

INTEROFFICE MEMORANDUM

METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO

DEPARTMENT: General Administration
Diversity Section

DATE: December 4, 2017

TO: Beverly K. Sanders, Director of Human Resources

FROM: Regina D. Berry, Diversity Administrator 

SUBJECT: 17-RFP-32, Insurance Broker Services

BROKER: Mesirow Insurance Services, Inc.

Per your request, the Diversity Section has determined that the following firms are acceptable for MBE/WBE/SBE participation:

Classification Type	Business Name	Officer
MBE	CS Insurance Strategies, Inc.	Charles Smith
WBE	Eagle One CMS, Inc.	Liz Spreck
SBE	LPR Services, Inc.	Pat LePenske

The Minority, Women and Small Business Enterprises goals for the above contract are 10% MBE, 5% WBE and 10% SBE. According to the draft agreement, Mesirow Insurance Services, Inc. commits to the following goals:

<u>MBE</u>	<u>WBE</u>	<u>SBE</u>
10%	5%	10%

The Consultant, Mesirow Insurance Services, Inc. has met the requirements of Appendix A.

If you have any additional questions, please contact PJ Spencer, Diversity Officer, at extension 1-5876.

RDB/PCS

Attachment

c: Ms. Darlene A. LoCascio, Director of Procurement and Materials Management
Shields-Wright (Law), L. Cornier, Joplin, file (2)

**APPENDIX 10
MINORITY, WOMEN, AND SMALL BUSINESS REQUIREMENTS**

MBE/WBE/SBE COMMITMENT FORM

1. Name of MBE/WBE/SBE: CS Insurance Strategies, Inc.
Identify MBE, WBE, SBE Status: MBE Address: 542 S Dearborn St., Suite 800
City, State Zip Code: Chicago, IL 60605
Contact Person: Charles Smith Telephone Number: 312.566.9700
Dollar Amount of Participation: \$ 71,962.50 Percent of Participation: 12.5 %
Scope of Consulting Contract: Loss and exposure analysis, and contract review assistance.

2. Name of MBE/WBE/SBE: EagleOne CMS, Inc.
Identify MBE, WBE, SBE Status: SBE Address: 745 McClintock, Suite 360
City, State Zip Code: Burr Ridge IL 60527
Contact Person: Liz Spreck Telephone Number: 630.468.1624
Dollar Amount of Participation: \$ 57,570.00 Percent of Participation: 10 %
Scope of Consulting Contract: Loss reduction consulting and claims.

3. Name of MBE/WBE/SBE: LPR Services, Inc.
Identify MBE, WBE, SBE Status: WBE Address: 3009 Oaksbury Court
City, State Zip Code: Rolling Meadows, IL 60008
Contact Person: Pat LePenske Telephone Number: 847.397.8744
Dollar Amount of Participation: \$ 28,785.00 Percent of Participation: 5 %
Scope of Consulting Contract: Risk management consulting and assistance.

4. Name of MBE/WBE/SBE: _____
Identify MBE, WBE, SBE Status: _____ Address: _____
City, State Zip Code: _____
Contact Person: _____ Telephone Number: _____
Dollar Amount of Participation: \$ _____ Percent of Participation: _____ %
Scope of Consulting Contract: _____

Attach a copy of qualifications for each PCE firm
Please duplicate this blank page when additional certified MBE/WBE subcontractors are being used on this contract.