INTEROFFICE MEMORANDUM METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO

DEPARTMENT:	Affirmative Action Section	DATE: June 30, 2010

TO: Ms. Manju Sharma, Aging Director of Maintenance and Operations

FROM: Thomas J. Savage, Affirmative Action Program Administrator

SUBJECT: Contract 10-665-11 Landscape Maintenance at Various Service Areas –

Group A

Bidder: Christy Webber and Company

The bidder, Christy Webber and Company, has submitted company information and "Protected Class Business Verification Forms" for the firms identified on the subject contract's Affirmative Action Utilization Plan.

The PCE Utilization goals for the above mentioned contract are 10% MBE, 5% WBE, and 10% SBE. According to the contract's PCE Utilization Plan, the bidder has committed the following:

MBE	$\underline{\mathbf{WBE}}$	SBE
1004	*	**

Therefore, the bidder, Christy Webber and Company, is in apparent compliance with the requirements of Appendix D.

*Bidder is WBE

**MBE is SBE

TJS:RDB

attachments

cc: Ms. Darlene A. LoCascio, Director of Procurement and Materials Management

EXHIBIT A METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO

UTILIZATION PLAN

For "Protected Class Enterprises" (PCEs) - Definitions for terms used below can be found in Appendix D: MBE - Section 5(e); WBE - Section 5(d); SBE - Section 5(e).

NOTE: The Bidder shall submit with the Bid, originals or facsimile copies of all Exhibit B PCE Subcontractor's Letter of Intent furnished to all PCEs. IF A BIDDER FAILS TO INCLUDE signed copies of the Utilization Plan and all signed Exhibit B PCE Subcontractor's Letter of Intent with its bid, said bid will be deemed nonresponsive and rejected.

All Bidders must sign the signature page D-25 of the Utilization Plan, even if a waiver is requested.

Name of Bidder:	risty Webber & Confany	
Contract No.:C	ROUP A 1 & Phone No.: Maricela Romero	773-533-047
Total Bid:	\$618,848.13	

EXHIBITS A AND B MUST BE COMPLETED, SIGNED AND ACCOMPANY YOUR BID!!!

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Affirmative Action Section

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Business Phone Number:	13-936-1288 Jaime Melesia
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Description of Work, Services or	Supplies to be provided: land SCA Single Sensitive 10651

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(Attach additional sheets as needed)

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WAIVER REQUEST FORM

If a waiver is requested, the Bidder is required to sign and execute this page.

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ontact Person and Phone ith respect to the cont otal or partial waiver	cract specified above, the of the requirement that a Utilization Plan or a contract. The reasons	ne Bidder hereby requests a , pursuant to Section 9(a) of achieve a particular goal for for the request are as
e participation in the	e contract.	
ollows:		
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n Behalf of		- MRE WRF
and SBEs listed in the strong knowle	edge, information and benef, the last	pendix D, and intend to use the MBEs, WBE intract and have completed the Waiver Requests and representations contained in this Waiver
Request Form are true, and		contents of the foregoing document are true a
I do solemnly declare and affirm	under penalties of perjury that the contractor, to make	contents of the foregoing document are true as e this affidavit.
		Signature of Authorized officer
Date	SECEINED	
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NOTE TO BIDDERS

All Waiver requests are evaluated carefully by the District. The evaluation is based on your firm's documented GOOD FAITH

The GOOD FAITH EFFORTS MUST be

Undertaken PRIOR to your bid submittal to the District.

Good Faith Efforts are identified on pp. D12-D13, Section 9. Compliance Review and Enforcement (b), (1)-(10).

Exhibits A and B MUST Accompany the Bid¹¹!