INTEROFFICE MEMORANDUM METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO

DEPARTMENT:

General Administration

DATE: January 6, 2017

TO:

John Murray, Director of Maintenance & Operations

FROM:

Regina D. Berry, Diversity Administrator roll

SUBJECT:

Contract 17-614-11 - Elevator Maintenance at Various Service Areas

LOW BIDDER:

Parkway Elevators, Inc.

The lowest responsive bidder, Parkway Elevators, Inc., has submitted company information and "MBE/WBE/SBE Business Verification Forms for the firms identified on the subject contract's Affirmative Action Utilization Plan.

The MBE, WBE and SBE Utilization Goals for the above mentioned contract are 15% MBE and/or WBE, and 10% SBE for Group A, Group B, and Group C. According to the bidder's Utilization Plan, the bidder has committed to the following goals:

Group A:	MBE	WBE	SBE
	16.4%	NA	*
Group B:	MBE	WBE	SBE
	16.4%	NA	*
Group C:	MBE	WBE	SBE
	16.4%	NA	*

Therefore, Parkway Elevator, Inc., is in apparent compliance with the requirements of Affirmative Action Ordinance Revised Appendix D.

RDB:GG

Attachment

c: Darlene A. LoCascio, H. Shields-Wright, G. Gordon, File (2)

^{*}MBE satisfy the SBE requirements

METROPOLITAN WATER RECLAMATION DISTR GREATER CHICAGO

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362.040.+

99.275.+

207//20

032,850.4

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For Local and Small business entities - Definitions for terms used below car Appendix D: MBE - Section 5(s); WBE - Section 5(cc); SBE - Section 5(w).

NOTE: The Bidder shall submit with the Bid, originals or facsimile copies of all MBE, WBE, SBE Subcontractor's Letter of Intent furnished to all MBEs, WBEs, and SBEs. IF A BIDDER FAILS TO INCLUDE signed copies of the MBE, WBE, SBE Utilization Plan and all signed MBE, WBE, SBE Subcontractor's Letter of Intent with its bid, said bid will be deemed nonresponsive and rejected.

MBE, WBE, SBE UTILIZATION PLAN

All Bidders must sign the signature page UP-5 of the Utilization Plan, even if a waiver is requested.

Name of Bidder:	Parkway Elevators, Inc.	
Contract No.:	17-614-11	
Affirmative Action	Contact & Phone No.: James Posluszny	
E-Mail Address: _	jrp@parkway elevators, com	
Total Bid:	\$ 932,850.00	

MBE, WBE, SBE UTILIZATION PLAN AND ALL SIGNED MBE, WBE, SBE SUBCONTRACTOR'S LETTER OF INTENT MUST BE COMPLETED, SIGNED AND ACCOMPANY YOUR BID!!!

The bidder should indicate on the Utilization Plan explicitly if the dollar amounts for the MBE participation will also be counted toward the achievement of its SBE participation. See Affirmative Action Ordinance, Revised Appendix D. Section 11, Counting MBE, WBE and SBE Participation towards Contract Goals. (a) (b) (c)

MBE UTILIZATION

Name of MBE and contact person: Professional Elevator Services Business Phone Number: 312-842-6715 Email Address: gloria@proelevator. Com Address: 2435 S. Wabash, Chicago, IL 46616

Description of Work, Services or Supplies to be provided: Elevator maintenance and repair CONTRACT ITEM NO .: 17 - 6 14 - 11 Total Dollar Amount Participation: 139,927,50 If the MBE participation will be counted towards the achievement of the SBE goal please indicate here: NO The MBE, WBE, SBE Utilization Plan and the MBE, WBE, SBE Subcontractor's Letter of Intent MUST Accompany the Bid!!! MBE UTILIZATION Name of MBE and contact person: Business Phone Number: _____ Email Address: _____ Address: Description of Work, Services or Supplies to be provided: CONTRACT ITEM NO .: ___ Total Dollar Amount Participation: ___ If the MBE participation will be counted towards the achievement of the SBE goal please indicate here: YES The MBE, WBE, SBE Utilization Plan and the MBE, WBE, SBE Subcontractor's Letter of Intent MUST Accompany the Bid! !! MBE UTILIZATION Name of MBE and contact person: Business Phone Number: _____ Email Address: _____ Address: Description of Work, Services or Supplies to be provided: CONTRACT ITEM NO .:____ Total Dollar Amount Participation: If the MBE participation will be counted towards the achievement of the SBE goal please indicate here: The MBE, WBE, SBE Utilization Plan and the MBE, WBE, SBE Subcontractor's Letter of Intent MUST Accompany the Bid! 1!

(Attach additional sheets as needed)

The bidder should indicate on the Utilization Plan explicitly if the dollar amounts for the WBE participation will also be counted toward the achievement of its SBE participation. See Affirmative Action Ordinance, Revised Appendix D, Section 11, Counting MBE, WBE and SBE Participation towards Contract Goals. (a) (b) (c)

WBE UTILIZATION

Name of WBE and contact person:			
Business Phone Number:	Email Address:		
Address:			
Description of Work, Services or Supplies to be provide	led:		
CONTRACT ITEM NO.:			
Total Dollar Amount Participation:			age of the second of the second secon
If the WBE participation will be counted towards the achievement of the SBE goal please indicate here:	U YES	no	
The MBE, WBE, SBE Utilization Plan and the MBE,	WBF, SBE Subcontractor's Le	tter of Intent MUST A	Accompany the Bid!!!
	WBE UTILIZATION		
Name of WBE and contact person:			
Business Phone Number:	Email Address:		
Address:			
Description of Work, Services or Supplies to be provid			
	-08		* * *
CONTRACT ITEM NO.:	*		
Total Dollar Amount Participation:			
If the WBE participation will be counted towards the achievement of the SBE goal please indicate here:	YES	□ NO	
The MBE, WBE, SBE Utilization Plan and the MBE,	WBE, SBE Subcontractor's Le	tter of Intent MUST A	ecompany the Bid! !!
3	WBE UTILIZATION		
Name of WBE and contact person:			
Business Phone Number:	Email Address:		
Address:			
Description of Work, Services or Supplies to be provide	ed:		
CONTRACT ITEM NO.:			
Total Dollar Amount Participation:			
f the WBE participation will be counted towards the achievement of the SBE goal please indicate here:	YES	NO	
The MBE, WBE, SBE Utilization Plan and the MBE.	WBE, SBE Subcontractor's Le	tter of Intent MUST A	ccompany the Bid!!!

(Attach additional sheets as needed)

SRE UTILIZATION

Name of SBE and contact person.		
Business Phone Number:	Email Address:	
Address:		The state of the s
	es to be provided:	
Total Dollar Amount Participation:		
The MBE, WBE, SBE Utilization Pl	on and the MBE, WBE, SBE Subcontractor's Letter of Intent	MUST Accompany the Bid!!!
	SHE UTILIZATION	
Name of SBE and contact person:		4
Business Phone Number:	Email Address:	
Description of Work, Services or Suppli	es to be provided:	
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CONTRACT-FTEM-NO:		AND THE RESIDENCE OF THE PROPERTY OF THE PROPE
Total Dollar Amount Participation:		
The MBE, WBE, SBE Utilization Pl	an and the MBE, WBE, SBE Subcontractor's Letter of Intent	MUST Accompany the Bid! !!
	SBE UTILIZATION	

Name of SBE and contact person:	Email Address:	
Business Phone Number:	Elliali Address.	
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	les to be provided.	
CONTRACT ITEM NO.:		A STATE OF THE STA
Total Dollar Amount Participation:		
	(Attach additional sheets as needed)	

UP-4

The MBE, WBE, SBE Utilization Plan and the MBE, WBE, SBE Subcontractor's Letter of Intent MUST Accompany the Bid!!

SIGNATURE SECTION

On Behalf of			Inc.	I/We hereby acknowledge tha
	(nakn	e of company)		

I/WE have read Revised Appendix D, will comply with the provisions of Revised Appendix D, and intend to use the MBEs, WBEs, and SBEs listed above in the performance of this contract and/or have completed the Waiver Request Form. To the best of my knowledge, information and belief, the facts and representations contained in this Exhibit are true, and no material facts have been omitted.

I do solemnly declare and affirm under penalties of perjury that the contents of the foregoing document are true and correct, and that I am authorized, on behalf of the bidder, to make this affidavit.

12/19/16 Date

Signature of Authorized officer

ATTEST:

John Posluszny, President



312-374-9995

Phone number

- 1) The Bidder is required to sign and execute this page, EVEN IF A WAIVER IS BEING REQUESTED.
- 2) Failure to do so will result in a nonresponsive bid and rejection of the bid.
- 3) If a waiver is requested, the bidder must also complete the following "WAIVER REQUEST FORM."

The MBE, WBE, SBE Utilization Plan and the MBE, WBE, SBE Subcontractor's Letter of Intent MUST Accompany the Bid! !!