

Metropolitan Water Reclamation District of Greater Chicago

*100 East Erie Street
Chicago, IL 60611*



Regular Board Meeting Minutes

Thursday, November 19, 2015

10:00 AM

Board Room

Board of Commissioners

Commissioner Michael A. Alvarez, Chairman of Finance Frank Avila, Commissioner Timothy Bradford, Vice President Barbara J. McGowan, Commissioner Cynthia M. Santos, Commissioner Debra Shore, Commissioner Kari K. Steele, Commissioner David J. Walsh, President Mariyana T. Spyropoulos

THE FOLLOWING PROCEDURES WILL GOVERN THE MEETING PROCESS:

- 1. Board Members who vote "Nay, Present, or Abstain" or have a question on any item may request the item be removed from the Consent Agenda.**
- 2. Citizens in the audience who address the Board on any item may request the item be removed from the Consent Agenda.**
- 3. Items removed from the Consent Agenda are considered separately.**
- 4. One roll call vote is taken to cover all Consent Agenda Items.**

Call Meeting to Order

President Mariyana T. Spyropoulos presiding, called the meeting to order at 10:10 a.m.

Roll Call

Present: 8 - Michael A. Alvarez; Frank Avila; Timothy Bradford; Barbara J. McGowan; Cynthia M. Santos; Debra Shore; David J. Walsh; and Mariyana T. Spyropoulos
Absent: 1 - Kari K. Steele

Approval of Previous Board Meeting Minutes

A motion was made by Debra Shore, seconded by David J. Walsh, that the minutes from the last meeting be approved without having to read them into the record. The motion carried by acclamation. Chorus of ayes - No nays

A motion was made by Barbara J. McGowan, seconded by Debra Shore, that the minutes from the Special Meeting of November 5, 2015, be approved without having to read them into the record. The motion carried by acclamation. Chorus of ayes - No nays

Recess and Convene as Committee of the Whole

A motion was made by Timothy Bradford seconded by Barbara J. McGowan, to recess and convene as a committee of the whole. The motion carried by acclamation. Chorus of Ayes - No Nays

Recess and Reconvene as Board of Commissioners

At 11:20 a.m. President Mariyana T. Spyropoulos reconvened the regular board meeting to order

Finance Committee

Report

- 1 [15-1274](#) Report on Cash Disbursements for the Month of October 2015, in the amount of \$48,148,799.72

Attachments: [October 2015 Cash Disbursements Summary](#)

Published and Filed

Procurement Committee

Report

- 2 [15-1293](#) Report of bid opening of Tuesday, November 3, 2015

Published and Filed

- 3 [15-1296](#) Report on rejection of bids for Contract 14-811-21, Furnish, Deliver and Install a Boiler System at the 125th Street Pumping Station, estimated cost \$455,400.00 (*As Revised*)

Published and Filed

- 4 [15-1303](#) Report of bid opening of Tuesday, November 10, 2015

Published and Filed

Authorization

- 5 [15-1218](#) Authorization to enter into an agreement with Microsoft, under the State of Illinois Master Microsoft Enterprise Agreement (CMS6926470) for Microsoft Software and Software Maintenance for a three-year period

Approved

- 6 [15-1272](#) Authorization to amend Board Order of October 15, 2015, regarding Authority to advertise Contract 10-882-DF, Flood Control/Streambank Stabilization Project for Tinley Creek, estimated cost \$793,375.00, Account 501-50000-645620, Requisition 1404306, Agenda Item No. 16, File No. 15-1139

Approved

- 7 [15-1287](#) Authorization to amend Board Order of August 6, 2015, for Authority to advertise Contract 15-640-11, Furnishing and Delivering Sodium Bisulfite, estimated cost \$2,835,000.00, Accounts 101-67000/68000-623560, Requisitions 1397298, 1395267, 1396239 and 1393045, Agenda Item No. 19, File No. 15-0865

Approved

- 8 [15-1302](#) Authorization to increase and extend Contract 14-942-11, Job Order Contracting Services, with Meccor Industries Ltd., for an additional twelve month period (first term), in an amount not to exceed \$4,000,000.00, from \$8,000,000.00 to \$12,000,000.00, Accounts 101, 201, 401, 501 and 901 Funds

Attachments: [Contract 14-942-11 MBE WBE SBE ROLL-UP REPORT](#)

A motion was made by Timothy Bradford, seconded by Barbara J. McGowan, that the Executive Director be given authorization to Delete this Agenda item. The motion carried by the following roll call vote:

Aye: 8 - Michael A. Alvarez, Frank Avila, Timothy Bradford, Barbara J. McGowan, Cynthia M. Santos, Debra Shore, David J. Walsh, Mariyana T. Spyropoulos

Absent: 1 - Kari K. Steele

- 9 [15-1306](#) Authorization to increase cost estimate for Contract 15-655-11 Manhole and Infrastructure Repairs, from \$625,000.00 to \$900,000.00, Account 101-66000-612600, Requisition 1387968

Approved

Authority to Advertise

- 10 [15-1264](#) Authority to advertise Contract 11-052-3F, Streambank Stabilization Project for the West Fork of the North Branch of the Chicago River, estimated cost \$448,752.00, Account 401-50000-645720, Requisition 1409350

Attachments: [11-052-3F Project Fact Sheet.pdf](#)

Deleted by the Executive Director

- 11 [15-1292](#) Authority to advertise Contract 16-012-11 Furnish and Deliver Paint, Brushes, Solvents and Stains to Various Locations for a One (1) Year Period, estimated cost \$47,000.00, Account 101-20000-623190

Approved

- 12 [15-1295](#) Authority to advertise Contract 16-002-11 Furnish and Deliver Cylinder Gases and Bulk Liquid Argon to Various Locations for a One (1) Year Period, estimated cost \$38,000.00, Account 101-20000-623840

Approved

Issue Purchase Order

- 13 [15-1260](#) Issue purchase order to Early Morning Software, Inc. to Furnish and Deliver EMS PRISM Compliance Software On-Line Subscription License Renewal, in an amount not to exceed \$24,047.00, Account 101-27000-612820, Requisition 1401081

Approved

- 14 [15-1262](#) Issue purchase order to CDW Government, LLC to furnish and deliver Microsoft Software and Software Maintenance, in an amount not to exceed \$1,728,303.12, Account 101-27000-612820, Requisition 1401479

Approved

- 15 [15-1263](#) Issue purchase order to SHI International Corporation to Furnish and Deliver Adobe Acrobat Pro Software Maintenance, in an amount not to exceed \$13,181.00, Account 101-27000-612820, Requisition 1400769

Approved

- 16 [15-1265](#) Issue purchase order and enter into an agreement with Southwest Conference of Mayors, for administrative assistance related to coordination of Watershed Planning Councils in Cook County, in an amount not to exceed \$30,000.00, Account 501-50000-612490, Requisition 1408745

Approved

- 17 [15-1266](#) Issue purchase order and enter into an agreement with West Central Municipal Conference, for administrative assistance related to coordination of Watershed Planning Councils in Cook County, in an amount not to exceed \$30,000.00, Account 501-50000-612490, Requisition 1408742

Approved

- 18 [15-1267](#) Issue purchase order and enter into an agreement with South Suburban Mayors and Managers Association, for administrative assistance related to coordination of Watershed Planning Councils in Cook County, in an amount not to exceed \$30,000.00, Account 501-50000-612490, Requisition 1408744

Approved

- 19 [15-1268](#) Issue purchase order and enter into an agreement with Northwest Municipal Conference, for administrative assistance related to coordination of Watershed Planning Councils in Cook County, in an amount not to exceed \$30,000.00, Account 501-50000-612490, Requisition 1408743

Approved

- 20 [15-1275](#) Issue purchase order and enter into an agreement with Laboratory Synergy L.L.C. to furnish and deliver maintenance, parts and supplies for Schott Titration Systems at various locations, in an amount not to exceed \$43,200.00, Account 101-16000-612970, Requisition 1407163

Approved

- 21 [15-1276](#) Issue purchase order and enter into an agreement with Environmental Resource Associates to furnish and deliver Proficiency Testing Standards, in an amount not to exceed \$17,800.00, Account 101-16000-623570, Requisition 1407835

Approved

- 22 [15-1281](#) Issue purchase order to GIC 101 Erie LLC for maintenance and operation of the common areas of the 101 Erie Street Buildings for the period of January 1, 2016 through December 31, 2016, in an amount not to exceed \$110,000.00, Account 101-15000-612390, Requisition 1409567

A motion was made by Cynthia M. Santos, seconded by Timothy Bradford, that this Agenda Item be Approved. The motion carried by the following roll call vote:

Aye: 7 - Frank Avila, Timothy Bradford, Barbara J. McGowan, Cynthia M. Santos, Debra Shore, David J. Walsh, Mariyana T. Spyropoulos

Abstain: 1 - Michael A. Alvarez

Absent: 1 - Kari K. Steele

- 23 [15-1288](#) Issue purchase order to Mesirow Insurance Services, Inc. for Furnishing Excess Workers' Compensation Coverage and Excess Casualty Insurance Coverage for the District in an amount not to exceed \$1,072,550.00, Account 101-25000-612290, Requisition 1409589

Approved

- 24 [15-1294](#) Issue purchase order for Contract 15-045-11, Publish Invitations to Bid for Contracts, Legal Notices for Original Entrance and Promotional Civil Service Examinations, and Other Legal Notices for a One-Year Period, to Sun-Times Media Productions, LLC, in an amount not to exceed \$76,260.00, Account 101-20000-612360, Requisition 1403267

Approved

Award Contract

- 25 [15-1304](#) Authority to award Contract 15-036-12, Furnish and Deliver Salt and Calcium Chloride to Various Locations for a One (1) Year Period, to Russo Hardware, Inc., d/b/a Russo Power Equipment, in an amount not to exceed \$27,853.75, Account 101-20000-623130

Attachments: [Contract 15-036-12 Item Description.pdf](#)

Approved

- 26 [15-1305](#) Authority to award Contract 16-003-11, Furnish and Deliver Laboratory Disposable Gloves and Flexible Tubing to Various Locations for a One (1) Year Period, Group A to Bushnell Incorporated, in an amount not to exceed \$8,457.50, and Group B to Fisher Scientific Company, LLC in an amount not to exceed \$28,584.04, Account 101-20000-623570

Attachments: [Contract 16-003-11 Item Descriptions - Groups A and B.pdf](#)

Approved

Increase Purchase Order/Change Order

- 27 [15-1219](#) Authority to increase purchase order to CDW Government, LLC to Furnish and Deliver Microsoft Software and Software Maintenance for a three-year period in an amount of \$7,163.12, from an amount of \$1,582,537.31, to an amount not to exceed \$1,589,700.43, Accounts 101-27000-612820, 623800, Purchase Order 3075051

Attachments: [co log.pdf](#)

Approved

- 28 [15-1269](#) Authority to increase Contract 73-161-DH McCook Reservoir Expanded Stage 2 Overburden Removal, to Lane Construction Corporation in an amount of \$322,465.20, from an amount of \$18,897,817.00, to an amount not to exceed \$19,220,282.20, Account 401-50000-645620, Purchase Order 5001388

Attachments: [CO LOG 73-161-DH 11-19-15.pdf](#)

Approved

- 29 [15-1273](#) Authority to increase purchase orders and amend the agreements for Contract 15-RFP-11 Legal Services for Workers' Compensation Defense for the period June 1, 2015 through May 31, 2017 with Dennis Noble & Associates, P.C. in an amount of \$27,000.00, from an amount of \$170,000.00, to an amount not to exceed \$197,000.00, Account 101-25000-601170, Purchase Orders 3085891

Approved

- 30 [15-1282](#) Authority to increase purchase order and amend the agreement with Leaseplan USA, Inc., for Contract 11-RFP-19 Fleet Vehicle Management Services for a 36-Month Period, in an amount of \$31,000.00, from an amount of \$2,669,449.18, to an amount not to exceed \$2,700,449.18, Account 101-15000-612860, Purchase Order 3070364

Attachments: [BTL Attachment Inc PO 3070364 11-19-15.pdf](#)

Approved

- 31 [15-1289](#) Authority to decrease the purchase order and amend the agreement with Transportation Resource Associates, Inc., for Contract 11-RFP-04 Multi-Year Safety Management System Solution, in an amount of \$10,596.60, from an amount of \$55,420.75, to an amount not to exceed \$44,824.15, Account 101-25000-612820, Purchase Order 3068587.

Approved

Engineering Committee

Report

- 32 [15-1290](#) Report on change orders authorized and approved by the Director of Engineering during the month of October 2015

Attachments: [Attachment 1 CO Report October 2015.pdf](#)
 [Attachment 2 CO Contingency October 2015.pdf](#)
 [Attachment 3 CO Report October 2015.pdf](#)

Published and Filed

Authorization

- 33 [15-1270](#) Authority to accept and execute Cook County Department of Transportation and Highways Permit 14-09-4949-C for Contract 11-239-3S, Calumet Intercepting Sewer 19F Rehabilitation, CSA

Approved

Industrial Waste & Water Pollution Committee

Report

- 34 [15-1277](#) Report on Public Notification of Significant Industrial Users Having Exemplary Compliance Records and Industrial Users Significantly Violating Pretreatment Standards or Other Requirements

Attachments: [11-19-15 2015 Significant Violator ATT 1.pdf](#)
[11-09-15 Significant Violator ATT 2.pdf](#)

Published and Filed

Maintenance & Operations Committee

Reports

- 35 [15-1271](#) Report on change orders authorized and approved by the Director of Maintenance and Operations during the month of October 2015

Attachments: [Oct R-98 Rpt.pdf](#)

Published and Filed

Real Estate Development Committee

Authorization

- 36 [15-1299](#) Authorization to amend the Board Order of October 15, 2015, granting to the Northwest Suburban Municipal Joint Action Water Agency a 50-year non-exclusive easement on 31,521± sq. ft. of District real estate and a one (1) year temporary construction easement on 11,688± sq. ft. of District real estate located within the Majewski Reservoir site in unincorporated Elk Grove Village to construct a 72" water main by reducing the size of the 50-year easement to 10,849± sq. ft., by increasing the size of the temporary easement to 14,080± sq. ft., reducing the consideration for the 50-year easement from an annual fee of \$36,250.00 to \$12,476.00 per year, and increasing the consideration for the one (1) year temporary construction easement from \$13,418.00 to \$16,192.00 (As Revised)

Attachments: [Aerial Map.Majewski Reservoir.pdf](#)

Approved

- 37 [15-1300](#) Authority to commence statutory procedures to lease approximately 9 acres of District real estate located at 6400 Canal Bank Road in Forest View, Illinois; Main Channel Parcel 37.07 (*As Revised*)

Attachments: [Aerial Map.Parcel 37.07.pdf](#)

Approved

Stormwater Management Committee

Authorization

- 38 [15-1291](#) Authority to assist the Villages of Berkeley and Riverside with shovel ready projects under the Stormwater Management Phase II Program

Attachments: [Projects List for Nov 2015 BL.pdf](#)

Approved

Miscellaneous and New Business

Ordinance - Right of Way

- 39 [R15-008](#) Adopt Ordinance No. R15-008 amending Ordinance No. R15-002 Establishing the Right-of-Way for the Construction, Operation and Maintenance of the Farmers and Prairie Creeks Flood Control Project in Park Ridge, Des Plaines, Niles and Maine Township (Contract 12-056-3F) in part of Sections 9, 10, 14, 15, 16, 21, & 22 Township 41 North, Range 12, East of the Third Principal Meridian in Cook County, Illinois

Attachments: [11.19.15 ROW Amendment to Ordinance R15-002.pdf](#)
[11.19.15 ROW Ordinance R15-008 amending Ordinance R15-002.pdf](#)
[11.19.15 ROW Ordinance R15-008 amending Ordinance R15-002 TL.pdf](#)

A motion was made by Frank Avila, seconded by David J. Walsh, that this Right of Way Ordinance be Adopted. The motion carried by the following roll call vote:

Aye: 6 - Frank Avila, Barbara J. McGowan, Cynthia M. Santos, Debra Shore, David J. Walsh, Mariyana T. Spyropoulos

Absent: 3 - Michael A. Alvarez, Timothy Bradford, Kari K. Steele

Additional Agenda Items

- 40 [15-1310](#) Issue purchase order to Muenchmeyer Associates, LLC for Trenchless Technology Inspection Training, in an amount not to exceed \$23,880.00, Account 101-50000-601100, Requisition 1410222

Approved

- 41 [15-1312](#) Request for Order approving and adopting Hearing Officer's Report Consisting of Findings of Fact, Conclusions of Law, and Order, Following Expedited Hearing to the Board of Commissioners in the matter of Metropolitan Water Reclamation District of Greater Chicago v. DeNormandie Towel & Linen Supply Company a/k/a DeNormandie Towel & Linen, Inc., Enforcement Action No. 91652

Attachments: [11.19.15 DeNormandie HO Report.pdf](#)

Approved

- 42 [15-1313](#) MEMORIAL RESOLUTION sponsored by the Board of Commissioners extending sympathy and condolences to the family of Augustus ("Gus") Alexander Savage

A motion was made by Barbara J. McGowan, seconded by Frank Avila, that this Memorial Resolution be Adopted. The motion carried by acclamation. Chorus of ayes - No nays

- 43 [15-1314](#) RESOLUTION sponsored by the Board of Commissioners congratulating Commissioner Frank Avila and his wife Sherry on their 50th Wedding Anniversary

A motion was made by Timothy Bradford, seconded by Barbara J. McGowan, that this Resolution be Adopted. The motion carried by acclamation. Chorus of ayes - No nays

- 44 [15-1315](#) RESOLUTION sponsored by the Board of the Village of Franklin Park's Natural Lawn Care Policy

A motion was made by Frank Avila, seconded by Cynthia M. Santos, that this Resolution be Adopted. The motion carried by acclamation. Chorus of ayes - No nays

- 45 [15-1316](#) Report on rejection of bids for Contract 15-640-11, Furnishing and Delivering Sodium Bisulfite, estimated cost \$2,835,000.00 (*As Revised*)

Published and Filed

Approval of the Consent Agenda with the exception of Items: 8, 10, 22, 39, 42, 43, 44 and 46

A motion was made by Timothy Bradford, seconded by Debra Shore, to Approve the Consent Agenda. The motion carried by the following roll call vote:

Aye: 8 - Michael A. Alvarez, Frank Avila, Timothy Bradford, Barbara J. McGowan, Cynthia M. Santos, Debra Shore, David J. Walsh, Mariyana T. Spyropoulos

Absent: 1 - Kari K. Steele

- 46 [15-1317](#) RESOLUTION sponsored by the Board of Commissioners proclaiming that the Metropolitan Water Reclamation District stands with France

A motion was made by David J. Walsh, seconded by Debra Shore, that this Resolution be Adopted. The motion carried by acclamation. Chorus of ayes - No nays

Meeting Summary

Speakers

French consulate General, Vincent Floreani, accepted the resolution proclaiming that the Metropolitan Water Reclamation District stands with France (Miscellaneous and New Business Item #46)

Frank Avila, Chairman of the Committee on Finance, MWRD, and his wife Sherry Avila accepted the resolution congratulating them on their 50th Wedding Anniversary (Miscellaneous and New Business Item #43)

George Blakemore, concerned citizen, voice concerns on various items (Re: Procurement items #22 and 24) (Miscellaneous and New Business Item #46)

Summary of Requests

David St. Pierre

Barbara J. McGowan, requested a report to the board on the number of old workman's compensation cases (Re: Procurement Item#29)

Frank Avila, requested a list to the board on the neighborhood newspaper used by the District to advertise Legal Notices for Original Entrance and Promotional Civil Service Examinations (Re: Procurement Item #24)

Study Session

The Annual Meeting will be held on Tuesday, December 1, 2015 at 10:00 a.m.

A Public Hearing to consider the proposed 2016 Budget will be held on Thursday December 3, 2015, at 2:00 p.m.

A Special Meeting to Adopt the 2016 Budget will be held on Thursday, December 10, 2015 at 10:00 a.m.

Announcements

World Toilet Day for more information go to www.worldtoiletday.com

District's Holiday Party, December 5, 2015 from 6:00 p.m. - 10:30 p.m. at Chateau Del Mar 8301 West 95th Street, Hickory Hill, IL. Deadline for tickets is November 27, 2015

Board Letter Submission Dates

The next regular board meeting is scheduled for December 3, 2015, please prepare and submit Board items before the following absolute cutoff dates.

Date agenda items are due to the Director of Procurement and Materials Management for signature and preparation: November 20, 2015.

Date all agenda items are due to the Executive Director: 1:00 p.m., November 25, 2015.

Adjournment

A motion was made by Timothy Bradford, seconded by Frank Avila, that when the Board Adjourns, it adjourns to meet again on Thursday, December 3, 2015 at 10:00 a.m. and also move that today's meeting be Adjourned. The motion carried by the following roll call vote: /s/ Jacqueline Torres, Clerk

Aye: 8 - Michael A. Alvarez, Frank Avila, Timothy Bradford, Barbara J. McGowan, Cynthia M. Santos, Debra Shore, David J. Walsh, Mariyana T. Spyropoulos

Absent: 1 - Kari K. Steele

APPROVAL:

In accordance with the provisions of 70ILCS 2605/4, each of the foregoing agenda items duly adopted by the Board of Commissioners of the Metropolitan Water Reclamation District of Greater Chicago this November 19, 2015, are hereby approved.

APPROVED:

/s/ Mariyana T. Spyropoulos

President Board of Commissioners of the
Metropolitan Water Reclamation District of Greater Chicago

November 19, 2015