

**INTEROFFICE MEMORANDUM  
METROPOLITAN WATER RECLAMATION DISTRICT  
OF GREATER CHICAGO**

**DEPARTMENT:** General Administration  
Diversity Section

**DATE:** August 11, 2020

**TO:** John P. Murray, Director of Maintenance and Operations

**FROM:** Regina D. Berry, Diversity Administrator 

**SUBJECT:** Review of 20-RFP-17 Energy Curtail Services

Our review of this RFP indicates that Affirmative Action goals are not recommended.

The purpose of this RFP is to partner with a Curtail Service Provider to offset the District's participation in PJM Emergency Demand Response Program for a period of up to three years and to develop a strategy to maximize the monetary compensation to the District. There are no direct costs for the professional services supplied throughout the term of this Proposal.

Since there are no direct costs from the District and a successful Proposer will be compensated through its activities related to the curtailment program, the Appendix A and Appendix V should not be included.

Should you have any questions, please contact PJ Spencer, Diversity Officer, at extension 1-5876.

RDB/PCS

c: Darlene A. LoCascio, Director of Procurement and Materials Management  
Morakalis (Law), Cornier, May, Laskowiecki, file (2)