INTEROFFICE MEMORANDUM

METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO

DEPARTMENT:

General Administration

DATE: July 31, 2017

Diversity Section

TO:

John Murray, Director of Maintenance and Operations

FROM:

Regina D. Berry, Diversity Administrator

SUBJECT:

Contract 17-689-12 - Test and Repair Underground Storage Tanks at

Various Locations (Re-Bid)

LOW BIDDER:

Stenstrom Petroleum Services Group

The lowest responsive bidder, Stenstrom Petroleum Services Group, has submitted company information and "MBE/WBE/SBE Business Verification Forms" for the firms identified on the subject contract's Affirmative Action Utilization Plan.

The MBE, WBE, and SBE Utilization Goals for the above mentioned contract are 20% MBE and/or WBE and 10% SBE. According to the bidder's Utilization Plan, the bidder has committed the following goals:

<u>MBE</u>	WBE	SBE
N/A	20%	*

Therefore, Stenstrom Petroleum Services Group., is in apparent compliance with the requirements of Affirmative Action Ordinance Revised Appendix D.

RDB:MGT

Attachments

c: LoCascio, Cornier, Shields-Wright, Torres, File

*Bidder offers WBE to satisfy the SBE requirements

METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO



MBE, WBE, SBE UTILIZATION PLAN

For Local and Small business entities - Definitions for terms used below can be found in Appendix D: MBE - Section 5(s); WBE - Section 5(cc); SBE - Section 5(w).

NOTE: The Bidder shall submit with the Bid, originals or facsimile copies of all MBE, WBE, SBE Subcontractor's Letter of Intent furnished to all MBEs, WBEs, and SBEs. IF A BIDDER FAILS TO INCLUDE signed copies of the MBE, WBE, SBE Utilization Plan and all signed MBE, WBE, SBE Subcontractor's Letter of Intent with its bid, said bid will be deemed nonresponsive and rejected.

All Bidders must sign the signature page UP-5 of the Utilization Plan, even if a waiver is requested.

Name of Bidder:	Stenstrom Petroleum Services Group	la P
Contract No.:	17-689-12	-
Affirmative Action	Contact & Phone No.: Bob Stenstrom- 815-398-6250	
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E-Mail Address:	bobs@rstenstrom.com	
	보다 이 내려가 있는 것이 되어 생활을 하지 않는데 없는데 그	
Total Bid: \$129,76	5.00 (One Hundred Twenty Nine Thousand Seven Hundred Sixty Five Dollars & 00/100)	

MBE, WBE, SBE UTILIZATION PLAN AND ALL SIGNED MBE, WBE, SBE SUBCONTRACTOR'S LETTER OF INTENT MUST BE COMPLETED, SIGNED AND ACCOMPANY YOUR BID!!!

The bidder should indicate on the Utilization Plan explicitly if the dollar amounts for the MBE participation will also be counted toward the achievement of its SBE participation. See Affirmative Action Ordinance, Revised Appendix D, Section 11, Counting MBE, WBE and SBE Participation towards Contract Goals. (a) (b) (c)

MBE UTILIZATION

Name of MBE and contact person: N/A			
Business Phone Number:	Email Address:		
Address:			
Description of Work, Services or Supplies to be provided	f:		
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M	BE UTILIZATION		
Name of MBE and contact person: <u>N/A</u>	Email Address:		
	Email Address:		
Address:			
Description of Work, Services or Supplies to be provided			
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achievement of the SBE goal please indicate here:	YES	NO	
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	YES	NO	
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(Attach additional sheets as needed)

The bidder should indicate on the Utilization Plan explicitly if the dollar amounts for the WBE participation will also be counted toward the achievement of its SBE participation. See Affirmative Action Ordinance, Revised Appendix D, Section 11, Counting MBE, WBE and SBE Participation towards Contract Goals. (a) (b) (c) WBE UTILIZATION

Name of WBE and contact person: RA Seaton C	Contractor Services L	LC- Rebecca Seate	on		
Business Phone Number 815-520-4812	Email Address:	raseatoncontra	actor@gmail.	com	
Address: 1467 McKinley Ave, Belvidere II	61008				
Description of Work, Services or Supplies to be provi	ided: Labor & Material	Hauling			
CONTRACT ITEM NO.: 2.3 & 4				4	
Total Dollar Amount Participation: \$28,500.00					
If the WBE participation will be counted towards the achievement of the SBE goal please indicate here:	\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\	Ŋo □			
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Name of WBE and contact person: N/A					0 • *
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	WBE UTILIZATION				
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(Attach additional sheets as needed)

SBE UTILIZATION

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SIGNATURE SECTION

On Behalf of Stenstrom Petroleum Services Citon (name of company)	되었다면요. 그 그 이 이 그 나는 하는데
I/WE have read Revised Appendix D, will comply with the MBEs, WBEs, and SBEs listed above in the performance of Form. To the best of my knowledge, information and bel are true, and no material facts have been omitted.	of this contract and/or have completed the waiver request
I do solemnly declare and affirm under penaltic document are true and correct, and that I am at affidavit.	es of perjury that the contents of the foregoing athorized, on behalf of the bidder, to make this
7/18/2017	Signature of Authorized officer
Date	
ATTEST:	Robert J. Stenstrom- President
Allbil.	Print name and title
1 Todd James	
Secretary	815-398-6250
	Phone number
1) The Bidder is required	to sign and execute this

- 1) The Bidder is required to sign and execute this page, EVEN IF A WAIVER IS BEING REQUESTED.
- 2) Failure to do so will result in a nonresponsive bid and rejection of the bid.
- 3) If a waiver is requested, the bidder must also complete the following "WAIVER REQUEST FORM."

The MBE, WBE, SBE Utilization Plan and the MBE, WBE, SBE Subcontractor's Letter of Intent MUST Accompany the Bidl I I