Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street Chicago, IL 60611



Regular Board Meeting Minutes

Thursday, March 15, 2018 10:30 AM

Board Room

Board of Commissioners

Chairman of Finance Frank Avila, Commissioner Martin J. Durkan, Vice President Barbara J. McGowan, Commissioner Josina Morita, Commissioner Debra Shore, Commissioner Kari K. Steele.

Commissioner David J. Walsh, President Mariyana T. Spyropoulos

THE FOLLOWING PROCEDURES WILL GOVERN THE MEETING PROCESS:

- 1. Board Members who vote "Nay, Present, or Abstain" or have a question on any item may request the item be removed from the Consent Agenda.
- 2. Citizens in the audience who address the Board on any item may request the item be removed from the Consent Agenda.
 - 3. Items removed from the Consent Agenda are considered separately.
 - 4. One roll call vote is taken to cover all Consent Agenda Items.

Call Meeting to Order

President Mariyana T. Spyropoulos presiding, called the meeting to order at 10:30 a.m.

Roll Call

Present: 8 - Frank Avila; Martin J. Durkan; Barbara J. McGowan; Josina Morita; Debra Shore; Kari K. Steele; David J. Walsh; and Mariyana T. Spyropoulos

Approval of Previous Board Meeting Minutes

A motion was made by Frank Avila, seconded by Martin J. Durkan, that the minutes from the last meeting be approved without having to read them into the record. The motion carried by acclamation. Chorus of ayes - No nays

Public Comments

Charles Dieringer, a concerned citizen, addressed the Board on issues related to the waterways.

George Blakemore, a concerned citizen, addressed the Board (Re: Procurement Item #40)

Recess and Convene as Committee of the Whole

A motion was made by Martin J. Durkan, seconded by Kari K. Steel, to recess and convene as a committee of the whole. The motion carried by acclamation. Chorus of Ayes - No Nays

Recess and Reconvene as Board of Commissioners

At 11:25 a.m. President Mariyana T. Spyropoulos reconvened the regular board meeting to order.

Finance Committee

Report

1 18-0269 Report on Cash Disbursements for the Month of February 2018, in the amount

of \$22,709,966.95

Attachments: February 2018 Cash Disbursements Summary.pdf

Published and Filed

2 18-0274 Report on the investment interest income during December 2017

Attachments: Inv Int Inc 2017-12 att.pdf

Published and Filed

3 <u>18-0275</u> Report on the investment interest income during January 2018

Attachments: Inv Int Inc 2018-01 att.pdf

Published and Filed

4 18-0276 Report on investments purchased during December 2017

Attachments: Inv Purch 2017-12 att.pdf

Published and Filed

5 <u>18-0277</u> Report on investments purchased during January 2018

Attachments: Inv Purch 2018-01 att.pdf

Published and Filed

6 18-0278 Report on investment inventory statistics at December 31, 2017

Attachments: Inv Stat 2017 Q4 Inv.pdf

Inv Stat 2017 Q4 Fin Mkt.pdf

Published and Filed

Published and Filed

Procurement Committee

Report

7	<u>18-0192</u>	Report on advertisement of Request for Proposal 18-RFP-09 Community Education Partner Services, estimated cost \$100,000.00, Account 101-15000-612490, Requisition 1485615 (Deferred from the March 1, 2018 Board Meeting)
		Published and Filed
8	<u>18-0233</u>	Report of bid opening of Tuesday, February 27, 2018
		Published and Filed
9	18-0264	Report of bid opening of Tuesday, March 6, 2018
		Published and Filed
10	<u>18-0265</u>	Report on rejection of bids for Contract 18-625-11, Diving Services at Various Locations, estimated cost \$140,000.00

Authorization

11 18-0208 Authorization to enter into an agreement with The Gordian Group, Inc., for

professional services for the development and implementation of the Job Order Contracting system, in an amount not to exceed \$156,000.00, Accounts 101, 201, 401, 501, and 901 Funds (Deferred from the March 1, 2018 Board

Meeting)

Attachments: ANNUAL VOLUME DISCOUNT TABLE - JOC - GORDIAN GROUP,

INC.

Approved

12 18-0237 Authorization to amend Board Order of February 1, 2018 to issue purchase

order and enter into an agreement for Contract 17-RFP-38, E-learning Courses for Return-to-Work Program with RedVector, LLC in an amount not to exceed \$42,600.00, Accounts 101-25000-634820 and 101-27000-612820, Requisition

1471487, Agenda Item No. 15, File No. 18-0079

Approved

13 18-0238 Authorization to amend Board Order of September 14, 2017, regarding Authority

to advertise Contract 18-625-11, Diving Services at Various Locations,

estimated cost \$140,000.00, Account 101-66000-612490, Requisition 1468685,

Agenda Item No. 7, File No. 17-0931

Approved

14 18-0241 Authorization to amend Board Order of March 1, 2018, regarding Authority to

advertise Contract 18-605-31, Pavement Rehabilitation at Various Service Areas, estimated cost \$1,100,000.00, Account 201-50000-645780, Requisition

1475492, (As Revised), Agenda Item No. 8, File No. 18-0194

Approved

15 18-0256 Authorization to accept initial annual rental bid for Contract 17-368-11 Proposal

to Lease for fifty (50) years, 0.074 acres of District real estate located at the northwest corner of Route 83 and 127th Street in Alsip, Illinois; Cal-Sag Channel

Parcel 11.03 (Portion) from SMK3, LLC in the amount of \$5,000.00

Attachments: Aerial Map.Parcel 11.03 3.15.18.pdf

Approved

16 18-0295 Authorization to adopt a policy establishing an hourly rate cap for outside legal

services procured by the Metropolitan Water Reclamation District of Greater

Chicago

A motion was made by David J. Walsh, seconded by Martin J. Durkan, that this Agenda Item be Approved. The motion carried by the following roll call vote:

Aye: 5 - Frank Avila, Martin J. Durkan, Josina Morita, Kari K. Steele, Mariyana T.

Spyropoulos

Nay: 3 - Barbara J. McGowan, Debra Shore, David J. Walsh

Authority to Advertise

17	<u>18-0232</u>	Authority to advertise Contract 18-480-11 Provide One-Year Polycom Premier Support for Existing District Polycom Videoconference Units, estimated cost \$34,000.00, Account 101-27000-612840, Requisition 1488354
		Approved
18	<u>18-0239</u>	Authority to advertise Contract 18-708-21, Furnish, Deliver, and Install Influent Gate Actuators at the O'Brien Water Reclamation Plant, estimated cost \$200,000.00, Account 201-50000-645650, Requisition 1481930
		Approved
19	<u>18-0240</u>	Authority to advertise Contract 18-902-21, Furnish and Deliver Four Submersible Pumps to the Stickney Water Reclamation Plant, estimated cost \$70,000.00, Account 201-50000-634650, Requisition 1481932
		Approved
20	18-0242	Authority to advertise Contract 18-609-21, Design and Build a Rigid Frame Fabric Building System at HASMA, estimated cost \$350,000.00, Account 201-50000-645680, Requisition 1487317
		Approved
21	<u>18-0249</u>	Authority to advertise Contract 18-703-21 Furnish and Deliver a Four-Inch Hydraulic Submersible Pump to the Egan Water Reclamation Plant, estimated cost \$50,000.00, Account 201-50000-634600, Requisition 1485365
		Approved
22	<u>18-0252</u>	Authority to advertise Contract 17-080-3E Switchgear and Motor Control Center Replacement, O'Brien Water Reclamation Plant, estimated cost between \$2,453,000.00 and \$2,970,000.00, Account 401-50000-645650, Requisition 1489083
	Attachments:	17-080-3E 2018 Fact Sheet, BM 3-15-18.pdf
		Approved
23	<u>18-0266</u>	Authority to advertise Contract 18-070-11 Furnish and Deliver Miscellaneous Batteries to Various Locations for a One (1) Year Period, estimated cost \$40,000.00, Account 101-20000-623070
		Approved
24	<u>18-0270</u>	Authority to advertise Contract 18-033-11 Furnish and Deliver Miscellaneous Air Filters to Various Locations for a One (1) Year Period, estimated cost \$81,000.00, Account 101-20000-623270
		Approved

25	<u>18-0271</u>	Authority to advertise Contract 18-017-11 Furnish and Deliver Electrical Supplies, Wire, and Cable to Various Locations for a One (1) Year Period, estimated cost \$203,000.00, Account 101-20000-623070	
		Approved	
26	<u>18-0272</u>	Authority to advertise Contract 18-004-11 Furnish and Deliver Miscellaneous Steel and Stainless Steel to Various Locations for a One (1) Year Period, estimated cost \$150,000.00, Account 101-20000-623030	
		Approved	
27	<u>18-0273</u>	Authority to advertise Contract 18-400-11 Major Repairs to Fleet Vehicles for a 36 Month Period, estimated cost \$157,900.00, Account 101-15000-612860, Requisition 1489587	
		Approved	
28	<u>18-0292</u>	Authority to advertise Contract 18-690-11, Furnishing and Delivering Refurbished Low Voltage AC and DC Motors to Various Locations, estimated cost \$184,000.00, Accounts 101-67000/68000/69000-612650, Requisitions 1486557, 1486561, and 1486559	
		Approved	
Issue Purchase Order			
29	<u>18-0229</u>	Issue purchase order and enter into an agreement for Contract 17-RFP-29 Perform Information Technology Network Operations Consulting Services, with Sentinel Technologies, Inc., in an amount not to exceed \$80,000.00, Account 101-27000-612430, Requisition 1462221	
		Approved	
30	18-0230	Issue purchase order and enter into an agreement for Contract 17-RFP-33 Perform Information Technology Security Assessment and Consulting Services, with Crowe Horwath LLP, in an amount not to exceed \$95,000.00, Account 101-27000-612430, Requisition 1466775	
		Approved	
31	<u>18-0231</u>	Issue purchase order and enter into an agreement for Contract 17-RFP-41 IT Project Management and Business Analysis Consulting, with The William	
		Everett Group in an amount not to exceed \$80,000.00, Account 101-27000-612430, Requisition 1475900	

32	<u>18-0244</u>	Issue a purchase order and enter into an agreement with Auto Plus - Pep Boys to provide automobile preventive maintenance and repair services for 245 Fleet Vehicles, under National Joint Power Alliance (NJPA) Contract 062916-PEP, in an amount not to exceed \$537,688.00, Account 101-15000-612860, Requisition 1489243 Approved
33	18-0247	Issue purchase order to Mesirow Insurance Services, Inc. for Furnishing Government Crime Insurance Coverage for the District in an amount not to exceed \$37,032.00, Account 101-25000-612290, Requisition 1487308
		Approved
34	<u>18-0255</u>	Issue a purchase order and enter into an agreement with Hey and Associates, Inc., for professional engineering post award services for Contract 13-370-3F, Buffalo Creek Reservoir Expansion in an amount not to exceed \$352,871.00, Account 501-50000-612450, Requisition 1488345
		Approved
35	18-0267	Issue purchase order to National Oilwell Varco, L.P., to Furnish and Deliver Two Exciter Wheels for the Main Sewage Pumps at the Stickney Water Reclamation Plant, in an amount not to exceed \$28,508.00, Account 101-69000-623070, Requisition 1488624
		Approved
36	18-0282	Issue purchase order and enter into an agreement with Chevin Fleet Solutions LLC, for a Dedicated Fleet Management Solution for 249 Fleet Vehicles for a period of thirty-six months, under the National Joint Powers Alliance (NJPA) Joint Purchasing Contract No. 022217-CVS, in an amount not to exceed \$55,636.00, Account 101-15000-612860, Requisition 1489608
		Approved

Award Contract

37 <u>18-0268</u> Authority to award Contract 18-027-11, Furnish and Deliver Glass and Plastic

Labware to Various Locations for a One (1) Year Period, Group A to Fisher Scientific Company, LLC, in an amount not to exceed \$85,469.64, Group C to Qorpak, a Division of Berlin Packaging, LLC, in an amount not to exceed

\$61,005.00, and Group D to Colonial Scientific, Inc., in an amount not to exceed

\$22,585.50, Account 101-20000-623570

Attachments: Contract 18-027-11 Item Descriptions, Groups A, C, and D.pdf

38 18-0286 Authority to award Contract 14-113-5F, Stormwater Retrofits for Real Time

Controls and Rainwater Harvesting System at Dearborn Homes, Chicago, Illinois, to Concord Excavating Enterprises, Inc., in an amount not to exceed \$1,088,880.00, plus a five (5) percent allowance for change orders in an amount

of \$54,444.00, for a total amount not to exceed \$1,143,324.00, Account

501-50000-645620, Requisition 1478670

Attachments: Contract 14-113-5F Project View.pdf

Contract 14-113-5F Revised Appendix D Report.pdf

Approved

39 18-0285 Authority to award Contract 18-028-11, Furnish and Deliver Paper Filters,

Crucibles and Petri Dishes to Various Locations for a One (1) Year Period, Group B To Colonial Scientific, Inc. in an amount not to exceed \$18,472.50,

Account 101-20000-623570

Attachments: Contract 18-028-11 Item Descriptions, Group B.pdf

Approved

Increase Purchase Order/Change Order

40 18-0216 Authority to increase purchase order and amend the agreement with Schiff

Hardin LLP to represent and counsel the District in connection with renewable energy projects, in an amount of \$100,000.00, from an amount of \$450,000.00, to an amount not to exceed \$550,000.00. Account 201-50000-612430,

Purchase Order 3081196 (Deferred from the March 1, 2018 Board Meeting)

Attachments: PO 3081196 3.1.18.pdf

Approved

41 18-0248 Authority to increase Contract 17-674-11 Furnish and Deliver Repair Parts and

Services for Trucks and Trailers at Various Locations, to B & W Truck Repair, Inc. in an amount of \$27,800.00, from an amount of \$461,033.29, to an amount not to exceed \$488,833.29, Accounts 101-15000, 66000, 67000, 68000,

69000-612860, 623250, Purchase Orders 5001616, 5001617, 5001618,

5001619, Requisition 1489275

Attachments: PO 5001616 change order log.pdf

PO 5001617 change order log.pdf PO 5001618 change order log.pdf

PO 5001619 change order log.pdf

42 18-0254 Authority to increase purchase order with Seeco Consultants, for Geotechnical

Analysis in an amount of \$60,983.93, from an amount of \$674,353.82 to an

amount not to exceed \$735,337.75. Account 201-50000-612380,

401-50000-612240, and 501-50000-612240, Purchase Order 3078788 (As

Revised)

Attachments: Change Order Log - Seeco Consultants

Approved

Budget & Employment Committee

Report

43 18-0234 Report on Budgetary Revenues and Expenditures for the year ended December

31, 2017

Attachments: 2017 Q4 Report.pdf

Published and Filed

Authorization

44 18-0284 Authority to transfer 2018 departmental appropriations in the amount of

\$10,650,000 in the Capital Improvements Bond Fund

Attachments: 03.15.18 Board Transfer BF5.pdf

Approved

Engineering Committee

Report

45 18-0259 Report on change orders authorized and approved by the Director of

Engineering during the month of February 2018

Attachments: Attachment 1 CO Report February 2018 5% Contingency.pdf

Attachment 2 CO Status Report February 2018.pdf

Published and Filed

Judiciary Committee

Authorization

46 <u>18-0245</u> Authority to settle the Workers' Compensation Claim of Zenobia Williams vs.

MWRDGC, Claim 14 WC 14711, Illinois Workers' Compensation Commission

(IWCC), in the sum of \$11,832.11, Account 901-30000-601090

Pension, Human Resources & Civil Service Committee

Authorization

47 18-0228 Authority to amend health care benefits under the PPO plan for active

employees and pre-65 retirees to include the Naturally Slim Program

Approved

Real Estate Development Committee

Authorization

48 18-0235 Authority to issue a 5-year permit to the Chicago Police Department to install

"ShotSpotter" sensors on the rooftops of two buildings located on the Calumet

Water Reclamation Plant premises to detect and locate gunfire in the surrounding areas. Consideration shall be a nominal fee of \$10.00

Attachments: Aerial Map.Calumet WRP 3.15.18.pdf

Approved

49 18-0236 Authority to execute petition for annexation and enter into annexation agreement

with Elk Grove Village for the annexation of approximately 41 acres of District real estate located at the Majewski Reservoir Site, northeast of Higgins Road,

into Elk Grove Village

Attachments: Aerial Map.Elk Grove Village Annexation.pdf

Approved

50 18-0257 Authority to grant a 25-year, 28,330 sq. ft. non-exclusive easement to

Commonwealth Edison Company to continue to construct, reconstruct, operate, maintain, repair, replace and remove transmission towers and

overhead transmission lines along the north side of the Main Channel and west of Pulaski Road in Chicago, Illinois. Consideration shall be an initial annual fee

of \$19,547.70

Attachments: Aerial Map.ComEd Easement 3.15.18.pdf

Approved

51 <u>18-0260</u> Authority to issue a one (1) day permit to Friends of the Chicago River to

access District land at 16 locations along the North Branch of the Chicago River, North Shore Channel, Main Channel, and the Cal-Sag Channel, in Cook County, Illinois, for its Annual Chicago River Day Clean-Up Event on May 12,

2018. Consideration shall be a nominal fee of \$10.00

Attachments: Aerial Maps.16 Sites.pdf

52 18-0263 Authority to grant a 25-year, 20' x 170' non-exclusive easement to the Village of

Willow Springs to continue to construct, reconstruct, operate, maintain, repair, replace and remove a 36-inch storm water sewer and outfall on District Main Channel Parcel 31.03 located along the north bank of the Des Plaines River

between I-294 and Willow Springs Road in Willow Springs, Illinois.

Consideration shall be an initial annual fee of \$5,000.00

Attachments: Aerial Map.Parcel 31.03.pdf

Approved

53 18-0279 Authority to grant a 25-year, 25' x 898' + non-exclusive easement to Peoples

Gas Light and Coke Company to continue to construct, reconstruct, operate, maintain, repair and remove two (2) drop shafts and a 42-inch natural gas pipeline on District Cal-Sag Channel Parcels 8.04 and 8.09 and beneath the bed of the Cal-Sag Channel in Palos Township, Illinois. Consideration shall be an

initial annual easement fee of \$8,000.00

Attachments: Aerial Map.Parcels 8.04 and 8.09.pdf

Approved

54 18-0283 Authority to issue a five (5) year permit to the City of Chicago, Department of

Streets & Sanitation, for the continued use of a 10' x 10' area of District real estate located between Taylor Street and Roosevelt Road along the south bank

of the Chicago River in Chicago, Illinois to maintain and operate a

concrete/asphalt pad, a front-end loader with a crane attachment, and a roll-off box to collect debris and pollutants from the Chicago River, and to use the District's jib crane located on-site to off-load its skimmer boat debris baskets.

Consideration shall be a nominal fee of \$10.00

Attachments: Aerial Map.City of Chicago Concrete Pad.pdf

Approved

Stormwater Management Committee

Authorization

55 18-0262 Authority to enter into an Intergovernmental Agreement with the Village of

Franklin Park, Illinois and Cook County Land Bank Authority for the acquisition of 32 flood-prone properties in the Village of Franklin Park, with payment to the Cook County Land Bank Authority in an amount not to exceed \$4,681,280.00,

Account 401-50000-612400, Requisition1489295

Approved

56 <u>18-0291</u> Authorization to negotiate and enter into a Memorandum of Understanding with

the Illinois Department of Transportation for the purpose of establishing a

partnership to address stormwater issues in Cook County.

Miscellaneous and New Business

Resolution

57	<u>18-0287</u>	RESOLUTION sponsored by the Board of Commissioners recognizing the 63rd Anniversary of the Chicago St. Patrick's Day Parade
		A motion was made by Debra Shore, seconded by Martin J. Durkan, that this Resolution be Adopted. The motion carried by acclamation. Chorus of ayes - No nays
58	<u>18-0288</u>	RESOLUTION sponsored by the Board of Commissioners recognizing the Shannon Rovers Irish Bagpipe Band
		A motion was made by Martin J. Durkan, seconded by David J. Walsh, that this Resolution be Adopted. The motion carried by acclamation. Chorus of ayes - No nays
59	<u>18-0290</u>	RESOLUTION sponsored by the Board of Commissioners recognizing Mission Propelle
		A motion was made by Barbara J. McGowan, seconded by Kari K. Steele, that this Resolution be Adopted. The motion carried by acclamation. Chorus of ayes - No nays
60	18-0294	RESOLUTION sponsored by the Board of Commissioners recognizing Greek Independence Day
		Adopted

Approval of the Consent Agenda with the exception of Items: 16, 57, 58, 59 and 61

A motion was made by Martin J. Durkan, seconded by Kari K. Steele, to Approve the Consent Agenda. The motion carried by the following roll call vote:

Aye: 8 - Frank Avila, Martin J. Durkan, Barbara J. McGowan, Josina Morita, Debra Shore, Kari K. Steele, David J. Walsh, Mariyana T. Spyropoulos

Ordinance - Right of Way

61 R18-002 Adopt Ordinance No. R18-002 Establishing the Right-of-Way for the

construction, operation and maintenance of the Flood Control Project on Midlothian Creek in the Village of Robbins, Cook County, Illinois (Contract 14-253-5C) in Section 1, Township 36 North and Section 36, Township 37 North, Range 13, East of the Third Principal Meridian in Cook County, Illinois

Attachments: 3.15.18 ROW Ordinance R18-002.pdf

3.15.18 ROW Acquisition Map.Robbins.pdf 3.15.18 TL ROW Ordinance R18-002.pdf

A motion was made by Debra Shore, seconded by Martin J. Durkan, that this Right of Way Ordinance be Adopted. The motion carried by the following roll call vote:

Aye: 8 - Frank Avila, Martin J. Durkan, Barbara J. McGowan, Josina Morita, Debra Shore, Kari K. Steele, David J. Walsh, Mariyana T. Spyropoulos

Meeting Summary

Speakers

Jim Coyne, St. Patrick's Day Parade Committee Chairman and Mary Kate Manion, this year's Parade Queen, accepted the resolution recognizing the 63rd Anniversary of the Chicago St Patrick's Day Parade.

Bill McTighe of Shannon Rovers Irish Bagpipe Band, accepted the resolution recognizing the Shannon Rovers Irish Bagpipe Band.

Annie Warshaw and Jill Carey of Mission Propelle accepted the resolution recognizing Mission Propelle.

Summary of Requests

Procurement Item #40

- 1. Mariyana T. Spyropoulos requested a report on the work performed by the consulting firm Schiff Hardin LLP since the beginning of their contract.
- 2. David Walsh requested a report of the hourly rate paid to Schiff Hardin LLP.
- 3. Barbara J. McGowan requested a summary of the consultants and subcontractors utilized by Schiff Hardin LLP.
- 4. Debra Shore requested that the Board be duly updated on the potential risks of biogas projects per the draft report submitted by the consulting firm.

Miscellaneous and New Business

- 1. Frank Avila requested the District pursue effluent water for personal use.
- 2. Mariyana T. Spryropoulos requested that the Law department and Human Resources look into expanding paid maternity leave benefits.

Study Session

None

Announcements

Mariyana T. Spyropoulos announced that the District will be hosting an event to celebrate Women's History month this evening.

Board Letter Submission Dates

The next regular board meeting is scheduled for April 5, 2018, please prepare and submit Board items before the following absolute cutoff dates.

Date agenda items are due to the Director of Procurement and Materials Management for signature and preparation: March 23, 2018. Date all agenda items are due to the Executive Director: 1:00 p.m., March 28, 2018.

Adjournment

A motion was made by Frank Avila, seconded by Barbara J. McGowan, that when the Board Adjourns, it adjourns to meet again on Thursday, April 5, 2018 at 10:30 a.m. and also move that today's meeting be Adjourned. The motion carried by the following roll call vote: /s/ Jacqueline Torres, Clerk

Aye: 8 - Frank Avila, Martin J. Durkan, Barbara J. McGowan, Josina Morita, Debra Shore, Kari K. Steele, David J. Walsh, Mariyana T. Spyropoulos

APPROVAL:

In accordance with the provisions of 70ILCS 2605/4, each of the foregoing agenda items duly adopted by the Board of Commissioners of the Metropolitan Water Reclamation District of Greater Chicago this March 15, 2018, are hereby approved.

APPROVED:

/s/ Mariyana T. Spyropoulos
President Board of Commissioners of the
Metropolitan Water Reclamation District of Greater Chicago

March 15, 2018