Department Head Approval *:

Executive Director Approval *:

* Above signatures reflect approval of the department's spreadsheet. Exceptions are to be noted individually in the spreadsheet.

Department	FIN
Doc Type	PORD

Open Purchase Orders

Last refreshed: 1/5/2018

Sum of Amount		Fiscal Year	Mark with 'X'		Criminal Code	Justification	Dept. Head Approval (Y or N)	ED Approval (Y or N)
PO Number	Item Text	2017	Carry Forward	Dec. & Close / Release				
0003079517	LineItem# 00004 : Court Reporting (FIN-2017)	$2,732.65		x	1 - Unforeseen Change	Actual service less than anticipated.	Y	
0003086839	LineItem# 00002 : Auditing Services (2017)	$35,000.00		x	1 - Unforeseen Change	Invoice received and item paid.	Y	
0003094037	LineItem# 00002 : Office Supplies (2017)	$948.92		x	1 - Unforeseen Change	Invoice received and item paid.	Y	
0003096647	LineItem# 00003 : CB14EZ AP Advices	$969.04		x	1 - Unforeseen Change	Invoice received and item paid.	Y	
	LineItem# 00002 : B14EZ U/C Invoices	$646.56		x	1 - Unforeseen Change	Invoice received and item paid.	Y	
	LineItem# 00001 : MW1287 W-2 4 Corner Pseal	$117.70		x	1 - Unforeseen Change	Invoice received and item paid.	Y	
0003096854	LineItem# 00001 : Software Solution - 2017	$14,500.00		x	1 - Unforeseen Change	Invoice received and item paid.	Y	
0003097273	LineItem# 00001 : Pressure Seal Mailing System	$4,822.00		x	1 - Unforeseen Change	Invoice received and item paid.	Y	
Grand Total		$59,736.87						