#### INTEROFFICE MEMORANDUM

#### METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO

**DEPARTMENT:** 

General Administration

Date: October 13, 2014

**Diversity Section** 

TO:

Ms. Manju Sharma, Director

Maintenance & Operations

FROM:

Thomas J. Savage

Diversity Administrator

**SUBJECT:** 

Contract 14-646-51, Small Streams Maintenance in Cook

County, Illinois (Group A)

Low Bidder:

J & L Contractors, Inc.

The Low Bidder, J & L Contractors, Inc. has submitted company information and "MBE/WBE/SBE Verification Forms" for the firms identified on the subject contract's Affirmative Action Utilization Plan.

The MBE, WBE, and SBE utilization goals for the above mentioned contract are 20% MBE, 9% WBE and 10% SBE. The Affirmative Action goal category is "Mechanical". Based on the contract's Utilization Plan, the bidder has committed to the following goals:

MBE	<u>WBE</u>	<u>SBE</u>	
20%	9%	*	

Therefore, the Low Bidder, J & L Contractors, Inc. is in apparent compliance with the requirements of Affirmative Action Interim Ordinance Appendix D.

\* MBE satisfies the SBE requirements

rjs:Lg:Ear

Attachment

cc: Darlene A. LoCascio, H. Shields-Wright, T. Schrean, File (2)

ASSISTANT DIRECTOR OF
PROCUREMENT AND
MATERIALS MANAGEMENT
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## METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO

# MBE, WBE, SBE UTILIZATION PLAN

For Local and Small business entities - Definitions for terms used below can be found in Appendix D: MBE - Section 5(s); WBE - Section 5(cc); SBE - Section 5(w).

NOTE: The Bidder shall submit with the Bid, originals or facsimile copies of all MBE, WBE, SBE Subcontractor's Letter of Intent furnished to all MBEs, WBEs, and SBEs. IF A BIDDER FAILS TO INCLUDE signed copies of the MBE, WBE, SBE Utilization Plan and all signed MBE, WBE, SBE Subcontractor's Letter of Intent with its bid, said bid will be deemed nonresponsive and rejected.

All Bidders must sign the signature page UP-5 of the Utilization Plan, even if a waiver is requested.

Name of Bidder: _	J & L Contr	actors, Inc.				
Contract No.:	14-646-51	GROUP A				
Affirmative Action Contact & Phone No.:Joseph Lombardo - (773) 908-8154						
Total Bid:	#2,667,	675.00				

MBE, WBE, SBE UTILIZATION PLAN AND ALL SIGNED MBE, WBE, SBE SUBCONTRACTOR'S LETTER OF INTENT MUST BE COMPLETED, SIGNED AND ACCOMPANY YOUR BID!!!

The bidder should indicate on the Utilization Plan explicitly if the dollar amounts for the MBE participation will also be counted toward the achievement of its SBE participation. See Interim Ordinance Appendix D, Section 11, Counting MBE, WBE and SBE Participation towards Contract Goals. (a) - (c) (v) MBE UTILIZATION Gerardo Jaime JEI, Inc. Name of MBE and contact person: \_\_\_ (847) 830-2619 Business Phone Number: 2200 W. 43rd Street - Chicago, IL 60609 Address: Description of Work, Services or Supplies to be provided: \_\_\_ Equipment, trucking, trapping, and debris disposal 14-646-51 A CONTRACT ITEM NO .:\_ Dollar Amount Participation: \_\_\_ If the MBE participation will be counted towards the achievement of the SBE goal please indicate here: Character the MINI Valence Mide Wille Std Sies MBE UTILIZATION Name of MBE and contact person: \_\_\_\_ Business Phone Number: \_\_ Address: Description of Work, Services or Supplies to be provided: CONTRACT ITEM NO .:\_\_ Dollar Amount Participation: \_ If the MBE participation will be counted towards the achievement of the SBB goal please indicate here: 1. 1. 11 A de Sitt MBE UTILIZATION Name of MBE and contact person: \_\_\_\_\_ Business Phone Number: \_ Description of Work, Services or Supplies to be provided: \_\_\_ CONTRACT ITEM NO .: \_ Dollar Amount Participation: If the MBE participation will be counted towards the achievement of the SBE goal please indicate here:

(Attach additional sheets as needed)

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The bidder should indicate on the Utilization Plan explicitly if the dollar amounts for the WBE participation will also be counted toward the achievement of its SBE participation. See Interim Ordinance Appendix D, Section 11, Counting MBE, WBE and SBE Participation towards Contract Goals. (a) – (c) (v)

WBE UTILIZATION

	W Did O I I DI	LATION	
	Ox Cart Trucki	ng, Inc.	- Charlotte Lombard
me of WBE and contact person:  (7) siness Phone Number:	700) 0/1 0500		
		, IL 60559	
dress:	lies to be provided:		
scription of Work, Services or Suppl	g. debris dispos	al	
Trucking  ONTRACT ITEM NO.: 14- collar Amount Participation:	-646-51 A		
ONTRACT ITEM NO.:	\$ 240,090	.75	
ollar Amount Participation:		(X)	
he WBE participation will be counted towards the nievement of the SBE goal please indicate here:			*
		YES	NO
115 NRE WRI- SBE Universion	Plan and the MBE, WBE, SBE	Subcontractor's Lett	er of Intent MUST Accompany the Bro
The Miss.	WBE UTIL		
Tame of WBE and contact person:			
Business Phone Number:			
Address:	line to be provided:		
Description of Work, Services or Sup	plies to be provided.		
CONTRACT ITEM NO.:			
CONTRACT ITEM NO.:			
Dollar Amount Participation:			
Dollar Amount Participation:	towards the		
Dollar Amount Participation:  If the WBE participation will be counted achievement of the SBE goal please indice	towards the cate here:	YES	NO
Dollar Amount Participation:  If the WBE participation will be counted achievement of the SBE goal please indice	towards the cate here:	YES	NO
Dollar Amount Participation:  If the WBE participation will be counted achievement of the SBE goal please indice	towards the cate here: on Plan and the MBE, WBF, SF	YES	
Dollar Amount Participation:  If the WBE participation will be counted achievement of the SBE goal please indicated the WBE. SBE Utilization	towards the cate here:  a Plan and the MBE, WBF, SF	YES  H. Subconnector's L	NO stier of Intent MUST Accompany the I
Dollar Amount Participation:  If the WBE participation will be counted achievement of the SBE goal please indicate the MBE. WBE. SBE Unitrated	towards the cate here:  In Plan and the MBE, WBE, SP	YES  Subcontractor's L	NO other of Intent MUST Accompany the I
Dollar Amount Participation:  If the WBE participation will be counted achievement of the SBE goal please indicated with the MBE. SBE Unitrated with the MBE. SBE Unitrated with the MBE and contact person:	towards the cate here: on Plan and the MBE, WBE, SI	YES  Subcontractor's L	NO other of Intent MUST Accompany the I
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Dollar Amount Participation:  If the WBE participation will be counted achievement of the SBE goal please indicated by the WBE. SBE Utilization will be counted achievement of the SBE goal please indicated by the WBE. SBE Utilization will be will	towards the cate here: In Plan and the MBE, WBF, SF	YES  II: Subconnector's L	NO strer of frient MUST Accompany the I
Dollar Amount Participation:	towards the cate here: In Plan and the MBE, WBF, SF	YES  II: Subconnector's L	NO strer of frient MUST Accompany the I
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Dollar Amount Participation:	towards the cate here:  In Plan and the MBE, WBF, SF  WBE UT  supplies to be provided:	YES  II: Subconnector's L	NO strer of frient MUST Accompany the I

(Attach additional sheets as needed)

### SBE UTILIZATION

Name of SBE and contact person: JEI, Inc Gerardo Jaime
Business Phone Number:
Address: 2200 W. 43rd Street - Chicago. IL 60609
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Description of Work, Services or Supplies to be provided:  Equipment, trucking, trapping, and debris disposal
CONTRACT ITEM NO: 14-646-51 A
CONTRACT ITEM NO.: 14-646-51 A 9 244.767.60
Dollar Amount Participation: 3 266,767.60
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SBE UTILIZATION
Name of SBE and contact person:
Business Phone Number:
Address:
Description of Work, Services or Supplies to be provided:
CONTRACT ITEM NO.:
Dollar Amount Participation:
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SBE UTILIZATION
Name of SBE and contact person:
Business Phone Number:
Address:
Description of Work, Services or Supplies to be provided:
CONTRACT ITEM NO.:
Dollar Amount Participation:
(Attach additional sheets as needed)
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### SIGNATURE SECTION

On Behalf of	I/We hereby acknowledge that
I/WE have read Appendix D, will comply with the provisions of and SBEs listed above in the performance of this contract and/or best of my knowledge, information and belief, the facts and repre- material facts have been omitted.	have completed the waiver Request Form. To the
I do solemnly declare and affirm under penalties of document are true and correct, and that I am authority	perjury that the contents of the foregoing ized, on behalf of the bidder, to make this
affidavit.  09/32/14  Date	Signature of Authorized officer
ATTEST:	Print name and title
Secretary Secretary	(773) 908-8154
· ·	Phone number

- 1) The Bidder is required to sign and execute this page, EVEN IF A WAIVER IS BEING REQUESTED.
- 2) Failure to do so will result in a nonresponsive bid and rejection of the bid.
- 3) If a waiver is requested, the bidder must also complete the following "WAIVER REQUEST FORM."

The MBE WBE SBE Ltdlization Plan and the MBE, WBE, SBE Subcontractor's Letter of Intent MUST Accompany the Bid!!!