


INTEROFFICE MEMORANDUM

METROPOLITAN WATER RECLAMATION DISTRICT  
OF GREATER CHICAGO

DEPARTMENT: General Administration  
Diversity Section

DATE: June 5, 2019

TO: Edward J. Staudacher, Assistant Director of Maintenance and Operations

FROM: Regina D. Berry, Diversity Administrator 

SUBJECT: Goal Review for Contract 19-603-21 – Furnish, Deliver and Install Motor  
Excitation Control Equipment to NBPS & RAPS

We have reviewed the specifications for the subject contract including the material, labor, equipment costs and man-hour breakdown by trades. The estimated contract value is \$680,000, which includes \$20,000 for additional work, if required. Our review indicates that MBE/WBE/SBE and VBE goals are not applicable to this contract due to the specialty nature of the contract, its material requirements and the lack of accessible scopes of labor.

Per the MWRD Resident Engineer although the total labor cost is \$176,000, approximately \$96,000 would be excluded as a direct charge for Manufacturer's equipment commissioning costs. The remaining labor costs include specialty installation of assemblies, interfaces and a power quality study that must be performed by the contractor. The remaining portion of the overall contract value is primarily the procurement of motor excitation control assemblies and specialty components from MWRD identified manufacturers, whose requirements for purchase include value added reseller and distributor agreements or contractor expertise prequalification.

If you have any questions, please contact Diversity Officer, Denise Hardney, at extension 14030.

RDB: DH  
Attachment(s)

c: D. LoCascio, S. Morakalis, M. Grosko, T. Orawiec, L. Cornier, D. Hardney, file