



PHONE (312) 603-6444

**SHERIFF'S OFFICE OF COOK COUNTY, ILLINOIS**

RICHARD J. DALEY CENTER  
50 W. WASHINGTON - ROOM 704  
CHICAGO, IL 60602  
**THOMAS J. DART**  
SHERIFF

June 9, 2017

VIA: Certified Mail/Return Receipt

Eileen McElligot  
Administrative Services Manager  
Metropolitan Water Reclamation District  
100 East Erie Street  
Chicago, IL 60611

**RE: Intergovernmental Agreement by and between the Cook County Sheriff's Office and the Metropolitan Water Reclamation District of Greater Chicago for the Expansion of the Prescription Drug Take Back Program**

Dear Ms. McElligot,

Pursuant to Article 20 of the above-referenced Intergovernmental Agreement ("IGA"), please allow this correspondence to serve as the Cook County Sheriff's Office's ("CCSO") full satisfaction of the reporting terms of the IGA, as well as the CCSO's formal request to continue our partnership through a renewed IGA.

By way of background, on June 29, 2016 the Cook County Board of Commissioners approved the IGA between the CCSO and the Metropolitan Water Reclamation District ("MWRD") in order to expand the impact and scope of the Prescription Drug Take-Back Program (hereinafter the "Program"). The CCSO oversees and administers the Program, collecting and disposing of pharmaceutical drugs across Cook County in order to reduce environmental contamination.

The Sheriff's Office has engaged with and surveyed over 130 local law enforcement agencies regarding the Program, and thus far has secured the participation of nearly fifty municipal sites for receptacle deployment. Attached hereto you will find the requisite annual report with an overview of secured collection sites, as well as the amount of prescription drugs collected and destroyed thus far as the Program has fully gotten underway.

Please also find enclosed for your convenience (1) all applicable Certificates of Destruction and (2) a proposed IGA for year 2017-2018. Finally, one master invoice has been generated to encompass the amount due pursuant to the IGA. Specifically, one (1) month of staffing reimbursement costs has been billed in addition to the costs of all Sheriff's Office receptacles purchased and deployed. Please disregard all prior invoices received pursuant to this IGA.

If you have any questions do not hesitate to contact me at 312-603-3979.

Sincerely,

A handwritten signature in black ink, appearing to read 'Elizabeth Scannell', written over a circular stamp or seal.

Elizabeth Scannell  
Assistant General Counsel  
Cook County Sheriff's Office

*Enclosures*

*CC: Dana Wright, Chief Executive Officer, Cook County Sheriff's Office*

*CC: Sojourner Colbert, Director of Finance, Cook County Sheriff's Office*

*CC: Patricia Horne, Director of Support Services, Cook County Sheriff's Office*

*CC: Brendan Dailey, Senior Attorney, Metropolitan Water Reclamation District*

## **Sheriff's Office Prescription Drug Take Back Program**

### **Annual Program Evaluation**

*June 9, 2017*

#### **Purpose**

This report is intended to assess the effectiveness of the Prescription Drug Take-Back Program of the Cook County Sheriff's Office (the "Program") in preventing pharmaceutical drugs from entering Illinois waterways, as required by Article 2F of the Intergovernmental Agreement ("IGA") between the Metropolitan Water Reclamation District of Greater Chicago (the "District"), and the Cook County Sheriff's Office (the "Sheriff's Office").

#### **Overview**

Administration of the program since the execution of the IGA has been focused on securing municipal partner sites for receptacle deployment and developing the Program itself. This phase has consisted of the design and development of prescription drug take back receptacles, design of educational outreach initiatives for the benefit of the public regarding the Program and receptacle locations, and outreach to suburban jurisdictions. Collection of drugs from receptacles commenced on or around September of 2016, with the Program expanding on a rolling basis as additional municipal sites were secured. Included and attached herein you will find details regarding all secured collection sites as of the date of June 1, 2017, as well as the amount of prescription drugs collected and destroyed from each site and geographical region.

**Total Law Enforcement Agencies Surveyed:** 133 individual municipalities across Cook County, relevant findings summarized as follows:

- 10 jurisdictions neither collect pharmaceuticals occasionally or permanently;
- 51 jurisdictions collect occasionally;
- 18 jurisdictions collect permanently;
- 70 of the 81 that actively responded to the survey expressed interest in participation with collection and destruction; 10 have alternate means of collection and destruction, but are willing to share data; and
- Of the 70 jurisdictions that actively responded, 5 had existing and functional receptacles.

**Total Number of Program Collection Sites:** 46

**Total Number of Sheriff's Office Receptacles Deployed:** 40

**Total Amount of Prescription Drugs Collected:** 2117.5 lbs.

**Total Amount of Prescription Drugs Destroyed:** 1734.5 lbs.

#### **COLLECTION SITES BROKEN DOWN BY GEOGRAPHICAL REGION**

*As of June 1, 2017*

Region	Number of Jurisdictions	Total Collected (lbs.)	Total Destroyed (lbs.)
North	2	336	252

<b>Northwest</b>	4	<b>83</b>	<b>38</b>
<b>West</b>	13	<b>557</b>	<b>460</b>
<b>Southwest</b>	10	<b>477</b>	<b>392</b>
<b>South</b>	17	<b>664.5</b>	<b>592.5</b>
<b>Annual Total</b>	<b>46</b>	<b>2117.5 lbs.</b>	<b>1734.5 lbs.</b>

### **CONFIRMED RECEPTACLE SITES & PROGRAM ACTIVITY**

*As of June 1, 2017*

	<b>Jurisdiction</b>	<b>Region</b>	<b>MOU Execution Date</b>	<b>CCSO Receptacle Delivery Date</b>	<b>Total Collection Weight<sup>1</sup> (lbs.)</b>	<b>Total Destruction Weight<sup>2</sup> (lbs.)</b>
1	<b>Alsip</b>	Southwest	4/4/2017	4/4/2017	9	7
2	<b>Bedford Park</b>	Southwest	5/12/2017	4/4/2017	5	5
3	<b>Brookfield</b>	West	12/8/2016	12/8/2016	128	108
4	<b>Calumet City</b>	South	2/2/2017	2/2/2017	5	5
5	<b>Cicero</b>	West	3/14/2017	3/14/2017	3	2
6	<b>Countryside</b>	Southwest	5/30/2017	6/1/2017	Pending Receptacle	Pending Receptacle
7	<b>Crestwood</b>	Southwest	8/3/2016	8/15/2016	62	55
8	<b>Des Plaines</b>	Northwest	2/8/2017	N/A – Village owns existing receptacle	64	37
9	<b>Dolton</b>	South	5/4/2017	4/1/2017	9	9
10	<b>East Hazel Crest</b>	South	2/20/2017	2/20/2017	19	14
11	<b>Flossmoor</b>	South	1/26/2017	1/26/2017	108	70
12	<b>Ford Heights</b>	South	5/27/2016	8/15/2016	0	0
13	<b>Forest Park</b>	West	8/3/2016	8/15/2016	70	56
14	<b>Frankfort</b>	South	5/27/2016	8/15/2016	102.5	97.5
15	<b>Franklin Park</b>	West	3/17/2017	3/17/2017	33	16
16	<b>Glencoe</b>	North	4/5/2017	4/5/2017	208	180
17	<b>Glenwood</b>	South	2/21/2017	2/21/2017	16	6
18	<b>Harwood Heights</b>	Northwest	4/5/2017	4/5/2017	2	1
19	<b>Hazel Crest</b>	South	2/24/2017	2/24/2017	11	6
20	<b>Hodgkins</b>	West	1/20/2017	1/20/2017	18	14
21	<b>Hometown</b>	Southwest	6/1/2017	Pending	Pending Receptacle	Pending Receptacle
22	<b>Matteson</b>	South	5/23/2016	8/1/2016	127	127
23	<b>McCook</b>	West	5/10/2017	4/1/2017	2	1
24	<b>Melrose Park</b>	West	3/1/2017	3/1/2017	11	2
25	<b>Niles</b>	North	1/25/2017	1/25/2017	128	72

<sup>1</sup> Encompasses time period since the execution of the MOU through June 1, 2017.

<sup>2</sup> Encompasses time period since the execution of the MOU through June 1, 2017.

	Jurisdiction	Region	MOU Execution Date	CCSO Receptacle Delivery Date	Total Collection Weight <sup>3</sup> (lbs.)	Total Destruction Weight <sup>4</sup> (lbs.)
26	Norridge	Northwest	6/1/2017	Pending	Pending Receptacle	Pending Receptacle
27	Northlake	West	6/22/2016	N/A – Village owns existing receptacle	161	149
28	Oak Lawn	Southwest	5/5/2017	5/5/2017	8	0
29	Olympia Fields	South	10/31/2016	10/31/2016	22	18
30	Orland Hills	Southwest	5/19/2017	4/26/2017	0	0
31	Palos Heights	Southwest	1/20/2017	N/A – Village owns existing receptacle	353	295
32	Palos Hills	Southwest	1/24/2017	1/24/2017	36	30
33	Park Forest	South	5/23/2016	8/15/2016	148	148
34	Phoenix	South	5/9/2017	5/9/2017	0	0
35	Richton Park	South	12/12/2016	12/12/2016	36	35
36	River Forest	West	5/18/2016	8/15/2016	88	73
37	River Grove	West	1/23/2017	1/23/2017	16	14
38	Rolling Meadows	Northwest	2/28/2017	N/A – Village owns existing receptacle	17	0
39	Schiller Park	West	2/17/2017	2/17/2017	20	19
40	South Chicago Heights	South	11/22/2016	11/22/2016	20	20
41	Steger	South	1/25/2017	1/25/2017	41	37
42	Stone Park	West	5/30/2017	6/1/2017	Pending Receptacle	Pending Receptacle
43	Summit	West	1/15/2017	1/15/2017	7	6
44	Thornton	South	1/20/2017	1/20/2017	0	0
45	University Park	South	5/9/2017	4/20/2017	0	0
46	Willow Springs	Southwest	5/15/2017	4/26/2017	4	0
<b>TOTAL WEIGHT:</b>					<b>2117.5 lbs.</b>	<b>1734.5 lbs.</b>
<i>Total CCSO Receptacles Deployed to Date:</i>					40	

### Conclusion

Activity over the last year pursuant to the IGA has focused primarily on recruiting local law enforcement agency partners, executing applicable Partner Site Memorandums of Understanding, and designing and deploying collection receptacles. Recent and future activity will now transition to ongoing operation of the Program, including collection and destruction of pharmaceuticals from collection sites. The Sheriff's Office will continue to recruit additional law enforcement partners, particularly in light of the Cook County Board of Commissioners' passage of Cook County Ordinance 16-1983, which mandates the engagement of pharmaceutical companies in the Program through development of collection plans with the Cook County Sheriff's Office.

<sup>3</sup> Encompasses time period since the execution of the MOU through June 1, 2017.

<sup>4</sup> Encompasses time period since the execution of the MOU through June 1, 2017.

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**INVOICE – PRESCRIPTION DRUG TAKE BACK PROGRAM**

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**Cook County Sheriff's Office**  
**Attn: Fiscal Administration**  
**69 West Washington, Room 1410**  
**Chicago, Illinois, 60602**  
**Phone: 312-603-0069**  
**Fax: 312-603-9806**

**Date:** June 9, 2017  
**Invoice #1**  
**Due Date:** July 8, 2017

**Bill To:** Metropolitan Water Reclamation District of Greater Chicago  
ATTN: Eileen McElligott  
Administrative Services Manager  
100 East Erie Street  
Chicago, IL 60611

**Annual Summary**

Description	Quantity	Unit Price	Line Total
Receptacle Reimbursement	40	\$545.84	\$21,833.60
Salary Reimbursement	160	\$32.18	\$5,148.80
<b>TOTAL DUE:</b>			<b>\$26,982.40</b>
<b>PAYMENT:</b>			<b>\$0.00</b>
<b>BALANCE:</b>			<b>\$26,982.40</b>

**Operational Activity since IGA Inception**

*June 29, 2016 – June 1, 2017*

- ✓ Total Law Enforcement Agencies Surveyed: 133
- ✓ Memorandum of Understandings Executed: 46
- ✓ Total Number of Program Collection Sites Secured: 46
- ✓ Total Number of Sheriff's Office Receptacles Deployed: 40
- ✓ Total amount of Pharmaceuticals Collected: 2117.5 lbs.
- ✓ Total amount of Pharmaceuticals Destroyed: 1734.5 lbs.

Enclosed please also find applicable certificated of destruction and additional reporting documentation entitled "Annual Program Evaluation."

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**Please Make Check Payment to:**

Cook County Sheriff

**Please Remit Payment to:**

**Cook County Sheriff's Office**  
**Budget and Finance Department**  
**69 West Washington, Suite 1410**  
**Chicago, IL 60602**

*Enclosures*