


## INTEROFFICE MEMORANDUM

### METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO

**DEPARTMENT:** General Administration  
Diversity Section

**DATE:** September 16, 2020

**TO:** Catherine A. O'Connor, Director of Engineering

**FROM:** Regina D. Berry, Diversity Administrator 

**SUBJECT:** **Contract 19-157-3P, Installations of Mechanical Mixers, Stickney Water Reclamation Plant**

**Bidder:** Sollitt / Sachi Joint Venture

The Bidder, Sollitt / Sachi Joint Venture has submitted company information and "MBE/WBE/SBE/VBE Business Verification Forms" for the firms identified on the subject contracts Affirmative Action Utilization Plan.

The MBE, WBE and SBE utilization goals, for the subject contract are 20% MBE 9% WBE, 10% SBE and 3% VBE. The Affirmative Action goal category is "Mechanical". According to the bidder's Utilization Plan, the bidder has committed to the following goals:

<u>MBE</u>	<u>WBE</u>	<u>SBE</u>	<u>VBE</u>
*	10.41%	*	3.44%

Therefore, Sollitt / Sachi Joint Venture is in apparent compliance with the requirements of Affirmative Action Ordinance Revised Appendix D.

RDB:JHB

Attachment

cc: LoCascio, Cornier, Morakalis, Bullock, File

\* Bidder offers themselves to satisfy the MBE and SBE requirements

INTEROFFICE MEMORANDUM

METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO

DEPARTMENT: PROCUREMENT AND MATERIALS MANAGEMENT

DATE: August 26, 2020

TO: Catherine A. O'Connor, Director of Engineering

FROM: Darlene A. LoCascio, Director of Procurement and Materials Management

SUBJECT: CONTRACT 19-157-3P, INSTALLATION OF MECHANICAL MIXERS,  
STICKNEY WATER RECLAMATION PLANT

The bid documents for each bid received and opened on Tuesday, August 25, 2020, are in Bonfire under the appropriate contract number. Please review and send a recommendation for the subject contract. The bids are as per the attached tabulation sheet.

The bid submitted by Independent Mechanical Industries Inc., is considered non-responsive and rejected for failing to submit with their bid the signed MBE, WBE, SBE Subcontractor's letter of intent for their Utilization Plan.

If you have any problems accessing the bid documents in Bonfire, contact the Senior Buyer, John Kappel.

By copy of this memorandum, the Diversity Administrator is requested to review the Appendix D data: the associated goals are 20% MBE, 9% WBE, 10% SBE and 3% VBE. The Utilization Plan attainments are listed below:

	<u>MBE</u>	<u>WBE</u>	<u>SBE</u>	<u>VBE</u>
Sollitt / Sachi Joint Venture	23%*	11%	23%*	4%

Upon receipt of your analysis letter and the Diversity Administrator's report, the Department of Procurement and Materials Management will prepare the Board Letter.



Darlene A. LoCascio

DAL:SEB:lga

Attachments

cc: J. Kappel

cc: R. Berry

\*Bidder offers self to satisfy MBE/SBE participation.

**METROPOLITAN WATER RECLAMATION DISTRICT OF  
GREATER CHICAGO**

**MBE, WBE, SBE UTILIZATION PLAN**

For Local and Small business entities - Definitions for terms used below can be found in Appendix D: MBE - Section 5(s); WBE - Section 5(cc); SBE - Section 5(w).

**NOTE: The Bidder shall submit with the Bid, originals or facsimile copies of all MBE, WBE, SBE Subcontractor's Letter of Intent furnished to all MBEs, WBEs, and SBEs. IF A BIDDER FAILS TO INCLUDE signed copies of the MBE, WBE, SBE Utilization Plan and all signed MBE, WBE, SBE Subcontractor's Letter of Intent with its bid, said bid will be deemed nonresponsive and rejected.**

**All Bidders must sign the signature page UP-5 of the Utilization Plan, even if a waiver is requested.**

Name of Bidder: Sollitt / Sachi Joint Venture

Contract No.: 19-157-3P

Affirmative Action Contact & Phone No.: James Zielinski - 630.860.7333

E-Mail Address: jzielinski@sollitt.com

Total Bid: \$ 8,722,028

**MBE, WBE, SBE UTILIZATION PLAN AND ALL SIGNED MBE, WBE, SBE SUBCONTRACTOR'S LETTER OF INTENT MUST BE COMPLETED, SIGNED AND ACCOMPANY YOUR BID!!!**

The bidder should indicate on the Utilization Plan explicitly if the dollar amounts for the MBE participation will also be counted toward the achievement of its SBE participation. See Affirmative Action Ordinance, Revised Appendix D, Section 11, Counting MBE, WBE and SBE Participation towards Contract Goals. (a) (b) (c)

**MBE UTILIZATION**

Name of MBE and contact person: Sachi Construction, Inc. - Rohit Patel  
Business Phone Number: 847-806-3600 Email Address: rohit@sachiconstruction.com  
Address: 444 Lee Street, Unit B, Des Plaines, IL 60016  
Description of Work, Services or Supplies to be provided: Furnish + install mixers,  
general contracting  
CONTRACT ITEM NO.: Furnish-Install Mixers, general contracting  
Total Dollar Amount Participation: \$2,000,000

If the MBE participation will be counted towards the achievement of the SBE goal please indicate here:

☒  
YES

☐  
NO

The MBE, WBE, SBE Utilization Plan and the MBE, WBE, SBE Subcontractor's Letter of Intent MUST Accompany the Bid!!!

**MBE UTILIZATION**

Name of MBE and contact person: \_\_\_\_\_  
Business Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_  
Address: \_\_\_\_\_  
Description of Work, Services or Supplies to be provided: \_\_\_\_\_  
\_\_\_\_\_  
CONTRACT ITEM NO.: \_\_\_\_\_  
Total Dollar Amount Participation: \_\_\_\_\_

If the MBE participation will be counted towards the achievement of the SBE goal please indicate here:

☐  
YES

☐  
NO

The MBE, WBE, SBE Utilization Plan and the MBE, WBE, SBE Subcontractor's Letter of Intent MUST Accompany the Bid!!!

**MBE UTILIZATION**

Name of MBE and contact person: \_\_\_\_\_  
Business Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_  
Address: \_\_\_\_\_  
Description of Work, Services or Supplies to be provided: \_\_\_\_\_  
\_\_\_\_\_  
CONTRACT ITEM NO.: \_\_\_\_\_  
Total Dollar Amount Participation: \_\_\_\_\_

If the MBE participation will be counted towards the achievement of the SBE goal please indicate here:

☐  
YES

☐  
NO

The MBE, WBE, SBE Utilization Plan and the MBE, WBE, SBE Subcontractor's Letter of Intent MUST Accompany the Bid!!!

(Attach additional sheets as needed)



The bidder should indicate on the Utilization Plan explicitly if the dollar amounts for the WBE participation will also be counted toward the achievement of its SBE participation. See Affirmative Action Ordinance, Revised Appendix D, Section 11, Counting MBE, WBE and SBE Participation towards Contract Goals. (a) (b) (c)

**WBE UTILIZATION**

Name of WBE and contact person: Evergreen Electrical Supply - Colleen Kramer  
Business Phone Number: 773.375.4750 Email Address: ckramer@evergreensupply.com  
Address: 8402 W. 183rd St. Suite B, Tinley Park, IL 60487  
Description of Work, Services or Supplies to be provided: Electrical supplies

CONTRACT ITEM NO.: Electrical Supplies/materials

Total Dollar Amount Participation: \$600,000

If the WBE participation will be counted towards the achievement of the SBE goal please indicate here:

☐  
YES

☒  
NO

The MBE, WBE, SBE Utilization Plan and the MBE, WBE, SBE Subcontractor's Letter of Intent MUST Accompany the Bid!!!

**WBE UTILIZATION**

Name of WBE and contact person: American Concrete Restorations - Cathy Burket  
Business Phone Number: 630.887.0670 Email Address: admin@americanconcreterestorations.com  
Address: 115375 Jeans Road, Lement, IL 60439  
Description of Work, Services or Supplies to be provided: Concrete restoration

CONTRACT ITEM NO.: concrete restoration

Total Dollar Amount Participation: \$308,000

If the WBE participation will be counted towards the achievement of the SBE goal please indicate here:

☐  
YES

☒  
NO

The MBE, WBE, SBE Utilization Plan and the MBE, WBE, SBE Subcontractor's Letter of Intent MUST Accompany the Bid!!!

**WBE UTILIZATION**

Name of WBE and contact person: \_\_\_\_\_  
Business Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_  
Address: \_\_\_\_\_  
Description of Work, Services or Supplies to be provided: \_\_\_\_\_

CONTRACT ITEM NO.: \_\_\_\_\_

Total Dollar Amount Participation: \_\_\_\_\_

If the WBE participation will be counted towards the achievement of the SBE goal please indicate here:

☐  
YES

☐  
NO

The MBE, WBE, SBE Utilization Plan and the MBE, WBE, SBE Subcontractor's Letter of Intent MUST Accompany the Bid!!!

(Attach additional sheets as needed)

**SBE UTILIZATION**

Name of SBE and contact person: Sachi Construction, Inc. - Rohit Patel  
Business Phone Number: 847-806-3600 Email Address: rohit@sachiconstruction.com  
Address: 444 Lee Street, Unit B, Des Plaines, IL 60016  
Description of Work, Services or Supplies to be provided: Furnish + Install mixers,  
general contracting  
CONTRACT ITEM NO.: Furnish + Install Mixers, general contracting  
Total Dollar Amount Participation: \$2,000,000

The MBE, WBE, SBE Utilization Plan and the MBE, WBE, SBE Subcontractor's Letter of Intent MUST Accompany the Bid!!

**SBE UTILIZATION**

Name of SBE and contact person: \_\_\_\_\_  
Business Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_  
Address: \_\_\_\_\_  
Description of Work, Services or Supplies to be provided: \_\_\_\_\_  
\_\_\_\_\_  
CONTRACT ITEM NO.: \_\_\_\_\_  
Total Dollar Amount Participation: \_\_\_\_\_

The MBE, WBE, SBE Utilization Plan and the MBE, WBE, SBE Subcontractor's Letter of Intent MUST Accompany the Bid!!

**SBE UTILIZATION**

Name of SBE and contact person: \_\_\_\_\_  
Business Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_  
Address: \_\_\_\_\_  
Description of Work, Services or Supplies to be provided: \_\_\_\_\_  
\_\_\_\_\_  
CONTRACT ITEM NO.: \_\_\_\_\_  
Total Dollar Amount Participation: \_\_\_\_\_

(Attach additional sheets as needed)

The MBE, WBE, SBE Utilization Plan and the MBE, WBE, SBE Subcontractor's Letter of Intent MUST Accompany the Bid!!

## SIGNATURE SECTION

On Behalf of Sollitt / Sachi Joint Venture I/We hereby acknowledge that  
(name of company)

I/WE have read Revised Appendix D, will comply with the provisions of Revised Appendix D, and intend to use the MBEs, WBEs, and SBEs listed above in the performance of this contract and/or have completed the Waiver Request Form. To the best of my knowledge, information and belief, the facts and representations contained in this Exhibit are true, and no material facts have been omitted.

I do solemnly declare and affirm under penalties of perjury that the contents of the foregoing document are true and correct, and that I am authorized, on behalf of the bidder, to make this affidavit.

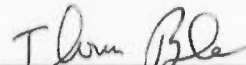
August 25, 2020

*Date*

  
*Signature of Authorized officer*

ATTEST:

James Zielinski, Representative  
*Print name and title*

  
~~XXXXXX~~ Secretary  
Thomas Baker,  
Representative

630-860-7333  
*Phone number*

- 1) The Bidder is required to sign and execute this page, EVEN IF A WAIVER IS BEING REQUESTED.**
- 2) Failure to do so will result in a nonresponsive bid and rejection of the bid.**
- 3) If a waiver is requested, the bidder must also complete the following "WAIVER REQUEST FORM."**

The MBE, WBE, SBE Utilization Plan and the MBE, WBE, SBE Subcontractor's Letter of Intent MUST Accompany the Bid! ! !



## VBE COMMITMENT FORM

1. Name of VBE: Master Design Build, LLC  
 Identify MBE, WBE, SBE Status: MBE SBE Address: 5509 N. Cumberland Ave. Suite 501  
 City, State, Zip Code: Chicago, IL 60656  
 Contact Person: Javier Delatorre Telephone Number: 224.265.0088  
 eMail Address: javier@masterdesignbuild.com  
 Dollar Amount of Participation: \$ 5 Percent of Participation: 100 %  
 Scope of Work: + Install Set Mixers

2. Name of VBE: Wolf Electrical Supply  
Identify MBE, WBE, SBE Status: \_\_\_\_\_ Address: 55 Gordon Street  
City, State Zip Code: ~~60000~~ Elk Grove Village, IL 60007  
Contact Person: Charles Marsh Telephone Number: 847.290.1010  
eMail Address: chuck@wolfelectricsupply.com  
Dollar Amount of Participation: \$ 300,000 Percent of Participation: 3.44 %  
Scope of Work: Electrical supplies

3. Name of VBE: \_\_\_\_\_
- Identify MBE, WBE, SBE Status: \_\_\_\_\_ Address: \_\_\_\_\_
- City, State Zip Code: \_\_\_\_\_
- Contact Person: \_\_\_\_\_ Telephone Number: \_\_\_\_\_
- eMail Address: \_\_\_\_\_
- Dollar Amount of Participation: \$ \_\_\_\_\_ Percent of Participation: \_\_\_\_\_ %
- Scope of Work: \_\_\_\_\_

4. Name of VBE: \_\_\_\_\_
- Identify MBE, WBE, SBE Status: \_\_\_\_\_ Address: \_\_\_\_\_
- City, State, Zip Code: \_\_\_\_\_
- Contact Person: \_\_\_\_\_ Telephone Number: \_\_\_\_\_
- eMail Address: \_\_\_\_\_
- Dollar Amount of Participation: \$ \_\_\_\_\_ Percent of Participation: \_\_\_\_\_ %
- Scope of Work: \_\_\_\_\_

Attach a copy of qualifications for each VBE firm