Department Head Approval *:	Executive Director Approval *:

* Above signatures reflect approval of the department's spreadsheet. Exceptions are to be noted individually in the spreadsheet.

Department	M&R
Fund	101
Doc Type	PORD

Open Purchase Orders

Last refreshed: 1/12/2017

Sum of Amount / PO Number	Item Text	Fiscal Year 2016	Mark with 'X': Carry Forward	Mark with 'X': Dec. & Close / Release	Criminal Code	Justification	Dept. Head Approval (Y or N)	ED Approval (Y or N)
0003081215	LineItem# 00005 : YSI equipment PM Labor 2016	$1,800.00		X	2 - Germane to Contract	Closed. Agreement ended 04/31/2016.	Y	Y
	LineItem# 00006 : YSI repair parts 2016	$400.00		X	2 - Germane to Contract	Closed. Agreement ended 04/31/2016.	Y	Y
0003081390	LineItem# 00009 : 14-100-12 Water sample analysis (2016)	$2,728.00		X	2 - Germane to Contract	Contract ended.	Y	Y
	LineItem# 00011 : 14-100-12 Radium-226/228 (2016)	$2,405.00		X	2 - Germane to Contract	Contract ended.	Y	Y
0003081944	LineItem# 00003 : Agilent Servcie Agreement 2016	$0.01		X	2 - Germane to Contract	Decrease done. Agreement ends 06/30/2017.	Y	Y
0003082336	LineItem# 00006 : Consumable Parts & Supplies 2016	$28.90		X	2 - Germane to Contract	Closed. Agreement ended 06/30/2016.	Y	Y
0003083702	LineItem# 00002 : SKALAR REPLACEMENT PARTS AND CONSUMABLES	$88.69		X	2 - Germane to Contract	Closed. Multiyyear agreement ends 12/31/2019.	Y	Y
0003084277	LineItem# 00002 : Service Agreement Prometco Sterilco 2016	$1,334.00		X	2 - Germane to Contract	Multiyear agreement ends 12/31/2017.	Y	Y
0003084526	LineItem# 00004 : 16 EAL Water Purification Maint/Repair	$3,157.80		X	2 - Germane to Contract	Multiyear agreement ends 12/31/2017.	Y	Y
	LineItem# 00005 : 16 IWAL Water Purification Maint/Repair	$2,321.00		X	2 - Germane to Contract	Multiyear agreement ends 12/31/2017.	Y	Y
	LineItem# 00006 : 16 SAL Water Purification Maint/Repair	$196.00		X	2 - Germane to Contract	Multiyear agreement ends 12/31/2017.	Y	Y
0003086069	LineItem# 00004 : 15-101-12 PCT/PBO Uniforms (2016)	$3,048.15		X	2 - Germane to Contract	Closed. Contract ended 12/31/2016.	Y	Y
	LineItem# 00003 : 15-101-12 ES Uniforms (2016)	$6,668.27		X	2 - Germane to Contract	Closed. Contract ended 12/31/2016.	Y	Y
0003086591	LineItem# 00003 : 15-104-11-Am. Sig./HACH- REPAIRS (2016)	$4,573.16		X	2 - Germane to Contract	Decreased. Multiyear contract ends 06/30/2017.	Y	Y
	LineItem# 00004 : 15-104-11-Am. Sig./HACH - PARTS (2016)	$238.63		X	2 - Germane to Contract	Decreased. Multiyear contract ends 06/30/2017.	Y	Y
0003086903	LineItem# 00003 : 15-106-11 Lab. Tech. Sec. 161 (2016)	$34,222.86		X	3 - Best Interest of the District	Contract ended 12/31/2016.	Y	Y
	LineItem# 00004 : 15-106-11 Lab. Tech. Sec. 121 (2016)	$12,398.91		X	3 - Best Interest of the District	Contract ended 12/31/2016.	Y	Y
0003087172	LineItem# 00004 : 15-108-11 Parts PC 30 (2016)	$2,216.74		X	2 - Germane to Contract	Decreased. Multiyear contract ends 08/31/2017.	Y	Y
	LineItem# 00003 : 15-108-11 Labor PC 30 Boat (2016)	$2,058.84		X	2 - Germane to Contract	Decreased. Multiyear contract ends 08/31/2017.	Y	Y
0003087492	LineItem# 00001 : Environmental Standards & Supplies	$859.70		NA	3 - Best Interest of the District	Balance fully paid out.	Y	Y
0003087766	LineItem# 00002 : Consumables	$2,659.28		X	3 - Best Interest of the District		Y	Y
0003087841	LineItem# 00001 : 16-021-11 Unleaded Gasoline for Boat	$8,597.51		X	2 - Germane to Contract	District-wide contract.	Y	Y
0003087864	LineItem# 00002 : 16-105-12 Boat Repair - Parts - 2016	$10,020.85		X	2 - Germane to Contract	Multiyear contract ends 12/31/2017.	Y	Y
	LineItem# 00003 : 16-105-12 Boats - Dock Fees - 2016	$2,400.00		X	2 - Germane to Contract	Multiyear contract ends 12/31/2017.	Y	Y
	LineItem# 00001 : 16-105-12 Boat Maint. & Repairs - 2016	$17,821.35		X	2 - Germane to Contract	Multiyear contract ends 12/31/2017.	Y	Y
0003087868	LineItem# 00003 : 2016 - ALD M&R - W.W. Grainger	$33.45		X	2 - Germane to Contract	District-wide contract.	Y	Y
	LineItem# 00002 : 2016 - EMR M&R - W.W. Grainger	$31.41		X	2 - Germane to Contract	District-wide contract.	Y	Y
	LineItem# 00001 : 2016 - IWD M&R - W.W. Grainger	$24.11		X	2 - Germane to Contract	District-wide contract.	Y	Y
0003087905	LineItem# 00001 : 16-022-11 Diesel Fuel -2016	$1,175.81		X	2 - Germane to Contract	District-wide contract.	Y	Y
0003087946	LineItem# 00001 : 2016-M&R Office Supplies - Budget/Admin	$251.93		X	2 - Germane to Contract	District-wide multiyear contract.	Y	Y
	LineItem# 00006 : 2016-M&R Office Supplies - IWD FSS	$132.99		X	2 - Germane to Contract	District-wide mult-year contract.	Y	Y

Department	M&R							
Fund	101				Open Purchase Orders			
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PO Number	Item Text	2016						
0003087946	LineItem# 00002 : 2016-M&R Office Supplies - EM&R	$1,197.26		X	2 - Germane to Contract	District-wide multiyear contract.	Y	Y
	LineItem# 00004 : 2016-M&R Office Supplies - ENFORCEMENT	$110.20		X	2 - Germane to Contract	District-wide multiyear contract.	Y	Y
	LineItem# 00005 : 2016-M&R Office Supplies - USER CHARGE	$362.55		X	2 - Germane to Contract	District-wide multiyear contract.	Y	Y
0003088892	LineItem# 00002 : Rainin Parts-2016	$679.60		X	3 - Best Interest of the District		Y	Y
	LineItem# 00001 : Rainin Pipette Calibration & Maint-2016	$2,874.00		X	3 - Best Interest of the District		Y	Y
0003088894	LineItem# 00001 : SOLE SOURCE-SERVICE HOBART WASHERS-SWRP	$648.00		X	3 - Best Interest of the District		Y	Y
	LineItem# 00002 : SOLE SOURCE - SERVICE HOBART WASHER-CWRP	$648.00		X	3 - Best Interest of the District		Y	Y
	LineItem# 00004 : SOLE SOURCE-SERVICE HOBART WASHERS-KWRP	$1,296.00		X	3 - Best Interest of the District		Y	Y
	LineItem# 00005 : HOBART SERVICE AGREEMENT - ALD 2016	$5,734.00		X	3 - Best Interest of the District		Y	Y
	LineItem# 00003 : SOLE SOURCE-SERVICE HOBART WASHERS-OWRP	$1,296.00		X	3 - Best Interest of the District		Y	Y
0003089071	LineItem# 00001 : Labor/Smith-Root Electrofishing Equip	$2,493.06		X	3 - Best Interest of the District		Y	Y
	LineItem# 00002 : Parts/Smith-Root Electrofishing Equip	$1,397.45		X	3 - Best Interest of the District		Y	Y
0003089303	LineItem# 00007 : 16-100-12 OCAL Supplies for GC/MS (2016)	$207.15		X	2 - Germane to Contract	Decreased. Multiyear contract ends 12/31/2018.	Y	Y
	LineItem# 00001 : 16-100-12 ALD - Suppl/Glass/Chem (2016)	$1,469.62		X	2 - Germane to Contract	Decreased. Multiyear contract ends 12/31/2018.	Y	Y
	LineItem# 00002 : 16-100-12 EMR - Suppl/Glass/Chem (2016)	$1,995.49		X	2 - Germane to Contract	Decreased. Multiyear contract ends 12/31/2018.	Y	Y
0003089316	LineItem# 00002 : 16-103-12 LAB COATS CALUMET (2016)	$456.95		X	2 - Germane to Contract	Decreased. Multiyear contract ends 12/31/2018.	Y	Y
	LineItem# 00001 : 16-103-12 LAB COATS STICKNEY (2016)	$564.62		X	2 - Germane to Contract	Decreased. Multiyear contract ends 12/31/2018.	Y	Y
	LineItem# 00003 : 16-103-12 LAB COATS EGAN (2016)	$612.50		X	2 - Germane to Contract	Decreased. Multiyear contract ends 12/31/2018.	Y	Y
	LineItem# 00004 : 16-103-12 LAB COATS EM&R (2016)	$1,245.50		X	2 - Germane to Contract	Decreased. Multiyear contract ends 12/31/2018.	Y	Y
0003089838	LineItem# 00002 : LEEMAN HYDRA - CONSUMABLES (2016)	$848.72		X	2 - Germane to Contract	Decreased. Multiyear agreement ends 12/31/2017.	Y	Y
0003089879	LineItem# 00001 : 16-106-11 Organic Compounds Analysis	$8,980.50		X	3 - Best Interest of the District	Decreased. Multiyear contract ends 04/28/2017.	Y	Y
0003089952	LineItem# 00001 : 16-101-11 Check Lysimeters & Wells-2016	$18,071.45		X	3 - Best Interest of the District	Waiting for invoice. Contract ends 12/31/2017.	Y	Y
0003090341	LineItem# 00001 : Labor Eureka	$500.00		X	3 - Best Interest of the District		Y	Y
	LineItem# 00002 : Parts Eureka	$2,000.00		X	3 - Best Interest of the District		Y	Y
0003090374	LineItem# 00007 : Consumable Parts & Supplies for CEM 2016	$80.35		X	2 - Germane to Contract	Closed. Multiyear agreement ends 12/31/2018.	Y	Y
0003090422	LineItem# 00001 : Support for Drainage Water Mgmt. System	$5,540.00	X		3 - Best Interest of the District	Some of the work was for technical assistance on drainage installation at Fulton County, but the drainage system was not installed due to no bid response on contract.	Y	Y
0003090482	LineItem# 00001 : Monitoring Enclosures	$7,310.00		NA	3 - Best Interest of the District		Y	Y
0003090517	LineItem# 00001 : Preventive Maint. FTIR Galaxy 3020	$1,725.00	X		3 - Best Interest of the District		Y	Y
0003090577	LineItem# 00001 : Cover Crop Extension FC	$6,426.00	X		3 - Best Interest of the District	Some of the work could not be completed in 2016 and will be completed in 2017.	Y	Y
0003090700	LineItem# 00008 : Consumable Parts and Supplies 2016	$1,305.60		X	2 - Germane to Contract	Multiyear agreement ends 06/30/2018	Y	Y
0003090859	LineItem# 00001 : TWO DAY ON-SITE BASIC QC8500 TRAINING	$5,000.00		X	3 - Best Interest of the District		Y	Y
0003091183	LineItem# 00001 : High Pressure Filing Assembly	$995.00		NA	3 - Best Interest of the District		Y	Y

Department	M&R	Open Purchase Orders						
Fund	101							
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PO Number	Item Text	2016						
0003091183	LineItem# 00002 : Sparging Needle	$60.00		NA	3 - Best Interest of the District		Y	Y
	LineItem# 00003 : Alkanes Calibration Kit	$195.00		NA	3 - Best Interest of the District		Y	Y
0003091248	LineItem# 00001 : Laboratory Oven	$7,014.95		NA	3 - Best Interest of the District		Y	Y
0003091251	LineItem# 00001 : AC Power Cord (US, ROHS)	$62.00		X	3 - Best Interest of the District		Y	Y
	LineItem# 00002 : Intermec 5V Power Supply	$127.60		X	3 - Best Interest of the District		Y	Y
0003091331	LineItem# 00005 : Shipping & Handling	$500.00		X	3 - Best Interest of the District		Y	Y
0003091396	LineItem# 00001 : 16-107-11 FLOWMETERS	$42,500.00		X	3 - Best Interest of the District	Contract cancelled because the vendor did not deliver the equipment.	Y	Y
0003091704	LineItem# 00001 : Office Console/Credenza	$759.00		NA	3 - Best Interest of the District	Balance will be fully paid out.	Y	Y
0003091779	LineItem# 00001 : 16-RFP-12 Biostatistician - 2016	$14,400.00		X	3 - Best Interest of the District	Multiyear agreement ends 12/31/2018.	Y	Y
0003091780	LineItem# 00002 : ADX-500 SYSTEM	$11,790.00		X	2 - Germane to Contract	Equipment delivered in December 2016. Waiting for invoice.	Y	Y
	LineItem# 00003 : INSTALLATION/TRAINING	$2,371.50		X	2 - Germane to Contract	Equipment delivered in December 2016. Waiting for invoice.	Y	Y
	LineItem# 00004 : CONSUMABLE KIT 1-Year	$1,700.00		X	2 - Germane to Contract	Equipment delivered in December 2016. Waiting for invoice.	Y	Y
	LineItem# 00001 : Mercury Analyzer CVAA SYSTEM	$16,145.75		X	2 - Germane to Contract	Equipment delivered in December 2016. Waiting for invoice.	Y	Y
0003092145	LineItem# 00001 : 16-104-11TARP Mon.Westbay Well & Deep We	$8,520.00		X	3 - Best Interest of the District	Transfer to PO Line 5 (2017). Contract ends 12/31/2017.	Y	Y
	LineItem# 00004 : 16-104-11 Analysis of Well & Sump Sample	$5,688.00		X	3 - Best Interest of the District	Transfer to PO Line 8 (2017). Contract ends 12/31/2017.	Y	Y
	LineItem# 00003 : 16-104-11 Analyze Wells, Sump, and Reser	$16,185.00		X	3 - Best Interest of the District	Transfer to 2017 (no existing PO line). Contract ends 12/31/2017.	Y	Y
	LineItem# 00002 : 16-104-11 Sampling Wells, Sump, Reservoi	$5,395.00		X	3 - Best Interest of the District	Transfer to 2017 (no existing PO line). Contract ends 12/31/2017.	Y	Y
0008008259	LineItem# 00003 : EMR Repairs Laboratory Equip.	$1,555.00		X	3 - Best Interest of the District		Y	Y
	LineItem# 00001 : ALD - REPAIRS - LABORATORY EQUIP	$2,500.00		X	3 - Best Interest of the District		Y	Y
	LineItem# 00002 : ALD - PARTS - LABORATORY EQUIP	$500.00		X	3 - Best Interest of the District		Y	Y
	LineItem# 00004 : EMR Parts - Lab. Equipment	$1,529.40		X	3 - Best Interest of the District		Y	Y
0008008264	LineItem# 00001 : ALD - Repairs - Dishwashers	$2,931.06		X	3 - Best Interest of the District		Y	Y
	LineItem# 00002 : ALD - Replace Parts - Dishwashers	$1,000.00		X	3 - Best Interest of the District		Y	Y
0008008267	LineItem# 00001 : Survey Meter Calibration	$165.00		X	3 - Best Interest of the District		Y	Y
0008008269	LineItem# 00001 : Fertilizer & Herbicide/Pesticide	$0.25		X	3 - Best Interest of the District		Y	Y
0008008272	LineItem# 00001 : 2016 REAGENT GRADE WATER SYSTEM	$5,741.60		X	3 - Best Interest of the District		Y	Y
0008008278	LineItem# 00001 : LABOR/OUTBOARD MOTORS	$1,640.00		X	3 - Best Interest of the District		Y	Y
	LineItem# 00002 : PARTS/OUTBOARD MOTORS	$1,000.00		X	3 - Best Interest of the District		Y	Y
0008008279	LineItem# 00001 : Service/District Eletrofishing Boats	$1,000.00		X	3 - Best Interest of the District		Y	Y
	LineItem# 00002 : Parts/boats	$895.20		X	3 - Best Interest of the District		Y	Y
	LineItem# 00003 : Service Boats Trailers	$600.00		X	3 - Best Interest of the District		Y	Y
	LineItem# 00004 : Storage, Parts - Tire Repair/Trailer	$156.16		X	3 - Best Interest of the District		Y	Y

Department	M&R							
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Open Purchase Orders

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Sum of Amount		Fiscal Year	Mark with 'X'		Criminal Code	Justification	Dept. Head Approval (Y or N)	ED Approval (Y or N)
PO Number	Item Text	2016	Carry Forward	Dec. & Close / Release				
0008008284	LineItem# 00001 : Tissue Culture Reagents for Virus	$320.04		X	3 - Best Interest of the District		Y	Y
0008008285	LineItem# 00001 : Minnows	$2,223.00		X	3 - Best Interest of the District		Y	Y
0008008290	LineItem# 00001 : Tin/Titanium Analysis	$18.00		X	3 - Best Interest of the District		Y	Y
0008008291	LineItem# 00001 : Labor Small Engine RPR @ Fulton County	$434.50		NA	3 - Best Interest of the District		Y	Y
	LineItem# 00002 : Parts	$470.50		X	3 - Best Interest of the District		Y	Y
0008008293	LineItem# 00001 : Honda Generator Service	$128.00		X	3 - Best Interest of the District		Y	Y
	LineItem# 00002 : Generator Parts	$42.66		X	3 - Best Interest of the District		Y	Y
0008008295	LineItem# 00001 : Liquid Nitrogen	$42.40		X	3 - Best Interest of the District		Y	Y
0008008297	LineItem# 00001 : AG Research Supplies	$16.26		X	3 - Best Interest of the District		Y	Y
0008008300	LineItem# 00001 : Nutrient Research Supplies	$57.53		X	3 - Best Interest of the District		Y	Y
	LineItem# 00002 : Maintenance/Repair	$1.84		X	3 - Best Interest of the District		Y	Y
0008008301	LineItem# 00001 : Labor/Repair of WTR Purification System	$3.00		X	3 - Best Interest of the District		Y	Y
	LineItem# 00002 : Parts for WTR Purification System	$131.21		X	3 - Best Interest of the District		Y	Y
0008008318	LineItem# 00001 : INFRARED THERMOMETER MAINTENANCE	$451.80		X	3 - Best Interest of the District		Y	Y
0008008319	LineItem# 00001 : Exchange Filters & Tanks	$491.00		X	3 - Best Interest of the District		Y	Y
0008008321	LineItem# 00001 : Outdoor Technical Equipment	$823.90		X	3 - Best Interest of the District		Y	Y
0008008328	LineItem# 00001 : Computer Supplies EM&R Lue-Hing Lab	$195.81		X	3 - Best Interest of the District		Y	Y
0008008348	LineItem# 00001 : GC FID CONSUMABLES	$1.85		X	3 - Best Interest of the District		Y	Y
0008008349	LineItem# 00001 : IWD - Repair Labor Ice Mach, Refrig etc	$474.00		X	3 - Best Interest of the District		Y	Y
	LineItem# 00002 : IWD -Replace Parts - Ice Mach,Refrig etc	$236.71		X	3 - Best Interest of the District		Y	Y
	LineItem# 00003 : EM&R - Repair Labor - Ice Machines, etc.	$1,291.50		X	3 - Best Interest of the District		Y	Y
	LineItem# 00004 : EM&R - Replace. Parts- Ice Machines, etc	$934.01		X	3 - Best Interest of the District		Y	Y
	LineItem# 00006 : ALD -Replace Parts - Ice Mach, Fridg etc	$500.00		X	3 - Best Interest of the District		Y	Y
	LineItem# 00005 : ALD - Repair/Labor Ice Mach, Fridge etc	$500.00		X	3 - Best Interest of the District		Y	Y
0008008354	LineItem# 00001 : Stain Sets	$24.00		X	3 - Best Interest of the District		Y	Y
0008008360	LineItem# 00001 : Water Cooler Rental	$32.40		X	3 - Best Interest of the District		Y	Y
0008008365	LineItem# 00001 : Microbial Analysis	$1,250.00		X	3 - Best Interest of the District		Y	Y
0008008366	LineItem# 00001 : Dosimeters	$2,289.63		X	3 - Best Interest of the District		Y	Y
0008008369	LineItem# 00001 : Marine & Boating Supplies	$4,615.42		X	3 - Best Interest of the District		Y	Y
0008008384	LineItem# 00001 : Repairs - Block Digesters	$1,000.00		X	3 - Best Interest of the District		Y	Y
	LineItem# 00002 : Replacement Parts - Block Digesters	$500.00		X	3 - Best Interest of the District		Y	Y
0008008386	LineItem# 00001 : Chemical Analysis	$4,867.30		X	3 - Best Interest of the District		Y	Y
0008008395	LineItem# 00001 : Kohler Generator Service	$182.00		X	3 - Best Interest of the District		Y	Y
	LineItem# 00002 : Kohler Generator Parts	$32.32		X	3 - Best Interest of the District		Y	Y
0008008427	LineItem# 00001 : Microscope preventative maintenance	$45.00		X	3 - Best Interest of the District		Y	Y
	LineItem# 00002 : Labor for repair of microscopes	$45.00		X	3 - Best Interest of the District		Y	Y
	LineItem# 00003 : Parts for repair/maint of microscopes	$828.00		X	3 - Best Interest of the District		Y	Y
0008008446	LineItem# 00001 : F&D Misc. Greenhouse Supplies	$556.96		X	3 - Best Interest of the District		Y	Y
0008008450	LineItem# 00001 : SHIPMENT OF SAMPLES FOR EM&R	$201.22		X	3 - Best Interest of the District		Y	Y

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PO Number	Item Text	2016						
0008008450	LineItem# 00002 : SHIPMENT OF SAMPLES FOR FULTON COUNTY	$1.00		X	3 - Best Interest of the District		Y	Y
0008008475	LineItem# 00001 : PREVENTIVE MAINTENANCE INTERMEC PRINTERS	$2,249.14		X	3 - Best Interest of the District		Y	Y
	LineItem# 00002 : SUPPLEMENTAL REPAIRS INTERMEC SCANNERS	$664.14		X	3 - Best Interest of the District		Y	Y
	LineItem# 00003 : Consumables	$443.00		X	3 - Best Interest of the District		Y	Y
0008008534	LineItem# 00002 : EMRD Water Purification Unit	$4,906.50	X		2 - Germane to Contract	Service agreement ends 9-8-2017.	Y	Y
	LineItem# 00001 : ALD Water Purification Units	$3,400.00	X		2 - Germane to Contract	Service agreement ends 9-8-2017.	Y	Y
Grand Total		$400,513.94						

INTEROFFICE MEMORANDUM

METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO

DEPARTMENT: Monitoring and Research **DATE:** January 25, 2017

TO: Darlene A. LoCascio
Director of Procurement and Materials Management

FROM: Thomas C. Granato
Director of Monitoring and Research

SUBJECT: Disposition of Open 2016 Purchase Orders in the Monitoring and Research Department

In response to the recent direction of the Administrative Services Officer and e-mails from the Head Buyer in the P&MM Department, on your behalf, the M&R Department has prepared the attached spreadsheets, which are a "snapshot" of the current state of its 2016 open purchase orders (POs). This submittal is actually comprised of several components: (a) the 2016 M&R Department Construction Research Fund (201) PO Closeouts and Carryforwards spreadsheet; (b) the 2016 M&R Department Corporate Fund (101) PO Closeouts and Carryforwards spreadsheet; and (c) six paper change orders, signed by Donna Coolidge or Michael Cohen for POs that require "deletions" of lines.

At the top of attachments (a) and (b), there are spaces for "Department Head Approval" and "Executive Director (ED) Approval." Instead of individually signing the requested changes that have a "Yes" under those columns, please consider my signature, as well as that of the ED, on this memorandum and at the top of the attachments to be a blanket approval of these requests.

The M&R Department will convey a scanned version of the attachments to this memorandum to Joseph Neubauer of your staff and to appropriate staff in the Budget Office, as requested by them.

Please contact Mr. Cohen at extension 13037 if you have any questions regarding this transmittal or its attachments.

APPROVED:

David St. Pierre
Executive Director

TCG:MPC:ae
Attachments
cc w/att: McElligott/Riedle/Podczerwinski/Coolidge
Zhang/Joseph/Cohen/Bradley/Abozir/Stram

Department Head Approval *:	Executive Director Approval *:
Tom Granato	

* Above signatures reflect approval of the department's spreadsheet. Exceptions are to be noted individually in the spreadsheet.

Department	M&R
Fund	201
Doc Type	PORD

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PO Number	Item Text	2016	Carry Forward	Dec. & Close / Release				
0003078207	LineItem# 00004 : Microbial Source CAWS (2016)	$24,194.26		X	2 - Germane to Contract	Final 2016 SES entered 01/24/2017. Agreement ends 12/31/19.	Y	Y
0003085404	LineItem# 00002 : 14-RFP-34 Odor Monitoring System	$4,770.00		X	2 - Germane to Contract	Final 2016 SES entered 01/24/2017. Agreement ended 12/31/2016.	Y	Y
0003087175	LineItem# 00002 : MS Shortcut Nitrogen Remov Study (2016)	$120,209.15	X		3 - Best Interest of the District	Transfer to FY 2017. Agreement needed through 08/31/2018.	Y	Y
0003087390	LineItem# 00002 : 15-RFP-12 Hydraulic & Process Model 2016	$39,025.00	X		2 - Germane to Contract	Transfer to FY 2017.	Y	Y
0003090264	LineItem# 00002 : 16-108-11 1-L Lab Approved Sampl Bags	$720.00	X		3 - Best Interest of the District	Transfer to FY 2017. Contract needed through 06/15/2017.	Y	Y
	LineItem# 00006 : 16-108-11 Amine Gas Analysis	$10,325.00	X		3 - Best Interest of the District	Transfer to FY 2017. Contract needed through 06/15/2017.	Y	Y
	LineItem# 00005 : 16-108-11 Sulfur-Based Compds Gas Anal	$9,735.00	X		3 - Best Interest of the District	Transfer to FY 2017. Contract needed through 06/15/2017.	Y	Y
	LineItem# 00008 : 16-108-11 Carboxylic Acids Gas Analysis	$1,640.00	X		3 - Best Interest of the District	Transfer to FY 2017. Contract needed through 06/15/2017.	Y	Y
	LineItem# 00001 : 16-108-11 Rent Lab Cert Air Samp. Canis	$4,130.00	X		3 - Best Interest of the District	Transfer to FY 2017. Contract needed through 06/15/2017.	Y	Y
	LineItem# 00004 : 16-108-11 Vola Org Compds-75GasAnal	$1,305.00	X		3 - Best Interest of the District	Transfer to FY 2017. Contract needed through 06/15/2017.	Y	Y
	LineItem# 00007 : 16-108-11 Ammonia Gas Analysis	$5,510.00	X		3 - Best Interest of the District	Transfer to 2017. Contract needed through 06/15/2017.	Y	Y
	LineItem# 00003 : 16-108-11 Aldehyde Constituents Gas Anal	$1,120.00	X		3 - Best Interest of the District	Transfer to FY 2017. Contract needed through 06/15/2017.	Y	Y
0003091026	LineItem# 00004 : 16-109-11 Analy Odor Persistency	$24.00		X	3 - Best Interest of the District	Decrease. Contract ends 12/31/2017.	Y	Y
	LineItem# 00002 : 16-109-11 Analy Odor Air Intensity	$1.00		X	3 - Best Interest of the District	Decrease. Contract ends 12/31/2017.	Y	Y
	LineItem# 00001 : 16-109-11 Analy Odor Thresh Values ASTM	$4,130.00		X	3 - Best Interest of the District	Decreased in SAP. Contract ends 12/31/2017.	Y	Y
0003091055	LineItem# 00003 : M&R Strmflw Gaging Stations	$5,025.00		X	2 - Germane to Contract	SAP shows that this PO line was paid out already. This is an interdepartmental PO/agreement.	Y	Y
J16129004	LineItem# 00001 : JOC CONCRETE REPAIR @ EGAN LAB BLDG	$1,000.00		NA	2 - Germane to Contract	Balance paid from 2016 budget.	Y	Y
J16129005	LineItem# 00001 : JOC ENTRANCE IMPROVEMENTS @ M&R COMPLEX	$58,247.69	X		3 - Best Interest of the District	Transfer to FY 2017. Contract needed through 06/15/2017.	Y	Y
Grand Total		**$291,111.10**						

Form P-096 (11-8-12)

Department of Procurement and Materials Management
Metropolitan Water Reclamation District of Greater Chicago
Purchase Order Change Notice

Delete Lines.

Date	Req. No.	Vendor #	Vendor Name	PO No.	Change No.	Buyer
1/17/2017	1405970	5000117	Accurate Instrument Repair	8008259	1	D. Phillips

C/O Line	A/D/C	PO Line	Planned Line/ Sub-Line #	Unplanned Line	Delivery Date	FROM Quantity	FROM Unit Price	FROM Extension	FROM %	TO Quantity	TO Unit Price	TO Extension	TO %
1	C	1		x	12/31/2016	1.0		$ 2,500.00		1.0		$ 275.00	
2	D	2		x	12/31/2016	1.0		$ 500.00		0.0		$ -	
3	C	3		x	12/31/2016	1.0		$ 2,000.00		1.0		$ 445.00	
4	C	4		x	12/31/2016	1.0		$ 2,000.00		1.0		$ 470.60	
5								$ -				$ -	
6								$ -				$ -	
							"FROM" Total	$ 7,000.00			"TO" Total	$ 1,190.60	

C/O Line	Earmarked Fund Reservation #	FR Line #	Fund	Cost Center	Commitment Item	Funct. Area	Project # (Contract #)	Reference # (Internal Order #)
1		1	101	16164180	612970	4666		160032059
2		2	101	16164180	623570	4663		160044008
3		3	101	16123180	612970	4653		160032037
4		4	101	16123180	612970	4653		160032037
5								
6								

Original PO or Previous Change Notice No.				Orig. PO $	7,000.00
	Increase or	X	Decrease Request	No $ Change	Change $	(5,809.40)
New Purchase Order Amount				New PO $	1,190.60
X	Close out Purchase Order at New $		Cancel entire Purchase Order		
C. Shillin	[signature]				
Originated By	*Approved By*	*Buyer/ Date*	*Darlene LoCascio Director of P&MM*		

[signature]
Department Head

[signature]
Executive Director

Decrease lines one, three and four of purchase order and delete line two - closing out purchase order at new dollar value.

mp c 1-19-17

Form P-096 (11-8-12)

Department of Procurement and Materials Management
Metropolitan Water Reclamation District of Greater Chicago
Purchase Order Change Notice

Delete Lines.

Date	Req. No.	Vendor #	Vendor Name	PO No.	Change No.	Buyer
1/17/2017	1409339	5000117	Accurate Instrument Repair	8008384	1	D. Phillips

C/O Line	A/D/C	PO Line	Planned Line/ Sub-Line #	Unplanned Line	Delivery Date	FROM Quantity	FROM Unit Price	FROM Extension	FROM %	TO Quantity	TO Unit Price	TO Extension	TO %
1	D	1		x	12/31/2016	1.0		$ 1,000.00		1.0		$ -	
2	D	2		x	12/31/2016	1.0		$ 500.00		0.0		$ -	
3								$ -				$ -	
4								$ -				$ -	
5								$ -				$ -	
6								$ -				$ -	
							"FROM" Total	$ 1,500.00			"TO" Total	$ -	

C/O Line	Earmarked Fund Reservation #	FR Line #	Fund	Cost Center	Commitment Item	Funct. Area	Project # (Contract #)	Reference # (Internal Order #)
1		1	101	16164180	612970	4666		160032059
2		2	101	16164180	623570	4663		160044008
3								
4								
5								
6								

Original PO or Previous Change Notice No.		Orig. PO $	1,500.00
Increase or / X Decrease Request	No $ Change	Change $	(1,500.00)
New Purchase Order Amount		New PO $	-
X Close out Purchase Order at New $	X Cancel entire Purchase Order		
C. Shillin	Dan Corbelli		
Originated By	*Approved By*	*Buyer/ Date*	*Darlene LoCascio Director of P&MM*

Tom Granato
Department Head

David St. Pierre
Executive Director

Delete lines one and two of purchase order - zero dollar value.

1-19-17

Form P-096 (11-8-12)

Department of Procurement and Materials Management
Metropolitan Water Reclamation District of Greater Chicago
Purchase Order Change Notice

Delete Lines.

Date	Req. No.	Vendor #	Vendor Name	PO No.	Change No.	Buyer
1/17/2017	1405971	5000117	Accurate Instrument Repair	8008264	1	M. Simkhin

C/O	A/D/C	PO	Planned Line/	Unplanned	Delivery	FROM				TO			
Line		Line	Sub-Line #	Line	Date	Quantity	Unit Price	Extension	%	Quantity	Unit Price	Extension	%
1	C	1		x	12/31/2016	1.0		$ 5,000.00		1.0		$ 2,068.94	
2	D	2		x	12/31/2016	1.0		$ 1,000.00		0.0		$ -	
3								$ -				$ -	
4								$ -				$ -	
5								$ -				$ -	
6								$ -				$ -	
							"FROM" Total	$ 6,000.00			"TO" Total	$ 2,068.94	

C/O Line	Earmarked Fund Reservation #	FR Line #	Fund	Cost Center	Commitment Item	Funct. Area	Project # (Contract #)	Reference # (Internal Order #)
1		1	101	16164180	612970	4666		160032059
2		2	101	16164180	623570	4663		160044008
3								
4								
5								
6								

Original PO or Previous Change Notice No.				Orig. PO $	6,000.00
Increase or	X	Decrease Request	No $ Change	Change $	(3,931.06)
New Purchase Order Amount				New PO $	2,068.94
X	Close out Purchase Order at New $		Cancel entire Purchase Order		
C. Shillin	[signature]				
Originated By	Approved By	Buyer/ Date	Darlene LoCascio Director of P&MM		

[signature]
Department Head

[signature]
Executive Director

Decrease line one of purchase order and delete line two - closing out purchase order at new dollar value.

MS 1-19-17

Form P-096 (11-8-12)

Department of Procurement and Materials Management
Metropolitan Water Reclamation District of Greater Chicago
Purchase Order Change Notice

Delete Lines.

Date	Req. No.	Vendor #	Vendor Name	PO No.	Change No.	Buyer
1/17/2017	1388792	5002279	WW Grainger	3087868	2	M. Simkhin

C/O Line	A/D/C	PO Line	Planned Line/ Sub-Line #	Unplanned Line	Delivery Date	FROM Quantity	FROM Unit Price	FROM Extension	FROM %	TO Quantity	TO Unit Price	TO Extension	TO %
1	C	1		x	12/31/2016	1.0		$5,800		1.0		$ 5,775.89	
2	C	2		x	12/31/2016	1.0		$ 4,000.00		1.0		$ 3,968.59	
3	C	3		x	12/31/2016	1.0		$ 2,000.00		1.0		$ 1,966.55	
4								$ -				$ -	
5								$ -				$ -	
6								$ -				$ -	
							"FROM" Total	$ 11,800.00			"TO" Total	$ 11,711.03	

C/O Line	Earmarked Fund Reservation #	FR Line #	Fund	Cost Center	Commitment Item	Funct. Area	Project # (Contract #)	Reference # (Internal Order #)
1		1	101	16194190	623990	4663		160079047
2		2	101	16123180	623990	4653		160044024
3		3	101	16161180	623570	4652		160039008
4								
5								
6								

Original PO or Previous Change Notice No.			Orig. PO $	11,800.00
Increase or	X Decrease Request	No $ Change	Change $	(88.97)
New Purchase Order Amount			New PO $	11,711.03
X Close out Purchase Order at New $		Cancel entire Purchase Order		
JSTRAM 1-20-17 *Originated By*	*Approved By* 1-20-17	*Buyer/ Date*		*Darlene LoCascio Director of P&MM*

Department Head

Executive Director

Decrease each line of purchase order and close out at new dollar value.
02/02/17 BOC, #17-0059, M&R

Form P-096 (11-8-12)

Department of Procurement and Materials Management
Metropolitan Water Reclamation District of Greater Chicago
Purchase Order Change Notice

Delete Lines.

Date	Req. No.	Vendor #	Vendor Name	PO No.	Change No.	Buyer
1/17/2017	1388792	5002279	WW Grainger	3087868	2	M. Simkhin

C/O Line	A/D/C	PO Line	Planned Line/ Sub-Line #	Unplanned Line	Delivery Date	FROM Quantity	FROM Unit Price	FROM Extension	FROM %	TO Quantity	TO Unit Price	TO Extension	TO %
1	C	1		x	12/31/2016	1.0		$5,800		1.0		$ 5,775.89	
2	C	2		x	12/31/2016	1.0		$ 4,000.00		1.0		$ 3,968.59	
3	C	3		x	12/31/2016	1.0		$ 2,000.00		1.0		$ 1,966.55	
4								$ -				$ -	
5								$ -				$ -	
6								$ -				$ -	
							"FROM" Total	$ 11,800.00			"TO" Total	$ 11,711.03	

C/O Line	Earmarked Fund Reservation #	FR Line #	Fund	Cost Center	Commitment Item	Funct. Area	Project # (Contract #)	Reference # (Internal Order #)
1		1	101	16194190	623990	4663		160079047
2		2	101	16123180	623990	4653		160044024
3		3	101	16161180	623570	4652		160039008
4								
5								
6								

Original PO or Previous Change Notice No.				Orig. PO $	11,800.00
Increase or	X	Decrease Request	No $ Change	Change $	(88.97)
New Purchase Order Amount				New PO $	11,711.03
X	Close out Purchase Order at New $		Cancel entire Purchase Order		
J STRAM 1-20-17		1-20-17			
Originated By	Approved By	Buyer/ Date	Darlene LoCascio Director of P&MM		

Department Head

Executive Director

Decrease each line of purchase order and close out at new dollar value.
02/02/17 BOC, #17-0059, M&R

Form P-096 (11-8-12)

Department of Procurement and Materials Management
Metropolitan Water Reclamation District of Greater Chicago
Purchase Order Change Notice

Delete Lines.

Date	Req. No.	Vendor #	Vendor Name	PO No.	Change No.	Buyer
1/17/2017	1407856	5008704	AMC Mechanical Inc.	8008349	1	D. Phillips

C/O Line	A/D/C	PO Line	Planned Line/ Sub-Line #	Unplanned Line	Delivery Date	FROM Quantity	FROM Unit Price	FROM Extension	FROM %	TO Quantity	TO Unit Price	TO Extension	TO %
1	C	1		x	12/31/2016	1.0		$ 2,000.00		1.0		$ 1,526.00	
2	C	2		x	12/31/2016	1.0		$ 1,000.00		1.0		$ 763.29	
3	C	3		x	12/31/2016	1.0		$ 2,000.00		1.0		$ 708.50	
4	C	4		x	12/31/2016	1.0		$ 999.00		1.0		$ 64.99	
5	D	5		x	12/31/2016	1.0		$ 500.00		0.0		$ -	
6	D	6		x	12/31/2016	1.0		$ 500.00		0.0		$ -	
							"FROM" Total	$ 6,999.00			"TO" Total	$ 3,062.78	

C/O Line	Earmarked Fund Reservation #	FR Line #	Fund	Cost Center	Commitment Item	Funct. Area	Project # (Contract #)	Reference # (Internal Order #)
1		1	101	16194190	612970	4663		160090005
2		2	101	16194190	623570	4663		160079037
3		3	101	16126180	612970	4672		160059016
4		4	101	16126180	612970	4672		160059016
5		5	101	16164180	612970	4666		160032059
6		6	101	16164180	623570	4663		160044008

Original PO or Previous Change Notice No.			Orig. PO $	6,999.00
Increase or	X	Decrease Request	No $ Change	Change $	(3,936.22)
	New Purchase Order Amount		New PO $	3,062.78
X	Close out Purchase Order at New $		Cancel entire Purchase Order	

Originated By | Approved By | Buyer/ Date | Darlene LoCascio Director of P&MM

mjk 1-19-17

Department Head

Executive Director