

INTEROFFICE MEMORANDUM

**METROPOLITAN WATER RECLAMATION DISTRICT
OF GREATER CHICAGO**

DEPARTMENT: General Administration
Diversity Section

DATE: May 27, 2020

TO: John P. Murray, Director of Maintenance and Operations

FROM: Regina D. Berry, Diversity Administrator 

SUBJECT: Review of 20-RFP-10 Request for Proposal Professional Services to Market EQ Biosolids from the Harlem Avenue and Calumet Solids Management Areas

Our review of this contract indicates that Affirmative Action goals are not recommended.

The District is seeking a vendor to identify the most environmentally and fiscally responsible marketing and distribution approaches to beneficially reuse 30,000 dry tons of Exceptional Quality (EQ) biosolids (20,000 dry tons of EQ air-dried biosolids and 10,000 dry tons of EQ composted biosolids) from the District facilities. The overall goal is to develop a product customer base and identify additional markets and distribution outlets within 30 miles of the site or origin of the biosolids. The estimated cost for this service is \$200,000.00.

The District may select more than one Proposer and execute more than one Contract of Commitment if multiple approaches are in the best interest of the District. Additionally, only vendors with experience in marketing biosolids can perform these services. Because of the yet to be determined amount of the separate contracts and the specialized nature of the services, neither direct or indirect subcontracting opportunities will be practicable. Moreover, any MBE/WBE/VBE/SBE vendors with the requisite experience may bid individually for the separate contracts. Therefore, the Affirmative Action Appendices A and V should not be included.

Should you have any questions, please contact PJ Spencer, Diversity Officer, at extension 1-5876.

RDB/PCS
Attachment

c: Darlene A. LoCascio, Director of Procurement and Materials Management
Morakalis (Law), Cornier, May, Grosko, Laban, file (2)