



Metropolitan Water Reclamation District of Greater Chicago

Errata Correction

100 East Erie Street
Chicago, IL 60611

File Number: 19-1002

File Key: 19-1002

Type: Agenda Item

Status: PC Authority to
Advertise

Version: 1

Reference:

Controlling Body: Procurement
Committee

File Created Date : 10/03/2019

File Name:

Final Action:

Title label: Authority to advertise Contract 20-419-11 Elevator Maintenance and Repair Service at The Main Office Building Complex for a Three-Year Period, estimated cost \$110,400.00, Accounts 101-15000-612370 and 612390, Requisition 1529884 (As Revised)

Notes: ERRATA CORRECTION
The attachment is removed.

Sponsors:

Enactment Date:

Attachments:

Enactment Number:

Contact:

Hearing Date:

Drafter:

Effective Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Board of Commissioners	10/17/2019					

Text of Legislative File 19-1002

Authority to advertise Contract 20-419-11 Elevator Maintenance and Repair Service at The Main Office Building Complex for a Three-Year Period, estimated cost \$110,400.00, Accounts 101-15000-612370 and 612390, Requisition 1529884 (As Revised)

Dear Sir:

Contract documents and specifications have been prepared for maintenance and repair of the elevators at the Main Office Building Complex for a three year period.

The purpose of this contract is to provide services to maintain, repair, and conduct preventative measures for the six elevators at the Main Office Building Complex.

The estimated cost for this contract is \$110,400.00. The estimated 2020, 2021, 2022, and 2023 expenditures are \$33,700.00, \$36,800.00, \$36,800.00, and \$3,100.00 respectively.

A bid deposit is not required for this contract as it is primarily a maintenance and repair service contract.

The contract specifications require that all work commence on the first of the month which follows the date of contract execution and be completed three years later. The contract is scheduled to begin February 1, 2020.

The Multi-Project Labor Agreement will be included in this contract.

The Affirmative Action Ordinance, Revised Appendix D and Appendix V will not be included in this contract due to the specialized nature of the work.

The tentative schedule for this contract is as follows:

Advertise	November 20, 2019
Bid Opening	December 10, 2019
Award	January 2, 2020
Completion	January 31, 2023

Funds for expenditures in years 2020, 2021, 2022, and 2023 are contingent on the Board of Commissioners' approval of the District's budget for those years.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to advertise Contract 20-419-11.

Requested, Eileen M. McElligott, Administrative Services Officer, JRM:TG
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for October 17, 2019



Metropolitan Water Reclamation District of Greater Chicago

Errata Correction

100 East Erie Street
Chicago, IL 60611

File Number: 19-1005

File Key: 19-1005

Type: Agenda Item

Status: PC Authority to
Advertise

Version: 1

Reference:

Controlling Body: Procurement
Committee

File Created Date : 10/04/2019

File Name:

Final Action:

Title label: Authority to Advertise Contract 19-RFP-40 Safety Consulting Services, estimated cost \$50,000.00, Account 101-25000-612430, Requisition 1530480 (*As Revised*)

Notes: ERRATA CORRECTION

The word "Attachment" is added to the bottom of the transmittal.

Sponsors:

Enactment Date:

Attachments: 19-RFP-40 - HR - Sanders.pdf

Enactment Number:

Contact:

Hearing Date:

Drafter:

Effective Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Board of Commissioners	10/17/2019					

Text of Legislative File 19-1005

Authority to Advertise Contract 19-RFP-40 Safety Consulting Services, estimated cost \$50,000.00, Account 101-25000-612430, Requisition 1530480 (*As Revised*)

Dear Sir:

Request for Proposal (RFP) documents have been prepared for Safety Consulting Services, at the request of the Human Resources Department. The contract will end July 30, 2020.

The purpose of this contract is to select a qualified safety firm to provide an objective and professional assessment of the overall effectiveness of the District's safety program. In addition to an assessment of the existing program, the selected consultant will develop standard operating procedures for selected hazardous work locations and assignments and review and make recommendations as needed to: existing written safety programs and processes, the approach to safety training, including safety training topics and training schedules.

The estimated cost for this RFP is \$50,000.00.

No bid deposit is required for this RFP.

The Affirmative Action Ordinance, Appendix A and Appendix V is not included in this RFP because the estimate for these services is less than the minimum threshold established by Section 4 of the Affirmative Action Ordinance.

The tentative schedule for this contract is as follows:

Advertise	October 23, 2019
Proposals Received	November 22, 2019
Award	January 23, 2020
Completion	July 30, 2020

Funds for the year 2020 are contingent on the Board of Commissioners' approval of the District's budget for that year.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to advertise Contract 19-RFP-40.

Requested, Beverly K. Sanders, Director of Human Resources, BKS:TJK
Recommended, Darlene A LoCascio, Director of Procurement and Materials Management
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the Official Regular Board Meeting Minutes of the Board of Commissioners for October 17, 2019

Attachment