

# **Metropolitan Water Reclamation District of Greater Chicago**

100 East Erie Street  
Chicago, IL 60611



## **Regular Board Meeting Minutes**

**Thursday, January 24, 2019**

**10:30 AM**

**Board Room**

### **Board of Commissioners**

*Chairman of Finance Frank Avila, Commissioner Cameron Davis, Commissioner Kimberly Du Buclet, Commissioner Marcelino Garcia, Vice-President Barbara J. McGowan, Commissioner Josina Morita, Commissioner Debra Shore, Commissioner Mariyana T. Spyropoulos, President Board of Commissioners Kari K. Steele*

#### **THE FOLLOWING PROCEDURES WILL GOVERN THE MEETING PROCESS:**

- 1. Board Members who vote "Nay, Present, or Abstain" or have a question on any item may request the item be removed from the Consent Agenda.**
- 2. Citizens in the audience who address the Board on any item may request the item be removed from the Consent Agenda.**
- 3. Items removed from the Consent Agenda are considered separately.**
- 4. One roll call vote is taken to cover all Consent Agenda Items.**

## Call Meeting to Order

President Kari K. Steele presiding, called the meeting to order at 10:30 a.m.

## Roll Call

**Present:** 9 - Frank Avila; Cameron Davis; Kimberly Du Buclet; Marcelino Garcia; Barbara J. McGowan; Josina Morita; Debra Shore; Mariyana T. Spyropoulos; and Kari K. Steele

## Approval of Previous Board Meeting Minutes

A motion was made by Josina Morita, seconded by Frank Avila, that the minutes from the last meeting be approved without having to read them into the record. The motion carried by acclamation. Chorus of ayes - No nays

## Public Comments

*Mike Archey, GTM Strategies, addressed the Board regarding a past agenda item and various concerns*

*George Blakemore, concerned citizen, addressed the Board (Re: Procurement Item #26)*

## Recess and Convene as Committee of the Whole

A motion was made by Marcelino Garcia, seconded by Mariyana T. Spyropoulos, to recess and convene as a committee of the whole. The motion carried by acclamation. Chorus of Ayes - No Nays

## Recess and Reconvene as Board of Commissioners

At 11:40 a.m. President Kari K. Steele reconvened the regular board meeting to order

## Finance Committee

### Report

- 1 [19-0064](#) Report on Cash Disbursements for the Month of December 2018, in the amount of \$37,840,923.84

**Attachments:** [December 2018 Cash Disbursements Summary](#)

**Published and Filed**

### Authorization

- 2 [19-0086](#) Authority to Transfer up to \$7,200,000.00 from the Construction Working Cash Fund to Finance Construction Fund Operations of the District in the Year 2019, Pursuant to the Provisions of 70 ILCS 2605/9c

**Approved**

- 3    [19-0087](#)    Authority to Transfer up to \$50,300,000.00 from the Stormwater Management Working Cash Fund to Finance Stormwater Management Fund Operations of the District in the Year 2019, Pursuant to the Provisions of 70 ILCS 2605/9e  
**Approved**
- 4    [19-0089](#)    Authority to Transfer \$5,000,000.00 from the Corporate Fund to the Metropolitan Water Reclamation District Retiree Health Care Trust (101-25000-601250)  
**Approved**
- 5    [19-0090](#)    Authority to Transfer \$4,200,000.00 from the Capital Improvements Bond Fund to the Corporate Fund  
**Approved**
- 6    [19-0091](#)    Authority to Transfer up to \$256,100,000.00 from the Corporate Working Cash Fund to Finance Corporate Fund Operations of the District in the Year 2019, Pursuant to the Provisions of 70 ILCS 2605/9b  
**Approved**

## Procurement Committee

### Report

- 7    [19-0054](#)    Report of bid opening of Tuesday, January 8, 2019  
**Published and Filed**

### Authorization

- 8    [19-0055](#)    Authorization to amend Board Order of October 4, 2018, to issue purchase order and enter into an agreement with Commonwealth Edison Company, for the installation of new electric service to the Calumet Storage building, at the Calumet Water Reclamation Plant, in an amount not to exceed \$62,744.34, Account 101-68000-612150, Requisition 1492979, Agenda Item No 20, File No. 18-0986  
**Deleted by the Executive Director**
- 9    [19-0056](#)    Authorization to Amend Board Order of May 17, 2018, to Issue purchase order and enter into an agreement with Harris Corporation to Furnish Telephone Support for the TARP Radio Communication System, in an amount not to exceed \$35,000.00, Accounts 101-67000, 68000, 69000-612600, Requisition 1440558, Agenda Item No. 19, File No. 18-0477  
**Approved**

- 10   [19-0058](#)   Authorization to amend Board Order of February 15, 2018, regarding Issue a purchase order and enter into an agreement with Precision Control Systems of Chicago, Inc., for a Multi-Year Service Agreement to Provide Periodic Maintenance, Repair and Upgrade Services for the TARP Valve Isolation Chamber and Pump House Ventilation Control Systems at the Calumet Water Reclamation Plant, in a total amount not to exceed \$63,096.00, Account 101-68000-612680, Requisition 1476143, Agenda Item No. 20, File No. 18-0173

**Approved**

- 11   [19-0067](#)   Authorization to amend Board Order of July 12, 2018 regarding issue purchase order and enter into an agreement with AT&T Corp., for Telemetry Services, in an amount not to exceed \$492,377.72, Accounts 101-27000/66000/67000/68000/69000-612210, Requisition 1487711 (*As Revised*), Agenda Item No. 33, File No. 18-0672

**Approved**

#### **Authority to Advertise**

- 12   [19-0059](#)   Authority to advertise Contract 19-610-21 Furnish and Deliver a Paddle Aerator to LASMA, estimated cost \$560,000.00, Account 201-50000-634760, Requisition 1510131

**Approved**

- 13   [19-0085](#)   Authority to advertise Contract 19-109-11 Repairs, Service and Parts for American Sigma/Hach Auto Samplers, Flowmeters and Sampling Accessories, estimated cost \$61,000.00, Accounts 101-16000-612970, 623570, Requisition 1513759

**Approved**

#### **Issue Purchase Order**

- 14   [19-0044](#)   Issue purchase order and enter into an agreement for Contract 19-RFP-01, Perform Federal Legislative Consulting Services, with O'Connell & Dempsey, LLC, in an amount not to exceed \$150,000.00, Account 101-15000-612430, Requisition 1496146 (*As Revised*)(*Deferred from the January 10, 2019 Board Meeting*)

**Attachments:**   [19-RFP-01 APPENDIX A REPORT](#)

*Mariyana T. Spyropoulos lifted her earlier deferral*

**Approved**

- 15   [19-0053](#)   Issue purchase order to Kofax, Inc. to Furnish and Deliver Software Maintenance and Support for the Kofax Network Fax Software, in an amount not to exceed \$27,559.19, Account 101-27000-612840, Requisition 1513757

**Approved**

- 16   [19-0068](#)   Issue purchase order to AT&T Corp., to Furnish and Deliver Telemetry Services, in an amount not to exceed \$301,639.90, Accounts 101-66000/67000/68000/69000-612210, Requisition 1512102  
**Approved**
- 17   [19-0069](#)   Issue purchase order to AT&T Corp., to Furnish and Deliver POTs Local and Long Distance Services, in an amount not to exceed \$242,323.90, Account 101-27000-612210, Requisition 1514364  
**Approved**
- 18   [19-0076](#)   Issue purchase order and enter into an agreement for Contract 17-483-12 (Re-Bid), Provide Co-location Services for District Infrastructure, with TierPoint, LLC, in an amount not to exceed \$270,600.00, Account 101-27000-612210, Requisition 1460676 (*As Revised*)  
**Approved**
- 19   [19-0079](#)   Issue purchase orders to Komline-Sanderson Corporation, to Furnish and Deliver Komline-Sanderson gravity belt thickener parts and related accessories to Various Locations for a Three-Year Period, in a total amount not to exceed \$120,000.00, Accounts 101-66000, 67000, 68000, 69000-623270  
**Approved**
- 20   [19-0095](#)   Issue purchase order for Contract 19-670-11, Repair and Maintenance of Debris, Pontoon and Skimmer Boats, Groups A and B to Marine Services Corp., in an amount not to exceed \$131,500.00, Account 101-66000-612790, Requisition 1496107  
**Approved**
- 21   [19-0101](#)   Issue a purchase order and enter into an agreement with Ciorba Group, Inc., for professional engineering services for Contract 14-111-5F Final Engineering Design for a Flood Control Project on 1st Avenue from Roosevelt Road to Cermak Road in an amount not to exceed \$593,057.00, Account 501-50000-612450, Requisition 1511257  
**Approved**

**Award Contract**

- 22   [19-0078](#)   Authority to award Contract 11-186-3F, Addison Creek Reservoir, Bellwood, Illinois, to IHC Construction Companies, L.L.C., in an amount not to exceed \$63,280,000.00, plus a five (5) percent allowance for change orders in an amount of \$3,164,000.00, for a total amount not to exceed \$66,444,000.00, Account 401-50000-645620, Requisition 1499034

**Attachments:**   [Contract 11-186-3F Revised Appendix D Report.pdf](#)  
[Project View - Contract 11-186-3F](#)

**Approved**

- 23    [19-0080](#)    Authority to award Contract 18-055-12 Furnish and Deliver Pipe Covering and Insulation to Various Locations for a One-Year Period (Re-Bid) to SPI LLC, in a total amount not to exceed \$28,965.86, Account 101-20000-623170

Attachments:    [Contract 18-055-12 Item Descriptions.pdf](#)

**Approved**

- 24    [19-0096](#)    Authority to award Contract 19-063-11, Furnish and Deliver V-Belts, Conveyor Belts, and Bearings to Various Locations for a One-Year Period, Groups A, B, and C, to Accent Bearings Co., Inc., in a total amount not to exceed \$50,500.56, Account 101-20000-623270

Attachments:    [Contract 19-063-11 Item Descriptions - Groups A, B and C.pdf](#)

**Approved**

#### **Increase Purchase Order/Change Order**

- 25    [19-0050](#)    Authority to increase purchase order for Contract 14-RFP-30 Co-Location Services, to Zayo Group, LLC, in an amount of \$26,700.00, from an amount of \$383,807.21, to an amount not to exceed \$410,507.21, Account 101-27000-612210, Purchase Order 3086934

Attachments:    [Colo\\_change.pdf](#)

**Approved**

- 26    [19-0052](#)    Authority to increase purchase order with the law firm of Neal & Leroy, LLC, to represent the District in acquiring certain property rights in connection with the construction, operation, and maintenance of the Addison Creek Channel Improvements Project (Contract 11-187-3F) in the municipalities of Northlake, Stone Park, Melrose Park, Bellwood, Westchester, and Broadview, Illinois, in an amount of \$200,000.00, from an amount of \$400,000.00, to an amount not to exceed \$600,000.00, Account 501-50000-612430, Purchase Order 3094927

*Mariyana T. Spyropoulos lifted her earlier deferral*

**Approved**

- 27    [19-0062](#)    Authority to increase Contract 17-613-11, Scavenger Services at Various Service Areas, Group C, to Allied Waste Transportation, Inc., in an amount of \$19,260.71, from an amount of \$659,810.25, to an amount not to exceed \$679,070.96, Account 101-67000-612520, Purchase Order 5001594

Attachments:    [17-613-11 Grp C Summary Spreadsheet.pdf](#)

**Approved**

- 28 [19-0063](#) Authority to increase purchase order and amend the agreement with Granicus, Inc., for Legistar Software Maintenance and Support Services in an amount of \$15,515.01, from an amount of \$60,114.91, to an amount not to exceed \$75,629.92, Accounts 101-27000-612820, 623810, Purchase Order 3092287  
**Approved**
- 29 [19-0065](#) Authority to decrease Contract 14-113-5F, Stormwater Retrofits for Real Time Controls and Rainwater Harvesting System at Dearborn Homes, in Chicago, Illinois with Concord Excavating Enterprises, Inc. in an amount of \$986,132.34, from an amount of \$1,088,880.00, to an amount not to exceed \$102,747.66, and to decrease the related five percent change order allowance in an amount of \$54,444.00, from an amount of \$54,444.00, to an amount not to exceed \$0.00, Account 501-50000-645620, Purchase Order 4000058  
**Approved**
- 30 [19-0070](#) Authority to increase purchase order to Rubinos and Mesia Engineers, Inc., for professional engineering services for Contract 09-875-3D Civil, Structural, and Architectural Engineering Consulting Services in an amount of \$1,500,000.00, from an amount of \$3,000,000.00, to an amount not to exceed \$4,500,000.00, Account 401-50000-612450, Purchase Order 3087207  
**Approved**

## Budget & Employment Committee

### Authorization

- 31 [19-0097](#) Authority to transfer 2018 departmental appropriations in the amount of \$261,500.00 in the Corporate Fund  
  
**Attachments:** [01.24.19 Board Transfer BF5 #1.pdf](#)  
[01.24.19 Board Transfer BF5 #2.pdf](#)  
  
**Approved**

## Engineering Committee

### Report

- 32 [19-0066](#) Report on change orders authorized and approved by the Director of Engineering during the month of December 2018  
  
**Attachments:** [Attachment 1 CO Report December 2018 2018 5% Contingency.pdf](#)  
[Attachment 2 CO Status Report December 2018.pdf](#)  
  
**Published and Filed**

### Authorization

- 33    [19-0092](#)    Authority to enter into a Project Partnership Agreement and to amend the Project Cooperation Agreement with the Department of the Army, represented by the United States Army Corps of Engineers, for the completion of the design and construction of remaining elements of the McCook Reservoir Stage 2, Project 73-161-2H

Approved

## Judiciary Committee

### Report

- 34    [19-0081](#)    Report on the Settlement of Workers' Compensation Claims and Miscellaneous Claims under \$10,000.00

Published and Filed

## Pension, Human Resources & Civil Service Committee

### Report

- 35    [19-0082](#)    2018 Annual Report of the Civil Service Board

Attachments:    [2018 MWRD Annual Report - Final.pdf](#)

Published and Filed

## Real Estate Development Committee

### Authorization

- 36    [19-0073](#)    Authority to issue a five (5) year permit to the Board of Trustees of Junior College District 534 a/k/a Spoon River College for continued use of approximately 39.16 acres of District real estate on the former Consolidation Coal Company Farm located north of Hickory Road and east of Route 22 in Cuba, Fulton County, Illinois as a farm land laboratory. Consideration shall be an annual fee of \$5,000.00

Attachments:    [Authority to issue a 5-yr permit - Spoon River College - Aerial.pdf](#)

Approved

- 37    [19-0074](#)    Authority to issue a five (5) year permit to the Tri-State Fire Protection District to use the dock facility/boat launch located on Main Channel Parcel 30.05 and access road on Parcels 30.05, 30.06, 31.01, 31.05, and 31.06, and to install a "knox box" on the District's gate on Parcel 30.06 in Willow Springs, Illinois. Consideration shall be a nominal fee of 10.00

Attachments:    [Auth to grant permit - Tri-State Fire Protection - aerial.pdf](#)

Approved



- 38 [19-0083](#) Authority to issue a ten (10) month permit extension to United Parcel Service, Inc. to continue to store and park trucks and trailers on 20.5 acres of District real estate located at the Cal-Sag Channel and Ridgeland Avenue in Alsip, Illinois and known as the Ridgeland Avenue Drying Facilities; Cal-Sag Channel Parcel 10.04 (eastern portion). Consideration shall be \$820,000.00

**Attachments:** [Authority to issue 10 month permit extension to UPS in Alsip - Aerial.pdf](#)

**Approved**

- 39 [19-0099](#) Authority to grant to the Village of Oak Lawn: (1) a 4-year, 124,972± sq. ft. temporary construction easement and (2) a 50-year, 32,262± sq. ft. non-exclusive easement to construct, install, operate, maintain, repair and remove a 60-inch subterranean water main on and/or beneath Cal-Sag Channel Parcels 8.04 and 8.05 and the Cal-Sag Channel in Palos Heights, Illinois. Consideration shall be an initial annual fee of \$5,000.00 for the temporary construction easement and an initial annual fee of \$5,000.00 for the 50-year easement

**Attachments:** [Authority to grant Oak Lawn 2 easements - Cal Sag - Aerial.pdf](#)

**Approved**

- 40 [19-0100](#) Authority to issue a five (5) day permit to the Illinois State Toll Highway Authority to perform two (2) hydro-vacuum excavations and associated survey work on Main Channel Parcels 31.01 and 31.05 in Willow Springs, Illinois to verify the location, depth and size of existing water mains. Consideration shall be a nominal fee of \$10.00

**Attachments:** [Authority to Issue a 5-day permit - ISTHA MCP 31.01 and 31.05 - Aerial.pdf](#)

**Approved**

- 41 [19-0102](#) Authority to issue a nine (9) month permit to BP Pipelines (North America), Inc. to use an approximate 40' x 80' portion of Main Channel Parcels 27.01, 28.02, 28.06, 33.04 and 37.05 in Lemont, Willow Springs, Bedford Park, and Forest View, Illinois for construction staging. Consideration shall be \$5,000.00

**Attachments:** [Authority to Issue 9-month permit to BP - MCP 27.01 28.02 28.06 33.04 37.05 - Aerial.pdf](#)

**Approved**

## **Stormwater Management Committee**

### **Report**

- 42 [19-0093](#) Report on Green Infrastructure, Detention, and Compensatory Storage Volumes Required by the Watershed Management Ordinance

Attachments: [Quarterly Table 2018Q4.pdf](#)

Published and Filed

**Approval of the Consent Agenda with the exception of Items:**

**A motion was made by Debra Shore, seconded by Mariyana T. Spyropoulos, to Approve the Consent Agenda. The motion carried by the following roll call vote:**

**Aye:** 9 - Frank Avila, Cameron Davis, Kimberly Du Buclet, Marcelino Garcia, Barbara J. McGowan, Josina Morita, Debra Shore, Mariyana T. Spyropoulos, Kari K. Steele

**Miscellaneous and New Business**

**Motion**

- 43 [19-0106](#) MOTION to accept the Chairman and Vice-Chairman Assignments for the 2019-2020 Standing Committees

**A motion was made by Frank Avila, seconded by Barbara J. McGowan, that this Motion be Adopted. The motion carried by the following roll call vote:**

**Aye:** 8 - Frank Avila, Kimberly Du Buclet, Marcelino Garcia, Barbara J. McGowan, Josina Morita, Debra Shore, Mariyana T. Spyropoulos, Kari K. Steele

**Abstain:** 1 - Cameron Davis

- 44 [19-0107](#) MOTION to re-appoint Mariyana T. Spyropoulos as trustee of the Metropolitan Water Reclamation District's Retirement Fund

**A motion was made by Debra Shore, seconded by Frank Avila, that this Motion be Adopted. The motion carried by the following roll call vote:**

**Aye:** 9 - Frank Avila, Cameron Davis, Kimberly Du Buclet, Marcelino Garcia, Barbara J. McGowan, Josina Morita, Debra Shore, Mariyana T. Spyropoulos, Kari K. Steele

- 45 [19-0108](#) MOTION to appoint Kimberly Du Buclet as trustee of the Metropolitan Water Reclamation District's Retirement Fund

**A motion was made by Mariyana T. Spyropoulos, seconded by Cameron Davis, that this Motion be Adopted. The motion carried by the following roll call vote:**

**Aye:** 9 - Frank Avila, Cameron Davis, Kimberly Du Buclet, Marcelino Garcia, Barbara J. McGowan, Josina Morita, Debra Shore, Mariyana T. Spyropoulos, Kari K. Steele

**Resolution**

- 46 [19-0103](#) RESOLUTION sponsored by the Board of Commissioners recognizing National Engineers Week

**A motion was made by Frank Avila, seconded by Debra Shore, that this Resolution be Adopted. The motion carried by acclamation. Chorus of ayes - No nays**

- 47 [19-0104](#) RESOLUTION sponsored by the Board of Commissioners recognizing Martin Luther King Day.

**A motion was made by Barbara J. McGowan, seconded by Kimberly Du Buclet, that this Resolution be Adopted. The motion carried by acclamation. Chorus of ayes - No nays**

#### Ordinance

- 48 [O19-001](#) Ordinance O19-001 An Ordinance directing the County Clerk to reduce the levy of taxes on Capital Improvement Bonds for the levy year 2018

**Attachments:** [Ordinance O19-001 BTL 2019-01-24.pdf](#)  
[Ord O19-001.pdf](#)

**A motion was made by Mariyana T. Spyropoulos, seconded by Frank Avila, that this Ordinance be Adopted. The motion carried by the following roll call vote:**

**Aye:** 9 - Frank Avila, Cameron Davis, Kimberly Du Buclet, Marcelino Garcia, Barbara J. McGowan, Josina Morita, Debra Shore, Mariyana T. Spyropoulos, Kari K. Steele

#### Meeting Summary

##### Speakers

*P. Kay Whitlock, Vice-President of Christopher B. Burke Engineering, accepted the resolution recognizing National Engineers Week*

*Reverend Dr. Janet Wilson, Representing Jessie L. Jackson Sr, accepted the resolution recognizing Martin Luther King Day*

**Summary of Requests***Procurement Item #14*

1. Marcelino Garcia requested reports on subcontract compliance
2. Debra Shore requested work product reports be given to the Board

*Procurement Item #20*

1. Debra Shore requested staff examine communication options that can be given to constituents when reporting debris that is not due to District infrastructure

*Miscellaneous & New Business Item #43*

1. Cameron Davis requested staff schedule a Study Session for clarification on committee leadership roles

*Miscellaneous & New Business*

1. Kimberly DuBuclet requested staff explore ways to realize goals that align with the Paris Agreement
2. Kimberly DuBuclet requested Study Session for the District's plan and efforts to address climate change
3. Kimberly DuBuclet requested a Study Session on the District's sustainability plan
4. Josina Morita requested the District review future attendance at joint review board meetings

**Study Session**

None

**Announcements**

None

**Board Letter Submission Dates**

The next regular board meeting is scheduled for February 7, 2019, please prepare and submit Board items before the following absolute cutoff dates.

Date agenda items are due to the Director of Procurement and Materials Management for signature and preparation: January 25, 2019

Date all agenda items are due to the Executive Director: 1:00 p.m., January 30, 2019

**Adjournment**

A motion was made by Frank Avila, seconded by Cameron Davis, that when the Board Adjourns, it adjourns to meet again on Thursday, February 7, 2019 at 10:30 a.m. and also move that today's meeting be Adjourned. The motion carried by the following roll call vote: /s/ Jacqueline Torres, Clerk

**Aye:** 9 - Frank Avila, Cameron Davis, Kimberly Du Buclet, Marcelino Garcia, Barbara J. McGowan, Josina Morita, Debra Shore, Mariyana T. Spyropoulos, Kari K. Steele

**APPROVAL:**

In accordance with the provisions of 70ILCS 2605/4, each of the foregoing agenda items duly adopted by the Board of Commissioners of the Metropolitan Water Reclamation District of Greater Chicago this January 24, 2019, are hereby approved.

**APPROVED:**

/s/ Kari K. Steele

President Board of Commissioners of the  
Metropolitan Water Reclamation District of Greater Chicago

January 24, 2019