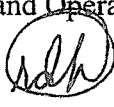


INTEROFFICE MEMORANDUM
METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO

DEPARTMENT: General Administration, **DATE:** December 5, 2019
Diversity Section

TO: John P. Murray, Director of Maintenance and Operations

FROM: Regina D. Berry, Diversity Administrator 

SUBJECT: **Goal Review of Contract 20-753-11 – Contract Farming at the Hanover Park Water Reclamation Plant**

We have reviewed the specifications for the subject contract and determined that Affirmative Action goals are not recommended.

With a total contract value of \$440,000.00, the scope of work for this two-year project requires field preparation, crop planting, specific herbicide/fertilizer application, crop harvesting and sale. Removal of biosolids from the District's storage lagoons and their subsequent sub-surface injection into crop fields is also required.

We have determined that there is limited availability of MBE, WBE and VBE vendors able to perform the requisite specialized work. Moreover, the Contractor will be responsible for providing direct supervision and using its own equipment in performing all work throughout all phases of this project, as described at Sections 1.0, 2.1, 2.3, and 2.4 of the Contract Detail Specifications. As an example, even with respect to a limited and non-specialized scope of work, Section 2.3 of the referenced documentation indicates the following: "The Contractor shall perform rough cut mowing services, using the Contractor's own equipment, labor, materials, and fuel, along the service roads and perimeters of the farm fields located in the Hanover Park WRP Fischer Farm. Equipment used for rough cut mowing services must be submitted and approved by the Resident Engineer before use..." Overall, the labor required by this contract does not provide practical opportunities for direct or indirect subcontracting.

As determined by the information described above, the District's Affirmative Action Ordinance Revised Appendix D will not be included in this contract. In addition, Appendices K and V are not applicable.

If you have any questions, please contact Fred Fortier, Diversity Officer at extension 14032.

RDB:FLF

Attachment

c: D. LoCascio, S. Morakalis, B. Kaunelis, M. Grosko, J. D'Ambrosia, L. Cornier, F. Fortier, file