


INTEROFFICE MEMORANDUM

**METROPOLITAN WATER RECLAMATION DISTRICT
OF GREATER CHICAGO**

DEPARTMENT: General Administration
Diversity Section

DATE: March 7, 2019

TO: Beverly K. Sanders, Director of Human Resources

FROM: Regina D. Berry, Diversity Administrator 

SUBJECT: 19-RFP-15 eLearning and Talent Management Software

Our review of this contract indicates that Affirmative Action goals are not recommended.

The District is seeking proposals for learning and talent management software that will provide an efficient tool for employees to develop and grow professionally utilizing an eLearning platform with content, performance goal setting, measurement achievements, and easy effective reporting in these areas. The estimated cost for these services for a five-year period is \$485,000.00.

The cost for these services primarily consists of the annual subscription license and maintenance fees which do not provide practical or cost-effective opportunities for direct or indirect subcontracting. Therefore, the Affirmative Action Appendix A and Appendix V should not be included.

Should you have any questions, please contact PJ Spencer, Diversity Officer, at 1-5876.

RDB/PCS
Attachment

c: Darlene A. LoCascio, Director of Procurement and Materials Management
Shields-Wright, Cornier, Bonner, file (2)