount awarded of \$26,000.00. The current contract value is \$166,000.00. The prior approved change order reflects a 538% increase to the original contract value.

The purchase order with Quarles enabled the District to participate as a member of REACT in the new rate case 13-0387, which arose out of the original rate case, 07-655 and the subsequent rate case 10-0467, and in discussions with ComEd concerning the Energy Efficiency Program administration improvements. REACT's efforts have thus far delayed and reduced the rate increase and have resulted in approximately \$3,320,634.00 in annual savings for the District since 2008. Further, REACT hopes to improve the program administration of ComEd's energy efficiency program administration and increase the number of energy efficiency projects completed at large facilities. This may result in the District receiving additional DCEO grant funding for energy efficiency projects. .

An increase in the purchase order for years 2014 and 2015 is being requested at this time in order to complete the appeal process and associated settlement discussions for the ICC's "Non Formula" rate case and to finalize the new requested rate, to minimize future costs to the District. This purchase order increase will fund the District's arguments through the appeal process and post-judgment proceedings along with lobbying and related legal services for a self-directed Energy Efficiency Program for municipalities. As this issue has progressed through several rate cases and has an indeterminate schedule, authorization is requested to amend the legal services agreement with Quarles to include representation of the District's interest in future rate cases involving similar issues.

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**File #:** 14-1091, **Version:** 1

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This change order is in compliance with the Illinois Criminal Code since the change is germane to the contract.

It is hereby recommended that the Board of Commissioners authorize the Director of Procurement and Materials Management to execute a change order to increase the purchase order and amend the agreement in an amount of \$125,000.00 (approximately 75% of the current contract value), from an amount of \$166,000.00 to an amount not to exceed \$291,000.00 and to amend the legal services agreement with Quarles to represent the District's interest in the future rate cases.

Funds for the current year are available in Account 101-66000-601170. Funds for the subsequent year 2015 are contingent on the Board of Commissioners' approval of the District's budget for that year.

Requested, Manju Prakash Sharma, Director of Maintenance and Operations, AQ:SO'C:RSE  
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management  
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement  
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for September 18, 2014.

Attachment

# SOLE SOURCE CONTRACT: ZSS QUARLES BRADY for REACT COALITION

**As Of:** 9/4/2014 **Contract Type:** ZSS

Prepared by:  
J Markovich

**Group/Item:** **Location:** **Validity Dates:** **Bid Deposit:** **Final Completion:**  
SWRP/CWRP/NSWRP 12/06/12 - 12/31/14 NA

Group/Item	Location	PO #	Vendor	Award Value	Change Order Incr/(Decr)	Adjusted Award Value	SAP PO Value	SAP SES Value	SAP Invoice Value	SAP Credit Memo Value	SAP Check Value	Pending Check Payment	PO Bal.
	District-Wide	3076742	5013816 Quarles Brady	13,000.00	140,000.00	153,000.00	153,000.00	152,939.66	-	-	-	-	60.34
	Northside	3076743	5013816 Quarles Brady	6,500.00		6,500.00	6,500.00	6,500.00	6,500.00	-	6,500.00	-	-
	Cal	3076744	5013816 Quarles Brady	6,500.00		6,500.00	6,500.00	6,500.00	6,500.00	-	6,500.00	-	-
						-			-	-	-	-	-
						-			-	-	-	-	-
				-	-	-	-	-	-	-	-	-	-
				-	-	-	-	-	-	-	-	-	-
				-	-	-	-	-	-	-	-	-	-
				26,000.00	140,000.00	166,000.00	166,000.00	165,939.66	13,000.00	-	13,000.00	-	60.34

## Comments:

Increase \$125,000 to continue battling high energy rates and to extend agreement into 2015.



# Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street  
Chicago, IL 60611

## Legislation Text

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**File #:** 14-1061, **Version:** 1

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### **TRANSMITTAL LETTER FOR BOARD MEETING OF SEPTEMBER 18, 2014**

#### COMMITTEE ON ENGINEERING

Mr. David St. Pierre, Executive Director

Report on change orders authorized and approved by the Director of Engineering during the months of July and August 2014

Dear Sir:

Nine change orders were approved by the Director of Engineering that cumulatively, but not individually, increased or decreased the value of the purchase order by \$10,000.00 or less during July and August 2014. The contracts and related data are listed in the attached sheet.

Six change orders were approved by the Director of Engineering on contracts with a 5% contingency provision for errors and omissions and unforeseen circumstances, for an increase or decrease of \$100,000.00 or less during July and August 2014.

Please advise the undersigned if additional information is required.

Respectfully Submitted, Catherine A. O'Connor, Director of Engineering, MVL

Attachments



## Attachment 2

Report on Change Orders Authorized by the Director of Engineering that Increased or Decreased the Purchase Order for July/August 2014

Contract Number	Contract Name	Purchase Order	Vendor Name	Increase/Decrease	Amount	Description	Original Contract Value	Current Contract Value at August 31, 2014	Scheduled Contract Completion Date
91-177-CE	Distributed Control Systems for MSPS and Other Remote Stations SSA	5000978	Divane Bros Electric	DEC	\$1,311.60	Credit - Delete Primary Breakers for Transformers 18XFMR01	\$32,242,242.89	\$32,932,964.09	September 15, 2012
91-177-CE	Distributed Control Systems for MSPS and Other Remote Stations SSA	5000978	Divane Bros Electric	INC	\$697.80	Extra - Power Feed to Panels 221A & 212A	\$32,242,242.89	\$32,932,964.90	September 15, 2012
09-176-3P	Sludge Thickening Facilities SWRP	5001115	McHugh Construction Co	INC	\$8,796.70	Extra - Relocate Expansion Joint on Area 60 Mixing Pump	\$162,232,344.00	\$166,354,653.19	November 11, 2016
09-176-3P	Sludge Thickening Facilities SWRP	5001115	McHugh Construction Co	DEC	\$4,582.93	Credit - Delete Asbestos Abatement on CW-5, EW-5 and EW-10	\$162,232,344.00	\$166,354,653.19	November 11, 2016
07-162-2S	Westdale Garden Pumping Station and Force Main Northwest 8A Extension	5001138	Northwest General Contractors	INC	\$3,034.20	Extra - Raise Grade for Electrical Vaults	\$1,996,570.00	\$1,961,775.67	December 27, 2013
04-203-4F	Final Reservoir Preparation Thornton Composite Rervoir	5001224	Walsh/II In One JV	DEC	\$8,055.71	Credit - Lower Connection Tunnel Construction Joint Spacing	\$50,763,937.00	\$50,922,065.00	November 2, 2015
09-365-5F	Heritage Park Flood Control Facility	5001339	F.H Paschen/ Lake County Grading JV	INC	\$6,656.83	Extra - Slurry Wall Cover Work	\$29,475,000.00	\$29,608,064.45	March 10, 2014
04-131-2D	Rehabilitation of the A/B and C/D Service Tunnels Phase One SWRP	5001396	FH Paschen/ SN Nielsen and Assoc.	DEC	\$3,109.70	Credit - Deletion of Link Seals and Wall Sleeve	\$13,615,000.00	\$13,632,481.65	August 9, 2016
06-494-3P	Centrifuge Building and Sludge Loading System Upgrades EWRP HPWRP	5001400	IHC Construction Companies	INC	\$2,285.00	Net Extra - Deletion of 60" Butterfly Valve and Related Work	\$9,044,000.00	\$9,154,867.81	March 26, 2015

## Attachment 1

Report on Change Orders on Contracts with Contingency Provision Authorized by the Director of Engineering for July/August 2014

Contract Number	Contract Name	Purchase Order	Vendor Name	Increase/Decrease	Amount	Description	Base Contract Value	Contract Value at August 31, 2014 with Changes	Scheduled Contract Completion Date
11-241-3P	Disinfection Facilities CWRP	4000004	IHC / KED A JT Venture	INC	\$9,592.66	NZC Existing Sampling Equipment - Final Effluent Sampling Building - Extra	\$30,920,000.00	\$30,929,592.66	August 20, 2015
10-716-3P	Wet Weather Treatment Facility and Reservoir LWRP	4000006	Joseph J Henderson & Son Inc.	INC	\$1,979.44	NZC Modifications at WWTF Influent Pumping Station and 30-inch Influent Sewer - Net Extra	\$29,070,000.00	\$29,148,199.60	December 31, 2015
10-716-3P	Wet Weather Treatment Facility and Reservoir LWRP	4000006	Joseph J Henderson & Son Inc.	INC	\$2,756.31	NZC Effluent Water Pipe Entering WWTF Influent Pumping Station - Extra	\$29,070,000.00	\$29,148,199.60	December 31, 2015
10-880-3H	TARP Control Structure Rehabilitation NSA SSA CSA	4000009	IHC Construction Companies	INC	\$5,346.00	NZC Sump Pump Receptacles - Extra	\$14,410,000.00	\$14,417,410.77	August 23, 2016
10-880-3H	TARP Control Structure Rehabilitation NSA SSA CSA	4000009	IHC Construction Companies	INC	\$1,673.17	NZC Davit Arm Sleeves - Access Hatch Frame - Davit Arm Conflict - Net Extra	\$14,410,000.00	\$14,417,410.77	August 23, 2016
06-158-3S	Des Plaines Intercepting Sewer Rehabilitation SSA	4000012	Kenny Construction Company	INC	\$17,094.00	NZC Traffic Signal Control Conflict - Extra	\$13,260,672.00	\$13,277,766.00	January 9, 2016

## ATTACHMENT 3 (for September 18, 2014 Board Meeting)

**07-162-2S**, Westdale Gardens Pumping Station & Force Main, SSA, Northwest 8A Ext. A. This contract reached its final completion on December 27, 2013. "As-Built" Drawings are 99% complete and "As-Built" Work Schedule will be submitted once the contractor's time extension request is submitted, reviewed, and responded to. It is estimated that this contract will be closed out by the end of this year.

**91-177-CE**, Distributed Control System for MSPS and other remote sites. The majority of the contract work has been completed. The final main raw sewage pump is being cut over to the new equipment and should be completed by mid-October. The remaining remote sites are in the testing phase. Final completion is expected by the end of this year.

**09-365-5F**, Heritage Park Flood Control Facility. All flood control work is completed and we have beneficial use of the reservoir. Site restoration and landscaping is all the work that remains. Final completion is expected by the end of this year.



# Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street  
Chicago, IL 60611

## Legislation Text

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**File #:** 14-1034, **Version:** 1

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### **TRANSMITTAL LETTER FOR BOARD MEETING OF SEPTEMBER 18, 2014**

#### COMMITTEE ON ENGINEERING

Mr. David St. Pierre, Executive Director

Authorization to execute a memorandum of understanding with the U.S. Army Corps of Engineers for the design of the McCook Reservoir Des Plaines Inflow Tunnel project

Dear Sir:

Authority is requested to execute a memorandum of understanding (MOU) with the U.S. Army Corps of Engineers (Corps) for the design work associated with the McCook Reservoir Des Plaines Inflow Tunnel.

The McCook Reservoir Des Plaines Inflow Tunnel is the District's solution to what has been determined to be inadequate conveyance capacity from the Des Plaines tunnel to the McCook Reservoir, as provided in the Corps' design. The Corps is currently seeking approval to add the new tunnel to the existing McCook Reservoir project to make it eligible for cost sharing; however, since the District is proceeding ahead of the approval, the Corps requires the execution of the MOU in order to allow for the possibility of future crediting of the District's design costs. The terms of the MOU require the District to keep books, records, documents, and other evidence pertaining to costs and expenses for this work and to make such records available for review by the Corps. The MOU also subjects the design work to a Corps compliance review for engineering, real estate, and environmental factors as they pertain to applicable Federal laws, regulations, and policies. Though the MOU makes no guarantee of eventual acceptance by the Corps for cost sharing purposes, the intent is to ensure the framework for such an arrangement is in place at the time of performance of the work.

Based on the foregoing, the Engineering Department recommends that the District be authorized to execute a memorandum of understanding with the Corps for the design of the McCook Reservoir Des Plaines Inflow Tunnel, and that the Chairman of the Committee on Finance, the Executive Director, and the Clerk be authorized to execute said memorandum of understanding on behalf of the District, upon approval by the Director of the Engineering as to technical matters and by the General Counsel as to form and legality.

Requested, Catherine A. O'Connor, Director of Engineering, WSS:KMF

Recommended, David St. Pierre, Executive Director

Respectfully Submitted, Frank Avila, Chairman Committee on Engineering

Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for September 18, 2014



# Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street  
Chicago, IL 60611

## Legislation Text

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**File #:** 14-1060, **Version:** 1

---

### **TRANSMITTAL LETTER FOR BOARD MEETING OF SEPTEMBER 18, 2014**

#### COMMITTEE ON ENGINEERING

Mr. David St. Pierre, Executive Director

Authority to approve and execute a permanent stormwater utility easement agreement with the Village of Hanover Park for the construction and perpetual maintenance of storm sewers on the District's Hanover Park Water Reclamation Plant property

Dear Sir:

In connection with Sewerage Permit No. 13-304, it was necessary to provide a permanent stormwater utility easement to the Village of Hanover Park (Village) for the construction and perpetual maintenance of storm sewers on Hanover Park Water Reclamation Park (HPWRP) property.

In connection with proposed drainage improvements on property adjacent to the HPWRP, it is necessary to grant a permanent easement for the construction and perpetual maintenance of two 12-inch storm sewers. Currently, stormwater runoff flows overland from the property to the north onto HPWRP property, which results in standing water on District property leased to the Village. The new storm sewers proposed by the applicant will intercept uncontrolled overland flow and direct it to an existing drainage ditch on District property. The Engineering Department has reviewed the proposed improvements and found them acceptable.

It is respectfully requested that the Executive Director recommend to the Board of Commissioners that it accept and approve the easement agreement with the Village for the construction and perpetual maintenance of storm sewers on District property at the HPWRP and that the Chairman of the Committee on Finance, the Executive Director, and the Clerk be authorized and directed to execute said agreement on behalf of the District, as well as any documents necessary to effectuate the agreement, after it is approved by the Director of Engineering as to technical matters and by the General Counsel as to form and legality.

Requested, Catherine A. O'Connor, Director of Engineering, WSS:JPM

Respectfully Submitted, Frank Avila, Chairman Committee on Engineering

Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for September 18, 2014

EASEMENT EXHIBIT  
OF  
BRESLICH PROPERTY

PRELIMINARY  
NOT FOR RECORDING

REVISIONS	DESCRIPTION	DATE
NO.		

Landmark  
ENGINEERING GROUP  
155 AVENUE OF THE CITIES, SUITE 824  
CHICAGO, IL 60604  
(312) 752-2400 FAX (312) 752-4422  
CIVIL ENGINEERING AND LAND SURVEYING



DESIGN FIRM REGISTRATION NUMBER 184-001511

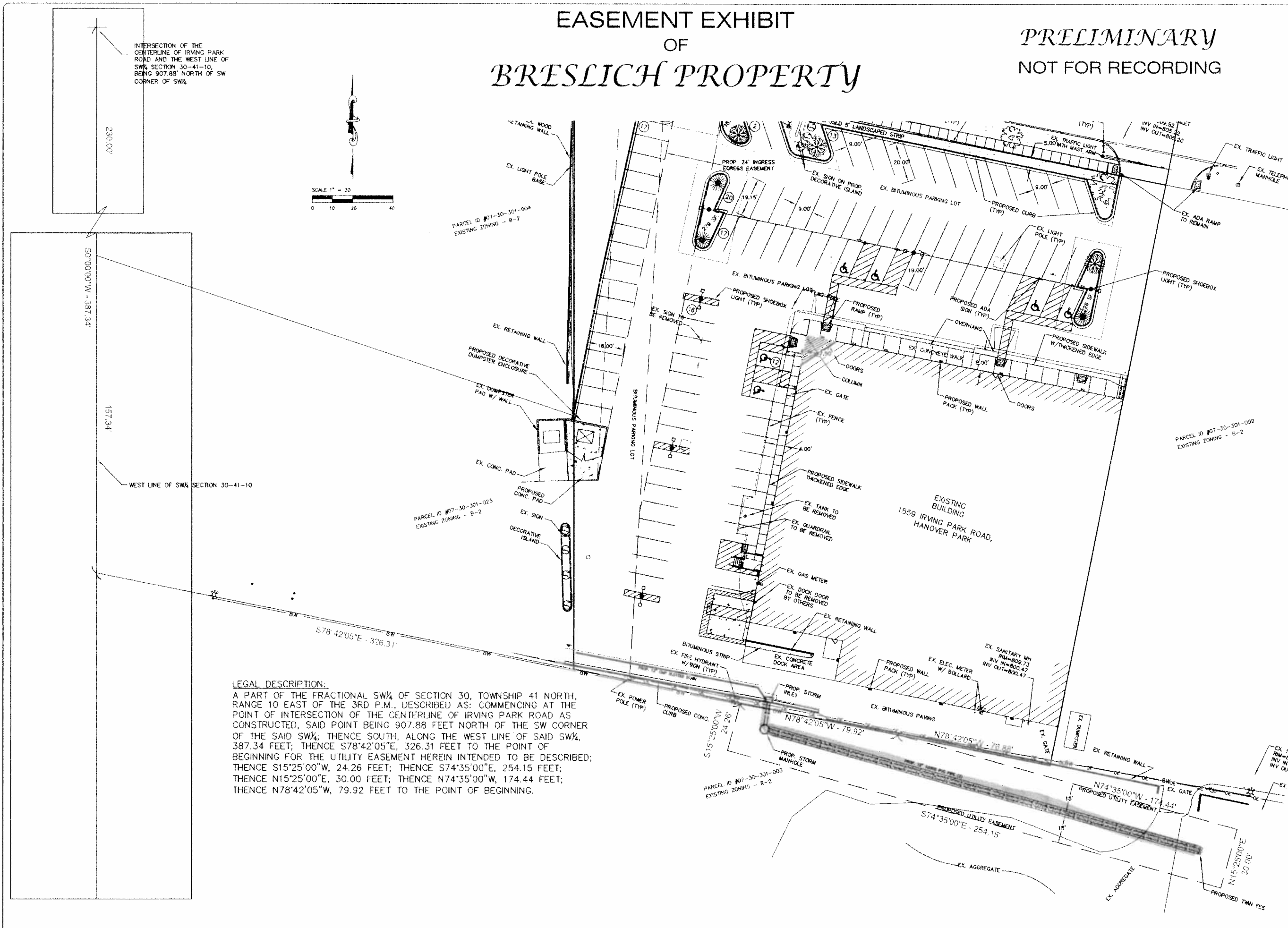
EASEMENT EXHIBIT  
BRESLICH PROPERTY  
HANOVER PARK, IL

DATE: 09/11/13  
DRAWN BY: HLG  
CHECKED BY: MRS

1  
SHEET 1 OF 1

02-13-450

13-304 OFFICE COPY



INTERSECTION OF THE  
CENTERLINE OF IRVING PARK  
ROAD AND THE WEST LINE OF  
SW 1/4 SECTION 30-41-10,  
BEING 907.88' NORTH OF SW  
CORNER OF SW 1/4.

SCALE 1" = 20'

S0°00'00"W - 387.34'

157.34'

WEST LINE OF SW 1/4 SECTION 30-41-10

**LEGAL DESCRIPTION:**  
A PART OF THE FRACTIONAL SW 1/4 OF SECTION 30, TOWNSHIP 41 NORTH, RANGE 10 EAST OF THE 3RD P.M., DESCRIBED AS: COMMENCING AT THE POINT OF INTERSECTION OF THE CENTERLINE OF IRVING PARK ROAD AS CONSTRUCTED, SAID POINT BEING 907.88 FEET NORTH OF THE SW CORNER OF THE SAID SW 1/4; THENCE SOUTH, ALONG THE WEST LINE OF SAID SW 1/4, 387.34 FEET; THENCE S78°42'05"E, 326.31 FEET TO THE POINT OF BEGINNING FOR THE UTILITY EASEMENT HEREIN INTENDED TO BE DESCRIBED; THENCE S15°25'00"W, 24.26 FEET; THENCE S74°35'00"E, 254.15 FEET; THENCE N15°25'00"E, 30.00 FEET; THENCE N74°35'00"W, 174.44 FEET; THENCE N78°42'05"W, 79.92 FEET TO THE POINT OF BEGINNING.



# Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street  
Chicago, IL 60611

## Legislation Text

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**File #:** 14-1063, **Version:** 1

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### **TRANSMITTAL LETTER FOR BOARD MEETING OF SEPTEMBER 18, 2014**

#### COMMITTEE ON JUDICIARY

Mr. David St. Pierre, Executive Director

Report on the Release of Executive Session Transcripts

Dear Sir:

In accordance with Chapter 5, Section 120/2.06 of the Illinois Compiled Statutes, a review of the unreleased transcripts of closed Executive Session meetings was conducted.

Pursuant to the review, it was determined that the need for confidentiality continues to exist with respect to the transcripts of Executive Session meetings, and they should remain confidential.

Respectfully Submitted, Ronald M. Hill, General Counsel, RMH:LLD:bh



# Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street  
Chicago, IL 60611

## Legislation Text

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**File #:** 14-1089, **Version:** 1

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### **TRANSMITTAL LETTER FOR BOARD MEETING OF SEPTEMBER 18, 2014**

#### COMMITTEE ON JUDICIARY

Mr. David St. Pierre, Executive Director

Report on the Release of Executive Session Transcripts

Dear Sir:

In accordance with Chapter 5, Section 120/2.06 of the Illinois Compiled Statutes, a review of the unreleased transcripts of closed Executive Session meetings was conducted.

Pursuant to the review, it was determined that the need for confidentiality continues to exist with respect to the transcripts of Executive Session meetings, and they should remain confidential.

Respectfully Submitted, Ronald M. Hill, General Counsel, RMH:LLD:bh



8/19/14 : LLO; LG-FYI  
omit

**INTEROFFICE MEMORANDUM**  
**METROPOLITAN WATER RECLAMATION DISTRICT**  
**OF GREATER CHICAGO**

RECEIVED  
2014 AUG 13 PM 2:31  
HUMAN RESOURCES  
LAW DEPARTMENT

**DEPARTMENT: HUMAN RESOURCES****DATE: June 5, 2014****TO:** David St. Pierre, Executive Director**FROM:** Denice E. Korçal, Director of Human Resources

**SUBJECT: Settlement of Automobile Property Damage of Tracy Matthews**  
**Claim No: A/P 1324**  
**Employer: Metropolitan Water Reclamation District**  
**of Greater Chicago**  
**D/A: March 11, 2014**

On March 11, 2014, Tracy Matthews, Maintenance Laborer Class A at the Stickney Water Reclamation Plant, was making rounds in her personal vehicle near the Southwest Grit Building when one of the tires was pierced by a large piece of steel lying on the roadway.

This claim can now be resolved for \$249.77.

This settlement is in the best interest of the District. We therefore request approval for payment and authorization to execute such documents as may be necessary to effect the settlement.

Approved by:



David St. Pierre  
Executive Director

DEK:RAJ:RG: aw

cc: Ruth Joplin  
Ron Hill

CLAIM NO.	A/P 1324
AMOUNT	\$249.77
LOC.	Stickney
SEC.	90165000
VENDOR NO.	2016592
EXAMINER OK	
VOUCHER NO.	78000589
ADMIN. OK	John Smith 8-14-14

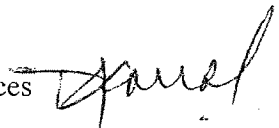
## INTEROFFICE MEMORANDUM

METROPOLITAN WATER RECLAMATION DISTRICT  
OF GREATER CHICAGO

DEPARTMENT: HUMAN RESOURCES

DATE: June 26, 2014

TO: David St. Pierre, Executive Director

FROM: Denice E. Korçal, Director of Human Resources 

SUBJECT: Settlement of Bodily Injury Claim of Marc Hayes  
Claim No: A/P 1316  
Employer: Metropolitan Water Reclamation District  
of Greater Chicago  
D/A: 12/26/13

On December 26, 2013, a vehicle owned by Marc Hayes, a Truck Driver at the Stickney plant, was parked near the District garage. When Mr. Hayes drove a District truck out of the garage to plow snow, it slid into his personal vehicle. Apparently, there was a substantial amount of snow on the ground and it was quite slippery, and he could not prevent the collision. His personal vehicle was struck in the rear causing damage to the left fender, left rear bumper, and a taillight.

This claim for repairs can now be resolved for \$1,284.11.

This settlement is in the best interest of the District. We therefore request approval for payment and authorization to execute such documents as may be necessary to effect the settlement.

Approved by:



David St. Pierre  
Executive Director

DEK:RAJ:RG: aw

cc: Ruth Joplin  
Ron Hill

RECEIVED  
2014 JUL -7 AM 11:50  
MWRDGC  
LAW DEPARTMENT

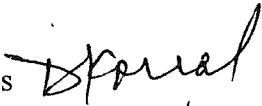
## INTEROFFICE MEMORANDUM

METROPOLITAN WATER RECLAMATION DISTRICT  
OF GREATER CHICAGO

DEPARTMENT: HUMAN RESOURCES

DATE: July 24, 2014

TO: David St. Pierre, Executive Director

FROM: Denice E. Korçal, Director of Human Resources 

SUBJECT: Settlement of the Workers' Compensation Claim of  
Leonard Holdman vs. MWRDGC  
Claim No: W000968648  
Amount: \$7,303.63  
Account: # 901-30000-601090

On September 12, 2013, Leonard Holdman, a Machinist at the Stickney Water Reclamation Plant, sustained an injury to his right hand. On September 12, 2013, he was examined at the industrial clinic and was diagnosed with right hand pain and paresthesias. On October 13, 2013, Mr. Holdman underwent a carpal tunnel release. He had previously undergone carpal tunnel surgery on the same hand in 2006. Following the surgery, he received a course of physical therapy. He was able to resume work on November 18, 2013.

Mr. Holdman missed approximately 7 weeks from work and he was paid a total of \$8,376.34 in lost time benefits.

Subject to the approval of the IWCC, this Pro Se case can now be settled for \$7,303.63, which represents 5.33% loss of use of the right hand. This settlement will close out any future lost time benefits, as well as any future medical treatment for this claim.

This settlement is in the best interest of the District. We therefore request approval for payment and authorization to execute such documents as may be necessary to effect the settlement.

Approved by:



David St. Pierre  
Executive Director

DEK:RAJ:RG: aw

cc: Ms. Joplin, Mr. Hill

**INTEROFFICE MEMORANDUM**


**METROPOLITAN WATER RECLAMATION DISTRICT  
OF GREATER CHICAGO**

**DEPARTMENT: HUMAN RESOURCES**

**DATE: July 24, 2014**

**TO:** David St. Pierre, Executive Director

**FROM:** Denice E. Korçal, Director of Human Resources



**SUBJECT: Settlement of the Samantha Burns Vehicle Damage Claim**

**Claim No: A/P 1336**

**Amount: \$427.92**

**D/A: 6/10/14**

On June 10, 2014, the windshield of Samantha Burns' personal vehicle was broken when it was struck by a rock, which allegedly flew out of the back of an MWRD truck.

This claim can now be resolved for \$427.92.

This settlement is in the best interest of the District. We therefore request approval for payment and authorization to execute such documents as may be necessary to effect the settlement.

Approved by:



David St. Pierre  
Executive Director

DEK:RAJ:RG: aw

cc: Ms. Joplin  
Mr. Hill

## INTEROFFICE MEMORANDUM

METROPOLITAN WATER RECLAMATION DISTRICT  
OF GREATER CHICAGO

DEPARTMENT: HUMAN RESOURCES

DATE: August 7, 2014

TO: David St. Pierre, Executive Director

FROM: Denice E. Korçal, Director of Human Resources

SUBJECT: Property Damage Claim with Kayla Bamfo in the amount of \$4,500.00  
arising out of the May 11, 2014 and July 12, 2014 Calumet City Drop Shaft  
Events

The District has reached a settlement with Kayla Bamfo for a property damage claim in the amount of \$4,500.00 arising out of the Calumet City Drop Shaft Event of May 11, 2014 and subsequent Event of July 12, 2014.

On May 11, 2014, the junction chamber upstream of Calumet Drop Shaft 55 (CDS55) on the Little Calumet Leg of TARP experienced severe damage from hydraulic transient forces caused by rapid filling of the Calumet Tunnel System. Due to excessive rain fall, a concrete slab buried 10 feet beneath the ground was blown off the roof of the junction structure, along with much of the earth above it. On July 12, 2014, there was a subsequent drop shaft failure, also due to excessive rainfall, which caused shooting water and debris in the surrounding area. Although no personal injuries were reported for either event, the two separate events caused damage to both structures and vehicles in the vicinity of the drop shaft.

Kayla Bamfo, a tenant at 1516 Burnham Avenue, Calumet City, Illinois, sustained damages to her personal property. Upon review of the losses that were submitted, it was determined that it is reasonable and in the District's best interest to pay this claim. Negotiations between the parties have resulted in an agreement in the amount of \$4,500.00 representing personal property losses to settle this claim.

This settlement is in the best interest of the District. We therefore request approval for payment and authorization to execute such documents as may be necessary to effect the settlement.

Approved by:


David St. Pierre  
Executive Director

DEK:RAJ:RG: aw

cc: Ron Hill

CLAIM NO.	AP1346
AMOUNT	\$4,500.00
LOC.	SEC.
VENDOR NO.	2016589
EXAMINER OR	
VOUCHER NO.	78000586
ADMIN. OK	<i>Denice Korçal</i>

8-11-14

RECEIVED  
2014 AUG 13 PM 2:33  
MWRDGC  
HUMAN RESOURCES  
DEPARTMENT

## INTEROFFICE MEMORANDUM

METROPOLITAN WATER RECLAMATION DISTRICT  
OF GREATER CHICAGO

DEPARTMENT: HUMAN RESOURCES

DATE: August 7, 2014

TO: David St. Pierre, Executive Director

FROM: Denice E. Korçal, Director of Human Resources

SUBJECT: **Property Damage Claim with Greg Martin in the amount of \$1,800.00  
arising out of the May 11, 2014 and July 12, 2014 Calumet City Drop Shaft  
Events**

The District has reached a settlement with Greg Martin for a property damage claim in the amount of \$1,800.00 arising out of the Calumet City Drop Shaft Event of May 11, 2014 and subsequent Event of July 12, 2014.

On May 11, 2014, the junction chamber upstream of Calumet Drop Shaft 55 (CDS55) on the Little Calumet Leg of TARP experienced severe damage from hydraulic transient forces caused by rapid filling of the Calumet Tunnel System. Due to excessive rain fall, a concrete slab buried 10 feet beneath the ground was blown off the roof of the junction structure, along with much of the earth above it. On July 12, 2014, there was a subsequent drop shaft failure, also due to excessive rainfall, which caused shooting water and debris in the surrounding area. Although no personal injuries were reported for either event, the two separate events caused damage to both structures and vehicles in the vicinity of the drop shaft.

Greg Martin, a tenant at 1516 Burnham Avenue, Calumet City, Illinois, sustained damages to his personal property. Upon review of the losses that were submitted, it was determined that it is reasonable and in the District's best interest to pay this claim. Negotiations between the parties have resulted in an agreement in the amount of \$1,800.00 representing personal property losses to settle this claim.

This settlement is in the best interest of the District. We therefore request approval for payment and authorization to execute such documents as may be necessary to effect the settlement.

Approved by:



David St. Pierre  
Executive Director

DEK:RAJ:RG: aw

cc: Ron Hill

CLAIM NO.	AP1341
AMOUNT	\$1,800.00
LOG.	SEC.
VENDOR NO.	2016590
EXAMINER OK	<i>[Signature]</i>
VOUCHER NO.	78000587
ADMIN OK	<i>[Signature]</i>

8-11-14

RECEIVED

2014 AUG 13 PM 2:33

MWRDGC  
LAND DEPARTMENT



## INTEROFFICE MEMORANDUM

METROPOLITAN WATER RECLAMATION DISTRICT  
OF GREATER CHICAGO

DEPARTMENT: HUMAN RESOURCES

DATE: August 7, 2014

2014 AUG 13 PM 2:32

RECEIVED

TO: David St. Pierre, Executive Director

FROM: Denice E. Korçal, Director of Human Resources

SUBJECT: **Property Damage Claim with Edward Sayles in the amount of \$8,500.00  
arising out of the May 11, 2014 and July 12, 2014 Calumet City Drop Shaft  
Events**

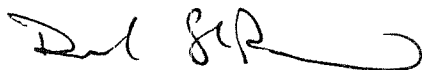
The District has reached a settlement with Edward Sayles for a property damage claim in the amount of \$8,500.00 arising out of the Calumet City Drop Shaft Event of May 11, 2014 and subsequent Event of July 12, 2014.

On May 11, 2014, the junction chamber upstream of Calumet Drop Shaft 55 (CDS55) on the Little Calumet Leg of TARP experienced severe damage from hydraulic transient forces caused by rapid filling of the Calumet Tunnel System. Due to excessive rain fall, a concrete slab buried 10 feet beneath the ground was blown off the roof of the junction structure, along with much of the earth above it. On July 12, 2014, there was a subsequent drop shaft failure, also due to excessive rainfall, which caused shooting water and debris in the surrounding area. Although no personal injuries were reported for either event, the two separate events caused damage to both structures and vehicles in the vicinity of the drop shaft.

Edward Sayles, a tenant at 1516 Burnham Avenue, Calumet City, Illinois, sustained damages to his personal property. Upon review of the losses that were submitted, it was determined that it is reasonable and in the District's best interest to pay this claim. Negotiations between the parties have resulted in an agreement in the amount of \$8,500.00 representing personal property losses to settle this claim.

This settlement is in the best interest of the District. We therefore request approval for payment and authorization to execute such documents as may be necessary to effect the settlement.

Approved by:



David St. Pierre  
Executive Director

DEK:RAJ:RG: aw

cc: Ron Hill

CLAIM NO.	AP 1342
AMOUNT	\$ 8500.00
LOC.	SEC.
VENDOR NO.	2016588
EXAMINER OR	
VOUCHER NO.	78000585
APPROV. OK	8-11-14

## INTEROFFICE MEMORANDUM

METROPOLITAN WATER RECLAMATION DISTRICT  
OF GREATER CHICAGO

DEPARTMENT: HUMAN RESOURCES

DATE: August 7, 2014

TO: David St. Pierre, Executive Director

FROM: Denice E. Korçal, Director of Human Resources

SUBJECT: **Property Damage Claim with Sharon Krueger in the amount of \$3,100.00 arising out of the May 11, 2014 and July 12, 2014 Calumet City Drop Shaft Events**


The District has reached a settlement with Sharon Krueger for a property damage claim in the amount of \$3,100.00 arising out of the Calumet City Drop Shaft Event of May 11, 2014 and subsequent Event of July 12, 2014.

On May 11, 2014, the junction chamber upstream of Calumet Drop Shaft 55 (CDS55) on the Little Calumet Leg of TARP experienced severe damage from hydraulic transient forces caused by rapid filling of the Calumet Tunnel System. Due to excessive rain fall, a concrete slab buried 10 feet beneath the ground was blown off the roof of the junction structure, along with much of the earth above it. On July 12, 2014, there was a subsequent drop shaft failure, also due to excessive rainfall, which caused shooting water and debris in the surrounding area. Although no personal injuries were reported for either event, the two separate events caused damage to both structures and vehicles in the vicinity of the drop shaft.

Sharon Krueger, a tenant at 1516 Burnham Avenue, Calumet City, Illinois, sustained damages to her personal property. Upon review of the losses that were submitted, it was determined that it is reasonable and in the District's best interest to pay this claim. Negotiations between the parties have resulted in an agreement in the amount of \$3,100.00 representing personal property losses to settle this claim.

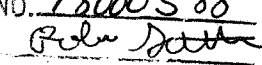
This settlement is in the best interest of the District. We therefore request approval for payment and authorization to execute such documents as may be necessary to effect the settlement.

Approved by:

  
David St. Pierre  
Executive Director

DEK:RAJ:RG: aw

cc: Ron Hill

CLAIM NO.	AP 1345
AMOUNT	\$3,100.00
LOC.	SEC.
VENDOR NO.	2016591
EXAMINER OK	
VOUCHER NO.	78000588
ADMIN. OK	

RECEIVED

2014 AUG 13 PM 2:33





# Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street  
Chicago, IL 60611

## Legislation Text

**File #:** 14-1064, **Version:** 1

### TRANSMITTAL LETTER FOR BOARD MEETING OF SEPTEMBER 18, 2014

#### COMMITTEE ON REAL ESTATE

Mr. David St. Pierre, Executive Director

Authority to grant a 25-year, 5' x 2',640' non-exclusive easement to AT&T to install, construct, reconstruct, operate, maintain, and remove a 1¼-inch diameter underground cable on District real estate located south of Oscar Linn Road in Fulton County, Illinois. Consideration shall be an initial annual fee of \$2,500.00.

Dear Sir:

AT&T has requested a 25-year, 5' x 2,640' easement to install, construct, reconstruct, operate, maintain, and remove a 1¼-inch diameter underground telephone cable on District real estate located south of Oscar Linn Road in Fulton County, Illinois. In 1986, AT&T was granted a 20-year easement for a one-time fee of \$850.00 to operate the telephone cable. AT&T continued to use the easement after it expired on July 16, 2006. It is recommended that the easement commence retroactively from 2006. The easement will be subject to an initial lump sum payment of \$24,388.40 (\$2,500.00 per year compounded by an annual CPI adjustment) to cover the easement fees from 2006 to the present.

The District's technical departments have reviewed this request and have no objections to granting a 25-year easement to AT&T.

A fair market value fee on the easement premises would yield a fee less than the District's minimum \$2,500.00 fee. The District's standard minimum initial annual fee of \$2,500.00 is therefore recommended.

It is requested that the Executive Director recommend to the Board of Commissioners that it grant a 25-year, 5' x 2,640' non-exclusive easement to AT&T to install, construct, reconstruct, operate, maintain, and remove a 1¼-inch diameter underground cable on District real estate located south of Oscar Linn Road in Fulton County, Illinois. Consideration shall be an initial annual fee of \$2,500.00.

It is also requested that the Executive Director recommend to the Board of Commissioners that it authorize and direct the Chairman of the Committee on Finance and the Clerk to execute the easement agreement after it is approved by the General Counsel as to form and legality.

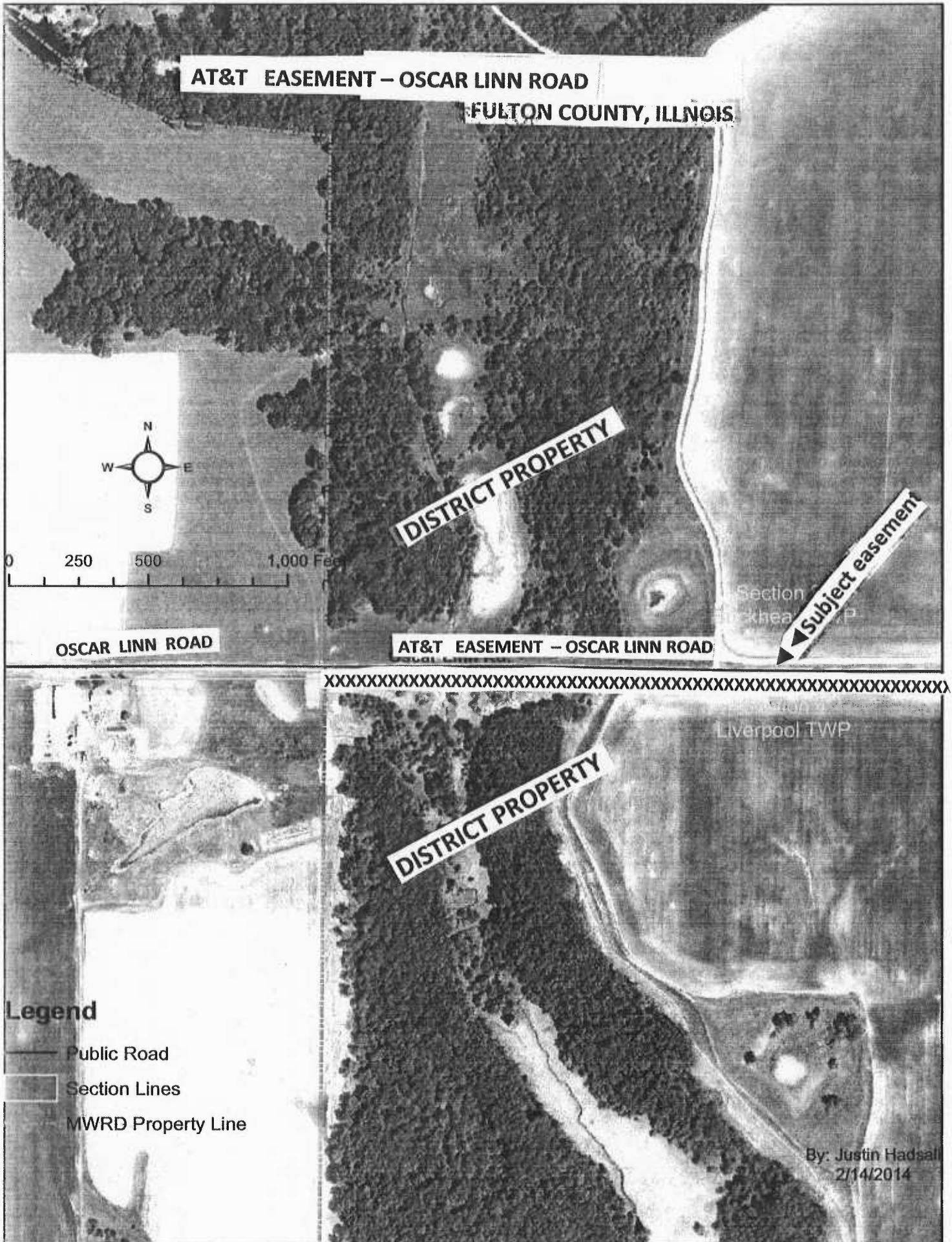
Requested, Ronald M. Hill, General Counsel, RMH:STM:BEB:vp

Recommended, David St. Pierre, Executive Director

Respectfully Submitted, Mariyana T. Spyropoulos Chairman, Committee on Real Estate Development

Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for September 18, 2014

Attachment





# Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street  
Chicago, IL 60611

## Legislation Text

**File #:** 14-1073, **Version:** 1

### TRANSMITTAL LETTER FOR BOARD MEETING OF SEPTEMBER 18, 2014

#### COMMITTEE ON REAL ESTATE

Mr. David St. Pierre, Executive Director

Authority to issue a five (5) year permit extension to the City of Chicago for the continued use of five TARP dropshafts to receive emergency snowmelt discharges from snow-melting machines as part of the Emergency Snow Removal Plan for the Chicago Loop Area. Consideration shall be a nominal fee of \$10.00.

Dear Sir:

At its meeting of January 22, 2009, the Board of Commissioners authorized the issuance of a five (5) year permit for the City of Chicago ("City") to use five District TARP dropshafts to receive emergency snowmelt discharges from snow-melting machines. The permit, which was issued for a nominal fee of \$10.00, expires on December 31, 2014.

The City requested the permit as part of its Emergency Snow Removal Plan for the Chicago Loop area. Use of the dropshafts was expected only in extreme weather events or under unusual circumstances where conventional forms of snow handling were unavailable or inadequate.

The five dropshafts are located as follows:

- 1) DS45 - 14<sup>th</sup> Street and the East Bank of the Chicago River
- 2) DS48 - Roosevelt Road and the East Bank of the Chicago River
- 3) DS58 - Lower Wacker, East End
- 4) DS65 - Division Street and the East Bank of the Chicago River
- 5) DS66 - Blackhawk and the West Bank of the Chicago River.

The City now requests a five (5) year extension of the permit under the same framework stated above, with a new expiration date of December 31, 2019. The District's technical departments have reviewed this request and stated no objections. Since the City is a governmental entity that intends to use these facilities for a public purpose, a nominal fee of \$10.00 is again recommended.

It is requested that the Executive Director recommend that the Board of Commissioners authorize and approve the issuance a five (5) year permit extension to the City of Chicago for the continued use of five TARP dropshafts to receive emergency snowmelt discharges from snow-melting machines as part of the Emergency Snow Removal Plan for the Chicago Loop Area. Consideration shall be a nominal fee of \$10.00.

It is also requested that the Executive Director recommend to the Board of Commissioners that it authorize the Chairman of the Committee on Finance and the Clerk to execute said permit extension agreement after it is approved by the General Counsel as to form and legality.

Requested, Ronald M. Hill, General Counsel, RMH:STM:CMM:vp  
Recommended, David St. Pierre, Executive Director

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**File #:** 14-1073, **Version:** 1

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Respectfully Submitted, Mariyana T. Spyropoulos, Chairman Committee on Real Estate Development  
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for September 18, 2014



# Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street  
Chicago, IL 60611

## Legislation Text

File #: 14-1074, Version: 1

### TRANSMITTAL LETTER FOR BOARD MEETING OF SEPTEMBER 18, 2014

#### COMMITTEE ON REAL ESTATE

Mr. David St. Pierre, Executive Director

Authority to grant a 25-year, non-exclusive easement to Equilon Enterprises LLC d/b/a Shell Oil Products US on 0.773± acres of District real estate located at the Gloria Alitto Majewski Reservoir site to construct, operate, maintain, repair and remove two (2) 6-inch pipelines. Consideration shall be an initial annual fee of \$15,153.00

Dear Sir:

Equilon Enterprises LLC d/b/a Shell Oil Products US ("Shell Oil") must relocate its jet fuel pipelines that service O'Hare Airport as a result of the Illinois State Toll Highway Authority's ("ISTHA") I-90 Elgin O'Hare expansion project. Shell Oil's pipelines are currently located within ISTHA and IDOT rights-of-way along I-90 and Elmhurst Road. Shell Oil has requested a 25-year, non-exclusive easement to construct, operate, maintain, repair and remove two (2) 6-inch pipelines within the District's Gloria Alitto Majewski Reservoir site ("Majewski Reservoir Site").

A companion transmittal letter seeking authority to issue Shell Oil a 1-year construction permit on 3.287± acres of District real estate located within the Majewski Reservoir Site for use as a construction staging area for its jet fuel pipeline relocation project is also being presented at today's meeting.

The District's technical departments have reviewed Shell Oil's request for an easement and have no objections thereto.

The proposed easement premises are located within a 50-acre area under lease to the Mount Prospect Park District ("Mount Prospect") for recreational purposes until 2050. Mount Prospect has indicated that it has no objection to this easement grant; however, the easement will be subject to its express written consent.

A fair market value appraisal has valued the easement premises in the amount of \$151,530.00. Accordingly, an initial annual easement fee of \$15,153.00, representing 10% of the appraised fair market value is therefore recommended.

It is requested that the Executive Director recommend to the Board of Commissioners that it authorize the grant of a 25-year, non-exclusive easement to Equilon Enterprises LLC d/b/a Shell Oil Products US on 0.773± acres of District real estate located at the Gloria Alitto Majewski Reservoir site to construct, operate, maintain, repair and remove two (2) 6-inch pipelines. Consideration shall be an initial annual fee of \$15,153.00.

It is also requested that the Executive Director recommend to the Board of Commissioners that the Chairman of the Committee on Finance and the Clerk be authorized and directed to execute said easement agreement after it is approved by the General Counsel as to form and legality.

Requested, Ronald M. Hill, General Counsel, RMH:STM:NPE:vp

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**File #:** 14-1074, **Version:** 1

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Recommended, David St. Pierre, Executive Director

Respectfully Submitted, Mariyana T. Spyropoulos, Chairman Committee on Real Estate Development

Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for September 18, 2014

Attachment



----- = Easement Premises

X = Permit Premises

XXXXXXXXXXXXXX

XXXXXXXXXX

XXXXXXXXXX

Higgins Rd

I 90

Elmhurst Rd







# Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street  
Chicago, IL 60611

## Legislation Text

**File #:** 14-1076, **Version:** 1

### TRANSMITTAL LETTER FOR BOARD MEETING OF SEPTEMBER 18, 2014

#### COMMITTEE ON REAL ESTATE

Mr. David St. Pierre, Executive Director

Authority to issue a 1-year permit to Equilon Enterprises LLC d/b/a Shell Oil Products US on 3.287± acres of District real estate located at the Gloria Alitto Majewski Reservoir site for use as a construction staging area for its pipeline relocation project. Consideration shall be \$64,441.00

Dear Sir:

Equilon Enterprises LLC d/b/a Shell Oil Products US ("Shell Oil") must relocate its jet fuel pipelines that service O'Hare Airport as a result of the Illinois State Toll Highway Authority's ("ISTHA") I-90 Elgin O'Hare expansion project. Shell Oil's pipelines are currently located within ISTHA and IDOT rights-of-way along I-90 and Elmhurst Road. The proposed relocation is located within the District's Gloria Alitto Majewski Reservoir site ("Majewski Reservoir Site").

Shell Oil has requested a 1-year permit on 3.287± acres of District real estate located within the Majewski Reservoir Site for use as a construction staging area for its pipeline relocation project. A companion transmittal letter seeking authority to grant Shell Oil a 25-year easement on a 0.773± acre parcel of District real estate within the Majewski Reservoir Site to construct, operate, maintain, repair and remove two (2) 6-inch pipelines is also being presented at today's meeting.

The District's technical departments have reviewed Shell Oil's request for a construction staging permit and have no objections thereto.

The proposed permit premises are located within a 50-acre area under lease to the Mount Prospect Park District ("Mount Prospect") for recreational purposes until 2050. Mount Prospect has indicated that it has no objection to the issuance of the subject permit; however, the permit will be subject to the express written consent of Mount Prospect.

An annual permit fee of \$64,441.00 is recommended, as such amount represents 10% of the appraised fair market value of the permit premises.

It is requested that the Executive Director recommend to the Board of Commissioners that it authorize the issuance of a 1-year permit to Equilon Enterprises LLC d/b/a Shell Oil Products US on 3.287± acres of District real estate located at the Gloria Alitto Majewski Reservoir site for use as a construction staging area for its pipeline relocation project. Consideration shall be \$64,441.00.

It is also requested that the Executive Director recommend to the Board of Commissioners that the Chairman of the Committee on Finance and the Clerk be authorized and directed to execute said permit agreement after it is approved by the General Counsel as to form and legality.

Requested, Ronald M. Hill, General Counsel, RMH:STM:NPE:vp



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**File #:** 14-1076, **Version:** 1

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Recommended, David St. Pierre, Executive Director

Respectfully Submitted, Mariyana T. Spyropoulos, Chairman Committee on Real Estate Development

Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for September 18, 2014

Attachment



# Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street  
Chicago, IL 60611

## Legislation Text

File #: 14-1077, Version: 1

### TRANSMITTAL LETTER FOR BOARD MEETING OF SEPTEMBER 18, 2014

#### COMMITTEE ON REAL ESTATE

Mr. David St. Pierre, Executive Director

Authority to acquire easement interests in the real estate commonly known as 5533 West 129<sup>th</sup> Street in Crestwood, Illinois comprising 0.174 acres relating to the construction of the Flood Control/Streambank Stabilization Project on Tinley Creek in Crestwood, Illinois and authority for payment to Glenn A. Fischer and Teresa M. Fischer, the owners of said real estate, in connection with Contract 10-883-AF in an amount not to exceed \$47,000.00 plus closing and title costs, Account 501-50000-667340, Stormwater Management Fund

Dear Sir:

On June 7, 2012, the Board of Commissioners adopted Ordinance No. R12-005 establishing the right-of-way for the construction, operation and maintenance of a flood control and streambank stabilization project on Tinley Creek in Crestwood, Illinois, in part of Section 33, Township 37 North, Range 13, East of the Third Principle Meridian in Cook County, Illinois.

The Flood Control/Streambank Stabilization Project ("Project") will afford the residents of the community an immediate improvement in the quality of service provided by the District through the removal of approximately 173 structures from the regulatory floodplain, as well as the protection of several structures and critical infrastructure from streambank erosion.

Said ordinance authorized and directed the Executive Director to negotiate with the respective owners and parties in interest of the real estate within the established right-of-way for the purpose of acquiring easements for the real estate necessary for the Project. One said parcel is owned by Glenn A. Fischer and Teresa M. Fischer ("Fischers") located at 5533 West 129<sup>th</sup> Street in Crestwood, Illinois. Based on a fair market value appraisal commissioned by the District, the permanent easement being acquired by the District of .150 acres was valued at \$41,000.00 and the temporary easement of .024 acres was valued at \$6,000.00. The Fischers have agreed to transfer said property interests for said amounts.

Accordingly, it is requested that the Executive Director recommend to the Board of Commissioners that it adopt the following orders:

1. That the subject easement interests be acquired by the District for the amount of \$47,000.00 plus closing and title costs:
2. That the General Counsel be authorized and directed to execute and deliver all other documents and take such actions as may be necessary to effectuate said easement grants and to attain possession of said property.

Requested, Ronald M. Hill, General Counsel, RMH:STM:MLD:TN:vp

Recommended, David St. Pierre, Executive Director

Respectfully submitted, Mariyana T. Spyropoulos, Chairman Committee on Real Estate Development

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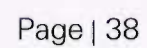
**File #:** 14-1077, **Version:** 1

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Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for September 18, 2014

Attachment

PLAT OF SURVEY





# Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street  
Chicago, IL 60611

## Legislation Text

**File #:** 14-1078, **Version:** 1

### TRANSMITTAL LETTER FOR BOARD MEETING OF SEPTEMBER 18, 2014

#### COMMITTEE ON REAL ESTATE

Mr. David St. Pierre, Executive Director

Authority to acquire easement interests in the real estate commonly known as 5424 and 5428 West 129<sup>th</sup> Street in Crestwood, Illinois comprising .481 acres related to the construction of the Flood Control/Streambank Stabilization Project on Tinley Creek in Crestwood, Illinois from Mangan Realty, Inc., the owner of said real estate, in connection with Contract 10-883-AF in consideration of repaving its parking lot after the project is completed at a cost of approximately \$35,000.00 plus closing and title costs, Account 501-50000-667340, Stormwater Management Fund

Dear Sir:

On June 7, 2012, the Board of Commissioners adopted Ordinance No. R12-005 establishing the right-of-way for the construction, operation and maintenance of a flood control and streambank stabilization project on Tinley Creek in Crestwood, Illinois, in part of Section 33, Township 37 North, Range 13, East of the Third Principle Meridian in Cook County, Illinois.

The Flood Control/Streambank Stabilization Project ("Project") will afford the residents of the community an immediate improvement in the quality of service provided by the District through removal of approximately 173 structures from the regulatory floodplain, as well as the protection of several structures and critical infrastructure from streambank erosion.

Said ordinance authorized and directed the Executive Director to negotiate with the respective owners and parties in interest of the real estate within the established right-of-way for the purpose of acquiring easements for the real estate necessary for the Project. Two of the said parcels are owned by Mangan Realty, Inc. ("Mangan"), located at 5424 and 5428 West 129<sup>th</sup> Street in Crestwood, Illinois. Mangan has agreed to grant a permanent easement consisting of .304 acres and two temporary easements of .177 acres to the District in consideration for the District repaving its parking lot after the Project is finished. The approximate cost of repaving the parking lot is \$35,000.00.

Accordingly, it is requested that the Executive Director recommend to the Board of Commissioners that it adopt the following orders:

1. That the subject easement interests be acquired by the District in consideration of repaving Mangan's parking lot in the approximate amount of \$35,000.00 after the Project is finished plus closing and title costs;
2. That the General Counsel be authorized and directed to execute and deliver all other documents and take such actions as may be necessary to effectuate said purchase and to attain possession of said property.

Requested, Ronald M. Hill, General Counsel, RMH:STM:MLD:TN:vp

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**File #:** 14-1078, **Version:** 1

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Recommended, David St. Pierre, Executive Director

Respectfully submitted, Mariyana T. Spyropoulos, Chairman Committee on Real Estate Development

Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for September 18, 2014

Attachment







# Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street  
Chicago, IL 60611

## Legislation Text

File #: 14-1080, Version: 1

### TRANSMITTAL LETTER FOR BOARD MEETING OF SEPTEMBER 18, 2014

#### COMMITTEE ON REAL ESTATE

Mr. David St. Pierre, Executive Director

Authority to acquire easement interests in the real estate commonly known as 5501 West 129<sup>th</sup> Street in Crestwood, Illinois comprising .051 acres relating to the construction of the Flood Control/Streambank Stabilization Project on Tinley Creek in Crestwood, Illinois and authority for payment to Ronald W. Postema and Elizabeth Postema, the owners of said real estate, in connection with Contract 10-883-AF in an amount not to exceed \$36,000.00 plus closing and title costs, Account 501-50000-667340 Stormwater Management Fund

Dear Sir:

On June 7, 2012, the Board of Commissioners adopted Ordinance No. R12-005 establishing the right-of-way for the construction, operation and maintenance of a flood control and streambank stabilization project on Tinley Creek in Crestwood, Illinois, in part of Section 33, Township 37 North, Range 13, East of the Third Principle Meridian in Cook County, Illinois.

The Flood Control/Streambank Stabilization Project ("Project") will afford the residents of the community an immediate improvement in the quality of service provided by the District through removal of approximately 173 structures from the regulatory floodplain, as well as the protection of several structures and critical infrastructure from streambank erosion.

Said ordinance authorized and directed the Executive Director to negotiate with the respective owners and parties in interest of the real estate within the established right-of-way for the purpose of acquiring easements for the real estate necessary for the Project. One said parcel is owned by Ronald W. Postema and Elizabeth Postema ("The Postemas") located at 5501 West 129<sup>th</sup> Street in Crestwood, Illinois. Based on a fair market value appraisal commissioned by the District, the permanent easement being acquired by the District of .032 acres was valued at \$18,000.00 and the temporary easement of .019 acres was valued at \$18,000.00. The Postemas have agreed to transfer said property interests for said amounts.

Accordingly, it is requested that the Executive Director recommend to the Board of Commissioners that it adopt the following orders:

1. That the subject easement interests be acquired by the District for the amount of \$36,000.00 plus closing and title costs:
2. That the General Counsel be authorized and directed to execute and deliver all other documents and take such actions as may be necessary to effectuate said purchase and to attain possession of said property.

Requested, Ronald M. Hill, General Counsel, RMH:STM:MLD:TN:vp  
Recommended, David St. Pierre, Executive Director



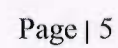
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**File #:** 14-1080, **Version:** 1

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Respectfully submitted, Mariyana T. Spyropoulos, Chairman Committee on Real Estate Development  
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for September 18, 2014

Attachment





# Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street  
Chicago, IL 60611

## Legislation Text

**File #:** 14-1081, **Version:** 1

### TRANSMITTAL LETTER FOR BOARD MEETING OF SEPTEMBER 18, 2014

#### COMMITTEE ON REAL ESTATE

Mr. David St. Pierre, Executive Director

Authority to acquire easement interests in the real estate commonly known as 5441 West 129<sup>th</sup> Street in Crestwood, Illinois comprising .031 acres relating to the construction of the Flood Control/Streambank Stabilization Project on Tinley Creek in Crestwood, Illinois and authority for payment to Steven L. Jurlow and Paula M. Jurlow, the owners of said real estate, in connection with Contract 10-883-AF in an amount not to exceed \$28,000.00 plus closing and title costs, Account 501-50000-667340 Stormwater Management Fund

Dear Sir:

On June 7, 2012, the Board of Commissioners adopted Ordinance No. R12-005 establishing the right-of-way for the construction, operation and maintenance of a flood control and streambank stabilization project on Tinley Creek in Crestwood, Illinois, in part of Section 33, Township 37 North, Range 13, East of the Third Principle Meridian in Cook County, Illinois.

The Flood Control/Streambank Stabilization Project ("Project") will afford the residents of the community an immediate improvement in the quality of service provided by the District through removal of approximately 173 structures from the regulatory floodplain, as well as the protection of several structures and critical infrastructure from streambank erosion.

Said ordinance authorized and directed the Executive Director to negotiate with the respective owners and parties in interest of the real estate within the established right-of-way for the purpose of acquiring easements for the real estate necessary for the Project. One said parcel is owned by Steven L. Jurlow and Paula M. Jurlow ("Jurlows"), located at 5441 West 129<sup>th</sup> Street in Crestwood, Illinois. Based on a fair market value appraisal commissioned by the District, the permanent easement being acquired by the District of .013 acres was valued at \$6,000.00 and the temporary easement of .018 acres was valued at \$22,000.00. The Jurlows have agreed to transfer said property interests for said amounts.

Accordingly, it is requested that the Executive Director recommend to the Board of Commissioners that it adopt the following orders:

1. That the subject easement interests be acquired by the District for the amount of \$28,000.00 plus closing and title costs:
2. That the General Counsel be authorized and directed to execute and deliver all other documents and take such actions as may be necessary to effectuate said purchase and to attain possession of said property.

Requested, Ronald M. Hill, General Counsel, RMH:STM:MLD:TN:vp

Recommended, David St. Pierre, Executive Director

Respectfully submitted, Mariyana T. Spyropoulos, Chairman Committee on Real Estate Development

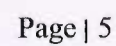
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**File #:** 14-1081, **Version:** 1

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Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for September 18, 2014

Attachment





# Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street  
Chicago, IL 60611

## Legislation Text

**File #:** 14-1082, **Version:** 1

### TRANSMITTAL LETTER FOR BOARD MEETING OF SEPTEMBER 18, 2014

#### COMMITTEE ON REAL ESTATE

Mr. David St. Pierre, Executive Director

Authority to acquire easement interests in the real estate commonly known as 5517 West 129<sup>th</sup> Street in Crestwood, Illinois comprising .072 acres relating to the construction of the Flood Control/Streambank Stabilization Project on Tinley Creek in Crestwood, Illinois and authority for payment to Beth Martin, the owner of said real estate, in connection with Contract 10-883-AF in an amount not to exceed \$24,000.00 plus closing and title costs, Account 501-50000-667340 Stormwater Management Fund

Dear Sir:

On June 7, 2012, the Board of Commissioners adopted Ordinance No. R12-005 establishing the right-of-way for the construction, operation and maintenance of a flood control and streambank stabilization project on Tinley Creek in Crestwood, Illinois, in part of Section 33, Township 37 North, Range 13, East of the Third Principle Meridian in Cook County, Illinois.

The Flood Control/Streambank Stabilization Project ("Project") will afford the residents of the community an immediate improvement in the quality of service provided by the District through removal of approximately 173 structures from the regulatory floodplain, as well as the protection of several structures and critical infrastructure from streambank erosion.

Said ordinance authorized and directed the Executive Director to negotiate with the respective owners and parties in interest of the real estate within the established right-of-way for the purpose of acquiring easements for the real estate necessary for the Project. One said parcel is owned by Beth Martin ("Martin") located at 5517 West 129<sup>th</sup> Street in Crestwood, Illinois. Based on a fair market value appraisal commissioned by the District, the permanent easement being acquired by the District of .053 acres was valued at \$12,000.00 and the temporary easement of .019 acres was valued at \$12,000.00. Martin has agreed to transfer said property interests for said amounts.

Accordingly, it is requested that the Executive Director recommend to the Board of Commissioners that it adopt the following orders:

1. That the subject easement interests be acquired by the District for the amount of \$24,000.00 plus closing and title costs:
2. That the General Counsel be authorized and directed to execute and deliver all other documents and take such actions as may be necessary to effectuate said purchase and to attain possession of said property.

Requested, Ronald M. Hill, General Counsel, RMH:STM:MLD:TN:vp

Recommended, David St. Pierre, Executive Director

Respectfully submitted, Mariyana T. Spyropoulos, Chairman Committee on Real Estate Development

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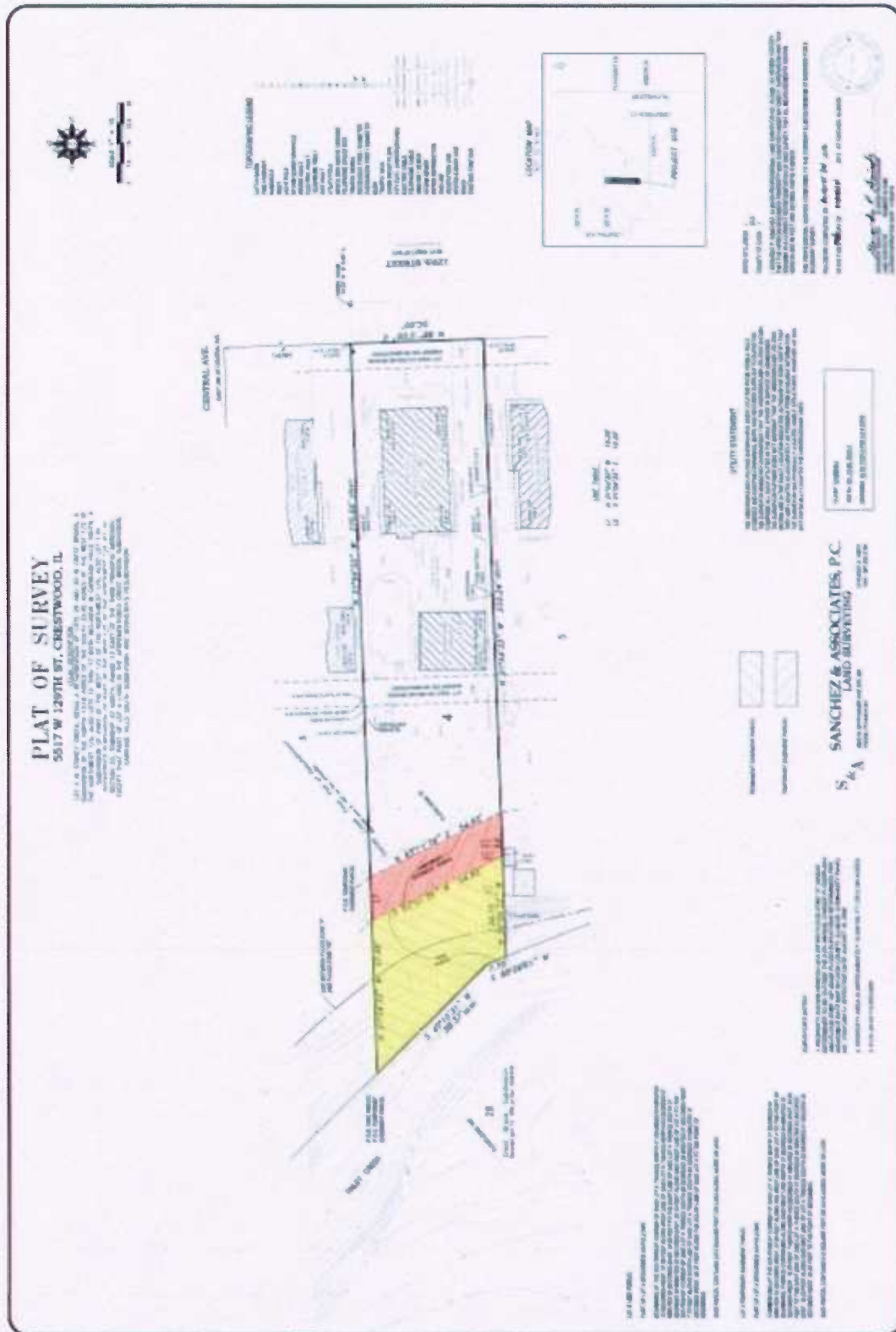
**File #:** 14-1082, **Version:** 1

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Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for September 18, 2014

Attachment









# Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street  
Chicago, IL 60611

## Legislation Text

**File #:** 14-1083, **Version:** 1

### TRANSMITTAL LETTER FOR BOARD MEETING OF SEPTEMBER 18, 2014

#### COMMITTEE ON REAL ESTATE

Mr. David St. Pierre, Executive Director

Authority to acquire easement interests in the real estate commonly known as 5525 West 129<sup>th</sup> Street in Crestwood, Illinois comprising .089 acres relating to the construction of the Flood Control/Streambank Stabilization Project on Tinley Creek in Crestwood, Illinois and authority for payment to William J. Liberio and Michelle D. Liberio, the owners of said real estate, in connection with Contract 10-883-AF in an amount not to exceed \$24,000.00 plus closing and title costs, Account 501-50000-667340 Stormwater Management Fund

Dear Sir:

On June 7, 2012, the Board of Commissioners adopted Ordinance No. R12-005 establishing the right-of-way for the construction, operation and maintenance of a flood control and streambank stabilization project on Tinley Creek in Crestwood, Illinois, in part of Section 33, Township 37 North, Range 13, East of the Third Principle Meridian in Cook County, Illinois.

The Flood Control/Streambank Stabilization Project ("Project") will afford the residents of the community an immediate improvement in the quality of service provided by the District through removal of approximately 173 structures from the regulatory floodplain, as well as the protection of several structures and critical infrastructure from streambank erosion.

Said ordinance authorized and directed the Executive Director to negotiate with the respective owners and parties in interest of the real estate within the established right-of-way for the purpose of acquiring easements for the real estate necessary for the Project. One said parcel is owned by William J. Liberio and Michelle D. Liberio ("Liberios") located at 5525 West 129<sup>th</sup> Street in Crestwood, Illinois. Based on a fair market value appraisal commissioned by the District, the permanent easement being acquired by the District of .066 acres was valued at \$12,000.00 and the temporary easement of .023 acres was valued at \$12,000.00. The Liberios have agreed to transfer said property interests for said amounts.

Accordingly, it is requested that the Executive Director recommend to the Board of Commissioners that it adopt the following orders:

1. That the subject easement interests be acquired by the District for the amount of \$24,000.00 plus closing and title costs:
2. That the General Counsel be authorized and directed to execute and deliver all other documents and take such actions as may be necessary to effectuate said easement grants and to attain possession of said property.

Requested, Ronald M. Hill, General Counsel, RMH:STM:MLD:TN:vp

Recommended, David St. Pierre, Executive Director

Respectfully submitted, Mariyana T. Spyropoulos, Chairman Committee on Real Estate Development

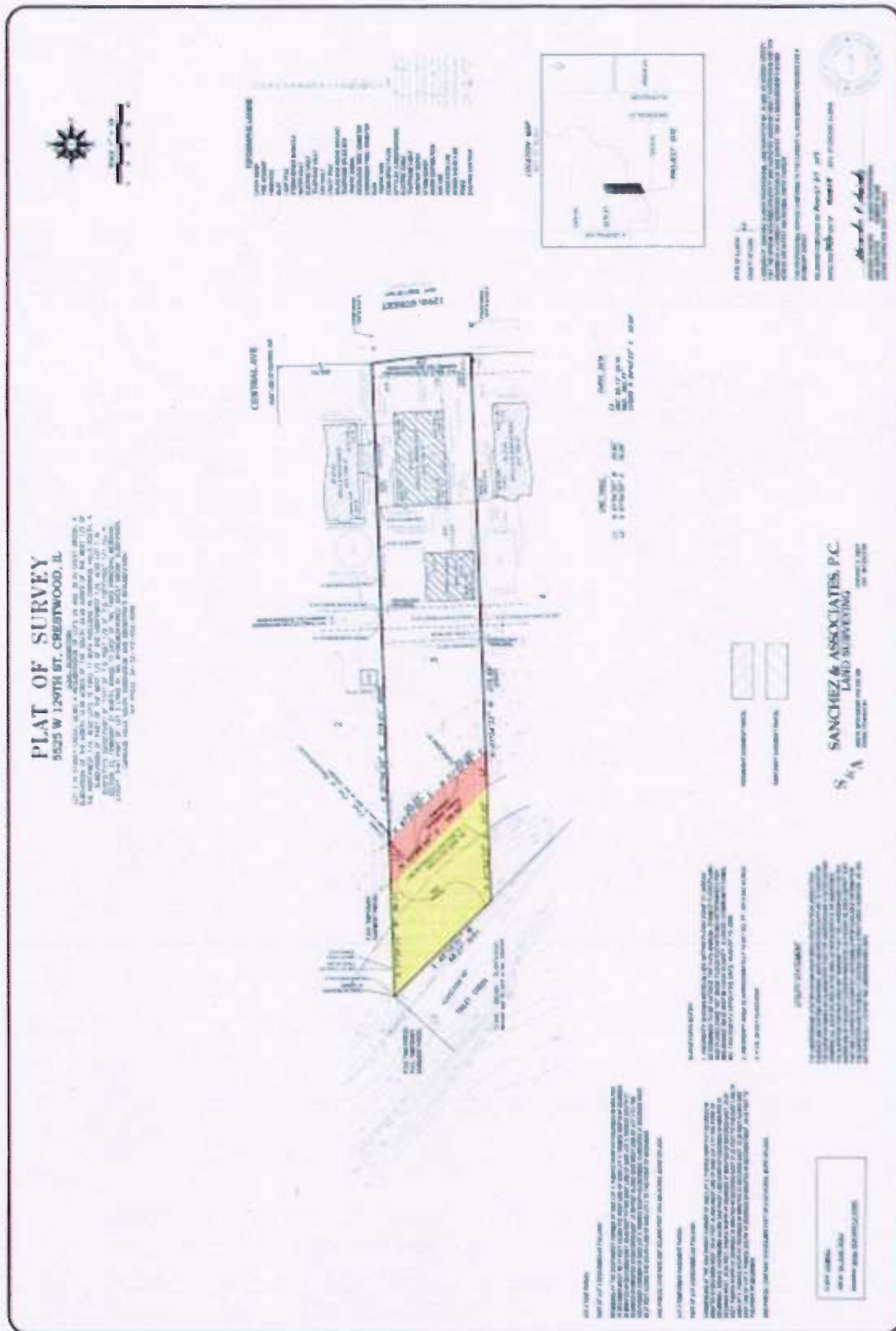
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**File #:** 14-1083, **Version:** 1

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Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for September 18, 2014

Attachment





# Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street  
Chicago, IL 60611

## Legislation Text

File #: 14-1084, Version: 1

### TRANSMITTAL LETTER FOR BOARD MEETING OF SEPTEMBER 18, 2014

#### COMMITTEE ON REAL ESTATE

Mr. David St. Pierre, Executive Director

Authority to acquire easement interests in the real estate commonly known as 5433 West 129<sup>th</sup> Street in Crestwood, Illinois comprising 0.048 acres relating to the construction of the Flood Control/Streambank Stabilization Project on Tinley Creek in Crestwood, Illinois and authority for payment to Robert T. Pehanich, the owner of said real estate, in connection with Contract 10-883-AF in an amount not to exceed \$27,000.00 plus closing and title costs, Account 501-50000-667340 Stormwater Management Fund

Dear Sir:

On June 7, 2012, the Board of Commissioners adopted Ordinance No. R12-005 establishing the right-of-way for the construction, operation and maintenance of a flood control and streambank stabilization project on Tinley Creek in Crestwood, Illinois, in part of Section 33, Township 37 North, Range 13, East of the Third Principle Meridian in Cook County, Illinois.

The Flood Control/Streambank Stabilization Project ("Project") will afford the residents of the community an immediate improvement in the quality of service provided by the District through removal of approximately 173 structures from the regulatory floodplain, as well as the protection of several structures and critical infrastructure from streambank erosion.

Said ordinance authorized and directed the Executive Director to negotiate with the respective owners and parties in interest of the real estate within the established right-of-way for the purpose of acquiring easements for the real estate necessary for the Project. One said parcel is owned by Robert T. Pehanich ("Pehanich") located at 5433 West 129<sup>th</sup> Street in Crestwood, Illinois. Based on a fair market value appraisal commissioned by the District, the permanent easement being acquired by the District of .013 acres was valued at \$7,000.00 and the temporary easement of .035 acres was valued at \$20,000.00. Pehanich has agreed to transfer said property interests for said amounts.

Accordingly, it is requested that the Executive Director recommend to the Board of Commissioners that it adopt the following orders:

1. That the subject easement interests be acquired by the District for the amount of \$27,000.00 plus closing and title costs:
2. That the General Counsel be authorized and directed to execute and deliver all other documents and take such actions as may be necessary to effectuate said purchase and to attain possession of said property.

Requested, Ronald M. Hill, General Counsel, RMH:STM:MLD:TN:vp

Recommended, David St. Pierre, Executive Director

Respectfully submitted, Mariyana T. Spyropoulos, Chairman Committee on Real Estate Development

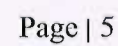
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**File #:** 14-1084, **Version:** 1

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Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for September 18, 2014

Attachment







# Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street  
Chicago, IL 60611

## Legislation Text

File #: 14-1085, Version: 1

### TRANSMITTAL LETTER FOR BOARD MEETING OF SEPTEMBER 18, 2014

#### COMMITTEE ON REAL ESTATE

Mr. David St. Pierre, Executive Director

Authority to purchase property interests in the real estate commonly known as 5509 West 129<sup>th</sup> Street in Crestwood, Illinois comprising 0.056 acres relating to the construction of the Flood Control/Streambank Stabilization Project on Tinley Creek in Crestwood, Illinois and authority for payment to David P. Cypser and Karen A. Cypser, the owners of said real estate, in connection with Contract 10-883-AF in an amount not to exceed \$32,000.00 plus closing and title costs, Account 501-50000-667340 Stormwater Management Fund

Dear Sir:

On June 7, 2012, the Board of Commissioners adopted Ordinance No. R12-005 establishing the right-of-way for the construction, operation and maintenance of a flood control and streambank stabilization project on Tinley Creek in Crestwood, Illinois, in part of Section 33, Township 37 North, Range 13, East of the Third Principle Meridian in Cook County, Illinois.

The Flood Control/Streambank Stabilization Project ("Project") will afford the residents of the community an immediate improvement in the quality of service provided by the District through removal of approximately 173 structures from the regulatory floodplain, as well as the protection of several structures and critical infrastructure from streambank erosion.

Said ordinance authorized and directed the Executive Director to negotiate with the respective owners and parties in interest of the real estate within the established right-of-way for the purpose of acquiring easements for the real estate necessary for the Project. One said parcel is owned by David P. Cypser and Karen A. Cypser ("Cypser") located at 5509 West 129<sup>th</sup> Street in Crestwood, Illinois. Based on a fair market value appraisal commissioned by the District, the permanent easement being acquired by the District of .037 acres was valued at \$15,000.00 and the temporary easement of .019 acres was valued at \$17,000.00. The Cypser have agreed to transfer said property interests for said amounts.

Accordingly, it is requested that the Executive Director recommend to the Board of Commissioners that it adopt the following orders:

1. That the subject easement interests be acquired by the District for the amount of \$32,000.00 plus closing and title costs:
2. That the General Counsel be authorized and directed to execute and deliver all other documents and take such actions as may be necessary to effectuate said purchase and to attain possession of said property.

Requested, Ronald M. Hill, General Counsel, RMH:STM:MLD:TN:vp

Recommended, David St. Pierre, Executive Director

Respectfully submitted, Mariyana T. Spyropoulos, Chairman Committee on Real Estate Development

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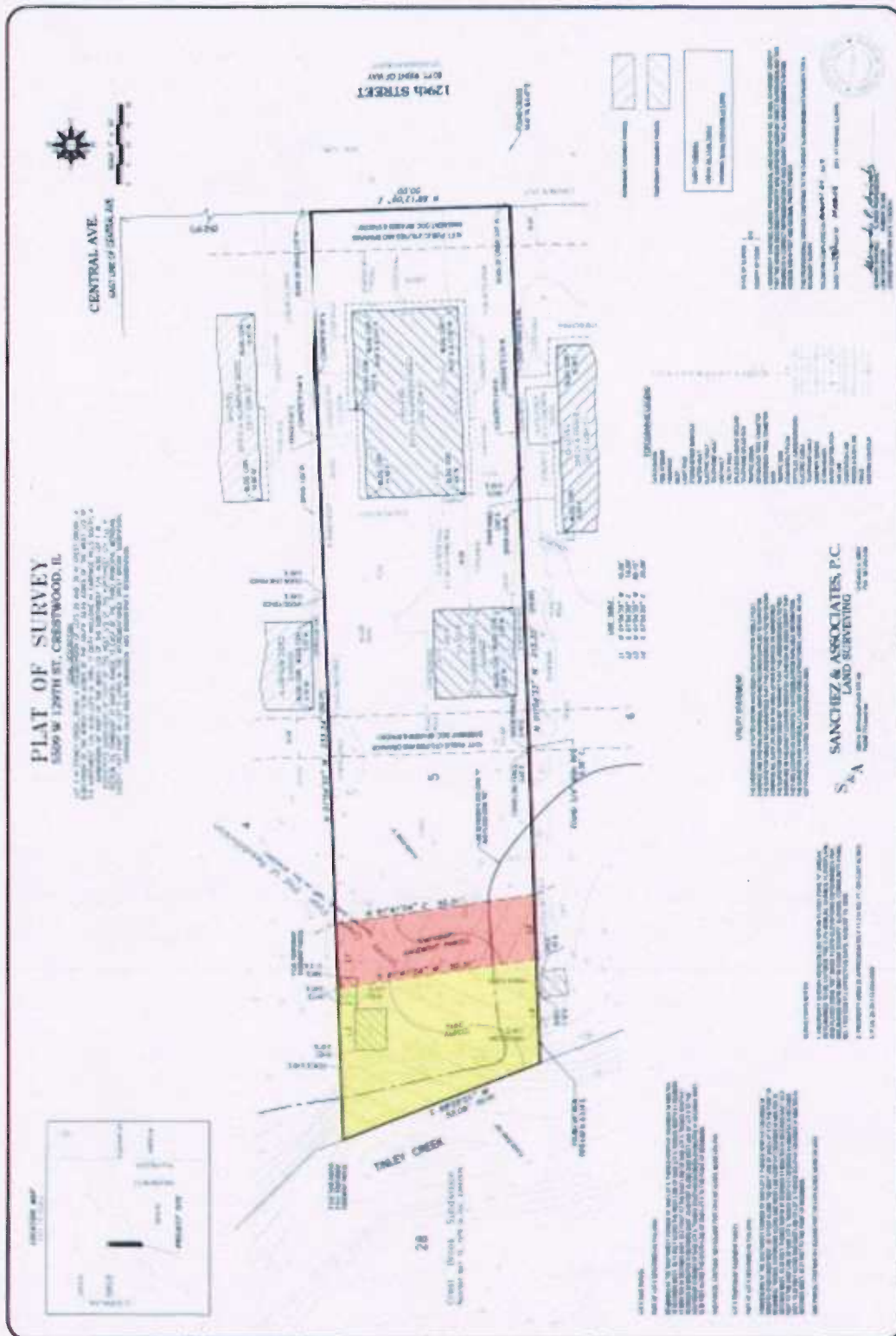
**File #:** 14-1085, **Version:** 1

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Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for September 18, 2014

Attachment







# Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street  
Chicago, IL 60611

## Legislation Text

File #: 14-1086, Version: 1

### TRANSMITTAL LETTER FOR BOARD MEETING OF SEPTEMBER 18, 2014

#### COMMITTEE ON REAL ESTATE

Mr. David St. Pierre, Executive Director

Authority to acquire easement interests in the real estate commonly known as 5425 West 129<sup>th</sup> Street in Crestwood, Illinois comprising 0.059 acres relating to the construction of the Flood Control/Streambank Stabilization Project on Tinley Creek in Crestwood, Illinois and authority for payment to Karl D. Rohe and Susan A. Rohe, the owners of said real estate, in connection with Contract 10-883-AF in an amount not to exceed \$30,000.00 plus closing and title costs, Account 501-50000-667340 Stormwater Management Fund

Dear Sir:

On June 7, 2012, the Board of Commissioners adopted Ordinance No. R12-005 establishing the right-of-way for the construction, operation and maintenance of a flood control and streambank stabilization project on Tinley Creek in Crestwood, Illinois, in part of Section 33, Township 37 North, Range 13, East of the Third Principle Meridian in Cook County, Illinois.

The Flood Control/Streambank Stabilization Project ("Project") will afford the residents of the community an immediate improvement in the quality of service provided by the District through removal of approximately 173 structures from the regulatory floodplain, as well as the protection of several structures and critical infrastructure from streambank erosion.

Said ordinance authorized and directed the Executive Director to negotiate with the respective owners and parties in interest of the real estate within the established right-of-way for the purpose of acquiring easements for the real estate necessary for the Project. One said parcel is owned by Karl D. Rohe and Susan A. Rohe ("Rohes") located at 5425 West 129<sup>th</sup> Street in Crestwood, Illinois. Based on a fair market value appraisal commissioned by the District, the permanent easement being acquired by the District of .024 acres was valued at \$7,000.00 and the temporary easement of .035 acres was valued at \$23,000.00. The Rohes have agreed to transfer said property interests for said amounts.

Accordingly, it is requested that the Executive Director recommend to the Board of Commissioners that it adopt the following orders:

1. That the subject easement interests be acquired by the District for the amount of \$30,000.00 plus closing and title costs:
2. That the General Counsel be authorized and directed to execute and deliver all other documents and take such actions as may be necessary to effectuate said purchase and to attain possession of said property.

Requested, Ronald M. Hill, General Counsel, RMH:STM:MLD:TN:vp

Recommended, David St. Pierre, Executive Director

Respectfully submitted, Mariyana T. Spyropoulos, Chairman Committee on Real Estate Development

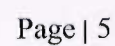
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**File #:** 14-1086, **Version:** 1

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Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for September 18, 2014

Attachment





# Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street  
Chicago, IL 60611

## Legislation Text

File #: 14-1071, Version: 1

### TRANSMITTAL LETTER FOR BOARD MEETING OF SEPTEMBER 18, 2014

#### COMMITTEE ON STORMWATER MANAGEMENT

Mr. David St. Pierre, Executive Director

Authorization to negotiate and enter into an intergovernmental agreement with the Village of Glenview for the acquisition of flood-prone properties, with payment to the Village of Glenview in an amount not to exceed \$8,000,000.00

Dear Sir:

Authority is requested to negotiate and enter into an intergovernmental agreement (IGA) with the Village of Glenview (Village) to outline responsibilities associated with the acquisition of flood-prone properties in the Village, with payment made to the Village for property acquisition in an amount not to exceed \$8,000,000.00.

On August 7, 2014 the Board of Commissioners adopted a policy for the selection and prioritization of projects for acquiring flood-prone property. Also at the meeting, the Board granted authority for the Engineering Department to proceed with a feasibility assessment for the acquisition of flood-prone properties in the Circles and Pine Street neighborhoods in the Village. The purpose of the feasibility assessment is to determine if a local government agency is willing to serve as a sponsor of the property acquisition project by accepting the responsibilities associated with that role. The Village has expressed a desire to serve in this capacity, and to enter into an IGA with the District under which the responsibilities of each party will be delineated. The Village has indicated a willingness to accept the following responsibilities:

1. Obtain appraisals of flood-prone properties using appraisers approved by the District, and pay all associated costs of the appraisal process.
2. Deliver purchase offers to property owners and maintain records of all rejected offers.
3. Schedule closings for accepted offers and pay legal, title, and closing costs.
4. Deconstruct all purchased structures, and restore property to open space.
5. Ensure long term maintenance of property.

Under the terms of this IGA, in consideration of the Village taking on the above-referenced responsibilities, the District would reimburse the Village for the purchase price of the properties as well as assist in the management of the process, and perform compliance inspections as necessary. The Village previously applied for property acquisition assistance from the Illinois Emergency Management Agency (IEMA) and anticipates receiving \$3 million in funding from IEMA for this project. There are 18 flood-prone properties in these neighborhoods for which appraisals would be obtained, and the District's responsibility would be for the total purchase price exceeding the \$3 million committed by IEMA. It is estimated the District's contribution will be between \$6 million and \$8 million depending on the appraised value of the homes.

Based on the foregoing, the Engineering Department recommends that the District be authorized to enter into an intergovernmental agreement with the Village of Glenview and make payment to the Village in an amount not to exceed \$8,000,000.00 for the acquisition of flood-prone properties in the Village, and that the Chairman of the Committee on Finance, the Executive Director, and the Clerk be authorized to execute said

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**File #:** 14-1071, **Version:** 1

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intergovernmental agreement on behalf of the District, upon approval by the Director of Engineering as to technical matters and by the General Counsel as to form and legality.

Funds are available in Account 101-50000-645690.

Requested, Catherine A. O'Connor, Director of Engineering, WSS:JPM

Recommended, David St. Pierre, Executive Director

Respectfully Submitted, Michael Alvarez, Chairman Committee on Stormwater Management

Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for September 18, 2014



# Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street  
Chicago, IL 60611

## Legislation Text

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**File #:** UC14-001, **Version:** 1

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### **ORDINANCE FOR BOARD MEETING OF SEPTEMBER 18, 2014**

An Ordinance to Amend the User Charge Ordinance of the Metropolitan Water Reclamation District of Greater Chicago



**TRANSMITTAL LETTER FOR BOARD MEETING OF SEPTEMBER 18, 2014****COMMITTEE ON INDUSTRIAL WASTE AND WATER POLLUTION**

Mr. David St. Pierre, Executive Director

..Title

Request Authority to Amend the User Charge Ordinance of the Metropolitan Water Reclamation District of Greater Chicago

..Body

Dear Sir:

An in-house review of the Metropolitan Water Reclamation District of Greater Chicago's (District) User Charge Ordinance (Ordinance) by the Monitoring and Research Department established the need to amend the Ordinance to provide modification of certain provisions of the Ordinance.

The amendments are summarized as follows:

1. Section 7.I. is amended to add standard domestic waste strength concentrations for eligibility under the automatic billing option.
2. Appendix E, Section I is amended to increase the Minimum Pretreatment Requirement (MPR) charges applicable to significant industrial users (SIU) to provide greater administrative cost recovery for the Pretreatment Program, as required by federal regulation. The charges to ensure MPR cost recovery are as follows:

<b><u>SIU Annual Flow Volume (gallons)</u></b>	<b><u>2014 Charge</u></b>	<b><u>Recommended 2015 Charge</u></b>
<1,296,760	\$ 775	\$ 855
1,296,760 to 3,478,200	\$ 1,570	\$ 1,735
3,478,200 to 6,036,040	\$ 3,150	\$ 3,475
6,036,040 to 10,464,520	\$ 4,720	\$ 5,210
10,464,520 to 18,613,980	\$ 6,310	\$ 7,000
18,613,980 to 28,329,770	\$ 7,875	\$ 8,700
28,329,770 to 56,498,000	\$ 9,345	\$ 10,320
>56,498,000	\$ 11,020	\$ 12,170

<b><u>MPR Activity</u></b>	<b><u>2014 Charge</u></b>	<b><u>Recommended 2015 Charge</u></b>
Inspection	\$ 310	\$ 345

Each sample point specified in the SIU's Discharge Authorization

\$ 425	\$ 470
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3. Appendix F, Section I is amended to modify the User Charge rates applicable to Large Commercial-Industrial and Tax-Exempt User classes. The 2015 billing rates for flow, biochemical oxygen demand (BOD) and suspended solids (SS) are as follows:



**LARGE COMMERCIAL-INDUSTRIAL AND TAX EXEMPT USER RATES:**

	<b>2014 Rates</b>	<b>Recommended 2015 Rates</b>
(1) Volume	\$246.08 per million gallons	\$250.51 per million gallons
(2) 5-day BOD	\$245.75 per thousand pounds of BOD	\$240.49 per thousand pounds of BOD
(3) SS	\$159.72 per thousand pounds of SS	\$154.08 per thousand pounds of SS

4. Appendix F, Section III is amended to modify the Operations, Maintenance and Replacement (OM&R) Factor as follows:

<b>2014 OM&amp;R Factor</b>	<b>Recommended 2015 OM&amp;R Factor</b>
0.435	0.391

The recommended charges and rates were agreed upon by the User Charge Blue Ribbon Panel in 2013. Attached is "An Ordinance to Amend the User Charge Ordinance of the Metropolitan Water Reclamation District of Greater Chicago, As Amended." We recommend adoption of the proposed Ordinance amendments. These Ordinance amendments will take effect on January 1, 2015.

Requested, Thomas C. Granato, Director of Monitoring and Research, TCG:RMH:MJ:EPI:lk

Ronald M. Hill, General Counsel

Jacqueline Torres, Clerk/Director of Finance

Respectfully Submitted, Patrick D. Thompson, Chairman, Committee on Industrial Waste and Water Pollution

Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for September 18, 2014

Attachment

# **Metropolitan Water Reclamation District of Greater Chicago**



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## **User Charge Ordinance**

As Amended

**~~December 5, 2013~~**

**September 18, 2014**

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**METROPOLITAN WATER RECLAMATION DISTRICT  
OF GREATER CHICAGO  
100 EAST ERIE STREET  
CHICAGO, ILLINOIS 60611  
(312) 751-5600**

**BOARD OF COMMISSIONERS**

Hon. Kathleen Therese Meany, *President*  
Hon. Barbara J. McGowan, *Vice President*  
Hon. Mariyana T. Spyropoulos, *Chairman of Finance*

Hon. Michael Alvarez	Hon. Frank Avila
Hon. Cynthia M. Santos	Hon. Debra Shore
Hon. Kari Steele	Hon. Patrick Daley Thompson

**OFFICERS**

David St. Pierre, *Executive Director*  
Mary Ann Boyle, *Treasurer*  
Ellen Barry, *Acting Director of Information Technology* Thomas  
C. Granato, Ph.D., *Director of Monitoring and Research* Ronald  
M. Hill, *General Counsel*  
Denice E. Korçal, *Director of Human Resources*  
Darlene A. LoCascio, *Director of Procurement and Materials Management*  
Catherine O'Connor, Ph.D., *Director of Engineering*  
Manju Sharma, *Director of Maintenance and Operations*  
Jacqueline Torres, *Clerk/Director of Finance*

Board of Commissioners and Officers listed as of the date of approval – December 5, 2013,  
September 18, 2014

## **AN ORDINANCE**

AN ORDINANCE TO PROVIDE FOR THE RECOVERY OF EACH USER'S PROPORTIONAL SHARE OF THE OPERATIONS, MAINTENANCE, AND REPLACEMENT COSTS INCURRED BY THE METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO FOR THE TREATMENT AND DISPOSAL OF SEWAGE, INDUSTRIAL WASTE, AND OTHER WASTES GENERATED BY EACH USER, PURSUANT TO THE REQUIREMENTS OF THE FEDERAL WATER POLLUTION CONTROL ACT AMENDMENTS OF 1972 AND THE CLEAN WATER ACT OF 1977 (33 U.S.C. §§ 1251-1387) AND THE RULES AND REGULATIONS OF THE UNITED STATES ENVIRONMENTAL PROTECTION AGENCY PROMULGATED PURSUANT THERETO, FOR DISCHARGES OF SEWAGE, INDUSTRIAL WASTES, AND OTHER WASTES MADE TO SEWERS UNDER THE JURISDICTION OF THE METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO, HEREINAFTER KNOWN AS THE "USER CHARGE ORDINANCE," ADOPTED BY THE BOARD OF COMMISSIONERS, METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO, ON OCTOBER 4, 1979 AND AS AMENDED TO, AND INCLUDING, MARCH 19, 1992, OCTOBER 6, 1994, NOVEMBER 3, 1994, OCTOBER 19, 1995, NOVEMBER 7, 1996, NOVEMBER 6, 1997, JULY 9 AND NOVEMBER 5, 1998, FEBRUARY 4, 1999, OCTOBER 7, 1999, FEBRUARY 17 AND DECEMBER 7, 2000, NOVEMBER 15, 2001, NOVEMBER 7, 2002, NOVEMBER 6, 2003, NOVEMBER 4, 2004, NOVEMBER 3, 2005, OCTOBER 19, 2006, NOVEMBER 1, 2007, NOVEMBER 6, 2008, NOVEMBER 5, 2009, NOVEMBER 4, 2010, DECEMBER 15, 2011, DECEMBER 20, 2012, ~~AND~~ DECEMBER 5, 2013, AND SEPTEMBER 18, 2014.

## Section 1. Authority and General Purpose

This Ordinance is promulgated pursuant to the statutory authority contained in 70 ILCS 2605/1, et seq., as amended.

The purpose of this Ordinance is to establish an orderly and fair system whereby the operations, maintenance, and replacement costs incurred by the Metropolitan Water Reclamation District of Greater Chicago in treating and disposing of the sewage, industrial wastes, and other wastes generated by each User is charged to that User for his or her use of the sewage collection and treatment facilities of the Metropolitan Water Reclamation District of Greater Chicago, as required by The Federal Water Pollution Control Act Amendments of 1972 and the Clean Water Act of 1977 (33 U.S.C. §§ 1251-1387) and the rules and regulations of the United States Environmental Protection Agency, promulgated pursuant thereto.

## Section 2. Definitions

For the purpose of this Ordinance, the following definitions shall apply unless the context specifically indicates otherwise:

### "Agent"

A representative of the User who is a third party individual or company retained to perform environmental services for the User. Such an Agent is not an Authorized Representative as defined herein, unless said Agent has express written authority to bind the User.

### "Authorized Representative"

The User's owner, corporate officer, designated employee, or legal counsel with full binding authority of the User, by virtue of their position, or an individual with express written authority to bind the User.

### "Board of Commissioners"

The Board of Commissioners of the Metropolitan Water Reclamation District of Greater Chicago.

### "Biochemical Oxygen Demand (BOD)"

The quantity of dissolved oxygen required for biochemical oxidation of decomposable matter under aerobic conditions in a period of five days at a temperature of 20°C.

### "Contaminated Stormwater"

Discharges to the District's sanitary sewers from detention basins or containment facilities, which are designed to collect stormwater contaminated by chemicals from tank farms, or used in the process of deicing airport equipment, or as otherwise permitted or allowed by legal agreement between the User or an Authorized Representative as defined herein, and the District. For purposes of this Ordinance, such wastes are considered industrial wastes as defined herein.

### "Director"

The Director of the Monitoring and Research Department of the Metropolitan Water Reclamation District of Greater Chicago.

### "District"

The Metropolitan Water Reclamation District of Greater Chicago, a unit of local government, organized and existing under, and by virtue of, the laws of the State of Illinois.

### "Domestic Wastes"

Water-carried human wastes from sanitary conveniences such as toilets, wash bowls, bathtubs, and residential laundry facilities.

### "Executive Director"

The Executive Director of the Metropolitan Water Reclamation District of Greater Chicago.

### "Gross User Charge"

The sum of the Total Wastewater Loading Charge as defined in this Ordinance plus the administrative costs recovered through charges applicable to the User as provided in Appendix E of this Ordinance.

### "Industrial Wastes"

Any solid, liquid, or gaseous wastes, including cooling water resulting from any industrial, commercial, or manufacturing process, or from the development, recovery, or processing of natural resources.

### "Large Commercial-Industrial User"

Any nongovernmental User engaged in commercial or industrial activities which:

- (1) discharges any wastes exceeding any of the following: a flow of 25,000 gallons per day; a BOD loading of 25 pounds per day; or a suspended solids loading of 35 pounds per day, or
- (2) is designated as a Significant Industrial User.

### "Local Government User"

Publicly owned facilities used to perform local governmental functions which discharge solely domestic waste. Such functions are limited to administration or legislative activities of a local government, such as police and fire departments, public elementary and public high schools, and municipal office buildings. Publicly owned facilities charging an admission fee, or publicly owned facilities leased to non-public entities are not considered Local Government Users.

### "Net User Charge"

The balance owed by a User remaining after deducting the operations, maintenance and replacement portion of the ad valorem taxes paid by that User for the District from the Gross User Charge.

**"Operations, Maintenance, and Replacement (OM&R) Costs"**

Those funds dedicated by the District to discharge its duty for collection, treatment, and disposal of sewage, industrial wastes, and other wastes.

**"Operations, Maintenance, and Replacement (OM&R) Factor"**

The ratio of costs incurred by the District for operations, maintenance, and replacement directly related to the collection, treatment, and disposal of industrial wastes, process wastes, domestic wastes, and other wastes to the total tax levy of the District.

**"Ordinance"**

The User Charge Ordinance as promulgated by the Board of Commissioners of the District.

**"Other Wastes"**

All decayed wood, sawdust, shavings, bark, lime, refuse, ashes, garbage, offal, oil, tar, chemicals, and all other substances except sewage and industrial wastes.

**"Residential User"**

The nongovernmental, non-tax-exempt owner of any single-family or multi-family residence.

**"Sewage"**

Water-carried human wastes or a combination of water-carried wastes from residences, business buildings, institutions, and industrial establishments, together with such ground, surface, storm, or other wastes as may be present.

**"Significant Industrial User"**

Any User which:

- (1) is subject to categorical pretreatment standards, or
- (2) discharges greater than 25,000 gallons per day of process wastewater to the sewerage system, excluding water-carried human wastes from sanitary conveniences such as toilets, wash bowls, bathtubs, showers and residential laundries, noncontact cooling water, boiler blowdown water, and uncontaminated storm water, or
- (3) discharges process wastewater in excess of five percent or more of the average dry weather hydraulic or organic capacity of the receiving water reclamation facilities, or
- (4) is designated by the District as having a reasonable potential for adversely affecting the operations of the water reclamation facilities or for violating any standard or requirement of the District's Sewage and Waste Control Ordinance.

**"Small Nonresidential Commercial-Industrial User"**

A nongovernmental User engaged in non-residential activities which discharges any waste not exceeding any of the following: a flow of 25,000 gallons per day,

a BOD loading of 25 pounds per day, or a suspended solids loading of 35 pounds per day; and is not a Significant Industrial User.

**"Suspended Solids (SS)"**

Solids which either float on the surface of or are in suspension in the waste discharge and which are removable by laboratory filtering.

**"Tax-Exempt User"**

A User who pays no ad valorem taxes, or receives substantial credits in paying such taxes, including but not limited to: Users exempt from ad valorem taxes; all federal, state, and local units of government; but excluding Local Government Users as defined herein.

**"Total Wastewater Loading Charge"**

The sum of charges for flow, BOD and SS. These charges are calculated by multiplying the quantities of wastes by the billing rates specified in Appendix F to this Ordinance.

**"Unlawful Discharge"**

Any discharge of sewage, industrial wastes, or other wastes by any User into the sewers or sewage works of the District, or any sewer connected thereto, wherein such User has not paid to the District its User Charge as provided herein.

**"User"**

Any person, firm, corporation, partnership, trust, or any other entity which utilizes the services of the District for sewage collection, treatment, and disposal. In instances where certification of submittals, a notification, or a request is required of the User, the term "User" includes the User's "Authorized Representative" as defined herein.

**"User Charge"**

The operations, maintenance, and replacement costs incurred by the District to collect, treat, and dispose of the domestic wastes, process wastes, industrial wastes, and other wastes of the User. The User Charge includes the administrative costs for the District's Sewage and Waste Control Ordinance and User Charge Ordinance. The User Charge of any User shall be directly proportional to its use of the District's sewage treatment, collection and disposal services when compared to the total operations, maintenance, and replacement costs incurred by the District in providing the same services to all Users in the District's jurisdiction. A User Charge is a fee, not a tax; therefore, Tax-Exempt Users are not exempt from paying User Charges.

**Section 3.**

This Section deleted effective January 1, 2013.



## Section 4. User Class Determination and Reporting

### a. Class Determination

Each User, except a Residential User, shall make an evaluation of its waste discharge in accordance with the requirements of this Ordinance and determine its User classification status on forms supplied by the District. Such User classification determination shall be based on the User's current operation and use of the sewage collection and treatment facilities of the District. Such determination shall be subject to verification by the District.

### b. Change in Classification

A User which requires or requests a change in its classification must submit its classification determination forms within 45 calendar days of said change in User classification status.

### c. Small Nonresidential Commercial-Industrial Users

A Small Nonresidential Commercial-Industrial User, after the District has verified its User classification status, shall not file any further reports with the District except as specified in Section 4b.

### d. Residential Users

Residential Users who pay real estate taxes shall under no circumstances file any reports with the District.

### e. Local Government Users

Local Government Users as defined herein are not subject to the payment of User Charges.

### f. Tax-Exempt Users

Each Tax-Exempt User shall submit a User Charge Annual Certified Statement, designated as an RD-925 Statement, to the District, as provided herein, on forms supplied by the District, certifying the quantities and concentrations of its sewage, industrial wastes, and other wastes discharged into the sewers and sewage works of the District or into any sewer connected therewith. The quantity of flow and the concentrations reported on the RD-925 Statement shall be for a reporting period of operation during a calendar year and such reports shall be certified by the User and filed with the District on or before February 20 of the following year.

Copies of pertinent corroborative documents, including laboratory reports, water bills, meter readings from municipal and privately owned water meters, direct discharge meter readings, calibration documentation, water loss determinations, and other documentation requested by the District in writing shall be submitted with the RD-925 Statement. A separate RD-925 Statement must be filed for each facility, business establishment, or industrial plant. The total quantities and concentrations of sewage, industrial wastes, and other wastes to be measured and certified by the User shall be:

- (1) Liquid in gallons (gal)
- (2) 5-day BOD in milligrams per liter (mg/L) and in pounds
- (3) SS in milligrams per liter (mg/L) and in pounds

### g. Large Commercial-Industrial Users

Each Large Commercial-Industrial User shall submit an RD-925 Statement to the District, as provided herein, on forms supplied by the District, certifying the quantities and concentrations of its sewage, industrial wastes, and other wastes discharged into the sewers and sewage works of the District or into any sewer connected therewith. The quantity of flow and the concentrations reported on the RD-925 Statements shall be for a reporting period of operation during a calendar year and such reports shall be certified by the User and filed with the District on or before February 20 of the following year. Copies of pertinent corroborative documents, including laboratory reports, water bills, meter readings from municipal and privately owned water meters, direct discharge meter readings, calibration documentation, real estate tax bills, water loss determinations, and other documentation requested by the District in writing, shall be submitted with the RD-925 Statement. A separate RD-925 Statement must be filed for each facility, business establishment, or industrial plant. The total quantities and concentrations of sewage, industrial wastes, and other wastes to be measured and certified by the User, shall be:

- (1) Liquid in gallons (gal)
- (2) 5-day BOD in milligrams per liter (mg/L) and in pounds
- (3) SS in milligrams per liter (mg/L) and in pounds

### h. District Verification of User Reports

The District shall have the right to inspect or otherwise verify any statement of quantities or other information filed by the User. If the District determines that said statement of quantities or other information does not accurately reflect actual conditions, the District shall adjust the quantities and information according to the District's determinations.

To the extent that this adjustment is reflected in the User Charge bill, the User shall have the right to appeal as set forth in Section 9.

### i. User Self-Monitoring Reporting Requirements

A User shall notify the District, in writing, no less than 14 calendar days prior to commencement of its self-monitoring program to allow the District to observe the User's sampling techniques, sample preservation, flow measurements, and other sampling protocols. The written notification shall be made on forms provided by the District, submitted to the District's User Charge and Technical Services Section by one of the following methods: U.S. mail addressed to the User Charge and Technical Services Section, P.O. Box 10689, Chicago, IL 60610; facsimile transmission sent to 312-

894-2150; or as a PDF sent via electronic mail to mwrdd-ucts@mwrdd.org.

The User shall provide the District with split samples of the User-collected samples, provided sufficient volume is available and the District furnishes the sample containers.

A User shall report the results of laboratory analyses and other pertinent information to the District on a current User Charge Certified Sampling Analysis Reporting Statement (RD-920 Report) provided by the District within 45 calendar days of completion of the User's sampling program.

The Director may extend this 45-day period for the submittal of the RD-920 Report upon request of the User and a showing of just cause for the extension. If the User fails to notify the District prior to the sampling or fails to submit the RD-920 Report within the 45-day period or as extended by the Director, the use of the User's data for purposes of User Charge calculation may not be allowed.

RD-920 Report submittals shall be considered "not received" if deficient or incomplete, including for any of the following reasons:

- (1) The RD-920 Report has not been signed and dated by the User.
- (2) The User has failed to enclose all supporting documents necessary to aid in the District's review of the self-monitoring data, including field sample collection logs/notes, chain of custody reports, certified laboratory reports, daily incoming meter readings, daily direct discharge meter readings, and other documentation requested by the District in writing.

j. All Data Reported and Used in User Charge Determination

A User shall report to the District the results of all measurements of flow and analyses of samples collected pursuant to the requirements of this Ordinance for the period/year being reported regardless of whether or not the data so obtained is in addition to the minimum reporting requirements of this Ordinance. A User shall include all flow measurement and sampling results thus obtained in determining its Gross and Net User Charges. If a User considers any self-monitoring data inappropriate for inclusion in calculating its User Charges, the User must submit such data with its RD-920 Report, together with a written report detailing the basis for the User's assessment that such data were not representative for purposes of inclusion when calculating its User Charges. The District will review all data and the User's detailed report to determine whether reported data are representative.

k. Penalty for Filing Deficient or Incomplete Reports

A User may be subject to a penalty of \$1,000.00, as provided under Section 8d of this Ordinance, for filing a deficient or incomplete RD-925 Statement.

A filing shall be deemed deficient or incomplete for any of the following reasons:

- (1) The RD-925 Statement has not been signed by the User.
- (2) The User has failed to remit, with the RD-925 Statement, all monies owed to the District and reported on the RD-925 Statement.
- (3) The User has failed to enclose all underlying documents necessary for the District to verify any representation in the filing, including laboratory reports, water bills, meter readings from municipal and privately owned water meters, direct discharge meter readings, calibration documentation, real estate tax bills, water-to-product determinations, and other documentation requested by the District in writing.

The filing penalty provided under this Section shall be assessed separately from any other penalties assessed against the User under the provisions of this Ordinance. If the User disputes the penalty, the User must notify the Director, in writing, of such dispute within 30 calendar days of receipt of the penalty invoice, together with the reasons why the User disputes the penalty. All disputes regarding filing penalties will be handled in accordance with Section 9(a)(2) through 9(f) of this Ordinance.

When a User, an Authorized Representative of the User, or its Agent knowingly submits false information in any report required under this Ordinance, the District may refer such activity to the Office of the State's Attorney or the United States Attorney for investigation and civil and criminal enforcement action. Any such referral will be made in addition to any appropriate action that the District may take pursuant to this Ordinance, and such referral shall not affect the District's right to pursue relief under this Ordinance.

l. Revised, Resubmitted or Subsequently Refiled RD-925 Statements

Revised, resubmitted or subsequently refiled RD-925 Statements received after the February 20 deadline will supercede the initial submittal and may be considered late submittals, subject to penalty and interest under Sections 8a and 8d, based upon the most recent mail post date.

Users who wish to revise a timely filed and complete RD-925 Statement after the February 20 due date, due to the User's error or omission in calculating the Net User Charge, may be required to do so under the appeal provisions found in Section 9.



## Section 5. Measurement of Wastes

### a. Standard Methods

Unless otherwise provided, all measurements, tests, sampling, and analyses required hereunder shall be in accordance with the latest edition of **Standard Methods for the Examination of Water and Wastewater**, published jointly by The American Public Health Association, The American Water Works Association, and the Water Environment Federation.

### b. Sampling Chamber

In order to provide for accurate sampling and measurement of wastes discharged by the User, each Large Commercial-Industrial User and Tax-Exempt User shall provide, on each of its final outlet sewers, a large control manhole or sampling chamber. The sampling chamber should be located outside or near its plant boundary line where feasible.

The sampling chamber shall be safely and directly accessible to the District at all times. Access to each control manhole or sampling chamber shall not be obstructed by temporary or permanent construction, manufacturing operations or activities, landscaping, parked vehicles or any other activities of the User.

District equipment placed in a sampling chamber for the purpose of determining the quantity and/or strength of the User's sewer discharge, or verification of a User's reports with respect thereto, shall not be moved, tampered with, adjusted, relocated, removed, or otherwise damaged by the User.

### c. Right of Access

Representatives of the District may, during reasonable hours of all working shifts of the User, enter upon the premises of each User subject to this Ordinance for the purpose of installing, maintaining and inspecting measurement or sampling devices or equipment; for conducting necessary measuring, gauging and sampling operations; for inspecting or examining facilities, premises, installations and processes; and for inspection and copying of records.

Users shall, when required by the District, pump out vaults where water meters are located to provide safe access to District personnel for the purpose of meter reading and meter verification.

### d. Liquid Quantity Measurements

Each sampling chamber wherein flow-proportional sampling is or must be performed pursuant to the requirements of Appendices B, C, and D of this Ordinance shall contain an accurate flow measuring device acceptable to the District.

Users shall repair or replace a primary or secondary flow measuring device, to the satisfaction of the District, if said flow measuring device is damaged, unsound or otherwise unsuitable for accurately measuring the existing flow conditions as determined by the District.

Users shall, when required by the District, install remote reading devices on flow measuring devices (flow meter,

water meter, magnetic meter) so that a User's meter(s) can be verified by District personnel without entering an unsafe or confined space.

### e. Sampling

Minimum requirements for determining representative concentrations of BOD and SS shall include evaluation at least once during each calendar year period. The determination of representative concentrations shall be based on composite samples that are representative of the sewage, industrial wastes, or other wastes discharged by a User during normal daily operations. A User which reevaluates its discharge once during the calendar year shall apply the resulting representative concentrations to the entire year.

Reevaluations of discharges by a User when made more than once per calendar year shall be reported and employed in a manner which most reasonably characterizes the User's discharge. The requirements for representative sampling are further defined in Appendix B, Section I.

Users who conduct more frequent (more than 14 consecutive days of sampling) or continuous self-monitoring must submit the RD-920 Report within 45 calendar days of the last day of the month during which the samples were obtained.

## Section 6. Billing Rates for Computing the User Charge

The billing rates, the administrative costs recovered through charges, and the OM&R Factor to be used in computing the User Charge are subject to revision. Revisions may be made, not more than once a year, on recommendation of the Executive Director and approval by the Board of Commissioners.

For the purpose of computing the User Charge to be paid to the District by Large Commercial-Industrial Users and Tax-Exempt Users, the billing rates and OM&R Factor found under Appendix F shall be used for reporting the Net User Charge.

## Section 7. Calculating, Paying and Billing of User Charges

### a. Calculating the Gross and Net User Charge

The Gross User Charge of each Large Commercial-Industrial User and Tax-Exempt User shall be the sum of the Total Wastewater Loading Charge as defined in Section 2 plus the administrative costs recovered through charges applicable to the User as provided in Appendix E. Where applicable, the amount of real estate taxes paid by the User to the District for the particular facility of the User, as evidenced by the most recently fully paid Cook County real estate tax bill, shall be multiplied by the OM&R Factor and the resulting amount will be deducted from the User Charge, except when the real estate tax bill includes parcels which are within a tax increment financing district for which the

equalized assessed value (EAV) is frozen, in which case the deductible portion of ad valorem taxes will be calculated by multiplying the frozen EAV by the applicable District tax rate and OM&R factor.

Irrespective of the identity of the person paying the property taxes, where the User is not the owner of record of the real estate parcel(s) upon which the User is located, the User must provide a certification executed by the owner of the parcel, identifying the portion of real estate taxes paid for the parcel to be assigned to the User for User Charge ad valorem tax credit. The assigned real estate taxes must be attributable to the portion of the parcel utilized by the User. The remainder is the Net User Charge which shall be paid by the User to the District simultaneously with the submittal of the RD-925 Statement.

b. Quarterly Payments

The District will send to Users, whose estimated annual Net User Charge exceeds \$12,000.00 for the year, quarterly payment notification. These payments are due and payable 45 days after the date on the invoice. Following the end of the year, such User shall reconcile its actual payments with the calculated Net User Charge as provided in Section 7a when submitting its RD-925 Statement. Additional amounts owed to the District shall be remitted with the RD-925 Statement.

The quarterly payments shall be automatically updated by the District after processing the most recently submitted RD-925 Statement. A User may request revision of its quarterly payments during the year and, if approved, the quarterly payments may be updated by the District based on the most recent data. It is the obligation of the User to pay the quarterly payments unless notified by the District to do otherwise.

c. Billing

The District shall bill any User who is in any manner delinquent in the performance of its obligations under this Ordinance. The billing frequency shall not be more than once per month nor less than once per year. All such bills shall be due and payable 45 days after the date on the invoice. In the absence of a timely filing, the District reserves the right to bill delinquent Users based on estimated quantities or best available data as determined by the District.

d. Interest

Interest at the rate of 0.75% per month or for any fraction thereof shall be added to any overdue payments as provided in 815 Illinois Compiled Statutes 205/4. Such interest shall accrue from the date any remittance was due until same is paid. Interest shall not be charged upon previously assessed and unpaid interest.

e. Verification of Remitted Amounts – Additional Bills

- (1) The District shall verify any and all data and RD-925 Statements submitted to it by a User pursuant to this Ordinance, evaluate its own data, call for more data, or develop additional

data as it deems necessary, and subsequently bill the User for any deficiency indicated as due thereafter. The transmittal of any bill to a User shall not stop the District from rebilling for any deficiency determined to exist due to any subsequent reevaluation of User or District data.

- (2) The District reserves the right to bill Users subject to this Ordinance for past wastewater treatment services provided. Such billing will commence from the date the District identifies such Users by notification, inspection or certified mailing regarding requirements of this Ordinance.
- (3) Requests to revise or otherwise modify an RD-925 Statement that has previously been certified as correct by the User and received by the District, may be subject to the provisions of Section 9a of this Ordinance.

f. Tax-Exempt Users' Reporting Option for Automatic Annual Billing

A Tax-Exempt User whose sewer discharges do not exceed:

- (1) A flow of 25,000 gallons per day; and
- (2) A BOD of 25 pounds per day; and
- (3) A SS of 35 pounds per day

may petition the Director, in writing, to report and pay its User Charges annually on the basis of District-approved estimates for flow or annual consumption based on water bills or water meter readings, if available, BOD concentrations of 119 mg/L and SS concentrations of 168 mg/L.

Should the petition be granted under this option, the District will bill the User annually for the User Charge due. Once approved, a User may petition the Director, in writing, to request withdrawal from reporting under Section 7f, and will be subject to annual reporting on the RD-925 as required.

Should the Director deny this petition, the User shall have the right to appeal this denial to the Board of Commissioners as set forth in Section 9.

Alternatively, the Director may select and approve use of this option for Tax Exempt Users based upon either the User's data and/or District data for discharge quantities and/or concentrations. The Director will not invoke this option if the User objects thereto within 30 calendar days of notification.

g. Large Commercial-Industrial and Tax-Exempt Users' Reporting Option for the Use of Standard Domestic Waste Strength Concentrations

Notwithstanding sampling requirements specified in Section 5e, any Large Commercial-Industrial or Tax-Exempt User whose sewer discharges do not exceed:

- (1) A BOD concentration of 119 mg/L and
- (2) An SS concentration of 168 mg/L,

may petition the Director, in writing, to report and pay its User Charges on the basis of documented intake water volumes or metered discharge volumes, BOD concentrations of 119 mg/L, and SS concentrations of 168 mg/L. Such petitions may be granted or denied upon such reasonable terms and conditions as may be determined by the Director. Requirements and conditions are outlined in Appendix D of the Ordinance.

Should the Director deny this request, the User shall have the right to appeal this denial to the Board of Commissioners as set forth in Section 9.

Alternatively, the Director may select and approve use of this option for Users based upon either the User's data and/or District data for discharge quantities and/or concentrations. The Director will not invoke this option if the User objects thereto within 30 calendar days of notification.

h. Large Commercial-Industrial and Tax-Exempt Users' Reporting Option for the District's Determination of Representative Concentrations

In lieu of the sampling requirements specified in Section 5e, any Large Commercial-Industrial or Tax-Exempt User whose sewer discharges exceed:

- (1) A BOD concentration of 119 mg/L and/or
- (2) An SS concentration of 168 mg/L

after approval by the District, may elect to forgo the annual sampling requirements by allowing the District to sample the facility's discharge outlets and determine the User's representative concentrations. Such requests must be made in writing to the Director. These requests may be granted or denied upon such reasonable terms and conditions as may be determined by the Director. Once approved, a User may petition the Director, in writing, to request withdrawal from reporting under Section 7h and conduct the required self-monitoring annually. Requirements and conditions are outlined in Appendix D of the Ordinance.

Should the Director deny this request, the User shall have the right to appeal this denial to the Board of Commissioners as set forth in Section 9.

Alternatively, the Director may select and approve use of this option for Users based upon either the User's data and/or District data for discharge quantities and/or concentrations. The Director will not invoke this option if the User objects thereto within 30 calendar days of notification.

i. Large Commercial-Industrial and Tax-Exempt Users' Reporting Option for the District's Determination of Historically Representative Concentrations

In lieu of the sampling requirements specified in Section 5e, any Large Commercial-Industrial or Tax-Exempt User whose sewer discharges have exhibited uniform concentrations of BOD and SS for three consecutive representative years, as verified by the District, may elect, upon approval of the Director, to forgo the annual sampling requirement by allowing the District to

determine its representative concentrations based on historical data. Such requests must be made in writing to the Director. These requests may be granted or denied upon such reasonable terms and conditions as may be determined by the Director. Once approved, a User may petition the Director, in writing, to request withdrawal from reporting under Section 7i and conduct the required self-monitoring annually.

Should the Director deny this request, the User shall have the right to appeal this denial to the Board of Commissioners as set forth in Section 9.

Alternatively, the Director may select and approve use of this option for Users based upon either the User's data and/or District data for discharge quantities and/or concentrations. The Director will not invoke this option if the User objects thereto within 30 calendar days of notification.

j. Adequate Measurement Facilities Option

A User presently without adequate individual facilities (sampling chamber, metering of intake water or metering of discharge volumes, if required) for the measurement of wastes as required in Section 5, must request approval of reasonable estimates of concentrations of BOD and SS during the period of construction of such facilities, until such time as adequate facilities for measurement are installed. This reporting option will be granted for a period of no more than one year from the initial request provided that the following requirements are met:

- (1) The User proposes estimated wastewater concentrations for each discharge to the District for approval prior to the reporting year;
- (2) The Director approves the estimated concentrations for the requested reporting year and notifies the User in writing with a schedule for progress reports and a final date for implementation of the measurement facilities;
- (3) The volume of flow used for reporting quantities is based on measured intake water consumed by the User, or a previously approved methodology for flow measurement;
- (4) The estimated concentrations are used throughout the year;
- (5) A date approved by the Director for the completion of the measurement and sampling facilities, as required in Section 5, is given;
- (6) A sampling program, as described in Section 5, is instituted upon completion of the measurement and sampling facilities. The results of this sampling program are to be used to calculate the Gross and Net User Charge liability during the period covered by the approval;
- (7) The User pays the District the additional User Charge within 90 calendar days of the



measurement and sampling facilities completion date, if the results of the sampling program (as mentioned in the foregoing subsection 6) indicate that the User Charge liability of the company is greater than the amount estimated during the election filing period. If the results of the sampling program indicate that the User's User Charge liability is less than the amount estimated during the election filing period, the District will credit the overcharge to the company's future User Charge liability; and

- (8) The User pays interest to be assessed by the District as described in Section 7d of this Ordinance, if the User fails to pay the additional User Charge liability, as set forth in the foregoing subsection (7), within the 90 day period.

k. Residential, Local Government and Small Nonresidential Commercial-Industrial Users

Users in these classifications shall under no circumstances be billed by the District nor be liable to pay User Charges, nor be subject to the annual reporting requirements as described herein.

l. Large Commercial-Industrial and Tax-Exempt Users' Reporting Option for Automatic Annual Billing and Historical or Standard Concentrations

Any Large Commercial-Industrial or Tax-Exempt User that has been approved to report under Section 7g or Section 7i of this Ordinance may request to be automatically billed and pay its User Charge liability annually on the basis of District-approved estimates for flow or annual consumption, and the standard BOD and SS concentrations as defined in Section 7g or the User's approved historical BOD and SS concentrations as defined in Section 7i. The User must demonstrate a consistent historical annual discharge volume over the most recent five-year period, subject to verification by the District.

Such requests must be made in writing to the Director. These requests may be granted or denied upon such reasonable terms and conditions as may be determined by the Director. Once approved, a User may petition the Director, in writing, to request withdrawal from reporting under Section 7l and will be subject to annual reporting on the RD-925 as required.

Should the Director deny this request, the User shall have the right to appeal this denial to the Board of Commissioners as set forth in Section 9.

Alternatively, the Director may select and approve use of this option for Users based upon either the User's data and/or District data for discharge quantities and concentrations. The Director will not invoke this option if the User objects thereto within 30 calendar days of notification.

## Section 8. Penalties

### a. Failure to Submit Certified Statement

Should any User subject to the Ordinance fail to file its RD-925 Statement as required herein, the District will estimate the amount owed to the District and bill the User for such delinquent amount owed, together with interest and penalties as provided herein. Said bill shall be paid by the User within 45 calendar days after the date on the invoice.

The penalty for failing to file the RD-925 Statement by the due date shall be at a rate of two and one-half percent (2.5%) per month or for any fraction of a month thereof, of such unpaid amounts billed by the District. Such penalty shall accrue on the amounts owed from the date any remittance was due until paid, or the date of filing. In addition to such penalty, interest shall also be assessed as provided under Section 7d, except that no interest shall accrue on any unpaid penalty.

### b. Failure to Perform or Report User Data

In the event a User fails to perform and/or report its annual evaluation for representative concentrations as required by Section 5e, the District may assess a penalty against the User of \$2,000.00 per day for each sewage outfall that the District samples and performs chemical analyses on the effluents obtained therefrom in order to complete the annual RD-925 Statement, due to such failure to perform or report such data by a User. This penalty shall be in addition to all other penalties and administrative costs imposed by this Ordinance.

### c. Failure to Timely Submit Classification Statement

In the event a User fails to file the User Charge Facility Classification Questionnaire, as required under Section 4a and 4b, within 45 calendar days after written demand through a certified mailing, the District may assess a penalty against the User of \$200.00 per day for the time required by the District to complete the required filing for the delinquent User. This penalty is in addition to inspection and sampling charges found under Appendix E, which may be required to determine the User's classification.

### d. Submittal of Deficient or Incomplete Statements Even If Timely Filed

In the event a User files a deficient or incomplete RD-925 Statement, as defined in Section 4(k) of this Ordinance, the District may assess a penalty against the User of \$1,000.00, and such forms shall be considered "not submitted" for purposes of this Section, until the deficiencies have been resolved to the satisfaction of the District.

### e. Penalty Conditions

The filing penalty provided under this Section 8 shall be assessed against the User separately from any other penalties assessed against the User under the provisions of this Ordinance. If the User disputes a penalty, the User must notify the Director, in writing, of such dispute within 30 calendar days of receipt of the

penalty invoice, together with evidence or reasons why the User disputes the penalty. All disputes regarding filing penalties will be handled in accordance with Section 9a(2) through 9(f) of this Ordinance.

No interest shall accrue on the amount of any penalty imposed hereunder.

Penalties assessed against a User in an amount not to exceed \$10,000 will be neither prorated nor abated except by order of the Executive Director upon the recommendation of the Director of Monitoring and Research, Director of Finance or General Counsel, for good cause shown. Penalties assessed against a User in an amount in excess of \$10,000 will be neither prorated nor abated except by order of the Board of Commissioners, upon the recommendation of the Executive Director, for good cause shown.

A determination made by the Executive Director or Board of Commissioners relative to proration or abatement of penalties is final and is not subject to the administrative appeal process as set forth in Sections 9a and 9b.

## Section 9. User Administrative Appeal Process

Any User subject to this Ordinance, or an Authorized Representative, shall have a right to appeal the amount billed, its User classification, or other matters related thereto as determined by the District. The two levels of the User Administrative Appeal Process include the Director of Monitoring and Research and the Board of Commissioners, which are outlined in this Section.

### a. Appeals to the Director of Monitoring and Research

#### (1) Requesting an Appeal to the Director

- (a) All appeals shall be by written request, specifying the reason(s) for the appeal, to the Director within 90 calendar days of the date of the User Charge bill, or notification by the District regarding the User classification, or any other related matter.
- (b) In the event the request for an appeal is not made within 90 calendar days, as specified above, but is made within 120 calendar days of the User Charge related action, the District will waive the 90 calendar day requirement, provided the User first pays an amount, which when added to the amount already paid, makes the total payment made equivalent to 50% of the Net User Charge calculated by the District as a deposit toward the Director's eventual determination of the amount owed. Should the appeal process conclude with an amount less than the deposit paid by the User, the difference shall be refunded to the User, provided there are no outstanding User Charges due the District.
- (c) No request for an appeal will be accepted if it is made beyond 120 calendar days of the

issuance of a User Charge-related action as described in Section 9.

### (2) Director Appeal Meeting and Determination

- (a) The Director or his appointed designee will respond in writing to a request for an appeal within 45 calendar days of the receipt of a request from the User and shall schedule an appeal meeting in the letter responding to this request. The User may, prior to the original scheduled meeting date, request one rescheduling of the appeal meeting. The rescheduled appeal meeting must occur not later than 30 calendar days after the date of the originally scheduled Director Appeal meeting.
- (b) When a meeting is scheduled by the Director, the User must submit all data pertinent to the appeal which must include all sampling data taken by or for the User during the year or years under appeal and all data during any prior or subsequent year, on which the User wishes to base the appeal. This data must be submitted to the Director at least 14 calendar days prior to the scheduled appeal meeting.
- (c) Failure of the User to provide, on or before the date of the meeting, written, unqualified certification on forms supplied by the District that he/she has provided all relevant technical information, flow data or User Charge sampling data for all samples taken for the year(s) under appeal, shall result in rejection of the appeal by the Director.
- (d) The Director or his appointed designee shall attempt to resolve any bona fide claims, disputes, or inquiries which the User may have based on factual or technical information. All determinations made by the Director shall be reduced to a written determination and a copy thereof transmitted to the User. The Director will use his best efforts to transmit these determinations to the User within 60 calendar days of the appeal meeting.
- (e) Should the User fail to appear at a scheduled Director Appeal meeting without first notifying the Director, another appeal meeting will not be scheduled unless the User requests such a meeting, in writing, to the Director, not later than 10 calendar days after the date of the scheduled Director Appeal meeting, and the User makes a 50 percent payment of the amount billed by the District as set forth in Section 9a(1)(b). A second Director Appeal meeting may be granted at the discretion of the Director upon a finding of good cause as to why the initial Director Appeal meeting was missed. The rescheduled appeal meeting must occur not later than 30 calendar days

after the date of the originally scheduled Director Appeal meeting.

- (f) If a properly filed request for a second Director Appeal meeting under this Section is denied by the Director, the User may file an appeal to the Board of Commissioners for the sole purpose of determining the propriety of the Director's denial. If the Board of Commissioners grants the User's appeal request, then the matter shall be remanded for a Director Appeal under the provisions of this Section.

- (g) Failure of the User to appear for a second scheduled appeal meeting will result in cancellation of the appeal and the matter will be considered closed.

b. Appeals to Board of Commissioners

(1) Requesting an Appeal to the Board of Commissioners

In the event the User does not concur with the appeal determination of the Director, the User, or an Authorized Representative, may petition the Board of Commissioners for a hearing. Any petition for a hearing by the Board of Commissioners shall be made by the User within 30 calendar days after receipt of the determination by the Director.

- (a) This petition must be in writing by the User and sent to the President of the Board of Commissioners, at 100 East Erie Street, Chicago, Illinois 60611, with a copy to the Director. Within 30 calendar days after receipt of this petition, the Director will use his best efforts to advise the User in writing, regarding the date on which the Board of Commissioners would consider the petition made by the User. If the petition to the Board of Commissioners is regarding a User Charge bill, the User shall deposit an amount which when added to the amount already paid, makes the total amount paid equivalent to 75 percent of the Net User Charge calculated by the District as a result of the Director's determination. Should the hearing conclude with an amount less than the deposit paid by the User, the difference shall be refunded to the User, provided there are no outstanding User Charges due the District.
- (b) In the event the request for review by the Board of Commissioners is not made within 30 calendar days after receipt of the determination by the Director, the District shall invoke its authority, as granted in Section 11 of this Ordinance, and recover any and all amounts due and owing. However, the District may waive the 30 day requirement, provided the request is made by the User within 90

calendar days after receipt of the determination by the Director and provided the User first deposits an amount which, when added to the amount already paid, makes the total amount paid equivalent to 85 percent of the net User Charge calculated by the District as a result of the Director's determination. Should the hearing conclude with an amount less than the deposit paid by the User, the difference shall be refunded to the User, provided there are no outstanding User Charges due the District.

- (c) No request by the User for review of the Director's determination will be accepted by the Board of Commissioners if such a request is made beyond 90 calendar days after the receipt of the determination by the Director.
- (2) The Board of Commissioners shall review this petition and determine whether the petition for an appeal shall be heard by the Board of Commissioners itself or by such persons as it may designate. Within 30 calendar days after the meeting, the Director will use his best efforts to notify the User in writing as to the action taken by the Board of Commissioners regarding said petition.
- (3) When such an appeal hearing is conducted by the designee of the Board of Commissioners, the designated appeal officer shall submit a written report of findings to the Board of Commissioners with respect to such appeal.
- (4) The scope of the hearing shall be limited to the issues raised by the User in its appeal to the Director. No sampling data or technical information which the User did not submit to the Director under Section 9(a)(2)(b) shall be utilized for any purpose in a hearing before the Board of Commissioners.
- (5) All appeal hearings before the Board of Commissioners shall be concluded as soon as practicable.
- (6) The Board of Commissioners shall promulgate procedural rules governing the proceedings.
- c. Refund of Deposits  
In making refunds of deposits, or any portion of a deposit, interest shall be paid for the time the deposit or portion thereof is held by the District at a rate equal to 0.75% per month or for any fraction thereof as provided in 815 Illinois Compiled Statutes 205/4.
- d. Bond in Lieu of Cash Deposits for Appeals  
Whenever a cash deposit is required to pursue an appeal to the Director or the Board of Commissioners, a User may elect to post a bond for the amount due in lieu of a cash deposit to perfect the appeal. The bond must be issued by a commercial bonding company approved by the District on terms that are acceptable to the District.

e. **Accrual of Interest During Appeal**

Any monies owed to the District for the reporting year under appeal will accrue interest during the appeal process as provided under Section 8.

f. **Administrative Review**

The Administrative Review Law of the State of Illinois, and the rules adopted under such law, shall govern all proceedings for judicial review of final orders of the Board of Commissioners issued under this Section.

## **Section 10. Administrative Cost Recovery**

Annually, for the most recent year for which complete records are available, the District makes a determination of its costs in administering the Sewage and Waste Control Ordinance (SWCO) and the User Charge Ordinance for the Large Commercial-Industrial User classification, the Small Nonresidential Commercial-Industrial User classification, the Residential User classification and the Tax-Exempt User classification, and includes these administrative costs as part of the User Charge.

The cost for administering the minimum pretreatment requirements (MPR) of the SWCO shall be segregated from the OM&R costs and recovered from the Significant Industrial Users (SIU). Users will be subject to MPR costs for a calendar year if at any time during the calendar year the User was designated as an SIU. MPR costs are for activities which include, but are not limited to the following: review and processing of Discharge Authorization Requests (RD-118), Continued Compliance Reports (RD-115) and Spill Prevention, Control and Countermeasure (SPCC) Plans; annual SIU inspection and review and annual SIU sampling, laboratory analysis and review; preparation of IEPA/USEPA Pretreatment Program reports; maintenance and quality assurance of electronic and hard copy files; search and identification of new SIUs; and annual evaluation of local limits for the discharge of pollutants. The MPR cost shall be recovered through a series of charges based on the flow volume of SIUs. The series of charges shall reflect the grouping of SIUs by ranges in flow volume and are set forth in Appendix E.

The cost for administering the User Charge Verification (UCV) requirements under this Ordinance shall be included in the OM&R cost. UCV costs are for activities which include, but are not limited to the following: review, evaluation and processing of RD-925 Statements and RD-920 Reports; UCV inspection, sampling, laboratory analysis and review; review, inspection and evaluation of technical proposals for reporting methodologies; preparation of User Charge reports, correspondence and notifications; maintenance and quality assurance of electronic and hard copy files; search and identification of new Users subject to the Ordinance; and the evaluation of User Charge rates and administrative costs.

## **Section 11. Enforcement**

The District may recover any and all amounts due and owing as provided herein and take such other and further legal action as may be necessary to recover all such sums due it hereunder, restrain any unlawful discharge, and compel compliance with the provisions of this Ordinance.

Users who have ceased operations prior to the close of the filing year are required to calculate an estimated User Charge liability for the portion of the year or period of operation and submit payment. The District reserves the right to calculate the User Charge liability and bill the User for any amounts due during the year in which the liability was incurred.

## **Section 12. Severability Clause**

The invalidity of any portion of this Ordinance shall in no way affect the validity of any other portion thereof which can be given effect without such invalid part. Any portion repealed or adjudged invalid or unconstitutional is severable from the remaining provisions and said remaining provisions shall continue in full force and effect.

## **Section 13. Effective Date**

This Ordinance shall be in full force and effect January 1, 2014 2015.

Approved:

*KATHLEEN THERESE MEANY  
President  
Board of Commissioners of the  
Metropolitan Water Reclamation  
District of Greater Chicago*

Approved as to Form and Legality:

*LISA LUHRS DRAPER  
Head Assistant Attorney*

*RONALD M. HILL  
General Counsel*



## **APPENDIX A TO THE USER CHARGE ORDINANCE**

### **REQUIREMENTS FOR REPORTING FLOW VOLUME AND ESTABLISHING DEDUCTIBLE QUANTITIES**

#### **SECTION I. REPORTING WASTEWATER FLOW VOLUME**

Wastewater flow volume shall be reported in accordance with either Option 1 or 2. Whenever the wastewater flow volume discharged into the District's sewerage system cannot be accurately quantified solely by means of total metered water usage, the User shall report on the basis of direct discharge measurement. In the absence of accurate direct discharge measurement as described herein, the User may be required to report the maximum daily discharge as determined by the District until a means of accurate measurement is provided by the User.

##### **Option 1. Reporting of Wastewater Flow Based on Total Metered Water Usage**

Reporting of wastewater flow based on total metered water usage will be allowed as follows:

- a. Use of municipally owned meters for water billing purposes: Users must submit copies of water bills with the RD-925 Statement to document the reported flow volume.
- b. Use of privately owned water meters for wells, river water, or other water sources or purposes: Water meters must have nonresettable totalizers. Meters must also be calibrated according to the following schedule:

Meter Size (inches)	Frequency of Calibration (Years)
½ to ¾	10
¾ to 1	6
1½ to 4	4
6 or larger	1

- c. Calibration requirements: Users must submit details of the calibration procedure, including the meter reading prior to the calibration date, and certification with the RD-925 Statement for the year in which calibration was performed. Meter calibration and certification documents for newly installed meters, whether new or repurposed, must be submitted.

Calibration procedures must conform to the methods recommended by the American Water Works Association (AWWA) and the American Society for Testing of Materials (ASTM). Where a User can demonstrate to the satisfaction of the District that the requirement for calibration of water meters cannot be reasonably complied with, without undue economic burden and/or disruption to the User's operations, the Director may relax the meter calibration requirements established under this Section. Any such relaxation in calibration requirements shall not apply to incoming

water meters or to meters installed for direct discharge measurement.

- d. Privately owned meters must be read a minimum of once per week; a log of such readings, including the proper units, must be submitted with the RD-925 Statement.
- e. Privately owned meters must be sealed with District seals. Requirements regarding these seals are in Section II.
- f. Bypasses around privately owned meters are not allowed unless additional meters are installed and approved to monitor bypass flows.
- g. Use of privately owned water meters must receive prior written approval as described in Section III.

##### **Option 2. Reporting of Wastewater Flow Based on Direct Discharge Measurement**

Reporting of wastewater flow based on direct discharge measurement will be allowed as follows:

- a. Wastewater flow measurement must be continuous.
- b. Each wastewater flow measurement device shall be provided with a secure nonresettable totalizer acceptable to the District and with a record of continuous flow data acceptable to the District. The record of continuous flow data must be stored at the User's facility for not less than three years, and must be made available to the District upon demand. Totalizers must be read a minimum of once per week; a log of such readings, including the appropriate conversion factors, must be submitted with the RD-925 Statement.
- c. Flow measurement devices (e.g., bubbler-type, float-type, or ultrasonic-type) must be calibrated monthly. At least annually, the accuracy of the device must also be certified by a factory-authorized representative. Documentation of this certification must be submitted with the RD-925 Statement.
- d. Flow measurement systems and facilities and procedures for flow determination must receive the prior written approval of the Director before implementation as described in Section III.

#### **SECTION II. ESTABLISHING DEDUCTIBLE QUANTITIES BY DIRECT METERING**

Users reporting on the basis of total metered water usage (Section I, Option 1) may deduct water-to-product and/or water used in other plant processes that is not discharged as wastewater flow to the sewer system. These deductions will be allowed only after receipt of prior written approval. Prior written approval shall be based on water meters installed to measure deducted quantities and other credible evidence as required by the District. Reporting and calibration of these meters (e.g., boiler supply and blowdown meters, water-to-product meters, irrigation supply meters, etc.) to measure deducted quantities must adhere to the requirements of Section I, Option 1b, and the following:



- a. Meters must be sealed with District seals. The District must be notified at least one week before the start-up date of the proposed meters in order for District seals to be installed on these meters.
- b. When a seal is to be removed for calibration or meter repair, the District must be notified immediately by calling the User Charge and Technical Services Section at (312) 751-3000 during normal business hours. Such notification shall be confirmed in writing by the User and received by the District within five calendar days by one of the following methods: U.S. mail addressed to the Supervisor of User Charge and Technical Services, 111 East Erie Street, Chicago, IL, 60611; facsimile transmission sent to the User Charge and Technical Services Section at (312) 894-2150; or by electronic mail sent to mwrducs@mwrdd.org.
- c. Upon notification, District personnel will provide the User with a new seal within five working days. Removal of a District seal without providing the foregoing notification may result in a loss of credit for deducted water volumes for the entire year in which the failure of compliance occurred.

wastewater treatment facilities; and any other information affecting the measurement and sampling of wastewater discharges.

- c. Specifications for wastewater flow measurement equipment.
- d. Locations, manufacturer, model, serial number, and size, if appropriate, for all water meters and flow measurement equipment.

Once a proposal is found acceptable, the User will be notified to proceed with the installation of the metering equipment as stated in the proposal. It is incumbent upon the User to notify the District, in a timely manner, upon completion of the installed equipment. The District will inspect the installed metering equipment for conformity with the proposal and will notify the User in writing of approval to use the methodology when reporting its User Charge liability. Until the approval of the installation is granted, the User must use metered intake or a current, approved metering methodology when reporting its User Charge liability, unless otherwise approved by the District.

### **SECTION III. APPROVAL PROCEDURE AND REQUIRED SUBMITTALS**

In reference to Section I, Options 1b and 2d, and Section II, use of the metering system and/or methodology outlined will be allowed only after receipt of prior written approval by the Director. This approval will be effective for the year stated in the approval and subsequent years, or until the approval is revoked by the Director. The approval will also be effective for a maximum of two prior years immediately preceding the approval if those years were already under appeal at the time of the approval process, and provided operations at the User's facility in these two preceding years remained identical to those of the year when approval is granted.

To obtain approval, the User must submit an acceptable written proposal to the Director which specifies the measures which will be taken to comply with these requirements. The proposal must be signed by the authorized representative of the User, and certified as accurate and complete by a Registered Professional Engineer licensed by the state of Illinois. Proposals should include the following information as appropriate:

- a. Description of the methodology for total metered water usage, direct wastewater flow measurement or measurement of deductible quantities, water-to-product, or other water losses.
- b. Plans for wastewater measurement and/or sampling facilities which include a site plan showing the location of municipal water supply lines and private wells and other water sources such as rivers, lakes, and ponds; discharge points to water sources; layout of sewers and sampling locations; details of primary measuring devices; a system for identifying sampling locations; onsite

## APPENDIX B TO THE USER CHARGE ORDINANCE

### REQUIREMENTS FOR WASTEWATER SAMPLING TO DETERMINE REPRESENTATIVE CONCENTRATIONS

#### SECTION I. Representative Sampling

Sampling of a facility's wastewater flow(s) must be performed at a time, or at times, such that the resulting BOD and SS concentrations obtained are representative or typical of normal operating conditions either throughout the calendar year or for that portion of the year for which concentrations are applied. Sampling during periods of reduced production (e.g., vacation periods, holiday periods, postholiday periods, plant start-up or shake-down operations, etc.) or any other periods that affect the normal character of the User's effluent is not considered representative of normal operating conditions.

Daily composite samples are used to determine the representative concentrations for BOD and SS during the workday. Composite samples may be collected by one of the following methods:

**Time Composite Sampling** is used to provide representative samples when the flow rate of the sampled stream is relatively constant. Time composite samples are composed of constant volume discrete samples collected at constant time intervals.

**Flow-Proportional Sampling** is used to provide representative samples when the flow rate of the sampled stream varies by more than ten percent over the workday. The primary measuring device used for flow-proportional sampling for User Charge reporting purposes must receive prior written approval by the Director. Temporary primary measuring devices are not permitted.

**Variable Volume Flow-Proportional Sampling** is used to provide representative samples when the time between samples is constant, and the volume of each sample is proportional to the flow at that given moment in time (i.e., the volume of the sample varies over time as the flow changes). This method requires that discrete samples be collected over the operating day and then composited.

**Constant Volume Flow-Proportional Sampling** involves collecting a constant sample volume for each fixed volume of waste stream flow (e.g., 200 ml sample collected for every 5,000 gallons of waste stream flow).

#### SECTION II. Sample Collection

##### A. General Sampling Methodology

Users whose wastewater discharge throughout a calendar year is consistent in volume and concentration are required to sample based on wastewater discharge volume and/or characteristics as follows:

1. Users discharging an average wastewater volume of more than 200,000 gallons per day (gpd) must comply with the following requirements:
  - a. Such Users must sample said outfalls in proportion to flow during normal daily operations for one normal work-week at least once per calendar year. Users may use either of two methods referenced in Section I above for obtaining flow-proportional samples.
  - b. Such Users must provide a primary flow measurement device (i.e., accurate weir or flume) on each outfall for which flow-proportional sampling is required.
2. Users discharging an average wastewater volume less than 200,000 gpd must sample during normal daily operations for two consecutive, normal workdays at least once per calendar year. These Users may use the time composite sampling method referenced in Section I above, provided the flow rate is relatively constant, and the wastewater discharged throughout a calendar year is consistent in volume and concentration.
3. Each User's sampling installation(s) and program(s) are subject to District verification. The District may impose additional requirements on a case-by-case basis.

##### B. Sampling Requirement for Users with Wide Fluctuations in Quantity and/or Concentration of Wastes

Users whose discharge flow and/or BOD and SS concentrations are subject to wide fluctuations during a calendar year due to seasonal or cyclical operational variations are required to sample as often as is necessary to establish representative data for its waste streams for specific time periods. The frequency of sampling may be increased and/or the duration of sampling may be extended, but each sampling program must adhere to the methodology and the minimum consecutive day requirements. Random day sampling during a calendar year is not acceptable for reporting purposes.

Any change in a User's sampling methodology shall be approved by the District. The User shall demonstrate, to the District's satisfaction, by a written proposal and adequate documentation, that the change in sampling methodology is proper to obtain representative concentrations. Any combination of the forgoing sampling methodologies may be imposed by the District to establish representative concentrations for a User's discharge.

##### C. Sampling of Multiple Outfalls

Users whose wastewater discharges through more than one outfall of a facility must sample all outfalls simultaneously during each sampling program.

##### D. Automatic Sampling Devices

Users may utilize automatic sampling equipment for performing sampling requirements. These devices must be properly installed, adjusted, and maintained, have refrigeration capability, and comply with **Standard**

**Methods for the Examination of Water and Wastewater (Standard Methods)**, published jointly by the American Public Health Association (APHA), American Water Works Association (AWWA), and Water Environment Federation (WEF). (See Sections III and IV.) Refrigeration must be used, when required, to maintain the temperature of the sample as specified in Section III.

#### **E. Use of Standard Concentrations for Sanitary Waste and/or Non-Contact Cooling Water**

Users with multiple outfalls who have one or more outfalls which discharge strictly domestic wastes and/or noncontact cooling water may elect to sample such discharge(s) on a onetime-only, two-day, time-composite basis (Sections II.A.2) to characterize such discharge(s). If analyses indicate that BOD and SS concentrations are less than standard domestic waste concentrations of 119 mg/L for BOD and 168 mg/L for SS, then these outfalls need not be sampled again and standard concentrations of 119 mg/L for BOD and 168 mg/L for SS may be used for subsequent reporting purposes, unless operational changes affect the nature of the representative discharges. However, the volume of domestic wastes and/or non-contact cooling water wastes must be determined by measurement at the outfalls or by in-plant installation of water meters. Alternatively, a User may elect to sample these outfalls during each sampling program.

#### **SECTION III. Preservation and Compositing of Samples**

Individual samples obtained by the methodology of either Section II.A.1 or II.A.2 or by automatic sampling devices must be kept at or below 40°F, but above freezing, during collection and compositing. Individual samples must be composited daily (compositing period must not be less than 22 hours or more than 26 hours). Composite samples should be refrigerated in transit to the laboratory and analysis should begin within six hours of compositing.

#### **SECTION IV. Analyses of Samples**

All analyses for BOD and SS must be in accordance with the latest edition of Standard Methods. Special attention to the procedures stipulated for the BOD analysis is stressed, specifically relative to the seeding of samples and to the technique of preparing an adequate number of dilutions. (Note: Upon written request to the Director, seed material may be obtained free of charge at the District's Monitoring and Research Laboratory in Stickney, Illinois.)

#### **SECTION V. Independent Sampling**

The User Charge system is a self-reporting one; therefore, unless otherwise approved by the Director, the User must conduct flow measurement and/or sampling of the facility independently of the District in accordance with the notification requirements under Section 4i and the sampling requirements under Section 5e of this Ordinance. The District may provide the User with split samples, upon the User's request, provided sufficient sample volume is available and the User furnishes sample containers.

However, the District shall not allow the use of analytical results of these split samples in the computation of User Charges.

If a User is precluded from conducting independent sampling of its discharge because access to the User's control manhole or sampling chamber is prevented by the presence of the District's monitoring equipment, the User may make a request for, and obtain splits of District samples and, following proper chain of custody procedures, analyze these samples, and use the data for the purpose of completing and submitting the RD-925 Statement required under Section 4 of this Ordinance. However, in such cases, the User shall obtain prior written permission from the District.

#### **SECTION VI. Calculation of Representative BOD and SS Concentrations**

Users must calculate the representative BOD and SS concentrations that are to be used for reporting purposes either by performing flow-proportional sampling or by performing equal-volume, time-composite sampling as required herein. Users must submit the daily flows (intake and/or discharge volumes) corresponding to the BOD and SS analyses for each day of the sampling period with the RD-920 Report. Irrespective of whether a User performs flow-proportional sampling or equal-volume, time-composite sampling, the average BOD and SS concentrations, for the period of sampling, must be computed by weighted average using the representative concentrations and the corresponding daily flows. Arithmetic averaging of daily BOD and SS concentrations obtained during the sampling period is not permissible for reporting purposes. Users must submit this data in the RD-920 Report.

#### **SECTION VII. Application of BOD and SS Concentrations for Multiple Samplings Per Calendar Year**

Users conducting sampling more frequently than the minimum requirement of once per calendar year must apply BOD and SS concentrations to discharge volumes for the specific time frames (e.g., two months, six months, etc.) for which the wastewater concentrations are considered representative. The User's methodology for applying sampling data must be identified in the User's sampling proposal and approved by the District.

## **APPENDIX C TO THE USER CHARGE ORDINANCE**

### **REQUIREMENTS FOR REPORTING WASTEWATER DISTRIBUTION ACROSS MULTIPLE OUTFALLS**

#### **SECTION I. MONITORING OPTIONS**

A User with multiple outfalls from its facilities or contiguous complexes may report the wastewater flow volume distributed through each outfall individually on the RD-925 Statement, provided the quantity of wastewater is determined by continuous measurement of each outfall. Continuous measurement of discharge flows will be allowed by either Option 1 or Option 2 (below), and in accordance with the Ordinance and Appendices A and B, thereto.

##### **Option 1. Use of Water Meters for Continuous Measurement**

Municipal or privately owned water meters that continuously measure intake water to a facility or building may be used for documenting the discharge volume from the facility or building subject to the following conditions and requirements, as applicable:

- a. The facility or building has a single outfall.
- b. Privately owned water meters are approved and sealed by the District as per applicable portions of Appendix A. Procedural provisions of Appendix A must be implemented.

##### **Option 2. Use of Direct Discharge Flow Measurement Devices**

Wastewater discharged through any outfall may be measured continuously with a flow measurement device and the quantity reported accordingly, subject to the following conditions and/or requirements:

- a. The outfall contains an accurate primary flow measurement device (e.g., weir or flume) located in an adequate sampling chamber or manhole which has been approved by the District.
- b. The flow measurement system has been approved by the District, and the applicable procedural provisions of Appendix A are implemented.

#### **SECTION II. ALTERNATE REPORTING**

In accordance with Section I of this Appendix, a User with multiple outfalls, who does not have a flow-distribution methodology approved by the District, must report on the basis of total metered water intake to its facilities (minus any in-plant water losses approved by the District) and apply the highest values of the BOD and SS concentrations obtained by sampling each of its outfalls to that volume of water, unless otherwise warranted.



## **APPENDIX D TO THE USER CHARGE ORDINANCE**

### **REQUIREMENTS FOR LARGE COMMERCIAL- INDUSTRIAL AND TAX-EXEMPT USERS' REPORTING OPTIONS AND DETERMINATION OF REPRESENTATIVE CONCENTRATIONS**

Sections 7g, 7h and 7i of the Ordinance provide a User with options to report and pay its User Charge on the basis of application of approved wastewater concentrations to the documented intake water volumes or metered discharge volumes. These options relieve the User from performing annual sampling of wastewater flows to determine representative concentrations for BOD and SS. This Appendix is intended to clarify requirements and conditions of the District which govern the implementation of the provisions of Sections 7g, 7h and 7i of the Ordinance.

#### **SECTION I. USER REPORTING OPTION REGARDING REPRESENTATIVE CONCENTRATIONS**

##### **A. Use of Standard Concentrations**

A User seeking approval to report under Section 7g of the Ordinance must sample wastewater discharges from all of its outfalls, or provide relevant data from prior years which characterize such discharges. If such analyses indicate that BOD and SS concentrations at all of its outfalls are less than the standard domestic waste concentrations of 119 mg/L for BOD and 168 mg/L for SS, then the User may petition the Director for approval to report based on standard concentrations.

Future sampling will not be required unless directed by the District or until operational changes occur that affect the nature of the wastewater discharges. The User must report any changes in the character of its discharge to the Director and provide new sampling data when changes in waste discharge occur. A User may not report under Section 7g for User Charge purposes without written approval from the Director.

##### **B. Use of Representative Concentrations Determined by the District**

If the sampling analyses, previously submitted by a User and on file with the District, or submitted by a User as a part of the petition to the Director, indicate that either the BOD or SS concentrations at any outfall exceed the standard domestic waste strength concentrations of 119 mg/L for BOD and 168 mg/L for SS, then according to Section 7h of the Ordinance, the User may petition the Director for permission to forgo the required annual sampling, and allow the District to sample the facility. The User would apply the resulting BOD and SS concentrations to User-documented intake water volumes or metered discharge volumes when filing the RD-925 Statement.

Any sampling that the User utilizes as a basis for a petition to the Director must conform to the following requirements:

1. Users discharging an average wastewater volume of more than 200,000 gpd, or having wide fluctuations in volume and waste loadings, must sample all outfalls in proportion to flow during normal daily operations for at least one normal workweek. Additional sampling, if not provided, must be submitted if required by the Director.
2. Users discharging an average wastewater volume of 200,000 gpd or less must sample during normal daily operations for at least two consecutive, normal workdays. An equal volume of sample must be obtained no less frequently than once per hour during each day in the sampling period. Sampling durations exceeding two consecutive days may be required on a case-by-case basis.

##### **C. Use of Historical Concentrations**

Users seeking approval to report under Section 7i of the Ordinance for any final outfall must have sampled wastewater discharges from those specified outfalls in accordance with the requirements under Section 5e. All valid and relevant data from a minimum of three consecutive, prior years will be used to characterize such discharges. If such analyses indicate that BOD and SS concentrations at the specified outfall remain consistent over a consecutive, historical period, the User may petition the Director for approval to be allowed to report based on the historically representative average flow-weighted concentrations. The District will review all available data obtained by both the User and the District when making its determination. The approved BOD and SS concentrations, applied to a specific outfall, will be valid for the reporting year as stated in the approval and thereafter, unless revoked by the District.

Future sampling will not be required unless directed by the District or until operational changes occur that affect the nature of the wastewater discharges. The User must report any substantial changes in the character of its discharge to the Director and provide new sampling data when changes in waste discharge occur. The District may perform inspection and/or verification sampling programs periodically to verify that the approved historical concentrations remain valid.

#### **SECTION II. APPROVAL PROCEDURE AND REQUIRED SUBMITTALS**

Users must receive prior written approval from the Director before implementation of any User reporting option specified in Sections 7g, 7h or 7i of the Ordinance. To obtain approval, a User must submit a written request to the Director. Adequate documentation must accompany such request.

- A. A User discharging an average wastewater volume of 200,000 gpd, or less, and who has never sampled its facility, must submit the following documentation with the request:
  1. Laboratory data sheets listing individual analytical results and signed by the User's consulting engineer and/or authorized laboratory supervisor.
  2. A completed, certified RD-920 Report.
- B. A User discharging an average wastewater volume exceeding 200,000 gpd, who never previously sampled its facility, must submit:
  1. Documents under item A of the section.
  2. Log of flowmeter totalizer readings, including appropriate conversion factors and flow meter recorder charts, that pertain to the sampling period.
- C. A User who has prior years' data for information requested in A and B above may submit this information with its petition to the Director or certify that the data submitted with previous annual filings is appropriate for its current discharge. If this existing information is determined not to be representative of the User's facility at the time of the petition to the Director, the User must conform to the requirements of A and B above.
- D. Upon receipt of a User's written request for approval to report under Section 7g, Section 7h or Section 7i, the District will do the following:
  1. Acknowledge a User's request, in writing, within 30 calendar days of receipt of the request.
  2. Render the Director's determination, in writing, within 90 calendar days of receipt of a User's request, for a User who petitions to report under Section 7g or Section 7i of the Ordinance.
  3. Render the Director's determination, within 90 calendar days after receipt of a User's request, for a User who petitions to report under Section 7h of the Ordinance. Factors which will be considered by the Director in the evaluation of a User's request, include, but are not limited to, the following:
    - a. Suitable sampling/flow measurement chambers exist on all the outlets of the User's facility which will accommodate the use of the District's automatic sampling apparatus in a safe and secure manner.
    - b. The wastewater discharges from all outlets of the User's facility are amenable to sampling via the use of the District's automated sampling equipment.
    - c. The User's operation is fairly consistent throughout the year such that the representative concentrations obtained from a sampling study over one normal workweek are adequate to determine the User's User Charge liability for the reporting year.
- E. All applications for the Section 7g option approved during a given year apply for that entire year and subsequent years until revoked.
- F. All applications for the Section 7h option approved prior to and including June 30 of a given year are effective for that year and for subsequent years until revoked. G All applications for the Section 7h option approved after June 30 of a given year are effective for January 1 of the following year and for subsequent years until revoked.
- H. A User who is approved for sampling by the District under Section 7h will receive a written report of the field and laboratory analytical data and the representative concentrations to be used in calculating its User Charge liability within 60 calendar days of completion of the District's sampling program.
- I. Participation in this program by a User does not in any way alter the right of said User to appeal under Section 9 of the Ordinance. However, any User who appeals the District's representative concentrations for two consecutive years will be disqualified from reporting under Sections 7g and/or Section 7h of the Ordinance.
- J. A User who wishes to appeal the representative concentrations established by the District under the Section 7h option must do so within 90 calendar days of receipt of this data from the District. After 90 calendar days, no appeals will be accepted by the District.
- K. Users approved to report under Section 7g or Section 7h or Section 7i of this Ordinance may not submit self-monitoring data for a reporting year or a portion thereof in lieu of the standard concentrations, the District-supplied concentration data or the approved historical concentration data, respectively, for the year when an approval under any reporting option was in effect. Such data will not be accepted for use when calculating the annual RD-925 Statement.

## APPENDIX E

### TO THE USER CHARGE ORDINANCE RECOVERY OF PRETREATMENT PROGRAM ADMINISTRATIVE COSTS

#### SECTION I. Minimum Pretreatment Requirement (MPR) Charges

In accordance with Section 10, the charges for annual account administration and review of mandatory reports, and charges for annual inspection and verification of discharges permitted under the District's Pretreatment Program and the Sewage and Waste Control Ordinance shall be recovered from Significant Industrial Users (SIU) based on the following schedule:

SIU Annual Flow Volume (gallons)	Charge (Dollars)
<1,296,760	\$ 775 855
1,296,760 to 3,478,200	\$1,570 1,735
3,478,200 to 6,036,040	\$3,150 3,475
6,036,040 to 10,464,520	\$4,720 5,210
10,464,520 to 18,613,980	\$6,340 7,000
18,613,980 to 28,329,770	\$7,875 8,700
28,329,770 to 56,498,000	\$9,345 10,320
>56,498,000	\$11,020 12,170

Activity	Charge
Inspection	\$310 345
Each sample point specified in the SIU's Discharge Authorization	\$425 470

#### SECTION II.

This section deleted effective January 1, 2014.

#### SECTION III. Charge Assessment and Payment

The MPR charges, where applicable, will be included in the estimated User Charge and notification will be provided to the User. Payment shall be included in the quarterly or annual remittance submitted to the District.

## APPENDIX F

### TO THE USER CHARGE ORDINANCE USER CHARGE RATES

#### SECTION I    **LARGE COMMERCIAL•INDUSTRIAL USER AND TAX EXEMPT USER RATES**

In accordance with Section 6, for the purpose of computing the User Charge to be paid to the District by Large Commercial•Industrial Users and by Tax-Exempt Users, the following billing rates shall be used for the ~~2014~~ 2015 reporting year:

- 1) Volume: ~~\$246.08~~ 250.51 per million gallons
- 2) 5-day BOD: ~~\$245.75~~ 240.49 per thousand pounds of BOD
- 3) SS: ~~\$159.72~~ 154.08 per thousand pounds of SS

#### SECTION II

This section deleted effective January 1, 2014.

#### SECTION III    **OM&R FACTOR FOR TAX CREDIT**

In accordance with Section 6 and Section 7, for the purpose of computing the allowed deductible portion of ad valorem taxes paid to the District, the following OM&R Factor shall be used for the ~~2014~~ 2015 reporting year:

OM&R Factor: ~~0.435~~ 0.391

ADOPTED:

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KATHLEEN THERESE MEANY, President

Board of Commissioners of the  
Metropolitan Water Reclamation  
District of Greater Chicago

Approved as to form and legality:

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LISA LUHRS DRAPER  
Head Assistant Attorney

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RONALD M. HILL  
General Counsel



**TRANSMITTAL LETTER FOR BOARD MEETING OF SEPTEMBER 18, 2014****COMMITTEE ON INDUSTRIAL WASTE AND WATER POLLUTION**

Mr. David St. Pierre, Executive Director

..Title

Request Authority to Amend the User Charge Ordinance of the Metropolitan Water Reclamation District of Greater Chicago

..Body

Dear Sir:

An in-house review of the Metropolitan Water Reclamation District of Greater Chicago's (District) User Charge Ordinance (Ordinance) by the Monitoring and Research Department established the need to amend the Ordinance to provide modification of certain provisions of the Ordinance.

The amendments are summarized as follows:

1. Section 7.I. is amended to add standard domestic waste strength concentrations for eligibility under the automatic billing option.
2. Appendix E, Section I is amended to increase the Minimum Pretreatment Requirement (MPR) charges applicable to significant industrial users (SIU) to provide greater administrative cost recovery for the Pretreatment Program, as required by federal regulation. The charges to ensure MPR cost recovery are as follows:

<b><u>SIU Annual Flow Volume (gallons)</u></b>	<b><u>2014 Charge</u></b>	<b><u>Recommended 2015 Charge</u></b>
<1,296,760	\$ 775	\$ 855
1,296,760 to 3,478,200	\$ 1,570	\$ 1,735
3,478,200 to 6,036,040	\$ 3,150	\$ 3,475
6,036,040 to 10,464,520	\$ 4,720	\$ 5,210
10,464,520 to 18,613,980	\$ 6,310	\$ 7,000
18,613,980 to 28,329,770	\$ 7,875	\$ 8,700
28,329,770 to 56,498,000	\$ 9,345	\$ 10,320
>56,498,000	\$ 11,020	\$ 12,170

<b><u>MPR Activity</u></b>	<b><u>2014 Charge</u></b>	<b><u>Recommended 2015 Charge</u></b>
Inspection	\$ 310	\$ 345

Each sample point specified in the SIU's Discharge Authorization

\$ 425	\$ 470
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3. Appendix F, Section I is amended to modify the User Charge rates applicable to Large Commercial-Industrial and Tax-Exempt User classes. The 2015 billing rates for flow, biochemical oxygen demand (BOD) and suspended solids (SS) are as follows:

**LARGE COMMERCIAL-INDUSTRIAL AND TAX EXEMPT USER RATES:**

	<b>2014 Rates</b>	<b>Recommended 2015 Rates</b>
(1) Volume	\$246.08 per million gallons	\$250.51 per million gallons
(2) 5-day BOD	\$245.75 per thousand pounds of BOD	\$240.49 per thousand pounds of BOD
(3) SS	\$159.72 per thousand pounds of SS	\$154.08 per thousand pounds of SS

4. Appendix F, Section III is amended to modify the Operations, Maintenance and Replacement (OM&R) Factor as follows:

<b>2014 OM&amp;R Factor</b>	<b>Recommended 2015 OM&amp;R Factor</b>
0.435	0.391

The recommended charges and rates were agreed upon by the User Charge Blue Ribbon Panel in 2013. Attached is "An Ordinance to Amend the User Charge Ordinance of the Metropolitan Water Reclamation District of Greater Chicago, As Amended." We recommend adoption of the proposed Ordinance amendments. These Ordinance amendments will take effect on January 1, 2015.

Requested, Thomas C. Granato, Director of Monitoring and Research, TCG:RMH:MJ:EPI:lk  
 Ronald M. Hill, General Counsel

Jacqueline Torres, Clerk/Director of Finance

Respectfully Submitted, Patrick D. Thompson, Chairman, Committee on Industrial Waste and Water Pollution

Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for September 18, 2014

Attachment