

INTEROFFICE MEMORANDUM

METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO

DEPARTMENT: General Administration
Diversity Section

DATE: May 3, 2019

TO: Beverly K. Sanders, Director of Human Resources

FROM: Regina D. Berry, Diversity Administrator

SUBJECT: Review of 19-RFP-03 Benefits Consulting Services

Per your request, the Diversity Section has determined that the following firm is acceptable for MBE/WBE/SBE participation:

Classification Type	Business Name	Officer
WBE/SBE	Leal and Associates, Inc.	Esther Leal

The Minority, Women and Small Business Enterprises goals for the above contract are 5% MBE and/or, WBE and 5% SBE. According to the MBE/WBE/SBE Commitment Form, Deloitte Consulting, LLP commits to the following goal:

<u>MBE</u>	<u>WBE</u>	<u>SBE</u>
0%	9.2%	*

* WBE satisfies SBE requirement

The Consultant, Deloitte Consulting, LLP, has met the requirements of Appendix A.

If you have any additional questions, please contact PJ Spencer, Diversity Officer, at extension 1-5876.

RDB/PCS

Attachment

c: Ms. Darlene A. LoCascio, Director of Procurement and Materials Management
Morakalis (Law), Cornier, Fisher, file (2)

MBE/WBE/SBE COMMITMENT FORM

Name of MBE/WBE/SBE: Leal & Associates

Identify MBE, SBE, WBE Status: SBE & WBE Address: 57 East Delaware Pl, #3103

City, State, Zip Code: Chicago, Illinois 60611

Contact Person: Esther Leal Telephone Number: 312.674-4661

Dollar Amount of Participation: \$16,950 Percent of Participation: 9.2%

Scope of Consulting Contract: Employee Benefits Consulting, RFP & Benchmarking