

Inter Office Memorandum
METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO

DEPARTMENT: General Administration/
Diversity Section

Date: August 3, 2015

TO: Eileen McElligott, Administrative Services Manager

FROM: Regina D. Berry, Diversity Administrator 

SUBJECT: **Contract 15-416-11**, Providing Operating Engineering Services to the Main Office Building Complex for at Thirty Six (36) month period

LOW BIDDER: **Anchor Mechanical, Inc.**

The low bidder, Anchor Mechanical, Inc., has submitted company information and "Minority, Women & Small Business Verification Forms" for the firms identified on the subject contract's Affirmative Action Utilization Plan.

The Minority, Women & Small Business Enterprise goals for the above contract are 2% MBE, **and/or** WBE and 2% SBE. According to the contractors Utilization Plan, the low bidder has committed to the following goals:

<u>MBE</u>	<u>WBE</u>	<u>SBE</u>
2%	2%	*

Therefore, the low bidder, Anchor Mechanical, Inc., is in apparent compliance with the requirements of Affirmative Action Ordinance Revised Appendix D.

* MBE and WBE's are SBE's

RDB:RLM
attachments

c: Darlene A. LoCascio, Shields-Wright, Martinez, File

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**METROPOLITAN WATER RECLAMATION DISTRICT OF
GREATER CHICAGO**

MBE, WBE, SBE UTILIZATION PLAN

For Local and Small business entities - Definitions for terms used below can be found in Appendix D: MBE - Section 5(s); WBE - Section 5(cc); SBE - Section 5(w).

NOTE: The Bidder shall submit with the Bid, originals or facsimile copies of all MBE, WBE, SBE Subcontractor's Letter of Intent furnished to all MBEs, WBEs, and SBEs. IF A BIDDER FAILS TO INCLUDE signed copies of the MBE, WBE, SBE Utilization Plan and all signed MBE, WBE, SBE Subcontractor's Letter of Intent with its bid, said bid will be deemed nonresponsive and rejected.

All Bidders must sign the signature page UP-5 of the Utilization Plan, even if a waiver is requested.

Name of Bidder: Anchor Mechanical, Inc.

Contract No.: 15-416-11

Affirmative Action Contact & Phone No.: (312) 492-6994

E-Mail Address: mike.rosner@yahoo.com

Total Bid: 3,218,660.00

MBE, WBE, SBE UTILIZATION PLAN AND ALL SIGNED MBE, WBE, SBE SUBCONTRACTOR'S LETTER OF INTENT MUST BE COMPLETED, SIGNED AND ACCOMPANY YOUR BID!!!

The bidder should indicate on the Utilization Plan explicitly if the dollar amounts for the MBE participation will also be counted toward the achievement of its SBE participation. See Interim Ordinance Appendix D, Section 11, Counting MBE, WBE and SBE Participation towards Contract Goals. (a) – (c) (v)

MBE UTILIZATION

Name of MBE and contact person: MZI Building Services, Arthur Miller
Business Phone Number: (312) 492-8740 Email Address: amiller@mzi-group.com
Address: 1937 West Fulton Avenue, Chicago, IL 60612
Description of Work, Services or Supplies to be provided: Provide electrical labor for repairs and maintenance to equipment, Provide pipefitter for maintenance on boilers + boilers
CONTRACT ITEM NO.: 7, 8, and 15
Total Dollar Amount Participation: 64,373.20

If the MBE participation will be counted towards the achievement of the SBE goal please indicate here:

☒
YES

☐
NO

The MBE, WBE, SBE Utilization Plan and the MBE, WBE, SBE Subcontractor's Letter of Intent MUST Accompany the Bid!!

MBE UTILIZATION

Name of MBE and contact person: _____
Business Phone Number: _____ Email Address: _____
Address: _____
Description of Work, Services or Supplies to be provided: _____
CONTRACT ITEM NO.: _____
Total Dollar Amount Participation: _____

If the MBE participation will be counted towards the achievement of the SBE goal please indicate here:

☐
YES

☐
NO

The MBE, WBE, SBE Utilization Plan and the MBE, WBE, SBE Subcontractor's Letter of Intent MUST Accompany the Bid!!

MBE UTILIZATION

Name of MBE and contact person: _____
Business Phone Number: _____ Email Address: _____
Address: _____
Description of Work, Services or Supplies to be provided: _____
CONTRACT ITEM NO.: _____
Total Dollar Amount Participation: _____

If the MBE participation will be counted towards the achievement of the SBE goal please indicate here:

☐
YES

☐
NO

The MBE, WBE, SBE Utilization Plan and the MBE, WBE, SBE Subcontractor's Letter of Intent MUST Accompany the Bid!!

(Attach additional sheets as needed)

The bidder should indicate on the Utilization Plan explicitly if the dollar amounts for the WBE participation will also be counted toward the achievement of its SBE participation. See Interim Ordinance Appendix D, Section 11, Counting MBE, WBE and SBE Participation towards Contract Goals. (a) – (c) (v)

WBE UTILIZATION

Name of WBE and contact person: Design Verification International, Gwendolyn Morrison

Business Phone Number: 312 685-5461 Email Address: gmorrison@d-verify.com

Address: 332 South Michigan Avenue, Suite 1020, Chicago, Ill. 60604

Description of Work, Services or Supplies to be provided: Provide Services for vibration analysis, perform evaluation of mechanical systems usage based on industrial standards.

CONTRACT ITEM NO.: 1 and 15

Total Dollar Amount Participation: \$1,373,200

If the WBE participation will be counted towards the achievement of the SBE goal please indicate here:

☒
YES

☐
NO

The MBE, WBE, SBE Utilization Plan and the MBE, WBE, SBE Subcontractor's Letter of Intent MUST Accompany the Bid! !!

WBE UTILIZATION

Name of WBE and contact person: _____

Business Phone Number: _____ Email Address: _____

Address: _____

Description of Work, Services or Supplies to be provided: _____

CONTRACT ITEM NO.: _____

Total Dollar Amount Participation: _____

If the WBE participation will be counted towards the achievement of the SBE goal please indicate here:

☐
YES

☐
NO

The MBE, WBE, SBE Utilization Plan and the MBE, WBE, SBE Subcontractor's Letter of Intent MUST Accompany the Bid! !!

WBE UTILIZATION

Name of WBE and contact person: _____

Business Phone Number: _____ Email Address: _____

Address: _____

Description of Work, Services or Supplies to be provided: _____

CONTRACT ITEM NO.: _____

Total Dollar Amount Participation: _____

If the WBE participation will be counted towards the achievement of the SBE goal please indicate here:

☐
YES

☐
NO

The MBE, WBE, SBE Utilization Plan and the MBE, WBE, SBE Subcontractor's Letter of Intent MUST Accompany the Bid! !!

(Attach additional sheets as needed)

SBE UTILIZATION

Name of SBE and contact person: Design Verification International, Gwendolyn Morrison
Business Phone Number: (312) 685-5461 Email Address: gmorrison@d-verify.com
Address: 332 South Michigan Avenue, Suite 1020, Chicago, IL 60604
Description of Work, Services or Supplies to be provided: Provide Services for equipment vibration analysis, Perform an evaluation of mechanical systems usage based on industrial standards
CONTRACT ITEM NO.: 1 and 15
Total Dollar Amount Participation: \$1,373.20 (same as WBE / SBE)

The MBE, WBE, SBE Utilization Plan and the MBE, WBE, SBE Subcontractor's Letter of Intent MUST Accompany the Bid !!

SBE UTILIZATION

Name of SBE and contact person: _____
Business Phone Number: _____ Email Address: _____
Address: _____
Description of Work, Services or Supplies to be provided: _____
CONTRACT ITEM NO.: _____
Total Dollar Amount Participation: _____

The MBE, WBE, SBE Utilization Plan and the MBE, WBE, SBE Subcontractor's Letter of Intent MUST Accompany the Bid !!

SBE UTILIZATION

Name of SBE and contact person: _____
Business Phone Number: _____ Email Address: _____
Address: _____
Description of Work, Services or Supplies to be provided: _____
CONTRACT ITEM NO.: _____
Total Dollar Amount Participation: _____

(Attach additional sheets as needed)

The MBE, WBE, SBE Utilization Plan and the MBE, WBE, SBE Subcontractor's Letter of Intent MUST Accompany the Bid !!

SIGNATURE SECTION

On Behalf of Anchor Mechanical, Inc. I/We hereby acknowledge that
(name of company)

I/WE have read Appendix D, will comply with the provisions of Appendix D, and intend to use the MBEs, WBEs, and SBEs listed above in the performance of this contract and/or have completed the Waiver Request Form. To the best of my knowledge, information and belief, the facts and representations contained in this Exhibit are true, and no material facts have been omitted.

I do solemnly declare and affirm under penalties of perjury that the contents of the foregoing document are true and correct, and that I am authorized, on behalf of the bidder, to make this affidavit.

7/14/15
Date

[Signature]
Signature of Authorized officer

ATTEST:

Michael Bosner / President
Print name and title

[Signature]
Secretary

(312) 492-6994
Phone number

- 1) The Bidder is required to sign and execute this page, EVEN IF A WAIVER IS BEING REQUESTED.
- 2) Failure to do so will result in a nonresponsive bid and rejection of the bid.
- 3) If a waiver is requested, the bidder must also complete the following "WAIVER REQUEST FORM."

The MBE, WBE, SBE Utilization Plan and the MBE, WBE, SBE Subcontractor's Letter of Intent MUST Accompany the Bid!