

Metropolitan Water Reclamation District of Greater Chicago

*100 East Erie Street
Chicago, IL 60611*



Regular Board Meeting Consent Agenda - Final

Thursday, December 5, 2019

10:30 AM

Board Room

Board of Commissioners

Chairman of Finance Frank Avila, Commissioner Cameron Davis, Commissioner Kimberly Du Buclet, Commissioner Marcelino Garcia, Vice-President Barbara J. McGowan, Commissioner Josina Morita, Commissioner Debra Shore, Commissioner Mariyana T. Spyropoulos, President Board of Commissioners Kari K. Steele

THE FOLLOWING PROCEDURES WILL GOVERN THE MEETING PROCESS:

- 1. Board Members who vote "Nay, Present, or Abstain" or have a question on any item may request the item be removed from the Consent Agenda.**
- 2. Citizens in the audience who address the Board on any item may request the item be removed from the Consent Agenda.**
- 3. Items removed from the Consent Agenda are considered separately.**
- 4. One roll call vote is taken to cover all Consent Agenda Items.**

Metropolitan Water Reclamation District of Greater Chicago

STANDING COMMITTEES

Chairman

Vice Chairman

Affirmative Action	McGowan	Garcia
Budget & Employment	Avila	Morita
Engineering	Avila	Steele
Ethics	Shore	Avila
Federal Legislation	Du Buclet	Spyropoulos
Finance	Avila	Spyropoulos
Industrial Waste & Water Pollution	Garcia	Avila
Information Technology	Morita	Shore
Judiciary	Spyropoulos	Davis
Labor & Industrial Relations	Spyropoulos	Du Buclet
Maintenance & Operations	Morita	Shore
Monitoring & Research	Shore	Steele
Municipalities	Davis	Du Buclet
Pension, Human Resources & Civil Service	Spyropoulos	Du Buclet
Public Health & Welfare	Davis	Shore
Public Information & Education	Steele	McGowan
Procurement	McGowan	Garcia
Real Estate Development	Garcia	McGowan
State Legislation & Rules	Steele	Morita
Stormwater Management	Du Buclet	Davis

2019 REGULAR BOARD MEETING SCHEDULE

January	10	24
February	7	21
March	7	21
April	4	18
May	2	16
June	6	20
July	11	
August	8	
September	5	19
October	3	17
November	7	21
December	3 (Annual Meeting)	
December	5	19

2019

January						
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Call Meeting to Order**Roll Call****Approval of Previous Board Meeting Minutes****Public Comments****Recess and Convene as Committee of the Whole****Committee of the Whole****Executive Session****Recess and Reconvene as Board of Commissioners****Finance Committee****Report**

- 1 [19-1209](#) Report on payment of principal and interest for outstanding District bonds due on December 1, 2019
Attachments: [DS 2019-12 att.pdf](#)

Authorization

- 2 [19-1208](#) Authority to Approve Travel Expenses for Members of the Board of Commissioners in the amount of \$1,427.34, Accounts 101-11000-612010 and 101-11000-612030

Procurement Committee**Report**

- 3 [19-1212](#) Report of bid opening of Tuesday, November 19, 2019
- 4 [19-1218](#) Report on rejection of bids for Contract 19-667-12 (Re-Bid), Native Prairie Landscape Maintenance at Various Service Areas, estimated cost \$840,000.00
- 5 [19-1228](#) Report of bid opening of Tuesday, November 26, 2019

Authorization

- 6 [19-1185](#) Authorization for payment to WaterReuse Association for 2020 membership dues, in an amount not to exceed \$13,450.00, Account 101-15000-612280
- 7 [19-1187](#) Authorization to amend Board Order of August 8, 2019 regarding Authorization to enter into an agreement for Contract 19-RFP-06 Medicare Advantage Plan, with Sierra Health and Life Insurance Company, Inc., a wholly-owned subsidiary of UnitedHealth Group, for a three-year period, effective January 1, 2020 to December 31, 2022, Account 101-25000-601250, Agenda Item No. 26, File No. 19-0740

Attachments: [August 8, 2019 Board Transmittal Letter - File #19-0740.pdf](#)
- 8 [19-1195](#) Authorization for payment to the Water Wastewater Leadership Center for tuition fees for one (1) participant to attend a 10-day residential leadership development program in an amount not to exceed \$13,550.00, Account 101-25000-601100
- 9 [19-1205](#) Authorization for payment to the City of Chicago Department of Revenue for participation in underground project coordination, in an amount not to exceed \$24,771.47, Account 101-50000-612430

Authority to Advertise

- 10 [19-1192](#) Authority to Advertise Contract 20-RFP-01 State Legislative Consulting Services, estimated cost \$84,000.00, Account 101-15000-612430, Requisition 1534080
- 11 [19-1196](#) Authority to advertise Contract 20-611-11 Repairs and Alterations to various Water Reclamation Facilities, estimated cost \$13,430,500.00, Accounts 101-67000/68000/69000-612600/612650, Requisitions 1531412, 1530056 and 1531428
- 12 [19-1197](#) Authority to advertise Contract 20-632-11, Furnishing and Delivering Sodium Hypochlorite, estimated cost \$4,206,963.00, Accounts 101-67000/68000/69000-623560, Requisitions 1528871, 1528446, 1528191, 1532414, 1530767 and 1531424
- 13 [19-1198](#) Authority to advertise Contract 20-656-11 Inspect and Maintain TARP Electrical Control Chambers and Tide Gate Monitoring Systems at Various Locations, estimated cost \$500,000.00, Account 101-66000-612600, Requisition 1504640
- 14 [19-1199](#) Authority to advertise Contract 20-677-11, Overhead Door Maintenance at Various Service Areas, estimated cost \$375,000.00, Accounts 101-67000/68000/69000-612680, Requisitions 1530775, 1532044 and 1531378

- 15 [19-1200](#) Authority to advertise Contract 20-670-11, Inspection and Repair of Cranes and Hoists at Various Locations, in an amount not to exceed \$466,100.00, Accounts 101-67000/68000/69000-612240/612680/612760, Requisitions 1530905, 1530908, and 1530910

Attachments: [Contract 20-670-11 REVISED Goal Review](#)

- 16 [19-1201](#) Authority to advertise Contract 20-685-51 Furnishing, Delivering and Administration of Rain Barrels, estimated cost \$151,200.00, Account 501-50000-623990, Requisition 1529300

Issue Purchase Order

- 17 [19-1189](#) Issue purchase order to HP Inc. for the purchase of new and replacement computer hardware and replacement toner, in an amount not to exceed \$414,000.00. Accounts 101-27000-623810 and 623520, Requisition 1534092
- 18 [19-1190](#) Issue purchase order and enter into an agreement with AutoClear, LLC, to provide maintenance for the MWRD Police AutoClear X-Ray Machine at MOB, in an amount not to exceed \$13,068.00, Account 101-15000-612800, Requisition 1534091
- 19 [19-1191](#) Issue purchase order to GIC 101 Erie LLC, for maintenance and operation of the common areas of the 101 Erie Street Buildings for the period of January 1, 2020 through December 31, 2020, in an amount not to exceed \$75,000.00, Account 101-15000-612390, Requisition 1533911
- 20 [19-1214](#) Issue purchase order for Contract 20-102-11, Boat Maintenance, Repairs, and Parts for the PC100 Boat, to Marine Services Corp., in an amount not to exceed \$61,817.56, Accounts 101-16000-612790, 623990 Requisition 1527551
- 21 [19-1215](#) Issue purchase order and enter into an agreement for Contract 19-RFP-30, E-Procurement Module for the Request of Proposals Process with Bonfire Interactive Ltd., in an amount not to exceed \$87,500.00, Account 101-20000-634820, Requisition 1533488
- 22 [19-1216](#) Issue purchase order for Contract 19-089-11, Furnish and Deliver Structural Cantilever Racking to the Stickney Water Reclamation Plant, to Atlas Toyota Material Handling LLC, in an amount not to exceed \$64,510.00, Account 101-20000-645680, Requisition 1530770
- 23 [19-1219](#) Issue purchase order for Contract 20-045-11, Publish Invitations to Bid for Contracts, Legal Notices for Original Entrance and Promotional Civil Service Examinations, and Other Legal Notices for a One-Year Period, to Sun-Times Media Productions, LLC, in an amount not to exceed \$56,000.00, Account 101-20000-612360, Requisition 1527695

- 24 [19-1223](#) Issue purchase order to AT&T Corp., to provide two new PRI Telecommunication lines, in an amount not to exceed \$28,972.80, Account 101-27000-612210, Requisition 1534253

Award Contract

- 25 [19-1213](#) Authority to award Contract 20-003-11, Furnish and Deliver Laboratory Disposable Gloves to Various Locations for a One (1) Year Period, to Saf-T-Gard International, Inc., in an amount not to exceed \$61,819.00, Account 101-20000-623570

Attachments: [Contract 20-003-11 Item Descriptions.pdf](#)

- 26 [19-1221](#) Authority to award Contract 20-022-11, Furnish and Deliver Diesel Fuel to Various Locations for a One (1) Year Period, to Avalon Petroleum Company, in an amount not to exceed \$319,169.28, Accounts 101-16000, 66000, 67000, 68000, 69000-623820, Requisitions 1527546, 1527547, 1527683, 1528183, 1528192, and 1528876.

- 27 [19-1222](#) Authority to award Contract 20-021-11, Furnish and Deliver Unleaded Gasoline to Various Locations for a One (1) Year Period, Item A to Petroleum Traders Corporation, in an amount not to exceed \$227,219.72 and Item B to Avalon Petroleum Company, in an amount not to exceed \$75,100.97, Accounts 101-16000, 20000, 66000-623820, Requisitions 1528181, 1528424, 1528425 and 1528622.

Attachments: [Contract 20-021-11 Item Descriptions, Group A.pdf](#)
[Contract 20-021-11 Item Descriptions, Group B.pdf](#)

- 28 [19-1231](#) Authority to award Contract 19-701-31, Installation of Disc Filters at the Hanover Park Water Reclamation Plant, to Joseph J. Henderson & Son, Inc., in an amount not to exceed \$2,220,000.00, Account 401-50000-645650, Requisition 1513787

Attachments: [Contract 19-701-31 Revised Appendix D and Appendix A Report.pdf](#)

Increase Purchase Order/Change Order

- 29 [19-1186](#) Authority to increase purchase order and exercise an option to extend agreement for a one-year period, for Contract 19-RFP-01 Perform Federal Legislative Consulting Services, with O'Connell & Dempsey, LLC, in an amount not to exceed \$150,000.00, from an amount of \$150,000.00, to an amount not to exceed \$300,000.00, Account 101-15000-612430, Purchase Order 3103348

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- 30 [19-1203](#) Authority to increase purchase orders and to exercise the option to extend the agreements for an additional twelve (12) month period for Contract 18-RFP-06 Legal Services for Workers' Compensation Defense to Dennis Noble & Associates, P.C., in an amount of \$90,000.00, from an amount of \$244,667.89, to an amount not to exceed \$334,667.89 and to Nyhan, Bambrick, Kinzie & Lowry, P.C., in an amount of \$60,000.00, from an amount of \$114,063.60, to an amount not to exceed \$174,063.60, Account 101-25000-612430, Purchase Orders 3099776 and 3099775.
- Attachments:** [Change Order Log - Purchase Order 3099775](#)
 [Change Order Log - Purchase Order 3099775](#)
- 31 [19-1206](#) Authority to increase Contract 16-079-3D Rehabilitation of North Branch Pumping Station, NSA, to Path Construction Company, Inc. in an amount of \$100,000.00, from an amount of \$5,263,466.01, to an amount not to exceed \$5,363,466.01, Account 401-50000-645780, Purchase Order 4000060
- Attachments:** [CO 16-079-3D, BM 12-5-19.pdf](#)
- 32 [19-1220](#) Authority to increase Contract 11-186-3F Addison Creek Reservoir, Bellwood, Illinois, to IHC Construction Companies, L.L.C. in an amount of \$568,586.74, from an amount of \$63,280,000.00, to an amount not to exceed \$63,848,586.74, Account 401-50000-645620, Purchase Order 4000068
- 33 [19-1230](#) Authority to decrease purchase order and amend the agreement with Inservio3, LLC, for Contract 17-RFP-27, Duplication of Legal Materials, Trial Records, and Other Reprographic and Electronic Discovery for the District's Law Department, in an amount of \$5,000.00, from an amount of \$25,000.00, to an amount not to exceed \$20,000.00, Account 101-30000-612090, and 401-50000-612090, Purchase Order 3097555
- Attachments:** [PMM - Decrease PO 17-RFP-27, Inservio3.pdf](#)

Engineering Committee

Authorization

- 34 [19-1224](#) Authority to amend an Intergovernmental Agreement with the City of Chicago to share Geographic Information System data for underground facilities with District consultants working on Stormwater Master Planning in the Combined Sewer Service Area

Judiciary Committee

Authorization

- 35 [19-1202](#) Authority to settle the Property Loss Claim of Becky and Michael Elrad, Claim # AP 1388, in the sum of \$619,596.85, arising out of the April 28, 2016 Glencoe Sewer Event, Account 901-30000-667220

Real Estate Development Committee

Authorization

- 36 [19-1210](#) Authority to grant a 25-year, 1.226± acre non-exclusive easement to Enbridge Energy, Limited Partnership to continue to operate and maintain a 34-inch subterranean petroleum pipeline on Main Channel Parcels 19.01 and 19.08 and suspended over the Main Channel, north of Romeo Road in Romeoville, Illinois. Consideration shall be an initial annual fee of \$5,340.00

Attachments: [Authority to grant 25-yr easement - Enbridge aerial.pdf](#)

Stormwater Management Committee

Authorization

- 37 [19-1207](#) Authority to amend the Sewer Service Agreement with the Village of Bartlett to extend the restrictor replacement deadline to January 1, 2023

Miscellaneous and New Business

Adjournment



Metropolitan Water Reclamation District of Greater Chicago Text File

100 East Erie Street
Chicago, IL 60611

File Number: 19-1209

Agenda Date: 12/5/2019

Version: 1

Status: To Be Introduced

In Control: Finance Committee

File Type: Report

Agenda Number: 1

TRANSMITTAL LETTER FOR BOARD MEETING OF DECEMBER 5, 2019

COMMITTEE ON FINANCE

Mr. Brian A. Perkovich, Executive Director

Report on payment of principal and interest for outstanding District bonds due on December 1, 2019

Dear Sir:

In accordance with the Rules of the Board and the various bond ordinances, the District transferred \$104,135,668.76 to the paying agents for payment of principal and interest on outstanding bonds due on December 1, 2019. The attached schedule indicates the amount paid on each bond issue.

Respectfully Submitted, Mary Ann Boyle, Treasurer, MAB:st

Attachment

**METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO
DEBT SERVICE PAYMENT**

December 1, 2019

Paying Agent		Unrefunded Portion		Total Debt Service Due
		Principal	Interest	
AMG	Refunding Bonds, Unl March 2007A	21,125,000.00	2,283,125.00	23,408,125.00
AMG	Refunding Bonds, Unl March 2007B	-	2,410,931.25	2,410,931.25
AMG	Refunding Bonds, Unl March 2007C	-	2,673,825.00	2,673,825.00
AMG	Capital Improvement Bonds, Lim August 2009 BAB's	-	17,160,000.00	17,160,000.00
AMG	Capital Improvement Bonds, Lim July 2011	16,140,000.00	5,879,671.88	22,019,671.88
AMG	Capital Improvement Bonds, Unl July 2011	1,885,000.00	1,076,665.63	2,961,665.63
AMG	Capital Improvement Bonds, Lim Ser 2014	3,400,000.00	1,563,375.00	4,963,375.00
AMG	Capital Improvement Bonds, Unl Ser 2014	-	2,500,000.00	2,500,000.00
AMG	Stormwater Unl ARB, Ser 2014	985,000.00	1,143,450.00	2,128,450.00
AMG	Refunding Bonds, Lim Ser 2014	11,945,000.00	1,328,125.00	13,273,125.00
AMG	Refunding Bonds, Unl Ser 2016A	-	7,023,250.00	7,023,250.00
AMG	Refunding Bonds, Lim Ser 2016B	-	1,033,250.00	1,033,250.00
AMG	Capital Improvement Bonds, Unl, Ser 2016C	-	750,000.00	750,000.00
AMG	Capital Improvement Bonds, Lim, Ser 2016D	-	500,000.00	500,000.00
AMG	Capital Improvement Bonds, ARB Ser 2016E	-	1,250,000.00	1,250,000.00
AMG	Capital Improvement Bonds, QECB, Ser 2016F	-	80,000.00	80,000.00
TOTAL		\$ 55,480,000.00	\$ 48,655,668.76	\$ 104,135,668.76



Metropolitan Water Reclamation District of Greater Chicago Text File

100 East Erie Street
Chicago, IL 60611

File Number: 19-1208

Agenda Date: 12/5/2019

Version: 1

Status: To Be Introduced

In Control: Finance Committee

File Type: Agenda Item

Agenda Number: 2

TRANSMITTAL LETTER FOR BOARD MEETING OF DECEMBER 5, 2019

COMMITTEE ON FINANCE

Mr. Brian A. Perkovich, Executive Director

Authority to Approve Travel Expenses for Members of the Board of Commissioners in the amount of \$1,427.34, Accounts 101-11000-612010 and 101-11000-612030

Dear Sir:

In accordance with Resolution approved by the Board on February 16, 2017, effective February 27, 2017, in order to comply with 50 ILCS 1501/1 *et seq*, *Local Government Travel and Expense Control Act*, authorization is requested for:

Commissioner Frank Avila in the amount of \$15.00 for parking at the Hyatt Regency on September 6, 2019 to attend the Women's Business Development Center Luncheon.

Commissioner Marcelino Garcia in the amount of \$23.00 for parking at McCormick Place on September 20, 2019 to attend the Chicago Build Expo.

Commissioner Frank Avila in the amount of \$197.34 from September 21-25, 2019 for the WEFTEC Conference.

Commissioner Kimberly Du Buclet in the amount of \$23.00 for parking at McCormick Place on September 23, 2019, to attend the WEFTEC Conference.

Commissioner Barbara McGowan in the amount of \$29.00 for parking at McCormick Place on September 23, 2019, to attend the WEFTEC Conference.

Commissioner Marcelino Garcia in the amount of \$10.00 for parking on September 25, 2019 to attend the Illinois Environmental Council Dinner.

Commissioner Marcelino Garcia in the amount of \$16.00 for parking on September 26, 2019 to attend the Supplier Diversity Summit.

Commissioner Frank Avila in the amount of \$30.00 for parking on October 2, 2019 at the Millennium Garage to attend the ASCE Illinois Section Awards Dinner.

Commissioner Mariyana Spyropoulos in the amount of \$45.00 for parking at the Standard Club on October 4, 2019 to discuss the current market environment, emerging investment themes, and investment stewardship challenges in the year ahead at the 2019 Investment Symposium by Marquette Associates.

Commissioner Josina Morita in the amount of \$1,039.00 for travel to Quebec from October 9-11, 2019 to represent the District and the State at the 2019 Great Lakes Commission Annual Meeting.

Funds are available in Account 101-11000-612010 and 101-11000-612030.

Requested, Mary Ann Boyle, Treasurer, MB:CN

File Number: 19-1208

Respectfully Submitted, Frank Avila, Chairman Committee on Finance
Disposition of this agenda item will be documented in the official Regular Board Meeting
Minutes of the Board of Commissioners for December 5, 2019



Metropolitan Water Reclamation District of Greater Chicago Text File

100 East Erie Street
Chicago, IL 60611

File Number: 19-1212

Agenda Date: 12/5/2019

Version: 1

Status: To Be Introduced

In Control: Procurement Committee

File Type: Report

Agenda Number: 3

TRANSMITTAL LETTER FOR BOARD MEETING OF DECEMBER 5, 2019

COMMITTEE ON PROCUREMENT

Mr. Brian A. Perkovich, Executive Director

Report of bid opening of Tuesday, November 19, 2019

Dear Sir:

Bids were received and opened on 11/19/2019 for the following contracts:

CONTRACT 15-266-4H3 ODOR CONTROL SYSTEMS AT TWO TARP SHAFTS AND
DECOMMISSIONING OF THE THORNTON TRANSITIONAL RESERVOIR, CALUMET
SERVICE AREA

LOCATION: CALUMET

ESTIMATE: \$14,598,000.00

GROUP: TOTAL

KENNY CONSTRUCTION COMPANY	\$19,329,500.00
RAUSCH INFRASTRUCTURE, LLC	\$20,281,000.00
IHC CONSTRUCTION COMPANIES, LLC	\$28,870,000.00

BIDDERS NOTIFIED: 615 PLANHOLDERS: 54

CONTRACT 20-100-11 COLLECTION, SHIPMENT, AND ANALYSIS OF WATER SAMPLES
FROM THE THORNTON COMPOSITE RESERVOIR AND MONITORING WELLS AND
ANALYSIS OF MONITORING WELL SAMPLES FROM THE MCCOOK RESERVOIR SITE

LOCATION: VARIOUS

ESTIMATE: \$93,182.00

GROUP: TOTAL

A3 ENVIRONMENTAL, LLC	\$64,272.00
BOTRAN TECHNOLOGY, LLC	\$70,325.00
TECHLAW, INC.	\$79,834.10
TETRA TECH, INC.	\$93,519.89
BBJ GROUP, LLC	\$117,200.00
ANDREWS ENGINEERING, INC.	\$121,549.00

BIDDERS NOTIFIED: 344 PLANHOLDERS: 26

Respectfully Submitted, Darlene A. LoCascio, Director of Procurement and Materials
Management



Metropolitan Water Reclamation District of Greater Chicago Text File

100 East Erie Street
Chicago, IL 60611

File Number: 19-1218

Agenda Date: 12/5/2019

Version: 1

Status: To Be Introduced

In Control: Procurement Committee

File Type: Report

Agenda Number: 4

TRANSMITTAL LETTER FOR BOARD MEETING OF DECEMBER 5, 2019

COMMITTEE ON PROCUREMENT

Mr. Brian A. Perkovich, Executive Director

Report on rejection of bids for Contract 19-667-12 (Re-Bid), Native Prairie Landscape Maintenance at Various Service Areas, estimated cost \$840,000.00

Dear Sir:

On December 20, 2018, the Board of Commissioners authorized the Director of Procurement and Materials Management to advertise for bids, Contract 19-667-11, Native Prairie Landscape Maintenance at Various Service Areas.

In response to a public advertisement of June 5, 2019, a bid opening was held on July 9, 2019. All bids were rejected as reported at the Board Meeting of September 5, 2019.

In response to a public re-advertisement of September 11, 2019, a bid opening was held on October 8, 2019. The bid tabulation for this contract is:

GROUP A: STICKNEY SERVICE AREA

NATIVE LANDSCAPE CONTRACTORS, LLC	\$175,437.92
SEMPER FI LANDSCAPING, INC.	\$278,018.24
CARDINAL STATE, LLC	*\$405,426.67

GROUP B: CALUMET SERVICE AREA

NATIVE LANDSCAPE CONTRACTORS, LLC	\$154,885.44
SEMPER FI LANDSCAPING, INC.	\$203,427.00

GROUP C: NORTHSIDE SERVICE AREA

NATIVE LANDSCAPE CONTRACTORS, LLC	\$133,034.24
CARDINAL STATE, LLC	*\$153,721.78
SEMPER FI LANDSCAPING, INC.	\$222,743.20
*corrected total	

Two hundred thirteen (213) companies were notified of this contract being advertised and twenty-three (23) companies requested specifications.

Native Landscape Contractors, LLC, the low bidder for Groups A, B, and C, failed to complete and submit, with its bid, separate utilization plans for each of the three groups. Per the

Instructions to Bidders, page I-3, paragraph 5, it is required that the prospective bidder indicate participation on Group A, and/or Group B, and/or Group C by signing each applicable Utilization Plan contained within the contract document for each of these groups. If the bidder chooses to participate only on Group A, or only on Group B, or only on Group C, the bidder should clearly indicate this by writing "No Bid" on the unused Utilization Plan or Plans. The bidder submitted a single Utilization Plan and Letters of Intent.

The Diversity Administrator reviewed this submittal and has indicated that Native Landscape Contractors, LLC is not in compliance with Section 12(a) of the Revised Appendix D where it states: compliance documents must be submitted as provided in the solicitation. Failure to do so will render the bid non-responsive.

Therefore, the bid is considered non-responsive and rejected in the public's best interest for failure to comply with the requirements of the contract. The Director of Procurement and Materials Management has notified Native Landscape Contractors of this action.

Cardinal State, LLC failed to have an authorized officer sign the proposal page on P-13 in the contract documents. Therefore, the bid is considered non-responsive and rejected in the public's best interest in accordance with the contract specifications under *General Requirements, Specifications and Conditions*. The Director of Procurement and Materials Management has informed Cardinal State, LLC of this action.

Semper Fi Landscaping, Inc., submitted a total bid for all three groups in an amount of \$704,188.44, which is approximately 35.4 percent over the estimated cost of \$520,000.00. The estimate for Group A was \$200,000.00 and their bid price of \$278,018.24 is 39 percent over the estimate. The estimate for Group B was \$160,000.00 and their bid price of \$203,427.00 is 27.1 percent over the estimate. The estimate for Group C was \$160,000.00 and their bid price of \$222,743.20 is 39.2 percent over the estimate. Therefore, their bids were considered too high for award and rejected in the public's best interest. The Director of Procurement and Materials Management has notified Semper Fi Landscaping, Inc., of this action.

The Maintenance and Operations Department will re-advertise this contract.

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management,
DAL:SEB:cm



Metropolitan Water Reclamation District of Greater Chicago Text File

100 East Erie Street
Chicago, IL 60611

File Number: 19-1228

Agenda Date: 12/5/2019

Version: 1

Status: To Be Introduced

In Control: Procurement Committee

File Type: Report

Agenda Number: 5

TRANSMITTAL LETTER FOR BOARD MEETING OF DECEMBER 5, 2019

COMMITTEE ON PROCUREMENT

Mr. Brian A. Perkovich, Executive Director

Report of bid opening of Tuesday, November 26, 2019

Dear Sir:

Bids were received and opened on 11/26/2019 for the following contracts:

CONTRACT 20-101-11 MAINTENANCE SERVICES AND CONSUMABLES FOR THE
CALUMET ANALYTICAL LABORATORY REAGENT GRADE WATER SYSTEM

LOCATION: CALUMET

ESTIMATE: \$20,100.00

GROUP: TOTAL

TOTAL WATER TREATMENT SYSTEMS, INC.	\$30,834.00
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BIDDERS NOTIFIED: 1071

PLANHOLDERS: 20

Respectfully Submitted, Darlene A. LoCascio, Director of Procurement and Materials
Management



Metropolitan Water Reclamation District of Greater Chicago Text File

100 East Erie Street
Chicago, IL 60611

File Number: 19-1185

Agenda Date: 12/5/2019

Version: 1

Status: PC Authorization

In Control: Procurement Committee

File Type: Agenda Item

Agenda Number: 6

TRANSMITTAL LETTER FOR BOARD MEETING OF DECEMBER 5, 2019

COMMITTEE ON PROCUREMENT

Mr. Brian A. Perkovich, Executive Director

Authorization for payment to WaterReuse Association for 2020 membership dues, in an amount not to exceed \$13,450.00, Account 101-15000-612280

Dear Sir:

Authorization is requested to make payment, by direct voucher, to WaterReuse Association for the District's 2020 membership dues in an amount not to exceed \$13,450.00. The term of the District's membership is January 1, 2020 to December 31, 2020.

The WaterReuse Association is a not-for-profit trade association for water utilities, businesses, industrial and commercial enterprises, not-for-profit organizations and associations that focuses solely on advancing laws, policy and funding to increase water reuse. Their mission is to engage members in a national movement for safe and sustainable water supplies, to promote acceptance and support of recycled water, and to advocate for policies and funding that increase water reuse.

Inasmuch as WaterReuse Association membership is not available through any other source, nothing would be gained by advertising for bids (Section 11.4 of the Purchasing Act).

It is hereby recommended that the Board of Commissioners authorize payment, by direct voucher, to WaterReuse Association, in the amount of \$13,450.00. Funds are available in Account 101-15000-612280.

Requested, Eileen M. McElligott, Administrative Services Officer, JRM:TG:PS
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for December 5, 2019



Metropolitan Water Reclamation District of Greater Chicago Text File

100 East Erie Street
Chicago, IL 60611

File Number: 19-1187

Agenda Date: 12/5/2019

Version: 1

Status: PC Authorization

In Control: Procurement Committee

File Type: Agenda Item

Agenda Number: 7

TRANSMITTAL LETTER FOR BOARD MEETING OF DECEMBER 5, 2019

COMMITTEE ON PROCUREMENT

Mr. Brian A. Perkovich, Executive Director

Authorization to amend Board Order of August 8, 2019 regarding Authorization to enter into an agreement for Contract 19-RFP-06 Medicare Advantage Plan, with Sierra Health and Life Insurance Company, Inc., a wholly-owned subsidiary of UnitedHealth Group, for a three-year period, effective January 1, 2020 to December 31, 2022, Account 101-25000-601250, Agenda Item No. 26, File No. 19-0740

Dear Sir:

At the Board meeting of August 8, 2019, the Board of Commissioners duly ordered the above stated action, Agenda Item No. 26, File No. 19-0740.

A textual error in the title/transmittal letter and resulting order indicated a contract be awarded to Sierra Health and Life Insurance Company, Inc., a wholly-owned subsidiary of UnitedHealth Group (UnitedHealthcare). The name of the company should have read UnitedHealthcare Insurance Company and its affiliates as this is the legal name of the entity providing the Medicare Advantage Plan administrative services.

All other information provided in the transmittal letter is correct.

Therefore, it is requested that the aforesaid Board order of August 8, 2019 be amended to effect the changes set forth above, otherwise to remain in force and effect as heretofore enacted.

Requested, Beverly K. Sanders, Director of Human Resources:BKS:jf
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for December 5, 2019

Attachment



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Details (With Text)

File #: 19-0740 **Version:** 1

Type: Agenda Item **Status:** Adopted

File created: 7/26/2019 **In control:** Procurement Committee

On agenda: 8/8/2019 **Final action:** 8/8/2019

Title: Authorization to enter into an agreement for Contract 19-RFP-06 Medicare Advantage Plan, with Sierra Health and Life Insurance Company, Inc., a wholly-owned subsidiary of UnitedHealth Group, for a three-year period, effective January 1, 2020 to December 31, 2022, Account 101-25000-601250

Sponsors:

Indexes:

Code sections:

Attachments: 1. 19-RFP-06 Diversity Approval.pdf

Date	Ver.	Action By	Action	Result
8/8/2019	1	Board of Commissioners	Approved	Pass

TRANSMITTAL LETTER FOR BOARD MEETING OF AUGUST 8, 2019

COMMITTEE ON PROCUREMENT

Mr. Brian A. Perkovich, Executive Director

Authorization to enter into an agreement for Contract 19-RFP-06 Medicare Advantage Plan, with Sierra Health and Life Insurance Company, Inc., a wholly-owned subsidiary of UnitedHealth Group, for a three-year period, effective January 1, 2020 to December 31, 2022, Account 101-25000-601250

Dear Sir:

Authorization is requested to enter into an agreement with Sierra Health and Life Insurance Company, Inc., a wholly-owned subsidiary of UnitedHealth Group (UnitedHealthcare), to provide a Medicare Advantage (MAPD) Plan with prescription drug coverage for Medicare-eligible retirees for a three-year period.

On March 20, 2019, Request for Proposal 19-RFP-06 Medicare Advantage Plan was publicly advertised. The purpose of this contract was to select a qualified carrier to provide a fully-insured group MAPD Plan including prescription drug coverage for Medicare-eligible retirees. The program will be a national PPO Plan as it is currently. The plan design including the deductibles, co-insurance and prescription drug co-payment structure will remain the same as under the current program. These services are currently provided by UnitedHealthcare. The current contract expires December 31, 2019.

Seventy-six (76) firms were notified and sixteen (16) firms requested proposal documents. The District received four (4) responsive proposals on April 19, 2019. These proposals were submitted by Aetna Life Insurance Company, Blue Cross Blue Shield of Illinois, Humana Insurance Company and UnitedHealthcare. The proposals were evaluated by consultants from Deloitte Consulting, LLP and staff of the Human Resources and Procurement and Materials Management Departments. The criteria for these evaluations were outlined in Request for Proposal 19-RFP-06 and included: organizational stability; experience with group MAPD Plans; ability to match the current District plan design; network access, size and quality; claims administration performance; member service performance; administrative performance; Center for Medicare and Medicaid

Services (CMS) star rating; and financial considerations. In addition to these factors, the District continued to place particular weight on the level of disruption retirees might experience with providers and the drug formulary.

Following the technical evaluation of the proposals, excluding cost, all four vendors were invited to participate in finalist interviews conducted June 6 - 7, 2019. During the finalist interviews, the District was able to gather additional information regarding each vendor's MAPD product and ask clarifying questions around plan design, disruption, member services, population health management and other key elements of the program.

A solicitation was sent to each vendor on June 14, 2019 for an unqualified "best and final" offer. The "best and final" offers were returned to the Director of Procurement and Materials Management on June 21, 2019.

Based on the evaluation of the proposals using the criteria described above and the pricing provided in the "best and final" offer, it is recommended that a contract be awarded to UnitedHealthcare to provide a fully-insured group MAPD Plan for Medicare-eligible retirees. UnitedHealthcare is the largest and most experienced Medicare Advantage provider covering 5.9 million members, with 1.4 million of these members covered by employer group MAPD Plans. Its local clients include Chicago's Teachers Pension Fund, Illinois Department of Central Management Services and Northwestern University. It has the largest national provider network which includes more than 700,000 contracted providers.

The group MAPD plan offered by UnitedHealthcare has received an overall Center for Medicare and Medicaid Services (CMS) star rating of 4.5 out of 5.0 stars. It obtained a perfect 5-star score on 20 of the approximately 45 quality and performance measures utilized by CMS including perfect scores for health plan customer service, member experience with the drug plan and customer service with the drug plan. This overall star rating was the highest among those submitting proposals to the District allowing the plan to maximize the financial subsidies available from CMS. UnitedHealthcare is proposing the same plan currently offered to retirees. It makes no changes to the plan design (i.e. deductibles, co-insurance, maximum out-of-pocket limit, pharmacy co-pays), the provider network, the pharmacy network or the drug formulary being utilized. The plan will also continue to offer all of the added programs available today such as the HouseCalls program providing an in-home assessment by a Nurse Practitioner; the SilverSneakers fitness program; virtual visits; the Renew Rewards incentive program; the 24/7 NurseLine; Hi HealthInnovations hearing aid discount program; and the Solutions for Caregivers program. Care management and clinical support programs are also available to retirees dealing with short-term and long-term health issues. These programs include: a personalized health navigator; a diabetes management program; a heart failure management program; post-acute transition programs for those transitioning from the hospital to short-term care to home; an advanced illness program providing a specially trained nurse and social worker to the most vulnerable retirees; and a behavioral health management program including virtual behavioral therapy and coaching.

The proposed premium rates provided by UnitedHealthcare represent approximately a 20% decrease from the current rates for the same plan offered today. This would result in a projected annual savings of \$1.6 million to be shared by retirees and the District. The proposed pricing includes not-to-exceed rates for 2021 and 2022 limiting the potential increase in those years to no more than 4% and performance guarantees around key customer service and administrative metrics.

UnitedHealthcare has been a valued partner to the District dedicating significant time and resources to the initial implementation of the MAPD Plan and throughout the contract to ensure a smooth transition to this new medical plan. It has conducted close to twenty educational seminars to help retirees understand their health benefits, including annual age-in meetings for members transitioning to Medicare. These meetings were held at various locations throughout Cook County at no cost to the District. During the transition, UnitedHealthcare also conducted outreach to provider offices as needed if members had any difficulties with a provider submitting a claim. It has a dedicated team for provider outreach that provides these services on an on-going basis. Finally, UnitedHealthcare issues monthly communications bundles highlighting any featured programs and communicating other plan-related information to keep retirees up-to-date on the benefits offered under the

File #: 19-0740, Version: 1

plan. UnitedHealthcare has committed to continuing these communication efforts including conducting these educational sessions for retirees transitioning to the MAPD Plan.

Programs offered through the UnitedHealthcare MAPD Plan have been well received and produced results for the District retiree population. In 2018, 515 HouseCall visits were received by District retirees representing roughly 25% of plan participants. These visits resulted in 265 referrals to other clinical programs available through the plan and led to 585 gaps in care being closed for these retirees. Participants also leveraged the clinical support and care management programs, with 287 retirees identified as qualified actually engaging in one of the available care management programs. Finally, 483 retirees enrolled in the fitness benefits in 2018 accounting for more than 14,800 visits to fitness centers.

In September 2018, the Human Resources Department conducted a retiree survey to solicit feedback from retirees regarding satisfaction with the MAPD Plan. Surveys were mailed to approximately 1,600 Medicare-eligible retirees enrolled in the plan. Retirees could complete the paper survey form and mail it to the District or complete the survey online via Survey Monkey using a link provided in the survey cover letter. The Human Resources Department received 823 responses to the survey, a response rate of approximately 51.4%. The survey utilized a five-point scale: (1) Very Dissatisfied; (2) Dissatisfied; (3) Neutral; (4) Satisfied; and (5) Very Satisfied. According to the survey results, the overall satisfaction with the plan was rated a 3.83, with 71.3% responding satisfied or very satisfied and an additional 19.6% responding neutral. Satisfaction with the medical coverage provided was rated 3.99, with 77.9% responding satisfied or very satisfied and 13.5% responding neutral. Satisfaction with the prescription drug coverage provided was rated 3.98, with 78.4% responding satisfied or very satisfied and 12.1% responding neutral. Responses for every category included in the survey were rated as neutral or better.

The Diversity Section has reviewed the proposal and has concluded that UnitedHealthcare has met the requirements for Appendix A. The Minority, Women and Small Business Enterprise goals for the above contract are 20% MBE, 10% WBE and 10% SBE.

It is requested that the Director of Procurement and Materials Management be authorized to enter into an agreement with UnitedHealthcare to administer a fully-insured group Medicare Advantage Plan for the Medicare-eligible retiree population for a three-year period from January 1, 2020 through December 31, 2022.

Funds for 2020, 2021 and 2022 are contingent on the Board of Commissioners' approval of the District's budget for those years

Requested, Beverly K. Sanders, Director of Human Resources

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management

Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement

Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for August 8, 2019



Metropolitan Water Reclamation District of Greater Chicago Text File

100 East Erie Street
Chicago, IL 60611

File Number: 19-1195

Agenda Date: 12/5/2019

Version: 1

Status: PC Authorization

In Control: Procurement Committee

File Type: Agenda Item

Agenda Number: 8

TRANSMITTAL LETTER FOR BOARD MEETING OF DECEMBER 5, 2019

COMMITTEE ON PROCUREMENT

Mr. Brian A. Perkovich, Executive Director

Authorization for payment to the Water Wastewater Leadership Center for tuition fees for one (1) participant to attend a 10-day residential leadership development program in an amount not to exceed \$13,550.00, Account 101-25000-601100

Dear Sir:

Authorization is requested to issue a direct voucher payment to the Water Wastewater Leadership Center for one (1) participant to attend a 10-day residential leadership development program in Chapel Hill, North Carolina, in an amount not to exceed \$13,550.00.

The 2020 Leadership Center's program will take place March 8 - 20, 2020. The total tuition, including application fees is \$13,550.00. This includes 10 full days of instruction, all course materials, residential accommodations, most meals, and access to a comprehensive online resources center that may be accessed at any time during or after the program.

Leadership has become a topic of great interest for water and wastewater utility management. To address this issue, the National Association of Clean Water Agencies (NACWA), the Association of Metropolitan Water Agencies (AMWA), the American Water Works Association (AWWA), the Water Environment Federation (WEF), the National Association of Water Companies (NAWC) and the American Public Works Association (APWA) developed a joint venture Water and Wastewater Leadership Center for utility leaders.

Established in 2000, the goals of the Leadership Center are to prepare and develop leaders and management executives in water and wastewater utilities throughout the United States, so these organizations can meet the public's current and future demands for the highest level of service, quality, and efficiency. Leadership Center participants will learn a wide variety of leadership and management skills throughout this intensive professional training program. Participants will learn to think and act like a leader; enhance their ability to make decisions and lead confidently; develop strategic thinking skills; learn to provide leadership in challenging situations; understand the changing global economic environment; enlarge their perspective of what is possible for their utility; increase the focus on results, productivity and higher levels of achievement; and broaden their understanding of the evolving wastewater utility industry and its changing business environment.

As the Water and Wastewater Leadership Center is the sole source for this training program and is not available through any other means, it is requested that attendance and payment be approved without competitive bidding in accordance with Section 11.4 of the Purchasing Act.

In view of the foregoing, it is recommended that the Board of Commissioners authorize payment, by direct voucher, to the Water Wastewater Leadership Center in an amount not to exceed \$13,550.00. Funds are available in Account 101-25000-601100.

Requested, Beverly K. Sanders, Director of Human Resources, BKS:tjk
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting
Minutes of the Board of Commissioners for December 5, 2019



Metropolitan Water Reclamation District of Greater Chicago Text File

100 East Erie Street
Chicago, IL 60611

File Number: 19-1205

Agenda Date: 12/5/2019

Version: 1

Status: PC Authorization

In Control: Procurement Committee

File Type: Agenda Item

Agenda Number: 9

TRANSMITTAL LETTER FOR BOARD MEETING OF DECEMBER 5, 2019

COMMITTEE ON PROCUREMENT

Mr. Brian A. Perkovich, Executive Director

Authorization for payment to the City of Chicago Department of Revenue for participation in underground project coordination, in an amount not to exceed \$24,771.47, Account 101-50000-612430

Dear Sir:

Authorization is requested to make payment, by direct voucher, to the City of Chicago Department of Revenue for participation in the Chicago Department of Transportation Office of Underground Coordination's (OUC) facility protection program, in an amount not to exceed \$24,771.47.

The OUC is made up of 19 reviewing utility members, of which the District is one. The OUC handles the review and approval of all construction work in or adjacent to the public right-of-way, including deep excavations and penetrations, earth retention systems, and major piping installations. The office is responsible for protecting Chicago's surface and sub-surface infrastructure from damage due to planned and programmed construction, installation and maintenance projects. The District participates in the OUC program with the principal purpose of protecting its underground facilities. In the early stages, District staff provides drawings of its facilities in the project area. Upon submittal of final plans, District staff review the project and approve or disapprove it based on the impact to District assets. The entire review process is conducted through an OUC-administered web-based system.

The current request, in the amount of \$24,771.47, is for participation during year 2019.

The City of Chicago Department of Revenue, the sole source of supply, has submitted prices for participation in underground project coordination. Inasmuch as underground project coordination services are not available through any other source of supply, nothing would be gained by advertising for bids (Section 11.4 of the Purchasing Act).

It is hereby recommended that the Board of Commissioners authorize payment, by direct voucher, to the City of Chicago Department of Revenue, in an amount not to exceed \$24,771.47. Funds are available in Account 101-50000-612430

Requested, Catherine A. O'Connor, Director of Engineering

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management

File Number: 19-1205

Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting
Minutes of the Board of Commissioners for December 5, 2019



Metropolitan Water Reclamation District of Greater Chicago Text File

100 East Erie Street
Chicago, IL 60611

File Number: 19-1192

Agenda Date: 12/5/2019

Version: 1

Status: PC Authority to
Advertise

In Control: Procurement Committee

File Type: Agenda Item

Agenda Number: 10

TRANSMITTAL LETTER FOR BOARD MEETING OF DECEMBER 5, 2019

COMMITTEE ON PROCUREMENT

Mr. Brian A. Perkovich, Executive Director

Authority to Advertise Contract 20-RFP-01 State Legislative Consulting Services, estimated cost \$84,000.00, Account 101-15000-612430, Requisition 1534080

Dear Sir:

Request for Proposal (RFP) documents have been prepared for 20-RFP-01 State Legislative Consulting Services, at the request of General Administration. The contract specifications require that all work commence on or around January 1, 2020 and end with the close of the 2020 legislative and veto sessions of the Illinois State Legislature.

The purpose of this contract is to procure the services of state legislative consultants to work with the District's state legislative liaison and staff to develop and facilitate the District's annual state legislative program.

The cost for this RFP is not to exceed \$84,000.00.

A bid deposit is not required for this RFP.

Appendix A will not be included in this RFP because the estimate is less than the minimum threshold established by Section 4 of the Affirmative Action Ordinance.

The tentative schedule for this contract is as follows:

Advertise	December 18, 2019
Proposals Received	January 10, 2020
Award	February 20, 2020
Completion	December 31, 2020

Funds are being requested in 2020 in Account 101-15000-612430 and are contingent on the Board of Commissioner's approval of the District's budget for that year.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to advertise Contract 20-RFP-01.

Requested, Eileen M. McElligott, Administrative Services Officer, JRM:TG

File Number: 19-1192

Recommended, Darlene A LoCascio, Director of Procurement and Materials Management
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the Official Regular Board Meeting
Minutes of the Board of Commissioners for December 5, 2019



Metropolitan Water Reclamation District of Greater Chicago Text File

100 East Erie Street
Chicago, IL 60611

File Number: 19-1196

Agenda Date: 12/5/2019

Version: 1

Status: PC Authority to
Advertise

In Control: Procurement Committee

File Type: Agenda Item

Agenda Number: 11

TRANSMITTAL LETTER FOR BOARD MEETING OF DECEMBER 5, 2019

COMMITTEE ON PROCUREMENT

Mr. Brian A. Perkovich, Executive Director

Authority to advertise Contract 20-611-11 Repairs and Alterations to various Water Reclamation Facilities, estimated cost \$13,430,500.00, Accounts 101-67000/68000/69000-612600/612650, Requisitions 1531412, 1530056 and 1531428

Dear Sir:

Contract documents and specifications have been prepared for Contract 20-611-11 Repairs and Alterations to various Water Reclamation Facilities for a two-year period, at the request of the Maintenance and Operations Department.

The purpose of this contract is to procure approximately 129,259 labor hours of various skilled and unskilled trades. The required classifications of trades include: boilermakers, bricklayers, carpenters, electricians, instrument mechanics, hoisting engineers, machinists, painters, pipefitters, pipe coverers, plumbers, sheet metal workers, structural ironworkers, architectural ironworkers, laborers and truck drivers. These labor services will be used for performing repairs and alterations at the Stickney, Calumet and North Service Areas and other installations during the period from approximately March 1, 2020, through March 31, 2022.

The estimated cost for this contract is \$13,430,500.00. The estimated 2020, 2021 and 2022 expenditures are \$5,643,764.00, \$6,625,000.00 and \$1,161,736.00 respectively.

The Multi-Project Labor Agreement will be included in this contract.

The Affirmative Action Ordinance, Revised Appendix D will be included in this contract. The type of work to be performed under the contract is within the "General Construction" category for establishing Minority-owned Business Enterprises (MBE), Women-owned Business Enterprises (WBE) and Small Business Enterprises (SBE) utilization goals. The WBE, MBE and SBE utilization goals for this contract are: 20% Minority Business Enterprises (MBE), 10% Women's Business Enterprises (WBE), 10% Small Business Enterprises (SBE) and 3% Veterans Business Enterprises (VBE).

The tentative schedule for this contract is as follows:

Advertise	January 8, 2019
Bid Opening	February 4, 2020

File Number: 19-1196

Award	February 20, 2020
Completion	March 31, 2022

Funds are being requested in 2020, 2021 and 2021 in Accounts 101-67000/68000/69000-612600/612650, and are contingent on the Board of Commissioners' approval of the District's budget for those years.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to advertise Contract 20-611-11.

Requested, John P. Murray, Director of Maintenance & Operations, ES:BK:MAG:JR
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting
Minutes of the Board of Commissioners for December 5, 2019



Metropolitan Water Reclamation District of Greater Chicago Text File

100 East Erie Street
Chicago, IL 60611

File Number: 19-1197

Agenda Date: 12/5/2019

Version: 1

Status: PC Authority to
Advertise

In Control: Procurement Committee

File Type: Agenda Item

Agenda Number: 12

TRANSMITTAL LETTER FOR BOARD MEETING OF DECEMBER 5, 2019

COMMITTEE ON PROCUREMENT

Mr. Brian A. Perkovich, Executive Director

Authority to advertise Contract 20-632-11, Furnishing and Delivering Sodium Hypochlorite, estimated cost \$4,206,963.00, Accounts 101-67000/68000/69000-623560, Requisitions 1528871, 1528446, 1528191, 1532414, 1530767 and 1531424

Dear Sir:

Contract documents and specifications have been prepared for furnishing and delivering sodium hypochlorite, at the request of the Maintenance and Operations Department.

The purpose of this contract is to procure sodium hypochlorite for a thirty-six month period. Sodium hypochlorite is used for disinfection.

The estimated cost for this contract is \$4,206,963.00. The estimated 2020, 2021, 2022 and 2023 expenditures are \$1,314,574.00, \$1,396,540.00, \$1,396,540.00 and \$99,309.00, respectively.

The contract specifications require that deliveries commence within five days after the purchase order is mailed and terminate thirty-six months thereafter.

The Multi-Project Labor Agreement (MPLA) is not applicable to this contract because it is primarily a furnish and deliver contract.

The Affirmative Action Ordinance, Revised Appendix D and Appendix V will not be included because it is primarily a furnish and deliver contract.

The tentative schedule for this contract is as follows:

Advertise	January 29, 2020
Bid Opening	February 18, 2020
Award	March 5, 2020
Completion	March 31, 2023

Funds are being requested in 2020 in Accounts 101-67000/68000/69000-623560, and are contingent on the Board of Commissioners' approval of the District's budget for that year. Funds for the subsequent years, 2021, 2022 and 2023, are contingent on the Board of

Commissioners' approval of the District's budget for those years.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to advertise Contract 20-632-11.

Requested, John P. Murray, Director of Maintenance and Operations, EJS:BK:MAG:JR:SSG
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting
Minutes of the Board of Commissioners for December 5, 2019



Metropolitan Water Reclamation District of Greater Chicago Text File

100 East Erie Street
Chicago, IL 60611

File Number: 19-1198

Agenda Date: 12/5/2019

Version: 1

Status: PC Authority to
Advertise

In Control: Procurement Committee

File Type: Agenda Item

Agenda Number: 13

TRANSMITTAL LETTER FOR BOARD MEETING OF DECEMBER 5, 2019

COMMITTEE ON PROCUREMENT

Mr. Brian A. Perkovich, Executive Director

Authority to advertise Contract 20-656-11 Inspect and Maintain TARP Electrical Control Chambers and Tide Gate Monitoring Systems at Various Locations, estimated cost \$500,000.00, Account 101-66000-612600, Requisition 1504640

Dear Sir:

Contract documents and specifications have been prepared to inspect and maintain TARP electrical control chambers and tide gate monitoring systems at various locations at the request of the Maintenance and Operations Department.

The purpose of this contract is to inspect, repair and maintain electrical alarms and the communication hardware for the TARP control chambers and tide gates.

The estimated cost for this contract is \$500,000.00. The estimated 2020 and 2021 expenditures are \$250,000.00 and \$250,000.00, respectively.

The Multi-Project Labor Agreement (MPLA) will be included in this contract.

The Affirmative Action Ordinance, Revised Appendix D will be included in this contract. The type of work to be performed under the contract is within the "Electrical" category for establishing Minority-owned Business Enterprises (MBE), Women-owned Business Enterprises (WBE), Small Business Enterprises (SBE) and Veteran Business Enterprises (VBE) utilization goals. The WBE, MBE, SBE and VBE utilization goals for this contract are: 13% MBE, 7% WBE, 10% SBE and 3% VBE.

The tentative schedule for this contract is as follows:

Advertise	January 22, 2020
Bid Opening	February 18, 2020
Award	March 5, 2020
Completion	December 31, 2021

Funds for the 2020 and 2021 expenditures in Account 101-66000-612600 are contingent on the Board of Commissioners' approval of the District's budget for those years.

File Number: 19-1198

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to advertise Contract 20-656-11.

Requested, John P. Murray, Director of Maintenance and Operations, EJS:BK:MAG:JR:RD:ssg
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting
Minutes of the Board of Commissioners for December 5, 2019



Metropolitan Water Reclamation District of Greater Chicago Text File

100 East Erie Street
Chicago, IL 60611

File Number: 19-1199

Agenda Date: 12/5/2019

Version: 1

Status: PC Authority to
Advertise

In Control: Procurement Committee

File Type: Agenda Item

Agenda Number: 14

TRANSMITTAL LETTER FOR BOARD MEETING OF DECEMBER 5, 2019

COMMITTEE ON PROCUREMENT

Mr. Brian A. Perkovich, Executive Director

Authority to advertise Contract 20-677-11, Overhead Door Maintenance at Various Service Areas, estimated cost \$375,000.00, Accounts 101-67000/68000/69000-612680, Requisitions 1530775, 1532044 and 1531378

Dear Sir:

Contract documents and specifications have been prepared for Contract 20-677-11, Overhead Door Maintenance at Various Service Areas, at the request of the Maintenance and Operations Department.

The purpose of this contract is to provide overhead door maintenance at District facilities.

The estimated cost of this contract is not to exceed \$375,000.00. The estimated 2020, 2021 and 2022 expenditures are \$125,000.00, \$125,000.00 and \$125,000.00, respectively.

The Multi-Project Labor Agreement (MPLA) will be included in this contract.

The Affirmative Action Ordinance, Revised Appendix D will be included in this contract. The type of work to be performed under the contract is within the "General Construction Services" category for establishing Minority-owned Business Enterprises (MBE), Women-owned Business Enterprises (WBE) and Small Business Enterprises (SBE) utilization goals. The WBE, MBE and SBE utilization goals for this contract are: 7% MBE and/or WBE, and 7% SBE.

The tentative schedule for this contract is as follows:

Advertise	January 29, 2020
Bid Opening	February 25, 2020
Award	March 19, 2020
Completion	December 31, 2022

Funds are being requested in 2020 in Accounts 101-67000/68000/69000-612680, and are contingent upon the Board of Commissioners' approval of the District's budget for that year. Funds for the subsequent years, 2021 and 2022, are contingent upon the Board of Commissioners' approval of the District's budget for those years.

File Number: 19-1199

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to advertise Contract 20-677-11.

Requested, John P. Murray, Director of Maintenance and Operations, EJS:BK:MAG:JR:KL:ssg
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting
Minutes of the Board of Commissioners for December 5, 2019



Metropolitan Water Reclamation District of Greater Chicago Text File

100 East Erie Street
Chicago, IL 60611

File Number: 19-1200

Agenda Date: 12/5/2019

Version: 1

Status: PC Authority to
Advertise

In Control: Procurement Committee

File Type: Agenda Item

Agenda Number: 15

TRANSMITTAL LETTER FOR BOARD MEETING OF DECEMBER 5, 2019

COMMITTEE ON PROCUREMENT

Mr. Brian A. Perkovich, Executive Director

Authority to advertise Contract 20-670-11, Inspection and Repair of Cranes and Hoists at Various Locations, in an amount not to exceed \$466,100.00, Accounts 101-67000/68000/69000-612240/612680/612760, Requisitions 1530905, 1530908, and 1530910

Dear Sir:

Contract documents and specifications have been prepared for inspection and repair of cranes and hoists at various locations, at the request of the Maintenance and Operations Department.

The purpose of this contract is to ensure continuous and safe operation of the cranes and hoists at the District's various facilities for a three-year period.

The estimated cost for this contract is \$466,100.00. The estimated 2020, 2021, 2022, and 2023 expenditures are \$101,000.00, \$156,900.00, \$156,900.00 and \$51,300.00, respectively.

The Multi-Project Labor Agreement (MPLA) will be included in this contract.

The Affirmative Action Ordinance, Revised Appendix D and Appendix V will not be included in this contract due to the specialized nature of the services and because of the limited availability of MBE/WBE participants who can provide the inspection and maintenance services.

The tentative schedule for this contract is as follows:

Advertise	January 29, 2020
Bid Opening	February 18, 2020
Award	March 19, 2020
Completion	June 30, 2023

Funds are being requested in 2020 in Accounts 101-67000/68000/69000-612240/612680/612760, and are contingent on the Board of Commissioners' approval of the District's budget for that year. Funds for the subsequent years, 2021, 2022 and 2023, are contingent on the Board of Commissioners' approval of the District's budget for those years.

In view of the foregoing, it is recommended that the Director of Procurement and Materials

File Number: 19-1200

Management be authorized to advertise Contract 20-670-11.

Requested, John P. Murray, Director of Maintenance & Operations, EJS:BK:MAG:JR:jmc:ds:dr
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting
Minutes of the Board of Commissioners for December 5, 2019

Attachment

INTEROFFICE MEMORANDUM**METROPOLITAN WATER RECLAMATION DISTRICT
OF GREATER CHICAGO**

DEPARTMENT: General Administration
Diversity Section

DATE: November 22, 2019

TO: John P. Murray, Director of Maintenance and Operations

FROM: Regina D. Berry, Diversity Administrator



SUBJECT: REVISED - Goal Review for Contract No. 20-670-11 "Inspection and Repair of Cranes and Hoists at Various Locations"

Our review of this contract and specifications indicates that Affirmative Action goals are not recommended.

This project with a total estimated cost of \$446,100.00 requires annual crane and hoist inspections, repair and maintenance services and to provide enhancements/improvements for cranes and hoists at the O'Brien, Egan, Kirie, Hanover Park, Calumet, and the Stickney Water Reclamation Plant, including the Lockport Powerhouse, outlying facilities and reservoirs in Cook County, IL or other locations within the District's boundaries for a three-year period.

The Affirmative Action Ordinance Revised Appendix D and the Appendix V will not be included in this contract because of the limited availability of MBE/WBE/VBE/SBE participants who can provide the inspection and maintenance service requirements of the project.

If you have any questions, please contact Diversity Officer, Jason H. Bullock, at extension 14038.

RDB:JHB

Attachment(s)

c: Cavarretta, LoCascio, Cornier, Morakalis, S. McNamara, G. Scherzinger, Bullock, file



Metropolitan Water Reclamation District of Greater Chicago Text File

100 East Erie Street
Chicago, IL 60611

File Number: 19-1201

Agenda Date: 12/5/2019

Version: 1

Status: PC Authority to
Advertise

In Control: Procurement Committee

File Type: Agenda Item

Agenda Number: 16

TRANSMITTAL LETTER FOR BOARD MEETING OF DECEMBER 5, 2019

COMMITTEE ON PROCUREMENT

Mr. Brian A. Perkovich, Executive Director

Authority to advertise Contract 20-685-51 Furnishing, Delivering and Administration of Rain Barrels, estimated cost \$151,200.00, Account 501-50000-623990, Requisition 1529300

Dear Sir:

Contract documents and specifications have been prepared for Contract 20-685-51 Furnishing, Delivering and Administration of Rain Barrels.

The purpose of the contract is to furnish and deliver rain barrels purchased on the District's website. The contractor will be responsible for taking orders, collecting payment, and delivering rain barrels to the purchaser's home.

The estimated cost of this contract is \$151,200.00. The estimated 2020, 2021 and 2022 expenditures are \$50,400.00, \$50,400.00 and \$50,400.00, respectively.

The Affirmative Action Ordinance, Revised Appendix D, Appendix V and the Multi-Project Labor Agreement (MPLA) are not applicable to this contract because it is primarily a furnish and deliver contract.

The tentative schedule for this contract is as follows:

Advertise	December 18, 2019
Bid Opening	January 14, 2020
Award	February 6, 2020
Completion	December 31, 2022

Funds for the 2020, 2021, and 2022 expenditures in Account 501-50000-623990 are contingent on the Board of Commissioners' approval of the District's budget for those years.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to advertise Contract 20-685-51.

Requested, John P. Murray, Director of Maintenance and Operations, EJS:BK:MAG:JR:RD:ssg
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement

File Number: 19-1201

Disposition of this agenda item will be documented in the official Regular Board Meeting
Minutes of the Board of Commissioners for December 5, 2019



Metropolitan Water Reclamation District of Greater Chicago Text File

100 East Erie Street
Chicago, IL 60611

File Number: 19-1189

Agenda Date: 12/5/2019

Version: 1

Status: PC Issue Purchase
Order

In Control: Procurement Committee

File Type: Agenda Item

Agenda Number: 17

TRANSMITTAL LETTER FOR BOARD MEETING OF DECEMBER 5, 2019

COMMITTEE ON PROCUREMENT

Mr. Brian A. Perkovich, Executive Director

Issue purchase order to HP Inc. for the purchase of new and replacement computer hardware and replacement toner, in an amount not to exceed \$414,000.00. Accounts 101-27000-623810 and 623520, Requisition 1534092

Dear Sir:

Authorization is requested to issue a purchase order under the WSCA agreement Contract MNNVP-133 to HP Inc., for the purchase of new and replacement computer hardware and replacement toner. This purchase order will expire on March 31, 2020.

The National Association of State Procurement Officials (NASPO) was formally established on January 29, 1947, in Chicago, Illinois. NASPO is an organization through which the member purchasing officials provide leadership in professional public procurement to attain greater efficiency, economy, and customer satisfaction. The Western States Contracting Alliance (WSCA) was formed in October 1993 by the state purchasing directors from fifteen NASPO western states. WSCA established the means by which participating states may join together in cooperative multi-state contracting; to achieve cost-effective and efficient acquisition of products and services. All governmental entities within WSCA states as well as authorized governmental entities in non-WSCA states are welcome to use the approved agreements. The term of the WSCA agreement will expire on March 31, 2020.

HP Inc. is registered and in good standing with the State of Illinois.

The Multi-Project Labor Agreement, Affirmative Action Ordinance Revised Appendix D and Appendix V are not applicable to the contract because it is primarily a furnish and deliver contract.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to issue a purchase order to HP, Inc. in an amount not to exceed \$414,000.00.

Funds are being requested in 2020 in Accounts 101-27000-623810 and 623520 and are contingent on the Board of Commissioners' approval of the District's budget for that year.

File Number: 19-1189

Requested, John Sudduth, Director of Information Technology, JS:SK:JLR:MHL:ml
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting
Minutes of the Board of Commissioners for December 5, 2019



Metropolitan Water Reclamation District of Greater Chicago Text File

100 East Erie Street
Chicago, IL 60611

File Number: 19-1190

Agenda Date: 12/5/2019

Version: 1

Status: PC Issue Purchase
Order

In Control: Procurement Committee

File Type: Agenda Item

Agenda Number: 18

TRANSMITTAL LETTER FOR BOARD MEETING OF DECEMBER, 5, 2019

COMMITTEE ON PROCUREMENT

Mr. Brian A. Perkovich, Executive Director

Issue purchase order and enter into an agreement with AutoClear, LLC, to provide maintenance for the MWRD Police AutoClear X-Ray Machine at MOB, in an amount not to exceed \$13,068.00, Account 101-15000-612800, Requisition 1534091

Dear Sir:

Authorization is requested to issue a purchase order and enter into an agreement with AutoClear, LLC, to provide maintenance for the MWRD Police AutoClear X-Ray Machine at MOB. This purchase order will expire on December 31, 2022.

AutoClear, LLC, the sole service provider of all replacement and new parts used in maintaining the MWRD Police AutoClear X-Ray Machine at MOB, has submitted prices for the services required. Inasmuch as AutoClear, LLC is the only source of supply for the services required, nothing would be gained by advertising for bids (Section 11.4 of the Purchasing Act).

AutoClear, LLC, is not registered to transact business in Illinois, but has submitted a certificate of good standing from the State of New Jersey. The Department of Procurement and Materials Management has received approval from the Administrative Services Officer to move forward with the recommendation to award.

The Multi-Project Labor Agreement is not applicable because the classification of work does not fall within the provisions of the MPLA.

The Affirmative Action Appendix A and Appendix V are not included in this contract because the estimate is less than the minimum threshold established by Section 4 of the Affirmative Action Ordinance.

In view of the foregoing it is recommended that the Director of Procurement and Materials Management be authorized to issue a purchase order and enter into an agreement with AutoClear, LLC, in an amount not to exceed \$13,068.00.

The estimated expenditure for 2020 is \$4,356.00, 2021 is \$4,356.00, and 2022 is \$4,356.00. Funds for the 2020, 2021, and 2022 expenditures are contingent on the Board of Commissioners' approval of the District's budget for those years.

Requested, Eileen M. McElligott, Administrative Services Officer, JRM:TG

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management

File Number: 19-1190

Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting
Minutes of the Board of Commissioners for December, 5, 2019



Metropolitan Water Reclamation District of Greater Chicago Text File

100 East Erie Street
Chicago, IL 60611

File Number: 19-1191

Agenda Date: 12/5/2019

Version: 1

Status: PC Issue Purchase
Order

In Control: Procurement Committee

File Type: Agenda Item

Agenda Number: 19

TRANSMITTAL LETTER FOR BOARD MEETING OF DECEMBER 5, 2019

COMMITTEE ON PROCUREMENT

Mr. Brian A. Perkovich, Executive Director

Issue purchase order to GIC 101 Erie LLC, for maintenance and operation of the common areas of the 101 Erie Street Buildings for the period of January 1, 2020 through December 31, 2020, in an amount not to exceed \$75,000.00, Account 101-15000-612390, Requisition 1533911

Dear Sir:

Authorization is requested to issue a purchase order to GIC 101 Erie LLC, for maintenance and operation of the common areas of the 101/111 East Erie Street Buildings for the year 2020. This purchase order begins on January 1, 2020 and will expire on December 31, 2020.

The deed authorization for this property, as approved by the Board, requires the owner of Air Lot B, GIC 101 Erie LLC, to maintain and operate the common areas of the 101/111 East Erie Street Buildings. The District's share of the total common building expenses for services such as snow and ice removal, window cleaning, truck dock and stairwell maintenance, scavenger service, utilities, pest control, and landscaping is 29.65%. The District's share of the total common building expenses for the total parking area is 41.20%. The agreement with GIC 101 Erie LLC requires a prorated payment by the District for maintenance and operation of these common areas.

Inasmuch as GIC 101 Erie LLC is the only source of supply for the services required, nothing would be gained by advertising for bids (Section 11.4 of the Purchasing Act).

GIC 101 Erie LLC is registered and is in good standing with the State of Illinois.

The Multi-Project Labor Agreement is not applicable due to the specialized nature of the services required.

In view of the foregoing it is recommended that the Director of Procurement and Materials Management be authorized to issue a purchase order to GIC 101 Erie LLC, in an amount not to exceed \$75,000.00.

Funds are being requested in 2020, in Account 101-15000-612390, and are contingent on the Board of Commissioners' approval of the District's budget for that year.

File Number: 19-1191

Requested, Eileen M. McElligott, Administrative Services Officer, JRM:TG
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting
Minutes of the Board of Commissioners for December 5, 2019



Metropolitan Water Reclamation District of Greater Chicago Text File

100 East Erie Street
Chicago, IL 60611

File Number: 19-1214

Agenda Date: 12/5/2019

Version: 1

Status: PC Issue Purchase
Order

In Control: Procurement Committee

File Type: Agenda Item

Agenda Number: 20

TRANSMITTAL LETTER FOR BOARD MEETING OF DECEMBER 5, 2019

COMMITTEE ON PROCUREMENT

Mr. Brian A. Perkovich, Executive Director

Issue purchase order for Contract 20-102-11, Boat Maintenance, Repairs, and Parts for the PC100 Boat, to Marine Services Corp., in an amount not to exceed \$61,817.56, Accounts 101-16000-612790, 623990 Requisition 1527551

Dear Sir:

On September 19, 2019, the Board of Commissioners authorized the Director of Procurement and Materials Management to advertise for bids Contract 20-102-11, Boat Maintenance, Repairs, and Parts for the PC100 Boat.

In response to a public advertisement of October 16, 2019, a bid opening was held on November 5, 2019. The bid tabulation for this contract is:

MARINE SERVICES CORP. \$61,817.56

One hundred twenty-nine (129) companies were notified of this contract being advertised and eight (8) companies requested specifications.

The Director of Procurement and Materials Management has reviewed the bidders' list for this contract and is satisfied that the market for this service has been adequately solicited. A planholders' survey revealed the following reason for not bidding: unable to provide the services requested. In light of these findings, the Director of Procurement and Materials Management is of the opinion that the bid received is a fair and reasonable price, and nothing would be gained by rejecting the sole bid and re-advertising this contract.

Marine Services Corp., the sole bidder, is proposing to perform the contract in accordance with the specifications. The estimated cost for this contract was \$67,000.00, placing their bid of \$61,817.56 approximately 7.7 percent below the estimate.

The Multi-Project Labor Agreement (MPLA) was not included in this contract because the classification of work does not fall within the provisions of the MPLA.

The Affirmative Action Ordinance, Revised Appendix D and Appendix V are not included in this contract because the estimate is less than the minimum threshold established by Section 4 of the Affirmative Action Ordinance.

The contract will expire on December 31, 2021.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to issue a purchase order for Contract 20-102-11, to Marine Services Corp., in an amount not to exceed \$61,817.56.

No bid deposit was required for this contract.

Funds are being requested for the 2020 and 2021, in Accounts 101-16000-612790, 623990. The estimated expenditures for 2020 are \$37,000.00, and for 2021 are \$24,817.56. Funds for the 2020 and 2021 expenditures are contingent on the Board of Commissioner's approval of the District's budget for those years.

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management,
DAL:SEB:cm

Respectfully Submitted, Barbara J. McGowan, Chairman, Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting
Minutes of the Board of Commissioners for December 5, 2019



Metropolitan Water Reclamation District of Greater Chicago Text File

100 East Erie Street
Chicago, IL 60611

File Number: 19-1215

Agenda Date: 12/5/2019

Version: 1

Status: PC Issue Purchase
Order

In Control: Procurement Committee

File Type: Agenda Item

Agenda Number: 21

TRANSMITTAL LETTER FOR BOARD MEETING OF DECEMBER 5, 2019

COMMITTEE ON PROCUREMENT

Mr. Brian A. Perkovich, Executive Director

Issue purchase order and enter into an agreement for Contract 19-RFP-30, E-Procurement Module for the Request of Proposals Process with Bonfire Interactive Ltd., in an amount not to exceed \$87,500.00, Account 101-20000-634820, Requisition 1533488

Dear Sir:

Authorization is requested to issue a purchase order and enter into an agreement with Bonfire Interactive Ltd. for an E-Procurement Module for the Request of Proposals Process starting from the date of award and ending three (3) years thereafter.

The purpose of this request for proposal is to find an off the shelf, cloud-based software solution (SaaS) module to streamline the request for proposal (RFP) process. The module includes the following features:

1. Creation and management of the solicitation online for the RFP.
2. Security features for sealed proposals submitted online by Proposers.
3. An electronic evaluation process for evaluating RFPs.

On August 21, 2019, Request for Proposal 19-RFP-30 for an E-Procurement Module for the Request of Proposals Process was publicly advertised. Four hundred and forty-four (444) firms were notified and forty-three (43) firms requested proposal documents. On September 20, 2019, the District received two (2) responsive proposals from the following vendors: Bonfire Interactive Ltd. and SAP.

The proposals were evaluated by staff from the Law Department, Information Technology Department and the Procurement and Materials Management Department. The criteria for these evaluations were outlined in Request for Proposal 19-RFP-30 and included: compliance with proposal requirements, functionality of the module, ease of use and uniqueness of the module, approach to the work, technical competence, experience, customer support, IT SLA's, financials, insurance, and cost.

Following the preliminary evaluation of proposals, excluding cost, both proposers were deemed to be finalists and were invited to interviews and demonstrations conducted on October 15-16, 2019. On November 1, 2019, a solicitation was sent to the finalists requesting an unqualified "best and final" offer.

Based on the evaluation of proposals, finalist interviews, demonstrations and pricing, the Procurement and Materials Management Department recommends Bonfire Interactive Ltd. as the selected vendor. Bonfire Interactive Ltd.'s e-procurement software is easy-to-use with many functions that will streamline the District's current RFP process. Vendors will be able to upload their proposals electronically to the system which will eliminate the need for paper proposals. The District's RFP evaluators will be able to read and evaluate vendor proposals within the software, which will save time and paper. The software also has reporting functionality. For these reasons, Bonfire Interactive Ltd. is the recommended vendor for this contract.

The Affirmative Action Appendix A and Appendix V are not included in this contract because the estimate is less than the minimum threshold established by Section 4 of the Affirmative Action Ordinance.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to issue a purchase order and enter into an agreement with Bonfire Interactive Ltd. per Section 11.4 of the Purchasing Act, in an amount not to exceed \$87,500.00.

The estimated expenditure for 2019 is \$32,500.00, 2020 is \$27,500.00, and 2021 is \$27,500.00. Funds for the 2020 and 2021 expenditures are contingent on the Board of Commissioners' approval of the District's budget for those years.

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management,
DAL:SEB:MS:es

Respectfully Submitted, Barbara J. McGowan, Chairman, Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting
Minutes of the Board of Commissioners for December 5, 2019



Metropolitan Water Reclamation District of Greater Chicago Text File

100 East Erie Street
Chicago, IL 60611

File Number: 19-1216

Agenda Date: 12/5/2019

Version: 1

Status: PC Issue Purchase
Order

In Control: Procurement Committee

File Type: Agenda Item

Agenda Number: 22

TRANSMITTAL LETTER FOR BOARD MEETING OF DECEMBER 5, 2019

COMMITTEE ON PROCUREMENT

Mr. Brian A. Perkovich, Executive Director

Issue purchase order for Contract 19-089-11, Furnish and Deliver Structural Cantilever Racking to the Stickney Water Reclamation Plant, to Atlas Toyota Material Handling LLC, in an amount not to exceed \$64,510.00, Account 101-20000-645680, Requisition 1530770

Dear Sir:

On October 17, 2019, the Board of Commissioners authorized the Director of Procurement and Materials Management to advertise for bids, Contract 19-089-11, Furnish and Deliver Structural Cantilever Racking to the Stickney Water Reclamation Plant.

In response to a public advertisement of October 23, 2019, a bid opening was held on November 5, 2019. The bid tabulation for this contract is:

ATLAS TOYOTA MATERIAL HANDLING LLC	\$64,510.00
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Seven hundred and nine (709) companies were notified of this contract being advertised and sixteen (16) companies requested specifications.

The Director of Procurement and Materials Management has reviewed the bidders' list for this contract and is satisfied that the market for this service has been adequately solicited. A planholders' survey revealed the following reasons for not bidding: could not provide the equipment. In light of these findings, the Director of Procurement and Materials Management is of the opinion that the bid received is a fair and reasonable price, and nothing would be gained by rejecting the sole bid and re-advertising this contract.

Atlas Toyota Material Handling LLC, the sole bidder, proposes to perform the contract in accordance with the specifications. The estimated cost for this contract is \$75,000.00, placing their bid of \$64,510.00 approximately 14 percent below the estimate.

The Multi-Project Labor Agreement (MPLA) was not included in this contract because it is primarily a furnish and deliver contract.

The Affirmative Action Ordinance, Revised Appendix D and Appendix V are not included in this contract because it is primarily a furnish and deliver contract.

File Number: 19-1216

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to issue a purchase order for Contract 19-089-11 to Atlas Toyota Material Handling LLC, in an amount not to exceed \$64,510.00.

The contractor will deliver the material within 120 days after receipt of the purchase order.

Funds are available in Account 101-20000-645680.

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management,
DAL:SEB:cm

Respectfully Submitted, Barbara J. McGowan, Chairman, Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting
Minutes of the Board of Commissioners for December 5, 2019



Metropolitan Water Reclamation District of Greater Chicago Text File

100 East Erie Street
Chicago, IL 60611

File Number: 19-1219

Agenda Date: 12/5/2019

Version: 1

Status: PC Issue Purchase
Order

In Control: Procurement Committee

File Type: Agenda Item

Agenda Number: 23

TRANSMITTAL LETTER FOR BOARD MEETING OF DECEMBER 5, 2019

COMMITTEE ON PROCUREMENT

Mr. Brian A. Perkovich, Executive Director

Issue purchase order for Contract 20-045-11, Publish Invitations to Bid for Contracts, Legal Notices for Original Entrance and Promotional Civil Service Examinations, and Other Legal Notices for a One-Year Period, to Sun-Times Media Productions, LLC, in an amount not to exceed \$56,000.00, Account 101-20000-612360, Requisition 1527695

Dear Sir:

On September 19, 2019, the Board of Commissioners authorized the Director of Procurement and Materials Management to advertise for bids, Contract 20-045-11, Publish Invitations to Bid for Contracts, Legal Notices for Original Entrance and Promotional Civil Service Examinations, and Other Legal Notices for a One-Year Period.

In response to a public advertisement of October 2, 2019, a bid opening was held on October 22, 2019. The bid tabulation for this contract is:

SUN-TIMES MEDIA PRODUCTIONS, LLC	\$56,000.00
TRIBUNE PUBLISHING COMPANY, LLC	\$63,000.00

One hundred and eleven (111) companies were notified of this contract being advertised and five (5) companies requested specifications.

Sun-Times Media Productions, LLC, the lowest responsible bidder, is proposing to perform the contract in accordance with specifications. The estimated cost for this contract was \$56,000.00, placing the bid of \$56,000.00 exactly at the estimate.

The contract will be completed by December 31, 2020.

The Multi-Project Labor Agreement (MPLA) is not applicable to this contract because the classification of work does not fall within the provisions of the MPLA.

The Affirmative Action Ordinance, Revised Appendix D and Appendix V are not included in this contract because the estimate is less than the minimum threshold established by Section 4 of the Affirmative Action Ordinance.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to issue a purchase order for Contract 20-045-11, to Sun-Times Media Productions, LLC, in an amount not to exceed \$56,000.00. A purchase order will be issued for the services as required. Payment will be based on the unit cost as indicated in the contract documents.

There was no bid deposit required for this contract.

Funds are being requested in 2020, in the amount of \$56,000.00, in Account 101-20000-612360. Funds for the 2020 expenditure are contingent on the Board of Commissioners' approval of the District's budget for that year.

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management,
DAL:SEB:MS:es

Respectfully Submitted, Barbara J. McGowan, Chairman, Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting
Minutes of the Board of Commissioners for December 5, 2019



Metropolitan Water Reclamation District of Greater Chicago Text File

100 East Erie Street
Chicago, IL 60611

File Number: 19-1223

Agenda Date: 12/5/2019

Version: 1

Status: PC Issue Purchase
Order

In Control: Procurement Committee

File Type: Agenda Item

Agenda Number: 24

TRANSMITTAL LETTER FOR BOARD MEETING OF DECEMBER 5, 2019

COMMITTEE ON PROCUREMENT

Mr. Brian A. Perkovich, Executive Director

Issue purchase order to AT&T Corp., to provide two new PRI Telecommunication lines, in an amount not to exceed \$28,972.80, Account 101-27000-612210, Requisition 1534253

Dear Sir:

Authorization is requested to issue a purchase order to AT&T Corp. for two new PRI Telecommunication lines for a 3-year term. The minimum of 3 years is required in order to get the reduced cost rate for traditional PRI services.

AT&T Corp. is the current service provider for the District's analog/PRI services to all District facilities. PRI communication services are usage based and require local/long distance services. Inasmuch as AT&T Corp. is the current provider for local and long-distance services, nothing would be gained by advertising for bids (Section 11.4 of the Purchasing Act).

AT&T Corp. is registered and in good standing with the State of Illinois.

The Multi-Project Labor Agreement is not applicable due to the specialized nature of the services required.

In view of the foregoing it is recommended that the Director of Procurement and Materials Management be authorized to issue said purchase order to AT&T Corp. in an amount not to exceed \$28,972.80.

Funds for the 2020 expenditure in the amount of \$9,657.60, 2021 expenditure of \$9,657.60, and 2022 expenditure of \$9,657.60 are being requested in Account 101-27000-612210 and are contingent upon the Board of Commissioners approval of the District's budget for those years.

Requested, John Sudduth, Director of Information Technology, JS:SK:tm
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for December 5, 2019



Metropolitan Water Reclamation District of Greater Chicago Text File

100 East Erie Street
Chicago, IL 60611

File Number: 19-1213

Agenda Date: 12/5/2019

Version: 1

Status: PC Authority to Award
Contract

In Control: Procurement Committee

File Type: Agenda Item

Agenda Number: 25

TRANSMITTAL LETTER FOR BOARD MEETING OF DECEMBER 5, 2019

COMMITTEE ON PROCUREMENT

Mr. Brian A. Perkovich, Executive Director

Authority to award Contract 20-003-11, Furnish and Deliver Laboratory Disposable Gloves to Various Locations for a One (1) Year Period, to Saf-T-Gard International, Inc., in an amount not to exceed \$61,819.00, Account 101-20000-623570

Dear Sir:

On September 19, 2019, the Board of Commissioners authorized the Director of Procurement and Materials Management to advertise for bids, Contract 20-003-11, Furnish and Deliver Laboratory Disposable Gloves to Various Locations for a One (1) Year Period, beginning approximately January 1, 2020 and ending December 31, 2020.

In response to a public advertisement of October 2, 2019, a bid opening was held on October 15, 2019. The bid tabulation for this contract is:

NATHALIE LOMA LLC	*\$25,233.20
SAF-T-GARD INTERNATIONAL, INC.	\$61,819.00
LIBRA INDUSTRIES, Inc OF MICHIGAN	*\$65,995.12
fisher scientific company, llc	*\$67,076.64
pacific star corporation	*\$79,020.96
daigger scientific, inc.	*\$85,642.72
c & G construction supply company, inc.	*\$89,540.08
*corrected total	

Five hundred and fourteen (514) companies were notified of this contract being advertised and thirty-one (31) companies requested specifications.

Nathalie Loma LLC was unable to provide the materials as specified at their proposal price and withdrew their bid. Therefore, the bid is considered non-responsive and rejected in the public's best interest. The Director of Procurement and Materials Management has informed Nathalie Loma LLC of this action.

Saf-T-Gard International, Inc., the lowest responsible bidder, is proposing to perform the contract in accordance with the specifications. The estimated cost for this contract is \$68,000.00, placing the total bid of \$61,819.00 approximately 9.1 percent below the estimate.

The Multi-Project Labor Agreement (MPLA) is not applicable to this contract because it is primarily a furnish and deliver contract.

The Affirmative Action Ordinance, Revised Appendix D and Appendix V were not included in this contract because it is primarily a furnish and deliver contract.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to award Contract 20-003-11 to Saf-T-Gard International, Inc., in an amount not to exceed \$61,819.00.

Purchase orders will be issued for the material as required. Payment will be based on the unit cost as indicated in the contract documents. No bid deposit is required for this contract.

Funds are being requested in 2020, in Account 101-20000-623570, and are contingent upon the Board of Commissioners' approval of the District's budget for that year.

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management,
DAL:SEB:MS:cc

Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting
Minutes of the Board of Commissioners for December 5, 2019

Attachment

#20003-LAB GLOVES	
MM #	DESCRIPTION
111198	GLOVES,NEOPRENE,SML,24MIL.MIN,12-16"LONG
111199	GLOVES,NEOPRENE,MED,24MIL.MIN,12-16"LONG
111200	GLOVES,NEOPRENE,LRG,24MIL.MIN,12-16"LONG
111201	GLOVES,NEOPRENE,X LRG,24MIL.MIN,12-16"L
111204	GLOVES,LAB,PVC,DISPOSABLE,POWDERED,SMALL
111205	GLOVES,LAB,PVC,DISPOSABLE,POWDERED,MED.
111206	GLOVES,LAB,PVC,DISPOSABLE,POWDERED,LARGE
111207	GLOVES,LAB,PVC,DISPOSABLE,POWDERED,X-LRG
115735	GLOVE,LAB,NITRILE,POWDER-FREE,9.5",SMALL
115736	GLOVE,LAB,NITRILE,POWDER-FREE,9.5",LARGE
115737	GLOVE,LAB,NITRILE,POWDER-FREE,9.5",X-LRG
115997	GLOVE,LAB,NITRILE,POWDER-FREE,9.5",MED
117214	GLOVE,LAB,NITRILE,POWDER-FREE,9.5",XXL



Metropolitan Water Reclamation District of Greater Chicago Text File

100 East Erie Street
Chicago, IL 60611

File Number: 19-1221

Agenda Date: 12/5/2019

Version: 1

Status: PC Authority to Award
Contract

In Control: Procurement Committee

File Type: Agenda Item

Agenda Number: 26

TRANSMITTAL LETTER FOR BOARD MEETING OF DECEMBER 5, 2019

COMMITTEE ON PROCUREMENT

Mr. Brian A. Perkovich, Executive Director

Authority to award Contract 20-022-11, Furnish and Deliver Diesel Fuel to Various Locations for a One (1) Year Period, to Avalon Petroleum Company, in an amount not to exceed \$319,169.28, Accounts 101-16000, 66000, 67000, 68000, 69000-623820, Requisitions 1527546, 1527547, 1527683, 1528183, 1528192, and 1528876.

Dear Sir:

On October 3, 2019, the Board of Commissioners authorized the Director of Procurement and Materials Management to advertise for bids, Contract 20-022-11 furnish and deliver diesel fuel to various locations for a one (1) year period, beginning approximately January 1, 2020 and ending December 31, 2020.

In response to a public advertisement of October 16, 2019, a bid opening was held on November 5, 2019. The bid tabulation for this contract is:

AVALON PETROLEUM COMPANY	*\$319,169.28
BLACK DOG PETROLEUM	*\$330,068.78
BELL FUELS, INC.	*\$364,333.00
*corrected	

Two hundred and one (201) companies were notified of the contract being advertised and ten (10) companies requested specifications.

Avalon Petroleum Company, the lowest responsible bidder, is proposing to perform the contract in accordance with the specifications. The estimated cost of this contract was \$351,500.00, placing the total bid of \$319,169.28 approximately 9.2% below the estimate.

The Multi-Project Labor Agreement (MPLA) is not applicable to this contract because it is primarily a furnish and deliver contract.

The Affirmative Action Ordinance, Revised Appendix D and Appendix V are not included in this contract because it is primarily a furnish and deliver contract.

In view of the foregoing, it is recommended that the Director of Procurement and Materials

File Number: 19-1221

Management be authorized to award Contract 20-022-11, to Avalon Petroleum Company, in an amount not to exceed \$319,169.28. Purchase orders will be issued for the diesel grade fuel oil required. Payment will be based on the bi-monthly gallon prices as indicated in the contract documents.

Funds are being requested for 2020 in Accounts 101-16000, 66000, 67000, 68000, 69000-623820 and are contingent on the Board of Commissioners' approval of the District's budget for that year.

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management,
DAL:SEB:MS:cc

Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting
Minutes of the Board of Commissioners for December 5, 2019



Metropolitan Water Reclamation District of Greater Chicago Text File

100 East Erie Street
Chicago, IL 60611

File Number: 19-1222

Agenda Date: 12/5/2019

Version: 1

Status: PC Authority to Award
Contract

In Control: Procurement Committee

File Type: Agenda Item

Agenda Number: 27

TRANSMITTAL LETTER FOR BOARD MEETING OF DECEMBER 5, 2019

COMMITTEE ON PROCUREMENT

Mr. Brian A. Perkovich, Executive Director

Authority to award Contract 20-021-11, Furnish and Deliver Unleaded Gasoline to Various Locations for a One (1) Year Period, Item A to Petroleum Traders Corporation, in an amount not to exceed \$227,219.72 and Item B to Avalon Petroleum Company, in an amount not to exceed \$75,100.97, Accounts 101-16000, 20000, 66000-623820, Requisitions 1528181, 1528424, 1528425 and 1528622.

Dear Sir:

On October 3, 2019, the Board of Commissioners authorized the Director of Procurement and Materials Management to advertise for bids, Contract 20-021-11 furnish and deliver unleaded gasoline to various locations for a one (1) year period, beginning approximately January 1, 2020 and ending December 31, 2020.

In response to a public advertisement of October 16, 2019, a bid opening was held on November 5, 2019. The bid tabulation for this contract is:

ITEM A: TRUCK TRANSPORT DELIVERY

PETROLEUM TRADERS CORPORATION	*\$227,219.72
AVALON PETROLEUM COMPANY	*\$227,277.92
BLACK DOG PETROLEUM	*\$235,591.82
BELL FUELS, INC.	*\$245,377.28
*corrected total	

ITEM B: TANK WAGON DELIVERY

AVALON PETROLEUM COMPANY	*\$75,100.97
BLACK DOG PETROLEUM	*\$77,943.95
BELL FUELS, INC.	*\$89,776.16
*corrected total	

Two hundred and one (201) companies were notified of this contract being advertised and nine (9) companies requested specifications.

Petroleum Traders Corporation, the lowest responsible bidder for Item A, is proposing to perform the contract in accordance with the specifications. The estimated cost for Item A of

this contract was \$230,000.00, placing the total bid of \$227,219.72 approximately 1.2 percent below the estimate.

Avalon Petroleum Company, the lowest responsible bidder for Item B, is proposing to perform the contract in accordance with the specifications. The estimated cost for Item B of this contract was \$76,000.00, placing the total bid of \$75,100.97 approximately 1.2 percent below the estimate.

The Multi-Project Labor Agreement (MPLA) is not applicable to this contract because it is primarily a furnish and deliver contract.

The Affirmative Action Ordinance, Revised Appendix D and Appendix V are not included in this contract because it is primarily a furnish and deliver contract.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to award Contract 20-021-11, Item A to Petroleum Traders Corporation, in an amount not to exceed \$227,219.72, and Item B to Avalon Petroleum Company, in an amount not to exceed \$75,100.97.

Purchase orders will be issued for the material as required. Payment will be based on the bi-monthly gallon prices as indicated in the contract documents.

Funds are being requested for 2020 in Accounts 101-16000, 20000, 66000-623820, and are contingent on the Board of Commissioners' approval of the District's budget for that year.

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management,
DAL:SEB:MS:cc

Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting
Minutes of the Board of Commissioners for December 5, 2019

Attachments

		#20A21- GAS, UNLEADED, TRUCK TRANS.
Item	MM #	DESCRIPTION
1	112308	GASOLINE, UNLEADED, SDC#62, TRUCK TRANSPORT

		#20B21-GAS, UNLEADED, TANK WAGON
Item	MM #	DESCRIPTION
1	114176	GASOLINE, UNLEADED, SDC#62, TANK WAGON



Metropolitan Water Reclamation District of Greater Chicago Text File

100 East Erie Street
Chicago, IL 60611

File Number: 19-1231

Agenda Date: 12/5/2019

Version: 1

Status: PC Authority to Award
Contract

In Control: Procurement Committee

File Type: Agenda Item

Agenda Number: 28

TRANSMITTAL LETTER FOR BOARD MEETING OF DECEMBER 5, 2019

COMMITTEE ON PROCUREMENT

Mr. Brian A. Perkovich, Executive Director

Authority to award Contract 19-701-31, Installation of Disc Filters at the Hanover Park Water Reclamation Plant, to Joseph J. Henderson & Son, Inc., in an amount not to exceed \$2,220,000.00, Account 401-50000-645650, Requisition 1513787

Dear Sir:

On July 11, 2019, the Board of Commissioners authorized the Director of Procurement and Materials Management to advertise for bids Contract 19-701-31, Installation of Disc Filters at the Hanover Park Water Reclamation Plant.

In response to a public advertisement of September 4, 2019, a bid opening was held on October 1, 2019. The bid tabulation for this contract is:

JOSEPH J. HENDERSON & SON, INC.	\$2,220,000.00
IHC CONSTRUCTION COMPANIES, L.L.C.	\$2,231,000.00

Six hundred seventy-one (671) companies were notified of this contract being advertised and twenty-three (23) companies requested specifications.

Joseph J. Henderson & Son, Inc., the lowest responsible bidder, is proposing to perform the contract in accordance with the specifications. The estimated cost for this contract is \$1,500,000.00, placing their bid of \$2,220,000.00, approximately 48 percent above the estimate.

A closer examination of the costs associated with performing the work, including comparing the subject contract to a similar 2017 contract, but with an expanded scope of work, lead to the bids received being over the District's estimate. The expanded scope of work for this contract includes the demolition of filter beds 1 and 2, the installation of access stairs/platforms, influent by-pass weir level instrumentation, effluent trough weir plates, enhanced DCS monitoring as well as by-pass actuators and disconnects.

Joseph J. Henderson & Son, Inc., is in compliance with the Affirmative Action Ordinance, Revised Appendix D and Appendix V as indicated on the attached report. The Minority Business Enterprise (MBE), Women Business Enterprise (WBE) and Small Business Enterprise (SBE) utilization goals for this contract are 20 percent MBE, 9 percent WBE and the bidder offers MBE and WBE credits to satisfy SBE participation. The bidder requested a

waiver of the VBE goal.

Joseph J. Henderson & Son, Inc., has executed the Multi-Project Labor Agreement (MPLA) certificate as required. It is anticipated that the following construction trades to be utilized on this contract are pipefitters, electricians, laborers, iron workers, and operating engineers. The list of construction trades is not intended to confer any rights or jurisdiction upon any union or unions.

The contractor shall complete all work within five hundred (500) calendar days after approval of the Contractor's Bond.

The contract will require approximately fifteen (15) to twenty (20) people for the services.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to award Contract 19-701-31 to Joseph J. Henderson & Son, Inc., in an amount not to exceed \$2,220,000.00, subject to the contractor furnishing a performance bond in form satisfactory to the Law Department and approved by the Director of Procurement and Materials Management.

Funds are available in account 401-50000-645650.

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management,
DAL:SEB:cm

Respectfully Submitted, Barbara J. McGowan, Chairman, Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting
Minutes of the Board of Commissioners for December 5, 2019

Attachment

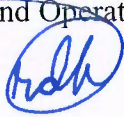
INTEROFFICE MEMORANDUM

METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO

DEPARTMENT: General Administration
Diversity Section

DATE: October 17, 2019

TO: John P. Murray, Director of Maintenance and Operations

FROM: Regina D. Berry, Diversity Administrator 

SUBJECT: Contract 19-701-31 – Installation of Disc Filters at the Hanover Park Water Reclamation Plant

LOW BIDDER: Joseph J. Henderson & Son, Inc.

The lowest responsive bidder, Joseph J. Henderson & Son, Inc., has submitted company information and “MBE/WBE/SBE/VBE Business Verification Forms” for the firm identified on the subject contract’s Affirmative Action Utilization Plan and VBE Commitment Form.

The MBE, WBE, VBE and SBE Utilization Goals for the above mentioned contract are 20% MBE, 9% WBE, 3% VBE and 10% SBE. According to the bidder’s Utilization Plan and VBE Commitment Form, the bidder has committed to the following goals:

<u>MBE</u>	<u>WBE</u>	<u>SBE</u>	<u>VBE</u>
20%	9%	*	**

Therefore, Joseph J. Henderson & Son, Inc, is in apparent compliance with the requirements of Affirmative Action Ordinance Revised Appendix D and Appendix V.

RDB:MGT

Attachments

c: LoCascio, Cornier, Morakalis, Kursell, Cavarretta, Torres, File

*Bidder offers MBE and WBE to satisfy the SBE requirements

**Bidder requested a waiver of the VBE goals

REVISED JUNE, 2015

**METROPOLITAN WATER RECLAMATION DISTRICT OF
GREATER CHICAGO**

MBE, WBE, SBE UTILIZATION PLAN

For Local and Small business entities - Definitions for terms used below can be found in Appendix D: MBE - Section 5(s); WBE - Section 5(cc); SBE - Section 5(w).

NOTE: The Bidder shall submit with the Bid, originals or facsimile copies of all MBE, WBE, SBE Subcontractor's Letter of Intent furnished to all MBEs, WBEs, and SBEs. IF A BIDDER FAILS TO INCLUDE signed copies of the MBE, WBE, SBE Utilization Plan and all signed MBE, WBE, SBE Subcontractor's Letter of Intent with its bid, said bid will be deemed nonresponsive and rejected.

All Bidders must sign the signature page UP-5 of the Utilization Plan, even if a waiver is requested.

Name of Bidder: Joseph J. Henderson & Son, Inc.

Contract No.: 19-701-31

Affirmative Action Contact & Phone No.: David Henderson 847-244-3222

E-Mail Address: estimating@jjhenderson.com

Total Bid: 2,220,000.⁰⁰

MBE, WBE, SBE UTILIZATION PLAN AND ALL SIGNED MBE, WBE, SBE SUBCONTRACTOR'S LETTER OF INTENT MUST BE COMPLETED, SIGNED AND ACCOMPANY YOUR BID!!!

The bidder should indicate on the Utilization Plan explicitly if the dollar amounts for the MBE participation will also be counted toward the achievement of its SBE participation. See Affirmative Action Ordinance, Revised Appendix D, Section 11, Counting MBE, WBE and SBE Participation towards Contract Goals. (a) (b) (c)

MBE UTILIZATION

Name of MBE and contact person: JASON MECHANICAL CORP - BRENNER WHEELER

Business Phone Number: 815.723.6912 Email Address: NA

Address: 804 E. CASS ST., JOLIET, IL 60432

Description of Work, Services or Supplies to be provided: _____

FURNISH AND INSTAL FLOW METERS, BUTTERFLY VALVES & DISC FILTERS

CONTRACT ITEM NO.: 15

Total Dollar Amount Participation: 446,000.⁰⁰

If the MBE participation will be counted towards the achievement of the SBE goal please indicate here:

☒ YES

☐ NO

The MBE, WBE, SBE Utilization Plan and the MBE, WBE, SBE Subcontractor's Letter of Intent MUST Accompany the Bid!!!

MBE UTILIZATION

Name of MBE and contact person: _____

Business Phone Number: _____ Email Address: _____

Address: _____

Description of Work, Services or Supplies to be provided: _____

CONTRACT ITEM NO.: _____

Total Dollar Amount Participation: _____

If the MBE participation will be counted towards the achievement of the SBE goal please indicate here:

☐ YES

☐ NO

The MBE, WBE, SBE Utilization Plan and the MBE, WBE, SBE Subcontractor's Letter of Intent MUST Accompany the Bid!!!

MBE UTILIZATION

Name of MBE and contact person: _____

Business Phone Number: _____ Email Address: _____

Address: _____

Description of Work, Services or Supplies to be provided: _____

CONTRACT ITEM NO.: _____

Total Dollar Amount Participation: _____

If the MBE participation will be counted towards the achievement of the SBE goal please indicate here:

☐ YES

☐ NO

The MBE, WBE, SBE Utilization Plan and the MBE, WBE, SBE Subcontractor's Letter of Intent MUST Accompany the Bid!!!

(Attach additional sheets as needed)

The bidder should indicate on the Utilization Plan explicitly if the dollar amounts for the WBE participation will also be counted toward the achievement of its SBE participation. See Affirmative Action Ordinance, Revised Appendix D, Section 11, Counting MBE, WBE and SBE Participation towards Contract Goals. (a) (b) (c)

WBE UTILIZATION

Name of WBE and contact person: INTEGRATED DEMOLITION SERVICE LLC - MAYRA NEVARE

Business Phone Number: 708-369-7508 Email Address: N/A

Address: 1312 PROSPECT AVE, WILLOW SPRINGS, IL 60480

Description of Work, Services or Supplies to be provided: _____

DEMOLITION SERVICES

CONTRACT ITEM NO.: 2

Total Dollar Amount Participation: \$ 201,000

If the WBE participation will be counted towards the achievement of the SBE goal please indicate here:

☒
YES

☐
NO

The MBE, WBE, SBE Utilization Plan and the MBE, WBE, SBE Subcontractor's Letter of Intent MUST Accompany the Bid!!

WBE UTILIZATION

Name of WBE and contact person: _____

Business Phone Number: _____ Email Address: _____

Address: _____

Description of Work, Services or Supplies to be provided: _____

CONTRACT ITEM NO.: _____

Total Dollar Amount Participation: _____

If the WBE participation will be counted towards the achievement of the SBE goal please indicate here:

☐
YES

☐
NO

The MBE, WBE, SBE Utilization Plan and the MBE, WBE, SBE Subcontractor's Letter of Intent MUST Accompany the Bid!!

WBE UTILIZATION

Name of WBE and contact person: _____

Business Phone Number: _____ Email Address: _____

Address: _____

Description of Work, Services or Supplies to be provided: _____

CONTRACT ITEM NO.: _____

Total Dollar Amount Participation: _____

If the WBE participation will be counted towards the achievement of the SBE goal please indicate here:

☐
YES

☐
NO

The MBE, WBE, SBE Utilization Plan and the MBE, WBE, SBE Subcontractor's Letter of Intent MUST Accompany the Bid!!

(Attach additional sheets as needed)

SBE UTILIZATION

Name of SBE and contact person: _____

Business Phone Number: _____ Email Address: _____

Address: _____

Description of Work, Services or Supplies to be provided: _____

CONTRACT ITEM NO.: _____

Total Dollar Amount Participation: _____

The MBE, WBE, SBE Utilization Plan and the MBE, WBE, SBE Subcontractor's Letter of Intent MUST Accompany the Bid! ! !**SBE UTILIZATION**

Name of SBE and contact person: _____

Business Phone Number: _____ Email Address: _____

Address: _____

Description of Work, Services or Supplies to be provided: _____

CONTRACT ITEM NO.: _____

Total Dollar Amount Participation: _____

The MBE, WBE, SBE Utilization Plan and the MBE, WBE, SBE Subcontractor's Letter of Intent MUST Accompany the Bid! ! !**SBE UTILIZATION**

Name of SBE and contact person: _____

Business Phone Number: _____ Email Address: _____

Address: _____

Description of Work, Services or Supplies to be provided: _____

CONTRACT ITEM NO.: _____

Total Dollar Amount Participation: _____

(Attach additional sheets as needed)

The MBE, WBE, SBE Utilization Plan and the MBE, WBE, SBE Subcontractor's Letter of Intent MUST Accompany the Bid! ! !

SIGNATURE SECTION

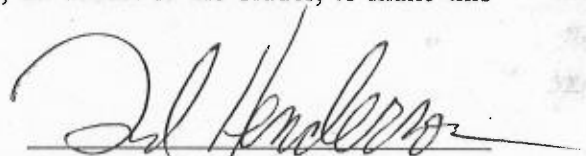
On Behalf of Joseph J. Henderson & Son, Inc. I/We hereby acknowledge that
 (name of company)

I/WE have read Revised Appendix D, will comply with the provisions of Revised Appendix D, and intend to use the MBEs, WBEs, and SBEs listed above in the performance of this contract and/or have completed the Waiver Request Form. To the best of my knowledge, information and belief, the facts and representations contained in this Exhibit are true, and no material facts have been omitted.

I do solemnly declare and affirm under penalties of perjury that the contents of the foregoing document are true and correct, and that I am authorized, on behalf of the bidder, to make this affidavit.

10/01/2019


Date


Signature of Authorized officer

ATTEST:

David Henderson, President

Print name and title


Assistant Secretary Linda Zoetmulder

(847) 244-3222

Phone number

- 1) **The Bidder is required to sign and execute this page, EVEN IF A WAIVER IS BEING REQUESTED.**
- 2) **Failure to do so will result in a nonresponsive bid and rejection of the bid.**
- 3) **If a waiver is requested, the bidder must also complete the following "WAIVER REQUEST FORM."**

The MBE, WBE, SBE Utilization Plan and the MBE, WBE, SBE Subcontractor's Letter of Intent MUST Accompany the Bid! ! !

VBE COMMITMENT FORM

1. Name of VBE: NO PARTICIPATION
 Identify MBE, WBE, SBE Status: _____ Address: _____
 City, State, Zip Code: _____
 Contact Person: _____ Telephone Number: _____
 eMail Address: _____
 Dollar Amount of Participation: \$ _____ Percent of Participation: _____ %
 Scope of Work: _____

2. Name of VBE: _____
 Identify MBE, WBE, SBE Status: _____ Address: _____
 City, State Zip Code: _____
 Contact Person: _____ Telephone Number: _____
 eMail Address: _____
 Dollar Amount of Participation: \$ _____ Percent of Participation: _____ %
 Scope of Work: _____

3. Name of VBE: _____
 Identify MBE, WBE, SBE Status: _____ Address: _____
 City, State Zip Code: _____
 Contact Person: _____ Telephone Number: _____
 eMail Address: _____
 Dollar Amount of Participation: \$ _____ Percent of Participation: _____ %
 Scope of Work: _____

4. Name of VBE: _____
 Identify MBE, WBE, SBE Status: _____ Address: _____
 City, State, Zip Code: _____
 Contact Person: _____ Telephone Number: _____
 eMail Address: _____
 Dollar Amount of Participation: \$ _____ Percent of Participation: _____ %
 Scope of Work: _____

Attach a copy of qualifications for each VBE firm



Metropolitan Water Reclamation District of Greater Chicago Text File

100 East Erie Street
Chicago, IL 60611

File Number: 19-1186

Agenda Date: 12/5/2019

Version: 1

Status: PC Increase PO/Change
Order

In Control: Procurement Committee

File Type: Agenda Item

Agenda Number: 29

TRANSMITTAL LETTER FOR BOARD MEETING OF DECEMBER 5, 2019

COMMITTEE ON PROCUREMENT

Mr. Brian A. Perkovich, Executive Director

Authority to increase purchase order and exercise an option to extend agreement for a one-year period, for Contract 19-RFP-01 Perform Federal Legislative Consulting Services, with O'Connell & Dempsey, LLC, in an amount not to exceed \$150,000.00, from an amount of \$150,000.00, to an amount not to exceed \$300,000.00, Account 101-15000-612430, Purchase Order 3103348

Dear Sir:

At the Board meeting of January 24, 2019, the Board of Commissioners authorized the Director of Procurement and Materials Management to issue a purchase order and enter into an agreement for Contract 19-RFP-01 Perform Federal Legislative Consulting Services, with O'Connell & Dempsey, LLC, in an amount not to exceed \$150,000.00. The contract expires on December 31, 2019.

There is no history of prior change orders.

Under the terms of the agreement, the District is allowed an option to extend the services for two (2) additional one-year periods using the same hourly rates in effect under the above purchase order. This request represents the first extension under these terms.

This change order is in compliance with the Illinois Criminal Code because it was specifically provided for in the original contract, is germane to the original contract as signed, and is in the best interest of the District.

It is hereby recommended that the Board of Commissioners authorize the Director of Procurement and Materials Management to execute a change order to increase the purchase order and exercise an option to extend the agreement for a one-year period from January 1, 2020 to December 31, 2020, for Contract 19-RFP-01 with O'Connell & Dempsey, LLC in an amount of \$150,000.00 (100% of the current contract value), from an amount of \$150,000.00, to an amount not to exceed \$300,000.00.

Funds for the 2020 expenditure in Account 101-15000-612430 are contingent on the Board of Commissioners' approval of the District's budget for that year.

File Number: 19-1186

Requested, Eileen M. McElligott, Administrative Services Officer, JRM:TG
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting
Minutes of the Board of Commissioners for December 5, 2019



Metropolitan Water Reclamation District of Greater Chicago Text File

100 East Erie Street
Chicago, IL 60611

File Number: 19-1203

Agenda Date: 12/5/2019

Version: 1

Status: PC Increase PO/Change Order

In Control: Procurement Committee

File Type: Agenda Item

Agenda Number: 30

TRANSMITTAL LETTER FOR BOARD MEETING OF DECEMBER 5, 2019

COMMITTEE ON PROCUREMENT

Mr. Brian Perkovich, Executive Director

Authority to increase purchase orders and to exercise the option to extend the agreements for an additional twelve (12) month period for Contract 18-RFP-06 Legal Services for Workers' Compensation Defense to Dennis Noble & Associates, P.C., in an amount of \$90,000.00, from an amount of \$244,667.89, to an amount not to exceed \$334,667.89 and to Nyhan, Bambrick, Kinzie & Lowry, P.C., in an amount of \$60,000.00, from an amount of \$114,063.60, to an amount not to exceed \$174,063.60, Account 101-25000-612430, Purchase Orders 3099776 and 3099775.

Dear Sir:

On April 19, 2018, the Board of Commissioners authorized the Director of Procurement and Materials Management to issue a purchase order and enter into an agreement for Contract 18-RFP-06 Legal Services for Workers' Compensation Defense for the period of June 1, 2018 through May 31, 2020 with the option to extend for an additional one-year period, with Dennis Noble and Associates, P.C., in an amount not to exceed \$225,000.00 (Purchase Order 3099776), and Nyhan, Bambrick, Kinzie & Lowry, P.C., in an amount not to exceed \$150,000.00 (Purchase Order 3099775).

As of November 20, 2019, the attached list of change orders has been approved. There were two change orders for Dennis Noble & Associates, P.C. The net effect of these change orders resulted in an increase of \$19,667.89, from the original amount awarded of \$225,000.00, which resulted in an 8.74% increase of the original value of the purchase order for a revised contract value of \$224,667.89. There was one change order for Nyhan, Bambrick, Kinzie & Lowry, P.C. resulting in a decrease in an amount of \$35,936.40, from an original amount awarded of \$150,000.00, which resulted in a 23.96% decrease of the original value of the purchase order for a contract value of \$114,063.60.

These change orders are required for continued legal representation on workers' compensation cases. Additional funds are needed to continue the representation by Dennis Noble & Associates, P.C. and by Nyhan, Bambrick, Kinzie & Lowry, P.C. for the twelve (12) month period from June 1, 2020 to May 31, 2021. Services to be provided by legal counsel include advice and counsel on disputed and litigated claims, processing of pro se settlements, and representation before arbitrators at the Illinois Workers' Compensation Commission and on appeals.

These change orders are in compliance with the Illinois Criminal Code since the changes are germane to the contract.

It is hereby recommended that the Board of Commissioners authorize the Director of Procurement and Materials Management to execute change orders to increase the purchase orders and to extend the agreements for Contract 18-RFP-06 with Dennis Noble & Associates, P.C., in the amount of \$90,000.00 (36.78% of the current value), from an amount of \$244,667.89, to an amount not to exceed \$334,667.89, and with Nyhan, Bambrick, Kinzie & Lowry, P.C., in an amount of \$60,000.00 (52.60% of the current value), from an amount of \$114,063.60, to an amount not to exceed \$174,063.60 for the twelve (12) month period from June 1, 2020 to May 31, 2021.

The additional estimated expenditures for years 2020 and 2021 for Dennis Noble & Associates, P.C. are \$52,500.00 and \$37,500.00, respectively. The additional estimated expenditures for years 2020 and 2021 for Nyhan, Bambrick, Kinzie & Lowry, P.C. are \$35,000.00 and \$25,000.00, respectively.

Funds for the 2020 expenditures in the amount of \$87,500.00 are available in Account 101-25000-612430. Funds for 2021 expenditures in the amount of \$62,500.00 are contingent on the Board of Commissioners' approval of the District's budget for that year.

Requested, Beverly K. Sanders, Director of Human Resources, BKS:RAJ:RG
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting
Minutes of the Board of Commissioners for December 5, 2019

Attachments

Change Order Log Report

Client : 100
 Report Name: ZREF CHANGE_ORDER_LOG
 Requester : WALKER

Change Order Log Report

System: PRD
 11/20/2019 13:21:5
 Page: 1

PO No. : 3099775
 Tracking No. : 250025031
 Vendor No. : 5011723

Original Value: 150,000.00
 Approved Value: 114,063.60
 Current Value : 114,063.60

Change Number	Text	Value	Initiator	Date	File Letter	COR #	Board Approval	Status	Approver	Seq. No.	Change Number	Object Class
0001	02/07/19 BCC, FT2018 CLOSEOUT, BR	35,536.40 DEC	TURBEND1	02/06/2019			X	Approved	USSINKRTHM	0001	6170533 6170534	ENRCELEG MA_SERVICE

Change Order Log Report

Client : 100
 Report Name: ZREF CHANGE_ORDER_LOG
 Requester : WALKER

Change Order Log Report

System: PRD
 11/20/2019 13:21:5
 Page: 1

PO No. : 3099775
 Tracking No. : 250025031
 Vendor No. : 5011723

Original Value: 150,000.00
 Approved Value: 114,063.60
 Current Value : 114,063.60

Change Number	Text	Value	Initiator	Date	File Letter	COR #	Board Approval	Status	Approver	Seq. No.	Change Number	Object Class
0001	02/07/19 BCC, FT2018 CLOSEOUT, BR	35,536.40 DEC	TURBEND1	02/06/2019			X	Approved	USSINKRTHM	0001	6170533 6170534	ENRCELEG MA_SERVICE



Metropolitan Water Reclamation District of Greater Chicago Text File

100 East Erie Street
Chicago, IL 60611

File Number: 19-1206

Agenda Date: 12/5/2019

Version: 1

Status: PC Increase PO/Change
Order

In Control: Procurement Committee

File Type: Agenda Item

Agenda Number: 31

TRANSMITTAL LETTER FOR BOARD MEETING OF DECEMBER 5, 2019

COMMITTEE ON PROCUREMENT

Mr. Brian A. Perkovich, Executive Director

Authority to increase Contract 16-079-3D Rehabilitation of North Branch Pumping Station, NSA, to Path Construction Company, Inc. in an amount of \$100,000.00, from an amount of \$5,263,466.01, to an amount not to exceed \$5,363,466.01, Account 401-50000-645780, Purchase Order 4000060

Dear Sir:

On August 2, 2018, the Board of Commissioners authorized the Director of Procurement and Materials Management to award Contract 16-079-3D Rehabilitation of North Branch Pumping Station, NSA, to Path Construction Company, Inc., in an amount not to exceed \$4,613,450.00, plus a five (5) percent allowance for change orders in an amount of \$230,672.50, for a total amount not to exceed \$4,844,122.50. The scheduled contract completion date is January 3, 2020.

As of November 22, 2019, the attached list of change orders has been approved. The effect of these change orders resulted in an increase in an amount of \$650,016.01 from the original amount awarded of \$4,613,450.00. The current contract value is \$5,263,466.01. The prior approved change orders reflect a 14.09% increase to the original contract value.

This contract has encountered significant issues with the condition of the existing concrete at the pumping station that were not identified during the design phase. These issues have resulted in several change orders. The engineer has determined that addressing all of the issues associated with the existing deck, the boat dock and other concrete structures at the pumping station would result in a substantial increase to the contract value and significantly delay the contract completion date. Therefore, the engineer is requesting that the rehabilitation work be completed later under a new contract and that the work site be secured. In order to secure the work site, several tasks need to be completed which include, but are not limited to, installation of temporary fencing and handrail, installation of temporary stairs, installation of a temporary scaffold stair tower and installation of electrical components to provide power to the boat dock. This work is necessary to leave the site in a safe condition and to allow M&O to perform its required operations. The engineer submitted a directed change order (CO-10) for an extra in an amount not to exceed \$100,000.00 on a time and material basis. The cost of this change order is the maximum amount not to exceed for this scope of work. However, actual payments to the contractor will be made based solely on submitted and approved Time and

Material Daily Records. The engineer stated, via correspondence CO10, that the Engineering Department would recommend its approval.

This change order is in compliance with the Illinois Criminal Code since the change is due to circumstances not reasonably foreseeable at the time the contract was signed, and is in the best interest of the District.

It is hereby recommended that the Board of Commissioners authorize the Director of Procurement and Materials Management to execute a change order to increase Contract 16-079-3D in an amount of \$100,000.00 (1.90% of the current contract value), from an amount of \$5,263,466.01, to an amount not to exceed \$5,363,466.01.

Funds are available in Account 401-50000-645780.

Requested, Catherine A. O'Connor, Director of Engineering, ECB:VPG
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting
Minutes of the Board of Commissioners for December 5, 2019

Attachment

Client : 100
Report Name: ZEPY_CHARGE_ORDER_103
Requester : KOSIBAU

Change Order Log Report

System: RPD
11/20/2019 14:40:4
Page: 1

PO No. : 4000080
Tracking No. : ENIG60793D
Vendor No. : 600125

Original Value: 4,944,122.50
Approved Value: 5,263,466.02
Current Value: 5,263,466.01

Change Number	Text	Value	Initiator	Date	File Identifier	CR #	Board Approval	Status	Approver	Seq. No.	Change Number	Object Class
0001	Contingency NCC #1 - \$12,450.84	0.00	BOBKNUJ	10/01/2019	0001	COL		Rejected	USORRKNUNIONS	0001	6382164	ENINGB1G3 IM_SERVICE
0002	Contingency NCC #2 - \$66,000.00	0.00	BOBKNUJ	10/01/2019	0002	CO4		Rejected	USORRKNUNIONS	0001	6382165	IM_SERVICE
0003	Contingency NCC #1 - \$12,450.84	0.00	BOBKNUJ	10/02/2019	0001	COL		Approved	USIMKRNHIM	0001	6382166	ENINGB1G3 IM_SERVICE
0004	Contingency NCC #2 - \$66,000.00	0.00	BOBKNUJ	10/02/2019	0004	CO4		Approved	USIMKRNHIM	0002	6382777	ENINGB1G3 IM_SERVICE
0005	Contingency NCC #3 - \$12,450.84	0.00	BOBKNUJ	10/10/2019	0001	COL		Rejected	USORRKNUNIONS	0002	6382778	IM_SERVICE
0006	Contingency NCC #4 - \$66,000.00	0.00	BOBKNUJ	10/10/2019	0004	CO4		Rejected	USORRKNUNIONS	0002	6382779	IM_SERVICE
0007	Per 10/17/2019 Agenda Item 39, File No. 19-1031	571,565.17	BOBKNUJ	10/23/2019			X	Rejected	USORRKNUNIONS	0003	6388090	ENINGB1G3 IM_SERVICE
0008	Per 10/17/2019 Agenda Item 39, File No. 19-1031	419,343.52	BOBKNUJ	10/24/2019			X	Approved	USIMKRNHIM	0003	6388091	ENINGB1G3 IM_SERVICE
										0004	6388092	IM_SERVICE
										0004	6396451	ENINGB1G3 IM_SERVICE
										0005	6397591	ENINGB1G3 IM_SERVICE
										0005	6397592	IM_SERVICE
										0005	6397593	IM_SERVICE



Metropolitan Water Reclamation District of Greater Chicago Text File

100 East Erie Street
Chicago, IL 60611

File Number: 19-1220

Agenda Date: 12/5/2019

Version: 1

Status: PC Increase PO/Change
Order

In Control: Procurement Committee

File Type: Agenda Item

Agenda Number: 32

TRANSMITTAL LETTER FOR BOARD MEETING OF DECEMBER 5, 2019

COMMITTEE ON PROCUREMENT

Mr. Brian A. Perkovich, Executive Director

Authority to increase Contract 11-186-3F Addison Creek Reservoir, Bellwood, Illinois, to IHC Construction Companies, L.L.C. in an amount of \$568,586.74, from an amount of \$63,280,000.00, to an amount not to exceed \$63,848,586.74, Account 401-50000-645620, Purchase Order 4000068

Dear Sir:

On January 24, 2019, the Board of Commissioners authorized the Director of Procurement and Materials Management to award Contract 11-186-3F Addison Creek Reservoir, Bellwood, Illinois, to IHC Construction Companies in an amount not to exceed \$63,280,000.00, plus a five (5) percent allowance for change orders in an amount of \$3,164,000.00, for a total amount not to exceed \$66,444,000.00. The contract expires on March 21, 2021.

This contract has no prior change orders.

During design of the Addison Creek Reservoir project, the environmental sampling was performed to delineate the depths of contaminated soils on the reservoir site. Following award of the construction contract, supplemental environmental testing was performed by the District in order to be able to certify that material located below the limits of contaminated soils meet the definition of Uncontaminated Soils under the State of Illinois' Clean Construction Demolition Debris (CCDD) regulations. Based on the results of the supplemental environmental testing, an updated soil management plan was developed to identify the limits of CCDD and non-CCDD materials. Based on this updated grading plan, the volume of soil classified as CCDD decreased and the volume of soil classified as contaminated, non-special waste soil increased. As a result of this change in soil classification, the District requested the contractor to submit a cost proposal for the incremental cost to dispose of approximately 15,650 cubic yards (CY) of soil as contaminated, non-special waste versus CCDD.

On July 29, 2019, the contractor submitted cost proposal (CO-1) for \$568,688.30. However, the contractor subsequently rescinded this proposal. On November 4, 2019, the contractor resubmitted a revised cost proposal for \$1,048,550.00. The Engineer reviewed the latest cost proposal and found it unreasonable for the work described, because the revised cost proposal did not include a credit for the 15,650 CY of lump sum CCDD material omitted from the contract. The engineer has negotiated in good faith with the contractor to achieve a consensus

and was not able to come to an agreement. As a result, the engineer, utilizing the District's right to make a final and binding determination under Article 8 of the General Conditions, recommends approval of this work as a net extra in the amount of \$568,586.74. The engineer's estimate for the extra work is in line with the contractor's original cost proposal submitted on July 29, 2019.

This change order is in compliance with the Illinois Criminal Code since the change is due to circumstances not reasonably foreseeable at the time the contract was signed and is in the best interest of the District.

It is hereby recommended that the Board of Commissioners authorize the Director of Procurement and Materials Management to execute a change order to increase Contract 11-186-3F in an amount of \$568,586.74 (0.90% of the current contract value), from an amount of \$63,280,000.00, to an amount not to exceed \$63,848,586.74.

Funds are available in Account 401-50000-645620.

Requested, Catherine A. O'Connor, Director of Engineering, WSS:JK
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting
Minutes of the Board of Commissioners for December 5, 2019



Metropolitan Water Reclamation District of Greater Chicago Text File

100 East Erie Street
Chicago, IL 60611

File Number: 19-1230

Agenda Date: 12/5/2019

Version: 1

Status: PC Increase PO/Change
Order

In Control: Procurement Committee

File Type: Agenda Item

Agenda Number: 33

TRANSMITTAL LETTER FOR BOARD MEETING OF DECEMBER 5, 2019

COMMITTEE ON PROCUREMENT

Mr. Brian A. Perkovich, Executive Director

Authority to decrease purchase order and amend the agreement with Inservio3, LLC, for Contract 17-RFP-27, Duplication of Legal Materials, Trial Records, and Other Reprographic and Electronic Discovery for the District's Law Department, in an amount of \$5,000.00, from an amount of \$25,000.00, to an amount not to exceed \$20,000.00, Account 101-30000-612090, and 401-50000-612090, Purchase Order 3097555

Dear Sir:

At the Board meeting of November 16, 2017, the Board of Commissioners authorized the Director of Procurement and Materials Management to issue a purchase order to Inservio3, LLC and enter into an agreement for Contract 17-RFP-27, Duplication of Legal Materials, Trial Records and Other Reprographic and Electronic Discovery Services for the District's Law Department for a two (2) year period in an amount not to exceed \$40,000.00. Accounts 101-30000-612090 and 401-50000-612090. The option to extend was approved on October 3, 2019 and the contract expires December 31, 2020.

As of December 5, 2019, the attached change order has been approved. The effect of this change order resulted in a decrease in an amount of \$14,999.00, from the original amount of \$40,000.00. The remaining \$1.00 for the 2018 purchase order line was closed out at the end of the year. The current contract value is \$25,000.00. The prior approved change order reflects a 37.5% decrease to the original contract value.

The reason for the decrease is a revised estimate in reprographic expenditure.

This change order is in compliance with the Illinois Criminal Code since the change is due to circumstances not reasonably foreseeable at the time the contract was signed and is in the best interest of the District.

It is hereby recommended that the Board of Commissioners authorize the Director of Procurement and Materials Management to execute a change order to decrease the purchase order in an amount of \$5,000.00, 20% of the current contract value, from an amount of \$25,000.00, to an amount not to exceed \$20,000.00.

Funds will be restored to Account 101-30000-612090.

File Number: 19-1230

Requested, Susan T. Morakalis, General Counsel, STM:LAG:CN
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting
Minutes of the Board of Commissioners for December 5, 2019

Attachment

PO No.	:	3097555	Original Value:	40,000.00
Tracking No.	:	30332	Approved Value:	25,001.00
Vendor No.	:	5016429	Current Value :	25,000.00

Change					File		Board			Seq.	Change	Object
Number	Text	Value	Initiator	Date	Letter	COR #	Approval	Status	Approver	No.	Number	Class
*****	*****	*****	*****	****	*****	*****	*****	*****	*****	***	*****	*****
0001	02/07/19 BOC, FY2018 CLOSEOUT, LAW	14,999.00 DEC	NEGAT	02/08/2019				Approved	USSIMKHINM			
										0001	6172509	EINKBELEG
										0001	6172520	MM_SERVICE



Metropolitan Water Reclamation District of Greater Chicago Text File

100 East Erie Street
Chicago, IL 60611

File Number: 19-1224

Agenda Date: 12/5/2019

Version: 1

Status: To Be Introduced

In Control: Engineering Committee

File Type: Agenda Item

Agenda Number: 34

TRANSMITTAL LETTER FOR BOARD MEETING OF DECEMBER 5, 2019

COMMITTEE ON ENGINEERING

Mr. Brian A. Perkovich, Executive Director

Authority to amend an Intergovernmental Agreement with the City of Chicago to share Geographic Information System data for underground facilities with District consultants working on Stormwater Master Planning in the Combined Sewer Service Area

Dear Sir:

Authorization is requested to amend an Intergovernmental Agreement (IGA) with the City of Chicago (City) to share Geographic Information System (GIS) data with District consultants for working on Stormwater Master Planning in the Combined Sewer Service Area.

On November 6, 2014, the Board of Commissioners authorized the Executive Director to enter into an IGA with the City to share mutual GIS data for underground facilities. The agreement between the City and the District was entered into on August 11, 2015. While this IGA allowed the City and the District to share mutual GIS data, it did not allow the District's consultants to use the GIS data.

On May 16, 2019, the Board of Commissioners granted authority to enter into an IGA with the City to share GIS data for underground facilities with Geosyntec Consultants, Inc. (Geosyntec). Geosyntec is the District's consultant for Contract 18-849-5F, Program Management of Stormwater Master Planning in Combined Sewer Service Area.

As the District moves forward with Stormwater Master Planning, it will be working with additional consultants in developing plans for several areas within the City.

The Engineering Department has determined that it would be beneficial for these additional consultants to use the City's GIS data in the performance of District commissioned work related to Stormwater Master Planning. The proposed amendment to the August 11, 2015 Intergovernmental Agreement (Amendment) will allow the District to share access to City GIS data with these consultants for Stormwater Master Planning.

It is further requested that the Executive Director and Clerk be authorized to execute said Amendment on behalf of the District, as well as any other documents necessary to effectuate the Amendment, subject to approval by the Director of Engineering as to technical matters and by the General Counsel as to form and legality.

File Number: 19-1224

Requested, Catherine A. O'Connor, Director of Engineering, WSS:KMF
Recommended, Brian A. Perkovich, Executive Director
Disposition of this agenda item will be documented in the official Regular Board Meeting
Minutes of the Board of Commissioners for December 5, 2019



Metropolitan Water Reclamation District of Greater Chicago Text File

100 East Erie Street
Chicago, IL 60611

File Number: 19-1202

Agenda Date: 12/5/2019

Version: 1

Status: To Be Introduced

In Control: Judiciary Committee

File Type: Agenda Item

Agenda Number: 35

TRANSMITTAL LETTER FOR BOARD MEETING OF DECEMBER 5, 2019

COMMITTEE ON JUDICIARY

Mr. Brian Perkovich, Executive Director

Authority to settle the Property Loss Claim of Becky and Michael Elrad, Claim # AP 1388, in the sum of \$619,596.85, arising out of the April 28, 2016 Glencoe Sewer Event, Account 901-30000-667220

Dear Sir:

On April 28, 2016 at approximately 4:00 a.m., the District was notified that a local sewer adjacent to the District manhole that was undergoing emergency repairs was overwhelmed due to an overnight storm. Four homes near the site of this repair work experienced damage from sewer backup. Although no personal injuries were reported for this event, there were some damages to the homes and personal property located inside the homes.

Becky and Michael Elrad, the owners of a single family dwelling at 219 Lincoln Drive, Glencoe, Illinois, sustained damages to their property. The Elrad's worked with their homeowners insurance company, Bankers Standard Insurance Company, to handle and pay for their claim for damages to their home.

Subsequently, Bankers Standard Insurance Company, through their counsel, presented a subrogation demand with supporting documentation to the District. The demand and documentation were carefully reviewed for appropriateness and accuracy. Negotiations between the parties, including the District's insurance carrier AIG/Lexington Insurance Company (AIG), resulted in an agreement on the amount required to settle this claim.

The recommended settlement for this claim is in excess of the \$1,000,000.00 per occurrence self-insured retention on the District's insurance policy in effect on the date of loss. The amount of the self-insured retention has been eroded by the payment of the three prior claims and the cost for valuation of the damage for all four claims by McLarens, Inc.

The District is now responsible for payment of \$619,596.85, which is the remaining amount of the District's self-insured retention under its Excess Casualty insurance.

The amount of the settlement in excess of \$619,596.85 will be paid by AIG.

The Director of Human Resources believes this settlement is in the best interest of the District and requests that payment in the amount of \$619,596.85 to Becky M. Elrad Declaration of Trust

File Number: 19-1202

and Bankers Standard Insurance Company, through their counsel be approved and that she be authorized to execute such documents as may be necessary to effect the settlement.

Requested, Beverly K. Sanders, Director of Human Resources, BKS:RAJ:RG

Disposition of this agenda item will be documented in the official Regular Board Meeting

Minutes of the Board of Commissioners for December 5, 2019



Metropolitan Water Reclamation District of Greater Chicago Text File

100 East Erie Street
Chicago, IL 60611

File Number: 19-1210

Agenda Date: 12/5/2019

Version: 1

Status: To Be Introduced

In Control: Real Estate Development Committee

File Type: Agenda Item

Agenda Number: 36

TRANSMITTAL LETTER FOR BOARD MEETING OF DECEMBER 5, 2019

COMMITTEE ON REAL ESTATE

Mr. Brian A. Perkovich, Executive Director

Authority to grant a 25-year, 1.226± acre non-exclusive easement to Enbridge Energy, Limited Partnership to continue to operate and maintain a 34-inch subterranean petroleum pipeline on Main Channel Parcels 19.01 and 19.08 and suspended over the Main Channel, north of Romeo Road in Romeoville, Illinois. Consideration shall be an initial annual fee of \$5,340.00

Dear Sir:

Since 1968, Lakehead Pipe Line Company n/k/a Enbridge Energy, Limited Partnership ("Enbridge") has operated and maintained a 34-inch subterranean petroleum pipeline on Main Channel Parcels 19.01 and 19.08 and suspended over the Main Channel, north of Romeo Road in Romeoville, Illinois. The pipeline then traverses onto non-District land. The easement, as extended, expires December 18, 2019. The current annual easement fee is \$4,862.50.

Enbridge has requested a new 25-year, 1.226± acre non-exclusive easement to continue to operate and maintain the pipeline. The District's technical departments have reviewed this request and have no objections thereto. An initial annual easement fee of \$5,340.00 is recommended, which represents 10% of the fair market value of the land based upon recent appraisals of nearby comparable sites.

It is requested that the Executive Director recommend to the Board of Commissioners that it authorize the grant of a 25-year, 1.226± acre non-exclusive easement to Enbridge Energy, Limited Partnership to continue to operate and maintain a 34-inch subterranean petroleum pipeline on Main Channel Parcels 19.01 and 19.08 and suspended over the Main Channel, north of Romeo Road in Romeoville, Illinois. Consideration shall be an initial annual fee of \$5,340.00.

It is also requested that the Executive Director recommend to the Board of Commissioners that the Chairman of the Committee on Finance and the Clerk be authorized and directed to execute said easement agreement after it is approved by the General Counsel as to form and legality.

Requested, Susan T. Morakalis, General Counsel, STM:JJZ:npe

Recommended, Brian A. Perkovich, Executive Director

Disposition of this agenda item will be documented in the official Regular Board Meeting

Minutes of the Board of Commissioners for December 5, 2019

File Number: 19-1210

Attachment





Metropolitan Water Reclamation District of Greater Chicago Text File

100 East Erie Street
Chicago, IL 60611

File Number: 19-1207

Agenda Date: 12/5/2019

Version: 1

Status: To Be Introduced

In Control: Stormwater Management Committee

File Type: Agenda Item

Agenda Number: 37

TRANSMITTAL LETTER FOR BOARD MEETING OF DECEMBER 5, 2019

COMMITTEE ON STORMWATER MANAGEMENT

Mr. Brian A. Perkovich, Executive Director

Authority to amend the Sewer Service Agreement with the Village of Bartlett to extend the restrictor replacement deadline to January 1, 2023

Dear Sir:

On December 1, 2016, the Board of Commissioners granted authority to amend the Sewer Service Agreement with the Village of Bartlett (Village). The Village had been cited by the Illinois Environmental Protection Agency as a result of an increase in overflows from the Village's Devon Excess Flow Facility resulting in a violation of its National Pollutant Discharge Elimination System (NPDES) permit. The Village requested that the District temporarily accept additional flow at the Hanover Park Water Reclamation Plant (WRP) while a permanent solution was identified. At the time, a restrictor in the Village's sewer limited flow into the District's Bartlett Pumping Station to the dry weather flow multiplied by an allowable peaking factor. Under the amended Sewer Service Agreement, the District allowed the restrictor to be temporarily removed until January 1, 2020, for the Village to come into compliance with their NPDES permit.

On August 2, 2018, the Board of Commissioners granted authority to negotiate an intergovernmental agreement with the Village of Bartlett to construct an equalization basin and improve the Bartlett Pumping Station. The Village was to finance, design and construct the project and the District would operate the facility. The Village would also reimburse the District for the cost for additional treatment at the Hanover Park WRP and invest funds on an annual basis in its Infiltration and Inflow Control Program for areas within the District service area. Upon discussions between the Village and the District, this was deemed an infeasible option as it required the District to treat a higher amount of flow than the approved 1.15 MGD at the Hanover Park WRP.

As such, the Village has developed a plan to treat excess flows at their Bittersweet Wastewater Treatment Plant (WWTP). This will allow the Village to not have to build an equalization basin for excess storage. The Village plans to install a new lift station and force main to convey flow to the Bittersweet WWTP. The Village has requested that the District consider extending the restrictor replacement deadline to 2023, which will allow them to complete their project.

It is therefore requested that the Executive Director recommend to the Board of Commissioners that it authorize and approve execution to amend the Sewer Service

Agreement a second time to extend the restrictor replacement deadline to January 1, 2023.

It is also requested that the Executive Director recommend to the Board of Commissioners that it authorize and direct the Chairman of the Committee on Finance and Clerk to execute the second amendment to the Sewer Service Agreement after it is approved by the Director of Engineering as to technical matters and by the General Counsel as to form and legality.

Requested, Catherine A. O'Connor, Director of Engineering, WSS:MD

Recommended, Brian A. Perkovich, Executive Director

Disposition of this agenda item will be documented in the official Regular Board Meeting

Minutes of the Board of Commissioners for December 5, 2019