

Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611



Regular Board Meeting Consent Agenda - Draft

Thursday, November 5, 2015

10:00 AM

Board Room

Board of Commissioners

Commissioner Michael A. Alvarez, Chairman of Finance Frank Avila, Commissioner Timothy Bradford, Vice President Barbara J. McGowan, Commissioner Cynthia M. Santos, Commissioner Debra Shore, Commissioner Kari K. Steele, Commissioner David J. Walsh, President Mariyana T. Spyropoulos

THE FOLLOWING PROCEDURES WILL GOVERN THE MEETING PROCESS:

- 1. Board Members who vote "Nay, Present, or Abstain" or have a question on any item may request the item be removed from the Consent Agenda.**
- 2. Citizens in the audience who address the Board on any item may request the item be removed from the Consent Agenda.**
- 3. Items removed from the Consent Agenda are considered separately.**
- 4. One roll call vote is taken to cover all Consent Agenda Items.**

Metropolitan Water Reclamation District of Greater Chicago

STANDING COMMITTEES

| | <u>Chairman</u> | <u>Vice Chairman</u> |
|--|-----------------|----------------------|
| Affirmative Action | McGowan | Avila |
| Budget & Employment | Steele | Shore |
| Engineering | Avila | Shore |
| Ethics | Bradford | Spyropoulos |
| Federal Legislation | Alvarez | Bradford |
| Finance | Avila | Bradford |
| Industrial Waste & Water Pollution | | Avila |
| Information Technology | Steele | |
| Judiciary | Spyropoulos | |
| Labor & Industrial Relations | Santos | Alvarez |
| Maintenance & Operations | Avila | Bradford |
| Monitoring & Research | | Steele |
| Municipalities | Shore | Santos |
| Pension, Human Resources & Civil Service | Spyropoulos | McGowan |
| Public Health & Welfare | Avila | Shore |
| Public Information & Education | Shore | McGowan |
| Procurement | McGowan | Santos |
| Real Estate Development | Spyropoulos | Santos |
| State Legislation & Rules | Santos | Alvarez |
| Stormwater Management | Alvarez | Steele |

2015 REGULAR BOARD MEETING SCHEDULE

| | | |
|-----------|--------------------|----|
| January | 8 | 22 |
| February | 5 | 19 |
| March | 5 | 19 |
| April | 9 | 23 |
| May | 7 | 21 |
| June | 4 | 18 |
| July | 9 | |
| August | 6 | |
| September | 3 | 17 |
| October | 1 | 15 |
| November | 5 | 19 |
| December | 1 (Annual Meeting) | |
| December | 3 | 17 |

2015

January

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February

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March

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April

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May

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August

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September

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October

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November

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December

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Call Meeting to Order**Roll Call****Approval of Previous Board Meeting Minutes****Recess and Convene as Committee of the Whole****Recess and Reconvene as Board of Commissioners****Finance Committee****Report**

- 1 [15-1225](#) Report on the investment interest income during August 2015
Attachments: [Inv Int Inc 2015-08 att.pdf](#)
- 2 [15-1226](#) Report on the investment interest income during September 2015
Attachments: [Inv Int Inc 2015-09 att.pdf](#)
- 3 [15-1228](#) Report on investments purchased during August 2015
Attachments: [Inv Purch 2015-08 att.pdf](#)
- 4 [15-1229](#) Report on investments purchased during September 2015
Attachments: [Inv Purch 2015-09 att.pdf](#)
- 5 [15-1234](#) Report on investment inventory statistics at September 30, 2015
Attachments: [Inv Stat 2015 Q3 Inv.pdf](#)
[Inv Stat 2015 Q3 Fin Mkt.pdf](#)

Procurement Committee**Report**

- 6 [15-1186](#) Report on negotiations to enter into agreements with Anaergia Services, LLC for professional engineering services and for the long-term supply of organic waste material for 13-RFP-06 Biogas Renewable Energy Project at the Calumet Water Reclamation Plant
- 7 [15-1187](#) Report on advertisement of Request for Proposal 15-RFP-27 Liquid Organic Waste Supply Chain Manager at the Calumet Water Reclamation Plant

- 8 [15-1209](#) Report of bid opening of Tuesday, October 20, 2015
- 9 [15-1214](#) Report of bid opening of Tuesday, October 13, 2015
- 10 [15-1224](#) Report of bid opening of Tuesday, October 27, 2015
- 11 [15-1233](#) Report on rejection of bids for Contract 14-811-21, Furnish, Deliver and Install a Boiler System at the 125th Street Pumping Station, estimated cost \$455,400.00
- 12 [15-1241](#) Procurement and Materials Management Department - 2014 Annual Report
Attachments: [2014 Annual Report - P&MM.pdf](#)
- 13 [15-1248](#) Report on rejection of bids for Contract 15-711-21, Process Control Building Restoration at the O'Brien Water Reclamation Plant, estimated cost \$525,000.00

Authorization

- 14 [15-1170](#) Authorization to amend Board Order of September 17, 2015, regarding Authority to advertise Contract 16-103-11 Furnish and Deliver Lab Coats and Coveralls to Various Locations, estimated cost \$22,500.00, Account 101-16000-612490, Requisition 1404334, Agenda Item No. 9, File No. 15-1034
- 15 [15-1181](#) Authorization for payment to Illinois Association of Wastewater Agencies (IAWA) for 2015/2016 membership dues in the amount of \$14,120.00, Account 101-15000-612280
- 16 [15-1198](#) Authorization to amend Board Order of August 6, 2015, regarding Authority to advertise Contract 15-607-21 Furnish and Deliver Station Batteries to the Stickney and O'Brien Water Reclamation Plants, and the North Branch Pumping Station, estimated cost \$210,000.00, Accounts 201-50000-645600/645650, Requisition 1401466, Agenda Item No. 22, File No. 15-0884
- 17 [15-1203](#) Authorization to amend Board Order of August 6, 2015, regarding Authority to advertise Contract 15-802-21 Furnish, Deliver and Install a Hydraulic Operator at TARP Gate Structure Number 1 in the Calumet Service Area, estimated cost \$1,500,000.00, Account 201-50000-623270, Requisition 1398626, Agenda Item No. 25, File No. 15-0917
- 18 [15-1205](#) Authorization to amend Board Order of June 18, 2015, regarding Authority to advertise Contract 15-815-21 Furnish and Deliver One Gear Reducer to the Calumet Water Reclamation Plant, estimated cost \$200,000.00, Account 201-50000-623270, Requisition 1398642, Agenda Item No. 9, File No. 15-0605

- 19 [15-1246](#) Authorization to increase and extend Contract 14-942-11, Job Order Contracting Services, with Meccor Industries Ltd., for an additional twenty-four month period (first and second term), in an amount not to exceed \$8,000,000.00, from \$8,000,000.00 to \$16,000,000.00, Accounts 101, 201, 401, 501 and 901 Funds
Attachments: [MBE WBE SBE ROLL-UP REPORT](#)

Authority to Advertise

- 20 [15-1180](#) Authority to advertise Contract 15-474-11 Furnish and Deliver One-Year Site License Software Maintenance Renewal of FileMaker Pro Software to the MWRDGC, estimated cost \$31,050.00, Account 101-27000-612820, Requisition 1401082
- 21 [15-1185](#) Authority to advertise Contract 16-405-11, Provide Maintenance and Printing Supplies for Xerox Nuvera 288 and DocuColor 7002 at the MWRDGC Print Shop for a Thirty-Six Month Period, estimated cost \$251,900.00, Account 101-15000-612800, Requisition 1405141
- 22 [15-1188](#) Authority to advertise Contract 15-123-3D Safety Railing Around Tanks, Stickney Water Reclamation Plant, estimated cost \$9,377,000.00, Account 401-50000-645650, Requisition 1407354
Attachments: [Contract 15-123-3D Proj Info Sheet](#)
- 23 [15-1200](#) Authority to advertise Contract 16-327-11, Semi-Annual Inspection, Repairing, Recharging and Hydrostatic Pressure Testing of Various Fire Suppression Systems District-Wide for A Period of Three Years, estimated cost \$164,400.00, Account 101-25000-612780, Requisition 1406704
- 24 [15-1201](#) Authority to advertise Contract 16-625-11 Diving Services at Various Locations, estimated cost \$200,000.00, Account 101-66000-612490, Requisition 1404814

Issue Purchase Order

- 25 [15-1184](#) Issue purchase order and enter into an agreement for Contract 15-RFP-16 Furnish, Deliver, and Install a Building Automation System (BAS) at the Main Office Building Complex (MOBC) with Anchor Mechanical, Inc., in an amount not to exceed \$41,012.50, Account 201-50000-645680, Requisition 1397944
- 26 [15-1193](#) Issue a purchase order and enter into agreement with Ameresco, Inc., for professional engineering services for Contract 14-250-3P Digester Gas Utilization, Calumet Water Reclamation Plant in an amount not to exceed \$2,060,000.00, Accounts 201-50000-601420 and 612450, Requisition 1376719

- 27 [15-1194](#) Issue a purchase order and enter into an agreement with Black and Veatch Corporation, for professional engineering post award services for Contract 13-106-4F, Des Plaines Inflow Tunnel, Stickney Service Area in an amount not to exceed \$2,396,063.42, Account 401-50000-645630, Requisition 1404340
- 28 [15-1195](#) Issue purchase order to DLT Solutions, Inc. for CADLearning Center, in an amount not to exceed \$16,010.36, Account 101-50000-601100, Requisition 1407837
- 29 [15-1227](#) Issue purchase order for Contract 15-608-21, Furnish and Deliver Uninterruptible Power Supplies to the Stickney Water Reclamation Plant and Main Office Building to J & S Power Solutions, Inc., in an amount not to exceed \$64,800.00, Account 201-50000-645600, Requisition 1401811
- 30 [15-1237](#) Issue purchase order for Contract 15-723-21, Furnish and Deliver a Protective Relay Test Set to AVO Multi-Amp Corporation d/b/a Megger, in an amount not to exceed \$72,565.00, Account 201-50000-634650, Requisition 1398646
- 31 [15-1245](#) Issue purchase orders and enter into an agreement with Emerson Process Management Power and Water Solutions, Inc., to Provide Telephone Support and Software for its Ovation for Windows Distributed Control System (DCS) and Remote Telemetry Units at the Stickney, Hanover Park, Kirie, Egan, and O'Brien Water Reclamation Plants, the Lockport Powerhouse Control Center and the Waterways Control Room, in an amount not to exceed \$536,216.00, Accounts 101-66000, 67000, 69000-612620, 612650, Requisitions 1403261, 1403265, 1403273 and 1403280

Award Contract

- 32 [15-1210](#) Authority to award Contract 15-721-21, Devon Instream Aerations Station Air Main Replacement, to Morrison Construction Company, Inc., in an amount not to exceed \$353,060.00, Account 201-50000-645700, Requisition 1388402
Attachments: [08-AA.pdf](#)
- 33 [15-1215](#) Authority to award Contract 15-802-21, Furnish, Deliver and Install a Hydraulic Operator at TARP Gate Structure Number 1 in the Calumet Service Area, to Ornelas Construction Company, in an amount not to exceed \$1,324,000.00, Account 201-50000-623270, Requisition 1398626
- 34 [15-1216](#) Authority to award Contract 15-049-11, Furnish and Deliver Work Gloves to Various Locations, for a One (1) Year Period, Groups A & B to Kaul Glove & Manufacturing Company, d/b/a Choctaw-Kaul Distribution Company, in an amount not to exceed \$17,001.40, and Groups C & D to Saf-T-Gard International, Inc., in an amount not to exceed \$28,664.75, Account 101-20000-623700
Attachments: [15-049-11a_0914201509501100.pdf](#)

- 35 [15-1223](#) Authority to award Contract 15-813-22 (Re-Bid), Rehabilitation of Buildings at the Prairie Plan Site in Fulton County, Illinois, to CAD Construction, Inc., in an amount not to exceed \$230,000.00, Account 201-50000-645680, Requisition 1389635
Attachments: [08-AA.pdf](#)
- 36 [15-1230](#) Authority to award Contract 06-155-3S, Salt Creek Intercepting Sewer 2 Rehabilitation, SSA, to Kenny Construction Company, in an amount not to exceed \$43,878,100.00, plus a five (5) percent allowance for change orders in an amount of \$2,193,905.00, for a total amount not to exceed \$46,072,005.00. Account 401-50000-645700, Requisition 1396963
Attachments: [08-AA.pdf](#)
 [PROJECT VIEW.pdf](#)
- 37 [15-1232](#) Authority to award Contract 15-055-11 Furnish and Deliver Pipe Covering and Insulation to Various Locations for a One (1) Year Period, to Amerisafe, Inc., in a total amount not to exceed \$27,108.27, Account 101-20000-623170
Attachments: [15-055-11a.pdf](#)
- 38 [15-1244](#) Authority to award Contract 15-030-11, Furnish and Deliver Miscellaneous Lubricants to Various Locations for a One (1) Year Period, Item 1 to Atlas & Associates, Inc., in an amount not to exceed \$14,000.00; Items 3, 5, 13, 14, 21, 22, and 28 to Parent Petroleum, Inc., in an amount not to exceed \$18,514.53; Items 4, 9, 16, 18, and 23 to Valdes, LLC, in an amount not to exceed \$23,605.40; Items 6, 11, 12, 17, and 24 to Feece Oil Company in an amount not to exceed \$73,871.72; Items 7, 8, 15, and 20 to Midtown Petroleum Acquisition, LLC, d.b.a. RelaDyne, in an amount not to exceed \$10,524.50; Items 10, 19, 25, and 27 to PetroChoice in an amount not to exceed \$29,533.35; and Item 26 to Superior Petroleum Products, Inc., in an amount not to exceed \$2,720.00, Account 101-20000-623860
Attachments: [15-030-11 Item List 1-28.pdf](#)

Increase Purchase Order/Change Order

- 39 [15-1182](#) Authority to increase purchase order and exercise an option to extend agreement for one year, for Contract 15-RFP-02 State Legislative Liaison Consulting Services, with Kevin J. Fitzpatrick, in an amount not to exceed \$102,000.00, Account 101-15000-612430, Purchase Order 3084016
- 40 [15-1183](#) Authority to increase purchase orders and exercise an option to extend the agreements for one year, for Contract 15-RFP-03 State Legislative Consulting Services with Charles R. Vaughn, in an amount not to exceed \$21,000.00, Ado Leo Rugai, Attorney and Counselor at Law, in an amount not to exceed \$21,000.00, Paul L. Williams & Associates, in an amount not to exceed \$21,000.00, and Miguel A. Santiago Consulting, Inc., in an amount not to exceed \$21,000.00, Account 101-15000-612430, Purchase Orders 3084096, 3084097, 3084098, and 3084099 respectively

- 46 [15-1199](#) Authority to increase purchase order and amend the agreement with SBC Global Services, Inc., d/b/a AT&T Global Services, Inc., for Contract 10-RFP-15 Local and Long Distance Telephone Service, in an amount of \$186,100.00 from an amount of \$1,009,285.32 to an amount not to exceed \$1,195,385.32, Account 101-27000-612210 Purchase Order 3069592
Attachments: [co log.pdf](#)
- 47 [15-1204](#) Authority to decrease Contract 11-933-11, Maintenance Services for Cathodic Protection Systems in the Stickney Service Area, to CORRPRO Companies, Inc., in an amount of \$15,339.98, from an amount of \$158,238.98, to an amount not to exceed \$142,899.00, Account 101-69000-612600, Purchase Order 5001272
Attachments: [11-933-11 Corrpro Final.pdf](#)

Budget & Employment Committee

Report

- 48 [15-1208](#) Report on Budgetary Revenues and Expenditures Through Second Quarter June 30, 2015
Attachments: [2015 2nd Quarter Summary attachment.pdf](#)
- 49 [15-1222](#) Report on Budgetary Revenues and Expenditures Through Third Quarter September 30, 2015
Attachments: [2015 3rd Quarter Summary attachment.pdf](#)

Authorization

- 50 [15-1202](#) Authority to transfer 2015 departmental appropriations in the amount of \$275,000 in the Stormwater Management Fund
Attachments: [11.05.15 Board Transfer BF5.pdf](#)

Judiciary Committee

Authorization

- 51 [15-1206](#) Authority to settle the Workers' Compensation Claim of Israel Rivera vs. MWRDGC, Case 15 WC 2215, Illinois Workers' Compensation Commission (IWCC), in the sum of \$44,534.37, Account 901-30000-601090
- 52 [15-1221](#) Authority to settle the Workers' Compensation Claim of Christopher Johnson vs. MWRDGC, Case 15 WC 12137, in the sum of \$10,824.90, Account 901-30000-601090

Pension, Human Resources & Civil Service Committee

Authorization

- 53 [15-1207](#) Authority to amend the Internship Program to designate up to two positions for students from Denmark

Real Estate Development Committee

Authorization

- 54 [15-1178](#) Authority to issue a check payable to Material Service Corporation in the amount of \$336,377.98, as reimbursement of the District's pro rata share of the Second Installment of the year 2014 Real Estate Taxes paid by it for the Lower West Lobe of the Thornton Quarry, Thornton Composite Reservoir, Project 77-235-2F (401-50000-645620)
- 55 [15-1179](#) Authority to issue a 47-day permit to the Worth Lions Club for use of approximately one acre of District real estate located within Cal-Sag Channel Parcel 9.03, east of Harlem Avenue and south of 116th Street in Worth, Illinois and leased to the Village of Worth for its annual Christmas tree sale and fundraising event from November 14, 2015, through December 31, 2015. Consideration shall be a nominal fee of \$10.00.
Attachments: [Aerial Map.Parcel 9.03.pdf](#)
- 56 [15-1212](#) Authority to issue a five (5) year permit to The 670 Parking Condominium Association to install and maintain a gutter system between the District's Main Office Building and the Ritz-Carlton Residences at 625 North Michigan Avenue in Chicago, Illinois. Consideration shall be a nominal fee of \$10.00
Attachments: [Map.Ritz-Carlton.pdf](#)
- 57 [15-1213](#) Authority to issue a 1-day permit to the Village of Worth to access the Lucas Berg Pit located at 7600 West 111th Street in Worth, Illinois for its Fall Clean-Up Day Event on November 7, 2015. Consideration shall be a nominal fee of \$10.00
Attachments: [Aerial Map.Lucas Berg Pit.pdf](#)
- 58 [15-1217](#) Authority to commence statutory procedures to lease approximately 4.10 acres of vacant District real estate located at 16500 Industrial Park Drive in unincorporated Cook County, Illinois; Main Channel Parcel 22.05
Attachments: [Aerial Map.Parcel 22.05.pdf](#)

- 59 [15-1236](#) Authority to grant a 2,125 sq. ft. non-exclusive easement to the Wilmette Harbor Association to operate, maintain, repair, and remove a crane and a walkway on the District's North Shore Channel Parcel 1.14 in Wilmette, Illinois. Consideration shall be an initial annual fee of \$5,000.00
- Attachments:** [Plat of Survey.WHA.pdf](#)

Stormwater Management Committee

Report

- 60 [15-1235](#) Report on approval of the District's Green Infrastructure Program Plan by the United States Environmental Protection Agency, pursuant to the Consent Decree entered in *United States of America, et al. v. Metropolitan Water Reclamation District of Greater Chicago, 11 C 8859*
- Attachments:** [7 OCT 15 FINAL GI PROGRAM PLAN 11.5.15.pdf](#)
[8 6 15 Rain Barrel Appendix A 11.5.15.pdf](#)
[8 6 15 Land Use Policy Appendix B 11.5.15.pdf](#)
[8 6 15 OM Appendix D 11.5.15.pdf](#)

Miscellaneous and New Business

Memorial Resolution

- 61 [15-1253](#) MEMORIAL RESOLUTION sponsored by the Board of Commissioners extending sympathy and condolences to the family of Joseph Young

Resolution

- 62 [15-1252](#) RESOLUTION sponsored by the Board of Commissioners recognizing Veterans Day

Adjournment



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 15-1225, Version: 1

TRANSMITTAL LETTER FOR BOARD MEETING OF NOVEMBER 5, 2015

COMMITTEE ON FINANCE

Mr. David St. Pierre, Executive Director

Report on the investment interest income during August 2015

Dear Sir:

Attached is a report of cash investment interest income received by the District for the month of August 2015 and a comparison of income for the same period in 2014.

The District's inventory of investments at August 31, 2015, consisted of 164 items having a total par value of \$921,847,953.49, an average annual yield of 0.616%, and total interest income to maturity of approximately \$19.2 million. Inventory figures at the same date in 2014 were of 197 items having a total par value of \$804,585,981.93, an average annual yield of 0.809%, and total interest income to maturity of approximately \$24.9 million.

Interest Forecast for 2015:

Expect short-term rates (0-5 years) to remain anchored by an artificially low Federal Funds rate for an extended period of time. On March 19, 2014, the Federal Reserve changed their two adopted thresholds for determining policy on how long to hold the current 0% to 0.25% target range for the federal funds rate. The Committee will assess progress-both realized and expected-towards its policy objectives of maximum employment and 2 percent inflation. The Fed will no longer use a threshold of a 6.5% unemployment rate before it will raise the short-term interest rates, and instead weigh a combination of employment and inflation indicators. The guidance now suggests that the Fed will continue to hold short-term rates near zero until late 2015. The District will experience its seventh consecutive year of very low interest income earned on short-term investments.

The District has invested its longer-term holdings in callable government agency securities and municipal bonds, which will provide a significant portion of the interest income earned in 2015. These investments pay interest twice per year; therefore, the months of January and July will provide a majority of the interest income for the year. Income earned in other months will be minimal and would relate to short-term investments maturing throughout the year to meet the operating and capital needs of the District.

Respectfully Submitted, Mary Ann Boyle, Treasurer, MAB:st

Attachment

METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO

INVESTMENT INTEREST INCOME MONTH AND YEAR-TO-DATE 2015 VS. 2014

MONTH OF AUGUST

| FUND TITLE | 2015 | 2014 | INCREASE (DECREASE) |
|----------------------------------|----------------------|----------------------|------------------------|
| Corporate Fund | \$ 130,630.24 | \$ 185,957.78 | \$ (55,327.54) |
| Construction Fund | 43,232.43 | 65,302.53 | (22,070.10) |
| B & I Sinking Funds | 142,254.69 | 173,006.49 | (30,751.80) |
| Capital Improvement Bond Fund | 209,045.81 | 215,309.16 | (6,263.35) |
| Stormwater Fund | 37,551.73 | 62,336.06 | (24,784.33) |
| Working Cash Funds | 0.00 | 0.00 | 0.00 |
| Reserve Claim Fund | 49.14 | 23,316.65 | (23,267.51) |
| Total Investment Interest | \$ 562,764.04 | \$ 725,228.67 | \$ (162,464.63) |

YEAR TO DATE AUGUST 31

| FUND TITLE | 2015 | 2014 | INCREASE (DECREASE) |
|----------------------------------|------------------------|------------------------|--------------------------|
| Corporate Fund | \$ 677,775.51 | \$ 1,761,751.56 | \$ (1,083,976.05) |
| Construction Fund | 222,514.74 | 356,860.15 | (134,345.41) |
| B & I Sinking Funds | 742,208.07 | 821,268.71 | (79,060.64) |
| Capital Improvement Bond Fund | 1,651,557.72 | 2,019,963.15 | (368,405.43) |
| Stormwater Fund | 196,074.93 | 356,165.02 | (160,090.09) |
| Working Cash Funds | 647,014.21 | 641,482.67 | 5,531.54 |
| Reserve Claim Fund | 255,542.89 | 357,060.78 | (101,517.89) |
| Total Investment Interest | \$ 4,392,688.07 | \$ 6,314,552.04 | \$ (1,921,863.97) |



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 15-1226, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF NOVEMBER 5, 2015

COMMITTEE ON FINANCE

Mr. David St. Pierre, Executive Director

Report on the investment interest income during September 2015

Dear Sir:

Attached is a report of cash investment interest income received by the District for the month of September 2015 and a comparison of income for the same period in 2014.

The District's inventory of investments at September 30, 2015, consisted of 167 items having a total par value of \$885,283,246.30, an average annual yield of 0.633%, and total interest income to maturity of approximately \$19.2 million. Inventory figures at the same date in 2014 were of 202 items having a total par value of \$764,530,685.85, an average annual yield of 0.861%, and total interest income to maturity of approximately \$25.0 million.

Interest Forecast for 2015:

Expect short-term rates (0-5 years) to remain anchored by an artificially low Federal Funds rate for an extended period of time. On March 19, 2014, the Federal Reserve changed their two adopted thresholds for determining policy on how long to hold the current 0% to 0.25% target range for the federal funds rate. The Committee will assess progress-both realized and expected-towards its policy objectives of maximum employment and 2 percent inflation. The Fed will no longer use a threshold of a 6.5% unemployment rate before it will raise the short-term interest rates, and instead weigh a combination of employment and inflation indicators. The guidance now suggests that the Fed will continue to hold short-term rates near zero until late 2015. The District will experience its seventh consecutive year of very low interest income earned on short-term investments.

The District has invested its longer-term holdings in callable government agency securities and municipal bonds, which will provide a significant portion of the interest income earned in 2015. These investments pay interest twice per year; therefore, the months of January and July will provide a majority of the interest income for the year. Income earned in other months will be minimal and would relate to short-term investments maturing throughout the year to meet the operating and capital needs of the District.

Respectfully Submitted, Mary Ann Boyle, Treasurer, MAB:st

Attachment

METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO

INVESTMENT INTEREST INCOME MONTH AND YEAR-TO-DATE 2015 VS. 2014

MONTH OF SEPTEMBER

| FUND TITLE | 2015 | 2014 | INCREASE (DECREASE) |
|----------------------------------|----------------------|----------------------|------------------------|
| Corporate Fund | \$ 54,305.81 | \$ 46,326.15 | \$ 7,979.66 |
| Construction Fund | 10,075.16 | 11,197.82 | (1,122.66) |
| B & I Sinking Funds | 27,723.45 | 17,500.00 | 10,223.45 |
| Capital Improvement Bond Fund | 84,230.13 | 52,325.69 | 31,904.44 |
| Stormwater Fund | 7,549.98 | 8,390.53 | (840.55) |
| Working Cash Funds | 0.00 | 10,800.03 | (10,800.03) |
| Reserve Claim Fund | 2,541.38 | 4,093.28 | (1,551.90) |
| Total Investment Interest | \$ 186,425.91 | \$ 150,633.50 | \$ 35,792.41 |

YEAR TO DATE SEPTEMBER 30

| FUND TITLE | 2015 | 2014 | INCREASE (DECREASE) |
|----------------------------------|------------------------|------------------------|--------------------------|
| Corporate Fund | \$ 732,081.32 | \$ 1,808,077.71 | \$ (1,075,996.39) |
| Construction Fund | 232,589.90 | 368,057.97 | (135,468.07) |
| B & I Sinking Funds | 769,931.52 | 838,768.71 | (68,837.19) |
| Capital Improvement Bond Fund | 1,735,787.85 | 2,072,288.84 | (336,500.99) |
| Stormwater Fund | 203,624.91 | 364,555.55 | (160,930.64) |
| Working Cash Funds | 647,014.21 | 652,282.70 | (5,268.49) |
| Reserve Claim Fund | 258,084.27 | 361,154.06 | (103,069.79) |
| Total Investment Interest | \$ 4,579,113.98 | \$ 6,465,185.54 | \$ (1,886,071.56) |



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 15-1228, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF NOVEMBER 5, 2015

COMMITTEE ON FINANCE

Mr. David St. Pierre, Executive Director

Report on investments purchased during August 2015

Dear Sir:

Attached is a report indicating the investments made in securities and overnight money market funds for the various District Funds during the month of August 2015.

During the month, 14 individual investments were made with a total par value of \$114,500,000.00 at an average annual yield of 0.27%. The interest income to maturity of these investments is \$82,343.06. There were no items for less than 30 days.

Additionally, 19 investments were made in Money Market Funds during the month, with a par value of \$162,640,992.13 at an average annual yield of 0.09%.

The fixed income market continues to be challenged by exceptionally low investment yields. There is very little risk premium to be earned by extending maturities for uncollateralized investments such as commercial paper beyond a 60-day period. As such, investments continue to be made to meet the District's liquidity demands for debt service, payroll, and other operating expenditures, based upon the best yield offered on the date of investment as well as the diversification requirements of the District's Investment Policy. See the last page of the attachment for the average market interest rates offered for purchases during the month. Commercial Paper and High Yield Savings continue to provide the highest yields for short-term investment requirements.

Respectfully Submitted, Mary Ann Boyle, Treasurer, MAB:st

Attachment

METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO

Investments Purchased - Long Purchases
August 2015

| Fund | Description | Num Days | Par Value | Interest Rate | Cost |
|-------------------------------------|------------------------|----------|--------------------------|---------------|--------------------------|
| 333 | Discount Notes | 109 | \$ 6,003,100.00 | 0.17 | \$ 6,000,010.07 |
| 334 | Discount Notes | 109 | 4,002,000.00 | 0.17 | 3,999,940.08 |
| 335 | Discount Notes | 109 | 14,994,900.00 | 0.17 | 14,987,181.79 |
| 345 | Discount Notes | 109 | 9,000,000.00 | 0.17 | 8,995,367.50 |
| 459 | Discount Notes | 98 | 2,000,000.00 | 0.18 | 1,999,020.00 |
| Discount Notes Total | | | 36,000,000.00 | | 35,981,519.44 |
| 101 | Commercial paper | 91 | 25,000,000.00 | 0.26 | 24,983,569.44 |
| 375 | Commercial paper | 96 | 20,017,100.00 | 0.32 | 20,000,018.74 |
| 389 | Commercial paper | 96 | 4,982,900.00 | 0.32 | 4,978,647.93 |
| 459 | Commercial paper | 96 | 8,994,700.00 | 0.33 | 8,986,784.66 |
| 701 | Commercial paper | 96 | 1,000,900.00 | 0.33 | 1,000,019.21 |
| 702 | Commercial paper | 96 | 2,001,800.00 | 0.33 | 2,000,038.42 |
| 705 | Commercial paper | 96 | 3,002,600.00 | 0.33 | 2,999,957.71 |
| Commercial paper Total | | | 65,000,000.00 | | 64,949,036.11 |
| 101 | Certificate of Deposit | 92 | 13,000,000.00 | 0.35 | 13,000,000.00 |
| 901 | Certificate of Deposit | 183 | 500,000.00 | 0.50 | 500,000.00 |
| Certificate of Deposit Total | | | 13,500,000.00 | | 13,500,000.00 |
| Grand Total | | | \$ 114,500,000.00 | | \$ 114,430,555.55 |

| | |
|-----------------|-------|
| Count: | 14 |
| Min Rate: | 0.17 |
| Max Rate: | 0.50 |
| Min Days: | 91 |
| Max Days: | 183 |
| Average Rate: | 0.27 |
| Average Days: | 98.73 |
| Average Months: | 3.29 |

METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO

Investments Purchased - Money Market Purchases
August 2015

| Fund | Description | Par Value | Cost |
|-----------------------------------|----------------------|--------------------------|--------------------------|
| 101 | Money Market Savings | 2,357.51 | 2,357.51 |
| 102 | Money Market Savings | 31.44 | 31.44 |
| 101 | Money Market Savings | 73,000,315.60 | 73,000,315.60 |
| 101 | Money Market Savings | 17,725.95 | 17,725.95 |
| 101 | Money Market Savings | 52.34 | 52.34 |
| 201 | Money Market Savings | 4.82 | 4.82 |
| 201 | Money Market Savings | 7,700,073.36 | 7,700,073.36 |
| 332 | Money Market Savings | 65,011,689.88 | 65,011,689.88 |
| 434 | Money Market Savings | 50.24 | 50.24 |
| 436 | Money Market Savings | 5,900,044.24 | 5,900,044.24 |
| 437 | Money Market Savings | 8,526.65 | 8,526.65 |
| 437 | Money Market Savings | 3,000,037.05 | 3,000,037.05 |
| 438 | Money Market Savings | 4.76 | 4.76 |
| 473 | Money Market Savings | 4.78 | 4.78 |
| 474 | Money Market Savings | 25.28 | 25.28 |
| 474 | Money Market Savings | 4.78 | 4.78 |
| 501 | Money Market Savings | 8,000,046.95 | 8,000,046.95 |
| 501 | Money Market Savings | 4.77 | 4.77 |
| 901 | Money Market Savings | 44.37 | 44.37 |
| Money Market Savings Total | | 162,641,044.77 | 162,641,044.77 |
| Grand Total | | \$ 162,641,044.77 | \$ 162,641,044.77 |

| | |
|---------------|------|
| Count: | 19 |
| Min Rate: | 0.01 |
| Max Rate: | 0.20 |
| Average Rate: | 0.09 |

Market Interest Rates on Investment Purchases as of 8/31/2015

| Investments | 1-Month | 3-Month | 6-Month | 1-Year |
|---------------------|----------------|----------------|----------------|---------------|
| Collateralized CD's | 0.01% | 0.01% | 0.01% | N/A |
| U.S. Treasuries | 0.00% | 0.08% | 0.27% | 0.39% |
| Commercial Paper | 0.18% | 0.30% | 0.47% | N/A |
| Discount Notes | 0.06% | 0.13% | 0.22% | 0.38% |
| Illinois Funds | 0.056% | 0.056% | 0.056% | 0.056% |
| JPM Chase Savings | 0.01% | 0.01% | 0.01% | 0.01% |
| Associated MM | 0.20% | 0.20% | 0.20% | 0.20% |



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

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File #: 15-1229, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF NOVEMBER 5, 2015

COMMITTEE ON FINANCE

Mr. David St. Pierre, Executive Director

Report on investments purchased during September 2015

Dear Sir:

Attached is a report indicating the investments made in securities and overnight money market funds for the various District Funds during the month of September 2015.

During the month, 12 individual investments were made with a total par value of \$120,000,000.00 at an average annual yield of 0.29%. The interest income to maturity of these investments is \$81,627.79. There were no items for less than 30 days.

Additionally, 19 investments were made in Money Market Funds during the month, with a par value of \$32,035,405.92 at an average annual yield of 0.01%.

The fixed income market continues to be challenged by exceptionally low investment yields. There is very little risk premium to be earned by extending maturities for uncollateralized investments such as commercial paper beyond a 60-day period. As such, investments continue to be made to meet the District's liquidity demands for debt service, payroll, and other operating expenditures, based upon the best yield offered on the date of investment as well as the diversification requirements of the District's Investment Policy. See the last page of the attachment for the average market interest rates offered for purchases during the month. Commercial Paper and High Yield Savings continue to provide the highest yields for short-term investment requirements.

Respectfully Submitted, Mary Ann Boyle, Treasurer, MAB:st

Attachment

METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO

Investments Purchased - Long Purchases
September 2015

| Fund | Description | Num Days | Par Value | Interest Rate | Cost |
|-------------------------------|------------------|----------|--------------------------|---------------|--------------------------|
| 101 | Commercial paper | 91 | \$ 15,000,000.00 | 0.30 | \$ 14,988,625.00 |
| 101 | Commercial paper | 91 | 25,000,000.00 | 0.33 | 24,979,145.83 |
| 101 | Commercial paper | 91 | 10,000,000.00 | 0.33 | 9,991,658.33 |
| 101 | Commercial paper | 59 | 10,003,400.00 | 0.21 | 9,999,957.16 |
| 201 | Commercial paper | 91 | 10,000,000.00 | 0.32 | 9,991,911.11 |
| 201 | Commercial paper | 59 | 5,001,700.00 | 0.21 | 4,999,978.58 |
| 459 | Commercial paper | 84 | 15,000,000.00 | 0.27 | 14,990,550.00 |
| 461 | Commercial paper | 91 | 10,000,000.00 | 0.30 | 9,992,416.67 |
| 501 | Commercial paper | 91 | 5,000,000.00 | 0.29 | 4,996,334.72 |
| 501 | Commercial paper | 59 | 5,001,700.00 | 0.21 | 4,999,978.58 |
| 901 | Commercial paper | 91 | 5,000,000.00 | 0.29 | 4,996,334.72 |
| 901 | Commercial paper | 59 | 4,993,200.00 | 0.21 | 4,991,481.51 |
| Commercial paper Total | | | 120,000,000.00 | | 119,918,372.21 |
| Grand Total | | | \$ 120,000,000.00 | | \$ 119,918,372.21 |

| | |
|-----------------|-------|
| Count: | 12 |
| Min Rate: | 0.21 |
| Max Rate: | 0.33 |
| Min Days: | 59 |
| Max Days: | 91 |
| Average Rate: | 0.29 |
| Average Days: | 83.46 |
| Average Months: | 2.78 |

METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO

**Investments Purchased - Money Market Purchases
September 2015**

| Fund | Description | Par Value | Cost |
|-----------------------------------|----------------------|--------------------------|--------------------------|
| 101 | Money Market Savings | 103,280.26 | 103,280.26 |
| 101 | Money Market Savings | 665,719.94 | 665,719.94 |
| 101 | Money Market Savings | 5,674,742.64 | 5,674,742.64 |
| 101 | Money Market Savings | 104,387,847.02 | 104,387,847.02 |
| 201 | Money Market Savings | 101,337.12 | 101,337.12 |
| 201 | Money Market Savings | 3,000,239.43 | 3,000,239.43 |
| 332 | Money Market Savings | 91,263,649.34 | 91,263,649.34 |
| 434 | Money Market Savings | 3,001,907.48 | 3,001,907.48 |
| 436 | Money Market Savings | 3,002,332.41 | 3,002,332.41 |
| 437 | Money Market Savings | 3,001,480.53 | 3,001,480.53 |
| 437 | Money Market Savings | 50,065,378.24 | 50,065,378.24 |
| 438 | Money Market Savings | 3,004,053.61 | 3,004,053.61 |
| 473 | Money Market Savings | 100,170.92 | 100,170.92 |
| 474 | Money Market Savings | 100,511.50 | 100,511.50 |
| 474 | Money Market Savings | 3,019,821.71 | 3,019,821.71 |
| 501 | Money Market Savings | 100,553.35 | 100,553.35 |
| 501 | Money Market Savings | 3,028,432.47 | 3,028,432.47 |
| 901 | Money Market Savings | 100,254.65 | 100,254.65 |
| 901 | Money Market Savings | 3,301,425.62 | 3,301,425.62 |
| Money Market Savings Total | | 277,023,138.24 | 277,023,138.24 |
| Grand Total | | \$ 277,023,138.24 | \$ 277,023,138.24 |

| | |
|---------------|------|
| Count: | 19 |
| Min Rate: | 0.01 |
| Max Rate: | 0.20 |
| Average Rate: | 0.13 |

Market Interest Rates on Investment Purchases as of 9/30/2015

| Investments | 1-Month | 3-Month | 6-Month | 1-Year |
|---------------------|----------------|----------------|----------------|---------------|
| Collateralized CD's | 0.01% | 0.01% | 0.01% | 0.01% |
| U.S. Treasuries | 0.00% | 0.00% | 0.08% | 0.33% |
| Commercial Paper | 0.19% | 0.32% | 0.52% | N/A |
| Discount Notes | 0.07% | 0.16% | 0.24% | 0.38% |
| Illinois Funds | 0.047% | 0.047% | 0.047% | 0.047% |
| JPM Chase Savings | 0.010% | 0.010% | 0.010% | 0.010% |
| Associated MM | 0.15% | 0.15% | 0.15% | 0.15% |



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 15-1234, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF NOVEMBER 5, 2015

COMMITTEE ON FINANCE

Mr. David St. Pierre, Executive Director

Report on investment inventory statistics at September 30, 2015

Dear Sir:

Attached is a report of Investment Inventory Statistics at September 30, 2015, and a summary of Financial Market Statistics for the third quarter of 2015.

The average interest rate of the investment inventory at the end of September was 0.63%, a decrease from 0.77% at June 30, 2015. The total par value of the inventory was \$885,283,246.30 at month-end.

The Federal Funds rate, a daily borrowing rate between banks, was 0.10% at month-end, down from 0.11% at June 30, 2015. The average yield on the benchmark 90-day Treasury Bill at September 30th was 0.02%, while the District ending investment portfolio average interest rate was 0.63%, significantly greater than the benchmark for the portfolio. The average level of investment for the quarter was 100% of available funds, exclusive of required compensating cash balances.

Respectfully Submitted, Mary Ann Boyle, Treasurer, MAB:st

Attachment

METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO
TREASURY DEPARTMENT

Composition of Investment Inventory
September 30, 2015

| Investment | Par Amount | Percent of Total | Average Interest Rate | Number of Investments | Current Market Value | Cost |
|--------------------------|--------------------------|------------------|-----------------------|-----------------------|--------------------------|--------------------------|
| Money Market/Savings | \$ 278,123,246.30 | 31.4% | 0.13 | 20 | \$ 278,123,246.30 | \$ 278,123,246.30 |
| Treasury Bills | - | | | - | - | - |
| FNMA Discount Notes | 66,000,000.00 | 7.5% | 0.18 | 6 | 65,992,560.00 | 65,934,852.77 |
| Commercial Paper | 185,000,000.00 | 20.9% | 0.29 | 19 | 184,917,582.65 | 184,867,408.32 |
| Certificates of Deposit | 43,300,000.00 | 4.9% | 0.33 | 16 | 43,300,000.00 | 43,300,000.00 |
| US Government Agencies | 312,860,000.00 | 35.3% | 1.41 | 106 | 313,772,588.15 | 312,860,000.00 |
| Total Investments | \$ 885,283,246.30 | 100% | 0.63% | 167 | \$ 886,105,977.10 | \$ 885,085,507.39 |

90-Day Treasury Bill Rate (benchmark): **0.02%**

Term of Investment Securities

| Investment | Par Amount | 30 Days or Less | | | Over 30 Days | | | | |
|-----------------------------|--------------------------|--------------------------|-------------|-------------|--------------|--------------------------|-------------|------|------|
| | | Amount | % Total | Rates Range | Amount | % Total | Rates Range | | |
| Money Market/Savings | \$ 278,123,246.30 | \$ 278,123,246.30 | 82.8% | 0.01 | 0.15 | \$ - | - | | |
| Treasury Bills | - | - | 0.0% | - | - | - | 0.0% | | |
| FNMA Discount Notes | 66,000,000.00 | 30,000,000.00 | 9.0% | 0.20 | 0.20 | 36,000,000.00 | 6.5% | 0.17 | 0.18 |
| Commercial Paper | 185,000,000.00 | - | 0.0% | - | - | 185,000,000.00 | 32.7% | 0.21 | 0.33 |
| Certificates of Deposit | 43,300,000.00 | - | 0.0% | - | - | 43,300,000.00 | 8.9% | 0.20 | 0.75 |
| US Government Agencies | 312,860,000.00 | 27,575,000.00 | 8.2% | 0.71 | 2.67 | 285,285,000.00 | 51.9% | 0.75 | 4.00 |
| Total Investments | \$ 885,283,246.30 | \$ 335,698,246.30 | 100% | | | \$ 549,585,000.00 | 100% | | |
| Percent of Inventory | 100% | 38% | | | | 62% | | | |

METROPOLITAN WATER RECLAMATION DISTRICT OF CHICAGO

FINANCIAL MARKET STATISTICS

2015 THIRD QUARTER

| | | reported on: | | |
|---|---------------------------------------|------------------|------------------|------------------|
| | | 7/31/2015 | 8/31/2015 | 9/30/2015 |
| GENERAL OBLIGATION BONDS TAX EXEMPT YIELDS - Aaa | YEAR | | | |
| | 2016 | 0.27% | 0.23% | 0.23% |
| | 2020 | 1.30% | 1.33% | 1.27% |
| | 2025 | 2.19% | 2.16% | 2.03% |
| | 2030 | 2.64% | 2.63% | 2.52% |
| | 2035 | 2.88% | 2.88% | 2.80% |
| | 2040 | 3.04% | 3.04% | 2.97% |
| 2045 | 3.12% | 3.10% | 3.04% | |
| BOND BUYER INDEX | | reported on: | | |
| | | 7/31/2015 | 8/31/2015 | 9/30/2015 |
| | 20 BOND-A1 | 3.75% | 3.79% | 3.71% |
| | 11 BOND-AA | 3.27% | 3.31% | 3.23% |
| | | reported on: | | |
| | | 7/31/2015 | 8/31/2015 | 9/30/2015 |
| | PRIME RATE | 3.25% | 3.25% | 3.25% |
| | TREASURY BOND - 30 YEAR | 2.921% | 2.948% | 2.875% |
| | FEDERAL FUNDS RATE | 0.10% | 0.10% | 0.10% |
| | DOW JONES INDUSTRIAL AVERAGE | 17,689.86 | 16,528.03 | 16,284.70 |
| | | 7/31/2015 | 8/31/2015 | 9/30/2015 |
| | TAX RECEIPTS - CURR. YEAR LEVY | 349,784,677.49 | 505,528,390.02 | 514,663,267.43 |
| | PERCENT OF LEVY RECEIVED | 64.695% | 93.501% | 95.191% |
| PAR VALUE- INVESTMENT PORTFOLIO | | 825,457,862.92 | 921,847,953.49 | 885,283,246.30 |
| AVERAGE RATE OF PORTFOLIO | | 0.745% | 0.616% | 0.633% |
| RANGE OF RATES ON PURCHASES | Long Term | 0.200 - 0.250% | 0.170 - 0.500% | 0.210 - 0.330% |
| | Short Term | 0.010 - 0.200% | 0.010 - 0.200% | 0.010 - 0.150% |
| | | reported on: | | |
| | Ending: | 7/31/2015 | 8/31/2015 | 9/30/2015 |
| TREASURY BILL RATES | 30 Days | 0.050% | 0.045% | 0.000% |
| | 90 Days | 0.050% | 0.095% | 0.015% |
| | 180 Days | 0.145% | 0.270% | 0.105% |
| FED FUND RATE | | 0.100% | 0.100% | 0.100% |
| ILLINOIS FUNDS | | 0.068% | 0.065% | 0.053% |



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 15-1186, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF NOVEMBER 5, 2015

COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Report on negotiations to enter into agreements with Anaergia Services, LLC for professional engineering services and for the long-term supply of organic waste material for 13-RFP-06 Biogas Renewable Energy Project at the Calumet Water Reclamation Plant

Dear Sir:

On September 4, 2014, the Board of Commissioners authorized District staff to negotiate agreements with Anaergia Services, LLC (Anaergia) for professional engineering services and for the long-term supply of organic waste material for 13-RFP-06 Biogas Renewable Energy Project at the Calumet Water Reclamation Plant (WRP), advertised March 13, 2013. The details of the negotiated design, long-term supply, construction and maintenance agreements were to be brought to the Board for authorization prior to execution.

In conformance with this authorization by the Board, District staff has been in communication with Anaergia to develop the specific terms of an agreement for professional engineering services and for the long-term supply of organic waste material to the Calumet WRP in accordance with the details of Anaergia's written proposal. Anaergia's proposal involved supply of the organic fraction of wet commercial waste, generated off-site at a solid waste transfer station using an extrusion press, and further processed on the Calumet WRP site with polishing units. After lengthy discussions, both parties have determined that such an arrangement would not be in the best financial interest of either party. Therefore, the District and Anaergia have agreed to end negotiations for development of the four agreements described above.

District staff will report to the Board on a revised plan for obtaining organic waste material for increasing digester gas production and producing renewable energy at the Calumet WRP in a separate letter.

Requested, Catherine A. O'Connor, Director of Engineering, CAO:TK

Respectfully Submitted, Darlene A. LoCascio, Director of Procurement and Materials Management



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 15-1187, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF NOVEMBER 5, 2015

COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Report on advertisement of Request for Proposal 15-RFP-27 Liquid Organic Waste Supply Chain Manager at the Calumet Water Reclamation Plant

Dear Sir:

Request for Proposal (RFP) documents have been prepared for Liquid Organic Waste Supply Chain Manager at the Calumet Water Reclamation Plant, at the request of the Engineering Department.

The Calumet Water Reclamation Plant (CWRP) has anaerobic digesters which stabilize and reduce the volume of primary and waste activated sludge produced at the plant. A beneficial by-product of the anaerobic digestion process is digester gas, also known as biogas. The District's overall objective is to reduce its energy footprint by maximizing the production and beneficial use of biogas as a renewable energy source. On September 2, 2015, the District issued Request for Expression of Interest 15-EOI-02 Liquid Organic Waste Delivery at the Stickney and Calumet Water Reclamation Plants. The purpose of that Request for Expression of Interest was to quantify the availability of liquid organic waste material available in the region, and identify the potential suppliers who would find it economically beneficial to dispose of the liquid organic waste in the District's anaerobic digesters. Information received from 12 proposers revealed that there appears to be sufficient quantities of liquid organic wastes (also known as "high strength wastes") and fats, oils, and greases (also known as "FOG") available in the region to fill the approximately 200,000 gallons per day of excess capacity in the anaerobic digesters at the CWRP.

The organic waste supply chain manager will have commitments for identified sources of high strength waste and FOG, demonstrate an ability to supply high strength waste and FOG, will be responsible for identifying new sources of high strength waste and FOG, securing agreements from these sources to discharge their wastes in the CWRP digesters, pre-screening the waste material to demonstrate compliance with District requirements, ensuring deliveries are in compliance with applicable regulations, and maintaining records and providing periodic reports to the District.

By contracting with an organic waste supply chain manager, the District will benefit by receiving a long-term, consistent supply of organic feedstock for the anaerobic digesters. Furthermore, the District would not have to take on the additional work of program management, marketing, pre-screening, and documentation. Finally, there will be one single point of responsibility for the District to manage, not multiple points. There would be no financial obligation to the District; rather, the organic feedstock supply chain manager would pay the District a tipping fee as remuneration for the District's collecting and treating the organic waste material.

The successful proposer will clearly define in the proposal, its experience in similar activities, a commitment to long-term supply of liquid organic wastes, and a demonstration of its ability to procure liquid organic wastes in sufficient quantities and of sufficient quality to increase the CWRP's biogas production.

File #: 15-1187, **Version:** 1

The District's review panel will review and score these proposals based on pre-determined criteria. A request for "Best and Final Offers" will then be issued. The District will select the proposer that will provide the best long-term benefit to the District.

A bid deposit is not required for this RFP.

Since the services are for material supply, and there are no direct out-of-pocket expenses for the District, neither the Multi-Project Labor Agreement nor the District's Affirmative Action policy with regard to MBE, WBE, and SBE utilization goals would apply.

The tentative schedule for this contract is as follows:

| | |
|-----------------------|-------------------|
| Advertise | December 2, 2015 |
| Pre-proposal Meeting: | December 16, 2015 |
| Proposals Received | January 8, 2016 |
| Award of Contract | February 18, 2016 |

Requested, Catherine A. O'Connor, Director of Engineering, CAO:TK

Respectfully Submitted, Darlene A. LoCascio, Director of Procurement and Materials Management



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 15-1209, Version: 1

TRANSMITTAL LETTER FOR BOARD MEETING OF NOVEMBER 5, 2015

COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Report of bid opening of Tuesday, October 20, 2015

Dear Sir:

Bids were received and opened on 10/20/2015 for the following contracts:

CONTRACT 16-003-11 FURNISH AND DELIVER LABORATORY DISPOSABLE GLOVES AND FLEXIBLE TUBING TO VARIOUS LOCATION FOR A ONE (1) YEAR PERIOD

LOCATION: VARIOUS

ESTIMATE: \$59,000.00

GROUP: A TUBING

| | |
|---------------------------|-------------|
| BUSHNELL, INCORPORATED | \$8,381.50 |
| FISHER SCIENTIFIC CO. LLC | \$24,663.20 |
| ATLAS & ASSOCIATES, INC. | \$26,550.00 |
| THOMAS SCIENTIFIC, INC. | \$26,848.00 |
| COLONIAL SCIENTIFIC INC | \$37,995.00 |

GROUP: B GLOVES

| | |
|--------------------------------|--------------|
| FISHER SCIENTIFIC CO. LLC | \$28,584.46 |
| THOMAS SCIENTIFIC, INC. | \$40,877.06 |
| SHEPARD MEDICAL PRODUCTS, INC. | \$62,809.02 |
| COLONIAL SCIENTIFIC INC | \$114,938.80 |
| ATLAS & ASSOCIATES, INC. | \$124,216.33 |

BIDDERS NOTIFIED: 533

PLANHOLDERS: 27

Respectfully Submitted, Darlene A. LoCascio, Director of Procurement and Materials Management



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 15-1214, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF NOVEMBER 5, 2015

COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Report of bid opening of Tuesday, October 13, 2015

Dear Sir:

Bids were received and opened on 10/13/2015 for the following contracts:

CONTRACT 15-608-21 FURNISH AND DELIVER UNINTERRUPTIBLE POWER SUPPLIES TO THE STICKNEY WATER RECLAMATION PLANT AND MAIN OFFICE BUILDING

LOCATION: VARIOUS

ESTIMATE: \$65,000.00

GROUP: TOTAL

| | |
|-------------------------------------|-------------|
| PACE SYSTEMS, INC. | \$45,256.90 |
| MAGNETECH INDUSTRIAL SERVICES, INC. | \$56,435.00 |
| J & S POWER SOLUTIONS, INC. | \$64,800.00 |

BIDDERS NOTIFIED: 985

PLANHOLDERS: 36

CONTRACT 15-640-11 FURNISHING AND DELIVERING SODIUM BISULFITE

LOCATION: VARIOUS

ESTIMATE: \$2,835,000.00

GROUP: TOTAL

| | |
|------------------------------|----------------|
| SOUTHERN IONCIS INCORPORATED | \$2,462,482.50 |
|------------------------------|----------------|

BIDDERS NOTIFIED: 296

PLANHOLDERS: 11

CONTRACT 16-105-11 FURNISH AND DELIVER BOAT MAINTENANCE, REPAIRS, PARTS AND SECURED DOCKAGE

LOCATION: VARIOUS

ESTIMATE: \$107,200.00

GROUP: TOTAL

NO BIDS RECEIVED

BIDDERS NOTIFIED: 91

PLANHOLDERS: 6

Respectfully Submitted, Darlene A. LoCascio, Director of Procurement and Materials Management



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 15-1224, Version: 1

TRANSMITTAL LETTER FOR BOARD MEETING OF NOVEMBER 5, 2015

COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Report of bid opening of Tuesday, October 27, 2015

Dear Sir:

Bids were received and opened on 10/27/2015 for the following contracts:

CONTRACT 15-036-12 FURNISH AND DELIVER SALT AND CALCIUM CHLORIDE TO VARIOUS
LOCATIONS FOR A ONE (1) YEAR PERIOD (RE-BID)

LOCATION: VARIOUS

ESTIMATE: \$28,000.00

GROUP: TOTAL

| | |
|--|-------------|
| UNIVAR USA | \$19,925.00 |
| RUSSO HARDWARE, INC., D/B/A RUSSO POWER EQUIPMENT | \$27,853.75 |
| MIDWEST SALT LLC | \$30,475.75 |
| JOHNSON PIPE & SUPPLY COMPANY, INC. | \$44,190.80 |
| ATLAS & ASSOCIATES, INC. | \$49,925.00 |

BIDDERS NOTIFIED: 103

PLANHOLDERS: 18

CONTRACT 15-318-11 FURNISHING AND DELIVERING WASHING MACHINES AND DRYERS TO
VARIOUS DISTRICT LOCATIONS

LOCATION: VARIOUS

ESTIMATE: \$40,000.00

GROUP: TOTAL

| | |
|--------------------------|-------------|
| TILES IN STYLE, LLC | \$13,052.16 |
| ATLAS & ASSOCIATES, INC. | \$36,000.00 |
| INDI ENTERPRISE, INC. | \$39,770.88 |

BIDDERS NOTIFIED: 90

PLANHOLDERS: 16

Respectfully Submitted, Darlene A. LoCascio, Director of Procurement and Materials Management



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 15-1233, Version: 1

TRANSMITTAL LETTER FOR BOARD MEETING OF NOVEMBER 5, 2015

COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Report on rejection of bids for Contract 14-811-21, Furnish, Deliver and Install a Boiler System at the 125th Street Pumping Station, estimated cost \$455,400.00

Dear Sir:

On April 23, 2015, the Board of Commissioners authorized the Director of Procurement and Materials Management to advertise for bids, Contract 14-811-21, Furnish, Deliver and Install a Boiler System at the 125th Street Pumping Station.

In response to a public advertisement of July 8, 2015, a bid opening was held on August 4, 2015. The bid tabulation for this contract is:

| | |
|---|---------------|
| ANCHOR MECHANICAL, INC. | \$406,600.00 |
| INDEPENDENT MECHANICAL INDUSTRIES, INC. | \$541,030.00 |
| AMBER MECHANICAL CONTRACTORS, INC. | *\$579,656.00 |
| *corrected total | |

Two hundred fifty-one (251) companies were notified of this contract being advertised and twenty-seven (27) companies requested specifications.

A review of the bid submitted by Anchor Mechanical, Inc., revealed that the bid exceeded the supplier exception amount allowable in accordance with Affirmative Action Ordinance, Revised Appendix D, Section 11 (1). As a result, the bid is deficient for the overall WBE goal. Therefore, the bid is considered non-responsive and rejected in the public's best interest. The Director of Procurement and Materials Management has informed Anchor Mechanical, Inc., of this action.

A review of the bid submitted by Independent Mechanical Industries, Inc., revealed that an authorized officer failed to sign the Proposal page, P-8, in the contract documents. Therefore, the bid is considered non-responsive and rejected in the public's best interest in accordance with the contract specifications under *General Requirements, Specifications and Conditions*. The Director of Procurement and Materials Management has informed Independent Mechanical Industries, Inc., of this action.

A review of the bid submitted by Amber Mechanical Contractors, Inc., revealed that the bid is approximately 42 percent over the contract estimate. Therefore, the bid is considered too high for award and rejected in the public's best interest. The Director of Procurement and Materials Management has informed Amber Mechanical Contractors, Inc., of this action.

This contract will not be advertised.

File #: 15-1233, **Version:** 1

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management, DAL:SEB:cm
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board
of Commissioners for November 5, 2015



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 15-1241, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF November 5, 2015

COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Procurement and Materials Management Department - 2014 Annual Report

Dear Sir:

Submitted herewith is the 2014 Annual Report of the Procurement and Materials Management Department. Accomplishments for 2014 are included in this report as well as comparative data.

Respectfully Submitted, Darlene A. LoCascio, Director of Procurement and Materials Management

DAL:SB:bn
Attachment

The
Metropolitan Water Reclamation District
Of
Greater Chicago

2014

ANNUAL REPORT

OF THE

PROCUREMENT AND

MATERIALS MANAGEMENT DEPARTMENT

Darlene A. LoCascio, Director of Procurement and Materials Management

PROCUREMENT AND MATERIALS MANAGEMENT DEPARTMENT

In accordance with Illinois Compiled Statutes, Chapter 70, Section 2605/11.17 entitled the "Purchasing Act for the Metropolitan Water Reclamation District of Greater Chicago," the Director of Procurement and Materials Management respectfully submits to the Board of Commissioners this annual report describing the activities of her office for the year 2014.

RESPONSIBILITIES

The Procurement and Materials Management Department is charged with the responsibility for procurement of all materials and services that are used by the Metropolitan Water Reclamation District of Greater Chicago. The "Purchasing Act" for The Metropolitan Water Reclamation District of Greater Chicago delineates both the authority and operating regulations. This Act outlines the duties and responsibilities of the Director of Procurement and Materials Management in the various areas of purchasing supplies and services, requesting and receiving bids, determination of control, operation of storerooms, disposal of obsolete, surplus and unusable material, and quality of materials.

Formal contracts and purchase orders for commodities (supplies, material or equipment) over \$25,000 and for services over \$10,000 are opened in public in the form of sealed bids on a weekly basis after formal advertisement. Request for Proposals (RFP) over \$10,000 are advertised but not opened in public.

Informal bids are opened on a daily basis for commodities (supplies, material or equipment) \$25,000 and under and for services \$10,000 or under.

The Procurement and Materials Management Department's 2014 staff totals sixty-two (62) positions, with which to fulfill the duties and responsibilities of the "Purchasing Act".

The department is composed of four (4) Divisions: Executive - three (3) positions; Inventory Control - seven (7) positions; Acquisition - twenty (20) positions; and Stores and Inventory - thirty-two (32) positions.

Each Division Head, in addition to supervising the functions of their respective division, is a member of the Procurement Director's staff.

The four (4) Divisions work together closely, as each one of its members is dependent on information supplied by the others.

EXECUTIVE DIVISION

The Administrative Division is composed of the Director of Procurement and Materials Management and two (2) Administrative support personnel. The Procurement and Materials Management Director supervises the administration of all functions of the Procurement Department: buying, inventory control, and stores. The Procurement and Materials Management Director serves as the Chairman of the Board of Standardization that meets on a tri-monthly basis. The Administrative Division has the responsibility for the coordination, preparation and management of the departmental budget totaling \$9,364,500 for 2014, administration of issues relating to personnel, supervision of the computer operation, and collection of revenues from the sale of obsolete, used and surplus materials.

ACQUISITION DIVISION

The Acquisition Division, managed by the Assistant Director of Procurement and Materials Management, is responsible for the processing of all requests for goods and/or services required by the various departments of the Metropolitan Water Reclamation District of Greater Chicago. Both formal and informal proposals are solicited for these requirements whenever practical. The division is separated into three (3) sections: Administrative, Buying and Clerical.

The Administrative Section is comprised of the Assistant Director of Procurement and Materials Management, one (1) Senior Administrative Specialist and three (3) Administrative Assistants/Administrative Specialists. This section has the overall responsibility for this division as well as assignment, control and revision to the vendor bidding lists (or product classification groups); and identification of affirmative action applications for minority business enterprises (MBEs), women-owned business enterprises (WBEs), and small business enterprises (SBE's). The confirmation of MBE's, WBE's and SBE's firms is done by the Diversity section in General Administration.

The Buying Section is supervised by a Head Buyer and consists of a staff of two (2) Buyer IIIs, four (4) Senior Buyers, and four (4) Buyers and one (1) Administrative Specialist. This section is responsible for the procurement of all goods and services for the District in an economical and expeditious manner.

The Clerical Section is supervised by a Buyer III and has a staff of three (3) clerical positions. This section is responsible for data entry, filing, and record keeping, contract documents issuance and quotation receipts. This section reports to the Head Buyer.

STORES DIVISION

The Stores and Inventory Division is managed by the Stores and Inventory Manager. This division is charged with the responsibility of maintaining and controlling an optimum inventory to support the administrative, operating and maintenance requirements of the District in the most effective and economic manner. The division is separated into two (2) sections: Administrative and Stores.

The Administrative Section consists of the Stores and Inventory Manager and one (1) Senior Stores Specialist. The Administrative Section has the overall responsibility for this division and is responsible for developing budgets for materials and preparing a variety of monthly inventory reports. The Administrative Section is responsible for system contract administration. The Stores and Inventory Manager is acting chairman for the Board of Standards committee.

The Stores Section, consisting of thirty-two (32) positions, is managed by the Supervising Stores Specialist and is composed of five (5) units as follows: The Administrative Unit and four (4) plant storerooms. This section is responsible for the accuracy and accountability of the physical material under its control. The plants' staff order, receives, move, store, issue, stock transfer material requirements and provide feedback to central planning. This section plans, monitors, and analyzes inventory activities to assure a continuing optimum and economic inventory investment and user support level.

The largest storeroom is located at the Stickney Water Reclamation Plant (WRP) and is staffed by sixteen (16) employees. The remaining storerooms are located and staffed as follows: Calumet Water Reclamation Plant, five (5) employees; North Side Water Reclamation Plant, four (4) employees; John E. Egan Water Reclamation Plant, five (5) employees.

INVENTORY CONTROL DIVISION

The Inventory Control Division has a staff of seven (7) employees and is managed by the Supervising Stores Specialist. This position is supported by one (1) Supervising Stores Specialist and five (5) Stores Specialists. They are supported by an on-line computerized inventory database system providing instant access to all pertinent inventory data. Inventory Control personnel identify, catalog and maintain commodity standards, ensure inventory data integrity, effectively balance supply and demand requirements, and effect improvements in systems applications and physical workflow.

Inventory Control personnel assigned to the storeroom locations are responsible for physical count verification using a daily cycle counting technique to reconcile differences between inventory records and physical counts. Personnel also update stock locations, material master numbers and material descriptions, as well as perform spare parts inventory receipts.

The Inventory Review Board is chaired by the Supervising Stores Specialist. The purpose of the Board is:

- To maintain inventory for M&O ordered spare parts that balances an acceptable level of inventory investment while providing a high level of service to operating departments;
- To transfer items purchased by M&O and consumed on a regular basis to P&MM at the recommendation of the Inventory Review Board;
- To manage spare parts inventory by providing a link with the MRP controller within the SAP inventory module and Mainsaver;
- To review reorder points and maximum stock levels to maintain spare parts inventory in a cost-effective manner consistent with best business practices and MWRDGC's mission statement and operational goals;
- To identify and dispose of obsolete and surplus spare parts in a timely manner;
- To identify and consolidate duplicate spare parts inventory.

ACTIVITIES AND SIGNIFICANT ACCOMPLISHMENTS

Activities and significant accomplishments during 2014 include:

- Continued the commitment to customer service and transparency in the procurement process by providing the public with a collaboration area on the District's portal to submit questions concerning contract documents and specifications;

- On March 6, 2014, the construction contract for the O'Brien Water Reclamation Plant storeroom was awarded. This contract will provide additional storage space and office space for staff. Estimated completion date is March 31, 2015;
- Completed the training course titled "Requisitioning Processing" and completed 60 percent of the request for proposal class and handbook. Estimated completion date is the first quarter of 2015;
- Developed the request for proposals for both natural gas and electricity to have a pool of potential bidders available for future reverse auctions, as needed.

ACTIVITY COMPARISON

| Activity | | 2014 | 2013 | 2012 |
|---------------------------------------|--------|---------------|---------------|---------------|
| Requisitions: | | | | |
| Received | Number | 6,903 | 7,566 | 7,537 |
| Items on Requisitions | Number | 10,666 | 10,652 | 10,541 |
| Inquiries Mailed/Faxed | Number | 30,279 | 37,717 | 37,682 |
| Quotes Received | Number | 10,076 | 12,053 | 13,380 |
| Purchase Order Activity: | | | | |
| To \$1,000.00 | Number | 2,548 | 2,769 | 2,872 |
| | Value | \$970,667 | \$1,052,005 | \$1,087,131 |
| \$1,000.01 To \$5,000.00 | Number | 1,267 | 1,240 | 1,219 |
| | Value | \$2,894,727 | \$2,833,789 | \$2,764,378 |
| \$5,000.01 To \$10,000.00 | Number | 361 | 324 | 304 |
| | Value | \$2,597,554 | \$2,418,749 | \$2,227,536 |
| Over \$10,000.00 | Number | 473 | 403 | 413 |
| | Value | \$187,203,702 | \$270,392,676 | \$182,627,389 |
| Total | Number | 4,649 | 4,736 | 4,808 |
| | Value | \$193,666,650 | \$276,697,220 | \$188,706,434 |
| Emergency Orders Issued: | | | | |
| Under \$25,000.00 | Number | 0 | 0 | 0 |
| Over \$25,000.00 | Number | 4 | 0 | 3 |
| Total | Number | 4 | 0 | 3 |
| Contracts Advertised: | | | | |
| Contracts Advertised | Number | 167 | 162 | 168 |
| Advertisements Mailed/Faxed | Number | 63,923 | 60,622 | 115,164 |
| Bid Documents Distributed | Number | 3,509 | 4,151 | 6,792 |
| Bids Received and Processed | Number | 501 | 510 | 895 |
| Sales: | | | | |
| Scrap, Surplus Material and Equipment | Value | \$113,823 | \$149,295 | \$115,533 |
| Agricultural Products | Value | \$0 | \$8,139 | \$23,203 |
| Document Fees | Value | \$6,900 | \$17,200 | \$21,736 |
| Total | Value | \$120,723 | \$174,634 | \$160,472 |
| Stores Operation and Issue: | | | | |
| Shipments Received | Number | 13,379 | 11,892 | 10,872 |
| Inventory Issue Slips Processed | Number | 14,709 | 15,476 | 13,924 |
| Contract Requisitions Prepared | Number | 4,554 | 4,182 | 4,215 |
| Non-Contract Requisitions Prepared | Number | 2,016 | 2,296 | 2,287 |
| Transport Requisitions Prepared | Number | 3,247 | 3,561 | 3,070 |



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 15-1248, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF NOVEMBER 5, 2015

COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Report on rejection of bids for Contract 15-711-21, Process Control Building Restoration at the O'Brien Water Reclamation Plant, estimated cost \$525,000.00

Dear Sir:

On July 9, 2015, the Board of Commissioners authorized the Director of Procurement and Materials Management to advertise for bids Contract 15-711-21, Process Control Building Restoration at the O'Brien Water Reclamation Plant.

In response to a public advertisement of September 9, 2015, a bid opening was held on October 6, 2015. The bid tabulation for this contract is:

| | |
|---------------------|--------------|
| RESTORE MASONRY LLC | \$495,925.00 |
|---------------------|--------------|

Seven hundred sixty-two (762) companies were notified of this contract being advertised and thirty-seven (37) companies requested specifications.

A review of the bid submitted by Restore Masonry LLC revealed that the bid exceeded the supplier exception amount allowable in accordance with Affirmative Action Ordinance, Revised Appendix D, Section 11 (1). As a result, the bid is deficient for the overall WBE goal. Therefore, the bid is considered non-responsive and rejected in the public's best interest. The Director of Procurement and Materials Management has informed Restore Masonry LLC of this action.

This contract will be re-advertised.

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management, DAL:SEB:cm
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for November 5, 2015



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 15-1170, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF NOVEMBER 5, 2015

COMMITTEE ON Procurement

Mr. David St. Pierre, Executive Director

Authorization to amend Board Order of September 17, 2015, regarding Authority to advertise Contract 16-103-11 Furnish and Deliver Lab Coats and Coveralls to Various Locations, estimated cost \$22,500.00, Account 101-16000-612490, Requisition 1404334, Agenda Item No. 9, File No. 15-1034

Dear Sir:

At the Board meeting of September 17, 2015, the Board of Commissioners duly ordered the above stated action, Agenda Item No. 9, File No. 15-1034.

A textual error in the title/transmittal letter and resulting order indicated Requisition 1404334. Same should have read, Requisition 1404359.

All other information provided in the transmittal letter is correct.

Therefore, it is requested that the aforesaid Board order of September 17, 2015, be amended to effect the changes set forth above, otherwise to remain in force and effect as heretofore enacted.

Requested, Thomas C. Granato, Director of Monitoring and Research, TCG:MPC:KB:mh
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for November 5, 2015



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 15-1181, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF NOVEMBER 5, 2015

COMMITTEE ON Procurement

Mr. David St. Pierre, Executive Director

Authorization for payment to Illinois Association of Wastewater Agencies (IAWA) for 2015/2016 membership dues in the amount of \$14,120.00, Account 101-15000-612280

Dear Sir:

Authorization is requested to make payment to the Illinois Association of Wastewater Agencies (IAWA) for the District's 2015/2016 membership dues in the amount of \$14,120.00. The term of the District's membership is September 1, 2015 to August 31, 2016.

The IAWA has served the wastewater agencies of Illinois for over 80 years. IAWA provides such services as lobbying for wastewater agency concerns in the State of Illinois and technical support for standards before the Illinois Pollution Control Board. IAWA also provides a forum for technical education and assistance in the form of its frequent technical committee meetings throughout the year. The District is very active in IAWA Technical Committees.

Inasmuch as IAWA membership is not available through any other source, nothing would be gained by advertising for bids (Section 11.4 of the Purchasing Act).

It is hereby recommended that the Board of Commissioners authorize payment, by direct voucher, to the Illinois Association of Wastewater Agencies, in the amount of \$14,120.00. Funds are available in Account 101-15000-612280.

Requested, Eileen M. McElligott, Administrative Services Manager, SKL:WG:TG

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management

Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement

Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for November 5, 2015



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 15-1198, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF NOVEMBER 5, 2015

COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Authorization to amend Board Order of August 6, 2015, regarding Authority to advertise Contract 15-607-21 Furnish and Deliver Station Batteries to the Stickney and O'Brien Water Reclamation Plants, and the North Branch Pumping Station, estimated cost \$210,000.00, Accounts 201-50000-645600/645650, Requisition 1401466, Agenda Item No. 22, File No. 15-0884

Dear Sir:

At the Board Meeting of August 6, 2015, the Board of Commissioners duly authorized the above stated action, Agenda Item No. 25, File No. 15-0917.

A textual error in the transmittal letter and resulting order indicated, "The bid deposit for this contract is \$10,500.00." Same should have read "There is no bid deposit for this contract."

All other information provided in the transmittal is correct.

Therefore, it is requested that the aforesaid Board Order of August 6, 2015, be amended to effect the change set forth above, otherwise to remain in force and effect as heretofore enacted.

Requested, Manju P. Sharma, Director of Maintenance and Operations, SES: SO'C:MAG:JM
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for November 5, 2015



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 15-1203, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF NOVEMBER 5, 2015

COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Authorization to amend Board Order of August 6, 2015, regarding Authority to advertise Contract 15-802-21 Furnish, Deliver and Install a Hydraulic Operator at TARP Gate Structure Number 1 in the Calumet Service Area, estimated cost \$1,500,000.00, Account 201-50000-623270, Requisition 1398626, Agenda Item No. 25, File No. 15-0917

Dear Sir:

At the Board Meeting of August 6, 2015, the Board of Commissioners duly authorized the above stated action, Agenda Item No. 25, File No. 15-0917.

A textual error in the title/transmittal letter and resulting order indicated, "Account 201-50000-623270." Same should have read "Account 201-50000-645600."

All other information provided in the transmittal is correct.

Therefore, it is requested that the aforesaid Board Order of August 6, 2015, be amended to effect the change set forth above, otherwise to remain in force and effect as heretofore enacted.

Requested, Manju P. Sharma, Director of Maintenance and Operations, AQ: SO'C:MAG:JM
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for November 5, 2015



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 15-1205, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF NOVEMBER 5, 2015

COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Authorization to amend Board Order of June 18, 2015, regarding Authority to advertise Contract 15-815-21 Furnish and Deliver One Gear Reducer to the Calumet Water Reclamation Plant, estimated cost \$200,000.00, Account 201-50000-623270, Requisition 1398642, Agenda Item No. 9, File No. 15-0605

Dear Sir:

At the Board Meeting of June 18, 2015, the Board of Commissioners duly authorized the above stated action, Agenda Item No. 9, File No. 15-0605.

A textual error in the title/transmittal letter and resulting order indicated, "Account 201-50000-623270." Same should have read "Account 201-50000-634620."

All other information provided in the transmittal is correct.

Therefore, it is requested that the aforesaid Board Order of June 18, 2015, be amended to effect the change set forth above, otherwise to remain in force and effect as heretofore enacted.

Requested, Manju P. Sharma, Director of Maintenance and Operations, AQ: SO'C:MAG:JM
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for November 5, 2015



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 15-1246, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF NOVEMBER 5, 2015

COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Authorization to increase and extend Contract 14-942-11, Job Order Contracting Services, with Meccor Industries Ltd., for an additional twenty-four month period (first and second term), in an amount not to exceed \$8,000,000.00, from \$8,000,000.00 to \$16,000,000.00, Accounts 101, 201, 401, 501 and 901 Funds

Dear Sir:

On August 7, 2014, the Board of Commissioners authorized the Director of Procurement and Materials Management to award Contract 14-942-11, Job Order Contracting Services, to Meccor Industries Ltd. The current contract term is 24 months from the date of award or the expenditure of the award amount, \$8,000,000.00, whichever occurs sooner. The contract also contained a provision for two additional one year terms in amount of \$4,000,000.00 per term.

Since award of Contract 14-942-11, the District has initiated 50 construction projects, for a total dollar value of \$7,338,425.65. Of the total dollar value, Meccor Industries, Ltd, have utilized 43.69% or \$3,206,056.92 MBE participation, 31.35% or \$2,300,372.66 WBE participation, and 75.10% or \$5,511,102.37 SBE participation.

The using departments have indicated that they have approximately \$1.5 million in new projects to start in 2015 and approximately \$5 million of new projects to start in 2016 under this contract.

Due to the effectiveness and the efficiency realized by Job Order Contracting since its commencement, the Director of Procurement and Materials Management recommends that the first and second option period to extend and increase Contract 14-942-11 be exercised in accordance with the contract documents. This contract will expire on August 6, 2018

In view of the above, it is recommended that the Board of Commissioners authorize the extension and increase of Contract 14-942-11, Job Order Contracting Services, with Meccor Industries Ltd, for an additional twenty-four month period (first and second term), in an amount not to exceed \$8,000,000.00, from \$8,000,000.00 to \$16,000,000.00.

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management, DAL:SEB:cm
Respectfully Submitted, Barbara J. McGowan, Chairman, Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for November 5, 2015

Attachment



Metropolitan Water Reclamation District

JOC Program

Minority, Women and small Business Enterprise Roll-up Report

Date: October 13, 2015

Metropolitan Water Reclamation District - Meccor Industries, LTD-14-942-11

| | |
|-------------------------|------------------------------|
| Job Orders NTP to Date: | Construction Amount to Date: |
| 50 | \$7,338,425.65 |

| MBE - Minority | |
|----------------|--------|
| Dollar Amount | % |
| \$3,206,056.92 | 43.69% |

| WBE - Women | |
|----------------|--------|
| Dollar Amount | % |
| \$2,300,372.66 | 31.35% |

| SBE - Small Business | |
|----------------------|--------|
| Dollar Amount | % |
| \$5,511,102.37 | 75.10% |

| Non-PCE Construction Amount | |
|-----------------------------|--------|
| Dollar Amount | % |
| \$1,316,657.28 | 17.94% |



Metropolitan Water Reclamation District

JOC Program

Presumptive Ethnicity Summary Report

Date: October 13, 2015

Metropolitan Water Reclamation District - Meccor Industries, LTD-14-942-11

Job Orders NTP to Date: 50
 Construction Amount to Date: \$7,338,425.65

MBE Construction Amount and Percent of Job Orders

| | | | | | |
|-------------------|----------------|--------|---|-----------------------------|----------------|
| African American | \$735,636.00 | 10.02% | } | Construction Amount | \$3,206,056.92 |
| Hispanic American | \$131,530.00 | 1.79% | | Percent of Job Orders Total | 43.69% |
| Asian American | \$2,338,890.92 | 31.87% | | | |
| Native American | \$0.00 | 0.00% | | | |

WBE Construction Amount and Percent of Job Orders

| | | | | | |
|-------------------|----------------|--------|---|-----------------------------|----------------|
| African American | \$0.00 | 0.00% | } | Construction Amount | \$2,300,372.66 |
| Hispanic American | \$0.00 | 0.00% | | Percent of Job Orders Total | 31.35% |
| Asian American | \$0.00 | 0.00% | | | |
| Native American | \$0.00 | 0.00% | | | |
| Other | \$2,300,372.66 | 31.35% | | | |

SBE Construction Amount and Percent of Job Orders

| | | | | | |
|-----------------------------|----------------|--------|---|-----------------------------|----------------|
| African American | \$735,636.00 | 10.02% | } | Construction Amount | \$5,511,102.37 |
| Hispanic American | \$131,530.00 | 1.79% | | Percent of Job Orders Total | 75.10% |
| Asian American | \$2,338,890.92 | 31.87% | | | |
| Native American | \$0.00 | 0.00% | | | |
| Other | \$2,305,045.45 | 31.41% | | | |
| Non-PCE Construction Amount | \$1,316,657.28 | | | | |
| Percent of Job Orders | 17.94% | | | | |

MBE, WBE, SBE SUBCONTRACTOR PARTICIPATION REPORT

DATE: October 13, 2015

| Metropolitan Water Reclamation District - Meccor Industries, LTD-14-942-11 | | | |
|--|--|---|----------------------------------|
| 04-015-2J | Lighting Improvements in the Storeroom at O'Brien WRP | NTP Date: 09/10/2015 | Construction Amount:\$81,761.13 |
| | PCE Status | Duties | Amount |
| | Subcontractor | | |
| | Helm Electrical Services, Inc. | WBE, SBE, White American, Subcontractor | \$71,070.00 |
| | Meccor Industries, LTD | MBE, SBE, Asian-American, Subcontractor | \$10,691.13 |
| 04-202-4J.A | Cangas House Demo at Thornton, IL | NTP Date: 11/03/2014 | Construction Amount:\$39,843.61 |
| | PCE Status | Duties | Amount |
| | Subcontractor | | |
| | Dynamic Wrecking & Excavation | MBE, SBE, African-American, Subcontractor | \$35,900.00 |
| | Meccor Industries, LTD | MBE, SBE, Asian-American, Subcontractor | \$3,943.61 |
| 08-171-3J | Freeze Protection Work on HVU's 1-4 on WS Grit & Screen Building | NTP Date: 03/03/2015 | Construction Amount:\$77,075.56 |
| | PCE Status | Duties | Amount |
| | Subcontractor | | |
| | Johnson Controls | N/A, White American, Subcontractor | \$67,058.00 |
| | Meccor Industries, LTD | MBE, SBE, Asian-American, Subcontractor | \$10,017.56 |
| 13-060-2J | Furnish and Install Greenhouse at O'Brien WRP, and Related | NTP Date: 01/07/2015 | Construction Amount:\$490,222.38 |
| | PCE Status | Duties | Amount |
| | Subcontractor | | |
| | Helm Electrical Services, Inc. | WBE, SBE, White American, Subcontractor | \$82,940.00 |

Metropolitan Water Reclamation District - Meccor Industries, LTD-14-942-11

| 13-060-2J | Furnish and Install Greenhouse at O'Brien WRP, and Related | NTP Date: 01/07/2015 | Construction Amount:\$490,222.38 |
|---------------------------------------|--|---|----------------------------------|
| Subcontractor | PCE Status | Duties | Amount |
| Katco Development Inc. | WBE, SBE, White American, Subcontractor | furnish and install piping for potable water and drainage, excavate for footing, foundation and utility trenching for other trades, furnish and install stone bedding for utilities, excavation, fabric and stone for driveway, backfill and grading of topsoil | \$77,150.00 |
| Meccor Industries, LTD | MBE, SBE, Asian-American, Subcontractor | Furnish and install concrete footing, walls, slab, walkway, supervision and coordination | \$103,893.38 |
| Ornelas Construction Co. | MBE, SBE, Hispanic -American, Subcontractor | Furnish and install piping for steam, condensate and compressed air, install piping for unit heater, insulate and label piping | \$121,000.00 |
| Underland Architectural Systems, Inc. | WBE, SBE, White American, Subcontractor | Furnish labor and equipment to erect greenhouse | \$43,700.00 |
| United Greenhouse Systems, Inc | N/A, White American, Subcontractor | Furnish and install (1) 21' x 30' Ambassador Crown Greenhouse per bid # 25848. Furnish factory supervision for erection. | \$61,539.00 |
| 14-353-2J.A | Furnish, deliver and install 16 pallet racks at Kirie WRP | NTP Date: 10/17/2014 | Construction Amount:\$14,667.36 |
| Subcontractor | PCE Status | Duties | Amount |
| Felix Loeb | N/A, White American, Subcontractor | Furnish, deliver and install specified pallet racks | \$12,482.38 |
| Meccor Industries, LTD | MBE, SBE, Asian-American, Subcontractor | Coordination and management | \$2,184.98 |
| 15-555-J01.A | Remediation of North Shore Channel Atlas Parcels 5.01, 5.02 and 5.03 | NTP Date: 04/15/2015 | Construction Amount:\$635,265.32 |
| Subcontractor | PCE Status | Duties | Amount |
| Katco Development Inc. | WBE, SBE, White American, Subcontractor | Tree removal, excavation, F&I stone, compaction, fence removal. | \$550,640.00 |
| Meccor Industries, LTD | MBE, SBE, Asian-American, Subcontractor | Coordination and management | \$84,625.32 |
| 15-555-J02.A | Devon and McCormick Parking Lot Reclamation | NTP Date: 04/15/2015 | Construction Amount:\$320,739.91 |
| Subcontractor | PCE Status | Duties | Amount |

Metropolitan Water Reclamation District - Meccor Industries, LTD-14-942-11

| 15-555-J02.A | Devon and McCormick Parking Lot Reclamation | NTP Date: 04/15/2015 | Construction Amount:\$320,739.91 |
|--------------------------------|---|--|----------------------------------|
| Subcontractor | PCE Status | Duties | Amount |
| Katco Development Inc. | WBE, SBE, White American, Subcontractor | Demo of guardrail, sawcut and remove asphalt lot, demo light poles and bases, curbing, move K barrier. Install 7" topsoil, seed and water. | \$277,412.00 |
| Meccor Industries, LTD | MBE, SBE, Asian-American, Subcontractor | Coordination, supervision and management | \$43,327.91 |
| J15090-047 | Additional Cubicle Workstations on 6th FL McMillan Pavilion | NTP Date: 10/13/2014 | Construction Amount:\$19,687.53 |
| Subcontractor | PCE Status | Duties | Amount |
| Meccor Industries, LTD | MBE, SBE, Asian-American, Subcontractor | Coordination, management | \$2,673.82 |
| ROE/EVOLUTION Interiors | N/A, White American, Subcontractor | Furnish modular furniture components | \$14,128.71 |
| Shorestone Group | WBE, SBE, White American, Subcontractor | Relocate 3 existing cubicles, assemble 6 new cubicles | \$2,885.00 |
| J15090-048 | Replace Liebert Unit MOBA | NTP Date: 09/18/2015 | Construction Amount:\$26,735.73 |
| Subcontractor | PCE Status | Duties | Amount |
| CT Mechanical | WBE, SBE, White American, Subcontractor | Remove and replace Liebert 3 ton unit per MWRD scope and CT Mechanical proposal of 5/6/15. | \$23,000.00 |
| Meccor Industries, LTD | MBE, SBE, Asian-American, Subcontractor | Coordination, management, supervision | \$3,735.73 |
| J15090-049 | Replace Two 8th Flr Elevator Machine Room Cooling ACs | NTP Date: 09/22/2015 | Construction Amount:\$66,729.57 |
| Subcontractor | PCE Status | Duties | Amount |
| CT Mechanical | WBE, SBE, White American, Subcontractor | Remove and replace (2) Carrier 5 ton A/C units, replace condensing water lines per scope of work and proposals of 8/16/15. | \$57,125.00 |
| Meccor Industries, LTD | MBE, SBE, Asian-American, Subcontractor | Coordination, supervision, management | \$9,604.57 |
| J15090-051 | Replace Exhaust Fans MOBA | NTP Date: 10/02/2015 | Construction Amount:\$14,480.69 |
| Subcontractor | PCE Status | Duties | Amount |
| Helm Electrical Services, Inc. | WBE, SBE, White American, Subcontractor | Furnish and install new 10 hp, 3ph, 480v motors, disconnect old and reconnect new. | \$3,870.00 |
| Meccor Industries, LTD | MBE, SBE, Asian-American, Subcontractor | coordination, management, supervision | \$2,522.69 |

Metropolitan Water Reclamation District - Meccor Industries, LTD-14-942-11

| J15090-051 | Replace Exhaust Fans MOBA | NTP Date: 10/02/2015 | | Construction Amount:\$14,480.69 |
|---|---|---|--------------|----------------------------------|
| Subcontractor | PCE Status | Duties | Amount | |
| Vibra-Mech | N/A, White American, Subcontractor | Remove and replace shafts, bearings, sheaves and belts, assist with motor change, furnish vibration analysis on fans E-1B and E-1C. | \$8,088.00 | |
| J15090-052 | MOB 4th Floor Paint and Carpet | NTP Date: 04/10/2015 | | Construction Amount:\$427,956.08 |
| Subcontractor | PCE Status | Duties | Amount | |
| 3MD Relocation Services | N/A, White American, Subcontractor | Furnish cartons and labels, move furnishings and boxes, lift modular work stations for carpet installation. | \$67,782.00 | |
| Meccor Industries, LTD | MBE, SBE, Asian-American, Subcontractor | Remove existing wall hung accessories, furnish and install corner guards, coordination and management. | \$62,259.08 | |
| Superior Floor Covering, Inc. | WBE, SBE, White American, Subcontractor | Remove existing carpet, pad and base, recycle, prep floor, furnish and install new carpet tile and broadloom per scope. Furnish and install vinyl base and transitions as needed. | \$191,715.00 | |
| Vision Painting & Decorating Services | MBE, SBE, African-American, Subcontractor | Remove existing wall covering, prep walls for paint/wall covering, install approx. 180 yd wall covering in core area, paint walls, paint frames and doors. | \$106,200.00 | |
| J16129-001 | M&R Roof Repairs Areas 1,2,4, & 5 | NTP Date: 06/23/2015 | | Construction Amount:\$237,278.10 |
| Subcontractor | PCE Status | Duties | Amount | |
| L. Marshall Roofing & Sheet Metal, Inc. | N/A, White American, Subcontractor | Perform roofing repairs per MWRD scope of work | \$206,000.00 | |
| Meccor Industries, LTD | MBE, SBE, Asian-American, Subcontractor | Coordination, management, supervision | \$31,278.10 | |
| J66632-020 | Automated Gate at Lockport Powerhouse | NTP Date: 10/10/2014 | | Construction Amount:\$38,734.86 |
| Subcontractor | PCE Status | Duties | Amount | |
| Helm Electrical Services, Inc. | WBE, SBE, White American, Subcontractor | F&I pole, meter fitting, panel, lighting, gate operator power. | \$9,710.00 | |
| Meccor Industries, LTD | MBE, SBE, Asian-American, Subcontractor | Coordination, management | \$5,163.86 | |
| Midwest Fence Corporation | N/A, White American, Subcontractor | Demo existing fence and gates, F&I new sliding and swing gates and power operator. | \$23,861.00 | |
| J66632-021 | Louver Installation at DS-M105E | NTP Date: 10/10/2014 | | Construction Amount:\$93,047.15 |

| Metropolitan Water Reclamation District - Meccor Industries, LTD-14-942-11 | | | |
|--|---|---|---|
| J66632-021 | Louver Installation at DS-M105E | NTP Date: 10/10/2014 | Construction Amount:\$93,047.15 |
| | Subcontractor | PCE Status | Duties |
| | Meccor Industries, LTD | MBE, SBE, Asian-American, Subcontractor | Fabricate and install steel and rubber components, provide concrete collar, perform site restoration. |
| | | | Amount \$93,047.15 |
| J66632-022 | Replacement of Drain System at Calumet Union Drainage Ditch | NTP Date: 10/13/2014 | Construction Amount:\$134,308.67 |
| | Subcontractor | PCE Status | Duties |
| | Katco Development Inc. | WBE, SBE, White American, Subcontractor | Excavation, pipe replacement, backfill, grading disposal of debris |
| | | | Amount \$116,800.00 |
| | Meccor Industries, LTD | MBE, SBE, Asian-American, Subcontractor | Coordination and management |
| | | | Amount \$17,508.67 |
| J66632-023 | TARP Structure M-67R Inspection and Rehabilitation | NTP Date: 12/06/2014 | Construction Amount:\$3,305.00 |
| | Subcontractor | PCE Status | Duties |
| | Helm Electrical Services, Inc. | WBE, SBE, White American, Subcontractor | Perform electrical inspection and repair recommendations. |
| | | | Amount \$2,870.00 |
| | Meccor Industries, LTD | N/A | Coordinate and manage project. |
| | | | Amount \$435.00 |
| J66632-024 | Melvina Ditch Reservoir Retention Improvements | NTP Date: 11/12/2014 | Construction Amount:\$769,866.80 |
| | Subcontractor | PCE Status | Duties |
| | BBD Trucking | MBE, SBE, African-American, Subcontractor | Trucking of spoils from site to dump facility |
| | | | Amount \$190,400.00 |
| | Katco Development Inc. | WBE, SBE, White American, Subcontractor | Furnish excavating, grading and seeding. Load trucks for disposal off-site. |
| | | | Amount \$269,000.00 |
| | Meccor Industries, LTD | MBE, SBE, Asian-American, Subcontractor | Disposal of excavated spoil, coordination and management |
| | | | Amount \$310,466.80 |
| J66632-025.A | Jib Crane at Taylor Street | NTP Date: 05/07/2015 | Construction Amount:\$11,414.87 |
| | Subcontractor | PCE Status | Duties |
| | Helm Electrical Services, Inc. | WBE, SBE, White American, Subcontractor | Furnish and install pole, meter fitting, distribution panel. |
| | | | Amount \$9,940.00 |
| | Meccor Industries, LTD | MBE, SBE, Asian-American, Subcontractor | Coordination, management, supervision |
| | | | Amount \$1,474.87 |
| J66632-025.B | Jib Crane at Taylor Street | NTP Date: 06/15/2015 | Construction Amount:\$94,750.73 |
| | Subcontractor | PCE Status | Duties |
| | Helm Electrical Services, Inc. | WBE, SBE, White American, Subcontractor | Furnish and install poles, disconnect, conduits, wiring, receptacle |
| | | | Amount \$10,550.00 |

Metropolitan Water Reclamation District - Meccor Industries, LTD-14-942-11

| J66632-025.B | | Jib Crane at Taylor Street | | NTP Date: 06/15/2015 | Construction Amount:\$94,750.73 |
|---------------------------------------|---|---|-------------|----------------------|----------------------------------|
| Subcontractor | PCE Status | Duties | Amount | | |
| Meccor Industries, LTD | MBE, SBE, Asian-American, Subcontractor | Coordination, management, supervision | \$12,227.73 | | |
| Midwest Fence Corporation | N/A, White American, Subcontractor | Furnish and install fence, gates, overhang panels | \$9,861.00 | | |
| Petroleum Technologies Equipment | N/A, White American, Subcontractor | Furnish and install fuel tank, management system, concrete slab and bollards, permit acquisition, electrical work, start-up and training. | \$31,812.00 | | |
| Sievert Crane & Hoist | N/A, White American, Subcontractor | Furnish new mast and underboom, motorized hoist and trolley, festoon system, motor strip and panel heater | \$30,300.00 | | |
| J66632-026 | | North Area Reservoir Improvements | | NTP Date: 08/21/2015 | Construction Amount:\$86,165.70 |
| Subcontractor | PCE Status | Duties | Amount | | |
| Meccor Industries, LTD | MBE, SBE, Asian-American, Subcontractor | Remove and replace caulking, install foundations and custom staff gauges, coordination, supervision and management | \$46,305.70 | | |
| Vision Painting & Decorating Services | MBE, SBE, African-American, Subcontractor | Prep and paint concrete and masonry surfaces with anti-graffiti coating, metal handrails and gate. | \$39,860.00 | | |
| J66632-027 | | Tide Gate Replacement at M-11 | | NTP Date: 07/28/2015 | Construction Amount:\$292,825.95 |
| Subcontractor | PCE Status | Duties | Amount | | |
| | N/A | | \$0.00 | | |
| J66635-007 | | Improvements at SWRP PCBX | | NTP Date: 10/10/2014 | Construction Amount:\$218,828.95 |
| Subcontractor | PCE Status | Duties | Amount | | |
| Kinsale Contracting Group Inc. | N/A | Abatement | \$6,200.00 | | |
| J66635-007A | | Improvements at SWRP PCBX Supplemental | | NTP Date: 11/21/2014 | Construction Amount:\$19,249.63 |
| Subcontractor | PCE Status | Duties | Amount | | |
| Conference Technologies, Inc | N/A, Subcontractor | Security System | \$7,797.49 | | |
| Helm Electrical Services, Inc. | WBE, SBE, White American, Subcontractor | Electrical | \$4,600.00 | | |
| JSR Enterprises, Inc. | MBE, SBE, African-American, Subcontractor | Plumbing/Mechanical | \$4,981.00 | | |
| Meccor Industries, LTD | MBE, SBE, Asian-American, Subcontractor | Carpentry | \$4,668.63 | | |
| Underland Architectural Systems, Inc. | WBE, SBE, White American, Subcontractor | Glazing | \$5,000.00 | | |

Metropolitan Water Reclamation District - Meccor Industries, LTD-14-942-11

| J66661-001.A | | Contaminated Soil Removal On Leased District property | | NTP Date: 06/16/2015 | Construction Amount:\$799,958.04 |
|---|---|---|--------------|----------------------|----------------------------------|
| Subcontractor | PCE Status | Duties | Amount | | |
| Dynamic Wrecking & Excavation | MBE, SBE, African-American, Subcontractor | Mobilization and demobilization of equipment, loading of 20,000 tons of contaminated soil and debris, transportation of soil and debris to Waste Mgmt.- Laraway | \$262,200.00 | | |
| Meccor Industries, LTD | MBE, SBE, Asian-American, Subcontractor | Disposal of contaminated soil and debris, coordination, supervision and management. | \$537,758.04 | | |
| J66661-001.B | | Contaminated Soil Removal On Leased District property - Additional Material Found | | NTP Date: 09/03/2015 | Construction Amount:\$261,238.66 |
| Subcontractor | PCE Status | Duties | Amount | | |
| Dynamic Wrecking & Excavation | MBE, SBE, African-American, Subcontractor | Load and haul 6000 tons of contaminated soil and debris from Lemont site to Waste Management- Laraway. | \$78,000.00 | | |
| Meccor Industries, LTD | MBE, SBE, Asian-American, Subcontractor | Disposal of contaminated soil and debris, furnish and install tire pile cover, management, coordination and supervision. | \$183,238.66 | | |
| J67743-004.A | | Roof Replacement at OWRP | | NTP Date: 10/31/2014 | Construction Amount:\$119,740.89 |
| Subcontractor | PCE Status | Duties | Amount | | |
| Dardon Roofing, Inc. | N/A, Subcontractor | Remove and replace roofing, flashing, drains, remove all debris from site | \$105,000.00 | | |
| L. Marshall Roofing & Sheet Metal, Inc. | N/A | | \$0.00 | | |
| Meccor Industries, LTD | MBE, SBE, Asian-American, Subcontractor | Coordination and management | \$14,740.89 | | |
| J-67755-01 | | Fischer Farm Irrigation Piping | | NTP Date: 11/04/2014 | Construction Amount:\$137,808.65 |
| Subcontractor | PCE Status | Duties | Amount | | |
| Katco Development Inc. | WBE, SBE, White American, Subcontractor | Excavation, installation of valves and risers, backfill, grading | \$120,000.00 | | |
| Meccor Industries, LTD | MBE, SBE, Asian-American, Subcontractor | Coordination and management | \$17,808.65 | | |
| J67785-003 | | Install new carpet and vertical blinds at KWRP | | NTP Date: 12/30/2014 | Construction Amount:\$44,525.91 |
| Subcontractor | PCE Status | Duties | Amount | | |

Metropolitan Water Reclamation District - Meccor Industries, LTD-14-942-11

| J67785-003 | | Install new carpet and vertical blinds at KWRP | | NTP Date: 12/30/2014 | Construction Amount:\$44,525.91 |
|---------------------------------------|---|---|-------------|----------------------|---------------------------------|
| Subcontractor | PCE Status | Duties | Amount | | |
| Bill's Shade and Blind Service | MBE, SBE, African-American, Subcontractor | Remove existing drapes. Supply and install fabric blinds and solar shade. | \$16,275.00 | | |
| Meccor Industries, LTD | MBE, SBE, Asian-American, Subcontractor | Coordination and project management. | \$5,805.91 | | |
| Superior Floor Covering, Inc. | WBE, SBE, White American, Subcontractor | Removal and replacement of carpet and base. Recycle existing carpet. | \$22,445.00 | | |
| J67795-003 | | Walking Paths at EWRP | | NTP Date: 11/04/2014 | Construction Amount:\$93,112.48 |
| Subcontractor | PCE Status | Duties | Amount | | |
| Christy Webber Landscapes | WBE, White American, Subcontractor | Excavate, furnish base stone, pathway stone, edging, landscape boulders/stairs and handrail per MWRD scope and estimate 505009. | \$80,930.00 | | |
| Meccor Industries, LTD | MBE, SBE, Asian-American, Subcontractor | Coordination and management | \$12,182.48 | | |
| J67795-004 | | Epoxy Floor Rehab at Egan Water Reclamation Plant | | NTP Date: 10/14/2014 | Construction Amount:\$57,540.12 |
| Subcontractor | PCE Status | Duties | Amount | | |
| Meccor Industries, LTD | MBE, SBE, Asian-American, Subcontractor | Coordination, supervision, management | \$9,040.12 | | |
| Meccor Industries, LTD | N/A, Subcontractor | Prep floors, patch, apply epoxy floor coatings | \$48,500.00 | | |
| J67795-005 | | Window Replacement at Egan and Stickney Water Reclamation Plants | | NTP Date: 10/20/2014 | Construction Amount:\$34,898.08 |
| Subcontractor | PCE Status | Duties | Amount | | |
| Meccor Industries, LTD | MBE, SBE, Asian-American, Subcontractor | Coordination and management | \$5,871.38 | | |
| Underland Arcitectural Systems, Inc. | WBE, SBE, White American, Subcontractor | Furnish labor, equipment and material to replace specified glazing | \$29,026.70 | | |
| J67795-005.B | | Window Replacement at Egan and Stickney Water Reclamation Plants | | NTP Date: 05/04/2015 | Construction Amount:\$35,732.57 |
| Subcontractor | PCE Status | Duties | Amount | | |
| Meccor Industries, LTD | MBE, SBE, White American, Subcontractor | Coordination, management and supervision | \$4,672.79 | | |
| Underland Architectural Systems, Inc. | WBE, SBE, White American, Subcontractor | Remove and replace specified glazing, storefront and window film. | \$33,927.00 | | |
| J69259-005 | | Asbestos Abatement and Clean up | | NTP Date: 08/31/2015 | Construction Amount:\$77,201.68 |

Metropolitan Water Reclamation District - Meccor Industries, LTD-14-942-11

| J69259-005 | Asbestos Abatement and Clean up | NTP Date: 08/31/2015 | | Construction Amount:\$77,201.68 |
|-----------------------------------|---|---|--------------|----------------------------------|
| Subcontractor | PCE Status | Duties | Amount | |
| EHC Industries, Inc. | N/A, Subcontractor | Perform asbestos abatement per MWRD scope of work in Baghouse, Concentration Bldg., Crossover Tunnel and (1) Imhoff Gallery. | \$66,530.00 | |
| Meccor Industries, LTD | MBE, SBE, Asian-American, Subcontractor | Coordination, management, supervision. | \$10,671.68 | |
| J69923-001.A | SWRP E-Gen Disconnects / P&BH Comp Circuits | NTP Date: 09/20/2011 | | Construction Amount:\$80,738.93 |
| Subcontractor | PCE Status | Duties | Amount | |
| Cable Communications, Inc. | WBE, SBE, White American, Subcontractor | electrical work | \$70,339.96 | |
| Meccor Industries, LTD | MBE, SBE, Asian-American, Subcontractor | Co-ordination, supervision and safety | \$10,398.97 | |
| J69923-008.A | Crane Rehabilitation at MSPS | NTP Date: 05/06/2015 | | Construction Amount:\$198,042.24 |
| Subcontractor | PCE Status | Duties | Amount | |
| Meccor Industries, LTD | MBE, SBE, Asian-American, Subcontractor | Coordination, management and supervision | \$27,460.54 | |
| Sievert Crane & Hoist | N/A, White American, Subcontractor | Repair cranes per scope | \$170,581.70 | |
| J69923-009 | Fuel Tanks at Laramie Dock | NTP Date: 11/05/2014 | | Construction Amount:\$59,829.81 |
| Subcontractor | PCE Status | Duties | Amount | |
| Meccor Industries, LTD | N/A | Furnish and install dummy camera, management and coordination | \$9,240.81 | |
| Petroleum Technologies Equipment | N/A, White American, Subcontractor | Remove existing diesel tanks, furnish and install 500, 1000 gallon tanks, pumps, fuel mgmt. system. Furnish power and all labor and equipment for functioning system. | \$50,589.00 | |
| J69923-010 | Repairs for M&R Auditorium at Stickney | NTP Date: 03/16/2015 | | Construction Amount:\$93,014.61 |
| Subcontractor | PCE Status | Duties | Amount | |
| Bill's Shade and Blind Service | MBE, SBE, African-American, Subcontractor | Remove and replace approximately 350 sf mini blinds in breezeway corridor. | \$1,820.00 | |
| Meccor Industries, LTD | MBE, SBE, Asian-American, Subcontractor | Coordination and management, replace auditorium door and hardware. | \$18,915.01 | |
| Pan-Oceanic Engineering Co., Inc. | MBE, SBE, Asian-American, Subcontractor | Remove trees and stumps, install manhole, pipe, area well drain, landscaping | \$36,917.60 | |

| Metropolitan Water Reclamation District - Meccor Industries, LTD-14-942-11 | | | |
|--|--|---|--|
| J69923-010 | Repairs for M&R Auditorium at Stickney | NTP Date: 03/16/2015 | Construction Amount:\$93,014.61 |
| | Subcontractor | PCE Status | Duties |
| | Underland Architectural Systems, Inc. | WBE, SBE, White American, Subcontractor | Remove and replace breezeway windows and door. |
| | | | Amount \$35,362.00 |
| J69943-009.A | Rehabilitation of the Stickney Austin Gatehouse (Bldg. #002) | NTP Date: 10/01/2015 | Construction Amount:\$56,590.44 |
| | Subcontractor | PCE Status | Duties |
| | Chicago Hollow Metal, Inc | N/A, White American, Subcontractor | Remove and replace existing exterior doors, furnish and install new frames and doors to create vestibules at both entrances, furnish and install framed panel adjacent to west door, furnish and install toilet partition |
| | | | Amount \$38,474.00 |
| | Helm Electrical Services, Inc. | WBE, SBE, White American, Subcontractor | Demo existing intercom system, furnish and install complete new intercom system, touch up rusty existing pedestals. Demo unused electric in police comm area, furnish electrician for Saturday assistance with IT/power work |
| | | | Amount \$8,380.00 |
| | Meccor Industries, LTD | MBE, SBE, Asian-American, Subcontractor | coordination and management |
| | | | Amount \$7,206.44 |
| | Rework by Roe | N/A, White American, Subcontractor | Removal and disposal of existing metal cabinets and consoles, furnish and install new custom work surface and support brackets |
| | | | Amount \$2,530.00 |
| J69943-011.A | Roof Repair at SWRP | NTP Date: 12/01/2014 | Construction Amount:\$90,773.58 |
| | Subcontractor | PCE Status | Duties |
| | L. Marshall Roofing & Sheet Metal, Inc. | N/A, White American, Subcontractor | Repair roof blisters, flashings. coping and drains per scope of work |
| | | | Amount \$78,700.00 |
| | Meccor Industries, LTD | MBE, SBE, Asian-American, Subcontractor | Coordination and management |
| | | | Amount \$12,073.58 |
| J69943-014.A | Concrete Beam Restoration at Racine Ave Pumping Station | NTP Date: 11/20/2014 | Construction Amount:\$143,466.79 |
| | Subcontractor | PCE Status | Duties |
| | Meccor Industries, LTD | MBE, SBE, Asian-American, Subcontractor | Furnish and install scaffolding, repair specified concrete beams and outdoor flatwork, coordination and project management. |
| | | | Amount \$143,466.79 |
| J69943-014.B | Concrete Beam Restoration at Racine Ave Pumping Station | NTP Date: 12/18/2014 | Construction Amount:\$28,820.99 |

| Metropolitan Water Reclamation District - Meccor Industries, LTD-14-942-11 | | | | |
|--|---|---|--|--------------|
| J69943-014.B | Concrete Beam Restoration at Racine Ave Pumping Station | NTP Date: 12/18/2014 | Construction Amount:\$28,820.99 | |
| | Subcontractor | PCE Status | Duties | Amount |
| | Meccor Industries, LTD | MBE, SBE, Asian-American, Subcontractor | Install scaffolding, demolition, patching of deteriorated concrete | \$28,820.99 |
| J69943-015.A | Roof Replacement at CWRP | NTP Date: 10/31/2014 | Construction Amount:\$131,582.44 | |
| | Subcontractor | PCE Status | Duties | Amount |
| | Dardon Roofing, Inc. | N/A, Subcontractor | Remove and replace roofing, flashing, counter-flashing. Caulk coping. Remove debris from site. | \$115,000.00 |
| | Meccor Industries, LTD | MBE, SBE, Asian-American, Subcontractor | Coordination and management | \$16,582.44 |
| J69943-016.A | Concrete Repair at Laramie Avenue Dock | NTP Date: 09/26/2014 | Construction Amount:\$67,559.53 | |
| | Subcontractor | PCE Status | Duties | Amount |
| | Meccor Industries, LTD | MBE, SBE, Asian-American, Subcontractor | Perform concrete rehabilitation, management and supervision. | \$67,559.53 |
| J69943-017.A | Access Road and Bridge Deck Restoration | NTP Date: 09/26/2014 | Construction Amount:\$58,862.79 | |
| | Subcontractor | PCE Status | Duties | Amount |
| | Meccor Industries, LTD | MBE, SBE, Asian-American, Subcontractor | Coordination, management, supervision | \$10,861.79 |
| | Pan-Oceanic Engineering Co., Inc. | MBE, Asian-American, Subcontractor | Remove and replace deteriorated concrete and asphalt. | \$48,001.00 |
| J69943-018.A | M&R Courtyard Renovation | NTP Date: 10/01/2015 | Construction Amount:\$80,570.65 | |
| | Subcontractor | PCE Status | Duties | Amount |
| | Dardon Roofing, Inc. | MBE, SBE, Hispanic -American, Subcontractor | Furnish and install Sonneborn HLM 5000 waterproofing membrane on courtyard structural slab | \$8,500.00 |
| | Meccor Industries, LTD | MBE, SBE, Asian-American, Subcontractor | Furnish equipment and labor to remove soil, insulation, gravel. Pressure wash existing structural to remove debris and loose waterproofing. Management, coordination, supervision. | \$70,040.65 |
| | Toltec Plumbing Contractors LLC | MBE, SBE, Hispanic -American, Subcontractor | Replace 2 standpipes with roof drain type heads, clean and flush 4 drains. | \$2,030.00 |
| J69943-019.A | Repair Roof Leak and Building Seepage at M&R Lab | NTP Date: 10/31/2014 | Construction Amount:\$86,556.51 | |

Metropolitan Water Reclamation District - Meccor Industries, LTD-14-942-11

| J69943-019.A | | Repair Roof Leak and Building Seepage at M&R Lab | | NTP Date: 10/31/2014 | Construction Amount:\$86,556.51 |
|---|---|--|--------------|----------------------|----------------------------------|
| Subcontractor | PCE Status | Duties | Amount | | |
| L. Marshall Roofing & Sheet Metal, Inc. | N/A, White American, Subcontractor | Repairs to roofs including blister, flashing, drain repairs and partial replacement of roofing membranes. Repair of leaks in multiple locations per MWRD scope. | \$74,500.00 | | |
| Meccor Industries, LTD | MBE, SBE, Asian-American, Subcontractor | Coordination and management | \$12,056.51 | | |
| J69943-020.A | | Site Restoration and Building Repair at 2801 S. Leavitt Ave. | | NTP Date: 10/31/2014 | Construction Amount:\$195,155.23 |
| Subcontractor | PCE Status | Duties | Amount | | |
| Door Systems | N/A, White American, Subcontractor | Remove and replace damaged overhead door on east side on building, Hook up existing operator. | \$6,296.00 | | |
| Dynamic Wrecking & Excavation | MBE, SBE, Asian-American, Subcontractor | clearing of debris from lot, collect, haul and dispose of tires and misc. debris, demo and dispose of trailer and attached structure. | \$116,092.00 | | |
| Helm Electrical Services, Inc. | WBE, SBE, White American, Subcontractor | Repair damaged electrical equipment, replace damaged and vandalized parts, restore power to building, check condition of lighting. | \$21,740.00 | | |
| Katco Development Inc. | WBE, SBE, White American, Subcontractor | Repair leaking water piping, furnish and install water heater, utility sink, fixtures for sink and shower, replace urinal and flush valve. | \$8,750.00 | | |
| Meccor Industries, LTD | MBE, SBE, Asian-American, Subcontractor | Replace service door and hardware, furnish material, equipment and labor to install sheet metal patches on A/C openings on building, coordination and management | \$42,277.23 | | |
| J69943-020.B | | Electrical Service Installation at 2801 S. Leavitt Ave. | | NTP Date: 12/19/2014 | Construction Amount:\$9,948.65 |
| Subcontractor | PCE Status | Duties | Amount | | |
| Helm Electrical Services, Inc. | WBE, SBE, White American, Subcontractor | Install pole, meter fitting cable, breaker, etc. | \$8,620.00 | | |
| Meccor Industries, LTD | MBE, SBE, Asian-American, Subcontractor | Coordination and management | \$1,328.65 | | |
| J69943-022.A | | Carpet Replacement at the Stickney Water Reclamation Plant | | NTP Date: 08/20/2015 | Construction Amount:\$80,214.10 |

Metropolitan Water Reclamation District - Meccor Industries, LTD-14-942-11

| J69943-022.A Carpet Replacement at the Stickney Water Reclamation Plant | | NTP Date: 08/20/2015 | Construction Amount:\$80,214.10 |
|---|---|---|---------------------------------|
| Subcontractor | PCE Status | Duties | Amount |
| 3MD Relocation Services | N/A, White American, Subcontractor | Furnish cartons and labels. Remove furnishings from offices and common areas for carpet replacement- relocate furnishings upon completion of carpet replacement. Work to be done after hours. | \$19,247.00 |
| Meccor Industries, LTD | MBE, SBE, Asian-American, Subcontractor | Coordination, supervision, management | \$10,092.10 |
| Superior Floor Covering, Inc. | WBE, SBE, White American, Subcontractor | Remove and replace carpet tiles. Minor floor prep as required. Recycle demo'd carpet in M&R bldg. palletize demo'd carpet for manufacturer recycling in M&O bldg.. | \$50,875.00 |

Total for Metropolitan Water Reclamation District - Meccor Industries, LTD-14-942-11:

| MBE | |
|----------------|--------|
| Dollar Amount | % |
| \$3,210,729.71 | 43.75% |

| WBE | |
|----------------|--------|
| Dollar Amount | % |
| \$2,300,372.66 | 31.35% |

| SBE | |
|----------------|--------|
| Dollar Amount | % |
| \$5,511,102.37 | 75.10% |

| Non-PCE Construction Amount | |
|-----------------------------|--------|
| Dollar Amount | % |
| \$1,316,657.28 | 17.94% |

| Construction Amount |
|---------------------|
| \$7,338,425.65 |



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 15-1180, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF NOVEMBER 5, 2015

COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Authority to advertise Contract 15-474-11 Furnish and Deliver One-Year Site License Software Maintenance Renewal of FileMaker Pro Software to the MWRDGC, estimated cost \$31,050.00, Account 101-27000-612820, Requisition 1401082

Dear Sir:

Contract documents and specifications have been prepared to furnish and deliver one-year site license software maintenance renewal of FileMaker Pro software to the MWRDGC at the request of the Information Technology Department. This contract begins December 31, 2015 and ends December 31, 2016.

The District is currently using FileMaker Pro as a personal database software tool. Renewal of software maintenance will continue use of the software and will provide software updates and upgrades.

The estimated cost for this contract is \$31,050.00.

A bid deposit is not required for this contract.

The Multi-Project Labor Agreement is not applicable to this contract because it is primarily a furnish and deliver contract.

The Affirmative Action Ordinance, Revised Appendix D is not included in this contract because it is primarily a furnish and deliver contract.

The tentative schedule for this contract is as follows:

| | |
|-------------|-------------------|
| Advertise | November 11, 2015 |
| Bid Opening | December 12, 2015 |
| Award | December 17, 2015 |
| Completion | December 31, 2016 |

Funds are available in Account 101-27000-612820.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to advertise Contract 15-474-11.

Requested, John Sudduth, Director of Information Technology, JS:BVS:bvs
 Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management
 Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
 Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for November 5, 2015



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 15-1185, Version: 1

TRANSMITTAL LETTER FOR BOARD MEETING OF NOVEMBER 5, 2015

COMMITTEE ON Procurement

Mr. David St. Pierre, Executive Director

Authority to advertise Contract 16-405-11, Provide Maintenance and Printing Supplies for Xerox Nuvera 288 and DocuColor 7002 at the MWRDGC Print Shop for a Thirty-Six Month Period, estimated cost \$251,900.00, Account 101-15000-612800, Requisition 1405141

Dear Sir:

Contract documents and specifications have been prepared to provide maintenance and printing supplies for Xerox Nuvera 288 and DocuColor 7002 at the MWRDGC Print Shop for a thirty-six month period. This contract begins on January 1, 2016 and ends on December 31, 2018.

The purpose of this contract is to provide maintenance and printing supplies for the Nuvera 288 and Docucolor 7002 printers located in the District Print Shop.

The estimated cost for this contract is \$251,900.00. The estimated 2016, 2017, and 2018 expenditures are \$60,500.00, \$95,700.00, and \$95,700.00 respectively.

The bid deposit for this contract is \$12,500.00.

The Multi-Project Labor Agreement (MPLA) will not be included in this contract because the classification of work does not fall within the provisions of the MPLA.

The Affirmative Action Ordinance, Revised Appendix D is not included in this contract because the type of maintenance, work, supplies, and estimated costs for this project did not provide a sufficient pool of MBEs, WBEs, and SBEs.

The tentative schedule for this contract is as follows:

| | |
|-------------|-------------------|
| Advertise | November 11, 2015 |
| Bid Opening | December 1, 2015 |
| Award | December 17, 2015 |
| Completion | December 31, 2018 |

Funds are being requested in 2016, in Account 101-15000-612800, and are contingent on the Board of Commissioners' approval of the District's budget for that year. Funds for subsequent years, 2017 and 2018, are contingent on the Board of Commissioners' approval of the District's budget for those years.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to advertise Contract 16-405-11.

Requested, Eileen M. McElligott, Administrative Services Manager, SKL: MW: BTS

File #: 15-1185, **Version:** 1

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for November 5, 201



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 15-1188, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF NOVEMBER 5, 2015

COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Authority to advertise Contract 15-123-3D Safety Railing Around Tanks, Stickney Water Reclamation Plant, estimated cost \$9,377,000.00, Account 401-50000-645650, Requisition 1407354

Dear Sir:

Contract documents and specifications have been prepared for Contract 15-123-3D Safety Railings Around Tanks, Stickney Water Reclamation Plant.

The purpose of this project is to install safety railings at Batteries A, B, C and D aeration tanks along both sides of the walkways for workers safety and to meet Occupational Safety and Health Administration regulations.

This project consists of the following:

1. Installing galvanized steel handrails along both sides of the aeration tanks' walkways.
2. Painting of the existing railings.
3. Repair of concrete, as required, to install safety railings.

It is estimated that 94 jobs will be created or saved as a result of award of this contract with an estimated 32,000 man-hours of skilled trades utilized.

The estimated cost for this contract is \$9,377,000.00.

The bid deposit for this contract is \$375,000.00.

The contract specifications require that all work shall be completed within 400 calendar days after approval of the contractor's bond. Liquidated damages are \$1,000.00 for each calendar day that the contractor is in default of the time specified for failing to achieve substantial work completion and \$200.00 for each calendar day that the contractor is in default of the time specified for completion of the entire work.

The Multi-Project Labor Agreement will be included in this contract.

The Affirmative Action Ordinance Revised Appendix D will be included in this contract. The type of work to be performed under the contract is within the "General and Heavy Construction" category for establishing Minority-owned Business Enterprises (MBE), Women-owned Business Enterprises (WBE) and/or Small Business Enterprises (SBE) utilization goals. The MBE, WBE and/or SBE utilization goals for this contract are: 20 percent MBE, 10 percent WBE, and 10 percent SBE.

File #: 15-1188, **Version:** 1

The tentative schedule for this contract is as follows:

| | |
|-------------|------------------|
| Advertise | January 6, 2016 |
| Bid Opening | February 9, 2016 |
| Award | April 7, 2016 |
| Completion | May 10, 2017 |

Funds are being requested in 2016, in Account 401-50000-645650, and are contingent on the Board of Commissioners' approval of the District's budget for that year.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to advertise Contract 15-123-3D.

Requested, Catherine A. O'Connor, Director of Engineering, MVL:JKK
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for November 5, 2015

Attachment

Safety Railing Around Tanks, SWRP

Project Number: 15-123-3D

Service Area: Stickney

Location: Stickney WRP

Engineering Consultant: In-house design

General Contractor: To be determined

Estimated Construction Cost: \$9,000,000.00

Contract Award Date: April 2016*

Substantial Completion Date: May 2017*



Project Description: Install safety railings at Batteries A, B and C aeration tanks along both sides of walkways for worker safety and to meet Occupational Safety and Health Administration regulations.

Project Justification: The guard rails were never installed around some of these tanks and are required for worker safety.

Project Status: This project is being designed.

*Information shown is estimated.



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 15-1200, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF NOVEMBER 5, 2015

COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Authority to advertise Contract 16-327-11, Semi-Annual Inspection, Repairing, Recharging and Hydrostatic Pressure Testing of Various Fire Suppression Systems District-Wide for A Period of Three Years, estimated cost \$164,400.00, Account 101-25000-612780, Requisition 1406704

Dear Sir:

Contract documents and specifications have been prepared for Contract 16-327-11, Semi-Annual Inspection, Repairing, Recharging and Hydrostatic Pressure Testing of Various Fire Suppression Systems District-Wide for A Period of Three Years. This contract would begin January 7, 2016 and end December 31, 2018.

The proper maintenance of fire suppression systems is a fire code requirement. These systems protect valuable District property from loss due to fire.

The estimated cost for this contract is \$164,400.00. The estimated 2016, 2017 and 2018 expenditures are \$54,800.00 for each respective year.

The bid deposit for this contract is \$8,220.00.

The Multi-Project Labor Agreement (MPLA) will not be included in this contract because the classification of work does not fall within the provisions of the MPLA.

The Affirmative Action Ordinance, Revised Appendix D will not be included in this contract because it is primarily a furnish and deliver contract.

The tentative schedule for this contract is as follows:

| | |
|-------------|-------------------|
| Advertise | November 18, 2015 |
| Bid Opening | December 9, 2015 |
| Award | January 7, 2016 |
| Completion | December 31, 2018 |

Funds are being requested in 2016, 2017 and 2018 in Account 101-25000-612780, and are contingent on the Board of Commissioners' approval of the District's budgets for those years.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to advertise Contract 16-327-11.

Requested, Denice E. Korcal, Director of Human Resources, DEK:TK:EK;jlk
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement

File #: 15-1200, **Version:** 1

Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for November 5, 2015



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 15-1201, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF NOVEMBER 5, 2015

COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Authority to advertise Contract 16-625-11 Diving Services at Various Locations, estimated cost \$200,000.00, Account 101-66000-612490, Requisition 1404814

Dear Sir:

Contract documents and specifications have been prepared for Contract 16-625-11 Diving Services at Various Locations, at the request of the Maintenance and Operations Department.

The purpose of this contract is to inspect, repair and videotape underwater structures at various District facilities in Cook County, Illinois, for a two-year period.

The estimated cost for this contract is \$200,000.00. The estimated 2016 and 2017 expenditures are \$99,000.00 and \$101,000.00 respectively.

The bid deposit for this contract is \$10,000.00.

The Multi-Project Labor Agreement (MPLA) is not included in this contract because the classification of work does not fall within the provisions of the MPLA.

The Affirmative Action Ordinance Revised Appendix D will be included in this contract. The type of work to be performed under the contract is within the "Miscellaneous Building Construction" category for establishing Minority Business Enterprises (MBE), Women's Business Enterprises (WBE), and Small Business Enterprises (SBE) utilization goals. The associated tailored goals for this contract, are 10% Minority Business Enterprises (MBE) and/or Women's Business Enterprises (WBE), and 10% Small Business Enterprises (SBE).

The tentative schedule for this contract is as follows:

| | |
|-------------|-------------------|
| Advertise | December 9, 2015 |
| Bid Opening | December 29, 2015 |
| Award | January 21, 2016 |
| Completion | December 31, 2017 |

Funds are being requested in 2016 and 2017 in Account 101-66000-612490 and are contingent on the Board of Commissioners' approval of the District's budget for those years.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to advertise Contract 16-625-11.

Requested, Manju Prakash Sharma, Director of Maintenance and Operations, AQ:SO'C:MAG:JR:SSG
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement

File #: 15-1201, **Version:** 1

Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for November 5, 2015



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 15-1184, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF NOVEMBER 5, 2015

COMMITTEE ON Procurement

Mr. David St. Pierre, Executive Director

Issue purchase order and enter into an agreement for Contract 15-RFP-16 Furnish, Deliver, and Install a Building Automation System (BAS) at the Main Office Building Complex (MOBC) with Anchor Mechanical, Inc., in an amount not to exceed \$41,012.50, Account 201-50000-645680, Requisition 1397944

Dear Sir:

Authorization is requested to issue a purchase order and enter into an agreement with Anchor Mechanical, Inc.

This request for proposal is to replace the current outdated BAS at the Main Office Building Annex, replace the alarm monitoring system at the Main Office Building, and integrate both into one BAS.

Contract 15-RFP-16 was advertised on June 24, 2015. Three hundred (300) firms were notified, with sixteen (16) requesting proposals. Two (2) bid proposals were received on August 7, 2015 from Anchor Mechanical, Inc. and Johnson Controls, Inc.

The two (2) proposals were reviewed and evaluated by a panel consisting of one (1) representative from General Administration, one (1) representative from the Engineering Department, one (1) representative from the Information Technology Department, and one (1) representative from the Department of Procurement & Materials Management. Each department provided one (1) review for each firm.

The proposals were reviewed on the criteria stated in the RFP, such as understanding and approach to the scope of work, consultant technical qualifications, cost of services, financial stability, and insurance requirements. Following the panel's evaluation, both firms gave a presentation, responded to questions, and provided their best and final offer on cost to the District.

Based on the evaluation of the technical proposals and the interviews conducted by the evaluation team, and the Best and Final Offer, Anchor Mechanical, Inc. received the highest composite rating. The firm's score reflects their thorough understanding of the project and detailed approach to the work.

The agreement will begin upon execution of the District's Agreement and/or Bond by Anchor Mechanical, Inc. and their Surety Company representative and continue through December 31, 2015.

Inasmuch as Anchor Mechanical, Inc. possesses the high degree of professional skill necessary to provide the services required, it is recommended that the Director of Procurement & Materials Management be authorized to issue a purchase order and enter into an agreement per Section 11.4 of the Purchasing Act, in an amount not to exceed \$41,012.50.

Funds are available in Account 201-50000-645680.

File #: 15-1184, **Version:** 1

Requested, Eileen M. McElligott, Administrative Services Manager, SKL:WG
Recommended, Darlene A. LoCascio, Director of Procurement & Materials Management
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for November 5, 2015



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 15-1193, Version: 1

TRANSMITTAL LETTER FOR BOARD MEETING OF NOVEMBER 5, 2015

COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Issue a purchase order and enter into agreement with Ameresco, Inc., for professional engineering services for Contract 14-250-3P Digester Gas Utilization, Calumet Water Reclamation Plant in an amount not to exceed \$2,060,000.00, Accounts 201-50000-601420 and 612450, Requisition 1376719

Dear Sir:

Authorization is requested to issue a purchase order and enter into an agreement with Ameresco, Inc. for professional engineering services for Contract 14-250-3P Digester Gas Utilization, Calumet Water Reclamation Plant, developed under Request for Proposal 13-RFP-06 Biogas Renewable Energy Project at the Calumet Water Reclamation Plant (CWRP).

On September 4, 2014, the Board of Commissioners authorized District staff to negotiate agreements with Ameresco, Inc. (Ameresco) for professional engineering services for the design and construction of a digester gas cleaning facility in accordance with its proposal submitted in response to 13-RFP-06, advertised March 13, 2013. The details of the negotiated design, construction, maintenance, and offtake agreements were to be brought to the Board for authorization prior to execution.

The project work will be accomplished in three separate agreements with Ameresco. The first agreement, which is the subject of this transmittal letter, is for engineering design of a digester gas cleaning facility and connection to a nearby natural gas pipeline. The level of expertise required for the engineering design agreement consists of engineers and draftsmen experienced in process, structural, mechanical, electrical, and civil engineering design. When engineering design has progressed sufficiently, such that plans and specifications have been developed to the satisfaction of the District, a transmittal letter will be submitted to the Board of Commissioners for authority to enter into the second agreement with Ameresco for the construction work. Subsequently, a transmittal letter will be submitted to the Board of Commissioners for authority to enter into the third agreement, which is the Five-Year Maintenance Plan. While personnel from the Maintenance and Operations Department will operate and maintain the digester gas cleaning and pressurization equipment on a daily basis, the Five-Year Maintenance Plan provides for on-call technical support, service, and parts for issues beyond routine maintenance, and for annual inspection of equipment by factory-certified technicians.

For the offtake of the cleaned digester gas, or "biomethane," Ameresco's proposal included a long-term offtake agreement with sale of the biomethane gas and environmental attributes ultimately going to BP Canada Energy Marketing Corporation (BP). During negotiations, the District determined that more favorable terms could be established if the District contracted directly with BP for the offtake of the biomethane rather than selling to BP indirectly through Ameresco. Therefore, authorization to enter into an agreement with BP for the offtake of the biomethane and sale of the environmental attributes will be requested from the Board of Commissioners under a separate transmittal letter.

File #: 15-1193, **Version:** 1

The overall scope of work includes connection to the water reclamation plant's digester gas collection piping system, installation of a pressure swing absorption gas cleaning system in the vicinity of the anaerobic digester complex, installation of gas compressors, and installation of a gas pipeline and connection to Nicor's natural gas pipeline located near 138th Street south of the CWRP. Project deliverables for engineering design services include construction contract documents, construction cost estimates and an Illinois Environmental Protection Agency air permit modification application. The projected quantity of cleaned digester gas, or "biomethane," to be sold to the pipeline is approximately 850 million BTU per day, which includes the additional digester gas production from added organic wastes.

The total fee for the engineering design agreement is \$2,060,000.00, to be distributed over approximately one and one-half years. Ameresco's cost proposal, in its Best and Final Offer, was \$1,255,000.00 for the engineering design portion of the work. During negotiations, the District determined that the overall schedule for construction could be shortened if Ameresco were to include the detailed shop drawings for long-lead equipment items during the design phase of the project, rather than during the construction phase, so that equipment fabrication could commence shortly after the construction contract is awarded. Therefore, Ameresco proposed to shift \$805,000.00 from the construction phase of its cost proposal to the design phase of the cost proposal. The total cost of the project (design, construction, and maintenance plan) as submitted in the Best and Final Offer will not change as a result of this cost shifting.

The approximate time allowed for services to be performed under this agreement is 534 days from the date the contract is executed. Approximately 15 personnel will be employed in the execution of this work. Resumes were submitted for the key personnel involved in the process and design engineering.

At the 60 percent completion milestone of the engineering design work, a request will be made to the Board to enter into an agreement with Ameresco for the construction of the designed facilities. The price proposal for the construction portion of the work, after reallocation of funds to the design phase, is \$12,222,788.00. Based on the final outcome of the approved design, the price proposal for the construction work will be adjusted as necessary prior to award. As construction nears completion, a request will be made to the Board to enter into an agreement with Ameresco for the Five-Year Maintenance Plan. The price proposal for the Five-Year Maintenance Plan is \$550,829.00. Based on a final review of District needs at that time, the price proposal for the Five-Year Maintenance Plan will be adjusted, as necessary, prior to award.

The agreement with Ameresco will be in accordance with the District's Affirmative Action Policy. Affirmative Action participation goals for the Consulting (Design) services are 20 percent Minority-owned Business Enterprises (MBE), 10 percent Women-owned Business Enterprises (WBE), and 10 percent Small Business Enterprises (SBE). Ameresco is committed to compliance with the District's Affirmative Action policy and these goals. The firms MPR Engineering and Primera Engineers are Minority-Owned Business Enterprises/Small Business Enterprises (MBE/SBE) firms. The firms McBride Engineering and IDCS are Women-Owned Business Enterprise/Small Business Enterprise (WBE/SBE) firms. All MBE/SBE and WBE/SBE firms will actively participate in providing services for the core elements required by the design agreement.

Inasmuch as the firm of Ameresco, Inc. possesses a high degree of professional skill, it is recommended that the Director of Procurement and Materials Management be authorized to issue a purchase order and enter into an agreement without advertising, per Section 11.4 of the Purchasing Act, in an amount not to exceed \$2,060,000.00.

Funds for the 2015 expenditure, in the amount of \$50,000.00, are available in Account 201-50000-601420. The estimated expenditure for 2016 is \$1,253,200.00, and 2017 is \$756,800.00. Funds for the 2016 and 2017 expenditures in Account 201-50000-612450 are contingent on the Board of Commissioners' approval of the District's budget for those years.

Requested, Catherine A. O'Connor, Director of Engineering, TK

File #: 15-1193, **Version:** 1

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for November 5, 2015



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 15-1194, **Version:** 1

TRANSMITTAL LETTER FOR THE BOARD MEETING OF NOVEMBER 5, 2015

COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Issue a purchase order and enter into an agreement with Black and Veatch Corporation, for professional engineering post award services for Contract 13-106-4F, Des Plaines Inflow Tunnel, Stickney Service Area in an amount not to exceed \$2,396,063.42, Account 401-50000-645630, Requisition 1404340

Dear Sir:

Authorization is requested to issue a purchase order and enter into an agreement with Black and Veatch Corporation (B&V) for professional engineering post award services for Contract 13-106-4F, Des Plaines Inflow Tunnel, Stickney Service Area.

The District's agreement with B&V will consist of providing post award engineering services for Contract 13-106-4F, including preparation of addenda during bidding, submittal review, field visits, responding to requests for information, review of change orders and equipment manuals, coordination and support services, and as-needed engineering services. Authority to advertise the construction of Contract 13-106-4F was granted on September 17, 2015.

B&V has been selected by the Engineering Department to provide the needed professional engineering post award services because of its intimate knowledge of the specialized tunnel work to be performed under Contract 13-106-4F.

The total fee for the agreement is \$2,396,063.42.

The engineering services under this agreement are scheduled to last approximately 4 years and are expected to be completed by November 2019.

Deliverables to be provided under this agreement include:

- Modified plans and specifications sheets for use in addenda
- Submittal review memos
- Engineering services during construction
- Request for information responses
- Request for proposals and quotations, calculations, drawings, etc.
- Final Construction Report

Design engineering services for Contract 13-106-4F were provided by B&V. B&V was selected by the Engineering Department to provide the needed professional engineering post award services because the firm, as the designer, has intimate knowledge of all the issues to be reviewed during the construction phase. Utilizing this firm maintains continuity of responsibility with one firm if problems occur during or after

File #: 15-1194, **Version:** 1

construction. It is prudent to continue to work with B&V for this contract, rather than initiate a new consultant selection process.

It is estimated that approximately 40 persons will be working on the contract at various times with an anticipated total of 13,448 man-hours. The estimated average consultant payroll rate for the term of the agreement is \$60.36/hour.

B&V shall be paid an hourly rate based on the direct labor rate in effect for the year the work is performed, times an overall multiplier of 2.952 for office and field work, plus reimbursable direct costs, up to a total amount not to exceed \$2,396,063.42. The components of the total fee for the Agreement with B&V are as follows:

| Item: | Fee: |
|---|----------------|
| 1. Labor Cost - Engineering Services | |
| A. Direct Labor, Overhead and Profit | 1,631,121.70 |
| B. B&V's Engineering Services Direct Costs | 38,000.00 |
| C. Subconsultants | |
| I. Rubinos and Mesia Engineers (MBE) | 297,388.00 |
| II. Intelligent Design & Construction Solutions (WBE) | 246,183.00 |
| III. McBride Engineering (WBE) | 178,920.72 |
| IV. Best Imaging (MBE) | 4,450.00 |
| D. Total Engineering Services Labor Fee | \$2,396,063.42 |

The work to be completed by the Minority (MBE), Small (SBE), and Women (WBE) Enterprises represents approximately 30% of the total dollar value of this agreement. Assuming the maximum cost of the agreement is reached, the MBE, SBE, and WBE firms listed will receive approximately \$726,941.72 in total compensation.

The Diversity Section has reviewed the Agreement and has concluded that B&V is in conformance with the District's Diversity Policy.

Inasmuch as the firm of Black and Veatch Corporation possesses a high degree of professional skill, it is recommended that the Director of Procurement and Materials Management be authorized to issue a purchase order and enter into an agreement without advertising, per Section 11.4 of the Purchasing Act, in an amount not to exceed \$2,396,063.42.

Funds are available in Account 401-50000-645630.

Requested, Catherine A. O'Connor, Director of Engineering, WSS:KMF

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management

Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement

Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for November 5, 2015



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 15-1195, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF NOVEMBER 5, 2015

COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Issue purchase order to DLT Solutions, Inc. for CADLearning Center, in an amount not to exceed \$16,010.36, Account 101-50000-601100, Requisition 1407837

Dear Sir:

Authorization is requested to issue a purchase order to DLT Solutions, Inc. (DLT) for the renewal of the CADLearning Center for Autodesk design engineering software learning tools. DLT has submitted a proposal for a sum not to exceed \$16,010.36.

The CADLearning Center is a comprehensive, self-paced professional learning tool, including video training, plug-ins and eBooks designed to maximize performance with Autodesk design engineering software. This continuous growing library of learning material stays current with the latest software releases, including AutoCAD, Architecture, MEP, Civil, P&ID, Autodesk Revit, and includes material on levels ranging from beginner through advanced.

The CADLearning Center offers the added benefits of quiz/assessment tools and a Curriculum Builder to build remedial subsets of complete courses that help employees focus on specific learning topics quickly and efficiently. The duration of the featured site and subscription to annually updated content, assessment tools and management reports, will be for one year.

As DLT is the designated Government Sales Agent for 4D Technologies, an Autodesk publisher and maker of the CADLearning Center product, it is recommended that the purchase be made without advertising as per Section 11.4 of the Purchasing Act.

DLT Solutions, Inc. is registered and in good standing with the State of Illinois.

The Multi-Project Labor Agreement is not applicable due to the specialized nature of the services required.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to issue said purchase order to DLT Solutions, Inc. in an amount not to exceed \$16,010.36.

Funds are available in Account 101-50000-601100.

Requested, Catherine A. O'Connor, Director of Engineering, MVL:ECB
 Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management
 Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
 Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for November 5, 2015



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 15-1227, Version: 1

TRANSMITTAL LETTER FOR BOARD MEETING OF NOVEMBER 5, 2015

COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Issue purchase order for Contract 15-608-21, Furnish and Deliver Uninterruptible Power Supplies to the Stickney Water Reclamation Plant and Main Office Building to J & S Power Solutions, Inc., in an amount not to exceed \$64,800.00, Account 201-50000-645600, Requisition 1401811

Dear Sir:

On August 6, 2015, the Board of Commissioners authorized the Director of Procurement and Materials Management to advertise for bids, Contract 15-608-21, Furnish and Deliver Uninterruptible Power Supplies to the Stickney Water Reclamation Plant and Main Office Building.

In response to a public advertisement on September 23, 2015, a bid opening was held on October 13, 2015. The bid tabulation for this contract is:

| | |
|-------------------------------------|-------------|
| PACE SYSTEMS, INC. | \$45,256.90 |
| MAGNETECH INDUSTRIAL SERVICES, INC. | \$56,435.00 |
| J & S POWER SOLUTIONS, INC. | \$64,800.00 |

Nine hundred eighty-five (985) companies were notified of this contract being advertised and thirty-six (36) companies requested specifications.

The lowest bidder, Pace Systems, Inc., did not comply with all the terms and specifications of the contract. They proposed a 20 KVA UPS system for the main office building that is not a modular design with two No. 10 KVA power modules, as specified in the fifth bullet point on page DS-3 of the contract documents. Therefore, their bid is considered non-responsive and rejected in the best in the public's best interest. The Director of Procurement and Materials Management has notified Pace Systems, Inc., of this action.

The second lowest bidder, Magnetech Industrial Services, Inc., did not comply with all the terms and specifications of the contract. They also proposed a 20 KVA UPS system for the main office building that is not a modular design with two No. 10 KVA power modules, as specified in the fifth bullet point on page DS-3 of the contract documents. Therefore, their bid is considered non-responsive and rejected in the best in the public's best interest. The Director of Procurement and Materials Management has notified Magnetech Industrial Services, Inc., of this action.

J & S Power Solutions, Inc., the lowest responsible bidder, is proposing to perform the contract in accordance with the specifications.

The estimated cost of this contract is \$65,000.00, placing their bid of \$64,800.00, approximately equal to the estimate.

File #: 15-1227, **Version:** 1

The contractor shall furnish and deliver the equipment within 40 calendar days from the mailing date of the purchase order.

The Multi-Project Labor Agreement (MPLA) is not applicable to this contract because it is primarily a furnish and deliver contract.

The Affirmative Action Ordinance, Revised Appendix D is not included in this contract because it is primarily a furnish and deliver contract.

The bid deposit, in the amount of \$3,200.00, will be retained in lieu of performance bonds, which is satisfactory to the Law Department and approved by the Director of Procurement and Materials Management.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to issue a purchase order for Contract 15-608-21 to J & S Power Solutions, Inc., in an amount not to exceed \$64,800.00.

Funds are available in Account 201-50000-645600.

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management, DAL:SEB:cm
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for November 5, 2015



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 15-1237, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF NOVEMBER 5, 2015

COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Issue purchase order for Contract 15-723-21, Furnish and Deliver a Protective Relay Test Set to AVO Multi-Amp Corporation d/b/a Megger, in an amount not to exceed \$72,565.00, Account 201-50000-634650, Requisition 1398646

Dear Sir:

On July 9, 2015, the Board of Commissioners authorized the Director of Procurement and Materials Management to advertise for bids, Contract 15-723-21, Furnish and Deliver a Protective Relay Test Set.

In response to a public advertisement on July 29, 2015, a bid opening was held on August 18, 2015. The bid tabulation for this contract is:

| | |
|--|-------------|
| AVO MULTI-AMP CORPORATION D/B/A MEGGER | \$72,565.00 |
| DOBLE ENGINEERING COMPANY | \$73,029.00 |

Eight hundred sixty-one (861) companies were notified of this contract being advertised and sixteen (16) companies requested specifications.

Avo Multi-Amp Corporation d/b/a Megger, the lowest responsible bidder, is proposing to perform the contract in accordance with the specifications.

The estimated cost for this contract is \$85,000.00, placing their bid of \$72,565.00, approximately 14.6 percent below the estimate.

All items shall be delivered within 80 calendar days from the mailing date of the purchase order.

The Multi-Project Labor Agreement (MPLA) is not applicable to this contract because it is primarily a furnish and deliver contract.

The Affirmative Action Ordinance, Revised Appendix D is not included in this contract because it is primarily a furnish and deliver contract.

The bid deposit, in the amount of \$4,250.00, will be retained in lieu of a performance bond, which is satisfactory to the Law Department and approved by the Director of Procurement and Materials Management.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to issue a purchase order for Contract 15-723-21, to AVO Multi-Amp Corporation d/b/a Megger, in an amount not to exceed \$72,565.00.

File #: 15-1237, **Version:** 1

Funds are available in Account 201-50000-634650.

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management, DAL:SEB:cm
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board
of Commissioners for November 5, 2015



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 15-1245, Version: 1

TRANSMITTAL LETTER FOR BOARD MEETING OF NOVEMBER 5, 2015

COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Issue purchase orders and enter into an agreement with Emerson Process Management Power and Water Solutions, Inc., to Provide Telephone Support and Software for its Ovation for Windows Distributed Control System (DCS) and Remote Telemetry Units at the Stickney, Hanover Park, Kirie, Egan, and O'Brien Water Reclamation Plants, the Lockport Powerhouse Control Center and the Waterways Control Room, in an amount not to exceed \$536,216.00, Accounts 101-66000, 67000, 69000-612620, 612650, Requisitions 1403261, 1403265, 1403273 and 1403280

Dear Sir:

Authorization is requested to issue purchase orders and enter into an agreement with Emerson Process Management Power and Water Solutions, Inc., to Provide Telephone Support and Software for its Ovation for Windows Distributed Control System (DCS) and Remote Telemetry Units at the Stickney, Hanover Park, Kirie, Egan, and O'Brien Water Reclamation Plants, the Lockport Powerhouse Control Center and the Waterways Control Room. The purchase orders will expire on December 31, 2019.

This DCS and associated workstations are installed at various locations throughout the Stickney and North Side Service Area, at the Lockport Powerhouse Control Center and the Waterways Control Room. They are integral components of our wastewater treatment processes. Telephone technical support and software updates are required and will be provided through Emerson at the aforementioned District locations.

Emerson Process Management's SureService support program provides each subscribing plant with technical support resources to assist in the troubleshooting, diagnosis and resolution of difficult problems precipitated by component failures. In addition, the SureService support program also includes a Software Update Program for each subscribing DCS, to ensure the notification and implementation of software revision updates, software patches, and other refinements typical with version support of installed DCS software.

The requested telephone support and software for Emerson's Ovation for Windows Distributed Control System and remote telemetry units will provide a seamless service connection with the District as some Emerson maintenance contracts have expired or are about to conclude.

The Multi-Project Labor Agreement is not applicable due to the nature of the work involved.

Emerson Process Management Power & Water Solutions, Inc., the sole provider of the SureService support program for its Ovation for Windows Distributed Control System and remote telemetry units, has submitted prices for the services required. Inasmuch as Emerson Process Management Power & Water Solutions, Inc., is the only source of supply for all of the services required, nothing would be gained by advertising for bids (Section 11.4 of the Purchasing Act). Emerson Process Management Power & Water Solutions, Inc., is registered and in good standing with the State of Illinois.

File #: 15-1245, **Version:** 1

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to issue purchase orders and enter into an agreement with Emerson Process Management Power and Water Solutions, Inc., in an amount not to exceed \$536,216.00.

Funds for the 2015 expenditure, in the amount of \$37,011.00, are available in Accounts 101-66000, 67000, 69000-612620, 612650. The estimated expenditures for 2016 are \$116,275.00, 2017 are \$121,770.00, 2018 are \$127,550.00 and 2019 are \$133,610.00. Funds for the 2016, 2017, 2018 and 2019 expenditures are contingent on the Board of Commissioners' approval of the District's budget for those years.

Requested, Manju Prakash Sharma, Director of Maintenance and Operations
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management, DAL:SEB:CD:jk
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for November 5, 2015



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 15-1210, Version: 1

TRANSMITTAL LETTER FOR BOARD MEETING OF NOVEMBER 5, 2015

COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Authority to award Contract 15-721-21, Devon Instream Aerations Station Air Main Replacement, to Morrison Construction Company, Inc., in an amount not to exceed \$353,060.00, Account 201-50000-645700, Requisition 1388402

Dear Sir:

On September 3, 2015, the Board of Commissioners authorized the Director of Procurement and Materials Management to advertise for bids, Contract 15-721-21, Devon Instream Aerations Station Air Main Replacement.

In response to a public advertisement of September 9, 2015, a bid opening was held on October 6, 2015. The bid tabulation for this contract is:

| | |
|---|--------------|
| MORRISON CONSTRUCTION COMPANY, INC. | \$353,060.00 |
| INDEPENDENT MECHANICAL INDUSTRIES, INC. | \$354,000.00 |
| IHC CONSTRUCTION COMPANIES, LLC | \$559,000.00 |

Seven hundred thirty-three (773) companies were notified of this contract being advertised and twenty-four (24) companies requested specifications.

Morrison Construction Company, Inc., the lowest responsible bidder, is proposing to perform the contract in accordance with the specifications. The estimated cost for this contract is \$360,000.00, placing their bid of \$353,060.00, approximately 1.9 percent below the estimate.

The contractor shall complete all work within 90 days after approval of the Contractor's Bond.

Morrison Construction Company, Inc., is in compliance with the Affirmative Action Ordinance, Revised Appendix D as indicated on the attached report. The Minority Business Enterprise (MBE), Women Business Enterprise (WBE) and Small Business Enterprise (SBE) utilization goals for this contract are 19.8 percent MBE, 14 percent WBE and the bidder offers MBE credits to satisfy SBE participation.

Morrison Construction Company, Inc., has executed the Multi-Project Labor Agreement (MPLA) certificate as required. It is anticipated that the following construction trades will be utilized on this contract: pipefitters, hoisters and laborers. The list of construction trades is not intended to confer any rights or jurisdiction upon any union or unions.

The contract will require approximately ten (10) people for the services.

File #: 15-1210, **Version:** 1

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to award Contract 15-721-21 to Morrison Construction Company, Inc., in an amount not to exceed \$353,060.00, subject to the contractor furnishing a performance bond in form satisfactory to the Law Department and approved by the Director of Procurement and Materials Management.

Funds are available in account 201-50000-645700.

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management, DAL:SEB:cm
Respectfully Submitted, Barbara J. McGowan, Chairman, Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for November 5, 2015

Attachment

Inter Office Memorandum
METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO

DEPARTMENT: General Administration/
Diversity Section **Date:** October 20, 2015

TO: Manju Prakash Sharma, Director of Maintenance & Operations

FROM: Regina D. Berry, Diversity Administrator 

SUBJECT: **Contract 15-721-21, Devon Instream Aeration Station Air Main Replacement**

LOW BIDDER: **Morrison Construction Company, Inc**

The low bidder, Morrison Construction, Inc., has submitted company information and "Minority, Women & Small Business Verification Forms" for the firms identified on the subject contract's Affirmative Action Utilization Plan.

In regards to the bidders diminutive shortfall in the MBE participation, there has been a standard District practice to accept and honor Utilization Plans that have a de minimus less than one percent (1%) of the established goal attainment. Therefore, after consultation with the Law Department, it has been determined that this issue is not "fatal" to the bid.

The Minority, Women & Small Business Enterprise goals for the above contract are 20% MBE, 9% WBE and 10% SBE. According to the contractors Utilization Plan, the low bidder has committed to the following goals:

| <u>MBE</u> | <u>WBE</u> | <u>SBE</u> |
|------------|------------|------------|
| 19.8% | 14% | * |

Therefore, the low bidder, Morrison Construction Company, is in apparent compliance with the requirements of Affirmative Action Ordinance Revised Appendix D.

* Bidder offers MBE towards fulfillment of SBE goal

RDB:RLM
attachments

c: Darlene A. LoCascio, Shields-Wright, Martinez, File

REVISED JUNE, 2015

**METROPOLITAN WATER RECLAMATION DISTRICT OF
GREATER CHICAGO**

MBE, WBE, SBE UTILIZATION PLAN

For Local and Small business entities - Definitions for terms used below can be found in Appendix D: MBE - Section 5(s); WBE - Section 5(cc); SBE - Section 5(w).

NOTE: The Bidder shall submit with the Bid, originals or facsimile copies of all MBE, WBE, SBE Subcontractor's Letter of Intent furnished to all MBEs, WBEs, and SBEs. IF A BIDDER FAILS TO INCLUDE signed copies of the MBE, WBE, SBE Utilization Plan and all signed MBE, WBE, SBE Subcontractor's Letter of Intent with its bid, said bid will be deemed nonresponsive and rejected.

All Bidders must sign the signature page UP-5 of the Utilization Plan, even if a waiver is requested.

Name of Bidder: Morrison Construction Company

Contract No.: 15-721-21

Affirmative Action Contact & Phone No.: Frank Rowley 219-932-5036

E-Mail Address: frowley@mcco.com

Total Bid: Three hundred fifty three thousand + sixty dollars (\$353,060)

MBE, WBE, SBE UTILIZATION PLAN AND ALL SIGNED MBE, WBE, SBE SUBCONTRACTOR'S LETTER OF INTENT MUST BE COMPLETED, SIGNED AND ACCOMPANY YOUR BID!!!

The bidder should indicate on the Utilization Plan explicitly if the dollar amounts for the MBE participation will also be counted toward the achievement of its SBE participation. See Affirmative Action Ordinance, Revised Appendix D, Section 11, Counting MBE, WBE and SBE Participation towards Contract Goals. (a) (b) (c)

MBE UTILIZATION

Name of MBE and contact person: Jim Ornelas Ornelas Construction
Business Phone Number: 815-462-7600 Email Address: Jim.Ornelas@OrnelasConstruction.com
Address: 12520 W Horseshoe Dr New Lenox IL 60451
Description of Work, Services or Supplies to be provided: Layout, Dimension and provide fabricated PIPE system and Supports
CONTRACT ITEM NO.: Per Direct Specification (DS)
Total Dollar Amount Participation: 70,000⁰⁰ Seventy Thousand Dollars ⁰/100

If the MBE participation will be counted towards the achievement of the SBE goal please indicate here:

YES NO

The MBE, WBE, SBE Utilization Plan and the MBE, WBE, SBE Subcontractor's Letter of Intent MUST Accompany the Bid !!

MBE UTILIZATION

Name of MBE and contact person: _____
Business Phone Number: _____ Email Address: _____
Address: _____
Description of Work, Services or Supplies to be provided: _____
CONTRACT ITEM NO.: _____
Total Dollar Amount Participation: _____

If the MBE participation will be counted towards the achievement of the SBE goal please indicate here:

YES NO

The MBE, WBE, SBE Utilization Plan and the MBE, WBE, SBE Subcontractor's Letter of Intent MUST Accompany the Bid !!

MBE UTILIZATION

Name of MBE and contact person: _____
Business Phone Number: _____ Email Address: _____
Address: _____
Description of Work, Services or Supplies to be provided: _____
CONTRACT ITEM NO.: _____
Total Dollar Amount Participation: _____

If the MBE participation will be counted towards the achievement of the SBE goal please indicate here:

YES NO

The MBE, WBE, SBE Utilization Plan and the MBE, WBE, SBE Subcontractor's Letter of Intent MUST Accompany the Bid !!

(Attach additional sheets as needed)

The bidder should indicate on the Utilization Plan explicitly if the dollar amounts for the WBE participation will also be counted toward the achievement of its SBE participation. See Affirmative Action Ordinance, Revised Appendix D, Section 11, Counting MBE, WBE and SBE Participation towards Contract Goals. (a) (b) (c)

WBE UTILIZATION

Name of WBE and contact person: Kritsen Evers - Concord Excavating
Business Phone Number: 630-243-6849 Email Address: Kristin@ConcordExcavating.NET
Address: 12157 OXFORD CT Lemont IL 60439
Description of Work, Services or Supplies to be provided: Excavation, Backfill and Compaction per Contract Documents
CONTRACT ITEM NO.: Per Direct Specification (DS)
Total Dollar Amount Participation: 50,000.00

If the WBE participation will be counted towards the achievement of the SBE goal please indicate here:

YES

NO

The MBE, WBE, SBE Utilization Plan and the MBE, WBE, SBE Subcontractor's Letter of Intent MUST Accompany the Bid !!

WBE UTILIZATION

Name of WBE and contact person: _____
Business Phone Number: _____ Email Address: _____
Address: _____
Description of Work, Services or Supplies to be provided: _____
CONTRACT ITEM NO.: _____
Total Dollar Amount Participation: _____

If the WBE participation will be counted towards the achievement of the SBE goal please indicate here:

YES

NO

The MBE, WBE, SBE Utilization Plan and the MBE, WBE, SBE Subcontractor's Letter of Intent MUST Accompany the Bid !!

WBE UTILIZATION

Name of WBE and contact person: _____
Business Phone Number: _____ Email Address: _____
Address: _____
Description of Work, Services or Supplies to be provided: _____
CONTRACT ITEM NO.: _____
Total Dollar Amount Participation: _____

If the WBE participation will be counted towards the achievement of the SBE goal please indicate here:

YES

NO

The MBE, WBE, SBE Utilization Plan and the MBE, WBE, SBE Subcontractor's Letter of Intent MUST Accompany the Bid !!

(Attach additional sheets as needed)

SBE UTILIZATION

Name of SBE and contact person: Ornelas Construction Jim Ornelas
 Business Phone Number: 815 462 7600 Email Address: Jim.Ornelas@OrnelasConstruction.com
 Address: 12520 W Horseshoe DR New Lenox IL 60451
 Description of Work, Services or Supplies to be provided: LAYOUT, Dimension and provide Fabricated Pipe System and Supports
 CONTRACT ITEM NO.: Per Direct specification (DS)
 Total Dollar Amount Participation: Seventy Thousand Dollars 70,000⁰⁰

The MBE, WBE, SBE Utilization Plan and the MBE, WBE, SBE Subcontractor's Letter of Intent MUST Accompany the Bid!!

SBE UTILIZATION

Name of SBE and contact person: _____
 Business Phone Number: _____ Email Address: _____
 Address: _____
 Description of Work, Services or Supplies to be provided: _____

 CONTRACT ITEM NO.: _____
 Total Dollar Amount Participation: _____

The MBE, WBE, SBE Utilization Plan and the MBE, WBE, SBE Subcontractor's Letter of Intent MUST Accompany the Bid!!

SBE UTILIZATION

Name of SBE and contact person: _____
 Business Phone Number: _____ Email Address: _____
 Address: _____
 Description of Work, Services or Supplies to be provided: _____

 CONTRACT ITEM NO.: _____
 Total Dollar Amount Participation: _____

(Attach additional sheets as needed)

The MBE, WBE, SBE Utilization Plan and the MBE, WBE, SBE Subcontractor's Letter of Intent MUST Accompany the Bid!!

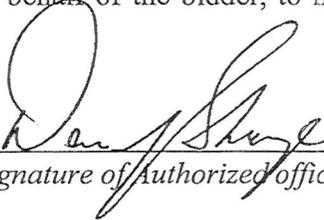
SIGNATURE SECTION

On Behalf of Morrison Construction Company I/We hereby acknowledge that
(name of company)

I/WE have read Revised Appendix D, will comply with the provisions of Revised Appendix D, and intend to use the MBEs, WBEs, and SBEs listed above in the performance of this contract and/or have completed the Waiver Request Form. To the best of my knowledge, information and belief, the facts and representations contained in this Exhibit are true, and no material facts have been omitted.

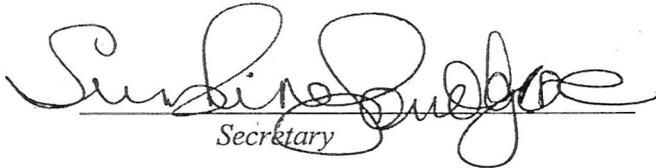
I do solemnly declare and affirm under penalties of perjury that the contents of the foregoing document are true and correct, and that I am authorized, on behalf of the bidder, to make this affidavit.

10/6/15
Date


Signature of Authorized officer

ATTEST:

Daniel Sharpe / President
Print name and title


Secretary

219-932-5036
Phone number

- 1) **The Bidder is required to sign and execute this page, EVEN IF A WAIVER IS BEING REQUESTED.**
- 2) **Failure to do so will result in a nonresponsive bid and rejection of the bid.**
- 3) **If a waiver is requested, the bidder must also complete the following "WAIVER REQUEST FORM."**

The MBE, WBE, SBE Utilization Plan and the MBE, WBE, SBE Subcontractor's Letter of Intent MUST Accompany the Bid !!!



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 15-1215, Version: 1

TRANSMITTAL LETTER FOR BOARD MEETING OF NOVEMBER 5, 2015

COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Authority to award Contract 15-802-21, Furnish, Deliver and Install a Hydraulic Operator at TARP Gate Structure Number 1 in the Calumet Service Area, to Ornelas Construction Company, in an amount not to exceed \$1,324,000.00, Account 201-50000-623270, Requisition 1398626

Dear Sir:

On August 6, 2015, the Board of Commissioners authorized the Director of Procurement and Materials Management to advertise for bids, Contract 15-802-21, Furnish, Deliver and Install a Hydraulic Operator at TARP Gate Structure Number 1 in the Calumet Service Area.

In response to a public advertisement of September 9, 2015, a bid opening was held on October 6, 2015. The bid tabulation for this contract is:

| | |
|---|----------------|
| ORNELAS CONSTRUCTION COMPANY | \$1,324,000.00 |
| INDEPENDENT MECHANICAL INDUSTRIES, INC. | \$1,459,238.00 |
| JAY DEE CONTRACTORS, INC. | \$1,521,200.00 |
| IHC CONSTRUCTION COMPANIES LLC | \$1,708,000.00 |

Five hundred thirty-four (534) companies were notified of this contract being advertised and twenty-one (21) companies requested specifications.

Ornelas Construction Company, the lowest responsible bidder, is proposing to perform the contract in accordance with the specifications. The estimated cost for this contract is \$1,500,000.00, placing their bid of \$1,324,000.00 approximately 11.7 percent below the estimate.

The contract shall commence upon approval of the Contractor's Bond and shall terminate 540 calendar days thereafter.

The Affirmative Action Ordinance, Revised Appendix D was not included in this contract because there is not a sufficient pool of MBEs, WBEs and SBEs available to bid.

Ornelas Construction Company has executed the Multi-Project Labor Agreement (MPLA) certificate as required. It is anticipated that the following construction trades will be utilized on this contract: carpenters, electricians, pipefitters, ironworkers, EITMs, truck drivers and hoisters. The list of construction trades is not intended to confer any rights or jurisdiction upon any union or unions.

The contract will require approximately fifteen (15) people for the services.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be

File #: 15-1215, **Version:** 1

authorized to award Contract 15-802-21 to Ornelas Construction Company, in an amount not to exceed \$1,324,000.00, subject to the contractor furnishing a performance bond in form satisfactory to the Law Department and approved by the Director of Procurement and Materials Management.

Funds are being requested in 2016, in account 201-50000-623270, and are contingent on the Board of Commissioners approval of the District's budget for that year.

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management, DAL:SEB:cm
Respectfully Submitted, Barbara J. McGowan, Chairman, Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for November 5, 2015



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 15-1216, Version: 1

TRANSMITTAL LETTER FOR BOARD MEETING OF NOVEMBER 5, 2015

COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Authority to award Contract 15-049-11, Furnish and Deliver Work Gloves to Various Locations, for a One (1) Year Period, Groups A & B to Kaul Glove & Manufacturing Company, d/b/a Choctaw-Kaul Distribution Company, in an amount not to exceed \$17,001.40, and Groups C & D to Saf-T-Gard International, Inc., in an amount not to exceed \$28,664.75, Account 101-20000-623700

Dear Sir:

On July 9, 2015, the Board of Commissioners authorized the Director of Procurement and Materials Management to advertise for bids, contract 15-049-11 furnish and deliver work gloves to various locations for a one (1) year period, beginning approximately October 1, 2015 and ending September 30, 2016.

In response to a public advertisement of July 22, 2015, a bid opening was held on August 11, 2015. The bid tabulation for this contract is:

GROUP A: WOOL, COTTON AND FLEECE

| | |
|---|--------------|
| KAUL GLOVE & MANUFACTURING CO., d/b/a CHOCTAW- KAUL DISTRIBUTION COMPANY | *\$9,874.50 |
| SAF-T-GARD INTERNATIONAL, INC. | \$10,022.50 |
| R. S. HUGHES COMPANY INC. | *\$10,628.50 |
| HAGEMEYER NORTH AMERICA, INC. | \$10,658.00 |
| MAGID GLOVE AND SAFETY MANUFACTURING CO. INC. | \$11,667.50 |
| CICERO MANUFACTURING AND SUPPLY CO., INC. | \$12,790.50 |

GROUP B: NEOPRENE, RUBBER AND VINYL COATED

| | |
|---|-------------|
| MAGID GLOVE AND SAFETY MANUFACTURING CO. INC. | \$5,909.35 |
| THOMAS SCIENTIFIC, INC. | \$5,924.55 |
| KAUL GLOVE & MANUFACTURING CO., d/b/a CHOCTAW- KAUL DISTRIBUTION COMPANY | *\$7,126.90 |
| W.W. GRAINGER, INC. | \$7,207.15 |
| CICERO MANUFACTURING AND SUPPLY CO., INC. | \$7,997.50 |
| HAGEMEYER NORTH AMERICA, INC. | \$8,085.30 |
| T & N CHICAGO INC. | \$9,218.65 |
| R. S. HUGHES COMPANY INC. | *\$9,575.20 |

GROUP C: LEATHER

| | |
|--|--------------|
| SAF-T-GARD INTERNATIONAL, INC. | \$21,644.75 |
| HAGEMEYER NORTH AMERICA, INC. | \$33,594.40 |
| R. S. HUGHES COMPANY INC. | *\$33,997.05 |
| KAUL GLOVE & MANUFACTURING CO., d/b/a CHOCTAW- | |

File #: 15-1216, Version: 1

| | |
|---|--------------|
| KAUL DISTRIBUTION COMPANY | *\$34,007.10 |
| THOMAS SCIENTIFIC, INC. | \$34,166.05 |
| CICERO MANUFACTURING AND SUPPLY CO., INC. | \$38,144.70 |

GROUP D: RUBBER PALM

| | |
|---|--------------|
| BUFFALO SOURCING & SUPPLY | \$5,889.00 |
| SAF-T-GARD INTERNATIONAL, INC. | \$7,020.00 |
| R. S. HUGHES COMPANY INC. | *\$7,722.00 |
| KAUL GLOVE & MANUFACTURING CO., d/b/a CHOCTAW- KAUL DISTRIBUTION COMPANY | *\$8,073.00 |
| HAGEMEYER NORTH AMERICA, INC. | \$8,541.00 |
| W.W. GRAINGER, INC. | \$8,775.00 |
| MAGID GLOVE AND SAFETY MANUFACTURING CO. INC. | *\$8,892.00 |
| CICERO MANUFACTURING AND SUPPLY CO., INC. | \$9,399.00 |
| T & N CHICAGO INC. | \$10,569.00 |
| THOMAS SCIENTIFIC, INC. | \$11,349.00 |
| FISHER SCIENTIFIC COMPANY, LLC. | *\$16,029.00 |

*corrected total

Four hundred fifty (450) companies were notified of the contract being advertised and fifty-one (51) companies requested specifications.

Magid Glove and Supply Manufacturing Company Inc., the lowest bidder for Group B of this contract, offered gloves that did not meet the Board of Standards Specifications (Ref #75-04-30-01). The gloves were much thinner and provided less protection than the approved manufacturer. The substitute glove coating was uneven and thinner in some spots in the palm area. Therefore, the bid is considered non-responsive and rejected in the public's best interest. The Director of Procurement and Materials Management has notified Magid Glove and Supply Manufacturing Company Inc., of this action.

Thomas Scientific, Inc., the next lowest bidder for Group B of this contract, offered gloves that did not meet the Board of Standards Specifications (Ref #83-10-14-01). The glove provided did not have any SuperFabric in the palm. Therefore, the bid is considered non-responsive and rejected in the public's best interest. The Director of Procurement and Materials Management has notified Thomas Scientific, Inc., of this action.

The bid received from Buffalo Sourcing and Supply, the lowest bidder for Group D of this contract, submitted a sample glove for evaluation that was falling apart. The glove also did not have markings as to the size or manufacturer. Therefore, the bid is considered non-responsive and rejected in the public's best interest. The Director of Procurement and Materials Management has notified Buffalo Sourcing and Supply of this action.

Kaul Glove & Manufacturing Company, d/b/a Choctaw-Kaul Distribution Company, the lowest responsible bidder for Groups A & B, is proposing to perform the contract in accordance with the specifications. The estimated cost for Groups A & B of this contract was \$15,500.00, placing their bid of \$17,001.40 approximately 9.7 percent above the estimate.

Saf-T-Gard International, Inc., the lowest responsible bidder for Groups C & D, is proposing to perform the contract in accordance with the specifications. The estimated cost for Groups C & D of this contract was \$30,100.00, placing their bid of \$28,664.75 approximately 4.8 percent below the estimate.

The Multi-Project Labor Agreement (MPLA) is not applicable to this contract because it is primarily a furnish and deliver contract.

The Affirmative Action Ordinance, Revised Appendix D is not included in this contract because it is primarily a

File #: 15-1216, **Version:** 1

furnish and deliver contract.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to award Contract 15-049-11, Groups A & B to Kaul Glove & Manufacturing Company, d/b/a Choctaw-Kaul Distribution Company, in an amount not to exceed \$17,001.40, and Groups C & D to Saf-T-Gard International, Inc., in an amount not to exceed \$28,664.75.

Purchase orders will be issued for the material as required. Payment will be based on the unit cost as indicated in the contract documents. Funds are available in Account 101-20000-623700.

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management, DAL:SEB:CD:tc
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for November 5, 2015

Attachment

| #15A49-GLOVES | | |
|----------------------|-------------|---|
| Item | MM # | DESCRIPTION |
| 1 | 111987 | LINER,GLOVE,REVERSIBLE WOOL,MEN'S SIZE |
| 2 | 111989 | GLOVE,COTTON JERSEY,7 OZ,4 FINGER,LARGE |
| 3 | 111990 | GLOVE,FLEECE,WATERPROOF CUFF,SIZE JUMBO |

| #15B49-GLOVES | | |
|----------------------|-------------|--|
| Item | MM # | DESCRIPTION |
| 1 | 111991 | GLOVE,NEOPRENE,LIQ.PROOF,31",MEN'S LARGE |
| 2 | 111992 | GLOVE,NEOPRENE,LIQ.PROOF,18",MEN'S LARGE |
| 3 | 111999 | GLOVE,VINYL,LIQUID PROOF,10"ORANGE,MEN'S |
| 4 | 112005 | GLOVE,VINYL COATED,LIQUID PROOF,MEN,LRG. |
| 5 | 112007 | GLOVE,PVC,SUPER-FLEXIBLE,GREEN,MEN'S |
| 6 | 117280 | GLOVE,PUNCTURE/CUT RESISTANT,SIZE9,LARGE |
| 7 | 117281 | GLOVE,PUNCTURE/CUT RESISTANT,SIZE 10,XL |

| #15C49-GLOVES | | |
|----------------------|-------------|---|
| Item | MM # | DESCRIPTION |
| 1 | 111993 | GLOVE,LEATHER PALM,PIG,GRAIN,MEN'S XL |
| 2 | 112002 | GLOVE,WELDING,COWHIDE,LINED,MEN'S LARGE |
| 3 | 112003 | GLOVE,WELDING,MIG/TIG,MEN'S EXTRA-LARGE |

| #15D49-GLOVES | | |
|----------------------|-------------|---------------------------------------|
| Item | MM # | DESCRIPTION |
| 1 | 116358 | GLOVE,POLY/COTTON,ETCHED PALM,MEDIUM |
| 2 | 116360 | GLOVE,POLY/COTTON,ETCHED PALM,LARGE |
| 3 | 116361 | GLOVE,POLY/COTTON,ETCHED PALM,X-LARGE |
| 4 | 116477 | GLOVE,POLY/COTTON,ETCHED PALM,SMALL |



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 15-1223, Version: 1

TRANSMITTAL LETTER FOR BOARD MEETING OF NOVEMBER 5, 2015

COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Authority to award Contract 15-813-22 (Re-Bid), Rehabilitation of Buildings at the Prairie Plan Site in Fulton County, Illinois, to CAD Construction, Inc., in an amount not to exceed \$230,000.00, Account 201-50000-645680, Requisition 1389635

Dear Sir:

On April 9, 2015, the Board of Commissioners authorized the Director of Procurement and Materials Management to advertise for bids, Contract 15-813-21, Rehabilitation of Buildings at the Prairie Plan Site in Fulton County, Illinois.

In response to a public advertisement of July 15, 2015, a bid opening was held on August 11, 2015. No bids were received.

In response to a public re-advertisement of September 9, 2015, a bid opening was held on October 6, 2015. The bid tabulation for this contract is:

| | |
|--------------------------|--------------|
| CAD CONSTRUCTION, INC. | \$230,000.00 |
| HOLTHAUS COMPANIES, INC. | \$263,850.00 |

One thousand and sixty-nine (1,069) companies were notified of this contract being advertised and eighteen (18) companies requested specifications.

CAD Construction, Inc., the lowest responsible bidder, is proposing to perform the contract in accordance with the specifications. The estimated cost for this contract was \$250,000.00, placing their bid of \$230,000.00 approximately 8 percent below the estimate.

The contractor shall complete all the required work within one hundred eighty (180) calendar days after approval of the Contractor's bond.

CAD Construction, Inc., is in compliance with the Affirmative Action Ordinance, Revised Appendix D as indicated on the attached report. The Minority Business Enterprise (MBE) and/or Women Business Enterprise (WBE) and Small Business Enterprise (SBE) utilization goals for this contract are 87 percent WBE and the bidder offers themselves to satisfy SBE participation.

The Multi-Project Labor Agreement (MPLA) is not included in this contract because the work takes place in Fulton County, Illinois.

The contract will require approximately ten (10) people for the services.

File #: 15-1223, **Version:** 1

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to award Contract 15-813-22 (Re-Bid), to CAD Construction, Inc., in an amount not to exceed \$230,000.00, subject to the contractor furnishing a performance bond in form satisfactory to the Law Department and approved by the Director of Procurement and Materials Management.

Funds for the 2015 expenditure, in the amount of \$40,000.00, are available in Account 201-50000-645680. The estimated expenditure for 2016 is \$190,000.00. Funds for the 2016 expenditure are contingent on the Board of Commissioners' approval of the District's budget for those years.

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management, DAL:SEB:cm
Respectfully Submitted, Barbara J. McGowan, Chairman, Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for November 5, 2015

Attachment

**Interoffice Memorandum
METROPOLITAN WATER RECLAMATION DISTRICT
OF GREATER CHICAGO**

DEPARTMENT: General Administration
Diversity Section

DATE: October 21, 2015

TO: Manju Prakash Sharma, Director of Maintenance and Operations

FROM: Regina D. Berry, Diversity Administrator 

SUBJECT: Contract: 15-813-22, Rehabilitation of Buildings at the Prairie Plan Site
in Fulton County, Illinois

Bidder: CAD Construction, Inc.

The lowest responsive bidder, CAD Construction, Inc., has submitted company information, "MBE, WBE and SBE Verification Forms" for the firms identified on the subject contract's Utilization Plan.

The MBE, WBE, and SBE Utilization Goals for the contract are 10% Minority and/or WBE, and 10% Small Business Enterprises. According to the contract's Utilization Plan, the bidder has committed to the following:

| <u>MBE</u> | <u>WBE</u> | <u>SBE</u> |
|------------|------------|------------|
| N/A | 87% | * |

Therefore, the lowest responsive bidder, CAD Construction, Inc., is in apparent compliance with the requirements of the Affirmative Action Ordinance Revised Appendix D.

RDB: GG

Attachment

cc: Ms. Darlene A. LoCascio, Shields-Wright, Cornier, Martinez, Gordon, File

*Bidder offers themselves to satisfy WBE and SBE participation.

REVISED JUNE, 2015

**METROPOLITAN WATER RECLAMATION DISTRICT OF
GREATER CHICAGO**

MBE, WBE, SBE UTILIZATION PLAN

For Local and Small business entities - Definitions for terms used below can be found in Appendix D: MBE - Section 5(s); WBE - Section 5(cc); SBE - Section 5(w).

NOTE: The Bidder shall submit with the Bid, originals or facsimile copies of all MBE, WBE, SBE Subcontractor's Letter of Intent furnished to all MBEs, WBEs, and SBEs. IF A BIDDER FAILS TO INCLUDE signed copies of the MBE, WBE, SBE Utilization Plan and all signed MBE, WBE, SBE Subcontractor's Letter of Intent with its bid, said bid will be deemed nonresponsive and rejected.

All Bidders must sign the signature page UP-5 of the Utilization Plan, even if a waiver is requested.

Name of Bidder: CAD CONSTRUCTION INC.

Contract No.: 15-813-21

Affirmative Action Contact & Phone No.: KERRY KELLER-MARTIN 309-925-2092

E-Mail Address: CADCONSTRUCTION@FRONTIER.COM

Total Bid: 230,000

MBE, WBE, SBE UTILIZATION PLAN AND ALL SIGNED MBE, WBE, SBE SUBCONTRACTOR'S LETTER OF INTENT MUST BE COMPLETED, SIGNED AND ACCOMPANY YOUR BID!!!

The bidder should indicate on the Utilization Plan explicitly if the dollar amounts for the MBE participation will also be counted toward the achievement of its SBE participation. See Affirmative Action Ordinance, Revised Appendix D, Section 11, Counting MBE, WBE and SBE Participation towards Contract Goals. (a) (b) (c)

MBE UTILIZATION

Name of MBE and contact person: NA

Business Phone Number: _____ Email Address: _____

Address: _____

Description of Work, Services or Supplies to be provided: _____

CONTRACT ITEM NO.: _____

Total Dollar Amount Participation: _____

If the MBE participation will be counted towards the achievement of the SBE goal please indicate here:

YES

NO

The MBE, WBE, SBE Utilization Plan and the MBE, WBE, SBE Subcontractor's Letter of Intent MUST Accompany the Bid!!!

MBE UTILIZATION

Name of MBE and contact person: NA

Business Phone Number: _____ Email Address: _____

Address: _____

Description of Work, Services or Supplies to be provided: _____

CONTRACT ITEM NO.: _____

Total Dollar Amount Participation: _____

If the MBE participation will be counted towards the achievement of the SBE goal please indicate here:

YES

NO

The MBE, WBE, SBE Utilization Plan and the MBE, WBE, SBE Subcontractor's Letter of Intent MUST Accompany the Bid!!!

MBE UTILIZATION

Name of MBE and contact person: NA

Business Phone Number: _____ Email Address: _____

Address: _____

Description of Work, Services or Supplies to be provided: _____

CONTRACT ITEM NO.: _____

Total Dollar Amount Participation: _____

If the MBE participation will be counted towards the achievement of the SBE goal please indicate here:

YES

NO

The MBE, WBE, SBE Utilization Plan and the MBE, WBE, SBE Subcontractor's Letter of Intent MUST Accompany the Bid!!!

(Attach additional sheets as needed)

The bidder should indicate on the Utilization Plan explicitly if the dollar amounts for the WBE participation will also be counted toward the achievement of its SBE participation. See Affirmative Action Ordinance, Revised Appendix D, Section 11, Counting MBE, WBE and SBE Participation towards Contract Goals. (a) (b) (c)

WBE UTILIZATION

Name of WBE and contact person: KERRY KELLER-MARTIN
Business Phone Number: 309-925-2092 Email Address: CADCONSTRUCTION@FRONTIER.COM
Address: 508 E PEARL A-1, TREMONT IL 61568
Description of Work, Services or Supplies to be provided: CARPENTRY WORK AND SIDING/WINDOWS (MATERIALS)

CONTRACT ITEM NO.: A, B, C, F, G

Total Dollar Amount Participation: 200,000

If the WBE participation will be counted towards the achievement of the SBE goal please indicate here:

YES

NO

The MBE, WBE, SBE Utilization Plan and the MBE, WBE, SBE Subcontractor's Letter of Intent MUST Accompany the Bid!!!

WBE UTILIZATION

Name of WBE and contact person: _____
Business Phone Number: _____ Email Address: _____
Address: _____
Description of Work, Services or Supplies to be provided: _____

CONTRACT ITEM NO.: _____

Total Dollar Amount Participation: _____

If the WBE participation will be counted towards the achievement of the SBE goal please indicate here:

YES

NO

The MBE, WBE, SBE Utilization Plan and the MBE, WBE, SBE Subcontractor's Letter of Intent MUST Accompany the Bid!!!

WBE UTILIZATION

Name of WBE and contact person: _____
Business Phone Number: _____ Email Address: _____
Address: _____
Description of Work, Services or Supplies to be provided: _____

CONTRACT ITEM NO.: _____

Total Dollar Amount Participation: _____

If the WBE participation will be counted towards the achievement of the SBE goal please indicate here:

YES

NO

The MBE, WBE, SBE Utilization Plan and the MBE, WBE, SBE Subcontractor's Letter of Intent MUST Accompany the Bid!!!

(Attach additional sheets as needed)

SBE UTILIZATION

Name of SBE and contact person: KERRY KELLER-MARTIN
 Business Phone Number: 309-925-2092 Email Address: CADCONSTRUCTION@FRONTIER.COM
 Address: 508 E PEARL A-1, TREMONT IL 61568
 Description of Work, Services or Supplies to be provided: CARPENTRY WORK AND SIDING/WINDOW (MATERIAL)

 CONTRACT ITEM NO.: A, B, C, F, G
 Total Dollar Amount Participation: 200,000

The MBE, WBE, SBE Utilization Plan and the MBE, WBE, SBE Subcontractor's Letter of Intent MUST Accompany the Bid!!

SBE UTILIZATION

Name of SBE and contact person: NA
 Business Phone Number: _____ Email Address: _____
 Address: _____
 Description of Work, Services or Supplies to be provided: _____

 CONTRACT ITEM NO.: _____
 Total Dollar Amount Participation: _____

The MBE, WBE, SBE Utilization Plan and the MBE, WBE, SBE Subcontractor's Letter of Intent MUST Accompany the Bid!!

SBE UTILIZATION

Name of SBE and contact person: NA
 Business Phone Number: _____ Email Address: _____
 Address: _____
 Description of Work, Services or Supplies to be provided: _____

 CONTRACT ITEM NO.: _____
 Total Dollar Amount Participation: _____

(Attach additional sheets as needed)

The MBE, WBE, SBE Utilization Plan and the MBE, WBE, SBE Subcontractor's Letter of Intent MUST Accompany the Bid!!

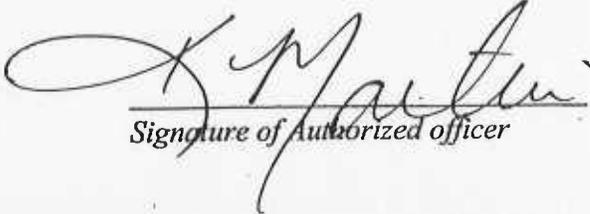
SIGNATURE SECTION

On Behalf of CAD CONSTRUCTIO INC. I/We hereby acknowledge that
 (name of company)

I/WE have read Revised Appendix D, will comply with the provisions of Revised Appendix D, and intend to use the MBEs, WBEs, and SBEs listed above in the performance of this contract and/or have completed the Waiver Request Form. To the best of my knowledge, information and belief, the facts and representations contained in this Exhibit are true, and no material facts have been omitted.

I do solemnly declare and affirm under penalties of perjury that the contents of the foregoing document are true and correct, and that I am authorized, on behalf of the bidder, to make this affidavit.

10/6/2015
 Date


 Signature of Authorized officer

ATTEST:

KERRY KELLER-MARTIN PRESIDENT
 Print name and title


 Secretary

309-925-2092
 Phone number

- 1) **The Bidder is required to sign and execute this page, EVEN IF A WAIVER IS BEING REQUESTED.**
- 2) **Failure to do so will result in a nonresponsive bid and rejection of the bid.**
- 3) **If a waiver is requested, the bidder must also complete the following "WAIVER REQUEST FORM."**

The MBE, WBE, SBE Utilization Plan and the MBE, WBE, SBE Subcontractor's Letter of Intent MUST Accompany the Bid! ! !

WAIVER REQUEST FORM

If a waiver is requested, the Bidder is required to sign and execute this page.

Contract No.: NA

Name of Bidder: _____

Contact Person and Phone Number: _____

With respect to the contract specified above, the Bidder hereby requests a total or partial waiver of the requirement that, pursuant to Section 12 (a)-(d) of the Affirmative Action Ordinance, Revised Appendix D, it files a MBE, WBE, SBE Utilization Plan or achieve a particular goal for MBE, WBE, SBE participation in the contract. The reasons for the request are as follows:

On Behalf of _____ I/We hereby acknowledge that
(name of company)

I/WE have read Affirmative Action Ordinance, Revised Appendix D, will comply with the provisions of Affirmative Action Ordinance, Revised Appendix D, and intend to use the MBEs, WBEs, and SBEs listed in the MBE, WBE, SBE Utilization Plan in the performance of this contract and have completed the Waiver Request Form. To the best of my knowledge, information and belief, the facts and representations contained in this Waiver Request Form are true, and no material facts have been omitted.

I do solemnly declare and affirm under penalties of perjury that the contents of the foregoing document are true and correct, and that I am authorized, on behalf of the contractor, to make this affidavit.

Date

Signature of Authorized officer

ATTEST:

Print name and title

Secretary

Phone number

NOTE TO BIDDERS

All Waiver requests are evaluated carefully by the District. The evaluation is based on your firm's documented GOOD FAITH EFFORTS.

The GOOD FAITH EFFORTS MUST be Undertaken PRIOR to your bid submittal to the District. Good Faith Efforts are identified on pp. D15-D16, Section 12. Utilization Plan Submission (e), (i) (i)-(xi).

The MBE, WBE, SBE Utilization Plan and the MBE, WBE, SBE Subcontractor's Letter of Intent MUST Accompany the Bid!!

MBE, WBE, SBE SUBCONTRACTOR'S LETTER OF INTENT

To: (Name of Bidder) CAD CONSTRUCTION INC. and the MWRDGC

RE: Contract Name: (Insert Name) REHABILITATION OF BUILDINGS AT THE PRAIRIE PLAN SITE IN FULTON CO.

Contract Number: (Insert Number) 15-813-21

From: (Name of MBE/WBE/SBE Firm) CAD CONSTRUCTION INC.

MBE: Yes No
 WBE: Yes No
 SBE: Yes No

The MBE/WBE status of the undersigned is confirmed by the attached letter of Certification. A certification letter must be attached hereto.

The undersigned is prepared to provide the following described services or supply the following described goods in connection with the above named project/contract:

CARPENTRY LABOR, MATERIALS SUPPLIES (WINDOWS, SIDING, ETC.)

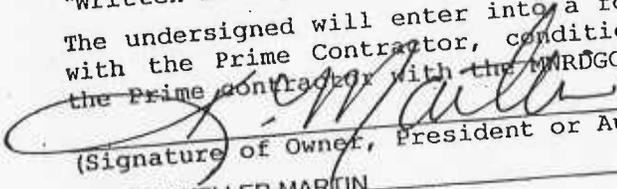
If more space is needed to fully describe the MBE/WBE/SBE firms' proposed scope of work and/or payment schedule, attach additional sheets.

The above described performance is offered for the following total price:

\$ 200,000 TWO HUNDRED THOUSAND
 (Written in Figures) (Written in Words)

In the event of a discrepancy between the "Written in Words" price and the "Written in Figures" price, the "Written in Words" price shall govern."

The undersigned will enter into a formal written agreement for the above work with the Prime Contractor, conditioned upon the execution of a contract by the Prime Contractor with the MWRDGC.



(Signature of Owner, President or Authorized Agent of MBE/WBE/SBE)
KERRY KELLER-MARTIN
 Name/Title (Print)

Date 10/6/2015 Phone 309-925-2092

**THIS SIGNED DOCUMENT MUST BE SUBMITTED WITH THE BID.
 FAILURE TO DO SO WILL RESULT IN A NONRESPONSIVE BID AND
 REJECTION OF THE BID.**

All bidders shall submit with the Bid, copies of MBE, WBE, SBE Subcontractor's Letter of Intent in paper form with signatures, which were furnished to each MBE, WBE, and SBE listed in its MBE, WBE, SBE Utilization Plan and must be submitted to the District with its bid as part of its bid packet with either a copy of each MBE, WBE, and SBE current Letter of Certification from a state or local government or agency or documentation demonstrating that the MBE, WBE, SBE is a MBE, WBE or SBE within the meaning of this Revised Appendix D. Failure to submit the MBE, WBE, SBE Subcontractor's Letter of Intent signed by each MBE, WBE, SBE subcontractor will be viewed as nonresponsive and the bid will be rejected. All MBE, WBE, SBE Subcontractor's Letter of Intent must conform to the MBE, WBE, SBE Utilization Plan submitted with the bid. An original or facsimile copy of MBE, WBE, SBE Subcontractor's Letter of Intent will be acceptable.

The MBE, WBE, SBE Utilization Plan and the MBE, WBE, SBE Subcontractor's Letter of Intent MUST accompany the Bid!!



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 15-1230, Version: 1

TRANSMITTAL LETTER FOR BOARD MEETING NOVEMBER 5, 2015

COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Authority to award Contract 06-155-3S, Salt Creek Intercepting Sewer 2 Rehabilitation, SSA, to Kenny Construction Company, in an amount not to exceed \$43,878,100.00, plus a five (5) percent allowance for change orders in an amount of \$2,193,905.00, for a total amount not to exceed \$46,072,005.00. Account 401-50000-645700, Requisition 1396963

Dear Sir:

On July 9, 2015, the Board of Commissioners authorized the Director of Procurement and Materials Management to advertise for bids Contract 06-155-3S, Salt Creek Intercepting Sewer 2 Rehabilitation, SSA.

In response to a public advertisement of August 5, 2015, a bid opening was held on October 6, 2015. The bid tabulation for this contract is:

| | |
|---------------------------------------|-----------------|
| KENNY CONSTRUCTION COMPANY | \$43,878,100.00 |
| INSITUFORM TECHNOLOGIES USA | \$47,424,400.00 |
| SUPER EXCAVATORS, INC. | \$49,965,000.00 |
| MI-CON, A DIV. OF MICHELS CORPORATION | \$54,908,563.27 |
| JAY DEE CONTRACTORS INC. | \$56,680,000.00 |
| SAK CONSTRUCTION, LLC | \$57,103,250.00 |

Five hundred sixty-nine (569) companies were notified of this contract being advertised and seventy-one (71) companies requested specifications.

Kenny Construction Company, the lowest responsible bidder, is proposing to perform the contract in accordance with the specifications. The estimated cost for this contract was \$48,050,000.00, placing the bid of \$43,878,100.00 approximately 8.7 percent below the estimate.

Kenny Construction Company is in compliance with the Affirmative Action Ordinance, Revised Appendix D as indicated on the attached report. The Minority Business Enterprise (MBE), Women Business Enterprise (WBE) and Small Business Enterprise (SBE) utilization goals for this contract are 2 percent MBE, 5 percent WBE and the bidder offers MBE and WBE credits to satisfy SBE participation.

Kenny Construction Company has executed the Multi-Project Labor Agreement (MPLA) certificate as required. It is anticipated that the following trades will be utilized on this contract: brick mason, construction machinist, elevator constructor, iron worker ornamental, marble setter and terrazzo worker. The list of construction trades is not intended to confer any rights or jurisdiction upon any union or unions.

The contract will require approximately four hundred thirty-nine (439) people for the services.

File #: 15-1230, **Version:** 1

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to award Contract 06-155-3S to Kenny Construction Company, in an amount not to exceed \$43,878,100.00, plus a five (5) percent allowance for change orders in an amount of \$2,193,905.00, for a total amount not to exceed \$46,072,005.00, subject to the contractor furnishing a performance bond in form satisfactory to the Law Department and approved by the Director of Procurement and Materials Management.

The estimated completion date is within 1,060 calendar days after approval of the Contractor's Bond.

Funds are available in Account 401-50000-645700.

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management, DAL:SEB:cm
Respectfully Submitted, Barbara J. McGowan, Chairman, Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for November 5, 2015

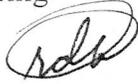
Attachments

**Interoffice Memorandum
METROPOLITAN WATER RECLAMATION DISTRICT
OF GREATER CHICAGO**

DEPARTMENT: General Administration
Diversity Section

DATE: October 23, 2015

TO: Catherine O'Connor, Director of Engineering

FROM: Regina D. Berry, Diversity Administrator 

SUBJECT: Contract: 06-155-3S, Salt Creek Intercepting Sewer 2 Rehabilitation, SSA

Bidder: **Kenny Construction Company**

The lowest responsive bidder, Kenny Construction Company, has submitted company information, "MBE, WBE and SBE Verification Forms" for the firms identified on the subject contract's Utilization Plan.

The MBE, WBE, and SBE Utilization Goals for the contract are 2% Minority, 5% WBE, and 7% Small Business Enterprises. According to the contract's Utilization Plan, the bidder has committed to the following:

| <u>MBE</u> | <u>WBE</u> | <u>SBE</u> |
|------------|------------|------------|
| 2% | 5% | * |

Therefore, the lowest responsive bidder, Kenny Construction Company, is in apparent compliance with the requirements of the Affirmative Action Ordinance Revised Appendix D.

RDB: GG

Attachment

cc: Ms. Darlene A. LoCascio, Shields-Wright, Cornier, Gordon, File

*Bidder offers MBE and WBE credits to satisfy SBE participation.

REVISED JUNE, 2015

**METROPOLITAN WATER RECLAMATION DISTRICT OF
GREATER CHICAGO**

MBE, WBE, SBE UTILIZATION PLAN

For Local and Small business entities - Definitions for terms used below can be found in Appendix D: MBE - Section 5(s); WBE - Section 5(cc); SBE - Section 5(w).

NOTE: The Bidder shall submit with the Bid, originals or facsimile copies of all MBE, WBE, SBE Subcontractor's Letter of Intent furnished to all MBEs, WBEs, and SBEs. **IF A BIDDER FAILS TO INCLUDE** signed copies of the MBE, WBE, SBE Utilization Plan and all signed MBE, WBE, SBE Subcontractor's Letter of Intent with its bid, said bid will be deemed nonresponsive and rejected.

All Bidders must sign the signature page UP-5 of the Utilization Plan, even if a waiver is requested.

Name of Bidder:

Kenny Construction Company

Contract No.:

06-155-35

Affirmative Action Contact & Phone No.:

Angela Braun 847-919-8200

E-Mail Address:

angela.braun@jgcinc.com

Total Bid:

\$ 43,878,100.00

MBE, WBE, SBE UTILIZATION PLAN AND ALL SIGNED MBE, WBE, SBE SUBCONTRACTOR'S LETTER OF INTENT MUST BE COMPLETED, SIGNED AND ACCOMPANY YOUR BID!!!

SBE UTILIZATION

Name of SBE and contact person: Cabo Construction Corp. Robert A. Bohac
 Business Phone Number: 773-521-2226 Email Address: ROBERTBOHAC@CABOCONSTRUCTIONCORP.COM
 Address: 1270 S. Kostner Avenue Chicago, IL 60623
 Description of Work, Services or Supplies to be provided: Munhales Repair, Frame & Covers, Etc.

 CONTRACT ITEM NO.: Items 2A-2H
 Total Dollar Amount Participation: \$77,600.00

The MBE, WBE, SBE Utilization Plan and the MBE, WBE, SBE Subcontractor's Letter of Intent MUST Accompany the Bid !!

SBE UTILIZATION

Name of SBE and contact person: _____
 Business Phone Number: _____ Email Address: _____
 Address: _____
 Description of Work, Services or Supplies to be provided: _____

 CONTRACT ITEM NO.: _____
 Total Dollar Amount Participation: _____

The MBE, WBE, SBE Utilization Plan and the MBE, WBE, SBE Subcontractor's Letter of Intent MUST Accompany the Bid !!

SBE UTILIZATION

Name of SBE and contact person: _____
 Business Phone Number: _____ Email Address: _____
 Address: _____
 Description of Work, Services or Supplies to be provided: _____

 CONTRACT ITEM NO.: _____
 Total Dollar Amount Participation: _____

(Attach additional sheets as needed)

The MBE, WBE, SBE Utilization Plan and the MBE, WBE, SBE Subcontractor's Letter of Intent MUST Accompany the Bid !!

SBE UTILIZATION

Name of SBE and contact person: Work Zone Safety Inc. Pam Ackerman

Business Phone Number: 815-834-0429 Email Address: pam@workzonesafetyinc.com

Address: 17051 Gaylord Rd. Crest Hill, IL 60403

Description of Work, Services or Supplies to be provided: Traffic Control

CONTRACT ITEM NO.: _____

Total Dollar Amount Participation: \$400,000.00

The MBE, WBE, SBE Utilization Plan and the MBE, WBE, SBE Subcontractor's Letter of Intent MUST Accompany the Bid !!

SBE UTILIZATION

Name of SBE and contact person: _____

Business Phone Number: _____ Email Address: _____

Address: _____

Description of Work, Services or Supplies to be provided: _____

CONTRACT ITEM NO.: _____

Total Dollar Amount Participation: _____

The MBE, WBE, SBE Utilization Plan and the MBE, WBE, SBE Subcontractor's Letter of Intent MUST Accompany the Bid !!

SBE UTILIZATION

Name of SBE and contact person: _____

Business Phone Number: _____ Email Address: _____

Address: _____

Description of Work, Services or Supplies to be provided: _____

CONTRACT ITEM NO.: _____

Total Dollar Amount Participation: _____

(Attach additional sheets as needed)

The MBE, WBE, SBE Utilization Plan and the MBE, WBE, SBE Subcontractor's Letter of Intent MUST Accompany the Bid !!

SBE UTILIZATION

Name of SBE and contact person: Sheridan Plumbing & Sewer / Beth Healy President
 Business Phone Number: 708-475-4100 Email Address: bhealy@spands.com
 Address: 6754 W. 74th Street, Bedford Park, IL 60638
 Description of Work, Services or Supplies to be provided: _____
Cleaning and CCTV sewer pipes and tunnels, misc. manhole rehabilitation.
 CONTRACT ITEM NO.: 06-155-3S 1A 2A-2H
 Total Dollar Amount Participation: \$485,000.00

The MBE, WBE, SBE Utilization Plan and the MBE, WBE, SBE Subcontractor's Letter of Intent MUST Accompany the Bid !!

SBE UTILIZATION

Name of SBE and contact person: _____
 Business Phone Number: _____ Email Address: _____
 Address: _____
 Description of Work, Services or Supplies to be provided: _____

 CONTRACT ITEM NO.: _____
 Total Dollar Amount Participation: _____

The MBE, WBE, SBE Utilization Plan and the MBE, WBE, SBE Subcontractor's Letter of Intent MUST Accompany the Bid !!

SBE UTILIZATION

Name of SBE and contact person: _____
 Business Phone Number: _____ Email Address: _____
 Address: _____
 Description of Work, Services or Supplies to be provided: _____

 CONTRACT ITEM NO.: _____
 Total Dollar Amount Participation: _____

(Attach additional sheets as needed)

The MBE, WBE, SBE Utilization Plan and the MBE, WBE, SBE Subcontractor's Letter of Intent MUST Accompany the Bid !!

SBE UTILIZATION

Name of SBE and contact person: KIM Construction Company, Inc. Kim A. Vallow
 Business Phone Number: 708 754-1181 Email Address: info@kimconstruction.com
 Address: 3142 Holeman, P.O. Box 276, Steger, IL 60475
 Description of Work, Services or Supplies to be provided: manhole rehabilitation and remove and
replace manhole steps
 CONTRACT ITEM NO.: Items 3 & 4
 Total Dollar Amount Participation: \$1,308,926.00

The MBE, WBE, SBE Utilization Plan and the MBE, WBE, SBE Subcontractor's Letter of Intent MUST Accompany the Bid !!

SBE UTILIZATION

Name of SBE and contact person: _____
 Business Phone Number: _____ Email Address: _____
 Address: _____
 Description of Work, Services or Supplies to be provided: _____

 CONTRACT ITEM NO.: _____
 Total Dollar Amount Participation: _____

The MBE, WBE, SBE Utilization Plan and the MBE, WBE, SBE Subcontractor's Letter of Intent MUST Accompany the Bid !!

SBE UTILIZATION

Name of SBE and contact person: _____
 Business Phone Number: _____ Email Address: _____
 Address: _____
 Description of Work, Services or Supplies to be provided: _____

 CONTRACT ITEM NO.: _____
 Total Dollar Amount Participation: _____

(Attach additional sheets as needed)

The MBE, WBE, SBE Utilization Plan and the MBE, WBE, SBE Subcontractor's Letter of Intent MUST Accompany the Bid !!

Salt Creek Intercepting Sewer 2 Rehabilitation, SSA

Project Number: 06-155-3S

Service Area: Stickney

Location: Proviso Township and Lyons Township

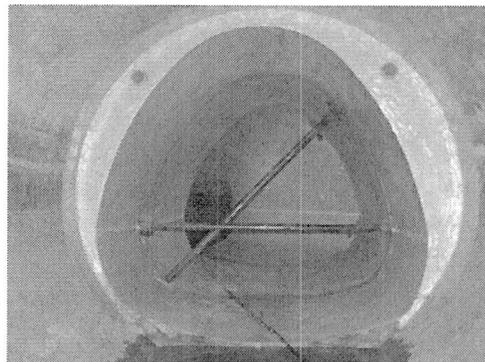
Engineering Consultant: In-house design

General Contractor: To be determined

Estimated Construction Cost: \$41,000,000

Contract Award Date: September 1, 2015*

Substantial Completion Date: May 28, 2018*



Project Description: This project consists of rehabilitating approximately 32,800 feet of intercepting sewer with sizes ranging from 10" in diameter to 7'0"x7'0" semi-elliptic concrete pipe, by using the cured-in-place pipe lining method and/or the channeline lining method, rehabilitating 80 manholes by the spray-on lining system, rebuilding and raising 12 manholes, constructing one manhole, and making control structure modifications.

Project Justification: The sewers were inspected by the Maintenance & Operations Department in 2003 with a closed-circuit television inspection system. The video inspection tapes show cracks (circular and longitudinal), sewage solids deposits, sags, offset joints, root intrusion, infiltration, and concrete corrosion due to the action of hydrogen sulfide generated by the decomposition of settled solids. Physical inspection of the manholes revealed cracks and holes in the walls and bases of the manholes.

Project Status: The design for this project is approximately 98 percent complete.

*Information shown is estimated.



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 15-1232, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF NOVEMBER 5, 2015

COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Authority to award Contract 15-055-11 Furnish and Deliver Pipe Covering and Insulation to Various Locations for a One (1) Year Period, to Amerisafe, Inc., in a total amount not to exceed \$27,108.27, Account 101-20000-623170

Dear Sir:

On August 6, 2015, the Board of Commissioners authorized the Director of Procurement and Materials Management to advertise for bids, Contract 15-055-11, Furnish and Deliver Pipe Covering and Insulation to Various Locations for a One (1) Year Period, beginning approximately December 1, 2015 and ending November 30, 2016.

In response to a public advertisement of September 9, 2015, a bid opening was held on September 29, 2015. The bid tabulation for this contract is:

| | |
|---|--------------|
| AMERISAFE, INC. | \$27,108.27 |
| BAY INSULATION OF ILLINOIS, INC. | *\$32,165.78 |
| SUPERIOR PLUS CONSTRUCTION PRODUCTS CORPORATION | *\$32,899.10 |
| *corrected total | |

Four hundred and eleven (411) companies were notified of this contract being advertised and fourteen (14) companies requested specifications.

Amerisafe, Inc., the lowest responsible bidder is proposing to perform the contract in accordance with the specifications. The estimated cost for this contract was \$34,000.00, placing their bid of \$27,108.27 approximately 20.3 percent below the estimate.

The Multi-Project Labor Agreement (MPLA) was not included in this contract because it is primarily a furnish and deliver contract.

The Affirmative Action Ordinance, Revised Appendix D was not included in this contract because it is primarily a furnish and deliver contract

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to award Contract 15-055-11 to Amerisafe, Inc., in an amount not to exceed \$27,108.27.

Purchase orders will be issued for material as required. Payment will be based on the unit cost as indicated in the contract documents.

File #: 15-1232, **Version:** 1

There was no bid deposit required for this contract.

Funds are available in Account 101-20000-623170.

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management, DAL:SEB:CD:trc
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board
of Commissioners for November 5, 2015

Attachment

| #15055-PIPE COVERING | | |
|----------------------|--------|--|
| Item | MM # | DESCRIPTION |
| 1 | 109192 | EDGE SEALING COMPOUND, 5 OZ. TUBE |
| 2 | 109226 | TAPE,2 SIDED,FABRIC,WHITE, 2 IN.X 25 YD. |
| 3 | 113834 | ADHESIVE,PIPE COVERING,RUBATEX R-373,1QT |
| 4 | 113835 | COVERING,PIPE,FIBERGLASS,5/8" X 1" X 36" |
| 5 | 113836 | COVERING,PIPE,FIBERGLASS,3/4" X 1" X 36" |
| 6 | 113837 | COVERING,PIPE,FIBERGLASS,1" X 1" X 36" |
| 7 | 113838 | COVERING,PIPE,FIBERGLASS,1.5" X 1" X 36" |
| 8 | 113839 | COVERING,PIPE,FIBERGLASS,2" X 1" X 36" |
| 9 | 113840 | COVERING,PIPE,FIBERGLASS,3" X 1" X 36" |
| 10 | 113841 | COVERING,PIPE,FIBERGLASS,4" X 1" X 36" |
| 11 | 113842 | COVERING,PIPE,FIBERGLASS,5" X 1" X 36" |
| 12 | 113843 | COVERING,PIPE,FIBERGLASS, 6 X 1 X 36 IN. |
| 13 | 113844 | COVERING,PIPE,FIBERGLASS, 8 X 1 X 36 IN. |
| 14 | 113845 | INSULATION,FOAM SHEET,1/2" X 36" X 48" |
| 15 | 113846 | INSULATION,RUBATEX SHEET,3/4"X 36"X 48" |
| 16 | 113847 | ELBOW,PIPE COVERING,PVC,90 DEG,#7 |
| 17 | 113848 | ELBOW,PIPE COVERING,PVC,90 DEG,#9 |
| 18 | 113849 | ELBOW,PIPE COVERING,PVC,90 DEG,#10 |
| 19 | 113850 | ELBOW,PIPE COVERING,PVC,90 DEG,#11 |
| 20 | 113851 | MASTIC,INSULATION,VIMASCO #WC-7, 1 GAL. |
| 21 | 113852 | TAPE,FLEX.DUCT,INSULATED,ASJ,3 IN.X50YD |
| 22 | 113853 | TAPE,PIPE COVERING,ALUM.FOIL,3 IN.X 50YD |
| 23 | 114455 | COVERING,PIPE,FIBERGLASS,1-1/4"X 1"X 36" |
| 24 | 114456 | COVERING,PIPE,FIBERGLASS,7" X 1" X 36" |
| 25 | 114457 | COVERING,PIPE,FIBERGLASS,10" X 1" X 36" |
| 26 | 114458 | COVERING,PIPE,FIBERGLASS,12" X 1" X 36" |
| 27 | 114459 | ELBOW,PIPE COVERING,PVC,45 DEG,#7 |
| 28 | 114460 | ELBOW,PIPE COVERING,PVC,45 DEG,#9 |
| 29 | 114461 | ELBOW,PIPE COVERING,PVC,45 DEG,#10 |
| 30 | 114462 | ELBOW,PIPE COVERING,PVC,45 DEG,#11 |
| 31 | 114463 | ELBOW,PIPE COVERING,PVC,45 DEG,#13 |
| 32 | 114474 | ELBOW,PIPE COVERING,PVC,90 DEG,#13 |
| 33 | 114475 | ELBOW,PIPE COVERING,PVC,45 DEG,#15 |
| 34 | 114476 | ELBOW,PIPE COVERING,PVC,90 DEG,#15 |
| 35 | 114477 | ELBOW,PIPE COVERING,PVC,90 DEG,#18 |
| 36 | 114478 | WRAP,DUCT,FIBERGLASS,1-1/2"X 4'X 100' |
| 37 | 114479 | INSULATION,WALL/PANEL,1"X 24"X 48"FBGLS |
| 38 | 115382 | BAND,STRAPPING,SS,1/2" X .020" X 900' |
| 39 | 115383 | CLIP,SS,FOR PIPE INSULATION,1/2" |
| 40 | 115391 | COVERING,PIPE,FIBERGLASS,2.5" X 1" X 36" |
| 41 | 115396 | COVERING,PIPE,FIBERGLASS,14" X 2" X 36" |
| 42 | 115397 | COVERING,PIPE,FIBERGLASS,16" X 2" X 36" |
| 43 | 115398 | COVERING,PIPE,FIBERGLASS,18" X 2" X 36" |
| 44 | 115399 | COVERING,PIPE,FIBERGLASS,20" X 2" X 36" |
| 45 | 115404 | HANGER,INSULATION,2"X 2",2-1/2" NAIL |

| #15055-PIPE COVERING | | |
|----------------------|--------|---|
| Item | MM # | DESCRIPTION |
| 46 | 115405 | WASHER, FOR INSULATION HANGER |
| 47 | 115406 | JACKET, STUCCO EMBOSSED, .016" X 36" X 100' |
| 48 | 115408 | ELBOW, PIPE COVERING, PVC, 90 DEG, #12 |
| 49 | 115409 | ELBOW, PIPE COVERING, PVC, 45 DEG, #17 |
| 50 | 115410 | ELBOW, PIPE COVERING, PVC, 90 DEG, #17 |
| 51 | 115411 | ELBOW, PIPE COVERING, PVC, 45 DEG, #18 |
| 52 | 115412 | ELBOW, PIPE COVERING, PVC, 45 DEG, #19 |
| 53 | 115413 | ELBOW, PIPE COVERING, PVC, 90 DEG, #19 |
| 54 | 115415 | ELBOW, PIPE COVERING, PVC, 90 DEG, #20 |
| 55 | 115417 | ELBOW, PIPE COVERING, PVC, 90 DEG, #22 |
| 56 | 115418 | ELBOW, PIPE COVERING, PVC, 45 DEG, #24 |
| 57 | 115419 | ELBOW, PIPE COVERING, PVC, 90 DEG, #24 |
| 58 | 115430 | CLOTH, FIBERGLASS, PIPE COVER, 36" X 150' ROLL |
| 59 | 115437 | ARMORFLEX RUBBER PIPE COVERING 5/8 X 3/8 X 6 |
| 60 | 115438 | ARMORFLEX RUBBER PIPE COVERING 7/8 X 1/2 X 6 |
| 61 | 115439 | ARMORFLEX RUBBER PIPE COVERING 1-1/8 X 1/2 |
| 62 | 115444 | ELBOW, PIPE COVERING, AL, 90 DEG, 1" X 1" |
| 63 | 115447 | ELBOW, PIPE COVERING, AL, 90 DEG, 2" X 1" |
| 64 | 115451 | ELBOW, PIPE COVERING, AL, 90 DEG, 4" X 1" |
| 65 | 116767 | COVERING, PIPE, FIBERGLASS, 3/4" X 1-1/2" X 36" |



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 15-1244, Version: 1

TRANSMITTAL LETTER FOR BOARD MEETING OF NOVEMBER 5, 2015

COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Authority to award Contract 15-030-11, Furnish and Deliver Miscellaneous Lubricants to Various Locations for a One (1) Year Period, Item 1 to Atlas & Associates, Inc., in an amount not to exceed \$14,000.00; Items 3, 5, 13, 14, 21, 22, and 28 to Parent Petroleum, Inc., in an amount not to exceed \$18,514.53; Items 4, 9, 16, 18, and 23 to Valdes, LLC, in an amount not to exceed \$23,605.40; Items 6, 11, 12, 17, and 24 to Feece Oil Company in an amount not to exceed \$73,871.72; Items 7, 8, 15, and 20 to Midtown Petroleum Acquisition, LLC, d.b.a. RelaDyne, in an amount not to exceed \$10,524.50; Items 10, 19, 25, and 27 to PetroChoice in an amount not to exceed \$29,533.35; and Item 26 to Superior Petroleum Products, Inc., in an amount not to exceed \$2,720.00, Account 101-20000-623860

Dear Sir:

On September 3, 2015, the Board of Commissioners authorized the Director of Procurement and Materials Management to advertise for bids, Contract 15-030-11 Furnish and Deliver Miscellaneous Lubricants to Various Locations for a One (1) Year Period, beginning approximately November 1, 2015 and ending October 31, 2016.

In response to a public advertisement of September 9, 2015, a bid opening was held on September 22, 2015. The bid tabulation for this contract is:

ITEM 1: OIL, SYNTHETIC, DACNIS SE 68, 55 GAL.

| | |
|--------------------------|-------------|
| ATLAS & ASSOCIATES, INC. | \$14,000.00 |
|--------------------------|-------------|

ITEM 2: LUBRICANT, SPECIAL, 55 GAL., F/HOSE PUMP

| | |
|--------------------------|------------|
| ATLAS & ASSOCIATES, INC. | \$5,000.00 |
|--------------------------|------------|

ITEM 3: OIL, MOTOR, EX HVY, SAE 5W-30, 55 GAL.

| | |
|---|----------|
| PARENT PETROLEUM, INC. | \$222.64 |
| MIDTOWN PETROLEUM ACQUISITION, LLC, d.b.a. RELADYNE | \$311.85 |
| FEECE OIL COMPANY | \$360.35 |
| SUPERIOR PETROLEUM PRODUCTS, INC. | \$444.95 |
| ATLAS & ASSOICATES, INC. | \$700.00 |

ITEM 4: OIL, SDC #116, SAE 10W-30, 55 GAL.

| | |
|---|------------|
| FEECE OIL COMPANY | \$1,991.50 |
| VALDES, LLC | \$2,520.00 |
| MIDTOWN PETROLEUM ACQUISITION, LLC, d.b.a. RELADYNE | \$2,870.30 |
| ATLAS & ASSOICATES, INC. | \$5,000.00 |

ITEM 5: OIL, MOTOR, 15W40, API, 55 GAL.

File #: 15-1244, Version: 1

| | |
|---|------------|
| PARENT PETROLEUM, INC | \$2,548.26 |
| VALDES, LLC | \$3,411.00 |
| FEECE OIL COMPANY | \$3,584.70 |
| MIDTOWN PETROLEUM ACQUISITION, LLC, d.b.a. RELADYNE | \$3,742.20 |
| SUPERIOR PETROLEUM PRODUCTS, INC. | \$4,133.25 |
| ATLAS & ASSOICATES, INC. | \$5,490.00 |

ITEM 6: OIL, HYDRAULIC, ANTI-WEAR, ISO68, 55 GAL.

| | |
|---|-------------|
| FEECE OIL COMPANY | \$5,466.60 |
| PARENT PETROLEUM, INC | \$5,597.46 |
| ATLAS & ASSOICATES, INC. | *\$6,654.60 |
| PETROCHOICE | \$7,385.40 |
| MIDTOWN PETROLEUM ACQUISITION, LLC, d.b.a. RELADYNE | \$7,553.70 |
| VALDES, LLC | \$7,740.00 |
| SUPERIOR PETROLEUM PRODUCTS, INC. | \$11,295.90 |

ITEM 7: OIL, LUBE, 55 GAL., CHEVRON GST GRADE 46

| | |
|---|------------|
| FEECE OIL COMPANY | \$4,394.50 |
| MIDTOWN PETROLEUM ACQUISITION, LLC, d.b.a. RELADYNE | \$4,567.50 |
| VALDES, LLC | \$6,990.00 |
| ATLAS & ASSOCIATES, INC. | \$9,697.90 |

ITEM 8: LUBRICANT, GEAR, ISO 220, SAE 85-W90, 55 GAL.

| | |
|---|------------|
| FEECE OIL COMPANY | \$473.21 |
| MIDTOWN PETROLEUM ACQUISITION, LLC, d.b.a. RELADYNE | \$916.00 |
| ATLAS & ASSOCIATES, INC. | \$1,049.69 |

ITEM 9: FLUID, HYDRAULIC, SDC #7, CITGO #FR-40XD

| | |
|---|-------------|
| VALDES, LLC | \$4,649.40 |
| MIDTOWN PETROLEUM ACQUISITION, LLC, d.b.a. RELADYNE | \$4,884.00 |
| ATLAS & ASSOCIATES, INC. | \$8,999.88 |
| SUPERIOR PETROLEUM PRODUCTS, INC. | \$11,939.40 |

ITEM 10: OIL, SYNTHETIC, MOBIL SHC 634, 55 GAL.

| | |
|---|------------|
| PETROCHOICE | \$7,891.40 |
| VALDES, LLC | \$8,264.00 |
| SUPERIOR PETROLEUM PRODUCTS, INC. | \$8,971.60 |
| MIDTOWN PETROLEUM ACQUISITION, LLC, d.b.a. RELADYNE | \$9,218.00 |
| ATLAS & ASSOCIATES, INC. | \$9,399.16 |

ITEM 11: OIL, TURBINE, SDC #2, ISO GRADE 32, 55 GAL.

| | |
|---|-------------|
| FEECE OIL COMPANY | \$10,546.80 |
| MIDTOWN PETROLEUM ACQUISITION, LLC, d.b.a. RELADYNE | \$11,316.00 |
| CHICAGO UNITED INDUSTRIES, LTD. | \$11,947.44 |
| VALDES, LLC | \$12,216.00 |
| ATLAS & ASSOCIATES, INC. | \$15,106.56 |
| PARENT PETROLEUM, INC | \$19,892.40 |

ITEM 12: OIL, TURBINE, SDC #3, ISO GRADE 68, 55 GAL.

| | |
|---|-------------|
| FEECE OIL COMPANY | \$56,056.00 |
| MIDTOWN PETROLEUM ACQUISITION, LLC, d.b.a. RELADYNE | \$61,295.00 |
| CHICAGO UNITED INDUSTRIES, LTD. | \$64,909.00 |

File #: 15-1244, Version: 1

| | |
|--------------------------|--------------|
| VALDES, LLC | \$70,200.00 |
| ATLAS & ASSOCIATES, INC. | \$97,459.70 |
| PARENT PETROLEUM, INC | \$115,615.50 |

ITEM 13: OIL, TURBINE, SDC #4, ISO GRADE 100, 55 GAL.

| | |
|---|------------|
| PARENT PETROLEUM, INC | \$1,288.65 |
| FEECE OIL COMPANY | \$1,301.85 |
| MIDTOWN PETROLEUM ACQUISITION, LLC, d.b.a. RELADYNE | \$1,317.75 |
| VALDES, LLC | \$1,377.00 |
| ATLAS & ASSOCIATES, INC. | \$1,696.44 |

ITEM 14: OIL, TURBINE, SDC #5, ISO GRADE 150, 55 GAL.

| | |
|---|------------|
| PARENT PETROLEUM, INC | \$2,577.30 |
| FEECE OIL COMPANY | \$2,603.70 |
| VALDES, LLC | \$2,694.00 |
| MIDTOWN PETROLEUM ACQUISITION, LLC, d.b.a. RELADYNE | \$2,769.00 |
| ATLAS & ASSOCIATES, INC. | \$3,392.88 |
| PETROCHOICE | \$4,365.90 |
| SUPERIOR PETROLEUM PRODUCTS, INC. | \$4,455.00 |

ITEM 15: OIL, TURBINE, SDC #6, ISO GRADE 220, 55 GAL.

| | |
|---|------------|
| MIDTOWN PETROLEUM ACQUISITION, LLC, d.b.a. RELADYNE | \$2,769.00 |
| FEECE OIL COMPANY | \$3,072.30 |
| VALDES, LLC | \$3,534.00 |
| ATLAS & ASSOCIATES, INC. | \$4,328.88 |

ITEM 16: OIL, MOTOR, HVY DUTY, SDC #27, SAE 10W, 55 GAL.

| | |
|---|------------|
| VALDES, LLC | \$1,497.00 |
| MIDTOWN PETROLEUM ACQUISITION, LLC, d.b.a. RELADYNE | \$1,732.50 |
| ATLAS & ASSOCIATES, INC. | \$2,099.97 |

ITEM 17: OIL, MOTOR, HVY DUTY, SDC #29, SAE 30, 55 GAL.

| | |
|---|------------|
| FEECE OIL COMPANY | \$817.50 |
| PARENT PETROLEUM, INC | \$834.90 |
| MIDTOWN PETROLEUM ACQUISITION, LLC, d.b.a. RELADYNE | \$1,155.00 |
| ATLAS & ASSOCIATES, INC. | \$1,399.98 |

ITEM 18: OIL, JOURNAL, RAILROAD CAR, SDC #32, 55 GAL.

| | |
|---|----------|
| VALDES, LLC | \$589.00 |
| ATLAS & ASSOCIATES, INC. | \$759.65 |
| MIDTOWN PETROLEUM ACQUISITION, LLC, d.b.a. RELADYNE | \$791.45 |

ITEM 19: OIL, WORM GEAR, SDC #38, SAE 140, 55 GAL.

| | |
|---|----------|
| PETROCHOICE | \$726.55 |
| MIDTOWN PETROLEUM ACQUISITION, LLC, d.b.a. RELADYNE | \$752.40 |
| VALDES, LLC | \$785.00 |
| SUPERIOR PETROLEUM PRODUCTS, INC. | \$821.15 |
| ATLAS & ASSOCIATES, INC. | \$964.88 |

ITEM 20: OIL, GEAR, SDC #40, ISO GRADE 220, 55 GAL.

| | |
|---|------------|
| MIDTOWN PETROLEUM ACQUISITION, LLC, d.b.a. RELADYNE | \$2,272.00 |
| VALDES, LLC | \$2,272.00 |

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ATLAS & ASSOCIATES, INC. \$3,038.60

ITEM 21: OIL, EP COMPOUND 68, SDC #107, 55 GAL.

PARENT PETROLEUM, INC. *\$2,311.40
 FEECE OIL COMPANY \$2,410.80
 MIDTOWN PETROLEUM ACQUISITION, LLC, d.b.a. RELADYNE \$2,840.00
 ATLAS & ASSOCIATES, INC. \$3,329.95
 VALDES, LLC \$3,625.00
 PETROCHOICE \$3,820.00
 SUPERIOR PETROLEUM PRODUCTS, INC. \$4,300.00

ITEM 22: TRANSMISSION FLUID, SDC #114, DEXTRON 3, 55 GAL.

PARENT PETROLEUM, INC. *\$999.48
 PETROCHOICE \$1,315.60
 VALDES, LLC \$1,320.00
 FEECE OIL COMPANY \$1,377.20
 MIDTOWN PETROLEUM ACQUISITION, LLC, d.b.a. RELADYNE \$1,535.60
 SUPERIOR PETROLEUM PRODUCTS, INC. \$1,839.20
 ATLAS & ASSOCIATES, INC. \$2,279.96

ITEM 23: OIL, CIRCULATING, SDC #118, ISO GRADE 32, 55 GAL.

ATLAS & ASSOCIATES, INC. \$2,249.75
 FEECE OIL COMPANY \$10,793.75
 VALDES, LLC \$14,350.00
 MIDTOWN PETROLEUM ACQUISITION, LLC, d.b.a. RELADYNE \$14,588.50

ITEM 24: OIL, GEAR, ISO 150, 55 GAL.

FEECE OIL COMPANY \$984.82
 MIDTOWN PETROLEUM ACQUISITION, LLC, d.b.a. RELADYNE \$1,136.00
 VALDES, LLC \$1,178.00
 SUPERIOR PETROLEUM PRODUCTS, INC. \$1,360.00
 ATLAS & ASSOCIATES, INC. \$1,531.98
 PETROCHOICE \$1,544.00

ITEM 25: OIL, HYDRAULIC, MOBIL DTE25, ISO 46

FEECE OIL COMPANY \$11,954.25
 PETROCHOICE \$20,212.50
 SUPERIOR PETROLEUM PRODUCTS, INC. \$21,964.25
 VALDES, LLC \$22,365.00
 MIDTOWN PETROLEUM ACQUISITION, LLC, d.b.a. RELADYNE \$25,987.50
 ATLAS & ASSOCIATES, INC. \$31,499.65

ITEM 26: OIL, GEAR, MOBIL 600XP220, ISO GRADE 220

SUPERIOR PETROLEUM PRODUCTS, INC. \$2,720.00
 PETROCHOICE \$3,056.00
 VALDES, LLC \$3,196.00
 MIDTOWN PETROLEUM ACQUISITION, LLC, d.b.a. RELADYNE \$3,824.00
 ATLAS & ASSOCIATES, INC. \$3,959.96

ITEM 27: OIL, HYDRAULIC, MOBIL DTE 10 SERIES 68

PETROCHOICE \$702.90
 SUPERIOR PETROLEUM PRODUCTS, INC. \$799.70

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| | |
|---|-------------|
| VALDES, LLC | \$950.00 |
| MIDTOWN PETROLEUM ACQUISITION, LLC, d.b.a. RELADYNE | \$1,019.70 |
| ATLAS & ASSOCIATES, INC. | \$1,049.99 |
| | |
| <u>ITEM 28: LUBE, SYNTHETIC, GEAR, MOBIL #SCH626, 55 GAL.</u> | |
| FEECE OIL COMPANY | \$8,335.80 |
| PARENT PETROLEUM, INC. | \$8,566.80 |
| PETROCHOICE | \$11,220.00 |
| VALDES, LLC | \$11,430.00 |
| SUPERIOR PETROLEUM PRODUCTS, INC. | \$12,665.40 |
| MIDTOWN PETROLEUM ACQUISITION, LLC, d.b.a. RELADYNE | \$13,028.40 |
| ATLAS & ASSOCIATES, INC. | \$27,600.00 |
| *Corrected total | |

One hundred seventy-eight (178) companies were notified of the contract being advertised and nineteen (19) companies requested specifications.

The sole bid received for Item 2, from Atlas & Associates, Inc., is non-responsive and being rejected in the public's best interest. Atlas & Associates has informed the Director of Procurement and Materials Management that it misquoted this item and cannot honor their bid price. The Director of Procurement and Materials Management has notified Atlas & Associates, Inc., of this action. Item 2 will be procured on a non-contract basis as needed.

Feece Oil Company, the low bidder for items 4, 7, 8, and 25, is proposing substitutions for these items. Per contract specifications, substitutions are not allowed for these items, based on MWRD Board of Standards Specification 75-08-27-02. Therefore, the bid for these items is considered non-responsive and rejected in the public's interest. The Director of Procurement and Materials Management has notified Feece Oil Company of this action.

Feece Oil Company, the low bidder for item 28, is proposing a substitution based on the item's description and MWRD Board of Standards Specification 75-08-27-02. However, the proposed alternate was rejected, because changing brands of oil would require thorough cleaning of the equipment that uses this item. This cleaning would require purchase of a cleaning solvent, disassembly, cleaning, reassembly, and reinstallation of the equipment. The undertaking in terms of manpower and cost would negate any savings if Feece's proposed substitution were accepted. Therefore, Feece's bid for this item is rejected. The Director of Procurement and Materials Management has notified Feece Oil Company of this action.

Atlas & Associates, Inc., the low bidder for item 23, has advised the Director of Procurement and Materials Management that they misquoted this item and they cannot honor their bid price. Therefore, Atlas & Associates' bid for this item is considered non-responsive and rejected in the public's interest. The Director of Procurement and Materials Management has notified Atlas & Associates of this action.

Feece Oil Company, the next lowest bidder for item 23, is proposing a substitution. Per contract specifications, substitutions are not permitted for this item, based on MWRD Board of Standards Specification 75-08-27-02. Therefore, the bid for this item is considered non-responsive and is rejected in the public's interest. The Director of Procurement and Materials Management has notified Atlas & Associates, Inc., of this action.

Two vendors, Midtown Petroleum Acquisition, LLC, d.b.a. RelaDyne, and Valdes, LLC, bid the same price for contract item 20. A drawing was held on October 7, 2015 to break the tie. Both vendors were invited to witness the drawing and both declined. The winner of the tie-breaker drawing is Midtown Petroleum Acquisition, LLC, d.b.a. RelaDyne.

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Atlas & Associates, the lowest responsible bidder for Item 1, is proposing to perform the contract in accordance with the specifications. The estimated cost for Item 1 of this contract was \$13,640.00, placing the total bid of \$14,000.00 approximately 2.6 percent above the estimate.

Parent Petroleum, Inc., the lowest responsible bidder for Items 3, 5, 13, 14, 21, 22, and 28, is proposing to perform the contract in accordance with the specifications. The estimated cost for Items 3, 5, 13, 14, 21, 22, and 28 of this contract was \$26,620.00, placing the total bid of \$18,514.53 approximately 30.5 percent below the estimate.

Feece Oil Company, the lowest responsible bidder for Items 6, 11, 12, 17, and 24, is proposing to perform the contract in accordance with the specifications. The estimated cost for Items 6, 11, 12, 17, 23, and 24 of this contract was \$89,610.00, placing the total bid of \$73,871.72 approximately 17.6 percent below the estimate.

Midtown Petroleum Acquisition, LLC, d.b.a. RelaDyne, the lowest responsible bidder for Items 7, 8, 15, and 20, is proposing to perform the contract in accordance with the specifications. The estimated cost for Items 7, 8, 15, and 20 of this contract was \$15,470.00, placing the total bid of \$10,524.50 approximately 31.9 percent below the estimate.

Valdes, LLC, the lowest responsible bidder for Items 4, 9, 16, 18, and 23, is proposing to perform the contract in accordance with the specifications. The estimated cost for Items 4, 9, 16, 18, and 23 of this contract was \$28,790.00, placing the total bid of \$23,605.40 approximately 18.0 percent below the estimate.

PetroChoice, the lowest responsible bidder for Items 10, 19, 25, and 27, is proposing to perform the contract in accordance with the specifications. The estimated cost for Items 10, 19, 25, and 27 of this contract was \$35,470.00, placing the total bid of \$29,533.35 approximately 16.7 percent below the estimate.

Superior Petroleum Products, Inc., the lowest responsible bidder for Item 26, is proposing to perform the contract in accordance with the specifications. The estimated cost for Item 26 of this contract was \$3,500.00, placing the total bid of \$2,720.00 approximately 22.3 percent below the estimate.

The Multi-Project Labor Agreement (MPLA) is not applicable to this contract because it is primarily a furnish and deliver contract.

The Affirmative Action Ordinance, Revised Appendix D is not included in this contract because it is primarily a furnish and deliver contract.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to award Contract 15-030-11, Item 1 to Atlas & Associates, Inc., in an amount not to exceed \$14,000.00; Items 3, 5, 13, 14, 21, 22, and 28 to Parent Petroleum, Inc., in an amount not to exceed \$18,514.53; Items 4, 9, 16, 18, and 23 to Valdes, LLC, in an amount not to exceed \$23,605.40; Items 6, 11, 12, 17, and 24 to Feece Oil Company, in an amount not to exceed \$73,871.72; Items 7, 8, 15, and 20 to Midtown Petroleum Acquisition, d.b.a. RelaDyne, in an amount not to exceed \$10,524.50; Items 10, 19, 25, and 27 to PetroChoice in an amount not to exceed 29,533.35; and Item 26 to Superior Petroleum Products, Inc., in an amount not to exceed \$2,720.00

Purchase orders will be issued for the material as required. Payment will be based on the unit cost as indicated in the contract documents. Funds are available in Account 101-20000-623860.

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management, DAL:SEB:CD:np
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for November 5, 2015

File #: 15-1244, **Version:** 1

Attachment

CONTRACT 15-030-11**Furnish Deliver Lubricants to Various Locations for a One-Year Period**

| Contract Item # | MM # | SHORT DESCRIPTION |
|------------------------|-------------|--|
| 1 | 112209 | OIL, SYNTHETIC, DACNIS SE 68, 55 GAL |
| 2 | 112216 | LUBRICANT,SPECIAL,55 GAL,F/HOSE PUMP |
| 3 | 112230 | OIL,MOTOR,EX HVY,SAE 5W-30,55 GAL.DRUM |
| 4 | 112231 | OIL,MOTOR,SDC #116,SAE 10W-30,55 GAL. |
| 5 | 112233 | OIL,MOTOR,15W40,API ,55GAL |
| 6 | 112257 | OIL,HYDRAULIC,ANTI-WEAR,ISO68,55 GAL. |
| 7 | 112260 | OIL,LUBE,55GAL,CHEVRON GST GRADE 46 |
| 8 | 112264 | LUBRICANT,GEAR,ISO 220,SAE 85-W90,55 GAL |
| 9 | 112266 | FLUID,HYDRAULIC,SDC #7,CITGO #FR-40XD |
| 10 | 112269 | OIL,SYNTHETIC,MOBIL SHC 634,55 GAL |
| 11 | 112270 | OIL,TURBINE,SDC #2,ISO GRADE 32,55 GAL. |
| 12 | 112271 | OIL,TURBINE,SDC #3,ISO GRADE 68,55 GAL. |
| 13 | 112272 | OIL,TURBINE,SDC #4,ISO GRADE 100,55 GAL. |
| 14 | 112273 | OIL,TURBINE,SDC#5,ISO GRADE 150,55 GAL. |
| 15 | 112274 | OIL,TURBINE,SDC #6,ISO GRADE 220,55 GAL. |
| 16 | 112276 | OIL,MOTOR,HVY DUTY,SDC #27,SAE 10W,55GAL |
| 17 | 112278 | OIL,MOTOR,HVY DUTY,SDC #29,SAE 30,55 GAL |
| 18 | 112280 | OIL,JOURNAL,RAILROAD CAR,SDC #32,55 GAL. |
| 19 | 112285 | OIL,WORM GEAR,SDC #38,SAE 140,55 GAL. |
| 20 | 112288 | OIL,GEAR,SDC #40,ISO GRADE 220,55 GAL. |
| 21 | 112303 | OIL, EP COMPOUND 68, SDC #107, 55 GAL. |
| 22 | 112304 | TRANSMISSION FLUID,SDC#114,DEXTRON3,55GL |
| 23 | 112306 | OIL,CIRCULATING,SDC #118,ISO GRADE 32,55 |
| 24 | 114184 | OIL,GEAR,ISO 150, 55 GALLON DRUM |
| 25 | 114384 | OIL,HYDRAULIC,MOBIL DTE25,ISO 46 |
| 26 | 115681 | OIL,GEAR, MOBIL 600XP220, ISO GRADE 220 |
| 27 | 117614 | OIL, HYDRAULIC, MOBIL DTE 10 SERIES 68 |
| 28 | 117622 | LUBE,SYNTHETIC,GEAR,MOBIL #SHC626,55 GAL |



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 15-1182, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF NOVEMBER 5, 2015

COMMITTEE ON Procurement

Mr. David St. Pierre, Executive Director

Authority to increase purchase order and exercise an option to extend agreement for one year, for Contract 15-RFP-02 State Legislative Liaison Consulting Services, with Kevin J. Fitzpatrick, in an amount not to exceed \$102,000.00, Account 101-15000-612430, Purchase Order 3084016

Dear Sir:

At the Board meeting of November 20, 2014, the Board of Commissioners authorized the Director of Procurement and Materials Management to enter into an agreement with Kevin J. Fitzpatrick, for State Legislative Liaison Consulting Services, for a one-year period.

Under the terms of the agreement, the District is allowed an option to extend the services for two (2) additional one-year periods using the same monthly fees in effect under the above purchase order.

This change order is in compliance with the Illinois Criminal Code because it was specifically provided for in the original contract, is germane to the original contract as signed, and is in the best interest of the District.

There is no history of prior change orders.

In view of the foregoing, it is requested that the Board of Commissioners authorize the Director of Procurement and Materials Management to increase the purchase order and exercise an option to extend the agreement for Contract 15-RFP-02 with Kevin J. Fitzpatrick for a one-year period from January 1, 2016 to December 31, 2016. Additional funds of \$102,000.00 will be required for this extension.

Funds for the 2016 expenditure in Account 101-15000-612430 are contingent on the Board of Commissioners' approval of the District's budget for that year.

Requested, Eileen M. McElligott, Administrative Services Manager, SKL:WG:SL
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for November 5, 2015



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 15-1183, Version: 1

TRANSMITTAL LETTER FOR BOARD MEETING OF NOVEMBER 5, 2015

COMMITTEE ON Procurement

Mr. David St. Pierre, Executive Director

Authority to increase purchase orders and exercise an option to extend the agreements for one year, for Contract 15-RFP-03 State Legislative Consulting Services with Charles R. Vaughn, in an amount not to exceed \$21,000.00, Ado Leo Rugai, Attorney and Counselor at Law, in an amount not to exceed \$21,000.00, Paul L. Williams & Associates, in an amount not to exceed \$21,000.00, and Miguel A. Santiago Consulting, Inc., in an amount not to exceed \$21,000.00, Account 101-15000-612430, Purchase Orders 3084096, 3084097, 3084098, and 3084099 respectively

Dear Sir:

At the Board meeting of December 4, 2014, the Board of Commissioners authorized the Director of Procurement and Materials Management to enter into agreements with Charles R. Vaughn, Ado Leo Rugai, Attorney and Counselor at Law, Paul L. Williams & Associates, and Miguel A. Santiago Consulting, Inc., for State Legislative Consulting Services, for a one-year period.

Under the terms of the agreement, the District may exercise an option to extend the services for two (2) additional one-year periods using the same monthly fees in effect under the above purchase orders.

This change order is in compliance with the Illinois Criminal Code because it was specifically provided for in the original contract, is germane to the original contract as signed, and is in the best interest of the District.

There is no history of prior change orders.

In view of the foregoing, it is requested that the Board of Commissioners authorize the Director of Procurement and Materials Management to increase the purchase orders and exercise an option to extend the agreements for Contract 15-RFP-03, for a one-year period from January 1, 2016 to December 31, 2016. Additional funds of \$84,000.00 will be required for this extension.

Funds for the 2016 expenditure in Account 101-15000-612430 are contingent on the Board of Commissioners' approval of the District's budget for that year.

Requested, Eileen M. McElligott, Administrative Services Manager, SKL:WG:SL
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for November 5, 2015



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 15-1189, Version: 1

TRANSMITTAL LETTER FOR BOARD MEETING OF NOVEMBER 5, 2015

COMMITTEE ON Procurement

Mr. David St. Pierre, Executive Director

Authority to increase Contract 04-203-4F Final Reservoir Preparation, Thornton Composite Reservoir, Calumet Service Area, to Walsh/II in One, Joint Venture in an amount of \$16,916.56, from an amount of \$49,070,620.96, to an amount not to exceed \$49,087,537.52, Account 401-50000-645600, Purchase Order 5001224

Dear Sir:

On December 2, 2010, the Board of Commissioners authorized the Director of Procurement and Materials Management to award Contract 04-203-4F Final Reservoir Preparation, Thornton Composite Reservoir, Calumet Service Area, to Walsh/II in One, Joint Venture, in an amount not to exceed \$50,763,937.00. The scheduled contract completion date is November 1, 2015.

As of October 16, 2015, the attached list of change orders has been approved. The effect of these change orders resulted in a decrease in an amount of \$1,693,316.04 from the original amount awarded of \$50,763,937.00. The current contract value is \$49,070,620.96. The prior approved change orders reflect a 3.34% decrease to the original contract value.

Upon performing contract specified work, the contractor encountered a buried concrete and asphalt pad on the north rim of the Thornton Composite Reservoir. The pad requires removal, as it conflicts with the installation of underground utilities and final grading work as specified in the contract documents. The pad was not shown in the contract documents and was not visible at the time of bidding. This change order includes all work associated with the demolition and removal of the concrete and asphalt pad. The contractor submitted a cost proposal (CCO-023) for an extra in the amount of \$16,916.56. The engineer reviewed the proposal, found it to be reasonable, and stated via correspondence 683 that the Engineering Department would recommend its approval.

This change order is in compliance with the Illinois Criminal Code since the change is germane to the contract.

It is hereby recommended that the Board of Commissioners authorize the Director of Procurement and Materials Management to execute a change order to increase Contract 04-203-4F in an amount of \$16,916.56 (0.03% of the current contract value), from an amount of \$49,070,620.96, to an amount not to exceed \$49,087,537.52.

Funds are available in Account 401-50000-645600.

Requested, Catherine A. O'Connor, Director of Engineering, WSS:KMF
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board

File #: 15-1189, **Version:** 1

of Commissioners for November 5, 2015

Attachments

Client : 100
 Report Name : CHARGE_ORDER_ICG
 Requester : GRWA

Charge Order Log Report

System: FPD
 Date: 09/16/2015 09:07:4
 Page: 1

PO No. : 5001224
 Tracking No. : ENC04204F
 Vendor No. : 6001E30

Original Value: 50,763,937.00
 Approved Value: 50,497,967.99
 Current Value: 50,492,367.95

10/16/2015

49,070,620.96
 49,070,620.96

| Charge Number | Text | Value | Initiator | Date | File Letter | CR # | Board Approval | Status | Approver | Seq. No. | Charge Number | Object Class |
|---------------|---|------------|-----------|------------|-------------|------|----------------|----------|------------|----------|---------------|--------------|
| 0001 | Rock Dowel Size Substitution | 1,287.35 | DEC | 09/15/2011 | 0133 | 002 | | Approved | UNSERVBERU | 0001 | 4180285 | ENGINEEREG |
| 0002 | Construction Staging Area 1 Temporary Fence | 11,346.29 | DEC | 01/31/2012 | 0247 | 005 | X | Approved | USPULMC | 0001 | 4180266 | MJ_SERVICE |
| 0003 | Invert Drain Quantity | 126,450.00 | INC | 01/31/2012 | 0238 | 004 | X | Approved | USPULMC | 0002 | 4293195 | ENGINEEREG |
| 0004 | Contract Grouting Electronic Monitoring | 5,500.00 | DEC | 04/02/2012 | 0284 | 005 | | Approved | UNSERVBERU | 0002 | 4293196 | MJ_SERVICE |
| 0005 | Chain Link Mesh - Trion Creek Tunnel Portal Wall Top of Rock | 9,728.10 | INC | 04/04/2012 | 0285 | 008 | | Approved | UNSERVBERU | 0002 | 4293195 | ENGINEEREG |
| 0006 | Trion Creek Tunnel Portal Extension | 21,283.08 | INC | 10/01/2012 | 0346 | 009 | X | Approved | USPULMC | 0003 | 4340406 | MJ_SERVICE |
| 0007 | "Extra"-Overlook Structure Gilliam Design | 15,531.10 | INC | 11/26/2013 | 0499 | 010 | X | Approved | USPULMC | 0004 | 4342680 | ENGINEEREG |
| 0008 | Per 4/17/2014 Agenda Item 27, File No. 14-0338 | 21,048.30 | INC | 05/08/2014 | 0530 | 012 | X | Approved | USPULMC | 0005 | 4485568 | MJ_SERVICE |
| 0009 | Per 05/15/2014 Agenda Item 33, File No. 14-0462 | 1,666.92 | DEC | 05/19/2014 | 0539 | 003 | X | Approved | UNSERVBERU | 0005 | 4485569 | ENGINEEREG |
| 0010 | "Credit"- Lac Candon Tunnel Overstrain Joint Spacing | 8,055.71 | DEC | 06/20/2014 | 0512 | 011 | | Approved | USPULMC | 0006 | 4787383 | MJ_SERVICE |
| 0011 | Reverses charge #11, (duplication of charge #8 not shown in log | 8,055.71 | INC | 06/12/2015 | 0615 | 016 | X | Approved | USPULMC | 0008 | 4821293 | ENGINEEREG |
| 0012 | Per 6/4/2015 Agenda Item 19, File No. 15-0573 | 11,121.24 | INC | 06/08/2015 | 0615 | 016 | X | Approved | USPULMC | 0008 | 4895892 | ENGINEEREG |
| 0013 | "Extra"- North Rim Backwash Modifications | 92,477.40 | INC | 06/23/2015 | 0625 | 019 | X | Rejected | USPULMC | 0008 | 4895893 | MJ_SERVICE |
| 0014 | Per 6/19/2015 Agenda Item 24, File No. 15-0620 | 92,477.40 | INC | 06/26/2015 | 0625 | 019 | X | Approved | USPULMC | 0009 | 4903284 | ENGINEEREG |
| 0015 | Per 9/3/2015 Agenda Item 51, File No. 15-0955 | 550,352.00 | DEC | 09/10/2015 | 0651 | 018 | X | Approved | USPULMC | 0009 | 4903285 | MJ_SERVICE |
| 0016 | | | | | | | | | | 0010 | 4924502 | ENGINEEREG |
| | | | | | | | | | | 0010 | 4924503 | MJ_SERVICE |
| | | | | | | | | | | 0011 | 5167393 | ENGINEEREG |
| | | | | | | | | | | 0011 | 5167494 | MJ_SERVICE |
| | | | | | | | | | | 0012 | 5182568 | ENGINEEREG |
| | | | | | | | | | | 0012 | 5182569 | MJ_SERVICE |
| | | | | | | | | | | 0013 | 5192176 | ENGINEEREG |
| | | | | | | | | | | 0013 | 5192177 | MJ_SERVICE |
| | | | | | | | | | | 0014 | 5194346 | ENGINEEREG |
| | | | | | | | | | | 0014 | 5194347 | MJ_SERVICE |
| | | | | | | | | | | 0015 | 5248401 | ENGINEEREG |
| | | | | | | | | | | 0015 | 5248402 | MJ_SERVICE |

00XX Per 10/15/2015 Agenda Item 41, File No. 15-1173 1,504,874.00 DEC
 00XX Per 10/15/2015 Agenda Item 41, File No. 15-1173 92,127.01 INC

Contract 04-203-4F
CCO-023 Concrete and Asphalt Pad Removal at North Rim

| | |
|--|-----------------|
| Original Contract Value: | \$50,763,937.00 |
| SAP Change Order 001 (CCO No. 002): | -\$1,287.35 |
| SAP Change Order 002 & 003 (CCO No. 006 & No. 004): | \$115,103.71 |
| SAP Change Order 004 (CCO No. 005): | -\$5,500.00 |
| SAP Change Order 005 (CCO No. 008): | \$9,728.10 |
| SAP Change Order 006 (CCO No. 009): | \$21,283.08 |
| SAP Change Order 007 (CCO-010): | \$15,531.10 |
| SAP Change Order 009 (CCO-012): | \$21,048.30 |
| SAP Change Order 010 (CCO-003): | -\$1,666.92 |
| SAP Change Order 011 (CCO-011): | -\$8,055.71 |
| SAP Change Order 013 (CCO-016): | \$11,121.24 |
| SAP Change Order 015 (CCO-019): | \$92,477.40 |
| SAP Change Order 016 (CCO-018): | -\$550,352.00 |
| SAP Change Order xxx (CCO-015) | -\$1,504,874.00 |
| SAP Change Order xxx (CCO-020): | \$92,127.01 |
| Total Change Orders to date: | -\$1,693,316.04 |
| Prior approved change orders reflect % increase to original contract value | -3.336% |
| Current Contract Value: | \$49,070,620.96 |
| This Change Order: | \$16,916.56 |
| % of current contract value: | 0.03% |
| New Contract Value: | \$49,087,537.52 |



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 15-1190, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF NOVEMBER 5, 2015

COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Authority to decrease purchase order and amend agreement with Crawford Murphy & Tilly, Inc. for professional engineering services for Contract 09-042-3P Sludge Concentration Tank Improvements and for Contract 10-046-3P Battery D Aeration Tank No. 8 at the North Side Water Reclamation Plant, in an amount of \$1,455,405.70, from an amount of \$2,502,387.00, to an amount not to exceed \$1,046,981.30, Account 401-50000-601420, Purchase Order 3066065

Dear Sir:

On August 12, 2010, the Board of Commissioners authorized the Director of Procurement and Materials Management to issue a purchase order and enter into an agreement for professional engineering services for Contract 09-042-3P Sludge Concentration Tank Improvements and for Contract 10-046-3P Battery D Aeration Tank No. 8 at the North Side Water Reclamation Plant with Crawford Murphy & Tilly, Inc. in an amount not to exceed \$2,502,387.00. At the beginning of the design stage, Contract 09-042-3P was placed on hold. Engineering design services were completed only for Contract 10-046-3P, and construction was finalized on August 28, 2014.

There are no prior change orders for this contract.

This contract is completed and it is necessary to decrease and close this purchase order.

This change order is in compliance with the Illinois Criminal Code since the change is due to circumstances not reasonably foreseeable at the time the contract was signed, and is in the best interest of the District.

It is hereby recommended that the Board of Commissioners authorize the Director of Procurement and Materials Management to execute a change order to decrease the purchase order and amend the agreement with Crawford Murphy & Tilly, Inc. in an amount of \$1,455,405.70 (58.2% of the current contract value), from an amount of \$2,502,387.00, to an amount not to exceed \$1,046,981.30.

Funds will be restored to Account 401-50000-601420.

Requested, Catherine A. O'Connor, Director of Engineering, JB:AMB
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for November 5, 2015



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 15-1191, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF NOVEMBER 5, 2015

COMMITTEE ON Procurement

Mr. David St. Pierre, Executive Director

Authority to decrease Contract 07-162-2S Westdale Gardens Pumping Station & Force Main, Northwest 8A Extension A, Stickney Service Area with Northwest General Contractors, Inc. in an amount of \$19,250.00, from an amount of \$1,995,555.18, to an amount not to exceed \$1,976,305.18, Account 401-50000-645600, Purchase Order 5001138

Dear Sir:

On May 20, 2010, the Board of Commissioners authorized the Director of Procurement and Materials Management to award contract for Contract 07-162-2S Westdale Gardens Pumping Station & Force Main, Northwest 8A Extension A, Stickney Service Area, to Northwest General Contractors, Inc. in an amount not to exceed \$1,996,570.00. The contract was completed on December 27, 2013.

As of October 16, 2015, the attached list of change orders has been approved. The effect of these change orders resulted in a net decrease in an amount of \$1,014.82 from the original amount awarded of \$1,996,570.00. The current contract value is \$1,995,555.18. The prior approved change orders reflect a 0.05% decrease from the original contract value.

This contract is complete and it is necessary to decrease and close this purchase order.

This change order is in compliance with the Illinois Criminal Code since the change is due to circumstances not reasonably foreseeable at the time the contract was signed, and is in the best interest of the District.

It is hereby recommended that the Board of Commissioners authorize the Director of Procurement and Materials Management to execute a change order to decrease Contract 07-162-2S in an amount of \$19,250.00 (0.96% of the current contract value), from an amount of \$1,995,555.18, to an amount not to exceed \$1,976,305.18.

Funds will be restored to Account 401-50000-645600.

Requested, Catherine A. O'Connor, Director of Engineering, JB: AMB
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for November 5, 2015

Attachments

Client : 100
 Report Name: ZRFI_CHANGE_ORDER_LOG
 Requester : MCCULLOUGH

Change Order Log Report

System: FPD
 10/14/2015 11:00:3
 Page: 1

FO No. : 5001138
 Tracking No. : EN371622S
 Vendor No. : 6000841

Original Value: 1,996,570.00
 Approved Value: 1,995,555.18
 Current Value : 1,995,555.18

| <u>Change Number</u> | <u>Text</u> | <u>Value</u> | <u>Initiator</u> | <u>Date</u> | <u>File Letter</u> | <u>CCR #</u> | <u>Board Approval</u> | <u>Status</u> | <u>Approver</u> | <u>Seq. No.</u> | <u>Change Number</u> | <u>Object Class</u> | |
|----------------------|---|--------------|------------------|-------------|--------------------|--------------|-----------------------|---------------|-----------------|-----------------|----------------------|---------------------|------------|
| 0001 | Deletion of Part of Work Item 11A | 64,247.05 | DEC | MIGUIREC | 02/16/2011 | 0084 | 002 | X | Approved | USDALYC | 0001 | 4039036 | EINKBELEG |
| 0002 | Sanitary Manhole on ES-3 | 775.17 | INC | MIGUIREC | 03/07/2011 | 0098 | 004 | | Approved | USNEBALERU | 0001 | 4039037 | MM_SERVICE |
| 0003 | Revised Dimensions for 57th Street Tunnel Venting | 1,321.00 | INC | MIGUIREC | 08/01/2011 | 0134 | 003 | X | Approved | USNEBALERU | 0002 | 4051841 | EINKBELEG |
| 0004 | Rental of Pump | 24,322.35 | INC | MIGUIREC | 10/31/2011 | 0156 | 006 | X | Approved | USDALYC | 0002 | 4051842 | MM_SERVICE |
| 0005 | "Extra"- Raise Grade for Electrical Vaults | 3,034.20 | INC | BOYKINU | 07/31/2014 | 0251 | 005 | | Approved | USNEBALERU | 0003 | 4153269 | EINKBELEG |
| 0006 | Per 3/5/2015 Agenda Item 23, File No. 15-0243 | 29,106.80 | INC | BOYKINU | 03/13/2015 | 0273 | 011 | X | Approved | USDALYC | 0003 | 4153270 | MM_SERVICE |
| 0007 | Extra - Claim for Temporary Fence Rental Cost | 4,672.71 | INC | JACKSONSL | 06/12/2015 | 0269 | 012 | | Approved | USDALYC | 0004 | 4223201 | EINKBELEG |
| | | | | | | | | | | | 0004 | 4223202 | MM_SERVICE |
| | | | | | | | | | | | 0005 | 4951293 | EINKBELEG |
| | | | | | | | | | | | 0005 | 4951294 | MM_SERVICE |
| | | | | | | | | | | | 0006 | 5124150 | EINKBELEG |
| | | | | | | | | | | | 0006 | 5124151 | MM_SERVICE |
| | | | | | | | | | | | 0007 | 5185811 | EINKBELEG |
| | | | | | | | | | | | 0007 | 5185812 | MM_SERVICE |



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 15-1192, Version: 1

TRANSMITTAL LETTER FOR BOARD MEETING OF NOVEMBER 5, 2015

COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Authority to increase Contract 10-716-3P Wet Weather Treatment Facility and Reservoir, Lemont Water Reclamation Plant, to Joseph J. Henderson & Son, Inc. in an amount of \$728,188.74, from an amount of \$29,245,336.69, to an amount not to exceed \$29,973,525.43, Account 401-50000-645620, Purchase Order 4000006

Dear Sir:

On September 19, 2013, the Board of Commissioners authorized the Director of Procurement and Materials Management to award Contract 10-716-3P Wet Weather Treatment Facility and Reservoir, Lemont Water Reclamation Plant (WRP), to Joseph J. Henderson & Son, Inc., in an amount not to exceed \$29,097,000.00 plus a five (5) percent allowance for change orders in an amount of \$1,454,850.00, for a total amount not to exceed \$30,551,850.00. The scheduled contract completion date is December 30, 2015.

As of October 16, 2015, the attached list of change orders has been approved. The effect of these change orders resulted in an increase in an amount of \$148,336.69 from the original amount awarded of \$29,097,000.00. The current contract value is \$29,245,336.69. The prior approved change orders reflect a 0.51% increase to the original contract value.

A net extra in an amount of \$728,188.74 to fill an excavated site with controlled low strength material (CLSM). This change is necessary to mitigate safety concerns posed by a 60 foot deep pit. Long Term Control Plan (LTCP) for the Lemont WRP includes construction of a wet-weather treatment facility (WWTF) and a wet-weather equalization reservoir, to rectify combined sewer overflow (CSO) at the Lemont Emergency High Level Overflow. Additionally, the third component to the LTCP is to replace the existing Lemont WRP with a pumping station and 14-mile force main to transfer the flow to an interceptor sewer tributary to the Stickney WRP. Subsequent to award of this contract, an analysis of Lemont sewage flow rates revealed that the flow was not increasing as rapidly as predicted during previous evaluations, and that after construction of the new WWTF and equalization reservoir, the existing plant would be adequate for the foreseeable future. The District sought and gained approval from the IEPA to remove the \$52 million pump station project from the LTCP. The bedrock elevation at the Lemont WRP is very close to grade, and therefore all the excavation for new facilities requires explosive blasting of bedrock. The scope of work includes filling the excavated wet well pit with CLSM. The credit scope includes deletion of a chain link fence and concrete barriers. The contractor submitted a cost proposal (CCO-019) for an extra in the amount of \$767,403.47 and a credit in the amount of \$39,214.73, for a net extra in the amount of \$728,188.74. The engineer reviewed the proposal, found it to be reasonable, and stated via correspondence 703, that the Engineering Department would recommend its approval.

This change order is in compliance with the Illinois Criminal Code since the change is due to circumstances not reasonably foreseeable at the time the contract was signed, and is in the best interest of the District.

File #: 15-1192, **Version:** 1

It is hereby recommended that the Board of Commissioners authorize the Director of Procurement and Materials Management to execute a change order to increase Contract 10-716-3P in an amount of \$728,188.74 (2.49% of the current contract value), from an amount of \$29,245,336.69, to an amount not to exceed \$29,973,525.43.

Funds are available in Account 401-50000-645620.

Requested, Catherine A. O'Connor, Director of Engineering, MVL:ECB
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for November 5, 2015

Attachment

Original Value: 30,551,850.00
 Approved Value: 30,524,950.34
 Current Value : 30,524,950.34

PO No. : 4000006
 Tracking No. : ENR07163P
 Vendor No. : 6001516

| Change Number | Text | Value | Initiator | Date | File Letter | CR # | Board Approval | Status | Approver | Seq. No. | Charge Number | Object Class |
|---------------|---|----------|-----------|------------|-------------|------|----------------|----------|--------------|----------|---------------|--------------|
| 0001 | "Extra"-Unsuitable Soil Conditions, Seven Street Driveway | 0.00 | BOVKINJ | 03/04/2014 | 0069 | 001 | | Rejected | USNELEAERJ | 0001 | 4851715 | EINKEEJEG |
| 0002 | "Contingency NCC #1 - \$46,463.85 | 0.00 | BOVKINJ | 03/06/2014 | | | | Rejected | USCWRJNGJONS | 0001 | 4851716 | MM_SERVICE |
| 0003 | "Contingency NCC #1 - \$46,463.85 | 0.00 | BOVKINJ | 03/06/2014 | 0069 | 001 | | Approved | USNELEAERJ | 0002 | 4853417 | EINKEEJEG |
| 0004 | Contingency NCC #1 - \$1,979.44 | 0.00 | BOVKINJ | 07/07/2014 | 0253 | 002 | | Rejected | USCWRJNGJONS | 0002 | 4853418 | MM_SERVICE |
| 0005 | Contingency NCC #2 - \$1,979.44 | 0.00 | BOVKINJ | 07/07/2014 | 0253 | 002 | | Approved | USNELEAERJ | 0002 | 4853419 | MM_SERVICE |
| 0006 | Contingency NCC #3 - \$2,756.31 | 0.00 | BOVKINJ | 07/07/2014 | 0253 | 003 | | Approved | USNELEAERJ | 0003 | 4853820 | EINKEEJEG |
| 0007 | "Contingency NCC #4 - \$5,771.84 | 0.00 | BOVKINJ | 07/31/2014 | 0303 | 003 | | Approved | USNELEAERJ | 0003 | 4853821 | MM_SERVICE |
| 0008 | NCC #5 - \$7,965.65 | 0.00 | BOVKINJ | 10/02/2014 | 0370 | 008 | | Approved | USNELEAERJ | 0003 | 4853822 | MM_SERVICE |
| 0009 | "Contingency NCC #5 - \$7,965.65 | 0.00 | BOVKINJ | 10/15/2014 | 0369 | 004 | | Rejected | USCWRJNGJONS | 0004 | 4932162 | EINKEEJEG |
| 0010 | Contingency NCC #6 - \$20,742.70 | 0.00 | BOVKINJ | 10/15/2014 | 0369 | 004 | | Approved | USNELEAERJ | 0004 | 4932163 | MM_SERVICE |
| 0011 | Contingency NCC #7 - \$26,361.67 | 0.00 | BOVKINJ | 11/12/2014 | 0412 | 007 | | Approved | USNELEAERJ | 0004 | 4932164 | MM_SERVICE |
| 0012 | "Credit"- Rock Anchors for Wood Pole Tiebacks | 8,698.27 | INC | 12/09/2014 | 0422 | 006 | | Approved | USNELEAERJ | 0005 | 4932254 | EINKEEJEG |
| 0013 | "Credit"- Rock Anchors for Wood Pole Tiebacks | 8,698.27 | DEC | 12/23/2014 | 0415 | 009 | | Rejected | USCWRJNGJONS | 0005 | 4932255 | MM_SERVICE |
| 0014 | Contingency NCC #8 - \$870.22 | 0.00 | BOVKINJ | 02/20/2015 | 0475 | 013 | | Approved | USNELEAERJ | 0005 | 4932256 | MM_SERVICE |

Change Order Log Report

Client : 100
Report Name: ZRPT_CHANGE_ORDER_LOG
Requester : KOSTERU

| Line Item | Description | Quantity | Unit | Price | Amount | Requester | Date | Change Order # | Status | Remarks | MM_SERVICE |
|-----------|---|-----------|------|-------|--------|-----------|------------|----------------|--------|----------|--------------|
| 0015 | Contingency NCC #9 - \$16,909.00 | 0.00 | NCC | | | HOKINU | 03/06/2015 | 0482 | 014 | Approved | UNRELEASRU |
| 0016 | *Credit*- Credits and Wines at WHITES/Barfctn Bldg | 2,106.46 | IBC | | | HOKINU | 04/29/2015 | 0516 | 016 | Rejected | USORRINGTONS |
| 0017 | Credit - Credits and Wines | 2,106.46 | IBC | | | JACKSONS1 | 05/06/2015 | 0516 | 016 | Approved | USPMLC |
| 0018 | Credit - Wetstrops and Embedded Plates at Reservoir | 16,094.93 | IBC | | | JACKSONS1 | 05/12/2015 | 0525 | 015 | Approved | USPMLC |
| 0019 | Contingency NCC #10 - \$6,235.34 | 0.00 | NCC | | | JACKSONS1 | 09/01/2015 | 0618 | 017 | Approved | USPMLC |
| 0020 | Contingency NCC #11 - \$12,844.39 | 0.00 | NCC | | | JACKSONS1 | 09/24/2015 | 0663 | 018 | Approved | USPMLC |
| 0021 | Contingency NCC #12 - \$36,315.94 | 0.00 | NCC | | | JACKSONS1 | 09/24/2015 | 0673 | 012 | Approved | USPMLC |

| | | |
|------|---------|------------|
| 0014 | 5110163 | EINGBELG |
| 0014 | 5110174 | MM_SERVICE |
| 0014 | 5110175 | MM_SERVICE |
| 0015 | 5119471 | EINGBELG |
| 0015 | 5119472 | MM_SERVICE |
| 0015 | 5119473 | MM_SERVICE |
| 0016 | 5160024 | EINGBELG |
| 0016 | 5160025 | MM_SERVICE |
| 0017 | 5164484 | EINGBELG |
| 0017 | 5164485 | MM_SERVICE |
| 0018 | 5167542 | EINGBELG |
| 0018 | 5167543 | MM_SERVICE |
| 0019 | 5237629 | EINGBELG |
| 0019 | 5237630 | MM_SERVICE |
| 0019 | 5237631 | MM_SERVICE |
| 0020 | 5260946 | EINGBELG |
| 0020 | 5260947 | MM_SERVICE |
| 0020 | 5260948 | MM_SERVICE |
| 0020 | 5260946 | EINGBELG |
| 0020 | 5260947 | MM_SERVICE |
| 0020 | 5260948 | MM_SERVICE |

Contract 10-716-3P

| | | |
|---------------------------|-----------------|---|
| Original Contract Value | \$29,097,000.00 | |
| 5% Contingency Value | \$1,454,850.00 | |
| Total Amount | \$30,551,850.00 | |
| Contingency Extras | \$175,236.35 | 12.04% Percent of Contingency Fund Utilized |
| Credits | -\$26,899.66 | |
| Out of Scope Extras | \$0.00 | |
| Total | \$148,336.69 | 0.51% Percent Increase to Original Contract Value |
| Current Contract Value | \$29,245,336.69 | |
| Current Contingency Value | \$1,279,613.65 | |
| Out of Scope Extra | \$0.00 | 0.00% Percent Increase to Current Contract Value |
| Contingency Extra | \$728,188.74 | 2.49% Percent of Current Contract Value |
| New Contingency Total | \$903,425.09 | 62.10% Percent of Contingency Fund Utilized |
| New Contingency Value | \$551,424.91 | |
| New Contract Value | \$29,973,525.43 | |



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 15-1197, Version: 1

TRANSMITTAL LETTER FOR BOARD MEETING OF NOVEMBER 5, 2015

COMMITTEE ON Procurement

Mr. David St. Pierre, Executive Director

Authority to decrease the purchase orders and amend the agreements for Contract 11-RFP-14 for Legal Services for Workers' Compensation Defense with Dennis Noble & Associates, P.C. in an amount of \$11,175.00 from an amount of \$277,192.98 to an amount not to exceed \$266,017.98; with Scopelitis, Garvin, Light, Hanson & Feary, P.C. in an amount of \$44,273.93 from an amount of \$140,877.34 to an amount not to exceed \$96,603.41, and; with Neuson Law, P.C. in an amount of \$27,944.89 from an amount of \$175,536.87 to an amount not to exceed \$147,591.98.00, Account 101-25000-601170, Purchase Orders 3070865, 3070864, and 3070866

Dear Sir:

On November 17, 2011, the Board of Commissioners authorized the Director of Procurement and Materials Management to issue purchase orders and enter into agreements for Contract 11-RFP-14 for Legal Services for Workers' Compensation Defense, with Dennis Noble & Associates, P.C. in an amount not to exceed \$120,000.00; Scopelitis, Garvin, Light, Hanson & Feary, P.C. in an amount not to exceed \$60,000.00, and; Neuson Law, P.C. in an amount not to exceed \$120,000.00. The contract expired on April 14, 2015.

As of November 5, 2015, the attached list of change orders has been approved. The effect of these change orders resulted in an increase to the purchase order for Dennis Noble & Associates, P.C., in the amount of \$162,500.00 from the original amount awarded of \$120,000.00 (a 135.42% increase of the original contract value); an increase to the purchase order for Scopelitis, Garvin, Light, Hanson & Feary, P.C. in the amount of \$81,250.00 from the original amount awarded of \$60,000.00 (a 135.42% increase of the original contract value), and; an increase to the purchase order for Neuson Law, P.C. in the amount of \$81,250.00 from the original amount awarded of \$120,000.00 (a 67.71 % increase of the original contract value) .

The purpose of these change orders is to decrease and close the purchase orders for Contract 11-RFP-14.

These change orders are in compliance with the Illinois Criminal Code since the change is due to circumstances not reasonably foreseeable at the time the contracts were signed, and are in the best interest of the District.

It is hereby recommended that the Board of Commissioners authorize the Director of Procurement and Materials Management to execute change orders to decrease the purchase orders and amend the agreements with Dennis Noble & Associates, P.C. in the amount of \$11,175.00 (4.02% of the current contract value), from an amount of \$277,192.98 to an amount not to exceed \$266,017.98; with Scopelitis, Garvin, Light, Hanson & Feary, P.C. in the amount of \$44,273.93 (31.43% of the current contract value), from an amount of \$140,877.34 to an amount not to exceed \$96,603.41, and; with Neuson Law, P.C. in the amount of \$27,944.89 (15.99% of the current contract value), from an amount of \$175,536.87 to an amount not to exceed \$147,591.98.00.

File #: 15-1197, **Version:** 1

Funds will be restored to Account 101-25000-601170.

Requested, Denice E. Korcal, Director of Human Resources

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management

Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement

Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for November 5, 2015

Attachment

Change Order Log Report

Client : 100
 Report Name: ZRFI_CHANGE_ORDER_LOG
 Requester : NEUEALERU

System: FRO
 10/28/2015 13:14:5
 Page: 1

Original Value: 120,000.00
 Approved Value: 277,192.98
 Current Value : 277,192.98

EO No. : 3070865
 Tracking No. : 3032
 Verbar No. : 5009968

| Change Number | Text | Value | Initiator | Date | File Letter | CR # | Board Approval | Status | Approver | Seq. No. | Change Number | Object Class |
|---------------|---|------------|-----------|------------|-------------|------|----------------|----------|-----------|----------|---------------|--------------|
| 0001 | PER ED APPROVAL, NOC. | 0.00 | NEEAT | 10/18/2012 | | | | Net Zero | | 0001 | 4502729 | EINKEBLEG |
| 0002 | PER 12/5/13 ECC, AGENDA #2, FILE #13-1508 | 125,000.00 | NEUEALERU | 01/07/2014 | | X | | Approved | USNEALERU | 0001 | 4502730 | MJ_SERVICE |
| 0003 | 02/06/14 ECC, # 14-0045 IAW | 5,307.02 | NEEAT | 02/06/2014 | | | | Approved | USNEALERU | 0001 | 4502731 | MJ_SERVICE |
| 0004 | Per Ed Order of 12/18/14, Agenda # 21, File # 14-1466 | 37,500.00 | SIMKHINI | 01/14/2015 | | X | | Approved | USPALMC | 0002 | 4813307 | EINKEBLEG |
| | | | | | | | | | | 0003 | 4835281 | EINKEBLEG |
| | | | | | | | | | | 0003 | 4835302 | MJ_SERVICE |
| | | | | | | | | | | 0004 | 5084895 | EINKEBLEG |

EO No. : 3070864
 Tracking No. : 30332
 Vendor No. : 5012965

Original Value: 60,000.00
 Approved Value: 140,877.34
 Current Value : 140,877.34

| Change Number | Text | Value | Initiator | Date | File Letter | COR # | Board Approval | Status | Approver | Seq. No. | Change Number | Object Class |
|---------------|---|---------------|-----------|------------|-------------|-------|----------------|----------|------------|----------|---------------|-------------------------|
| 0001 | PER 12/5/13 ECC, AGENDA #42, FILE #13-1508 | 62,500.00 INC | NEUFUERU | 01/07/2014 | | | X | Approved | UNNEUFUERU | 0001 | 4813308 | ETNGBELEG |
| 0002 | 02/06/14 ECC, # 14-0045 IJW | 372.66 DEC | NEGT | 02/06/2014 | | | | Approved | UNNEUFUERU | 0002 | 4835278 | ETNGBELEG |
| 0003 | Per Bd Order of 12/18/14, Agenda # 21, File # 14-1466 | 18,750.00 INC | SIMKHINI | 01/14/2015 | | | X | Approved | UNNEUFUERU | 0003 | 5065050 | NW_SERVICE ETNGBELEG |

Client : 100
 Report Name : ZREP_CHANGE_ORDER_LOG
 Requester : NEUFLEURJ

Change Order Log Report

System: ERD
 10/28/2015 13:15:11
 Page: 1

Original Value: 120,000.00
 Approved Value: 175,536.87
 Current Value : 175,536.87

PO No. : 3070866
 Tracking No. : 30332
 Vendor No. : 5012967

| Charge Number | Text | Value | Initiator | Date | File Letter | CCR # | Board Approval | Status | Approver | Seq. No. | Change Number | Object Class |
|---------------|---|-----------|-----------|------------|-------------|-------|----------------|----------|-----------|----------|---------------|--------------|
| 0001 | 02/06/14 ECC # 14-0045, LNW | 25,713.13 | NEEFAT | 02/06/2014 | | | | Approved | UNNEFLERJ | 0001 | 4835304 | ENNGELEG |
| 0002 | Per Bd Order of 12/18/14, Agenda # 21, File # 14-1466 | 18,750.00 | SIMKHDM | 01/14/2015 | | | X | Approved | USEJALJC | 0001 | 4835305 | NM_SERVICE |
| | | | | | | | | | | 0001 | 4835306 | NM_SERVICE |
| | | | | | | | | | | 0002 | 5084898 | ENNGELEG |



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 15-1199, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF NOVEMBER 5, 2015

COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Authority to increase purchase order and amend the agreement with SBC Global Services, Inc., d/b/a AT&T Global Services, Inc., for Contract 10-RFP-15 Local and Long Distance Telephone Service, in an amount of \$186,100.00 from an amount of \$1,009,285.32 to an amount not to exceed \$1,195,385.32, Account 101-27000-612210 Purchase Order 3069592

Dear Sir:

On June 16, 2011, the Board of Commissioners authorized the Director of Procurement and Materials Management to issue a purchase order and enter into an agreement for Contract 10-RFP-15 Local and Long Distance Telephone Service with SBC Global Services, Inc., d/b/a AT&T Global Services, Inc., in an amount not to exceed \$900,000.00. The contract expires on February 29, 2016.

As of January 1, 2015, the attached list of change orders has been approved. The effect of these change orders resulted in an increase in the amount of \$109,285.32, from the original amount awarded of \$900,000.00. The current contract value is \$1,009,285.32. The prior approved change orders reflect a 12.1% increase to the original contract value.

The District will need an additional \$91,000.00 in 2015 to cover a funds transfer to 2012. The additional funds in 2012 were used to process outstanding invoices reconciled during the ATT audit. An additional \$39,100.00 is required for 2016 to provide funding at current local and long distance calling rates. Additionally IT will need \$56,000.00 to reconcile and terminate accounts 708 863 8913 and 312 951 6517 with AT&T.

This change order is in compliance with the Illinois Criminal Code since the change is due to circumstances not reasonably foreseeable at the time the contract was signed, and is in the best interest of the District.

It is hereby recommended that the Board of Commissioners authorize the Director of Procurement and Materials Management to execute a change order to increase the purchase order and amend the agreement in an amount of \$186,100.00 (18.0% of the current contract value), from an amount of \$1,009,285.32 to an amount not to exceed \$1,195,385.32.

Funds for the 2015 expenditure, in an amount of \$147,000.00, are available in Account 101-27000-612210. The estimated expenditure for 2016 is \$39,100.00. Funds for the 2016 expenditure are contingent on the Board of Commissioners' approval of the District's budget for that year.

Requested, John Sudduth, Director of Information Technology, JS:RP:TM
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for November 5, 2015

File #: 15-1199, **Version:** 1

Attachment

Original Value: 900,000.00
 Approved Value: 1,009,285.32
 Current Value: 1,009,285.32

PO No. : 3069592
 Tracking No. : MCBORRILIO
 Vendor No. : 5012039

| Change Number | Text | Value | Initiator | Date | File Letter | CR # | Board Approval | Status | Approver | Seq. No. | Change Number | Object Class |
|---------------|--|------------|-----------|------------|-------------|------|----------------|----------|-----------|----------|---------------|--------------|
| 0001 | NZ transfer from 2015 to 2012 to cover increased usage | 0.00 | GAGEC | 11/29/2012 | | | | Approved | UNNEPAERU | 0001 | 4535152 | EINKEELEG |
| 0002 | 02/07/2013 EOC, #13-0109, IT | 0.00 | GAGEC | 02/22/2013 | | | X | Approved | USPALMC | 0001 | 4535153 | MJ_SERVICE |
| 0003 | Increase per EOC 2/6/2014, 14-0094 | 89,630.35 | INC | 02/06/2014 | | | X | Approved | UNNEPAERU | 0002 | 4594136 | EINKEELEG |
| 0004 | 02/20/14 EOC, #14-0096, IT | 0.08 | DEC | 02/24/2014 | | | X | Approved | UNNEPAERU | 0002 | 4594137 | MJ_SERVICE |
| 0005 | Part 1: reduce line 4 to rz increase lines 7 & 8. | 105,000.00 | DEC | 05/30/2014 | | | | Approved | UNNEPAERU | 0003 | 4835109 | EINKEELEG |
| 0006 | INC. Portion of NOC to add 2014 FO lines | 105,000.00 | INC | 06/03/2014 | | | | Approved | UNNEPAERU | 0003 | 4835110 | MJ_SERVICE |
| 0007 | Per EOC 1/22/2015, file 15-0088 | 19,663.09 | INC | 01/26/2015 | | | X | Approved | UNNEPAERU | 0004 | 4845447 | EINKEELEG |
| 0008 | Net zero to pay 2014 invoices. | 0.00 | GAGEC | 01/28/2015 | | | | Approved | UNNEPAERU | 0004 | 4845448 | MJ_SERVICE |
| 0009 | NOC required to pay 2014 invoices. | 0.00 | KONNEB | 01/29/2015 | | | | Approved | UNNEPAERU | 0005 | 4911948 | EINKEELEG |
| 0010 | 02/05/15 EOC, #15-0073, IID | 8.04 | DEC | 02/04/2015 | | | X | Approved | UNNEPAERU | 0005 | 4911949 | MJ_SERVICE |
| 0011 | Part 1, NOC Change Order (ED Approved) | 97,500.00 | DEC | 05/27/2015 | | | | Approved | USPALMC | 0006 | 4913790 | EINKEELEG |
| 0012 | Part 2, NOC, add line ED Approved | 97,500.00 | INC | 05/27/2015 | | | | Approved | USPALMC | 0007 | 5094956 | EINKEELEG |



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 15-1204, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF NOVEMBER 5, 2015

COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Authority to decrease Contract 11-933-11, Maintenance Services for Cathodic Protection Systems in the Stickney Service Area, to CORRPRO Companies, Inc., in an amount of \$15,339.98, from an amount of \$158,238.98, to an amount not to exceed \$142,899.00, Account 101-69000-612600, Purchase Order 5001272

Dear Sir:

On August 11, 2011, the Board of Commissioners authorized the Director of Procurement and Materials Management to award Contract 11-933-11, Maintenance Services for Cathodic Protection Systems in the Stickney Service Area, to CORRPRO Companies, Inc., in an amount not to exceed \$159,740.00. The contract expired on March 31, 2015.

As of October 19, 2015, the attached list of change orders has been approved. The effect of these change orders resulted in a decrease in an amount of \$1,501.02 from the original amount awarded of \$159,740.00. The current contract value is \$158,238.98. The prior approved change orders reflect a less than one percent decrease to the original contract value.

The decrease in the contract value is because the need for maintenance services for cathodic protection systems in the Stickney Service Area was less than anticipated for 2015, and to close the Contract.

This change order is in compliance with the Illinois Criminal Code since the change is due to circumstances not reasonably foreseeable at the time the contract was signed, and is in the best interest of the District.

It is hereby recommended that the Board of Commissioners authorize the Director of Procurement and Materials Management to execute a change order to decrease Contract 11-933-11, in an amount of \$15,339.98 (approximately 9.7% of the current contract value), from an amount of \$158,238.98, to an amount not to exceed \$142,899.00.

Funds will be restored to Account 101-69000-612600.

Requested, Manju Prakash Sharma, Director of Maintenance and Operations, AQ:SO'C:MAG:JR:SSG
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for November 5, 2015

Attachment

CONTRACT: 11-933-11

As Of: 10/19/2015 **Contract Type:** ZLF **Title:** Maintenance Services for Cathodic Protection Systems in the Stickney Service Area Prepared by: J. Markovich

Group/Item: **Location:** **Validity Dates:** **Bid Deposit:** **Final Completion:**
 SWRP 9/8/11 - 3/31/15 bond

| Group/Item | Location | PO # | Vendor | Award Value | Change Order Incr/(Decr) | Adjusted Award Value | SAP PO Value | SAP SES Value | SAP Invoice Value | SAP Credit Memo Value | SAP Check Value | Pending Check Payment | PO Bal. |
|------------|----------|---------|---------------------------------|-------------|--------------------------|----------------------|--------------|---------------|-------------------|-----------------------|-----------------|-----------------------|-----------|
| | SWRP | 5001272 | 6001195 CORRPRO Companies, Inc. | 159,740.00 | (1,501.02) | 158,238.98 | 158,238.98 | 142,899.00 | 142,899.00 | 500.00 | 142,899.00 | - | 15,339.98 |
| | | | | - | - | - | - | - | - | - | - | - | - |
| | | | | - | - | - | - | - | - | - | - | - | - |
| | | | | - | - | - | - | - | - | - | - | - | - |
| | | | | - | - | - | - | - | - | - | - | - | - |
| | | | | - | - | - | - | - | - | - | - | - | - |
| | | | | 159,740.00 | (1,501.02) | 158,238.98 | 158,238.98 | 142,899.00 | 142,899.00 | 500.00 | 142,899.00 | - | 15,339.98 |

Comments:
 Bid Deposit: none to release
 Retainage: please release \$500.00 held on IR-L Doc# 5105607223 back to MWRD
 Liquidated Damages: none to release
Final Payment: \$830.00 cashed by vendor #6001195 Corrpro on 4/15/15
 Residual Balance: Change order for a reduction of \$15,339.98 submitted



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 15-1208, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF NOVEMBER 5, 2015

COMMITTEE ON BUDGET AND EMPLOYMENT

Mr. David St. Pierre, Executive Director

Report on Budgetary Revenues and Expenditures Through Second Quarter June 30, 2015

Dear Sir:

Attached is a report of revenues and expenditures for the second quarter ended June 30, 2015. This report is prepared on an unaudited budgetary basis of accounting.

The second quarter of 2015 includes receipts from the tax year 2014 first real estate tax installment, which were due on March 4. Second quarter receipts are within normal levels.

Preliminary Corporate Fund expenditures for the second quarter are within normal levels. Energy and healthcare costs, two of the primary expenditure drivers, will be monitored closely throughout the year as additional expenditure data becomes available.

The two primary economic factors driving the District's revenues are the Consumer Price Index (CPI) and the real estate market. The CPI increased 1.6 percent in the first half of 2015 an increase of 0.1 percent over the previous twelve months. The energy index fell 1.3 percent in April, rose 4.3 percent in May and increased 1.7 percent in June. Over the past twelve months, the energy index has declined 15.0 percent.

As reported by the Federal Reserve Bank for the Chicago District, the growth in construction and real estate activity was modest. Demand for residential construction grew slightly. Non-residential construction was somewhat higher, while commercial real estate activity grew at a strong pace.

A conservative approach used to develop the 2015 five-year financial plan is expected to maintain budgetary fund balances at policy levels.

Respectfully Submitted, Eileen McElligott, Administrative Services Manager

Attachment

2015 Budgetary Revenue and Expenditure Report
Through Second Quarter (January 1, 2015 to June 30, 2015)

| Corporate Fund | 2015 Budget | 2nd Quarter YTD Actuals | Percent to date | Year End Estimate |
|---------------------------------------|--------------------|--------------------------------|------------------------|--------------------------|
| Revenues | | | | |
| Net Tax Sources | 251.4 | 127.0 | 50.5% | 251.4 |
| Non-tax Sources | 75.4 | 45.2 | 59.9% | 83.1 |
| Total | 326.8 | 172.1 | 52.7% | 334.5 |
| Expenditures | 359.0 | 154.4 | 43.0% | 320.7 * |
| Construction Fund | 2015 Budget | 2nd Quarter YTD Actuals | Percent to date | Year End Estimate |
| Revenues | | | | |
| Net Tax Sources | 16.9 | 8.4 | 50.0% | 16.9 |
| Non-tax Sources | 1.3 | 0.9 | 68.7% | 1.3 |
| Total | 18.2 | 9.4 | 51.5% | 18.2 |
| Expenditures | 37.9 | 5.9 | 15.6% | 21.7 * |
| Capital Improvements Bond Fund | 2015 Budget | 2nd Quarter YTD Actuals | Percent to date | Year End Estimate |
| Revenues | | | | |
| Net Tax Sources | 0.0 | na | na | na |
| Non-tax Sources | 93.5 | 85.8 | 91.8% | 122.7 |
| Total | 93.5 | 85.8 | 91.8% | 122.7 |
| Expenditures ** | 1,081.0 | 116.6 | 10.8% | 260.2 * |
| Stormwater Management Fund | 2015 Budget | 2nd Quarter YTD Actuals | Percent to date | Year End Estimate |
| Revenues | | | | |
| Net Tax Sources | 20.3 | 10.4 | 51.0% | 20.3 |
| Non-tax Sources | 0.3 | 0.1 | 42.2% | 0.2 |
| Total | 20.6 | 10.5 | 50.9% | 20.5 |
| Expenditures | 46.6 | 13.9 | 29.9% | 34.2 * |
| Reserve Claim Fund | 2015 Budget | 2nd Quarter YTD Actuals | Percent to date | Year End Estimate |
| Revenues | | | | |
| Net Tax Sources | 2.9 | 1.5 | 51.2% | 2.9 |
| Non-tax Sources | 0.4 | 0.2 | 58.2% | 0.4 |
| Total | 3.3 | 1.7 | 52.3% | 3.3 |
| Expenditures | 30.7 | 2.1 | 7.0% | 6.0 * |
| Bond and Interest Funds | 2015 Budget | 2nd Quarter YTD Actuals | Percent to date | Year End Estimate |
| Revenues | | | | |
| Net Tax Sources | 212.0 | 107.6 | 50.7% | 213.4 |
| Non-tax Sources | 1.5 | 2.6 | 176.0% | 3.1 |
| Total | 213.5 | 110.2 | 51.6% | 216.5 |
| Expenditures | 216.5 | 80.6 | 37.2% | 216.5 * |
| Working Cash Funds | 2015 Budget | 2nd Quarter YTD Actuals | Percent to date | Year End Estimate |
| Revenues | | | | |
| Net Tax Sources | 0.0 | 0.0 | 0.0% | 0.0 |
| Non-tax Sources | 1.2 | 0.6 | 50.7% | 1.2 |
| Total | 1.2 | 0.6 | 50.7% | 1.2 |
| Expenditures | 0.0 | na | na | na |

** Includes carryforward of the open value of contracts from the prior year.

* Projected expenditures are less than appropriations.

All figures are in \$ millions. Revenues for all funds are on a cash basis.



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 15-1222, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF NOVEMBER 5, 2015

COMMITTEE ON BUDGET AND EMPLOYMENT

Mr. David St. Pierre, Executive Director

Report on Budgetary Revenues and Expenditures Through Third Quarter September 30, 2015

Dear Sir:

Attached is a report of revenues and expenditures for the first quarter ended September 30, 2015. This report is prepared on an unaudited budgetary basis of accounting.

The Third quarter of 2015 includes receipts from the tax year 2014 second real estate tax installment, which were due on August 3. Second quarter receipts are within normal levels.

Corporate Fund expenditures through the third quarter are within normal levels. Energy and healthcare costs, two of the primary expenditure drivers, are monitored closely throughout the year. Energy expenditures (electricity and gas) through the third quarter 2015 are about 1.8 percent lower than the same period last year. Healthcare costs are running a little over 1 percent higher during the same period last year.

The two primary economic factors driving the District's revenues are the Consumer Price Index (CPI) and the real estate market. The CPI increased 1.3 percent through September 30 of 2015, essentially unchanged over the previous twelve months. The energy index rose 0.1 percent in July, fell 2.0 percent in August and declined 4.7 percent in September. Over the past twelve months, the energy index has declined 18.4 percent. The decline in the energy index over the past year offset increases in the indexes for food (up 1.6 percent) and all items less food and energy (up 1.9%).

As reported by the Federal Reserve Bank for the Chicago District, the growth in construction and real estate activity has been steady. Residential rents, home prices and home sales increased. Commercial real estate activity increased modestly. The Illinois Association of Realtors reports the median price of a home in September in the Chicago PMSA was \$207,570, up 6.4% from September of 2014.

A conservative approach used to develop the 2015 five-year financial plan is expected to maintain budgetary fund balances at policy levels.

Respectfully Submitted, Eileen McElligott, Administrative Services Manager

Attachment

**2015 Budgetary Revenue and Expenditure Report
Through Third Quarter (January 1, 2015 to September 30, 2015)**

| Corporate Fund | 2015 Budget | 3rd Quarter Actuals | Percent to date | Year End Estimate |
|---------------------------------------|--------------------|----------------------------|------------------------|--------------------------|
| Revenues | | | | |
| Net Tax Sources | 251.4 | 242.4 | 96.5% | 251.4 |
| Non-tax Sources | 75.4 | 66.2 | 87.8% | 83.1 |
| Total | 326.8 | 308.7 | 94.5% | 334.5 |
| Expenditures | 359.0 | 240.5 | 67.0% | 320.7 * |
| Construction Fund | 2015 Budget | 3rd Quarter Actuals | Percent to date | Year End Estimate |
| Revenues | | | | |
| Net Tax Sources | 16.9 | 16.5 | 97.9% | 16.6 |
| Non-tax Sources | 1.3 | 1.8 | 132.5% | 1.8 |
| Total | 18.2 | 18.3 | 100.6% | 18.4 |
| Expenditures | 37.9 | 12.9 | 34.1% | 21.7 * |
| Capital Improvements Bond Fund | 2015 Budget | 3rd Quarter Actuals | Percent to date | Year End Estimate |
| Revenues | | | | |
| Net Tax Sources | 0.0 | na | na | na |
| Non-tax Sources | 93.5 | 131.6 | 140.8% | 122.7 |
| Total | 93.5 | 131.6 | 140.8% | 122.7 |
| Expenditures ** | 1,081.0 | 184.6 | 17.1% | 260.2 * |
| Stormwater Management Fund | 2015 Budget | 3rd Quarter Actuals | Percent to date | Year End Estimate |
| Revenues | | | | |
| Net Tax Sources | 20.3 | 20.1 | 99.2% | 20.3 |
| Non-tax Sources | 0.3 | 0.2 | 68.0% | 0.2 |
| Total | 20.6 | 20.3 | 98.7% | 20.5 |
| Expenditures | 46.6 | 22.5 | 48.2% | 34.2 * |
| Reserve Claim Fund | 2015 Budget | 3rd Quarter Actuals | Percent to date | Year End Estimate |
| Revenues | | | | |
| Net Tax Sources | 2.9 | 2.9 | 99.5% | 2.9 |
| Non-tax Sources | 0.4 | 0.3 | 67.9% | 0.4 |
| Total | 3.3 | 3.2 | 96.1% | 3.3 |
| Expenditures | 30.7 | 4.2 | 13.7% | 6.0 * |
| Bond and Interest Funds | 2015 Budget | 3rd Quarter Actuals | Percent to date | Year End Estimate |
| Revenues | | | | |
| Net Tax Sources | 212.0 | 209.3 | 98.7% | 213.4 |
| Non-tax Sources | 1.5 | 2.9 | 193.1% | 3.1 |
| Total | 213.5 | 212.2 | 99.4% | 216.5 |
| Expenditures | 216.5 | 108.8 | 50.3% | 216.5 * |
| Working Cash Funds | 2015 Budget | 3rd Quarter Actuals | Percent to date | Year End Estimate |
| Revenues | | | | |
| Net Tax Sources | 0.0 | 0.0 | 0.0% | 0.0 |
| Non-tax Sources | 1.2 | 0.6 | 50.7% | 1.1 |
| Total | 1.2 | 0.6 | 50.7% | 1.1 |
| Expenditures | 0.0 | na | na | na |

** Includes carryforward of the open value of contracts from the prior year.

* Projected expenditures are less than appropriations.

All figures are in \$ millions. Revenues for all funds are on a cash basis.



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 15-1202, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF NOVEMBER 5, 2015

COMMITTEE ON BUDGET AND EMPLOYMENT

Mr. David St. Pierre, Executive Director

Authority to transfer 2015 departmental appropriations in the amount of \$275,000 in the Stormwater Management Fund

Dear Sir:

Attached is the departmental appropriation transfer requested to be authorized at the November 5, 2015 Regular Board Meeting, for the following fund:

| Stormwater Management Fund: | From Amount | To Amount |
|--|--------------------|------------------|
| Intra - Departmental | | |
| 50000 - Engineering \$275,000 | \$275,000 | |
| Total Stormwater Management Fund | <u>\$275,000</u> | <u>\$275,000</u> |

It is requested that the Board of Commissioners authorize the transfer of appropriations submitted herewith.

Requested, Eileen M. McElligott, Administrative Services Manager, SKL:IG:DT:NG

Respectfully Submitted, Kari K. Steele, Chairman Committee on Budget and Employment

Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for November 5, 2015

Attachments

METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO
2015 Request for Line Item Transfer

Dept: Engineering - Stormwater Fund

Board Meeting Date: Nov 5, 2015

BTB Date: Sep 30, 2015

TRANSFER 2015 FUNDS FROM:

| CODE <small>Fund Fund Ctr Cmt Item</small> | BUDGETARY ACCOUNT NAME | APPROPRIATION | | FUNDS AVAILABLE | OUT AMOUNT | EXPLANATION |
|---|--|---------------|-------------|--------------------|---------------|--|
| | | ORIGINAL | ADJUSTED | | | |
| 501 50000 645720 | Preservation of Waterway Facility Structures | \$4,063,300 | \$4,148,300 | \$401,122 | \$275,000 | Funds are available due to the deferral to 2016 of Job Order Contract 15-121-5J, Streambank Stabilization Project for Addison Creek. |
| <i>TOTAL:</i> | | | | | \$275,000 | |

TRANSFER 2015 FUNDS INTO:

| CODE <small>Fund Fund Ctr Cmt Item</small> | BUDGETARY ACCOUNT NAME | APPROPRIATION | | FUNDS AVAILABLE | IN AMOUNT | EXPLANATION |
|---|--------------------------------|---------------|-------------|--------------------|--------------|---|
| | | ORIGINAL | ADJUSTED | | | |
| 501 50000 623990 | Materials and Supplies, N.O.C. | \$330,000 | \$1,530,000 | \$65,651 | \$275,000 | Funds are requested to increase Contract 15-685-51, Furnishing, Delivering, and Administration of Rain Barrels, as a result of higher than projected public demand for rain barrels credited to the successful Public Affairs outreach program. Current funds available in this commitment item will also be used to increase this contract in a total amount of \$340,000. |
| <i>TOTAL:</i> | | | | | \$275,000 | |

REQUESTED: *MPSha*
 Department Head

REVIEWED: *Lisa M. McElligott*
 Budget Officer

APPROVED: *D. J. [Signature]*
 Executive Director

REQUESTED: *Catherine A O'Connor*
 Department Head



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 15-1206, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF NOVEMBER 5, 2015

COMMITTEE ON JUDICIARY

Mr. David St. Pierre, Executive Director

Authority to settle the Workers' Compensation Claim of Israel Rivera vs. MWRDGC, Case 15 WC 2215, Illinois Workers' Compensation Commission (IWCC), in the sum of \$44,534.37, Account 901-30000-601090

Dear Sir:

Israel Rivera is an Operating Engineer I at the Egan Water Reclamation Plant. On January 8, 2013, he sustained an injury to his left shoulder. He was initially seen at the industrial clinic on January 8, 2013. The employee received conservative treatment for his shoulder initially, but required surgery which was performed on September 3, 2013. He was able to return to work on March 4, 2014.

Mr. Rivera was paid a total of \$30,856.80, which represents 26.2 weeks of lost time benefits.

Mr. Rivera's attorney filed an Application of Adjustment of Claim with the Illinois Workers' Compensation Commission (IWCC). Subject to the approval of the IWCC, this case can now be settled for \$44,534.37, representing 12.5% loss of use of person as a whole. This settlement will close out any future lost time benefits, as well as any future medical benefits, associated with this injury.

The Director of Human Resources believes this settlement is in the best interest of the District and requests payment of that sum be approved and she be authorized to execute such documents as may be necessary to effect the settlement.

Requested, Denice E. Korcal, Director of Human Resources, DEK:RAJ:RG:sts

Respectfully Submitted, Mariyana T. Spyropoulos, Chairman Committee on Judiciary

Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for November 5, 2015

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Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 15-1221, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF NOVEMBER 5, 2015

COMMITTEE ON JUDICIARY

Mr. David St. Pierre, Executive Director

Authority to settle the Workers' Compensation Claim of Christopher Johnson vs. MWRDGC, Case 15 WC 12137, in the sum of \$10,824.90, Account 901-30000-601090

Dear Sir:

Christopher Johnson is a Sheet Metal Worker at the Stickney Water Reclamation Plant. On June 23, 2014, he sustained an injury to his right forearm. He was initially seen at the emergency room on June 23, 2014 where he received multiple sutures. He did not lose any time off from work.

A total of \$1,573.00 was paid for medical benefits.

Mr. Johnson's attorney filed an Application of Adjustment of Claim with the Illinois Workers' Compensation Commission (IWCC). Subject to the approval of the IWCC, this case can now be settled for \$10,824.90, representing 15 weeks of permanency compensation for disfigurement. This settlement will close out future lost time benefits, as well as any future medical benefits, associated with this injury.

The Director of Human Resources believes this settlement is in the best interest of the District and requests payment of that sum be approved and she be authorized to execute such documents as may be necessary to effect the settlement.

Requested, Denice E. Korcal, Director of Human Resources, DEK:RAJ:RG:sts
Respectfully Submitted, Mariyana T. Spyropoulos, Chairman Committee on Judiciary
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for November 5, 2015



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 15-1207, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF NOVEMBER 5, 2015

COMMITTEE ON PENSION, HUMAN RESOURCES AND CIVIL SERVICES

Mr. David St. Pierre, Executive Director

Authority to amend the Internship Program to designate up to two positions for students from Denmark

Dear Sir:

Authority is requested to amend the Internship Program to designate two unpaid internship positions for students from Aarhus, Denmark in 2016.

On October 16, 2014, the Board authorized staff to enter into a Memorandum of Understanding (MOU) with Aarhus Vand A/S of Denmark (Aarhus Vand) for engaging in a knowledge exchange program. The District has been approached by students from the Aarhus School of Marine and Technical Engineering who would like to serve an unpaid internship at the District.

The Aarhus School of Marine and Technical Engineering of Denmark, has a Marine and Technical Engineering program. The course of study includes a Bachelor Semester consisting of an undergraduate traineeship and a Bachelor Project carried out with a public or private company. Students participating in the program are responsible for obtaining the necessary visas. The students are also responsible for securing grants and loans in Denmark to cover the cost of the program.

The District's Internship Program was established in 2013 to provide meaningful education and training experiences for students interested in wastewater management. The program also allows the District to gain exposure and help build and maintain a positive public image. Designating two positions for Danish students would support the goal of the knowledge exchange program to share knowledge, exchange experiences, and engage in thoughtful discourse about the water sector and the wastewater treatment area for the mutual benefit of each entity.

The District's internship program includes paid and unpaid positions. Unpaid interns work an unlimited number of days per calendar year; they do not receive wages, benefits or paid time off. The Human Resources Department manages all activities related to the recruitment, selection and administration of the program. Upon Board approval, the Human Resources Department would reach out to Aarhus students to arrange the terms of the internships.

Requested, Denice E. Korcal, Director of Human Resources

Respectfully Submitted, Barbara McGowan, Chairman Committee on Pension, Human Resources and Civil Services

Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for November 5, 2015



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 15-1178, Version: 1

TRANSMITTAL LETTER FOR BOARD MEETING OF NOVEMBER 5, 2015

COMMITTEE ON REAL ESTATE

Mr. David St. Pierre, Executive Director

Authority to issue a check payable to Material Service Corporation in the amount of \$336,377.98, as reimbursement of the District's pro rata share of the Second Installment of the year 2014 Real Estate Taxes paid by it for the Lower West Lobe of the Thornton Quarry, Thornton Composite Reservoir, Project 77-235-2F (401-50000-645620)

Dear Sir:

On June 18, 1998, the District entered into an agreement ("Agreement") with Material Service Corporation ("MSC") for the rough excavation of the District's Thornton Composite Reservoir in portions of MSC's Thornton Quarry in Thornton, Illinois, and the District's ultimate acquisition of those portions of the Quarry. Included in the terms of the Agreement was a provision for the District's immediate and temporary use of the Lower West Lobe of the Thornton Quarry as the site for the District's Thornton Transitional Reservoir, for immediate flood control relief for the Thorn Creek watershed prior to the completion of the Thornton Composite Reservoir ("Composite Reservoir"). The Composite Reservoir is scheduled to be completed in 2015.

Under the terms of the Agreement, MSC granted the District a temporary easement to use the Lower West Lobe as the site of the Thornton Transitional Reservoir upon condition that the District would pay the portion of the real estate taxes attributable to the Lower West Lobe for as long as it has the right to use it. By virtue of recording of the temporary easement grant, the District acquired its right of access to the Lower West Lobe on December 29, 1999. By agreement, the District's tax payment liability commenced on January 1, 2000.

MSC paid the subject 2014 Second Installment Taxes and has now transmitted an invoice to the District requesting payment of \$336,377.98 as reimbursement of the District's pro rata share of the Second Installment of the year 2014 Real Estate Taxes paid for the Lower West Lobe parcels. The Engineering Department has reviewed the calculations and concurs with the apportionment. Under the terms of the Agreement, the District must reimburse MSC for this expenditure.

Accordingly, it is requested that the Executive Director recommend to the Board of Commissioners that it authorize and approve the issuance of a check in the amount of \$336,377.98, payable to Material Service Corporation, as reimbursement of the District's pro rata share of the Second Installment of year 2014 Real Estate Taxes paid by it with respect to the Lower West Lobe of the Thornton Quarry.

It is also requested that the Executive Director recommend to the Board of Commissioners that it authorize and direct the Chairman of the Committee on Finance and the Clerk to execute and deliver said check to the General Counsel for disposition.

Requested, Ronald M. Hill, General Counsel, RMH:STM:TN:MM

Recommended, David St. Pierre, Executive Director

Respectfully Submitted, Mariyana T. Spyropoulos, Chairman Committee on Real Estate Development

File #: 15-1178, **Version:** 1

Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for November 5, 2015



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 15-1179, Version: 1

TRANSMITTAL LETTER FOR BOARD MEETING OF NOVEMBER 5, 2015

COMMITTEE ON REAL ESTATE

Mr. David St. Pierre, Executive Director

Authority to issue a 47-day permit to the Worth Lions Club for use of approximately one acre of District real estate located within Cal-Sag Channel Parcel 9.03, east of Harlem Avenue and south of 116th Street in Worth, Illinois and leased to the Village of Worth for its annual Christmas tree sale and fundraising event from November 14, 2015, through December 31, 2015. Consideration shall be a nominal fee of \$10.00.

Dear Sir:

The Worth Lions Club ("Lions Club") has requested a 47-day permit for use of approximately one acre of District real estate located within Cal-Sag Channel Parcel 9.03, east of Harlem Avenue and south of 116th Street in Worth, Illinois for its annual Christmas tree sale and fundraising event from November 14, 2015 through December 31, 2015.

The subject parcel is under lease to the Village of Worth for use as a golf course. Worth has agreed to the Lions Club's use of a portion of its leasehold for the tree sale. The Lions Club has been issued a permit for use of this portion of land for its annual Christmas tree sale since 1984. A nominal fee of \$10.00 is being recommended and has historically been assessed because the tree sale is a charitable fundraising activity.

The technical departments have reviewed this request and have no objections to the Lions Club's use of the land for this purpose. As with previous permits, the Lions Club has requested a waiver of the \$5,000.00 indemnity bond requirement and that it continue to provide \$2,000,000.00 in general liability insurance coverage naming the District as an additional insured rather than the customary \$4,000,000.00 coverage.

It is requested that the Executive Director recommend to the Board of Commissioners that it authorize and approve the issuance of a 47-day permit to the Worth Lions Club for use of approximately one acre of District real estate located within Cal-Sag Channel Parcel 9.03, east of Harlem Avenue and south of 116th Street in Worth, Illinois for its annual Christmas tree sale and fundraising event from November 14, 2015, through December 31, 2015. Consideration shall be a nominal fee of \$10.00.

It is further requested that the Executive Director recommend to the Board of Commissioners that the Chairman of the Committee on Finance and the Clerk be authorized and directed to execute said permit after same is approved by the General Counsel as to form and legality.

Requested, Ronald M. Hill, General Counsel, RMH:STM:nhb

Recommended, David St. Pierre, Executive Director

Respectfully Submitted, Mariyana T. Spyropoulos, Chairman Committee on Real Estate Development

Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for November 5, 2015

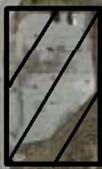
Attachment

Exhibit A

W 116th St

S Harlem Ave

43



Subject Site

Water's Edge Golf Club

Water's Edge Golf Club

Calumet Sag Channel

Buzz N Bloom Prairie Park

Sources: Esri, HERE, DeLorme, Intermap, increment P Corp., GEBCO, USGS, FAO, NPS, NRCAN, GeoBase, IGN, Kadaster NL, Ordnance Survey, Esri Japan, METI, Esri China (Hong Kong), swisstopo, MapmyIndia, © OpenStreetMap contributors, and the GIS User Community, Image courtesy of USGS Image courtesy of the IndianaMap Earthstar Geographics SIO © 2015 Microsoft Corporation © 2015 HERE © AND





Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 15-1212, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF NOVEMBER 5, 2015

COMMITTEE ON REAL ESTATE

David St. Pierre, Executive Director

Authority to issue a five (5) year permit to The 670 Parking Condominium Association to install and maintain a gutter system between the District's Main Office Building and the Ritz-Carlton Residences at 625 North Michigan Avenue in Chicago, Illinois. Consideration shall be a nominal fee of \$10.00

Dear Sir:

The 670 Parking Condominium Association ("670 Parking") owns the indoor parking facility that serves and is a part of the Ritz-Carlton Residences ("Ritz") located immediately east of the District's Main Office Building ("MOB"). The Ritz is a 40-story building.

The Ritz and MOB are separated by only one or two feet near the northeast corner of MOB. During rain events, stormwater trickling down the Ritz collects in this narrow gap, causing wear and tear to the sides and foundations of both buildings. The gap also traps debris floating in the air which accumulates over time. To avoid any potential damage and abate nuisances that may be caused by the existence of this gap, 670 Parking has offered to install a gutter system at the northeast corner that will span the narrow gap between the two buildings at the height of the MOB's building and will capture stormwater and collect stray debris from becoming trapped. The captured stormwater will drain through the Ritz's drainage system.

Installation of the system will require 670 Parking to access the MOB roof. Construction is expected to take approximately 30 days. However, maintenance of the system will be ongoing. A five (5) year permit is recommended to allow the installation and ongoing maintenance.

The District's technical departments have no objections to the request for a 5-year permit to construct and maintain a gutter system. All construction and maintenance costs will be borne exclusively by 670 Parking. Since the system will equally benefit the District, a nominal fee of \$10.00 for the permit is recommended.

It is requested that the Executive Director recommend to the Board of Commissioners that it authorize and approve the issuance of a five (5) year permit to The 670 Parking Condominium Association to install and maintain a gutter system between the District's Main Office Building and the Ritz-Carlton Residences at 625 North Michigan Avenue in Chicago, Illinois. Consideration shall be a nominal fee of \$10.00.

It is further requested that the Executive Director recommend to the Board of Commissioners that the Chairman of the Committee on Finance and the Clerk be authorized and directed to execute said permit after same is approved by the General Counsel as to form and legality.

Requested, Ronald M. Hill, General Counsel, Eileen McElligott, Administrative Services Manager,
RMH:EM:STM:CMM:vp

Recommended, David St. Pierre, Executive Director

Respectfully Submitted, Mariyana T. Spyropoulos, Chairman Committee on Real Estate Development

File #: 15-1212, **Version:** 1

Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for November 5, 2015

Attachment





Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 15-1213, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF NOVEMBER 5, 2015

COMMITTEE ON REAL ESTATE

Mr. David St. Pierre, Executive Director

Authority to issue a 1-day permit to the Village of Worth to access the Lucas Berg Pit located at 7600 West 111th Street in Worth, Illinois for its Fall Clean-Up Day Event on November 7, 2015. Consideration shall be a nominal fee of \$10.00

Dear Sir:

In 1975, the District, as a local sponsor under the Calumet-Sag Navigation Project, purchased on behalf of and deeded to the U.S. Army Corps of Engineers ("Corps") the Lucas Berg Pit ("Lucas Berg Site") located at 7600 West 111th Street in Worth, Illinois, for use as a dredging disposal facility. The deed contained a reverter clause providing that ownership of the land reverts to the District if the site is not used by the Corps. In the 1970s and the 1980s, the Corps constructed certain facilities at the Lucas Berg Site for such use but did not deposit dredgings thereon. Subsequently, federal legislation was enacted in 2014 that deauthorized the Lucas Berg Site for use as a dredging disposal facility.

As the District is now the owner of the Lucas Berg Site, the Village of Worth ("Worth") has requested a 1-day permit to access the site for its Fall Clean-Up Day Event on November 7, 2015. Prior approvals of the Clean-Up Day Event have been granted by the Corps since 1995. Worth and its volunteers will be collecting debris and garbage within the grounds of the Lucas Berg Site. The debris and garbage collected by the volunteers will be bagged and placed outside the Lucas Berg Site's front gate and removed on Monday, November 9, 2015, by Worth's Public Works Department.

There are no objections to Worth's request from the technical departments. A nominal fee of \$10.00 is recommended as is customary for governmental agencies accessing District land for a public purpose.

The permit will also require that Worth provide the District with signed releases from each participant including signed releases from a parent and/or guardian of a minor participant. Should a parent/guardian not accompany said minor, the permit will require that the minor's release, signed by a parent, must also be signed by the adult supervisor.

It is requested that the Executive Director recommend to the Board of Commissioners that it authorize and approve the issuance of a 1-day permit to the Village of Worth to access the Lucas Berg Pit located at 7600 West 111th Street in Worth, Illinois for its Fall Clean-Up Day Event on November 7, 2015. Consideration shall be a nominal fee of \$10.00.

It is also requested that the Executive Director recommend to the Board of Commissioners that the Chairman of the Committee on Finance and the Clerk be authorized and directed to execute said permit agreement after it is approved by the General Counsel as to form and legality.

Requested, Ronald M. Hill, General Counsel, RMH:STM:NPE:vp

File #: 15-1213, **Version:** 1

Recommended, David St. Pierre, Executive Director

Respectfully Submitted, Mariyana T. Spyropoulos, Chairman Committee on Real Estate Development

Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners November 5, 2015

Attachment





Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 15-1217, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF NOVEMBER 5, 2015

COMMITTEE ON REAL ESTATE

David St. Pierre, Executive Director

Authority to commence statutory procedures to lease approximately 4.10 acres of vacant District real estate located at 16500 Industrial Park Drive in unincorporated Cook County, Illinois; Main Channel Parcel 22.05

Dear Sir:

RNR Contractors Inc. ("RNR") has requested to lease approximately 4.10 acres of vacant District real estate located at 16500 Industrial Park Drive in unincorporated Cook County, Illinois and known as Main Channel Parcel 22.05. RNR proposes to use the site for construction related activities, including storing construction equipment, materials, machinery, and performing related repairs. The requested lease term is 39 years.

The District's technical departments have reviewed the lease request and have no objections to leasing Main Channel Parcel 22.05.

It is requested that the Executive Director recommend to the Board of Commissioners that it authorize and direct the General Counsel to commence statutory procedures to lease approximately 4.10 acres of District real estate located at 16500 Industrial Park Drive in unincorporated Cook County, Illinois; Main Channel Parcel 22.05 upon the terms and conditions set forth herein.

Requested, Ronald M. Hill, General Counsel, RMH:STM:CMM:vp

Recommended, David St. Pierre, Executive Director

Respectfully Submitted, Mariyana T. Spyropoulos, Chairman Committee on Real Estate Development

Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for November 5, 2015

Attachment



Des Plaines River

Main Channel

22-05

BNSF RR

I&M Canal

New Avenue



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 15-1236, Version: 1

TRANSMITTAL LETTER FOR BOARD MEETING OF NOVEMBER 5, 2015

COMMITTEE ON REAL ESTATE

Mr. David St. Pierre, Executive Director

Authority to grant a 2,125 sq. ft. non-exclusive easement to the Wilmette Harbor Association to operate, maintain, repair, and remove a crane and a walkway on the District's North Shore Channel Parcel 1.14 in Wilmette, Illinois. Consideration shall be an initial annual fee of \$5,000.00

Dear Sir:

The Wilmette Harbor Association ("WHA") leases 6.19 acres of District real estate located at 20 Harbor Drive in Wilmette, Illinois and known as North Shore Channel Parcels 1.02, 1.03 and 1.04 to operate and maintain the Wilmette Harbor and to provide boat mooring slips. WHA has occupied this site under a series of leases and permits since 1938, with the current lease expiring in 2052. WHA pays an annual rent of \$67,000.00 in addition to performing annual dredging of the Harbor.

WHA has requested an easement through the adjacent Sheridan Shore Yacht Club ("Yacht Club") leasehold to operate its crane and access certain boat mooring slips. The Yacht Club has occupied its leasehold under a series of leases since 1926, with the current lease expiring March 6, 2016. Since 1938, the WHA and the Yacht Club leaseholds have operated in conjunction with each other, including use and operation of a crane and access across a walkway on the Yacht Club's leasehold site. The WHA is the only entity operating and maintaining the crane as it is used to lift boats in and out of the Wilmette Harbor. The crane is also used by the WHA to aid the US Coast Guard in its search and rescue missions and for lifting and lowering the Coast Guard's boats in and out of the Harbor. The easement will comprise of two areas; a 1,036 sq. ft. area to operate, maintain, and repair the crane and a 1,089 sq. ft. area to access and maintain a walkway used to access seven mooring slips for a total easement area of 2,125 sq. ft. Although the easement is non-exclusive, any easement grant will provide for the exclusive use and operation of the crane by the WHA. A thirty-seven year easement is recommended in this instance to allow for the easement to expire simultaneously with WHA's lease in 2052. The easement will be subject to the consent of the Yacht Club, who has already indicated that it will provide such consent.

The District's technical departments have no objections to granting the easement. A fair market value fee of the easement premises would yield a fee less than the District's minimum \$5,000.00 fee. The District's standard minimum fee of \$5,000.00 is therefore recommended.

It is requested that the Executive Director recommend to the Board of Commissioners that it grant a 2,125 sq. ft. non-exclusive easement to the Wilmette Harbor Association to operate, maintain, repair, and remove a crane and a walkway on the District's North Shore Channel Parcel 1.14 in Wilmette, Illinois. Consideration shall be an initial annual fee of \$5,000.00.

Requested, Ronald M. Hill, General Counsel, RMH:STM:vp

Recommended, David St. Pierre, Executive Director

Respectfully Submitted, Mariyana T. Spyropoulos, Chairman Committee on Real Estate Development

File #: 15-1236, **Version:** 1

Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for November 5, 2015

Attachment

PROFESSIONALS ASSOCIATED SURVEY, INC.

PROFESSIONAL DESIGN FIRM NO: 184-03023
7100 N. TRIPP AVE., LINCOLNWOOD, ILLINOIS 60712
TEL: (847) 675-3000, FAX: (847) 675-2187
E-mail: psaprofessionalsassociated.com
www.professionalsassociated.com

PLAT OF SURVEY
OF

CHANNEL EASEMENT

WALKWAY EASEMENT

THAT PART TO BE DESCRIBED HEREINAFTER OF A PARCEL OF LAND BOUNDED AS FOLLOWS ON THE SOUTHWEST AND EAST BY THE LINE OF THE CHANNEL FACE OF THE NORTHWESTERLY CONCRETE WALL OF THE NORTH SHORE CHANNEL ON THE SOUTHWEST BY A LINE PARALLEL TO AND 200 FEET NORMALLY DISTANT FROM AND NORTHEASTERLY OF THE NORTHEASTERLY LINE OF SHERIDAN ROAD ON THE NORTHWEST BY THE SOUTHEASTERLY LINE OF THE PARK DRIVE (SAID PARK DRIVE STARTS APPROXIMATELY AT THE EAST CORNER OF THE INTERSECTION OF SHERIDAN ROAD AND MICHIGAN AVENUE AND RUNS NORTHEASTERLY APPROXIMATELY PARALLEL TO SAID NORTH SHORE CHANNEL) AND ON THE NORTHEAST BY A LINE STARTING AT THE JUNCTION OF THE CHANNEL FACE OF SAID NORTHEASTERLY CONCRETE WALL OF THE NORTH SHORE CHANNEL WITH THE CHANNEL FACE OF THE CONCRETE CAPPED CURB, MAKING AN ANGLE OF NINETY DEGREES WITH SAID CURB, AND EXTENDING NORTHEASTERLY TO SAID PARK DRIVE, BEING IRREGULAR IN SHAPE, APPROXIMATELY 185 FEET AVERAGE LENGTH BY APPROXIMATELY 140 FEET AVERAGE WIDTH, CONTAINING 23,840 SQUARE FEET, MORE OR LESS, IN SECTION 35, TOWNSHIP 42 NORTH, RANGE 13, EAST OF THE THIRD PRINCIPAL MERIDIAN, SITUATED IN THE VILLAGE OF WILMETTE, COUNTY OF COOK AND STATE OF ILLINOIS. THE AFORESAID PART OF THE AFORESAID PARCEL DESCRIBED AS FOLLOWS:

AT THE POINT OF INTERSECTION OF THE LINE OF THE CHANNEL FACE OF THE AFORESAID NORTHWESTERLY WALL OF THE NORTH SHORE CHANNEL WITH A LINE PARALLEL TO AND 200 FEET NORMALLY DISTANT FROM AND NORTHEASTERLY OF THE NORTHEASTERLY LINE OF AFORESAID SHERIDAN ROAD; THENCE NORTHWESTERLY ALONG SAID PARALLEL LINE WITH AN ASSUMED BEARING OF NORTH 84 DEGREES 00 MINUTES 00 SECONDS WEST, A DISTANCE OF 8.08 FEET TO THE INTERSECTION WITH THE WESTERLY LINE OF ASPHALT WALK; THENCE NORTH 41 DEGREES 31 MINUTES 40 SECONDS EAST, ALONG THE WESTERLY LINE OF SAID ASPHALT WALK, A DISTANCE OF 86.75 FEET TO A POINT OF CURVE; THENCE NORTHERLY ALONG THE WESTERLY LINE OF SAID ASPHALT WALK, BEING A CURVE CONVEX TO THE SOUTHWEST, HAVING A RADIUS OF 28.33 FEET AND A CHORD BEARING NORTH 21 DEGREES 10 MINUTES 13 SECONDS EAST, AN ARC DISTANCE OF 18.00 FEET TO A POINT OF TANGENCY; THENCE NORTH 00 DEGREE 50 MINUTES 44 SECONDS EAST ALONG THE WESTERLY LINE OF SAID ASPHALT WALK A DISTANCE OF 28.30 FEET TO THE SOUTHWESTERLY CORNER OF CONCRETE CURB; THENCE NORTH 02 DEGREES 45 MINUTES 54 SECONDS EAST ALONG THE FACE OF SAID CONCRETE CURB, A DISTANCE OF 17.00 FEET TO THE POINT OF BEGINNING;

THAT PART TO BE DESCRIBED HEREINAFTER OF A PARCEL OF LAND BOUNDED AS FOLLOWS ON THE SOUTHWEST AND EAST BY THE LINE OF THE CHANNEL FACE OF THE NORTHWESTERLY CONCRETE WALL OF THE NORTH SHORE CHANNEL ON THE SOUTHWEST BY A LINE PARALLEL TO AND 200 FEET NORMALLY DISTANT FROM AND NORTHEASTERLY OF THE NORTHEASTERLY LINE OF SHERIDAN ROAD ON THE NORTHWEST BY THE SOUTHEASTERLY LINE OF THE PARK DRIVE (SAID PARK DRIVE STARTS APPROXIMATELY AT THE EAST CORNER OF THE INTERSECTION OF SHERIDAN ROAD AND MICHIGAN AVENUE AND RUNS NORTHEASTERLY APPROXIMATELY PARALLEL TO SAID NORTH SHORE CHANNEL) AND ON THE NORTHEAST BY A LINE STARTING AT THE JUNCTION OF THE CHANNEL FACE OF SAID NORTHEASTERLY CONCRETE WALL OF THE NORTH SHORE CHANNEL WITH THE CHANNEL FACE OF THE CONCRETE CAPPED CURB, MAKING AN ANGLE OF NINETY DEGREES WITH SAID CURB, AND EXTENDING NORTHEASTERLY TO SAID PARK DRIVE, BEING IRREGULAR IN SHAPE, APPROXIMATELY 185 FEET AVERAGE LENGTH BY APPROXIMATELY 140 FEET AVERAGE WIDTH, CONTAINING 23,840 SQUARE FEET, MORE OR LESS, IN SECTION 35, TOWNSHIP 42 NORTH, RANGE 13, EAST OF THE THIRD PRINCIPAL MERIDIAN, SITUATED IN THE VILLAGE OF WILMETTE, COUNTY OF COOK AND STATE OF ILLINOIS. THE AFORESAID PART OF THE AFORESAID PARCEL DESCRIBED AS FOLLOWS:

BEGINNING AT THE POINT OF INTERSECTION OF THE LINE OF THE CHANNEL FACE OF THE AFORESAID NORTHWESTERLY WALL OF THE NORTH SHORE CHANNEL WITH A LINE PARALLEL TO AND 200 FEET NORMALLY DISTANT FROM AND NORTHEASTERLY OF THE NORTHEASTERLY LINE OF AFORESAID SHERIDAN ROAD; THENCE NORTHWESTERLY ALONG SAID PARALLEL LINE WITH AN ASSUMED BEARING OF NORTH 84 DEGREES 00 MINUTES 00 SECONDS WEST, A DISTANCE OF 8.08 FEET TO THE INTERSECTION WITH THE WESTERLY LINE OF ASPHALT WALK; THENCE NORTH 41 DEGREES 31 MINUTES 40 SECONDS EAST, ALONG THE WESTERLY LINE OF SAID ASPHALT WALK, A DISTANCE OF 86.75 FEET TO A POINT OF CURVE; THENCE NORTHERLY ALONG THE WESTERLY LINE OF SAID ASPHALT WALK, BEING A CURVE CONVEX TO THE SOUTHWEST, HAVING A RADIUS OF 28.33 FEET AND A CHORD BEARING NORTH 21 DEGREES 10 MINUTES 13 SECONDS EAST, AN ARC DISTANCE OF 18.00 FEET TO A POINT OF TANGENCY; THENCE NORTH 00 DEGREE 50 MINUTES 44 SECONDS EAST ALONG THE WESTERLY LINE OF SAID ASPHALT WALK A DISTANCE OF 28.30 FEET TO THE SOUTHWESTERLY CORNER OF CONCRETE CURB; THENCE NORTH 02 DEGREES 45 MINUTES 54 SECONDS EAST ALONG THE FACE OF SAID CONCRETE CURB, A DISTANCE OF 17.00 FEET TO THE POINT; THENCE SOUTH 45 DEGREES 45 MINUTES 58 SECONDS EAST, A DISTANCE OF 72.50 FEET TO A POINT OF CURVE; THENCE SOUTHERLY AND WESTERLY ALONG THE SAID CHANNEL FACE OF THE NORTH SHORE CHANNEL, BEING A CURVE CONVEX TO THE SOUTHWEST, HAVING A RADIUS OF 30.00 FEET AND A CHORD BEARING SOUTH 21 DEGREES 38 MINUTES 48 SECONDS WEST, AN ARC DISTANCE OF 21.08 FEET TO A POINT OF TANGENCY; THENCE SOUTH 41 DEGREES 41 MINUTES 22 SECONDS WEST ALONG THE SAID CHANNEL FACE OF THE NORTH SHORE CHANNEL, A DISTANCE OF 80.08 FEET TO THE POINT OF BEGINNING.

LAND TOTAL AREA: 1,038 SQ. FT.

LAND TOTAL AREA: 1,089 SQ. FT.



REVISED: OCTOBER 7, 2015.

REVISED: JULY 16, 2015.

THE LEGAL DESCRIPTION SHOWN ON THE PLAT HEREON DRAWN IS A COPY OF THE ORDER, AND FOR ACCURACY SHOULD BE COMPARED WITH THE TITLE OR DEED.

OWNERSHIP ARE NOT TO BE ASSUMED FROM THIS PLAT.

BUILDING LINES AND EASEMENTS ARE SHOWN ONLY WHERE THEY ARE SO RECORDED IN THE MAPS, OTHERWISE REFER TO YOUR DEED OR ABSTRACTS.

ORDER NO.: 18-88870
SCALE: 1 INCH = 10 FEET
DATE OF FIELD WORK: JUN 12, 2015

ORDERED BY: WILMETTE HARBOR ASSOCIATION

THIS PROFESSIONAL SERVICE CONFORMS TO THE CURRENT ILLINOIS MINIMUM STANDARDS FOR A BOUNDARY SURVEY. THIS SURVEY HAS BEEN ORDERED FOR SURFACE DIMENSIONS ONLY, NOT FOR ELEVATIONS. THIS IS NOT AN ALTA SURVEY.

COMPARE ALL POINTS BEFORE BUILDING BY SAME AND AT ONCE REPORT ANY DIFFERENCE.

State of Illinois
County of Cook ss.
We, PROFESSIONALS ASSOCIATED SURVEY, INC. do hereby certify that we have surveyed the above described property and that, to the best of our knowledge, the plat hereon drawn is an accurate representation of said survey.

Date: _____

IL: PROF. LAND SURVEYOR -- LICENSE EXP. DATE NOV. 30, 2018.

Drawn By: Z2



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 15-1235, Version: 1

TRANSMITTAL LETTER FOR THE BOARD MEETING OF NOVEMBER 5, 2015

COMMITTEE ON STORMWATER MANGEMENT

Mr. David St. Pierre, Executive Director

Report on approval of the District's Green Infrastructure Program Plan by the United States Environmental Protection Agency, pursuant to the Consent Decree entered in *United States of America, et al. v. Metropolitan Water Reclamation District of Greater Chicago, 11 C 8859*

Dear Sir:

On January 6, 2014, the United States District Court for the Northern District of Illinois ("District Court") approved entry of a Consent Decree between the District, the United States Environmental Protection Agency ("USEPA") and the Illinois Environmental Protection Agency ("IEPA") in *United States of America, et al. v. Metropolitan Water Reclamation District of Greater Chicago, 11 C 8859*. In their complaint against the District, the USEPA and IEPA alleged that the District violated Section 301(a) of the Clean Water Act (33 U.S.C. § 1311 (a)), as well as the terms and conditions of certain National Pollutant Discharge Elimination System permits issued to the District. The Consent Decree resolved these claims in their entirety without any admission of liability by the District. On July 9, 2015, the United States Court of Appeals for the Seventh Circuit affirmed the District Court's approval of entry of the Consent Decree.

On December 18, 2014, the District's Board of Commissioners approved transmittal of a Green Infrastructure Program Plan ("GIP Plan") to USEPA and IEPA, as required by Appendix E, Section II C of the Consent Decree. Thereafter, in May 2015, the USEPA and IEPA contacted District staff regarding questions, comments and proposed revisions to the GIP Plan. From May through July 2015, District staff met with USEPA and IEPA staff and exchanged proposed revisions to the GIP Plan, which were minor and drafted to more closely track the language of the Consent Decree. On August 6, 2015, the Board of Commissioners approved the revisions to the GIP Plan and authorized transmittal of the GIP Plan to the governments, with the GIP Plan becoming effective upon approval by USEPA.

By letter dated October 7, 2015, the USEPA informed the District that it approved the GIP Plan, with that same date serving as the effective date of the GIP Plan for purposes of determining deadlines and milestones going forward. Attached is a clean copy of the GIP Plan approved by the USEPA.

Requested, Ronald M. Hill, General Counsel, RMH:LLD:BO'C:bh

Recommended, David St. Pierre, Executive Director

Respectfully Submitted, Michael A. Alvarez, Chairman Committee on Stormwater Management

Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for November 5, 2015

Attachments

Green Infrastructure Program Plan

Metropolitan Water Reclamation District
of Greater Chicago

October 7, 2015

MWRD Green Infrastructure Program Plan

I. Introduction/Purpose of Green Infrastructure Program

On January 6, 2014, the Metropolitan Water Reclamation of Greater Chicago (MWRD) and the Environmental Protection Agency (EPA) entered into a Consent Decree (CD) concerning Combined Sewer Overflow (CSO) discharges. One of the requirements of the CD is the establishment by MWRD of a Green Infrastructure (GI) Program. The purpose of the GI Program is to increase acceptance of and investment in GI measures within MWRD's service area and to reduce CSO discharges, localized flooding, and stormwater impacts. MWRD will implement the GI Program in collaboration with Cook County municipalities, municipal conferences, townships, and other local governments, state and federal agencies, non-governmental organizations, citizens, and private entities. For the purposes of this plan, Green Infrastructure (GI) is defined as a range of stormwater control measures that store, infiltrate, and/or evaporate stormwater with the goal of reducing flows to sewer systems and/or to surface waters. GI may include, but is not limited to, permeable pavement, plant/soil systems such as rain gardens, swales, and extended detention wetland areas, and control measures to harvest and reuse stormwater, such as rain barrels, and cisterns. This GI Plan has been developed to guide MWRD's future activities in sustainable stormwater management.

The MWRD Board of Commissioners convened a public Study Session to thoroughly discuss the Green Infrastructure Program Plan on December 11, 2014. A summary of the GI Plan and Comprehensive Land Use Policy was presented to the Board of Commissioners by MWRD staff. After questions posed from the Board of Commissioners were addressed by MWRD staff, members of the public provided comments for the District's consideration. The GI Plan and Comprehensive Land Use Policy, which is a component of the GI Plan, were subsequently revised and presented to the Board of Commissioners at their meeting on December 18, 2014 where approval was granted to submit the GI Plan to the EPA and Illinois EPA for approval. Upon approval by the EPA and Illinois EPA, the MWRD will publicize and promote its GI Plan through public outreach, press releases and will post the GI Plan on the MWRD web site.

II. A. Green Infrastructure Program: Rain Barrel Program

Rain barrels are a form of GI that capture and allow for reuse of rain water. Rain barrels are attached to roof downspouts that have been disconnected from the sewer system. Roofs comprise 41% of the impervious surface of Cook County and disconnection of downspouts from the sewer system will help reduce basement backups. The District's Rain Barrel Program will utilize three distribution networks: (1) municipalities, (2) non-government, planning organizations, and community groups, and (3) campus-type facilities. The District will provide technical assistance on the proper use of rain barrels via the District's website, public service announcements, press releases, promotion on social media, and distribution of brochures. Further information concerning the Rain Barrel Program can be found in Appendix A.

II.B. Green Infrastructure Program: Early Monitoring, Evaluation, and Knowledge Building

The CD requires MWRD to dedicate a minimum of \$325,000 towards GI projects prior to January 6, 2015, whereby MWRD would evaluate design specifications and installation processes and procedures and document its findings. MWRD embarked on multiple demonstration projects during the past year to satisfy this requirement.

The first demonstration project involved collaboration between MWRD, Chicago Public School Systems (CPSS), and the City of Chicago Department of Water Management (DWM). CPSS rehabilitated the grounds of four elementary schools with GI as a major design element of each project. MWRD and DWM each dedicated \$2,000,000 towards GI measures at the schools to reduce local flooding and the amount of rainwater entering the local combined sewer system. The project areas largely consisted of impermeable asphalt surfaces with no opportunity for infiltration of stormwater runoff. Runoff from these asphalt surfaces would enter the combined sewer system and contribute toward CSOs and basement backups. Each project was comprised of various amounts of permeable pavement, rain gardens, native landscaping, stormwater trees, bioswales, and bioretention area greenways to store and infiltrate stormwater generated from the site. The four elementary schools, Virgil I. Grissom Elementary School, 12810 S Escanaba Avenue, George Leland Elementary School, 512 S. LaVergne Avenue, Morrill Elementary School of Math & Science, 6011 S. Rockwell Street, and Schmid Elementary School, 9755 S. Greenwood Avenue, are all in low income areas throughout the City. These schools were prioritized for implementation by CPS, DWM, and MWRD based on flood risk, site suitability, and socioeconomic factors. Numerous community meetings were held to describe project details and benefits. All four projects were completed in the fall of 2014. MWRD and CPSS executed an intergovernmental agreement (IGA) to facilitate this project whereby long term maintenance responsibilities are assigned to CPSS. MWRD has perpetual rights to inspect the GI to ensure it is being properly maintained in accordance with the Operations and Maintenance (O&M) Manual developed for each school. MWRD reviewed and provided comments on the construction drawings and specifications at various intervals during the course of design. During the course of construction, MWRD frequently visited the sites to gain knowledge on the installation of GI. The four sites combine for a Design Retention Capacity (DRC) of approximately 730,000 gallons per rain event. Educational signage has been placed at the sites to inform students and the surrounding community of the benefits of GI. Ground breaking ceremonies were held at each of the 4 schools and were attended by students, parents, school staff, local residents, and elected officials, including MWRD Commissioners. The collective enrollment at the 4 schools is over 1,400 students. The 4 projects have positively impacted thousands of local residents by providing a safe place for their children to play, educating all to the benefits of GI, and providing much needed relief to localized flooding. Given the success of this project, the MWRD Board of Commissioners authorized expansion of the program to fund GI at 6 schools per year over the next 5 years for a total of 30 schools and a total investment by MWRD of \$15,000,000. These projects will not only address localized flooding, but will also serve to educate students, parents, and school staff about the benefits of GI. The 30 schools will be selected out of a list of 100 elementary schools that meet baseline

minimum criteria judged from three main categories: flood risk, site suitability (size and logistics) and vulnerable communities (low income and child obesity concerns).

MWRD has also worked with the City of Blue Island (Blue Island) and City of Evanston (Evanston) to develop GI Projects that will be constructed in 2015. These projects will address localized flooding, are in areas heavily trafficked by the general public, and will educate the public on the use of GI. MWRD's contribution towards these projects will be approximately \$1,250,000 and the combined DRC will be 300,000 gallons. The projects will consist of permeable pavement, rain gardens, and swales. For Blue Island, MWRD retained a consultant to prepare plans and specifications, which were reviewed and approved by MWRD engineers. MWRD will administer the Blue Island construction contract, and will have an MWRD Resident Engineer oversee the construction. In addition to providing input on the type of permeable pavement to install, MWRD engineers reviewed and commented on the design drawings and specifications of the Evanston project. MWRD staff also participated in meetings with the local public to explain the rationale behind the projects and how the projects will help to alleviate flooding while providing a myriad of other environmental and social benefits. MWRD entered into IGAs with Blue Island and Evanston whereby maintenance responsibilities lie with the municipality and MWRD retains perpetual rights to inspect the facilities to ensure they are being maintained as required by the O&M Manuals of the respective projects.

II.C. Green Infrastructure Program: Green Infrastructure Plan

MWRD has developed this GI Plan to serve as a framework document to guide MWRD in its GI Program and to outline to EPA how MWRD will comply with the requirements of the CD as it pertains to GI. MWRD does not view the Design Retention Capacity requirements stipulated under Section III of this plan as an end goal; MWRD is committed to exceeding the minimum requirements for Design Retention Capacity by working with various stakeholders to install meaningful GI throughout Cook County in the coming years.

II.C.i. Comprehensive Land Use Policy

MWRD's Comprehensive Land Use Policy requires public entities leasing property at a nominal fee from MWRD to provide GI based on the size of the leasehold and the desired use. For any new/renewed lease, the public lessee must now pay for and include GI on its leasehold. MWRD will collaborate with and provide technical assistance to public entities leasing MWRD land at a nominal fee. Technical assistance will include, but not necessarily be limited to, reviewing plans, and providing input on best management practices related to the operation and maintenance of GI and providing input on the types of GI to be installed on specific leaseholds. Private entity or commercial lessees are required to comply with the terms of the MWRD's Watershed Management Ordinance (WMO), which requires use of GI for development projects based on the size and type of use of the property. Private entity or commercial lessees will receive a credit equal to \$0.50 on the \$1.00 up to 10% of the leasehold cost, capped at 10 years, for GI improvements in excess of WMO requirements. MWRD will seek credit towards the DRC requirements outlined in Section III of this plan for any GI installed by leaseholders of MWRD

property due to GI installed as a result of the requirements of the Comprehensive Land Use Policy. The Comprehensive Land Use Policy is attached to this document as Appendix B.

II.C.ii. Green Infrastructure Controls

GI measures employed in conjunction with conventional gray infrastructure measures, such as tunnels and reservoirs, is the most effective way to reduce flooding and CSO's. There are a number of GI controls that serve to reduce stormwater runoff from entering the sewer system. These controls can be broken down into three categories: (1) Plant/soil systems, (2) Stormwater harvest and reuse, and (3) Permeable pavement. The section below introduces each category and discusses design, performance, and maintenance. Once GI is installed and in use, proper maintenance and operations of the GI are imperative to ensure that the expected benefits are not degraded. MWRD, through intergovernmental agreements, will require that most GI installed under its GI Program be maintained by the benefitting local government, and MWRD will retain monitoring rights along with the ability to perform maintenance and back charge if the benefitting local government fails to maintain the GI. An example of MWRD's Maintenance and Operations Plan is included as Appendix D and each GI project will have its own Maintenance and Operations Plan tailored to its specific needs.

Green Infrastructure Controls: General Design Considerations

Design considerations to ensure GI performs as expected include available space, soil type, drainage area, adequate separation from buildings and seasonal ground water table, appropriate sediment control measures to prevent sediment-laden construction runoff from entering infiltration areas, and minimizing compaction of soil in infiltration areas by heavy equipment. All design considerations must be taken into account when selecting the appropriate GI measure to implement.

Green Infrastructure Controls: General Performance Expectations

Performance will be dependent on how well GI is selected, designed, constructed, and maintained. Performance will vary based on the GI technique employed. A more specific summary of how GI is expected to perform is provided below.

Green Infrastructure Controls: General Maintenance Requirements

As with traditional gray infrastructure, proper maintenance is essential for the long term success of GI. An Operations and Maintenance Plan (OMP) will be developed for all GI projects undertaken by MWRD. All maintenance activities must be documented and to ensure this occurs maintenance checklist(s) based on the OMP will be developed for each GI practice installed at all projects. Owners of the projects will be required to update the maintenance checklists and produce them to MWRD upon request. MWRD will meet with the owner on a yearly basis to inspect each project component and maintenance checklist(s) for completeness. The maintenance checklists will include a list of items to be inspected and will include the following: inspection dates, facility components inspected, and any maintenance performed and repairs made. All inspections and maintenance, both routine and emergency, must be included in the maintenance checklists. Each practice-specific requirement listed in the OMP

will serve as a checklist for design elements that require inspection, the frequency of inspections, and the conditions that indicate when maintenance is needed.

The owner will be required to perform inspections and maintenance at regular intervals appropriate for the GI Control and as agreed upon by MWRD. MWRD will have the right to perform its own inspections and if it is determined that the owner is not adequately maintaining the site, MWRD will have the right to perform maintenance at the owners' expense.

Green Infrastructure Controls: Plant/Soil Systems

Green infrastructure technologies are designed to store, infiltrate, and/or evaporate stormwater in order to reduce wet weather flows into sewer systems and reduce localized flooding. The goals of GI are to retain stormwater and infiltrate it into the subsoil or release it slowly when conditions subside. Rainwater infiltration recharges the shallow groundwater table, reducing the need for irrigation of deep-rooted vegetation and also provides delayed ecological base flow to natural streams. To accomplish these objectives, MWRD will utilize the following technologies: rain gardens, native plants/landscaping, stormwater trees, bioswales, green roofs, and greenways.

Green Infrastructure Controls: Plant/Soil Systems Design Considerations

In addition to the general considerations, plant/soil systems should include additional criteria, such as owner acceptance due to aesthetics, and underdrain system if appropriate. Native plants are to be hardy, drought, inundation and disease resistant, and deep-rooted.

Green Infrastructure Controls: Plant/Soil Systems Performance Expectations

The table below lists expected design retention capacity (DRC) for each type of plant/soil GI installation:

| Technology | Quantity | Unit of Measure | DRC [gallons] |
|---------------------------|-----------------|------------------------|----------------------|
| Rain Gardens | 100 | square feet | 200 |
| Native Plants/Landscaping | 100 | square feet | 150 |
| Stormwater Trees | 100 | Trees | 1,000 |
| Bioswales | 100 | square feet | 500 |
| Green Roofs | 100 | square feet | 300 |
| Greenways | 100 | square feet | 63 |

Green Infrastructure Controls: Plant/Soil Systems Maintenance Requirements

Plant media must consist of native perennial species and be inspected minimally on an annual basis. Any damaged or dead trees, shrubs, ornamental grasses or perennials must be promptly replaced. Invasive species must be identified and removed. MWRD will develop a handbook outlining best management practices for the establishment and maintenance of native perennial species and the eradication of invasive non-native weed species. Landscaped areas

shall be inspected and maintained at least once every season. This includes, but is not limited to: inspection, weeding, trimming, pruning, cultivation, fertilization, watering, pest control and anything else necessary to ensure healthy vigorous plant growth and maintain the area in an aesthetically pleasing manner.

- Shrubs: landscape maintenance contractor to monitor for disease and insect problems, and treat as recommended
- Ornamental grasses and perennials: cut back to 3" above grade in spring, while plants are still dormant.

Rainfall is to be supplemented with water for a total rate of one (1) inch per week during the growing seasons for the first three years.

Green Infrastructure Controls: Stormwater Harvesting and Reuse

MWRD is exploring innovative ways to harvest and reuse captured stormwater. One potential project involves repurposing an abandoned water tunnel from the City of Chicago to capture water from the downspouts of large buildings that would normally go into the local combined sewer system. The stored water could then be reused to water parks and other areas, and possibly even by local industries. Another project would be to install large cisterns at each residential property in a flood prone area. The captured stormwater could then be used for irrigation rather than be returned to the local system.

Green Infrastructure Controls: Stormwater Harvesting and Reuse Design Considerations

Projects that include large-scale stormwater capture are typically unique, and will require different design criteria. The design criteria should investigate structural concerns, detention, and potential reuse applications, appropriate water quality, and code requirements. It is imperative that other agencies and citizens are involved in the design as appropriate.

Green Infrastructure Controls: Stormwater Harvesting and Reuse Performance Expectations

The most important criteria regarding these projects will be the amount of DRC, to be sized by application and drainage area. Performance of these systems will be contingent on owners understanding the need to reuse the captured stormwater in a timely manner to ensure storage capacity is available for ensuing storms. MWRD will provide outreach materials to property owners emphasizing the need to properly operate these types of systems.

Green Infrastructure Controls: Stormwater Harvesting and Reuse Maintenance Requirements

Stormwater storage facilities should be drained, cleaned, and disinfected at a minimum on a yearly basis.

Green Infrastructure Controls: Porous Pavement

Green Infrastructure Controls: Porous Pavement Design Considerations

In addition to general design considerations listed above, porous pavement systems should include additional criteria such as owner acceptance due to maintenance requirements, underdrain systems (if required), traffic loading, material strength, mix design if concrete or asphalt, and installation by an experienced and credentialed construction contractor.

Green Infrastructure Controls: Porous Pavement Performance Expectations

Porous Pavement systems are expected to hold approximately 10 gallons of DRC per square foot.

Green Infrastructure Controls: Porous Pavement Maintenance Requirements

- Keep landscaped areas well-maintained and prevent soil from being transported onto the pavement.
- Monitor regularly to ensure that the paving surface drains properly after storms.
- Ensure that the surface is free of sediment.
- Remove vegetation established in gravel spaces twice per year.
- Bi-annually vacuum surface to keep free of sediment. Vacuuming should occur in the Fall and Spring by using a vacuum designed for pavement cleaning, such as a Little Wonder walk-behind type or approved equal. If surfaces have severe clogging, use a low-pressure water spray to loosen sediment and follow with a walk behind vacuum.
- Clean out inlet structures within or draining to the subsurface bedding beneath surface once per year.
- Inspect surface for signs of deterioration or settling.
- Inspect void areas.
- Drainage structures and flow restrictor must be inspected and cleaned semi-annually.
- All permeable surfaces shall be inspected semi-annually and after significant rainfall events exceeding 1.5 inches.

II.C.iii. MWRD Green Infrastructure Community Assistance

MWRD is committed to providing administrative and technical assistance to communities within its service area to facilitate the implementation of GI projects. As part of its efforts under Section II.B., Early Monitoring, Evaluation, and Knowledge Building, MWRD worked with numerous stakeholders to share and gain knowledge on the design, installation, and maintenance of GI. MWRD will continue to seek such partnership opportunities as its GI Program evolves. To carry out our community assistance efforts, MWRD has dedicated three full time civil engineers, which exceeds the CD requirement of at least one MWRD full time equivalent position, to work exclusively on MWRD's GI Program and to specifically provide technical and administrative support to communities, developers, and public and private lessees of MWRD property. MWRD will look to provide funding assistance for GI projects that achieve MWRD's goals of reducing flooding, basement backups, and CSO discharges. Other forms of assistance will include review of municipal GI plans and specifications, public outreach

via publication and distribution of brochures, development of a Green Infrastructure webpage with information private home owners can use to make simple GI improvements on their property, such as rain gardens and rain barrels, and speaking engagements.

MWRD is initiating 5 pilot studies in 2015 with the intent to ultimately develop a stormwater master plan for Cook County to address 100-year flooding. MWRD views these pilot studies as the cornerstone of its efforts to educate the public about the benefits of GI and to address flooding and basement backups occurring throughout Cook County. The goal of the pilot studies is to identify a solution to 100-year flooding of structures and basement backups with projects involving green and gray infrastructure located in public and privately owned properties. To achieve this ambitious goal, it is vital the general public understands that no agency alone can solve the flooding woes plaguing our region. Through extensive public outreach, MWRD will work to educate the public concerning the size of the issue. The consultants retained by MWRD for the pilot studies have been encouraged to develop creative ways to involve the public in the discussion of how they want their community to address the problem. The pilot study locations were determined by the regional municipal conferences of Cook County and the City of Chicago. The study locations are Little Calumet River corridor, Roberts Road drainage area, Village of Northbrook, Village of Harwood Heights, and the City of Chicago's 8th Ward and surrounding Wards. The community will need to be engaged and become part of the solution by detaining and infiltrating stormwater at their homes and businesses through GI implementation. Building a resilient Chicagoland through a new way to interact with water will be a focal point of the pilot studies. Once completed, the information and lessons learned from the pilot studies will serve as guidance to develop stormwater master plans for the remainder of Cook County.

MWRD will coordinate with the Cook County Land Bank Authority and the South Suburban Land Bank and Development Authority to identify vacant properties with potential for meaningful GI projects to be constructed. In 2014, MWRD received statutory authority to acquire flood prone structures from voluntary sellers. All structures on flood prone property acquired with MWRD funds will be removed using EPA's On the Road to Reuse Residential Demolition Bid Specification Development Tool handbook and Cook County Demolition Diversion Ordinance as guidelines. The properties will be converted to open space, which may include usage as a park, and may include GI. The credit MWRD will seek towards its DRC obligation will be based on the type of GI installed.

Since 1971, MWRD required stormwater detention in the separate sewer areas of suburban Cook County under the Sewer Permit Ordinance (SPO). In 2014, MWRD adopted a Watershed Management Ordinance (WMO), attached as Appendix C, to regulate development and redevelopment activities in the suburban communities of Cook County. The WMO replaced the SPO and provides comprehensive stormwater management regulations. Although not required under the SPO, the WMO requires stormwater detention in the combined sewer area. The WMO also explicitly requires the use of GI to treat the first inch of stormwater runoff from impervious surfaces created by development or redevelopment projects over one-half acre in size. Full credit for stormwater detention can be accomplished through GI techniques. Passage of the WMO served as a major milestone for Cook County where GI will become an integral

component of future development and redevelopment projects. MWRD permit review staff will interact closely with design engineers during the permit process and provide input and direction on all aspects of a development or redevelopment project's design, including appropriate use of GI. As a result, MWRD will seek credit towards the DRC requirements described in Section III for GI installed due to the requirements of the WMO and the technical assistance provided by MWRD staff during the permit application process.

II.C.iv. Green Infrastructure Projects and/or Collaborations

The following Sections describe how MWRD will work with stakeholders to identify, develop, and implement GI projects.

II.C.iv.a Establishing Partnerships and collaboration with other stakeholders

MWRD has extensive experience working with numerous stakeholders on various initiatives, including GI projects. MWRD is committed to maintaining current relationships with various stakeholders, including non-governmental organizations, such as Openlands, Friends of the Chicago River, Sierra Club, Center for Neighborhood Technology, and Metropolitan Planning Council. MWRD will continue to develop partnerships with additional stakeholders, including government entities, businesses, non-governmental organizations, and members of the public, in developing and implementing GI projects throughout the region.

The District, working in conjunction with Cook County municipal conferences (South Suburban Mayors and Managers Association, Southwest Conference of Mayors, Northwest Municipal Conference, and West Central Municipal Conference), established Watershed Planning Councils (WPCs) for the six major watersheds of Cook County in 2005. WPC meetings are open to the public and held quarterly to discuss stormwater management issues. Attendees include mayors, public works directors, consulting engineers, and concerned citizens. MWRD has utilized WPC meetings as a vehicle to educate WPC members and meeting attendees about MWRD's role in wastewater treatment and protecting the environment. MWRD has and will continue to promote use of GI at these meetings. MWRD will also seek out ideas for GI projects and present information regarding planned GI projects within the respective watershed.

II.C.iv.b Public Participation

The importance of MWRD interacting with the public to explain the benefits of GI projects throughout the region cannot be overstated. Meeting with public agencies, as well as private citizens, will assist in identifying the best potential areas to install GI, while generating understanding and enthusiasm among constituents. The public participation process will include informal workshops and canvassing of neighborhoods. The community will be engaged at the onset of a project's design with meaningful and reasonable public input incorporated into the final plans. MWRD believes the solution to Cook County's flooding involves more than simply constructing green and/or gray projects within publicly owned property. To truly solve

the flooding problems our region faces, the public's enthusiastic acceptance of public GI projects is a first step to convincing the public of the need for GI improvements on private property. Extensive public outreach will be required to achieve this goal. As discussed in preceding sections above, MWRD will promote the use of GI through WPC meetings, workshops, publications of a webpage dedicated to GI, and development of stormwater master plans for Cook County.

II.C.iv.c Geographic Coverage/Decision Criteria

MWRD projects will fall into two categories: (1) Demonstration Projects and (2) Prioritized Projects. Demonstration projects will consist of partnership projects similar to the CPSS projects described previously. Demonstration projects will be located in highly visible and easily accessible public areas.

MWRD will periodically solicit public entities (municipalities, townships, school districts, etc.) to provide a list of proposed GI projects and supporting information for MWRD's consideration and prioritization. Projects will be prioritized based on the following criteria in accordance with Appendix E of the CD::

- a. The likelihood of flooding and/or basement backup reduction by the project
- b. Number of structures benefitting from the project
- c. Cost of the project
- d. Project location and land ownership with consideration given to maintenance and educational opportunities
- e. Socio-economic considerations

MWRD will look to fund GI projects that have the greatest potential to reduce flooding and/or basement backups. The ability to determine a project's effectiveness to reduce flooding and/or basement backups will in part be based on the number of structures directly benefitting from the GI project under consideration. The project's cost will be evaluated in conjunction with the benefits to be provided and factors such as cost per gallon infiltrated. MWRD will look to fund projects in highly visible locations where opportunities for public education exist. Socio-economic factors, such as median household income, will also be considered. Multi-purpose stormwater parks that incorporate GI and recreational activities will be sought out. The concept of improving recreational amenities while providing stormwater management via GI was integral to our successful partnership with CPSS and DWM as previously described.

II.C.iv.d Preservation of Constructed Green Infrastructure Projects

MWRD will work with partners and stakeholders to plan legal, such as conservation easements, and institutional mechanisms to preserve and maintain constructed GI projects that are put in place to ensure that future site or land use changes do not result in the loss of the runoff reduction benefits of constructed GI projects. MWRD shall share with partners and stakeholders best management practices to maintain and preserve GI as they are developed. MWRD will develop Design Guidelines, and Maintenance and Operation standards that will be transmitted to the project administrators, and will follow up by visual inspection to verify that such standards are being upheld. The responsibilities of MWRD and benefitting communities will be memorialized via Intergovernmental Agreement. The responsibilities of MWRD and non-governmental entities will be documented via Easement Agreement. The Intergovernmental and Easement Agreements will include items such as funding arrangement, maintenance requirements, and the need to preserve GI installed as a means to comply with the CD in perpetuity.

III. Implementation of the GI Plan

The CD requires the District to implement GI with a DRC totaling 10 million gallons according to the schedule shown below.

| Years after CD Effective Date | Date | DRC (Million gallons) |
|-------------------------------|-----------------|-----------------------|
| 5 | January 5, 2019 | 2 |
| 10 | January 5, 2024 | 5 |
| 15 | January 5, 2029 | 10 |

MWRD is in the process of developing a GIS platform to maintain an inventory of all completed GI projects. The data to be stored will include project location, collaborating partner(s), type of GI, the entity responsible for project maintenance, as-built drawings, and DRC. The MWRD will roll out the GIS platform in stages as it becomes available.

DRC is defined as the maximum available stormwater retention capacity of a GI project in any individual storm as stated in the project plans stamped by a licensed Professional Engineer or, in the absence of such a statement, a project-specific capacity calculated using the following table:

| Technology | Quantity | Unit | DRC (gallons) |
|---------------------------|----------|-------------|---------------|
| Rain Gardens | 100 | Square Feet | 200 |
| Native Plants/Landscaping | 100 | Square Feet | 150 |
| Stormwater Trees | 100 | Trees | 1,000 |
| Porous Pavement | 100 | Square Feet | 1,000 |
| Bioswales | 100 | Square Feet | 500 |
| Green Roofs | 100 | Square Feet | 300 |
| Greenways | 100 | Square Feet | 63 |

MWRD will implement projects to achieve the DRC requirements as described in Section II of this GI Plan.

IV. Additional Commitment to Green Infrastructure Projects Due to Contingency Event-Related Schedule Delay

A contingency event occurs if MWRD is unable to complete Thornton Composite Reservoir, McCook Reservoir, Stage 1, and McCook Reservoir, Stage 2 by the dates required in the CD and an extension is approved either by EPA or the Court. If a contingency event occurs, MWRD will provide additional required DRC by the deadlines indicated in the table below and in conformance with this GI Plan.

| For Contingency Events in Delay of | Additional DRC requirement | Deadline to complete additional DRC |
|------------------------------------|--|--|
| Thornton Composite Reservoir | 250,000 gallons | January 5, 2019 |
| McCook Reservoir, Stage 1 | 250,000 gallons | January 5, 2024 |
| McCook Reservoir, Stage 2 | 250,000 gallons for each grant, pursuant to Paragraph 24 or 26 of the CD, of an extension of one or more deadlines applicable to McCook Reservoir, Stage 2 | 5 years after the grant of each such extension |

V. Reporting

MWRD will prepare an Annual GI Report to document progress made on GI Plan and will describe technical assistance given, the implementation of GI projects, the cumulative estimate of DRC volume, and the continuing evaluation of potential future projects.

Appendix A

Rain Barrel Program

Metropolitan Water Reclamation District of Greater Chicago

Rain Barrel Program

A component of the District's Green Infrastructure Program

I. PROGRAM DESCRIPTION

Rain Barrels are a form of green infrastructure that are designed to capture and reuse rain water. The largest benefit of rain barrel use is achieved by disconnecting the roof runoff from the system and installing rain barrels to reuse water. Roofs comprise 41% of the impervious surface in Cook County. Many of these surfaces are directly connected to the public drainage system.

The goal of the Metropolitan Water Reclamation District of Greater Chicago's (District's) Rain Barrel Program is removing the direct load from entering the sewer system, reducing basement backups, and reducing combined sewer overflow volume, overland flooding, and infiltration and inflow. The District believes the value of keeping water out of the system will benefit the community.

The District's Rain Barrel Program will utilize three distribution networks throughout its service-delivery area to distribute and promote the use of rain barrels. These networks are described in Section II. Each rain barrel distributed will display a specially-designed label that summarizes the environmental benefits of using rain barrels (see Attachment A).

II. DISTRIBUTION NETWORKS

The three networks that will be utilized to distribute rain barrels are: municipalities, community groups/non-governmental organizations and campus- type facilities.

A. Municipalities

Cook County has 129 communities within the District's service area. Each community will be encouraged to adopt the Rain Barrel Program as its own. This program is contingent on funding approval by the Board of Commissioners on an annual basis. Until otherwise indicated, the Program will provide free rain barrels to residents who live in the District's service area.

Municipalities are required to enroll in this free program via an Intergovernmental Agreement (IGA). Once an IGA is signed, municipalities may order rain barrels, connection hardware, and delivery for their residents from the District's vendor at no cost to the municipality. The District will cover the cost of the rain barrels, the connection hardware and home delivery as the District has a contract with a vendor in place; the vendor will furnish and deliver rain barrels, and municipal partners will be

provided with an email address and telephone number that can be used to order the rain barrels for delivery to residents. Distribution will be limited to a maximum of four rain barrels per home.

The District will provide the following templates for municipalities to use:

- **Sample letter and rain barrel reservation form** – The letter and form can be adapted and mailed to residents; the form is designed to collect the information needed to place an order on the resident’s behalf.
- **Sample brochure that can incorporate your logo** – Upon request, the District will provide municipalities with a supply of brochures imprinted with their municipal logo.
- **Generic press release** – The language in this generic press release can be used in newsletters, on websites or submitted to local publications.

B. Community Groups/Non-Governmental Organizations

Cook County has many community groups and non-governmental organizations (NGOs) that work to educate residents about stormwater management, green infrastructure and environmental improvement. Community groups and NGOs will have access to the District's rain barrel program. To enroll in this free program, they will be asked to sign a Memorandum of Understanding (MOU). Once the MOU is signed, the community group/NGO may order rain barrels, connection hardware, and delivery for their constituents from the District at no cost to the community group/NGO.

In order to participate, the community group or NGO must:

- Submit a plan to the District describing the utilization of rain barrels;
- Provide detailed ordering information to the District ;
- Periodically ensure proper installation of rain barrels;
- Ensure proper education, care and maintenance of the rain barrels;
- Provide a follow-up report on rain barrel distribution. The report should include the following information:
 - email addresses of constituents receiving the rain barrel(s)
 - street addresses where rain barrels were installed
 - number of rain barrels installed, with a maximum of four rain barrels per home or location
 - a brief report of project successes and/or lessons learned in implementing the project.

C. Campus-Type Facilities

Campus-type facilities include: schools, municipal properties (i.e. town halls, libraries, park district facilities, fire and police stations, garage/outbuilding), churches,

community centers, senior centers, hospitals and clinics. The District will provide free rain barrels to any such facility committed to be a community partner and good steward of stormwater. The facility representative should contact the District regarding execution of a template IGA or MOU and to complete an appropriate application which shall include at a minimum:

- Size of campus
- Number of rain barrels requested
- Percent of downspouts intercepted
- Any other additional stormwater controls implemented on the site

After the rain barrels have been delivered and installed, the facility representative should submit a post-implementation plan or "As-Built" document that provides at minimum:

- addresses and locations where rain barrels were installed
- number of rain barrels installed
- a brief report of project successes and/or lessons learned in implementing the project.

III. MARKETING AND PROMOTION

In addition to providing technical assistance to residents, municipalities, community groups/non-governmental organizations and campus-type facilities on the proper use of rain barrels, a combination of tools will be provided by the District's Office of Public Affairs to promote and market rain barrels to the distribution networks. The tools include the District website, community outreach, public service announcements, email campaigns, press releases, promotion on social media, a rain barrel installation video and distribution of brochures.

Templates for applying for free rain barrels will be provided. In addition, the District can provide materials that utilize logos from the municipalities, community groups/non-governmental organizations and campus-type facilities for program purposes. The District will assign a District liaison to interested municipalities, community groups/non-governmental organizations and campus-type facilities. The liaison can provide assistance and direction during program implementation.

District Commissioners will also play a role in the marketing and promotion of the Rain Barrel Program. Commissioners may use and distribute rain barrels at community events as a means of educating and informing the public about the importance of green infrastructure, promoting the District's Rain Barrel Program, and instructing on proper installation. Upon request of each rain barrel for such events, Commissioners will provide the date, location, and purpose of the event for which the rain barrel(s) is/are being used, acknowledging by signature that the use and distribution is in compliance with the District's Ethics Ordinance policy on political activity.

IV. PROGRAM PERFORMANCE

The District's Maintenance and Operations Department will continue to administer the Rain Barrel Program in cooperation with Engineering and Public Affairs. An assigned resident engineer will administer the rain barrel contract, coordinate deliveries, and document distribution for reporting purposes. The resident engineer will collect the addresses and number of rain barrels delivered and installed. The Office of Public Affairs will document marketing, community outreach and technical assistance and submit this information to the resident engineer for inclusion in an annual report.

V. LABEL

A label will be affixed to every rain barrel distributed (see Attachment A). The label summarizes the environmental benefits of using rain barrels and green infrastructure.

VI. FORMS

Draft forms pertaining to this program are attached and will be modified to include information pertaining to the specific participating municipality, community group/non-governmental organization or campus-type facility:

1. Municipal and Community Group/NGO Ordering Instructions - Attachment B
2. Resident Application Form – Attachment C

Attachment A

SAVE WATER PREVENT FLOODING IMPROVE WATER QUALITY

55 GALLON
FROST-PROOF
RECYCLED

Rain Barrel

including:
MOSQUITO SCREEN
OVERFLOW DRAIN
SPIGOT

This rain barrel is part of the Metropolitan Water Reclamation District of Greater Chicago's green infrastructure program.
Green infrastructure helps prevent flooding and improve water quality by keeping clean water out of the sewer system.



Use water from your rain barrel to wash your car, water your garden or lawn, or wash your pet. Do not drink water from a rain barrel.
For installation instructions and more information, visit mwrdd.org.
Find the MWRD on Facebook and Twitter and show off your rain barrel!

Attachment B



MWRD Rain Barrel Program

Municipal and Community Group/Non-Governmental Organization Ordering Instructions

Municipalities and Community Groups/Non-Governmental Organizations in the District’s service area may order free rain barrels for their residents.

To qualify for free rain barrels, residents must either live in a municipality that has signed an Intergovernmental Agreement with the District or request them through an organization that has signed a Memorandum of Understanding with the District.

If the resident meets the above criteria, then the municipality or community group/non-governmental organization may call 815-735-9583 or email sales@upcycle-products.com to order rain barrels*; please write **MWRD Rain Barrel Program** in the subject line.

The following resident information will be required for delivery:

Name _____

Address _____

Phone number _____

Email address _____

Number of rain barrels _____

Color requested (indicate #) ___ Terra Cotta ___ Blue ___ Black ___ Gray

Desired delivery days/times _____

*A maximum of four rain barrels may be ordered per location. Bulk deliveries will continue to be made to organizations and agencies wishing to purchase rain barrels at cost from the District.

Need more information? Visit www.mwrdd.org or call (312) 751-6633.

Attachment C

Free Rain Barrel Program Municipal Application Form for Residents

We are pleased to offer free rain barrels to our residents. Please complete the information needed for delivery.

Resident's information:

Name: _____
(Please print)

Home address: _____

Phone number: _____

Email address: _____

Number of rain barrels requested: _____

Rain Barrel Color (indicate #): ___ Terra Cotta ___ Blue ___ Black ___ Gray

Desired delivery days/times: _____

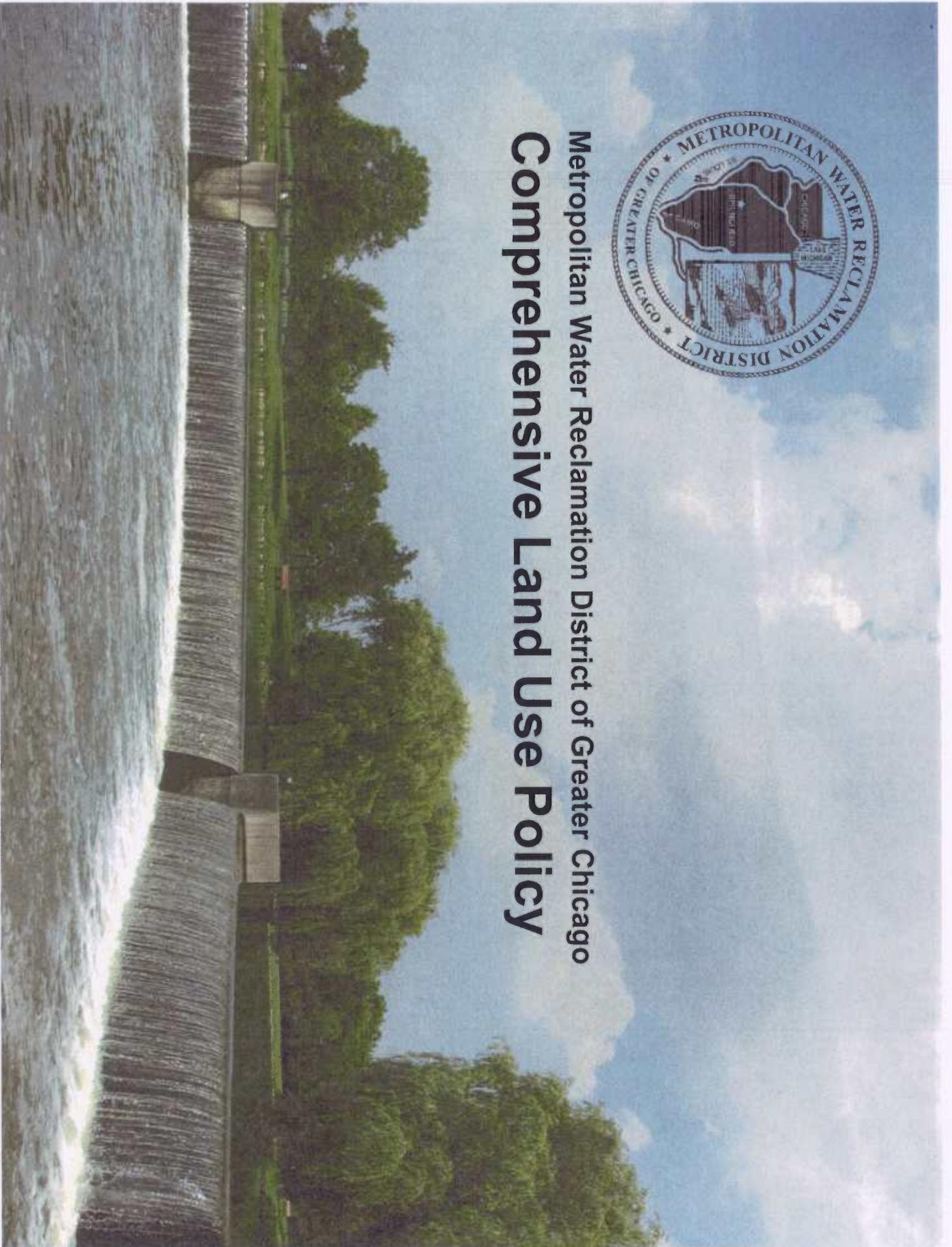
Appendix B

Comprehensive Land Use Policy



Metropolitan Water Reclamation District of Greater Chicago

Comprehensive Land Use Policy



FOREWORD

The Metropolitan Water Reclamation District of Greater Chicago was organized in 1889 as an independent unit of government and taxing body. The District was organized in response to a longstanding problem with contamination of the water supply and nuisance conditions in the Chicago River and other waterways. The District reversed the flow of the Chicago and Calumet River systems to stop discharge of sewage into Lake Michigan and instead discharge it into the Des Plaines River and eventually the Mississippi River. In order to reverse the flow of the Chicago and Calumet River Systems, the District constructed 61.3 miles of canals and waterway improvements. These canals are known as the Chicago Sanitary & Ship Canal, the Cal-Sag Channel, and the North Shore Channel. The District owns substantial acreage on both sides of these canals spanning several counties, including Cook, DuPage, and Will Counties. It also owns thousands of acres in Fulton County as well.

Over these past 125 years, a number of policies have been enacted concerning the District's landholdings. The purpose of this Comprehensive Land Use Policy is to provide a mechanism where all these policies governing District real estate are contained, and made available, in a single source. The end result is a single comprehensive policy that adopts some of the District's policies of yesterday, while at the same time, introduces new policies that satisfy the District's vision of today. As this vision changes over time, so too will this comprehensive policy, but with a unified approach that continues to make everything available in a single source.

The District's enabling statute, 70 ILCS 2605/1 et al., sets forth the District's powers and duties, including its statutory requirements for acquiring, selling, and leasing District real estate. Through its real estate policies, the District is able to maintain a sense of direction from a literal interpretation of its leasing statute. By enacting a Comprehensive Land Use Policy, the District can ensure that its program is well-planned, that its lands are held and not dissipated, that special privileges to individuals and organizations are denied, and that all citizens and organizations seeking to lease District real estate are treated equally and uniformly. Through policies well made and kept, the District can continue to make its lands available for different uses.

Not to be lost in this is the District's mission as a chartered organization: to protect the public's health and safety by treating wastewater, managing stormwater, and protecting water as a vital resource for its service area. Corporate use of District land, that is, any use of District land necessary for the District to fulfill its corporate purpose, will always be given first priority over all other uses of District land. Land not currently needed for corporate use, on the other hand, will be made available for leasing, for use by easement, or for temporary use by permit. The goal of this comprehensive policy is to put this available District land to its best possible use in a manner that does not inhibit the District from fulfilling its chartered mission.

To accomplish this goal, a thorough understanding of several different, though not always competing, needs and interests is necessary. There are the needs and interests of commerce and industry, which stimulate economic growth, provide valuable jobs to people living in our region, and improve the tax base. The District will continue leasing land to responsible commercial and industrial tenants, like barge companies that require leaseholds with direct

access to water. District land contiguous to its three channels of water is well-suited for this commercial purpose. There are the needs and interests of municipalities and local park districts. Presently, 75% of District real estate currently being leased is devoted to open green space. The District will continue leasing land at nominal costs to these public entities for open green space purposes such as nature preserves and parks and recreation. Then there are the needs and interests of the District itself--such as the need to maximize rental income to help minimize the real estate tax levies--which are tied directly to its vision as a public organization.

The District's vision consists of several components: that a healthy financial environment is critical to its operations, that employees are its greatest asset, that sensibly meeting the needs of the public is its primary focus, and that protecting the natural environment is its most important mission. Successful, yet responsible, stewardship of land that promotes these basic tenets will continue to be the driving force behind this comprehensive policy.

Land use categories will be established by the District consistent with this comprehensive policy, with input from the community. District land that is now, or later becomes, vacant will be designated for corporate purpose, for natural habitat/restoration, for public access, or for commercial or industrial purposes. Green infrastructure initiatives will continue to factor heavily in the use of District land. Municipal and other tenants who enter into leases through negotiation rather than through the statutory leasing process will be required to accomplish certain "green" milestones, while new commercial or industrial tenants will receive incentives from the District to likewise accomplish the same. Long-term leases with responsible commercial or industrial tenants will continue to be encouraged, as they provide stability to both the District and the land that is being occupied.

The District is committed to making land that is not necessary for corporate use available to both public and private entities to ensure optimal use. This Comprehensive Land Use Policy not only fosters relationships with those entities, but it also sees the importance of preserving the health of our natural environment. It is the framework for a brighter and better tomorrow.

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Chapter 3: Land Use Policies

Chapter 4: 70 ILCS 2605/8, 8a & 8c (Full Versions)*

*The above statutory provisions and summary pertain to the law as it exists on the date of passage of this Comprehensive Land Use Policy. Any subsequent amendments to these provisions will be contained in the Illinois Compiled Statutes, as amended.

Comprehensive Land Use Policy

Chapter 1: Map of Waterways

Metropolitan Water Reclamation District of Greater Chicago



Visit www.mwr.org, and click "Business with Us" then "Real Estate" to see:

- * Atlases of the District's channel waterways designating current uses
- * the District's standard lease form

Comprehensive Land Use Policy

Chapter 2: Executive Summary of Statutory Authority to Sell, Lease, or Otherwise Allow Use of District Land (70 ILCS 2605/8, 8a, and 8c)

Policies governing the sale or lease of District land, or the granting of easements or issuance of permits, may not supersede or be inconsistent with the District's Enabling Act. There are three sections of the Act that pertain primarily to such transactions. Below is a summary of the salient provisions contained in those sections:

70 ILCS 2605/8

- The District may sell or vacate its land, but only if the land is no longer required for the corporate purposes of the District and only upon recommendation of the District's Executive Director and upon the approval by the Board of Commissioners.
- The District may lease its land if, in the opinion of the Board of Commissioners and the Executive Director, it is no longer required for the District's corporate purposes or not immediately needed for such purposes. The lease shall be upon the terms as the Board of Commissioners, upon recommendation of the Executive Director, may determine.
- The District may grant easements and permits for use of its land which will not, in the opinion of the Board of Commissioners and the Executive Director, interfere with the use of the land for the District's corporate purposes.
- The term of any lease of District real estate may not exceed 99 years.

70 ILCS 2605/8a

- In addition to any other powers conferred upon the District, the District may sell or otherwise transfer real estate to the United States of America, the State of Illinois, the County of Cook, and/or any municipal corporation, with the approval by the Illinois Department of Natural Resources.

70 ILCS 2605/8c

- Notice of the proposed lease shall be published for three consecutive weeks in a newspaper of general circulation within the District.
- Fair market value of the underlying fee of the proposed lease must be determined by two American Institute of Real Estate Appraisers or similarly qualified appraisers. The District may engage an additional appraiser. Every appraisal report must contain an affidavit certifying the absence of any collusion relating to the lease of the property.
- Every lease must be awarded to the highest responsible bidder upon free and open competitive bids. In determining the responsibility of any bidder, the District may consider, in addition to financial responsibility, any past records of transactions with the bidder and any other pertinent factors, including but not limited to, the bidder's performance or past record with respect to any lease, use, occupancy, or trespass of District or other lands.
- Prior to acceptance of the bid of the highest bidder and before execution of the lease, the bidder shall submit to the Board of Commissioners and Executive Director, for incorporation into the lease, a detailed plan and description of improvements to be

constructed upon the leased property, the time within which the improvements will be completed, and the intended uses for the leased property.

- No lease may be awarded unless the bid of the highest responsible bidder provides for an annual rent of at least 6% of the parcel's fair market value. However, if the parcel contains a special development impediment, defined as any condition that constitutes a material impediment to the development or lease of a parcel, annual rent may be less than 6% of the parcel's fair market value for the first 10 years of the lease, at which point the annual rent shall return to a rate no less than 6% of the parcel's fair market value.

- If there is more than one responsible bid, the Board of Commissioners may authorize and direct the Executive Director to solicit from the two highest responsible bidders written amendments to their prior bids, increasing their rental bid proposal by at least 5% in excess of their prior written bid, or otherwise amending the financial terms of their bid so as to maximize the financial return to the District during the term of the proposed lease. Upon the Executive Director's tentative agreement with one or more amended bids, the bids may be submitted to the Board of Commissioners with the recommendation of the Executive Director for acceptance of one or rejection of all. The amendments may not result in a diminution of the terms of the transaction and must result in an agreement that is equal to or greater in value than the highest responsible bid initially received.

- All leases awarded after competitive bidding may be subject to annual adjustments based on changes in the Consumer Price Index published by the United States Department of Labor, Bureau of Labor Statistics, or some other well known economic governmental activity index.

- Any lease for 15 years or more shall be subject to rent adjustments every 10 years, known as decennial rent adjustments. If the initial rent is below 6% fair market value due to the existence of a special development impediment, the first decennial rent adjustment shall not occur until the 20th year of the lease. Such redetermination shall be as of the first day of each succeeding 10 year period, and annual rental payments shall be adjusted so that the ratio of annual rental to fair market value shall be the same as that ratio for the first year of the preceding 10 year period. The decennial adjustment shall not exceed 100% of the rental in effect on the last day of the preceding 10 year period, except when the property rental is less than 6% of fair market value due to the existence of a special development impediment, in which case, the decennial adjustment shall not be so limited until the twentieth year of the lease.

- In addition to the fixed annual rent, the District may require additional rent to be paid based upon a percentage of the tenant's revenues derived from its business operations on the leasehold premises or subleases. These are matters of additional lease compensation and are not considered in determining the highest bid of an applicant for a lease.

- No assignment or sublease shall be effective without the prior written consent of the Executive Director and the Board of Commissioners. The District may consider, for any assignment or sublease, all pertinent factors including the assignee's or sublessee's financial responsibility. The District may also condition its consent upon the redetermination of the annual rent required to be paid under any lease initially executed on or before January 1, 1983, for which the annual rent being paid was less than 6% of the

current appraised fair market value of the leased property. No assignment or sublease is effective if the assignee or sublessee is a trust constituted by real property of which the trustee has title but no power of management or control, unless the identity of the beneficiaries of the trust is revealed, upon demand, to the Executive Director and the Board of Commissioners.

•If the Executive Director and the Board of Commissioners conclude that it would be in the public interest, the District may lease its land to the following entities without complying with the above provisions: 1) the United States of America, the State of Illinois, the County of Cook, or any municipal corporation, provided that the property is to be applied exclusively for public recreational purposes or other public purposes; 2) any academic institution of learning which has been in existence for 5 years prior to the date that the lease is entered, provided that the property is to be applied exclusively to the operation of the institution's academic or physical educational programs; or 3) any tenant who leases land that is located in a county with a population of 100,000 or less and which is leased solely for agricultural or commercial recreational uses. All such leases are terminable by the District with one year notice to the tenant in the event that Board of Commissioners and the Executive Director determine that the leased land, or part thereof, has become essential to the corporate purposes of the District.

Comprehensive Land Use Policy

Chapter 3: Land Use Policies

Land Use Policies Guide

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3.1 Overview

This chapter sets forth the Board of Commissioner's policies concerning use of District land, whether by lease, easement, or permit. It is divided into ten sections:

- 3.1 Overview
- 3.2 Definitions
- 3.3 Sale of District Land
- 3.4 The District's Waterway Strategy
- 3.5 Land Use Categories
- 3.6 Green Infrastructure Requirements and Incentives
- 3.7 Signage
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It contains not just restrictions and prohibitions, but also recommended uses of District land for future tenants.

Nothing contained herein is intended to conflict with the provisions of the District's Enabling Act, including its leasing statute. To the extent a conflict exists, the provisions of the Enabling Act will control. Nor are these policies intended to conflict with, or supersede, the applicable zoning laws of any local municipality with proper jurisdiction.

Unless otherwise stated herein, the policies set forth herein shall apply to all leases, easements, and permit agreements, and renewals thereof, entered into and fully executed upon, or after, the date of passage of this Comprehensive Land Use Policy. They are not intended to replace, supersede, or excuse the performance of any obligation created by an existing contract pursuant to a lease, easement, or permit agreement, or any renewal thereof, entered into with the District before such date of passage. For purposes of this Comprehensive Land Use Policy, "date of passage" refers to the date that the United States Environmental Protection Agency approves the District's Green Infrastructure Program Plan, which includes this Comprehensive Land Use Policy, pursuant to the Consent Decree entered in *United States of America, et al., v. Metropolitan Water Reclamation District of Greater Chicago*, Case Number 11 C 8859.

All real estate policies of the Board of Commissioners enacted before the date of passage of this Comprehensive Land Use Policy shall remain in full force and effect until such date of passage, at which time they are hereby repealed.

Upon recommendation of the Executive Director, the Board of Commissioners reserves the right to waive or amend any requirement contained in this Comprehensive Land Use Policy whenever such waiver or amendment is in the best interests of the District and done without contravening any legal obligation incurred by, or imposed upon, the District by law, decree, or contract.

3.2 Definitions

Board of Commissioners means the elected body of governance for the Metropolitan Water Reclamation District of Greater Chicago.

Corporate Use Land means District land that is necessary for use by the District to fulfill its corporate mission to treat and convey wastewater, manage stormwater and control flooding, or develop best management practices for use of farm land. The designation of corporate use land is transient in nature and subject to change over time.

District means the Metropolitan Water Reclamation District of Greater Chicago.

Easement means a written contractual agreement between the District and another party that authorizes that party to cross or otherwise use a specified parcel or parcels of District land for a specific purpose or purposes.

Executive Director means the Executive Director of the Metropolitan Water Reclamation District of Greater Chicago.

Lease means a written contractual agreement in which the District conveys a specified parcel or parcels of District land for a specific purpose or purposes to another party for a specified period of time not to exceed what is provided by statute in exchange for annual rental payments.

Lessee(s) means any person or entity that has entered into a lease agreement with the District. The term includes the lessee's agents, representatives, successors, and assignees.

Permit means a written authorization from the District that authorizes another party to use a specified parcel or parcels of District land for a short duration and for a limited purpose.

Private lease or leasing refers to any leasing of District land by the District that is governed by 70 ILCS 2605/8c(1)-(10). Private leasing must be competitively bid before a lease is entered into with the District.

Public lease or leasing refers to any leasing of District land by the District that is not governed by 70 ILCS 2605/8c(1)-(10) by virtue of 70 ILCS 2605/8c(11). Public leasing is not competitively bid before a lease is entered into with the District, and the leased premises must be used solely for public recreational purposes or other public purposes.

Surplus Land means any District land that the District determines is not currently needed for its corporate use. The designation of surplus land is transient in nature and subject to change over time.

Waterway Strategy means the District's comprehensive approach to District land contiguous to waterways.

3.3 Sale of District Land

- A. Permissible Sales: The sale of Surplus Land located in Cook, DuPage, and Will Counties that is isolated and not contiguous to waterways, and the sale of District land in Fulton County, is permitted, but only upon the Executive Director's recommendation and at the sole discretion of the Board of Commissioners.
- B. Prohibited Sales: The sale of Corporate Use Land, and any District land contiguous to waterways in Cook, DuPage, or Will County, is prohibited.

3.4 The District's Waterway Strategy

- A. District Lands Contiguous to Waterways
 - 1. Setback Requirements: It is the intent of the District to have a well-maintained and attractive river edge of all of the property it owns adjacent to waterways, including the Chicago River, the Chicago Sanitary & Ship Canal (a.k.a. Main Channel), the North Shore Channel, and the Cal-Sag Channel. In order to accomplish this goal, the District requires a waterway edge easement to be included in its land leases. Unless otherwise authorized by the Board of Commissioners, the width of the easement shall be a minimum of 60 feet and up to 100 feet, when feasible. Such width shall be measured from the edge of the water at normal water levels, then inward across the leased premises at a 90 degree angle, or best approximation thereof, from the water's edge. No lessee of the District shall cause, or allow to be caused, any impediment to be constructed or placed upon such easement, whether it be a permanent structure such as a building, or moveable objects such as unsightly materials and debris. Buildings existing at the time this policy is enacted shall be grandfathered in.
 - 2. Bank Stabilization and Landscaped Visual Screening: All lessees shall be responsible for bank stabilization and the construction and maintenance of a landscaped visual screen that effectively screens the leased premises from the viewpoint of the waterway edge easement. The recommended landscaped visual screen, whenever possible, shall consist of native vegetative cover. In the event that site development necessitates removal of existing vegetative cover, the lessee shall be required to promptly reestablish native vegetative cover in the same quantities as those removed during the development.
 - 3. Penalties: Any lessee's failure to comply with the requirements contained in subsections A(1) and A(2) above shall constitute a breach of the lease agreement by the lessee and shall be grounds for the District, at its option, to terminate the lease agreement. The District shall also have the right to recover from the lessee any and all reasonable costs associated with correcting each such violation, including, but not limited to, remediation costs to have the violations corrected, as well as court costs

and attorneys' fees for filing an action in circuit court seeking an order to have the lease agreement terminated on these grounds.

B. North Shore Channel – Additional Requirements

1. **Limitations on Use of Lands Contiguous to North Shore Channel:** All District lands contiguous to either side of the North Shore Channel, starting from the south at Devon Avenue and continuing north to, and including, Wilmette Harbor, shall be dedicated and used exclusively as open green space and public recreational use.
2. **Special Lease Conditions:** All District leases pertaining to lands contiguous to the North Shore Channel shall require continuous trails, boat access, and bank stabilization; however, in the case of renewed District leases to public agencies, the stated policy shall apply only to the extent it is economically feasible and consistent with existing public uses.

C. Exceptions: Any use of District land that is prohibited by or inconsistent with the terms of this Paragraph 3.4 shall be permitted only upon one or more of the following conditions:

1. **Uses Permitted Under Pre-Existing Leases:** The use is authorized by the terms of an unexpired lease agreement with the District that was entered into before the date of passage of this Comprehensive Land Use Policy. Such use shall continue to be permitted until such time as the lease agreement expires or is terminated, unless otherwise extended by the Board of Commissioners.
2. **Variances:** The use is authorized by a variance granted by the Board of Commissioners whenever, and to the extent, it deems that the variance is necessary and in the best interests of the District considering the location, existing topography and vegetation, and use or proposed use of the leased premises. All variances shall be granted only by approval of the Board of Commissioners at its sole discretion, with recommendation by the Executive Director.
3. **Waterborne Commerce:** The use is for the purpose of waterborne commerce pursuant to a lease agreement with the District. In such instances, no variance from the Board of Commissioners is necessary. However, the lessee shall, to the extent possible, construct and maintain a docking facility compatible with the visual intent of the scenic easement, with the District maintaining the sole discretion to determine whether compatibility has been achieved.

3.5 Land Use Categories

A land use category is a designation by District staff as to the a) manner that District land is presently being used in the case of land that is already occupied, or b) recommended use of District land in the case of land that is vacant. District staff shall be responsible for

assigning each vacant parcel of District land an appropriate land use category. Once a vacant parcel is assigned a land use category, steps will be taken by the District to locate tenants who are interested in using the parcel in a manner conducive to the land use category that the parcel has been assigned. This does not limit the District from allowing the parcel to be used for a different purpose, or to assign the parcel a different land use category whenever appropriate. Instead, it is simply a statement of the District's preference as to how vacant parcels of District land should be presently utilized.

Each vacant parcel of District land will be assigned one of the following land use categories:

- Corporate Purpose – Land that is necessary for use by the District to fulfill its corporate mission to treat and convey wastewater, manage stormwater and control flooding, or develop best management practices for use of farm land.
- Natural Habitat/Restoration – Land that is in its natural environmental state or being restored to its natural environmental state.
- Public Access – Land that is typically leased to a unit of local government, or a local public agency such as a park district, that is set aside for use by the public.
- Commercial/Industrial – Land that is used by businesses for commercial or industrial purposes.

3.6 Green Infrastructure Requirements and Incentives

- A. Introduction: The District is developing and implementing a Green Infrastructure Program Plan, which includes this Comprehensive Land Use Policy. As part of the Comprehensive Land Use Policy, a policy has been established for implementing green infrastructure on District land that is leased to public and private tenants.
- B. Public Leases: For District lands that are leased to other governmental entities and/or for public use, new or renewed leases must incorporate green infrastructure. Typically, the District enters into nominal fee leases with other units of local government, park districts, etc., wherein the local governments then improve the leasehold and make it available for public use/access.

For any new/renewed lease, the lessee must now also pay for and include green infrastructure on its leasehold. The amount of green infrastructure credited will be determined by what is referred to as "Design Retention Capacity" (DRC). DRC shall mean the maximum available retention capacity of a project in any individual storm event as stated in project plans stamped by a licensed Professional Engineer or, in the absence of such statement, a project-specific capacity calculated using the following table:

| Technology | Quantity | Unit | Design Retention Capacity (gallons) |
|-------------------------------|----------|---------|-------------------------------------|
| Rain Gardens | 100 | sq. ft. | 200 |
| Native Plants/ Landscaping | 100 | sq. ft. | 150 |
| Stormwater Trees | 100 | Trees | 1000 |
| Porous Pavement | 100 | sq. ft. | 1000 |
| Bio-Swales | 100 | sq. ft. | 500 |
| Green Roofs | 100 | sq. ft. | 300 |
| Greenways | 100 | sq. ft. | 63 |

For nominal fee leases/renewals of leases to governmental entities, the lessee will be required to pay for and install green infrastructure technology. The volume control storage to be provided for any new/renewed lease shall equal the capture of 1-inch of runoff from proposed or existing impervious surfaces within the leasehold and/or 5,000 gallons per leased acre, whichever is higher. Additionally, the lessee shall be responsible for all operations and maintenance of the green infrastructure technology on an ongoing basis for the remainder of the leasehold.

In lieu of, or in addition to, a governmental entity installing green infrastructure on its leasehold with the District, the governmental entity can, and is encouraged to, install green infrastructure in other parts of its community. For green infrastructure installed offsite from the leasehold with the District, to the extent the governmental entity intends to seek credit for meeting its green infrastructure requirements under its leasehold with the District, such off-site green infrastructure must be reviewed and approved by the District prior to the governmental entity seeking such credit for it.

Such factors that the District will consider in whether or not to grant green infrastructure credit include, but are not necessarily limited to, where green infrastructure can mitigate local flooding, reduce infiltration and inflow, or educate the public about green infrastructure and benefit the community as a whole. Any credit given for green infrastructure off-site is solely at the District's discretion, with appropriate signage indicating that such green infrastructure is being done in partnership with the District.

To the extent practicable, governmental entities leasing District land shall use District biosolids in any amendments they perform to the leasehold soil. Such amendments may include, but not necessarily be limited to, creating bio-swales, native landscaping, and recreational fields. To the extent practicable, the District will provide such biosolids free of charge with the local municipality being required to pay for the transportation costs and the costs associated with the soil amendments.

- C. **Private Entity/Commercial Leases:** For District owned land within the District's service area leased for private use under new and renewed leases, the District has developed the following incentive program to encourage private/commercial lessees to design, implement, operate, and maintain

green infrastructure technology on its leasehold beyond the requirements for volume control storage imposed on the lessee by the District's Watershed Management Ordinance ("WMO"). Article 503 of the WMO requires non-residential development or redevelopment greater than one-half acre to provide volume control storage for the first inch of runoff from newly created impervious surfaces. The WMO's regulations for development and redevelopment are applicable to suburban Cook County but not the city of Chicago. However, for purposes of this section, all private entity/commercial leases, whether in Chicago or suburban Cook County, will be required to conform with the WMO as applicable to the type of use proposed.

The amount of green infrastructure credited will be based on DRC, as defined in paragraph 3.6B, including the table above.

Subject to the minimum rent provisions of Section 8c of the District's Enabling Act (70 ILCS 2605/8c), the District will provide the private lessee with a credit equal to \$0.50 on the \$1.00, up to 10% of the leasehold cost, capped at 10 years, for expenditures and improvements on the leasehold of pre-approved green infrastructure. For example, where a leasehold has an annual rent of \$100,000, that lessee can invest up to \$200,000 in green infrastructure and receive a maximum credit of 10% of the value of that leasehold, capped at 10 years (10% of annual rent = \$10,000 x 10 years), or \$100,000 for pre-approved green infrastructure improvements.

In lieu of, or in addition to, a private lessee installing green infrastructure on its leasehold with the District, a private lessee can, and is encouraged to, design, implement, operate, and maintain green infrastructure in partnership with, and on lands owned by, the local municipality where the leasehold is located. The responsibility for ongoing maintenance and operation shall be borne by the private lessee. For green infrastructure installed off-site from the leasehold with the District, to the extent the private lessee intends to seek monetary credit for its green infrastructure requirements under its leasehold with the District, such off-site green infrastructure must be reviewed and approved by the District prior to the private lessee seeking credit for it.

Such factors that the District will consider in whether or not to grant green infrastructure credit include, but are not necessarily limited to, where green infrastructure can mitigate local flooding, reduce infiltration and inflow, or educate the public about green infrastructure and benefit the community as a whole. Any credit given for green infrastructure off-site is solely at the District's discretion.

The District must pre-approve any such green infrastructure projects, and any invoices seeking a monetary credit shall specifically set forth the green infrastructure component of the project, with the District only providing the offset credit for that component of the project.

For purposes of the offset credit, acceptable green infrastructure technologies include: rain gardens, native plants/landscaping, stormwater trees, porous/permeable pavement, bio-swales, green roofs and greenways.

3.7 Signage

A. Permissible Signage:

1. District Signs: Signs posted on District property by the District are permitted.
2. Tenant Signs: Signs that identify the name and address of District tenants are permitted provided they comply with applicable local law. Each such sign shall be posted within the boundaries of the District land that is being leased to the tenant, and shall not be posted in a manner that violates the District's Waterway Strategy. The tenant shall comply with all directions from the District, whenever given, as to the make, size, content, and location of the sign. In its sole discretion, the District may allow more than one sign to be posted on site per tenant, but no such additional sign may be posted without the consent of the District, which can be revoked. Upon expiration of the lease agreement, the tenant is responsible for removing the sign from the leased premises.

- #### B. Prohibited Signage: No sign, other than what is permitted in subparagraphs A(1) and (2) above, shall be allowed on District property. Billboard signs are specifically prohibited.

3.8 Leasing District Land

The private and public leasing of District land shall conform to the following policies, which supplement the requirements contained in the District's Enabling Act.

A. Private Leasing

1. Minimum Bid: The minimum acceptable annual rental bid for purposes of private leasing of District land shall be no less than 10% of the highest appraised fair market value of the land.
2. Term: The maximum term for private leases of District land shall be 39 years. However, subject to the District's Enabling Act, a longer term may be allowed by the Board of Commissioners, upon recommendation by the Executive Director, for leases involving a commercial or industrial development where such term is necessary to finance the development.
3. Rent to Be Paid to the District (for standard leases where no special development impediment exists)
 - a. Initial Annual Rent: The initial annual rent payable to the District for private leases of District land shall be no less than 10% of the highest

appraised fair market value of the land. Under no circumstances shall the annual rent ever be less than \$5,000.00.

- b. Annual CPI Adjustments: Except for years when the annual rent is adjusted pursuant to subparagraph (c) of this section below, the rent payable to the District for private leases of District land for each succeeding year after the first year shall be adjusted annually by multiplying the rent in effect for the previous one-year term by the percentage of change in the Consumer Price Index for the Chicago Metropolitan Area, published by the United States Department of Labor, Bureau of Labor Statistics, as established on the first day of January immediate preceding the term of the lease and every January 1st thereafter during the term of the lease. In the event the Consumer Price Index is discontinued, the Board of Commissioners shall, in its sole discretion, select and utilize any other economic activity index of the United States government which reasonably reflects economic activity in the Metropolitan Chicago Area.

This subparagraph is limited in scope to rent increases. No adjustment to rent as provided herein shall ever result in a decrease in the amount of annual rent owed to the District.

- c. Ten Year Periodic Rent Adjustments: For private leases of a duration of 15 years or more, on the ten-year anniversary following the effective date of the lease, and every ten-year periodic anniversary thereafter, the rent in effect for the most recent one-year term shall be adjusted and predetermined in accordance with the conclusions of a review of the fair market value of the fee simple estate upon which the leased premises is located, independent of improvements constructed by the tenant on the leased premises after the effective date of the lease, in accordance with appraisal procedures set forth in 70 ILCS 2605/8c. The rent shall be based on the highest appraised value.

The annual rent for each following ten-year period will be increased by multiplying the fair market value of the fee simple estate upon which the leased premises is located by the same percentage used to determine the initial annual rent. The fair market value of the re-appraised fee estate and the rent for the leased premises shall be established by the Board of Commissioners, who shall determine the rent by using the highest appraised fair market value of the fee estate. The appraisals required by the tenant shall be made and dated within the last one hundred twenty (120) days of the ten-year period of the lease which will be expiring. The appraisals shall be delivered to the District no later than forty-five (45) days prior to the end of the ten-year period.

In the event that fair market value and/or the annual rent for the next ten-year period has not been established before the commencement of

any new ten-year period, the tenant shall continue to pay the annual rent in effect for the last year of the prior ten-year period until such time that the reappraisal and decennial rent adjustment has been established. The tenant shall then be responsible for paying any resulting rent increase that would have been owed to the District had the re-appraised rent been established before the expiration of the previous ten-year period. Such payment shall be made within thirty (30) days of the tenant receiving notice of the increase.

All ten-year periodic annual rent adjustments shall be made without regard to the annual rent in effect for the last year of the preceding ten-year period, except for leases entered after September 11, 2007, no increase shall exceed 100% of the rent in effect on the last day of the preceding ten-year period. Upon the establishment of the fair market value and the adjusted annual rent to be paid for that ten-year period, at any time later than the end of any period of the lease, such fair market value and rent shall take effect as of the first (1st) day of the period.

This subparagraph is limited in scope to rent increases. No adjustment to rent as provided herein shall ever result in a decrease in the amount of annual rent owed to the District.

- d. Additional Compensation: In addition to the annual rent owed for private leases of District land, the District, in its sole discretion, may also require a tenant to pay in cash a certain percentage of the gross revenues generated by the tenant's use of or activities on the leased premises. In no circumstance shall that percentage exceed 50% of the gross revenues.

4. Sublease or Assignment

- a. Consent: No private lease of District land shall be wholly or partially sublet or assigned to any other party without prior written consent from the District.
- b. Additional Compensation Owed for Sublease: In the event that a sublease or assignment consented to by the District results in payment of rent to the sublessor that exceeds the amount of rent owed to the District under the lease agreement, the District shall be entitled to 50% of the difference in rent between the subtenant's annual rent and the lessee's annual rent. If the sublease provides for a commercial use that generates a net profit, the District, in its sole discretion, may condition its consent to sublease upon receiving 15% of the net profit generated as a result of the sublease.
- c. Penalty for Unauthorized Sublease or Assignment: In addition to other remedies available to the District under the lease agreement, the District shall be entitled to 100% of any fees or rent paid to the

tenant pursuant to any sublease or assignment that was not consented to by the District in accordance with subparagraph (i) above.

5. Environmental Provisions

- a. TACO Tier I Residential Standards: At the expiration of any private lease of District land, the tenant shall restore the leased premises to TACO Tier I Residential Standards, as set forth in 35 IAC 742.500, as amended. In the event the property did not meet such standards at the commencement of the lease through no fault of the tenant or any of its affiliates or subsidiaries, the tenant shall restore the leased premises to the condition it was when the lease first commenced as determined by the District.
- b. Site Remediation Bond: At or before the commencement of the last five-year period of any private lease of District land, the tenant shall lodge with the District an Environmental Site Restoration/Remediation Bond in a penal sum to be determined by the District, secured either by cash, irrevocable letter of credit, or a commercial bond with surety, to secure the tenant's performance of and compliance with the environmental provisions of the lease.

B. Public Leasing

1. Term: The maximum term for the public leasing of District land shall be determined by the Board of Commissioners.
2. Rent to be Paid to the District:
 - a. Land Made Available for Public Recreational Use (Non-Revenue Generating): The only rent that shall be paid to the District for the entire term of any public lease of District land where the leased premises is generally made available for public recreational use and is not used to generate income shall be a fee of \$10.00.
 - b. Land Made Available for Public Recreational Use (Revenue Generating): The annual rent to be paid to the District for any public lease of District land where the leased premises is generally made available for public recreational use that generates income of any kind shall be no less than 6% of the appraised fair market value. If multiple appraisals are obtained, the annual rent shall be no less than 6% of the highest of the appraised values. Under no circumstances shall the annual rent ever be less than \$5,000.00.

However, rather than accepting the greater of 6% of the appraised fair market value or \$5,000.00, the District may instead, at its sole

discretion, accept as rent an initial fee of \$10.00, plus 25% of the net revenue generated as a result of the lease.

- c. Land Made Available for Public Non-Recreational Use: The annual rent to be paid to the District for any public lease of District land where the leased premises is used for a public non-recreational use (*e.g.*, fire stations or employee parking lots) shall be no less than 6% of the appraised fair market value. If multiple appraisals are obtained, the annual rent shall be no less than 6% of the highest of the appraised values. Under no circumstances shall the annual rent ever be less than \$5,000.00.

3. Environmental Provisions - TACO Tier I Residential Standards: At the expiration of any public lease of District land, the tenant shall restore the leased premises to TACO Tier I Residential Standards, as set forth in 35 IAC 742.500, as amended. In the event the property did not meet such standards at the commencement of the lease through no fault of the tenant, the tenant shall restore the leased premises to the condition it was when the lease first commenced as determined by the District.

C. Leasing to Academic Institutions of Learning (as specified in 70 ILCS 2605/8c)

1. Term: The maximum term for the leasing of District land to academic institutions of learning shall be determined by the Board of Commissioners.
2. Rent to be Paid to the District: The annual rent to be paid to the District for any lease of District land to any academic institution of learning where the land is used exclusively for the institution's academic or physical education program shall be no less than 6% of the appraised fair market value. If multiple appraisals are obtained, the annual rent shall be no less than 6% of the highest of the appraised values. Under no circumstances shall the annual rent ever be less than \$5,000.00.
3. Environmental Provisions - TACO Tier I Residential Standards: At the expiration of any lease of District land to an academic institution of learning, the tenant shall restore the leased premises to TACO Tier I Residential Standards, as set forth in 35 IAC 742.500, as amended. In the event the property did not meet such standards at the commencement of the lease through no fault of the tenant, the tenant shall restore the leased premises to the condition it was when the lease first commenced as determined by the District.

3.9 Easements on District Land

Easements across District land shall be granted only upon recommendation of the Executive Director and approval by the Board of Commissioners. All such easements shall

conform to the following policies, which supplement the requirements contained in the District's Enabling Act.

A. Easements to Private Entities

1. Term: The maximum term for District easements to private entities shall be determined by the Board of Commissioners.
2. Rent to Be Paid to the District
 - a. Initial Annual Rent: The initial annual rent payable to the District for any easement across District land granted to private entities shall be no less than 10% of the fair market value of the land. Under no circumstances shall the annual rent be less than \$5,000.00.
 - b. Annual CPI Adjustments: Except for years when the annual rent is adjusted pursuant to subparagraph (c) of this section below, the rent payable to the District for any easement across District land for each succeeding year after the first year shall be adjusted annually by multiplying the rent in effect for the previous one-year term by the percentage of change in the Consumer Price Index for the Chicago Metropolitan Area, published by the United States Department of Labor, Bureau of Labor Statistics, as established on the first day of January immediate preceding the term of the lease and every January 1st thereafter during the term of the lease. In the event the Consumer Price Index is discontinued, the Board of Commissioners shall, in its sole discretion, select and utilize any other economic activity index of the United States government which reasonably reflects economic activity in the Metropolitan Chicago Area.

This subparagraph is limited in scope to rent increases. No adjustment to rent as provided herein shall ever result in a decrease in the amount of annual rent owed to the District.

B. Easements to Governmental Entities

1. Term: The maximum term for any easement across District land granted to governmental entities, such as the federal government, local governments, park districts, school districts, and other similar public entities created by statute, shall be determined by the Board of Commissioners.
2. Annual Rent for Public Recreational Use and Non-Revenue Generating Activities: The only rent that shall be paid to the District for the entire term of any easement across District land granted to such governmental entities where the activity under the easement is for a public use and generates no revenue shall be an initial fee of \$10.00.

3. Annual Rent for All Other Easements: The annual rent that shall be paid to the District for any easement across District land granted to such governmental entities where the activity under the easement is not for a public use or is one that generates revenue shall be no less than 6% of the appraised fair market value. If multiple appraisals are obtained, the annual rent shall be no less than 6% of the highest of the appraised values. Under no circumstances shall the annual rent be less than \$5,000.00.

3.10 Permits for Use of District Land

Unless otherwise herein provided, permits for use of District land shall be issued only upon recommendation of the Executive Director and approval by the Board of Commissioners. All such permits shall conform to the following policies, which supplement the requirements contained in the District's Enabling Act.

- A. Term: The maximum term for use of District land pursuant to a District permit of District permits shall be 5 years. Permits may be extended for a greater duration upon recommendation of the Executive Director and at the discretion of the Board of Commissioners, provided the extension is determined by the Board to be in the District's best interests.
- B. Annual Permit Fee:
 1. Public Use: The permit fee payable to the District for use of District land for a public purpose is \$10.00.
 2. All Other Uses (one year or longer): The permit fee payable to the District for uses of District land that are not for a public purpose where the permit is of a duration of one year or longer shall be no less than 10% of the fair market value of the real estate. Under no circumstances shall the annual fee ever be less than \$5,000.00.
 3. All Other Uses (less than one year): The permit fee payable to the District for uses of District land that are not for a public purpose where the permit is of a duration of less than one year shall be no less than 10% of the fair market value of the land. Under no circumstances shall the fee ever be less than \$2,500.00.
- C. Training Exercises by Police, Fire, and Emergency Personnel: Requests by municipalities for use of District land pursuant to a District permit for the purpose of training their police, fire, and emergency response unit personnel shall be streamlined as follows:
 1. Approval: Permits shall be issued by the Executive Director. Board of Commissioners' approval is not required, except when the duration of the training exercise exceeds 14 days, the number of personnel trained exceeds 250, the training exercise has the potential to permanently degrade the natural state of the training site in the District's estimation, or the training exercise involves the use of firearms.

2. Insurance: Standard insurance provisions typically required by the District shall be waived, unless determined otherwise by the Board of Commissioners whenever Board of Commissioners' approval is required.
3. Short Release Document: In lieu of executing the District's standard permit agreement, such entities shall be required to execute a short release document containing an indemnification and hold harmless provision, and an acknowledgement of the District's right to terminate any exercise which interferes with the District's facilities or operations.

Comprehensive Land Use Policy

Chapter 4: 70 ILCS 2605/8, 8a, and 8c (Full Versions)

70 ILCS 2605/8

Sec. 8. Except as otherwise in this Act provided, the sanitary district may acquire by lease, purchase or otherwise within or without its corporate limits, or by condemnation within its corporate limits, any and all real and personal property, right of way and privilege that may be required for its corporate purposes. All moneys for the purchase and condemnation of any property must be paid before possession is taken, or any work done on the premises. In case of an appeal from the Court in which the condemnation proceedings are pending, taken by either party, whereby the amount of damages is not finally determined, the amount of the judgment in the court shall be deposited with the county treasurer of the county in which the judgment is rendered, subject to the payment of damages on orders signed by the judge whenever the amount of damages is finally determined.

Upon recommendation of the executive director and upon the approval by the board of trustees when any real or personal property, right of way or privilege or any interest therein, or any part thereof of such sanitary district is no longer required for the corporate purposes of the sanitary district it may be sold, vacated or released. Such sales, vacations, or releases may be made subject to such conditions and the retention of such interest therein as may be deemed for the best interest of such sanitary district as recommended by the executive director and approved by the board of trustees.

However, the sanitary district may enter into a lease of a building or a part thereof, or acquire title to a building already constructed or to be constructed, for the purpose of securing office space for its administrative corporate functions, the period of such lease not to exceed 15 years except as authorized by the provisions of Section 8b of this Act. In the event of the purchase of such property for administrative corporate functions, the sanitary district may execute a mortgage or other documents of indebtedness as may be required for the unpaid balance, to be paid in not more than 15 annual installments. Annual installments on the mortgage or annual payment on the lease shall be considered a current corporate expense of the year in which they are to be paid, and the amount of such annual installment or payment shall be included in the Annual Appropriation and Corporate Tax Levy Ordinances. Such expense may be incurred, notwithstanding the provisions, if any applicable, contained in any other Sections of this Act.

The sanitary district may dedicate to the public for highway purposes any of its real property and the dedications may be made subject to such conditions and the retention of such interests therein as considered in the best interests of the sanitary district by the board of trustees upon recommendation of the executive director.

The sanitary district may lease to others for any period of time, not to exceed 99 years, upon the terms as its board of trustees upon recommendation of the executive director may determine, any such real property, right-of-way or privilege, or any interest therein or any part thereof, which is in the opinion of the board of trustees and executive director of the sanitary district no longer required for its corporate purposes or which may not be immediately needed for such purposes. The leases may contain such terms and conditions, including restrictions as to permissible use of the real property, and retain such interests therein as considered in the best interests of the sanitary district by the board of trustees upon recommendation of the executive director. Negotiations and execution of such leases and preparatory activities in connection therewith must comply with Section 8c of this Act. The sanitary district may grant easements and permits for the use of any such real property, right-of-way, or privilege, which will not in the opinion of the board of trustees and executive director of the sanitary district interfere with the use thereof by the sanitary district for its corporate purposes. Such easements and permits may contain such

conditions and retain such interests therein as considered in the best interests of the sanitary district by the board of trustees upon recommendation of the executive director.

No sales, vacations, dedications for highway purposes, or leases for periods in excess of 5 years, of the following described real estate, may be made or granted by the sanitary district without the approval in writing of the Director of Natural Resources of the State of Illinois:

All the right-of-way of the Calumet-Sag Channel of the sanitary district extending from the Little Calumet River near Blue Island, Illinois, to the right-of-way of the main channel of the sanitary district near Sag, Illinois.

Lots 1, 3, 5, 21, 30, 31, 32, 33, 46, 48, 50, 52, 88, 89, 89a, 90, 91, 130, 132, 133, those parts of Lots 134 and 139 lying northeasterly of a tract of land leased to the Corn Products Manufacturing Company from January 1, 1908, to December 31, 2006; 1000 feet of Lot 141 lying southwesterly of and adjoining the above mentioned leased tract measured parallel with the main channel of the sanitary district; Lots 166, 168, 207, 208, and part of Lot 211 lying northeasterly of a line 1500 feet southwesterly of the center line of Stephen Street, Lemont, Illinois, and parallel with said street measured parallel with said main channel; and Lot 212 of the Sanitary District Trustees Subdivision of right-of-way from the north and south center line of Section 30, Township 39 North, Range 14 East of the Third Principal Meridian, to Will County line.

That part of the right-of-way of the main channel of the sanitary district in Section 14, Township 37 North, Range 11 East of the Third Principal Meridian, lying southerly of said main channel, northerly of the Northerly Reserve Line of the Illinois and Michigan Canal, and westerly of the Center line of the old channel of the Des Plaines River.

That part of said main channel right-of-way in Section 35, Township 37 North, Range 10 East of the Third Principal Meridian, lying east of said main channel and south of a line 1,319.1 feet north of and parallel with the south line of said Section 35.

That part of said main channel right-of-way in the northeast quarter of the northwest quarter of Section 2, Township 36 North, Range 10 East of the Third Principal Meridian, lying east of said main channel.

That part of said main channel right-of-way lying south of Ninth Street in Lockport, Illinois.

Notwithstanding any other law, if any surplus real estate is located in an unincorporated territory and if that real estate is contiguous to only one municipality, 60 days before the sale of that real estate, the sanitary district shall notify in writing the contiguous municipality of the proposed sale. Prior to the sale of the real estate, the municipality shall notify in writing the sanitary district that the municipality will or will not annex the surplus real estate. If the contiguous municipality will annex such surplus real estate, then coincident with the completion of the sale of that real estate by the sanitary district, that real estate shall be automatically annexed to the contiguous municipality.

All sales of real estate by the sanitary district must be for cash, to the highest bidder upon open competitive bids, and the proceeds of the sales may be used only for the construction and equipment of sewage disposal plants, pumping stations and intercepting sewers and appurtenances thereto, the acquisition of sites and easements therefor, and the financing of the Local Government Assistance Program established under Section 9.6c.

However, the sanitary district may:

(a) Remise, release, quit claim and convey, without the approval by the Department of Natural Resources of the State of Illinois acting by and through its Director, to the United States of America without any consideration to be paid therefor, in aid of the widening of the Calumet-Sag Channel of the sanitary district by the United States of America, all those

certain lands, tenements and hereditaments of every kind and nature of that portion of the established right-of-way of the Calumet-Sag Channel lying east of the east line of Ashland Avenue, in Blue Island, Illinois, and south of the center line of the channel except such portion thereof as is needed for the operation and maintenance of and access to the controlling works lock of the sanitary district:

(b) Without the approval by the Department of Natural Resources of the State of Illinois acting by and through its Director, give and grant to the United States of America without any consideration to be paid therefor the right, privilege and authority to widen the Calumet-Sag Channel and for that purpose to enter upon and use in the work of such widening and for the disposal of spoil therefrom all that part of the right-of-way of the Calumet-Sag Channel owned by the sanitary district lying south of the center line of the Calumet-Sag Channel from its connection with the main channel of the sanitary district to the east line of Ashland Avenue in Blue Island, Illinois;

(c) Make alterations to any structure made necessary by such widening and to construct, reconstruct or otherwise alter the existing highway bridges of the sanitary district across the Calumet-Sag Channel;

(d) Give and grant to the United States of America without any consideration to be paid therefor the right to maintain the widened Calumet-Sag Channel without the occupation or use of or jurisdiction over any property of the sanitary district adjoining and adjacent to such widened channel;

(e) Acquire by lease, purchase, condemnation or otherwise, whatever land, easements or rights of way, not presently owned by it, that may be required by the United States of America in constructing the Calumet-Sag Navigation Project, as approved in Public Law 525, 79th Congress, Second Session as described in House Document No. 677 for widening and dredging the Calumet-Sag Channel, in improving the Little Calumet River between the eastern end of the Sag Channel and Turning Basin No. 5, and in improving the Calumet River between Calumet Harbor and Lake Calumet;

(f) Furnish free of cost to the United States all lands, easements, rights-of-way and soil disposal areas necessary for the new work and for subsequent maintenance by the United States;

(g) Provide for the necessary relocations of all utilities.

Whatever land acquired by the sanitary district may thereafter be determined by the Board of Trustees upon recommendation of the executive director as not being needed by the United States for the purposes of constructing and maintaining the Calumet-Sag Navigation Project as above described, shall be retained by the sanitary district for its corporate purposes, or be sold, with all convenient speed, vacated or released (but not leased) as its Board of Trustees upon recommendation of the executive director may determine: All sales of such real estate must be for cash, to the highest bidder upon open, competitive bids, and the proceeds of the sales may be used only for the purpose of paying principal and interest upon the bonds authorized by this Act, and if no bonds are then outstanding, for the purpose of paying principal and interest upon any general obligation bonds of the sanitary district, and for corporate purposes of the sanitary district. When the proceeds are used to pay bonds and interest, proper abatement shall be made in the taxes next extended for such bonds and interest.

(Source: P.A. 95-604, eff. 9-11-07; 95-923, eff. 1-1-09.)

70 ILCS 2605/8a

Sec. 8a. The Sanitary District, in addition to the other powers vested in it, is empowered, with the approval by the Department of Natural Resources as successor to the Department of Transportation and the Department of Purchases and Construction of the State of Illinois, through its Director, to remise, release, quit claim, grant, convey and transfer all its right, title and interest in and to any and all lands, tenements and hereditaments and in and to any and all property, including structures, of every kind and nature or rights to or in, under, over and adjoining the Main Channel, Main Channel Extension, Calumet-Sag Channel and the North Shore Channel of the Sanitary District and for improvements made by the Sanitary District in, under, over and adjoining the Chicago River, the Calumet River, the Des Plaines River and tributaries thereto, and any and all other land, property or structures of the Sanitary District, to the United States of America, the State of Illinois, the County of Cook or/and any Municipal Corporation, upon such terms as may be mutually agreed upon by the Sanitary District and the United States of America, the State of Illinois, the County of Cook or/and any Municipal Corporation; and the Board of Trustees of the Sanitary District is empowered to and may authorize the doing of all things and acts, and the execution of such documents and instruments and adopt such resolutions and ordinances in connection therewith that may be required, and the provisions of this Section 8a shall constitute complete authority for the performance of all acts herein provided without reference to other laws and shall be construed as conferring powers in addition to, but not limiting, powers granted under other existing laws.

The proceeds derived from any such sale or transfer to the United States of America shall, unless Congress shall otherwise provide, be used only for paying the costs of controlling works in the Chicago River, the completion, construction and enlargement of sewage treatment works, and additions therefor, pumping stations, tunnels, conduits and intercepting sewers connecting therewith, and outlet sewers, together with the equipment and appurtenances necessary thereto, and for the acquisition of the sites and rights of way necessary thereto, and for engineering expenses for designing and supervising the construction of the works above described, which works are made necessary by the decree of the Supreme Court of the United States in the consolidated cases entitled "Wisconsin et al. v. The State of Illinois and The Sanitary District of Chicago", numbers 7, 11 and 12 original. Any excess of the proceeds, not required for the cost of construction of the works made necessary by the decree, may be used for the construction of sewage disposal plants and equipment thereof, pumping stations, and intercepting sewers and appurtenances thereto, the acquisition of sites and easements therefor and the expense of design and supervision of the construction thereof.

70 ILCS 2605/8c

Sec. 8c. Every lease of property no longer or not immediately required for corporate purposes of a sanitary district, from such district to others for a term not to exceed 99 years, in accordance with Section 8 of this Act, shall be negotiated, created and executed in the following manner:

(1) Notice of such proposed leasing shall be published for 3 consecutive weeks in a newspaper of general circulation published in such sanitary district, if any, and otherwise in the county containing such district.

(2) Prior to receipt of bids for the lease under this Section, the fair market value of every parcel of real property to be leased must be determined by 2 professional appraisers who are members of the American Institute of Real Estate Appraisers or a similar, equivalently recognized professional organization. The sanitary district acting through the executive director may select and engage an additional appraiser for such determination of fair market value. Every appraisal report must contain an affidavit certifying the absence of any collusion involving the appraiser and relating to the lease of such property.

(3) No lease may be awarded unless the bid of such highest responsible bidder provides for an annual rental payment to the sanitary district of at least 6% of the parcel's fair market value determined under this Section, provided however, if the sanitary district determines that a parcel contains a special development impediment, defined as any condition that constitutes a material impediment to the development or lease of a parcel, and includes, but is not limited to: environmental contamination, obsolescence, or advanced disrepair of improvements or structures, or accumulation of large quantities of non-indigenous materials, the sanitary district may establish a minimum acceptable initial annual rental of less than 6% of the parcel's fair market value for the initial 10 years of the lease. In no event will the annual rental payment for each 10-year period after the initial 10 years of the lease be less than the 6% of the parcel's fair market value determined under this Section. Every lease must be awarded to the highest responsible bidder (including established commercial or industrial concerns and financially responsible individuals) upon free and open competitive bids. In determining the responsibility of any bidder, the sanitary district may consider, in addition to financial responsibility, any past records of transactions with the bidder and any other pertinent factors, including but not limited to, the bidder's performance or past record with respect to any lease, use, occupancy, or trespass of sanitary district or other lands.

(4) Prior to acceptance of the bid of the highest responsible bidder and before execution of the lease the bidder shall submit to the board of commissioners and executive director, for incorporation in the lease, a detailed plan and description of improvements to be constructed upon the leased property, the time within which the improvements will be completed, and the intended uses of the leased property. If there is more than one responsible bid, the board of commissioners may authorize and direct the executive director to solicit from the 2 highest responsible bidders written amendments to their prior bids, increasing their rental bid proposal by at least 5% in excess of their prior written bid, or otherwise amending the financial terms of their bid so as to maximize the financial return to the sanitary district during the term of the proposed lease. Upon the executive director's tentative agreement with one or more amended bids, the bids may be submitted to the board of commissioners with the recommendation of the executive director for acceptance of one or rejection of all. The amendments may not result in a

diminution of the terms of the transaction and must result in an agreement that is equal to or greater in value than the highest responsible bid initially received.

(5) The execution of such lease must be contemporaneous to the execution by the lessee, each member of the board of commissioners and the executive director of an affidavit certifying the absence of any collusion involving the lessee, the members and the executive director and relating to such lease.

(6) No later than 30 days after the effective date of the lease, the lessee must deliver to the sanitary district a certified statement of the County Assessor, Township Assessor or the county clerk of the county wherein the property is situated that such property is presently contained in the official list of lands and lots to be assessed for taxes for the several towns or taxing districts in his county.

(7) Such lease may be subject to annual adjustments based on changes in the Consumer Price Index published by the United States Department of Labor, Bureau of Labor Statistics, or some other well known economic governmental activity index. Any lease, the term of which will extend for 15 years or more, shall provide for a redetermination of the fair market value (independent of improvements to the property subsequent to the effective date of the lease) after the initial 10 years and every 10 years thereafter, in the manner set forth in paragraph (2) of this Section, which redetermination shall be referred to as the decennial adjustment. Where the property rental is less than 6% of fair market value due to the existence of a special development impediment, the first decennial adjustment shall not occur until the twentieth year of the lease. Such redetermination shall be as of the first day of each succeeding 10 year period, and annual rental payments shall be adjusted so that the ratio of annual rental to fair market value shall be the same as that ratio for the first year of the preceding 10 year period. The decennial adjustment shall not exceed 100% of the rental in effect on the last day of the preceding 10-year period, except when the property rental is less than 6% of fair market value due to the existence of a special development impediment, in which case, the decennial adjustment shall not be so limited until the twentieth year of the lease. The rental payment for the first year of the new 10 year period may be subject to Consumer Price Index or other allowable index adjustments for each of the next 9 years, or until the end of the lease term if there are less than 9 years remaining.

(8) A sanitary district may require compensation to be paid in addition to rent, based on a reasonable percentage of revenues derived from a lessee's business operations on the leasehold premises or subleases, or may require additional compensation from the lessee or any sublessee in the form of services, including but not limited to solid waste disposal; provided, however, that such additional compensation shall not be considered in determining the highest responsible bid, said highest responsible bid to be determined only on the initial annual rental payment as set forth in paragraph (3) of this Section.

(9) No assignment of such lease or sublease of such property is effective unless approved in writing by the executive director and the board of commissioners of the sanitary district. The district may consider, for any assignment or sublease, all pertinent factors including the assignee's or sublessee's responsibility in accordance with subparagraph (3) of this Section. The sanitary district may also condition its consent upon the redetermination of the annual rental required to be paid under any lease initially executed on or before January 1, 1983, for which the annual rent being paid thereunder is less than 6% of the current appraised fair market value of the leased property. The redetermination of any annual rental under this Section shall be consistent with the requirements of subparagraphs (2) and (3) of this Section. No assignment or sublease is effective if the assignee or sublessee is a trust constituted by

real property of which the trustee has title but no power of management or control, unless the identity of the beneficiaries of the trust is revealed, upon demand, to the executive director and the board of commissioners of the sanitary district.

(10) Failure by the lessee to comply with a provision in the lease relating to improvements upon the leased property or any other provision constitutes grounds for forfeiture of the lease, and upon such failure the sanitary district acting through the executive director shall serve the lessee with a notice to terminate the lease and deliver possession of the property to the sanitary district within a particular period.

(11) If the executive director and the board of commissioners conclude that it would be in the public interest, said sanitary district may lease without complying with the prior provisions of this Section, in accordance with an Act concerning "Transfer of Real Estate between Municipal Corporations", approved July 2, 1925, as amended, to the following, upon such terms as may be mutually agreeable: (a) the United States of America and the State of Illinois, County of Cook, any municipal corporation, with provisions that the property is to be applied exclusively for public recreational purposes or other public purposes; (b) any academic institution of learning which has been in existence for 5 years prior to said lease, provided that such lease limit the institution's use of the leased land to only those purposes relating to the operation of such institution's academic or physical educational programs; or (c) any lease involving land located in a county with a population of 100,000 or less and which is leased solely for agricultural or commercial recreational uses. Any lease issued in accordance with this paragraph shall contain the provisions that such lease is terminable in accordance with service of a one-year notice to terminate after determination by the board of commissioners and the executive director that such property (or part thereof) has become essential to the corporate purposes of the sanitary district.

(Source: P.A. 95-604, eff. 9-11-07; 95-923, eff. 1-1-09.)

Appendix D

Maintenance and Operations Plan

APPENDIX D

MWRDGC OPERATIONS & MAINTENANCE PLAN FOR GREEN INFRASTRUCTURE PROJECTS

UPON COMPLETION OF THE PROJECT CONSTRUCTION THE FOLLOWING OPERATION AND MAINTENANCE PROCEDURES SHALL TAKE EFFECT.

ACTIVITY SCHEDULE (STRUCTURE MAINTENANCE)

INFILTRATION BASINS, STORMWATER STRUCTURES, AND CLEANOUTS ARE DESIGNED SO THAT THE STRUCTURE CAN HAVE EASY ACCESS FOR INSPECTION AND MAINTENANCE. STRUCTURE MAINTENANCE PROCEDURES MUST MEET OSHA CONFINED SPACE ENTRY REQUIREMENTS.

AS NEEDED

- REMOVAL OF SEDIMENT AND DEBRIS FROM STRUCTURES WHEN THE SEDIMENT ZONE IS FULL AS WELL AS FROM INLET AND OUTLET PIPES. SEDIMENTS SHOULD BE TESTED FOR TOXICANTS IN COMPLIANCE WITH APPLICABLE DISPOSAL REQUIREMENTS IF LAND USES IN THE CATCHMENT INCLUDE COMMERCIAL OR INDUSTRIAL ZONES, OR IF INDICATIONS OF POLLUTION ARE NOTICED.

QUARTERLY

- FLOATING DEBRIS SHOULD BE REMOVED.

SEMI-ANNUALLY

- INSPECTION OF DRAINAGE STRUCTURES.

MAINTENANCE GUIDELINES**POURED IN PLACE SURFACES**

- BRUSH SURFACE TO KEEP IN CLEAN OF MOSS, LEAVES, OR OTHER LITTER AS NEEDED.
- REMOVE CHEWING GUM, WEEDS, MOSS, AND ALGAE. REMOVE ANY MUD THAT HAS BEEN TRACKED ON TO THE SURFACE. ENSURE PRODUCTS USED ARE ACCEPTABLE FOR USE ON POURED IN PLACE SURFACE.
- ANNUALLY INSPECT FOR ANY SIGNS OF DETERIORATION TO THE SURFACE. CONTACT POURED IN PLACE VENDOR IF DAMAGED AND REQUIRING REPAIR.

IRRIGATION SYSTEM

- START UP SYSTEM IN THE SPRING.
- PERIODICALLY CHECK THE IRRIGATION CONTROLS AND SYSTEM HEADS AT LEAST THREE TIMES ANNUALLY.
- SHUT DOWN SYSTEM IN THE FALL.

ADDITIONAL NOTES

THE MINIMUM REQUIREMENTS BELOW SHALL BE INCORPORATED INTO THE INSPECTION AND MAINTENANCE REGIMEN.

- O&M PLAN PROCEDURES AND PRACTICES MUST BE REVIEWED AND ASSESSED ANNUALLY.
- ACCESS ROUTES INCLUDING ROADWAYS AND SIDEWALKS SHALL BE INSPECTED ANNUALLY AND MAINTAINED AS NEEDED.

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- PERMEABLE PAVER MAINTENANCE GUIDELINES
AS WITH MOST STORMWATER MANAGEMENT PRACTICES, PERMEABLE PAVEMENT SYSTEMS REQUIRE REGULAR MAINTENANCE TO ENSURE A PROLONGED LIFESPAN. SEE BELOW LIST OF MAINTENANCE ACTIVITIES.

ACTIVITY SCHEDULE AS NEEDED

- DO NOT USE SAND DURING THE WINTER MONTHS.
- KEEP LANDSCAPED AREAS WELL-MAINTAINED AND PREVENT SOIL FROM BEING TRANSPORTED ONTO THE PAVEMENT.
- MONITOR REGULARLY TO ENSURE THAT THE PAVING SURFACE DRAINS PROPERLY AFTER STORMS.
- ENSURE THAT SURFACE IS FREE OF SEDIMENT.
- REMOVE VEGETATION ESTABLISHED IN GRAVEL SPACES IN PAVEMENT TWICE PER YEAR.
- BI-ANNUALLY VACUUM SURFACE TO KEEP FREE OF SEDIMENT. VACUUMING SHOULD OCCUR IN THE FALL AND SPRING BY USING A LITTLE WONDER WALK BEHIND VACUUM OR APPROVED EQUAL. IF SURFACES HAVE SEVER CLOGGING, USE A LOW-PRESSURE WATER SPRAY TO LOOSEN SEDIMENT AND FOLLOW WITH A WALK BEHIND VACUUM.
- CLEAN OUT INLET STRUCTURES WITHIN OR DRAINING TO THE SUBSURFACE BEDDING BENEATH SURFACE ONCE PER YEAR.
- INSPECT SURFACE FOR SIGNS OF DETERIORATION OR SETTLING.
- INSPECT VOID AREAS AND REPLACE OR ADD JOINT MATERIAL.
- DRAINAGE STRUCTURES AND FLOW RESTRICTOR MUST BE INSPECTED AND CLEANED SEMI-ANNUALLY.
- ALL PERMEABLE SURFACES SHALL BE INSPECTED SEMI-ANNUALLY AND AFTER SIGNIFICANT RAINFALL EVENTS EXCEEDING 1.5 INCHES.
- VEGETATION SHALL BE MAINTAINED ON A REGULAR BASIS.
- PEST CONTROL MEASURES SHALL BE IMPLEMENTED TO ADDRESS INSECTS AND RODENTS.
- SIGNAGE AND FENCING SHALL BE INSTALLED AND MAINTAINED WHERE NECESSARY TO PROTECT PROPERTY AND THE PUBLIC.
- CONFINED SPACE SAFETY PROCEDURES MUST BE FOLLOWED FOR MANHOLE ENTRY.
- THE OWNER SHALL KEEP AN UPDATED LOG BOOK DOCUMENTING THE PERFORMANCE OF THE REQUIRED O&M ACTIVITIES FOR PERPETUITY. LOG BOOKS MUST BE PRODUCED UPON THE REQUEST OF A MWRDGC INSPECTOR.

IN GENERAL, THE LOGBOOK SHOULD NOTE ALL INSPECTION DATES, FACILITY COMPONENTS INSPECTED, AND ANY MAINTENANCE PERFORMED AND REPAIRS MADE. ALL INSPECTIONS AND MAINTENANCE. BOTH ROUTINE AND EMERGENCY, SHOULD BE RECORDED IN THE LOGBOOK. EACH BMP-SPECIFIC O&M SHEET SHOULD SERVE AS A CHECKLIST FOR DESIGN ELEMENTS THAT REQUIRE INSPECTION, THE FREQUENCY OF INSPECTIONS, AND CONDITIONS THAT INDICATE THAT MAINTENANCE IS NEEDED.

LANDSCAPING AND TREES

ALL LANDSCAPE AREAS MUST BE MAINTAINED BY THE PROPERTY OWNER IN GOOD CONDITION. ANY DAMAGED OR DEAD TREES, SHRUBS, ORNAMENTAL GRASSES OR PERENNIALS MUST BE PROMPTLY REPLACED MAINTENANCE OF LANDSCAPED AREAS THROUGHOUT THE YEAR INCLUDES, BUT IS NOT LIMITED TO, WEEDING, TRIMMING, PRUNING, CULTIVATION, FERTILIZATION, WATERING, PEST CONTROL AND ANYTHING ELSE NECESSARY TO ENSURE HEALTHY, VIGOROUS PLANT GROWTH AND MAINTAIN THE AREA IN A SLIGHTLY CONDITION.

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TREES - LICENSED ARBORIST TO PRUNE ANNUALLY, FERTILIZE, MONITOR FOR DISEASE AND INSECT PROBLEMS, AND TREAT AS RECOMMENDED.

SHRUBS - LANDSCAPE MAINTENANCE CONTRACTOR TO MONITOR FOR DISEASE AND INSECT PROBLEMS, AND TREAT AS RECOMMENDED.

HYDRANGEA - CUT BACK TO 6" ABOVE GRADE IN SPRING. WHILE PLANTS ARE STILL DORMANT.

CORNUS - CUT BACK 1/3" OF BRANCHES TO 4" ABOVE GRADE IN SPRING, WHILE PLANTS ARE STILL DORMANT.

ORNAMENTAL GRASSES AND PERENNIALS - CUT BACK TO 3" ABOVE GRADE IN SPRING, WHILE PLANTS ARE STILL DORMANT.

VEGETABLES - FLUSH CUT OR REMOVE PLANT ENTIRELY AFTER FIRST HARD FROST.

RAINFALL TO BE SUPPLEMENTED WITH WATER FOR A TOTAL RATE OF ONE (1) INCH PER WEEK DURING THE GROWING SEASONS FOR THE FIRST THREE YEARS. SLOW RELEASE (E.G. "GATOR") BAGS ARE RECOMMENDED FOR SUPPLEMENTAL WATERING OF TREES.

ALL LANDSCAPE AREAS TO BE MAINTAINED AS PER THE ABOVE SPECIFICATION, FOLLOWING FINAL ACCEPTANCE. ALL RELATED COSTS FOR SAID MAINTENANCE TO BE PROVIDED AND PAID FOR BY THE OWNER, AS REQUIRED, OBLIGATION ASSUMED BY SUBSEQUENT OWNERS.

APPENDIX D

MWRDGC Operation and Maintenance Plan Owner's Certification Statement

Property Name: _____

Property Address: _____

As the owner(s) of the subject property, by signing this document, I/we acknowledge that I/we have received and reviewed the Operation and Maintenance Plan, dated _____ and understand its contents.

In the event that I/we were to sell this property, I/we agree to give a copy of the Plan to the new Owner(s) and this Owner's Certification Statement for signature. This signed Certification Statement must be submitted to the MWRDGC upon transfer of ownership.

I/we further agree to follow adhere to the maintenance schedule to maintain of the best management practices included stipulated in this Plan, and in the event that I were to sell this property, I/we agree to give a copy of this plan to the new owner and explain to him/her the requirements of this plan. I/we also acknowledge that if I/we do not maintain the measures as shown on this plan, upon MWRDGC inspection, I/we could be liable for a violation of the MWRDGC's Stormwater Management Ordinance.

Initial Owner(s) Printed Name

Initial Owner(s) Signature Date

Notary Public

2nd Owner(s) Printed Name

2nd Owner(s) Signature Date

Notary Public



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 15-1253, **Version:** 1

MEMORIAL RESOLUTION FOR BOARD MEETING OF NOVEMBER 5, 2015

MEMORIAL RESOLUTION sponsored by the Board of Commissioners extending sympathy and condolences to the family of Joseph Young

WHEREAS, Joseph Young was born April 17, 1943 in Chicago to Willie Frank Young and Margaret Elizabeth Lindly, the fifth of their eight children; and

WHEREAS, Joseph was a member of Gammon Memorial Methodist Church, where he was baptized as a baby and where he confirmed his belief in Christ at age 12; and

WHEREAS, after graduating from Farragut High School in 1962, Joseph worked various jobs in Chicago before moving to New Orleans in 1965; and

WHEREAS, Joseph met his wife, Perry while she was studying at Dillard University in New Orleans; and

WHEREAS, after returning to Chicago in 1966, Joseph was drafted into the army the following year, serving a one year tour of duty in Vietnam; and

WHEREAS, Joseph was discharged in 1970 at the rank of Sergeant, and married Perry on July 18th of the same year; and

WHEREAS, son Damon Avery was born to this union and son Jimmy Myu was adopted, completing the family with daughter Lavitia Brunson Arnold, from a previous marriage; and

WHEREAS, after moving from the West Side to Auburn Gresham, Joseph became immersed in local community affairs; he was elected President of the Foster Park Community Council three times and formed two Little League teams, called the Panthers; and

WHEREAS, in 1971, Joseph began using his natural talents for politics, eventually becoming a campaign manager and political strategist for numerous local, regional, statewide and national campaigns, the most memorable and rewarding of which were as Field Director for the 1983 Harold Washington campaign and Illinois State Director of the 1992 Clinton campaign, which made him the first African American Illinois State Director for the Democratic National Committee; and

WHEREAS, Joseph's other great passions, besides his family, were his skills in carpentry, electricity and plumbing and helping young people in his community; and

WHEREAS, Joseph set many examples of leadership and courage in his life, offset only by his gentleness and compassion for children and animals, especially his grandchildren, who were faultless in his eyes; and

WHEREAS, Joseph passed from this life on September 23rd, 2015, joining his parents, his brothers John, William and Phillip and his sister Linda, who preceded him in death; and

WHEREAS, Joseph leaves to cherish his memory his wife, Perry; sons Damon Avery Young, Sr. and Jimmy

File #: 15-1253, **Version:** 1

Myu Young (Nikkie); daughter Lavitia (Rev. Larry) Arnold; his brother Pastor James Young (Betty Jean); sisters Rev. Rhoda J. Barnes and Judy Young; sister-in-law Gert Young; nephews Jerry M. Young, Raymond Young, Rodney Young, Eric Young, Eugene Hall, Charles Chambers (Andrea), Michael Chambers, Jr. (Kimberly) and Monte Chambers; nieces Rosalind Robinson, Margo Elizabeth Young, Rhonda Minor, Marchand Martin (Kelly) and Tanya Hall; grandchildren Jonay Brunson, Damon Avery Young, Jr., Kennedy Young, Jasmine Mitchell, Asia Young, Kenya Stubbs, Jordan Hillman and Jayden Hillman; and a host of other friends and relatives; and

NOW, THEREFORE, BE IT RESOLVED, that we, the Board of Commissioners of the Metropolitan Water Reclamation District of Greater Chicago, on behalf of ourselves and staff, extend our sympathy and condolences to the family of Joseph Young and

BE IT FURTHER RESOLVED, that this Resolution be spread upon the permanent Record of Proceedings of the Board of Commissioners of the Metropolitan Water Reclamation District of Greater Chicago, and that a copy of same, suitably engrossed, be presented to the family of Joseph Young.

Dated: November 5, 2015

Approved: MARIYANA T. SPYROPOULOS, President; BARBARA J. MCGOWAN, Vice President; FRANK AVILA, Chairman, Committee on Finance; MICHAEL A. ALVAREZ; TIMOTHY BRADFORD; CYNTHIA M. SANTOS; DEBRA SHORE; KARI K. STEELE; DAVID J. WALSH; Commissioners of the Metropolitan Water Reclamation District of Greater Chicago

Approved as to Form and Legality: Ronald M. Hill, General Counsel



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 15-1252, **Version:** 1

RESOLUTION FOR BOARD MEETING OF NOVEMBER 5, 2015

RESOLUTION sponsored by the Board of Commissioners recognizing Veterans Day

WHEREAS, President Woodrow Wilson proclaimed Armistice Day for November 11, 1919, to mark the anniversary of the end of World War I and honor those who served; and

WHEREAS, in 1945, World War II veteran Raymond Weeks from Birmingham, Alabama led a delegation to Gen. Dwight Eisenhower to expand Armistice Day to celebrate all veterans, not just those who died in World War I; and

WHEREAS, in 1954, Congress declared Veterans Day a national holiday to be observed on November 11th; and

WHEREAS, as President Wilson said at the declaration of the first Armistice Day, "To us in America, the reflections of Armistice Day will be filled with solemn pride in the heroism of those who died in the country's service and with gratitude for the victory, both because of the thing from which it has freed us and because of the opportunity it has given America to show her sympathy with peace and justice in the councils of the nations"; and

NOW, THEREFORE, BE IT RESOLVED, that we, the Board of Commissioners of the Metropolitan Water Reclamation District of Greater Chicago, on behalf of ourselves and staff, do hereby recognize Veterans Day and honor the service of the men and women of the United States Armed Forces; and

BE IT FURTHER RESOLVED, that this Resolution be spread upon the permanent Record of Proceedings of the Board of Commissioners of the Metropolitan Water Reclamation District of Greater Chicago, and that a copy of same, suitably engrossed, be presented to Electrical Mechanic Jack Vollriede, who served his country in Afghanistan.

Dated: November 5, 2015

Approved: MARIYANA T. SPYROPOULOS, President; BARBARA J. MCGOWAN, Vice President; FRANK AVILA, Chairman, Committee on Finance; MICHAEL A. ALVAREZ; TIMOTHY BRADFORD; CYNTHIA M. SANTOS; DEBRA SHORE; KARI K. STEELE; DAVID J. WALSH; Commissioners of the Metropolitan Water Reclamation District of Greater Chicago

Approved as to Form and Legality: Ronald M. Hill, General Counsel