Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street Chicago, IL 60611



Regular Board Meeting Minutes

Thursday, October 20, 2016

10:30 AM

Board Room

Board of Commissioners

Commissioner Michael A. Alvarez, Chairman of Finance Frank Avila, Commissioner Timothy Bradford, Vice President Barbara J. McGowan, Commissioner Cynthia M. Santos, Commissioner Debra Shore, Commissioner Kari K. Steele, Commissioner David J. Walsh, President Mariyana T. Spyropoulos

THE FOLLOWING PROCEDURES WILL GOVERN THE MEETING PROCESS:
 Board Members who vote "Nay, Present, or Abstain" or have a question on any item may request the item be removed from the Consent Agenda.
 Citizens in the audience who address the Board on any item may request the item be removed from the Consent Agenda.
 Items removed from the Consent Agenda are considered separately.
 One roll call vote is taken to cover all Consent Agenda Items.

Call Meeting to Order

President Mariyana T. Spyropoulos presiding, called the meeting to order at 10:35 a.m.

Roll Call

Present: 9 - Michael A. Alvarez; Frank Avila; Timothy Bradford; Barbara J. McGowan; Cynthia M. Santos; Debra Shore; Kari K. Steele; David J. Walsh; and Mariyana T. Spyropoulos

Approval of Previous Board Meeting Minutes

A motion was made by Timothy Bradford, seconded by Frank Avila, that the minutes from the last meeting be approved without having to read them into the record. The motion carried by acclamation. Chorus of ayes - No nays

Public Comments

George Blakemore, concerned citizen, voiced concerns

Recess and Convene as Committee of the Whole

A motion was made by Barbara J. McGowan, seconded by Timothy Bradford, to recess and convene as a committee of the whole. The motion carried by acclamation. Chorus of Ayes - No Nays

Recess and Reconvene as Board of Commissioners

At 12:09 p.m. President Mariyana T. Spyropoulos reconvened the regular board meeting to order

Finance Committee

Report

116-1074Report on Cash Disbursements for the Month of September 2016, in the
amount of \$50,824,393.01

Attachments: September 2016 Cash Disbursements Summary

Published and Filed

Procurement Committee

Report

2 <u>16-1055</u> Report on advertisement of Request for Proposal 16-RFP-29, Specialized Audit Services for Professional Legal and Engineering Consultant Contracts, estimated cost \$25,000.00, Account 101-40000-612430, Requisition 1436941

Published and Filed

3	<u>16-1083</u>	Report of bid opening of Tuesday, October 4, 2016
		Published and Filed
4	<u>16-1084</u>	Report of bid opening of Tuesday, October 11, 2016
		Published and Filed
5	<u>16-1094</u>	Report on rejection of bids for Contract 16-604-12, Furnish and Deliver Air Handling Coils to Various Locations, estimated cost \$99,945.00
		Published and Filed

Authorization

6 <u>16-1067</u> Authorization to accept initial annual rental bid for Contract 16-364-11 Proposal to Lease for ten (10) years approximately 6.5 acres of District real estate located at 3615 Oakton Street in Skokie, Illinois; North Shore Channel Parcels 5.01, 5.02, 5.03 from Skokie Motor Sales, Inc. in the amount of \$342,360.00

Attachments: Aerial Map.Parcels 5.01, 5.02 & 5.03.pdf

Approved

7 <u>16-1068</u> Authorization for payment to Illinois Association of Wastewater Agencies (IAWA) for 2016/2017 membership dues in the amount of \$14,120.00, Account 101-15000-612280

Approved

8 <u>16-1092</u> Authorization to enter into an agreement for Contract 16-RFP-20 Dual-Choice Dental Plan Administrator, with Blue Cross Blue Shield of Illinois, a division of Health Care Service Corporation, for a three-year period, effective January 1, 2017 to December 31, 2019, Account 101-25000-601250

Approved

Authority to Advertise

9 <u>16-1049</u> Authority to advertise Contract 16-474-11 Furnish and Deliver One-Year Site License Software Maintenance Renewal of FileMaker Pro Software to the MWRDGC, estimated cost \$31,050.00, Account 101-27000-612820, Requisition 1401812

Approved

1016-1056Authority to advertise Contract 17-603-21 Furnish and Deliver a Windrow
Turner to LASMA, estimated cost \$650,000.00, Account 201-50000-634650,
Requisition 1428918

11	<u>16-1057</u>	Authority to advertise Contract 17-609-11 Furnishing and Delivering Unleaded
		Gasoline and Diesel Grade Fuel Oil to Fulton County, Illinois, estimated cost
		\$60,100.00, Account 101-66000-623820, Requisition 1434677

Approved

1216-1058Authority to advertise Contract 16-602-21 Furnish and Deliver Telemetry
Replacement for Single Point Data at Various Locations, estimated cost
\$249,000.00, Account 201-50000-645620, Requisition 1429405

Approved

13 <u>16-1060</u> Authority to advertise Contract 17-693-11 Use of a Sanitary Landfill, estimated cost \$60,000.00, Account 101-66000-612520, Requisition 1427507

Approved

 14
 16-1061
 Authority to advertise Contract 17-614-11 Elevator Maintenance at Various

 Service Areas, estimated cost \$958,683.60, Accounts
 101-15000/67000/68000/69000-612600/612680/612370/612390, Requisitions

 1434487, 1434490, 1437849 and 1437856
 1437856

Approved

1516-1071Authority to advertise Contract 17-936-11 Furnishing and Delivering Citric Acid,
estimated cost \$160,000.00, Account 101-69000-623560, Requisition 1437850

Approved

1616-1085Authority to advertise Contract 17-003-11 Furnish and Deliver Laboratory
Disposable Gloves and Flexible Tubing to Various Locations for a One (1) Year
Period, estimated cost \$42,500.00, Account 101-20000-623570

Approved

17 <u>16-1086</u> Authority to advertise Contract 17-022-11 Furnish and Deliver Diesel Fuel to Various Locations for a One (1) Year Period, estimated cost \$262,600.00, Accounts 101-16000, 66000, 67000, 68000, 69000-623820, Requisitions 1434668, 1434675, 1434683, 1435245, 1436239, and 1436428

Approved

1816-1091Authority to advertise Contract 17-021-11 Furnish and Deliver Unleaded
Gasoline to Various Locations for a One (1) Year Period, estimated cost
\$289,950.00, Accounts 101-16000, 20000, 66000-623820 Requisitions
1431977, 1431978, 1434667 and 1435244

Approved

19 <u>16-1098</u> Authority to advertise Contract 16-612-21 Furnish and Deliver Bio-P Control Equipment, estimated cost \$142,000.00, Account 201-50000-645650, Requisition 1439242 (*As Revised*)

Issue Purchase Order

20	<u>16-1046</u>	Issue purchase order and amend an agreement with Granicus Inc. for Legistar Software Maintenance and Support for a three year period in an amount not to exceed \$60,114.91, Account 101-27000-612820, Requisition 1435803
		Approved
21	<u>16-1047</u>	Issue purchase order to DLT Solutions, LLC., to furnish and deliver AutoCAD Online CADLearning software annual renewal, in an amount not to exceed \$16,010.36, Account 101-27000-612820, Requisition 1437184
		Approved
22	<u>16-1048</u>	Issue purchase order to CDW-Government LLC to Furnish and Deliver VMware Software, Support and Subscription, in an amount not to exceed \$96,799.00, Account 101-27000-612820, Requisition 1435826
		Approved
23	<u>16-1050</u>	Issue purchase order and enter into an agreement with Environmental Resource Associates Inc. to furnish and deliver Proficiency Testing Standards, in an amount not to exceed \$17,500.00, Account 101-16000-623570, Requisition 1437183
		Approved
24	<u>16-1052</u>	Issue purchase order to CDW Government, LLC to Furnish and Deliver Microsoft Enterprise Mobility Suite software in an amount not to exceed \$223,776.00, Accounts 201-50000-634820 and 101-27000-612820, Requisition 1438340
		Approved
25	<u>16-1063</u>	Issue purchase order and enter into an agreement for Contract 16-RFP-24, Claims Management Services, with McLarens, Inc. in an amount not to exceed \$150,000.00, Account 901-30000-667220, Requisition 1427999
		Approved
26	<u>16-1065</u>	Issue purchase order and enter into an agreement for Contract 16-RFP-19 Deferred Compensation and Investment Consulting Services with Segal Advisors, Inc. d/b/a Segal Rogerscasey, in an amount not to exceed \$154,000.00, Account 101-25000-612430, Requisition 1428002 <i>(As Revised)</i> Approved

27	<u>16-1069</u>	Issue purchase order to IDenticard Systems, to Furnish and Deliver a visitor management system for the Main Office Building Complex (MOBC) under General Services Administration (GSA) Joint Purchasing Contract GS-25F-0046M, in an amount not to exceed \$11,736.94, Accounts
		101-15000-623800/623810, Requisition 1435800 (Deferred from the October 6, 2016 Board Meeting)

Approved

28 <u>16-1087</u> Issue purchase order for Contract 16-904-11, Furnish and Deliver Plastic Pipe and Fittings to the Stickney Water Reclamation Plant, to Columbia Pipe & Supply Company, in an amount not to exceed \$61,062.00, Account 101-69000-623090, Reguisition 1422790

Approved

29 <u>16-1088</u> Issue purchase order for Contract 16-609-11, Furnish and Deliver Mechanical Seals to the Stickney and Calumet Water Reclamation Plants to John Crane, Inc., in an amount not to exceed \$23,232.78, Accounts 101-68000,69000-623270, Reguisitions 1420428 and 1420429

Approved

30 <u>16-1106</u> Issue Purchase Order to Globetrotters International Inc. for IBM Tririga hosting, administration, licensing and systems support in an amount not to exceed \$134,030.00, Account 101-27000-612820, Requisition 1438590

Approved

Award Contract

31 <u>16-1089</u> Authority to award Contract 15-914-21, Furnish and Deliver Services to Recondition Various Circuit Breakers for the Calumet and Stickney Water Reclamation Plants Areas, to Englewood Electrical Supply Company, a Division of WESCO Distribution, Inc., in an amount not to exceed \$130,680.00, Account 201-50000-645750, Requisition 1398266

Approved

- 32 <u>16-1090</u> Authority to award Contract 15-265-3D, Safety Railing Around Tanks, Calumet Water Reclamation Plant, to Fence Masters, Inc., in an amount not to exceed \$1,455,030.00, plus a five (5) percent allowance for change orders in an amount of \$72,751.50, for a total amount not to exceed \$1,527,781.50, Account 401-50000-645650, Requisition 1423507
 - Attachments: Contract 15-265-3D Revised Appendix D Report.pdf

Contract 15-265-3D Project View.pdf

33 <u>16-1095</u> Authority to award Contract 16-029-11, Furnish and Deliver Safety Equipment to Various Locations for a One-Year Period, to Cicero Manufacturing & Supply Company, Inc., in an amount not to exceed \$132,113.21, Account 101-20000-623700

Attachments: Contract 16-029-11 Item Descriptions.pdf

Approved

34 <u>16-1096</u> Authority to award Contract 16-971-11, Replacement of Wheelsets on Diesel Locomotive No. 4 at the Stickney Water Reclamation Plant, to National Railway Equipment Company, in an amount not to exceed \$96,272.00, Account 101-69000-612670, Requisition 1423283

Approved

- **35** <u>16-1097</u> Authority to award Contract 16-009-11, Furnish and Deliver Cloths, Paper Towels and Toilet Tissue to Various Locations for a One (1) Year Period, Group A to The Standard Companies, in an amount not to exceed \$7,043.35, and Groups B and C to Inlander Brothers Inc., in an amount not to exceed \$107,610.63, Account 101-20000-623660
 - Attachments: Contract 16-009-11 Item Descriptions Group A, B and C.pdf

Approved

- **36** <u>16-1099</u> Authority to award Contract 16-005-11, Furnish and Deliver Pallets to Various Locations for a One (1) Year Period, Group B to Atlas & Associates, Inc., in an amount not to exceed \$95,850.00 Account 101-20000-623130
 - Attachments: Contract 16-005-11 Item Description, Group B.pdf

Approved

37 16-1100 Authority to award Contract 16-030-11, Furnish and Deliver Miscellaneous Lubricants to Various Locations for a One (1) Year Period, Items 1, 8, 26, and 28 to Rock Island Lubricants, d.b.a. Rilco, Inc., in an amount not to exceed \$26,253.00; Item 2 to Indi Enterprise, Inc. in an amount not to exceed \$6,500.00; Items 3, 14, 17, 21, and 24 to Feece Oil Company in an amount not to exceed \$8,334.78; Items 4, 7, 9, 11, 12, 15, 16, 19, 20, and 29 to Midtown Petroleum Acquisition, LLC, d.b.a. RelaDyne, in an amount not to exceed \$82,172.45; Items 5, 6, and 13 to Parent Petroleum, Inc., in an amount not to exceed \$9,180.00; and Items 18, 22, 23, 25, and 30 to Valdes, LLC, in an amount not to exceed \$47,248.00, Account 101-20000-623860

Attachments: Contract 16-030-11 Tab Sheet.pdf

Contract 16-030-11 Item Desciptions, 1 - 30.pdf

Increase Purchase Order/Change Order

38 <u>16-1053</u> Authority to decrease purchase order for Contract 15-106-11 Furnish and Deliver Contract Laboratory Technicians for Various Locations, to ANA Laboratories, Inc., in an amount of \$180,000.00, from an amount of \$310,533.03, to an amount not to exceed \$130,533.03, Account 101-16000-612490, Purchase Order 3086903

Attachments: 10-20-16 Att COL 15-106-11.pdf

Approved

39 <u>16-1054</u> Authority to decrease purchase order for Contract 13-103-11 Furnish and Deliver Lab Supplies, Glassware and Chemicals for Various Locations, to Fisher Scientific Company, LLC, in an amount of \$46.28, from an amount of \$152,583.54, to an amount not to exceed \$152,537.26, Account 101-16000-623570, Purchase Order 3075347

Attachments: 10-20-16 Att COL 13-103-11.pdf

Approved

40 <u>16-1064</u> Authority to increase purchase order to and amend an agreement with RedVector, LLC. in an amount of \$14,200.00, from an amount of \$19,200.00, to an amount not to exceed \$33,400.00, Account 101-25000-612820, Purchase Order 3087719

Approved

41 <u>16-1072</u> Authority to increase Contract 14-613-11, Scavenger Services at Various Service Areas, Groups B and C, to Waste Management of Illinois, Inc., in an amount of \$60,000.00 from an amount of \$1,471,535.95 to an amount not to exceed \$1,531,535.95, Accounts 101-67000/68000-612520, Purchase Order 5001441

Attachments: 14-613-11 Group B 092616.pdf

Approved

42 <u>16-1093</u> Authority to decrease purchase order for Contract 15-045-11, Publish Invitations to Bid for Contracts, Legal Notices for Original Entrance and Promotional Civil Service Examinations, and Other Legal Notices for a One-Year Period, to Chicago Sun-Times Media Productions LLC, in an amount of \$8,000.00, from an amount of \$67,260.00 to an amount not to exceed \$59,260.00, Account 101-20000-612360, Purchase Order 3087694

Attachments: Contract 15-045-11 Change Order Log.pdf

Approved

Budget & Employment Committee

Authorization

43	<u>16-1076</u>	Authority to transfer 2016 departmental appropriations in the amount of
		\$6,000.00 in the Corporate Fund

Attachments: 10.20.16 Board Transfer BF5 16-1076.pdf

Approved

Engineering Committee

Report

44	<u>16-1075</u>	Report on change orders authorized and approved by the Director of Engineering during the month of September 2016
	Attachments:	Attachment 1 CO Report September 2016 5% Contingency.pdf
		Attachment 2 CO Status Report September.pdf

Published and Filed

Judiciary Committee

Authorization

45 <u>16-1066</u> Authority to settle the Illinois Workers' Compensation Claims of Exan Santos vs. MWRDGC, Cases 14 WC 4885, and 15 WC 2691, in the sum of \$54,124.50, Account 901-30000-601090

Approved

Maintenance & Operations Committee

Reports

46 <u>16-1102</u> Report on change orders authorized and approved by the Director of Maintenance and Operations during the month of September 2016.

Attachments: R-98 Report September 2016.pdf

Published and Filed

Real Estate Development Committee

Authorization

47 <u>16-1051</u> Authority to issue a 49-day permit to the Worth Lions Club for use of approximately one acre of District real estate located within Cal-Sag Channel Parcel 9.03, east of Harlem Avenue and south of 116th Street in Worth, Illinois and leased to the Village of Worth for its annual Christmas tree sale and fundraising event from November 12, 2016, through December 31, 2016. Consideration shall be a nominal fee of \$10.00.

Attachments: Aerial Map.Parcel 9.03 10.6.16.pdf

Approved

48 <u>16-1077</u> Authority to commence statutory procedures to lease approximately three (3) acres of District real estate located at 4100 West 41st Street in Forest View, Illinois; Main Channel Parcel 38.11

Attachments: Aerial Map.Parcel 38.11.pdf

Approved

49 <u>16-1079</u> Authority to issue a 30-month permit to the City of Lockport to traverse Main Channel Parcels 15.02, 15.04, 16.04, the District's CSSC Controlling Work's area and the District's temporary low water crossing in unincorporated Lockport, Will County, Illinois. Consideration shall be \$10.00

Attachments: Aerial Map.Parcels 15.02, 15.04 & 16.04.pdf

Approved

- **50** <u>16-1080</u> Authority to grant a 25-year, 1,560.00' x 15' non-exclusive easement to Commonwealth Edison Company to install, maintain, operate, repair, replace and remove electrical transmission lines and facilities on District real estate located east of the Harlem Avenue Bridge between College Drive and 116th Street in Worth and Palos Heights, Illinois, and known as Cal-Sag Channel Parcels 9.03 and 9.04. Consideration shall be an initial annual fee of \$5,000.00
 - Attachments: Aerial Map.Parcels 9.03 and 9.04.pdf

A motion was made by Timothy Bradford, seconded by Kari K. Steele, that this Agenda Item be Approved. The motion carried by the following roll call vote:

- Aye: 8 Frank Avila, Timothy Bradford, Barbara J. McGowan, Cynthia M. Santos, Debra Shore, Kari K. Steele, David J. Walsh, Mariyana T. Spyropoulos
- Abstain: 1 Michael A. Alvarez
- **51** <u>16-1081</u> Authority to grant a 25-year, 2,624.20' x 20' non-exclusive easement to Commonwealth Edison Company to install, maintain, operate, repair, replace and remove electrical transmission lines and facilities on a portion of District Main Channel Parcels 19.01 and 19.04 in Will County, Illinois. Consideration shall be an initial annual fee of \$5,000.00

Attachments: Aerial Map.Parcels 19.01 and 19.04.pdf

A motion was made by Timothy Bradford, seconded by Debra Shore, that this Agenda Item be Approved. The motion carried by the following roll call vote:

- Aye: 8 Frank Avila, Timothy Bradford, Barbara J. McGowan, Cynthia M. Santos, Debra Shore, Kari K. Steele, David J. Walsh, Mariyana T. Spyropoulos
- Abstain: 1 Michael A. Alvarez
- **52** <u>16-1082</u> Authority to issue a twelve (12) month permit to ExxonMobil Oil Corporation on approximately 4.46 acres of District real estate located east of Cicero Avenue and north of the Main Channel in Chicago, Illinois; Main Channel Parcel 40.02. Consideration shall be \$87,425.00

Attachments: Aerial Map.Parcel 40.02.pdf

Approved

53 <u>16-1101</u> Authority to issue a one (1) year permit to The Peoples Gas Light and Coke Company on approximately 31.84 acres of District real estate located west of Pulaski Road and north of the Main Channel in Chicago, Illinois, and known as Main Channel Parcels 40.02, 40.04 and 40.07 for continued operation and maintenance of its natural gas pipeline and to perform environmental and remediation testing. Consideration shall be \$624,000.00 (*As Revised*)

Attachments: Aerial Map.Parcels 40.02, 40.04 & 40.07.pdf

Approved

Stormwater Management Committee

Authorization

54 <u>16-1070</u> Authority to approve and execute Right of Entry agreement with ARC CAFEUSA001, LLC and FQSR, LLC for performing soil borings for the Final Design for the Addison Creek Channel Improvements, Contract 11-187-3F

Approved

Approval of the Consent Agenda with the exception of Items: 50, 51, 55, 56, 57, 58 and 59

A motion was made by Cynthia M. Santos, seconded by Kari K. Steele, to Approve the Consent Agenda. The motion carried by the following roll call vote:

Aye: 9 - Michael A. Alvarez, Frank Avila, Timothy Bradford, Barbara J. McGowan, Cynthia M. Santos, Debra Shore, Kari K. Steele, David J. Walsh, Mariyana T. Spyropoulos

Miscellaneous and New Business

Motion

55 <u>16-1104</u> MOTION to approve dates and time for the Regular Board Meetings of The Metropolitan Water Reclamation District of Greater Chicago to be held in the year 2017 (*As Revised*)

A motion was made by Timothy Bradford, seconded by Barbara J. McGowan, that this Motion be Adopted. The motion carried by the following roll call vote:

- Aye: 8 Michael A. Alvarez, Frank Avila, Timothy Bradford, Barbara J. McGowan, Debra Shore, Kari K. Steele, David J. Walsh, Mariyana T. Spyropoulos
- Absent: 1 Cynthia M. Santos

Resolution

56	<u>16-1078</u>	RESOLUTION sponsored by the Board of Commissioners congratulating Maggie McEldowney, the 2016 Rose of Tralee
		A motion was made by Timothy Bradford, seconded by David J. Walsh, that this Resolution be Adopted. The motion carried by acclamation. Chorus of ayes - No nays
57	<u>16-1103</u>	RESOLUTION sponsored by the Board of Commissioners recognizing the Barbara Bates Foundation
		A motion was made by Timothy Bradford, seconded by Kari K. Steele, that this Resolution be Adopted. The motion carried by acclamation. Chorus of ayes - No nays
Ordinan	ice	

- **58** <u>O16-017</u> Request Authority to Amend the Resource Recovery Ordinance of the Metropolitan Water Reclamation District of Greater Chicago
 - Attachments:
 Final Ordinance O16-17 First Amendment

 10.20.16 Ordinance O16-17 First Amendment (redline).pdf

 10.20.16 TL Ordinance O16-017 Amendment 1.pdf

A motion was made by Debra Shore, seconded by Barbara J. McGowan, that this Ordinance be Adopted. The motion carried by the following roll call vote:

- Aye: 8 Michael A. Alvarez, Frank Avila, Timothy Bradford, Barbara J. McGowan, Debra Shore, Kari K. Steele, David J. Walsh, Mariyana T. Spyropoulos
- Absent: 1 Cynthia M. Santos

Additional Agenda Items

59 <u>16-1107</u> RESOLUTION sponsored by the Board of Commissioners offering support for the proposed Safe Roads Constitutional Amendment (House Joint Resolution Constitutional Amendment 36)

Deleted by the Executive Director

Meeting Summary

Speakers Maggie McEldowney, accepted the resolution congratulating her on being named the 2016 Rose of Tralee in County Kerry, Ireland (Re: Miscellaneous and New Business Item #56) Barbara Bates, accepted the resolution recognizing the Barbara Bates Foundation (Re: Miscellaneous and New Business Item #57) Summary of Requests Frank Avila requested a report on revenue and expenses (Re: Procurement item #15) **Study Session** None Announcements None **Board Letter Submission Dates** The next regular board meeting is scheduled for November 3, 2016, please prepare and submit Board items before the following absolute cutoff dates. Date agenda items are due to the Director of Procurement and Materials Management for signature and preparation: October 21, 2016. Date all agenda items are due to the Executive Director: 1:00 p.m., October 26, 2016 Adjournment A motion was made by Michael A. Alvarez, seconded by Frank Avila, that when the Board Adjourns, it adjourns to meet again on Thursday, November 3, 2016 at 10:30 a.m. and also move that today's meeting be Adjourned. The motion carried by the following roll call vote: /s/ Jacqueline Torres, Clerk Michael A. Alvarez, Frank Avila, Timothy Bradford, Barbara J. McGowan, Cynthia Aye: 9-M. Santos, Debra Shore, Kari K. Steele, David J. Walsh, Mariyana T. Spyropoulos **APPROVAL:** In accordance with the provisions of 70ILCS 2605/4, each of the foregoing agenda items duly adopted by the Board of Commissioners of the Metropolitan Water Reclamation District of Greater Chicago this October 20, 2016, are hereby approved. **APPROVED:**

/s/ Mariyana T. Spyropoulos President Board of Commissioners of the Metropolitan Water Reclamation District of Greater Chicago

October 20, 2016