

# **Metropolitan Water Reclamation District of Greater Chicago**

100 East Erie Street  
Chicago, IL 60611



## **Regular Board Meeting Minutes**

**Thursday, December 6, 2018**

**10:30 AM**

**Board Room**

### **Board of Commissioners**

*Chairman of Finance Frank Avila, Commissioner Cameron Davis, Commissioner Kimberly Du Buclet, Commissioner Marcelino Garcia, Vice-President Barbara J. McGowan, Commissioner Josina Morita, Commissioner Debra Shore, Commissioner Kari K. Steele, President Board of Commissioners Mariyana T. Spyropoulos*

#### **THE FOLLOWING PROCEDURES WILL GOVERN THE MEETING PROCESS:**

- 1. Board Members who vote "Nay, Present, or Abstain" or have a question on any item may request the item be removed from the Consent Agenda.**
- 2. Citizens in the audience who address the Board on any item may request the item be removed from the Consent Agenda.**
- 3. Items removed from the Consent Agenda are considered separately.**
- 4. One roll call vote is taken to cover all Consent Agenda Items.**

## Call Meeting to Order

President Mariyana T. Spyropoulos presiding, called the meeting to order at 10:35 a.m.

## Roll Call

**Present:** 9 - Frank Avila; Cameron Davis; Kimberly Du Buclet; Marcelino Garcia; Barbara J. McGowan; Josina Morita; Debra Shore; Kari K. Steele; and Mariyana T. Spyropoulos

## Approval of Previous Board Meeting Minutes

A motion was made by Frank Avila, seconded by Kari K. Steele, that the minutes from the last Regular Board Meeting of November 1, 2018 be approved without having to read them into the record. The motion carried by acclamation. Chorus of ayes - No nays

A motion was made by Debra Shore, seconded by Kari K. Steele, that the minutes from the Special Meeting of December 3, 2018 be approved without having to read them into the record. The motion carried by acclamation. Chorus of ayes - No nays

A motion was made by Cameron Davis, seconded by Frank Avila, that the minutes from the Annual Meeting of December 4, 2018 be approved without having to read them into the record. The motion carried by acclamation. Chorus of ayes - No nays

## Public Comments

*Mike Archey, GTM Strategies, addressed the Board (Re: Procurement Committee Item #18)*

*George Blakemore, concerned citizen, voiced various concerns*

## Recess and Convene as Committee of the Whole

A motion was made by Marcelino Garcia, seconded by Kari K. Steele, to recess and convene as a committee of the whole. The motion carried by acclamation. Chorus of Ayes - No Nays

## Recess and Reconvene as Board of Commissioners

At 12:25 p.m. President Mariyana T. Spyropoulos reconvened the regular board meeting to order

## Finance Committee

### Report

- 1    [18-1232](#)    Report on Cash Disbursements for the Month of October 2018, in the amount of \$27,452,033.43

**Attachments:**    [October 2018 Cash Disbursement Summary](#)

**Published and Filed**

- 2    [18-1269](#)    Report on payment of principal and interest for outstanding District bonds due on December 1, 2018

**Attachments:**    [DS 2018-12 att.pdf](#)

**Published and Filed**

## Procurement Committee

### Report

- 3    [18-1212](#)    Report on advertisement of Request for Proposal 19-RFP-03 Benefits Consulting Services, estimated cost \$185,000.00, Account 101-25000-612430, Requisition 1506535

**Published and Filed**

- 4    [18-1213](#)    Report on advertisement of Request for Proposal 19-RFP-02 Pre- Employment Background Checks and Related Services, estimated cost \$40,000.00, Account 101-25000-612430, Requisition 1506533

**Published and Filed**

- 5    [18-1231](#)    Report on advertisement of Request for Proposal 19-RFP-08 Lease One Digital, High-Speed Color Production Printing System and One Digital, High-Speed Monochrome Production Printing System with a Five Year Repair, Supply and Maintenance Agreement, estimated cost \$550,000.00, Account 101-15000-612330, Requisition 1507089

**Published and Filed**

- 6    [18-1237](#)    Report on advertisement of Request for Proposal 19-RFP-09 SAP Software Maintenance, estimated cost \$975,000.00, Account 101-27000-612820, Requisition 1507526

**Published and Filed**

- 7    [18-1256](#)    Report of bid opening of Tuesday, November 13, 2018

**Published and Filed**

- 8    [18-1265](#)    Report of bid opening of Tuesday, November 27, 2018

**Published and Filed**

**Authorization**

- 9    [18-1222](#)    Authorization for payment to American Water Works Association for 2018 membership dues, in an amount not to exceed \$20,615.00, Account 101-15000-612280  
**Approved**
- 10   [18-1247](#)    Authorization to increase cost estimate for Contract 18-805-22, Furnish, Deliver and Install Underground Steam and Utility Piping at the Calumet Water Reclamation Plant, from \$93,000.00 to \$210,000.00, Account 201-50000-645750, Requisition 1494643  
**Approved**
- 11   [18-1248](#)    Authorization for payment to the City of Chicago Department of Revenue for participation in underground project coordination, in an amount not to exceed \$24,738.37, Account 101-50000-612430  
**Approved**
- 12   [18-1272](#)    Authorization to amend Board Order of October 19, 2017, regarding Authority to increase Contract 11-054-3P Disinfection Facilities, Terrence J. O'Brien Water Reclamation Plant, to Walsh Construction Company II, LLC in an amount of \$773,055.05, from an amount of \$62,477,915.38, to an amount not to exceed \$63,250,970.43, Accounts 901-30000-667220 and 401-50000-645650, Purchase Order 4000005, Agenda Item No. 41, File No. 17-1063

**Attachments:**    [CO LOG 11-054-3P BM 12-6-18.pdf](#)

**Approved**

**Authority to Advertise**

- 13   [18-1244](#)    Authority to advertise Contract 19-693-11 Use of a Sanitary Landfill, estimated cost \$74,000.00, Account 101-66000-612520, Requisition 1500390

**Approved**

**Issue Purchase Order**

- 14   [18-1221](#)    Issue purchase order to GIC 101 Erie LLC, for maintenance and operation of the common areas of the 101 Erie Street Buildings for the period of January 1, 2019 through December 31, 2019, in an amount not to exceed \$75,000.00, Account 101-15000-612390, Requisition 1505950

**Approved**

- 15 [18-1223](#) Issue purchase order and enter into an agreement with Sirius Automation Group Inc., for Preventive Maintenance and Consumable Supplies for Sirius Automation Weighing Systems in an amount not to exceed \$14,700.00, Accounts 101-16000-612970, 623570, Requisition 1505671

**Approved**

- 16 [18-1229](#) Issue purchase order and enter into an agreement with Origami Risk L.L.C. to provide software hosting and hardware maintenance for the Origami Risk Management Information System, in an amount not to exceed \$223,200.00, Account 101-27000-612820, Requisition 1505681

**Approved**

- 17 [18-1233](#) Issue purchase order to SHI International Corporation to Furnish and Deliver Adobe Acrobat Pro Software Licenses and License Renewal, in an amount not to exceed \$15,413.45, Account 101-27000-612820, Requisition 1498403

**A motion was made by Frank Avila, seconded by Marcelino Garcia, that this Agenda Item be Approved. The motion carried by the following roll call vote:**

**Aye:** 7 - Frank Avila, Cameron Davis, Marcelino Garcia, Barbara J. McGowan, Josina Morita, Kari K. Steele, Mariyana T. Spyropoulos

**Abstain:** 1 - Debra Shore

**Absent:** 1 - Kimberly Du Buclet

- 18 [18-1234](#) Issue purchase order to Willis of Illinois, Inc. for Furnishing Property Insurance Coverage for District properties in an amount not to exceed \$1,650,000.00, Account 101-25000-612290, Requisition 1495814

**Approved**

- 19 [18-1235](#) Issue purchase order and enter into an agreement with Tompkins Printing Equipment Co., to Provide Maintenance Services for One (1) Baum Printing Press, Model B18 Press, BP18-A-2, S/N 4180966534, One (1) Bourg Booklet Maker, Model BSF w/BDFE, BSF/26, S/N 800420251 and BDF-E Model-X, S/N 411221934, and One (1) Bourg Spine Glue Machine, Model BB3002, S/N 613000600 at the MWRD Print Shop Located at 111 East Erie Street, Chicago, IL for a Thirty-Six (36) Month Period, in an amount not to exceed \$43,500.00, Accounts 101-15000-612800, 623520, and 623990, Requisition 1507848

**Approved**

- 20 [18-1236](#) Issue purchase order to Early Morning Software, Inc. to Furnish and Deliver EMS PRISM Compliance Software License Renewal and Stage Infrastructure, in an amount not to exceed \$39,410.00, Account 101-27000-612820, Requisition 1507873

**Approved**

- 21 [18-1238](#) Issue purchase order to HP Inc. for the purchase of new and replacement computer hardware and replacement toner, in an amount not to exceed \$419,000.00. Accounts 101-27000-623810 and 623520, Requisition 1507867  
**Approved**
- 22 [18-1239](#) Issue purchase order and enter into an agreement for Contract 18-RFP-16 POTs Local and Long Distance Services, with AT&T Corp. in an amount not to exceed \$630,000.00, Account 101-27000-612210, Requisition 1493527  
**Approved**
- 23 [18-1250](#) Issue a purchase order and enter into an agreement with Stantec Consulting Services, Inc., for Contract 18-RFP-11 Professional Engineering Services to Address Infiltration in Six Elevator Shafts at the Mainstream Pumping Station in an amount not to exceed \$274,350.00, Account 401-50000-612450, Requisition 1489088  
**Approved**
- 24 [18-1254](#) Issue purchase order for Contract 19-045-11, Publish Invitations to Bid for Contracts, Legal Notices for Original Entrance and Promotional Civil Service Examinations, and Other Legal Notices for a One-Year Period, to Chicago Tribune Company, LLC, in an amount not to exceed \$56,000.00, Account 101-20000-612360, Requisition 1501335  
*Barbara J. McGowan lifted her earlier deferral*  
**Approved**
- 25 [18-1257](#) Issue a purchase order and enter into an agreement with Schneider Electric Systems USA, Inc., to Provide Engineering Services for Calumet and Lemont Water Reclamation Plants, in an amount not to exceed \$562,450.00, Account 201-50000-645690, Requisition 1504146  
**Approved**
- 26 [18-1258](#) Issue purchase orders to Suez Treatment Solutions, Inc., to Furnish and Deliver Parts for Coarse Screens at Various Locations, in a total amount not to exceed \$75,000.00, Accounts 101-66000, 67000, 68000, 69000-623270  
**Approved**
- 27 [18-1259](#) Issue purchase orders to Flow-Technics, Inc., to Furnish and Deliver Xylem Flygt A-C, Sulzer ABS, ITT Gould and Netzsch Pump Parts and Equipment, to Various Locations, in a total amount not to exceed \$1,772,800.00, Accounts 101-66000, 67000, 68000, 69000-623070, 623090, 623110, 623270 and 623990  
**A motion was made by Frank Avila, seconded by Barbara J. McGowan, that this Agenda Item be Approved. The motion carried by the following roll call vote:**

**Aye:** 7 - Frank Avila, Cameron Davis, Marcelino Garcia, Barbara J. McGowan, Josina Morita, Kari K. Steele, Mariyana T. Spyropoulos

**Abstain:** 1 - Debra Shore

**Absent:** 1 - Kimberly Du Buclet

- 28 [18-1260](#) Issue purchase orders and enter into agreements for Contract 18-RFP-17 Real Estate Appraisal Services for the MWRDGC Real Estate Division with CohnReznick, LLP in an amount not to exceed \$150,000.00, and Woodland Valuation Services, LLC d/b/a Appraisal Associates in an amount not to exceed \$150,000.00, Account 101-30000-612430, Requisitions 1495149 and 1495150

**Deferred by Marcelino Garcia**

- 29 [18-1261](#) Issue purchase order for Contract 19-105-11, Collection, Shipment, and Analysis of Water Samples from the Thornton Composite Reservoir and Monitoring Wells, and the Analysis of Monitoring Well Samples from the McCook Reservoir Site, to Tetra Tech, Inc., in an amount not to exceed \$80,790.32, Account 101-16000-612490, Requisition 1497744

**Approved**

- 30 [18-1277](#) Issue purchase order and enter into an agreement for Contract 18-RFP-03 SAP Operations Support with V3IT Consulting, Inc. in an amount not to exceed \$220,000.00, Account 101-27000-612430, Requisition 1477235

**Approved**

#### **Award Contract**

- 31 [18-1255](#) Authority to award Contract 19-022-11, Furnish and Deliver Diesel Fuel to Various Locations, for a One (1) Year Period, to Avalon Petroleum Company, Inc., in an amount not to exceed \$300,988.46, Accounts 101-16000, 66000, 67000, 68000, 69000-623820, Requisitions 1498047, 1502134, 1502135, 1502574, 1502956, and 1502971.

**Approved**

- 32 [18-1262](#) Authority to award Contract 19-021-11, Furnish and Deliver Unleaded Gasoline to Various Locations for a One (1) Year Period, Item A, to Petroleum Traders Corporation, in an amount not to exceed \$215,914.41 and Item B, to Avalon Petroleum Company, Inc., in an amount not to exceed \$68,592.75, Accounts 101-16000, 20000, 66000-623820, Requisitions 1498048, 1501648, 1501649, and 1502573.

**Approved**

- 33 [18-1263](#) Authority to award Contract 18-030-12, Furnish and Deliver Miscellaneous Lubricants to Various Locations for a One-Year Period (Re-Bid), Items 1, 5, and 6 to Rilco, Inc., in an amount not to exceed \$13,745.00, and Items 2, 4, and 7 to Superior Petroleum Products & Fuels Inc. in an amount not to exceed \$15,407.00, Account 101-20000-623860

**Attachments:** [Contract 18-030-12 Item Descriptions.pdf](#)

**Approved**

**Increase Purchase Order/Change Order**

- 34 [18-1230](#) Authority to increase purchase order, E-Learning Courses for Return-to-Work Program with RedVector.com, LLC, and amend an agreement with RedVector.com, LLC. in an amount of \$28,400.00, from an amount of \$42,600.00, to an amount not to exceed \$71,000.00, Account 101-27000-612820, Purchase Order 3099149  
  
**Deferred by Kari K. Steele**
- 35 [18-1245](#) Authority to increase Contract 18-608-22, Furnish and Deliver Screens, Conveyors, and Grit Classifier to Various Locations, Group C, to JDV Process Equipment, in an amount of \$15,200.00, from an amount of \$123,225.00, to an amount not to exceed \$138,425.00, Account 201-50000-634650, Purchase Order 3100689  
  
**Approved**
- 36 [18-1264](#) Authority to increase Contract 15-408-11, Janitorial Services for the Main Office Building Complex for a Thirty-Six (36) Month Period, to GSF USA, Inc., in an amount of \$41,600.00, from an amount of \$1,902,306.82, to an amount not to exceed \$1,943,906.82, Accounts 101-15000-612370/612390, Purchase Order 5001533  
  
**Attachments:** [CO Log 5001533.pdf](#)  
  
**Approved**
- 37 [18-1276](#) Authority to increase Contract 98-RFP-10 Design, Build, Own, Finance, Operate and Maintain a 150 Dry Tons Per Day Biosolids Processing Facility at the Stickney Water Reclamation Plant and Beneficially Use the Final Product for a Period of 20 years, to Metropolitan Biosolids Management, LLC, in an amount of \$325,000.00 from an amount of \$199,451,997.25 to an amount not to exceed \$199,776,997.25, Account 101-69000-612590, Purchase Order 5000950  
  
**Attachments:** [Copy of 98-RFP-10-Pelletizer Operations.pdf](#)  
  
**Approved**

**Budget & Employment Committee****Authorization**

- 38 [18-1271](#) Authority to transfer 2018 departmental appropriations in the amount of \$41,600.00 in the Corporate Fund

**Attachments:** [12.06.18 Board Transfer BF5.pdf](#)

**Approved**

**Judiciary Committee**



**Authorization**

- 39    [18-1227](#)    Authority to settle the Workers' Compensation Claims of James Manning vs. MWRDGC, Claim 14 WC 2338 and Claim 15 WC 32645, Illinois Workers' Compensation Commission (IWCC), in the sum of \$109,620.00, Account 901-30000-601090

**Approved**

- 40    [18-1228](#)    Authority to settle the Illinois Workers' Compensation Claim of Robert Sizemore vs. MWRDGC, Claim Number: W001883554 in the sum of \$43,313.18, Account 901-30000-601090

**Approved**

**Public Health & Welfare Committee****Authorization**

- 41    [18-1270](#)    Authority to amend the Intergovernmental Agreement (IGA) with the Cook County Sheriff's Office (CCSO) to continue supporting its Prescription Drug Take-Back Program by extending the IGA for another year and to make payment to the CCSO in an amount not to exceed \$100,000.00, Account 101-15000-612490

**Attachments:**    [2018 CCSO IGA for Drug Take-Back Program.pdf](#)  
[MWRD Letter 11-28-18.pdf](#)  
[MWRD 2018 Annual Report.pdf](#)  
[Fiscal Year 2018 Annual Evaluation Program Data-Collection.pdf](#)

**Approved**

**Real Estate Development Committee****Authorization**

- 42    [18-1267](#)    Authority to commence statutory procedures to lease approximately 13 acres of District real estate located at 5200 West 40th Street in Stickney, Illinois; Main Channel Parcel 39.02

**Attachments:**    [Authority to Commence Statutory Procedures - 5200 w 40th MCP 39.02 - Aerial.pdf](#)

**Approved**

- 43    [18-1273](#)    Authority to purchase the real estate commonly known as 1128 South 31st Avenue in Bellwood, Illinois for the construction of the Addison Creek Channel Improvement Project (Contract 11-187-3F) and authority for payment to Helio Lopez, the owner of said real estate, in an amount of \$176,000.00, plus closing costs, and relocation costs in an amount not to exceed \$28,900.00, Account 401-50000-656010, Capital Improvements Bond Fund

**Attachments:**    [RE - Authority to Acquire Parcel 156 - Lopez 1128 S 31st Bellwood - Aerial.pdf](#)

**Approved**

- 44    [18-1274](#)    Authority to purchase the real estate commonly known as 1533 North 43rd Avenue in Stone Park, Illinois for the construction of the Addison Creek Channel Improvement Project (Contract 11-187-3F) and authority for payment to Eduardo De La Rosa Cruz and Aneydi Olea, the owners of said real estate, in an amount of \$285,500.00, plus closing costs, and relocation costs in an amount not to exceed \$53,899.00, Account 401-50000-656010, Capital Improvements Bond Fund

**Attachments:**    [RE - Authority to Acquire Parcel 57 - De La Rosa Cruz 1533 N 43rd Stone Park - Aerial.pdf](#)

**Approved**

- 45    [18-1275](#)    Authority to purchase the real estate commonly known as 1503 North 39th Avenue in Stone Park, Illinois for the construction of the Addison Creek Channel Improvement Project (Contract 11-187-3F) and authority for payment to Anthony Sharp and Oma Sharp, the owners of said real estate, in an amount of \$140,000.00, plus closing costs, and relocation costs in an amount not to exceed \$38,000.00, Account 401-50000-656010, Capital Improvements Bond Fund

**Attachments:**    [RE - Authority to Acquire Parcel 98-99 - Sharp 1503 N 39th Stone Park - Aerial.pdf](#)

**Approved**

## **Stormwater Management Committee**

### **Authorization**

- 46    [18-1251](#)    Authorization for public notification of intent to amend the Watershed Management Ordinance

**Attachments:**    [Summary of Proposed Amendments - Public Comment.pdf](#)

**Approved**

## **Miscellaneous and New Business**

### **Memorial Resolution**

- 47   [18-1281](#)   RESOLUTION sponsored by the Board of Commissioners honoring the memory of Adelaide Corrine Morgan

**Adopted**

**Approval of the Consent Agenda with the exception of Items: 17, 27, 28, 34 and 48**

**A motion was made by Barbara J. McGowan, seconded by Cameron Davis, to Approve the Consent Agenda. The motion carried by the following roll call vote:**

**Aye:** 9 - Frank Avila, Cameron Davis, Kimberly Du Buclet, Marcelino Garcia, Barbara J. McGowan, Josina Morita, Debra Shore, Kari K. Steele, Mariyana T. Spyropoulos

#### **Resolution**

- 48   [18-1266](#)   RESOLUTION sponsored by the Board of Commissioners recognizing the 125th anniversary of the Village of Evergreen Park

**A motion was made by Kari K. Steele, seconded by Marcelino Garcia, that this Resolution be Adopted. The motion carried by acclamation. Chorus of ayes - No nays**

#### **Meeting Summary**

##### **Speakers**

*James Sexton accepted the Resolution recognizing the 125th anniversary of the Village of Evergreen Park*

**Summary of Requests***Procurement Item #3*

1. Marcelino Garcia requested the District consider ways to raise minority participation goals

*Procurement Item #4*

1. Marcelino Garcia requested the District consider establishing periodic background checks after employment

*Procurement Item #11*

1. Mariyana T. Spyropoulos requested staff prepare a memo to be distributed to Commissioners regarding details of the contract

*Procurement Item #18*

1. Kari K. Steele requested staff send responses to the questions raised by Cameron Davis

*Procurement Item #22*

1. Marcelino Garcia requested a report on the amount of cellphone usage and cost

*Procurement Item #24*

1. Marcelino Garcia, Debra Shore and Barbara J. McGowan requested a report on the various newspaper publications used by the District with a break down of scope of work and cost

*Procurement Item #30*

1. Marcelino Garcia requested that participation goals be listed on Board Transmittal Letters

Barbara J. McGowan requested the Affirmative Action Ordinance be given to Cameron Davis, Kimberly Du Buclet and Marcelino Garcia

**Study Session**

None

**Announcements**

None

**Board Letter Submission Dates**

The next regular board meeting is scheduled for December 20, 2018, please prepare and submit Board items before the following absolute cutoff dates.

Date agenda items are due to the Director of Procurement and Materials Management for signature and preparation: December 7, 2018  
Date all agenda items are due to the Executive Director: 1:00 p.m., December 12, 2018

**Adjournment**

A motion was made by Marcelino Garcia, seconded by Kari K. Steele, that when the Board Adjourns, it adjourns to meet again on Thursday, December 20, 2018 at 10:30 a.m. and also move that today's meeting be Adjourned. The motion carried by the following roll call vote: /s/ Jacqueline Torres, Clerk

**Aye:** 8 - Frank Avila, Cameron Davis, Kimberly Du Buclet, Marcelino Garcia, Josina Morita, Debra Shore, Kari K. Steele, Mariyana T. Spyropoulos

**Absent:** 1 - Barbara J. McGowan

**APPROVAL:**

In accordance with the provisions of 70ILCS 2605/4, each of the foregoing agenda items duly adopted by the Board of Commissioners of the Metropolitan Water Reclamation District of Greater Chicago this December 6, 2018, are hereby approved.

**APPROVED:**

/s/ Mariyana T. Spyropoulos

President Board of Commissioners of the  
Metropolitan Water Reclamation District of Greater Chicago

December 6, 2018