

**INTEROFFICE MEMORANDUM**  
**METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO**

**DEPARTMENT:** General Administration  
Diversity Section

**DATE:** September 22, 2014

**TO:** Dr. Catherine O'Connor, Director of Engineering

**FROM:** Thomas J. Savage, Diversity Administrator

**SUBJECT:** Contract 09-181-3P – Battery C Airlift & Air Main Rehabilitation and  
Aeration Tanks No. 6, 7 and 8, Diffuser Plate Replacement at SWRP

Low Bidder: Morrison Construction Co.

The low bidder, Morrison Construction Co., has submitted company information and "MBE/WBE/SBE Verification Forms" for the firms identified on the subject contract's Affirmative Action Utilization Plan.

The MBE, WBE, SBE Utilization goals for the above mentioned contract are 20% MBE, 9% WBE, and 10% SBE. According to the contract's MBE, WBE, SBE Utilization Plan, the low bidder has committed the following:

**MBE**  
21%

**WBE**  
11%

**SBE**  
\*

Therefore, the low bidder, Morrison Construction Co., is in apparent compliance with the requirements of the Affirmative Action Interim Ordinance Appendix D.

\* MBE is SBE

  
TJS:LG:RDB

attachments

cc: Ms. Darlene A. LoCascio, Schrean, file  
A-Shaddles-Wright, Gayles

M.W.R.D.  
2014 SEP 23 AM 10 59  
DIRECTOR OF  
PROCUREMENT AND  
MANAGEMENT

**METROPOLITAN WATER RECLAMATION DISTRICT OF  
GREATER CHICAGO**

**MBE, WBE, SBE UTILIZATION PLAN**

For Local and Small business entities - Definitions for terms used below can be found in Appendix D: MBE - Section 5(s); WBE - Section 5(cc); SBE - Section 5(w).

**NOTE: The Bidder shall submit with the Bid, originals or facsimile copies of all MBE, WBE, SBE Subcontractor's Letter of Intent furnished to all MBEs, WBEs, and SBEs. IF A BIDDER FAILS TO INCLUDE signed copies of the MBE, WBE, SBE Utilization Plan and all signed MBE, WBE, SBE Subcontractor's Letter of Intent with its bid, said bid will be deemed nonresponsive and rejected.**

**All Bidders must sign the signature page UP-5 of the Utilization Plan, even if a waiver is requested.**

Name of Bidder: Morrison Construction Company

Contract No.: 09-181-3P

Affirmative Action Contact & Phone No.: Daniel Sharpe 219-932-5036

Total Bid: \$4,881,000.00

**MBE, WBE, SBE UTILIZATION PLAN AND ALL SIGNED MBE, WBE, SBE SUBCONTRACTOR'S LETTER OF INTENT MUST BE COMPLETED, SIGNED AND ACCOMPANY YOUR BID!!!**

M.W.R.D.

2014 SEP 23 PM 1:03

ASSISTANT DIRECTOR OF  
PROCUREMENT AND  
MATERIALS MANAGEMENT

UP-1

The bidder should indicate on the Utilization Plan explicitly if the dollar amounts for the MBE participation will also be counted toward the achievement of its SBE participation. See Interim Ordinance Appendix D, Section 11, Counting MBE, WBE and SBE Participation towards Contract Goals. (a) - (c) (v)

**MBE UTILIZATION**

Name of MBE and contact person: ORNELAS CONSTRUCTION CO, JAIME ORNELAS  
Business Phone Number: 815-483-1075  
Address: 12520 W HORSESHOE DR, NEW LENOX, IL 60451  
Description of Work, Services or Supplies to be provided: PIPEFITTER AND LABORER TO FURNISH & INSTALL VARIOUS MECHANICAL SYSTEMS, PROVIDE CRAFT SUPPORT & HOLE WATCH  
CONTRACT ITEM NO.: DIV 15  
Dollar Amount Participation: \$1,008,000.00

If the MBE participation will be counted towards the achievement of the SBE goal please indicate here:

☒  
YES

☐  
NO

The MBE, WBE, SBE Utilization Plan and the MBE, WBE, SBE Subcontractor's Letter of Intent MUST Accompany the Bid.

**MBE UTILIZATION**

Name of MBE and contact person: \_\_\_\_\_  
Business Phone Number: \_\_\_\_\_  
Address: \_\_\_\_\_  
Description of Work, Services or Supplies to be provided: \_\_\_\_\_  
CONTRACT ITEM NO.: \_\_\_\_\_  
Dollar Amount Participation: \_\_\_\_\_

If the MBE participation will be counted towards the achievement of the SBE goal please indicate here:

☐  
YES

☐  
NO

The MBE, WBE, SBE Utilization Plan and the MBE, WBE, SBE Subcontractor's Letter of Intent MUST Accompany the Bid.

**MBE UTILIZATION**

Name of MBE and contact person: \_\_\_\_\_  
Business Phone Number: \_\_\_\_\_  
Address: \_\_\_\_\_  
Description of Work, Services or Supplies to be provided: \_\_\_\_\_  
CONTRACT ITEM NO.: \_\_\_\_\_  
Dollar Amount Participation: \_\_\_\_\_

If the MBE participation will be counted towards the achievement of the SBE goal please indicate here:

☐  
YES

☐  
NO

The MBE, WBE, SBE Utilization Plan and the MBE, WBE, SBE Subcontractor's Letter of Intent MUST Accompany the Bid.

(Attach additional sheets as needed)

The bidder should indicate on the Utilization Plan explicitly if the dollar amounts for the WBE participation will also be counted toward the achievement of its SBE participation. See Interim Ordinance Appendix D, Section 11, Counting MBE, WBE and SBE Participation towards Contract Goals. (a) - (v)

**WBE UTILIZATION**

Name of WBE and contact person: Kristin Evers, Concord Excavating Enterprises, Inc.

Business Phone Number: 630-243-6849

Address: 12157 Oxford Ct. Lemont, IL 60439

Description of Work, Services or Supplies to be provided: Provide Operator & Equipment to clean and remove debris from Aeration Tanks

CONTRACT ITEM NO.: 02055

Dollar Amount Participation: \$ 513,000.00

If the WBE participation will be counted towards the achievement of the SBE goal please indicate here:

☐  
YES

☒  
NO

The MBE, WBE, SBE Utilization Plan and the MBE, WBE, SBE Subcontractor - Check or Initial MUST Accompany the Bid.

**WBE UTILIZATION**

Name of WBE and contact person: \_\_\_\_\_

Business Phone Number: \_\_\_\_\_

Address: \_\_\_\_\_

Description of Work, Services or Supplies to be provided: \_\_\_\_\_

CONTRACT ITEM NO.: \_\_\_\_\_

Dollar Amount Participation: \_\_\_\_\_

If the WBE participation will be counted towards the achievement of the SBE goal please indicate here:

☐  
YES

☐  
NO

The MBE, WBE, SBE Utilization Plan and the MBE, WBE, SBE Subcontractor - Check or Initial MUST Accompany the Bid.

**WBE UTILIZATION**

Name of WBE and contact person: \_\_\_\_\_

Business Phone Number: \_\_\_\_\_

Address: \_\_\_\_\_

Description of Work, Services or Supplies to be provided: \_\_\_\_\_

CONTRACT ITEM NO.: \_\_\_\_\_

Dollar Amount Participation: \_\_\_\_\_

If the WBE participation will be counted towards the achievement of the SBE goal please indicate here:

☐  
YES

☐  
NO

The MBE, WBE, SBE Utilization Plan and the MBE, WBE, SBE Subcontractor - Check or Initial MUST Accompany the Bid.

(Attach additional sheets as needed)

**SBE UTILIZATION**

Name of SBE and contact person: ORNELAS CONSTRUCTION CO, JAIME ORNELAS  
Business Phone Number: 815-483-1075  
Address: 12520 W HORSESHOE DR, NEW LENOX, IL 60451  
Description of Work, Services or Supplies to be provided: PIPE FITTER AND LABORER SERVICES TO FURNISH AND INSTALL VARIOUS MECHANICAL SYSTEMS, PROVIDE CRAFT SUPPORT AND HOLD WATCH  
CONTRACT ITEM NO.: DIV 15  
Dollar Amount Participation: \$1,008,000.00

The MBE/WBE/SBE Utilization Plan and the MBE/WBE/SBE Subcontractor's Letter of Intent MUST accompany the Bid.

**SBE UTILIZATION**

Name of SBE and contact person: \_\_\_\_\_  
Business Phone Number: \_\_\_\_\_  
Address: \_\_\_\_\_  
Description of Work, Services or Supplies to be provided: \_\_\_\_\_  
CONTRACT ITEM NO.: \_\_\_\_\_  
Dollar Amount Participation: \_\_\_\_\_

The MBE/WBE/SBE Utilization Plan and the MBE/WBE/SBE Subcontractor's Letter of Intent MUST accompany the Bid.

**SBE UTILIZATION**

Name of SBE and contact person: \_\_\_\_\_  
Business Phone Number: \_\_\_\_\_  
Address: \_\_\_\_\_  
Description of Work, Services or Supplies to be provided: \_\_\_\_\_  
CONTRACT ITEM NO.: \_\_\_\_\_  
Dollar Amount Participation: \_\_\_\_\_

(Attach additional sheets as needed)

The MBE/WBE/SBE Utilization Plan and the MBE/WBE/SBE Subcontractor's Letter of Intent MUST accompany the Bid.

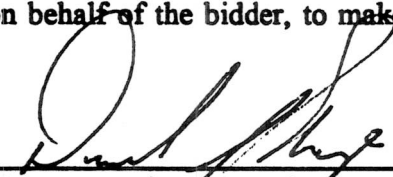
## SIGNATURE SECTION

On Behalf of Morrison Construction Company I/We hereby acknowledge that  
(name of company)

I/WE have read Appendix D, will comply with the provisions of Appendix D, and intend to use the MBEs, WBEs, and SBEs listed above in the performance of this contract and/or have completed the Waiver Request Form. To the best of my knowledge, information and belief, the facts and representations contained in this Exhibit are true, and no material facts have been omitted.

I do solemnly declare and affirm under penalties of perjury that the contents of the foregoing document are true and correct, and that I am authorized, on behalf of the bidder, to make this affidavit.

9/26/14  
Date

  
Signature of Authorized officer

ATTEST:

Daniel Sharpe/President  
Print name and title

  
Secretary

219-932-5036  
Phone number

- 1) **The Bidder is required to sign and execute this page, EVEN IF A WAIVER IS BEING REQUESTED.**
- 2) **Failure to do so will result in a nonresponsive bid and rejection of the bid.**
- 3) **If a waiver is requested, the bidder must also complete the following "WAIVER REQUEST FORM."**

THE MBE, WBE, SBE Information Plan and Form MBE, WBE, SBE Subcontractor Statement of Intent MUST Accompany all Bids.