

METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO
2018 Request for Line Item Transfer

Page ____ of ____

Dept: Information Technology

Board Meeting Date: Sep 20, 2018

BTB Date: Aug 31, 2018

TRANSFER 2018 FUNDS FROM:

CODE			BUDGETARY	APPROPRIATION		FUNDS	OUT	
Fund	Fund Ctr	Cmt Item	ACCOUNT NAME	ORIGINAL	ADJUSTED	AVAILABLE	AMOUNT	EXPLANATION
101	27000	634820	Computer Software	\$30,000	\$22,900	\$22,900	\$22,900	Funds for the Polycom sharing suite are available due to the cancellation of the project.
101	27000	612490	Contractual Services, N.O.C.	\$49,600	\$49,100	\$39,350	\$31,300	Funds for the destruction of electronic media are available due to a favorable quote for the service.
TOTAL:							\$54,200	

TRANSFER 2018 FUNDS INTO:

CODE			BUDGETARY	APPROPRIATION		FUNDS	IN	EXPLANATION
Fund	Fund Ctr	Cmt Item	ACCOUNT NAME	ORIGINAL	ADJUSTED	AVAILABLE	AMOUNT	
101	27000	623800	Computer Software	\$118,400	\$118,400	\$19,806	\$54,200	Funds are required for the purchase of KnowBe4 anti-phishing software to train email users.
TOTAL:							\$54,200	

REQUESTED: _____

Department Head

REVIEWED: _____

Budget Officer

APPROVED: _____

Acting Executive Director