


## INTEROFFICE MEMORANDUM

### METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO

DEPARTMENT: General Administration  
Diversity Section

DATE: October 11, 2019

TO: Edward W. Podczerwinski, Director of Monitoring and Research

FROM: Regina D. Berry, Diversity Administrator 

SUBJECT: Request for Proposal 19-RFP-21, Professional Services to Develop a Plant-Wide Dispersion Model and Odor Control Strategies for the Stickney Water Reclamation Plant

Per your request, the Diversity Section has determined that the following firms are acceptable for MBE/WBE/SBE participation:

Classification Type	Business Name	Contact
WBE	SPAANTech, Inc.	Manju Sharma
MBE	KaleTech, LLC	Chetan Kale
SBE	Webster Environmental Associates, Inc.	Neil Webster

The Minority, Women, Small Business and Veteran Enterprises goals for the above contract are 20% MBE, 10% WBE, 10% SBE and 3% VBE. According to the MBE/WBE/SBE and VBE Commitment Forms, Jacobs Engineering Group, Inc. commits to the following goals:

<u>MBE</u>	<u>WBE</u>	<u>SBE</u>	<u>VBE</u>
20%	10%	10%	*

\* Consultant submitted Good Faith Efforts Documentation

The Consultant, Jacobs Engineering Group, Inc., has met the requirements of Appendix A and Appendix V.

If you have any additional questions, please contact PJ Spencer, Diversity Officer, at extension 1-5876.

RDB/PCS

Attachment

c: Ms. Darlene A. LoCascio, Director of Procurement and Materials Management  
Morakalis (Law), Cornier, May, Bedell, Grabowy, file (2)

MBE/WBE/SBE COMMITMENT FORM

1. Name of MBE/WBE/SBE: SPAANTech, Inc.  
Identify MBE, SBE, WBE Status: WBE Address: 311 S. Wacker Drive, Suite 2400  
City, State Zip Code: Chicago, IL 60606  
Contact Person: Manju Sharma Telephone Number: (312) 277-8868  
eMail Address: msharma@spaantech.com  
Dollar Amount of Participation: \$ \_\_\_\_\_ Percent of Participation: 10 %  
Scope of Consulting Contract: Conceptual Design Review Support

---

2. Name of MBE/WBE/SBE: KaleTech, LLC  
Identify MBE, SBE, WBE Status: MBE Address: 600 N. Commons Drive, Suite 109  
City, State Zip Code: Aurora, IL 60504  
Contact Person: Chetan Kale Telephone Number: (630) 853-2533  
eMail Address: chetan@kaletechllc.com  
Dollar Amount of Participation: \$ \_\_\_\_\_ Percent of Participation: 20 %  
Scope of Consulting Contract: Dispersion Modelling Support

---

3. Name of MBE/WBE/SBE: Webster Environmental Associates, Inc.  
Identify MBE, SBE, WBE Status: SBE Address: 13121 Eastpoint Park Blvd #E  
City, State Zip Code: Louisville, KY 40223  
Contact Person: Neil Webster Telephone Number: (502) 253-3443  
eMail Address: neil.webster@odor.net  
Dollar Amount of Participation: \$ \_\_\_\_\_ Percent of Participation: 10 %  
Scope of Consulting Contract: Lead development of odor control strategies

---

4. Name of MBE/WBE/SBE: \_\_\_\_\_  
Identify MBE, SBE, WBE Status: \_\_\_\_\_ Address: \_\_\_\_\_  
City, State Zip Code: \_\_\_\_\_  
Contact Person: \_\_\_\_\_ Telephone Number: \_\_\_\_\_  
eMail Address: \_\_\_\_\_  
Dollar Amount of Participation: \$ \_\_\_\_\_ Percent of Participation: \_\_\_\_\_ %  
Scope of Consulting Contract: \_\_\_\_\_

Attach a copy of qualifications for each MBE, WBE and SBE firm  
Please duplicate this blank page when additional certified MBE/WBE subcontractors are being used on this contract.

NOTICE OF REVISION AND ADDENDUM IN CONTRACT DOCUMENTS  
ADDENDUM NO. 3

VBE COMMITMENT FORM \*

\* Jacobs made a Good Faith Effort and contacted Environmental Monitoring & Technologies, a VBE firm, however they declined to participate due to lack of experience with odor-related testing.

1. Name of VBE: NA  
 Identify MBE, WBE, SBE Status: \_\_\_\_\_ Address: \_\_\_\_\_  
 City, State, Zip Code: \_\_\_\_\_  
 Contact Person: \_\_\_\_\_ Telephone Number: \_\_\_\_\_  
 eMail Address: \_\_\_\_\_  
 Dollar Amount of Participation: \$ \_\_\_\_\_ Percent of Participation: 0 %  
 Scope of Work: \_\_\_\_\_

---

2. Name of VBE: \_\_\_\_\_  
 Identify MBE, WBE, SBE Status: \_\_\_\_\_ Address: \_\_\_\_\_  
 City, State Zip Code: \_\_\_\_\_  
 Contact Person: \_\_\_\_\_ Telephone Number: \_\_\_\_\_  
 eMail Address: \_\_\_\_\_  
 Dollar Amount of Participation: \$ \_\_\_\_\_ Percent of Participation: \_\_\_\_\_ %  
 Scope of Work: \_\_\_\_\_

---

3. Name of VBE: \_\_\_\_\_  
 Identify MBE, WBE, SBE Status: \_\_\_\_\_ Address: \_\_\_\_\_  
 City, State Zip Code: \_\_\_\_\_  
 Contact Person: \_\_\_\_\_ Telephone Number: \_\_\_\_\_  
 eMail Address: \_\_\_\_\_  
 Dollar Amount of Participation: \$ \_\_\_\_\_ Percent of Participation: \_\_\_\_\_ %  
 Scope of Work: \_\_\_\_\_

---

4. Name of VBE: \_\_\_\_\_  
 Identify MBE, WBE, SBE Status: \_\_\_\_\_ Address: \_\_\_\_\_  
 City, State, Zip Code: \_\_\_\_\_  
 Contact Person: \_\_\_\_\_ Telephone Number: \_\_\_\_\_  
 eMail Address: \_\_\_\_\_  
 Dollar Amount of Participation: \$ \_\_\_\_\_ Percent of Participation: \_\_\_\_\_ %  
 Scope of Work: \_\_\_\_\_

Attach a copy of qualifications for each VBE firm