

Department	HR	Open Purchase Orders									
Fund	(All)	Last refreshed: 1/12/2017									
Doc Type	PORD										
Sum of Amount											
PO Number	Item Text	Fiscal Year	Mark with 'X'	Dec. & Close / Release	Criminal Code	Justification	Dept. Head Approval (Y or N)	ED Approval (Y or N)			
0008008492	LineItem# 00001 : Safety:Conduct Air Quality Studies	2016									
0008008533	LineItem# 00001 : Safety: Open Order-Insp/Repair Winches	\$5,000.00	X	X	3 - Best Interest of the District	Reduce and close to the amount spent	X				
	LineItem# 00002 : Safety: Open Order-Parts-Winches	\$880.00		X	3 - Best Interest of the District	Reduce and close to the amount spent					
0008008540	LineItem# 00001 : Mobile Drug Testing Services	\$77.40		X	3 - Best Interest of the District	Reduce and close to the amount spent					
0008008541	LineItem# 00001 : Physical Exam & Drug Testing Services	\$884.50		X	3 - Best Interest of the District	Reduce and close to the amount spent					
		\$4,714.50		X	3 - Best Interest of the District	Reduce and close to the amount spent					
Grand Total		\$577,538.52									

INTEROFFICE MEMORANDUM

**METROPOLITAN WATER RECLAMATION DISTRICT
OF GREATER CHICAGO**

DEPARTMENT: HUMAN RESOURCES

DATE: January 23, 2017

TO: David St. Pierre, Executive Director

FROM: Beverly K. Sanders, Director of Human Resources

SUBJECT: Human Resources Department Open Purchase Order Review

Please review and approve the actions recommended for the attached list of open Purchase Orders as of January 13, 2017.

Recommended:



Beverly K. Sanders
Director of Human Resources

Approved:



David St. Pierre
Executive Director

BKS:lt

Attachment

c: T. Kosowski
D. LoCascio
J. Neubauer
D. Turner