

# **Metropolitan Water Reclamation District of Greater Chicago**

100 East Erie Street  
Chicago, IL 60611



## **Regular Board Meeting Minutes**

**Thursday, September 19, 2019**

**10:30 AM**

**Board Room**

### **Board of Commissioners**

*Chairman of Finance Frank Avila, Commissioner Cameron Davis, Commissioner Kimberly Du Buclet, Commissioner Marcelino Garcia, Vice-President Barbara J. McGowan, Commissioner Josina Morita, Commissioner Debra Shore, Commissioner Mariyana T. Spyropoulos, President Board of Commissioners Kari K. Steele*

#### **THE FOLLOWING PROCEDURES WILL GOVERN THE MEETING PROCESS:**

- 1. Board Members who vote "Nay, Present, or Abstain" or have a question on any item may request the item be removed from the Consent Agenda.**
- 2. Citizens in the audience who address the Board on any item may request the item be removed from the Consent Agenda.**
- 3. Items removed from the Consent Agenda are considered separately.**
- 4. One roll call vote is taken to cover all Consent Agenda Items.**

## Call Meeting to Order

President Kari K. Steele presiding, called the meeting to order at 10:30 a.m.

## Roll Call

**Present:** 9 - Frank Avila; Cameron Davis; Kimberly Du Buclet; Marcelino Garcia; Barbara J. McGowan; Josina Morita; Debra Shore; Mariyana T. Spyropoulos; and Kari K. Steele

## Approval of Previous Board Meeting Minutes

A motion was made by Frank Avila, seconded by Cameron Davis, that the minutes from the last meeting be approved without having to read them into the record. The motion carried by acclamation. Chorus of ayes - No nays

## Public Comments

*George Blakemore, concerned citizen, addressed the Board regarding various concerns*

*Mike Archey, GTM Strategies, addressed the Board regarding item 41*

## Motions, Ordinances and Resolutions

### Resolution

- 1    [19-0911](#)    RESOLUTION sponsored by the Board of Commissioners honoring Don Manning  
**Adopted**
- 2    [19-0912](#)    RESOLUTION sponsored by the Board of Commissioners honoring Frank M. Zuccarelli  
**Adopted**
- 3    [19-0915](#)    RESOLUTION sponsored by the Board of Commissioners recognizing Sister Rosemary Connelly for 50 years of service with Misericordia  
**A motion was made by Mariyana T. Spyropoulos, seconded by Cameron Davis, that this Resolution be Adopted. The motion carried by acclamation. Chorus of ayes - No nays**
- 4    [19-0920](#)    RESOLUTION sponsored by the Board of Commissioners recognizing September 16th as Mexican Independence Day and honoring the accomplishments of Mexican leaders across Cook County  
**A motion was made by Marcelino Garcia, seconded by Frank Avila, that this Resolution be Adopted. The motion carried by acclamation. Chorus of ayes - No nays**

### Ordinance - Right of Way

- 5     [R19-004](#)     Adopt Ordinance No. R19-004, Amending Ordinance No. R19-003, Establishing the Right-of-Way for the Construction, Operation and Maintenance of the McCook Levee Section 205 Flood Risk Management Project Partnership Agreement in the Villages of McCook and Summit in part of Section 11, Township 38 North, Range 12, East of the Third Principal Meridian in Cook County, Illinois

**Attachments:**     [Ordinance R19-004 w legal description.pdf](#)  
                              [Ordinance R19-004 TL.pdf](#)

**A motion was made by Marcelino Garcia, seconded by Frank Avila, that this Right of Way Ordinance be Adopted. The motion carried by the following roll call vote:**

**Aye:**    9 -    Frank Avila, Cameron Davis, Kimberly Du Buclet, Marcelino Garcia, Barbara J. McGowan, Josina Morita, Debra Shore, Mariyana T. Spyropoulos, Kari K. Steele

## **Recess and Convene as Committee of the Whole**

**A motion was made by Marcelino Garcia, seconded by Cameron Davis, to recess and convene as a committee of the whole. The motion carried by acclamation. Chorus of Ayes - No Nays**

## **Committee of the Whole**

**Approval of the Committee of the Whole Consent Agenda with the exception of Items: 3, 4, 5, 12, 17, 18, 25 and 49**

**Item #17 was deferred by Marcelino Garcia**

**Item #18 was deferred by Marcelino Garcia**

**A motion was made by Marcelino Garcia, seconded by Cameron Davis, authorizing the Executive Director to Delete Agenda Item #49. The motion carried by the following roll call vote:**

**Aye: 8 - Frank Avila, Cameron Davis, Kimberly Du Buclet, Marcelino Garcia, Barbara J. McGowan, Josina Morita, Debra Shore, Kari K. Steele**  
**Absent: 1 - Mariyana T. Spyropoulos**

**President Kari K. Steele called for a motion to accept the agendas for each Standing Committee that was convened. Moved by Marcelino Garcia, seconded by Cameron Davis. President Kari K. Steele called for any objections. No objections were voiced. Motion carried.**

**The Committee of the Whole meeting of September 19, 2019 was adjourned at 12:00 p.m.**

## **Executive Session**

**A motion was made by Cameron Davis, seconded by Marcelino Garcia, that an executive session be held for the Committee on Judiciary to discuss minutes of meetings lawfully closed under the Open Meetings Act. Motion carried by the following roll call vote:**

**Aye:** 8 - Frank Avila, Cameron Davis, Kimberly Du Buclet, Marcelino Garcia, Barbara J. McGowan, Josina Morita, Debra Shore, Kari K. Steele

**Absent:** 1 - Mariyana T. Spyropoulos

## Recess and Reconvene as Board of Commissioners

At 12:25 p.m. President Kari K. Steele reconvened the regular board meeting to order

## Executive Session

A motion was made by Kimberly Du Buclet, seconded by Josina Morita, that an executive session be held for the Committee on Pension, Human Resources & Civil Service to discuss the appointment, compensation and performance of specific employees. Motion carried by the following roll call vote:

**Aye:** 8 - Frank Avila, Cameron Davis, Kimberly Du Buclet, Marcelino Garcia, Barbara J. McGowan, Josina Morita, Debra Shore, Kari K. Steele

**Absent:** 1 - Mariyana T. Spyropoulos

## Recess and Reconvene as Board of Commissioners

At 1:05 p.m. President Kari K. Steele reconvened the regular board meeting to order

## Finance Committee

### Report

- 6    [19-0884](#)    Report on the investment interest income during June 2019

Attachments:    [Inv Int Inc 2019-06 att.pdf](#)

Published and Filed

- 7    [19-0885](#)    Report on the investment interest income during July 2019

Attachments:    [Inv Int Inc 2019-07 att.pdf](#)

Published and Filed

- 8    [19-0886](#)    Report on investments purchased during June 2019

Attachments:    [Inv Purch 2019-06 att.pdf](#)

Published and Filed

- 9    [19-0888](#)    Report on investments purchased during July 2019

Attachments:    [Inv Purch 2019-07 att.pdf](#)

Published and Filed

- 10 [19-0889](#) Report on investment inventory statistics at June 30, 2019

**Attachments:** [Inv Stat 2019 Q2 Inv att.pdf](#)  
[Inv Stat 2019 Q2 Fin Mkt.pdf](#)

**Published and Filed**

- 11 [19-0899](#) Report on Cash Disbursements for the Month of August 2019, in the amount of \$33,096,215.65

**Attachments:** [August 2019 Cash Disbursements Summary](#)

**Published and Filed**

#### Authorization

- 12 [19-0901](#)

Authority to Approve Travel Expenses for Members of the Board of Commissioners in the amount of \$429.10, Accounts 101-11000-612010 and 101-11000-612030.

**A motion was made by Marcelino Garcia, seconded by Frank Avila, that this Agenda Item be Approved. The motion carried by the following roll call vote:**

**Aye:** 9 - Frank Avila, Cameron Davis, Kimberly Du Buclet, Marcelino Garcia, Barbara J. McGowan, Josina Morita, Debra Shore, Mariyana T. Spyropoulos, Kari K. Steele

#### Procurement Committee

##### Report

- 13 [19-0903](#) Report on advertisement of a Request for Proposal 19-RFP-32 Professional Services for Stormwater Master Planning in six areas throughout Cook County, estimated cost \$1,500,000.00, Account 501-50000-612440, Requisitions 1528595, 1528596, 1528597, 1528594, 1528433, and 1528435

**Published and Filed**

- 14 [19-0906](#) Report of bid opening of Tuesday, September 10, 2019

**Published and Filed**

#### Authorization

- 15 [19-0876](#)

Authorization for payment to Core Consulting Group, LLC for tuition fees for four (4) participants to attend a Leadership Development Program for Emerging Leaders in the Wastewater Utility Industry, in an amount not to exceed \$20,000.00, Account 101-25000-601100

**Approved**

- 16 [19-0880](#) Authorization to amend Board Order of August 8, 2019 regarding authorization to enter into an agreement for Contract 19-RFP-04 Deferred Compensation Plan Administrative Services with the Variable Annuity Life Insurance Company, for a five-year period, effective January 1, 2020 to December 31, 2024

Attachments: [Legislation Details 19-0713.pdf](#)

**Approved**

- 17 [19-0897](#) Authorization to exercise an option to extend an agreement for one year, for professional legal services, with Valentine Austriaco & Bueschel, P.C. to represent and counsel the Metropolitan Water Reclamation District of Greater Chicago in connection with bankruptcy and collection matters, Account 101-30000-612430, Purchase Order 3097549

**Deferred by Marcelino Garcia**

- 18 [19-0898](#) Authorization to enter into an agreement for Contract 19-RFP-22 Technical Review of the Metropolitan Water Reclamation District Retiree Health Care Plan and the Metropolitan Water Reclamation District Retiree Health Care Trust Agreement with Thompson Coburn LLP in an amount not to exceed \$15,000.00, Account P802-11000-798200

*Marcelino Garcia lifted his earlier deferral*

**Approved**

- 19 [19-0921](#) Authorization to increase cost estimate and re-advertise Contract 15-266-4H3 Odor Control Systems at Two TARP Shafts and Decommissioning of the Thornton Transitional Reservoir, Calumet Service Area, estimated cost between \$14,598,000.00 and \$17,671,000.00, Accounts 401-50000-645620, 401-50000-645720, Requisition 1503413

**Approved**

#### **Authority to Advertise**

- 20 [19-0819](#) Authority to advertise Contract 18-248-3P S2EBPR Pilot Study, Calumet Water Reclamation Plant, estimated cost between \$1,470,000.00 and \$1,780,000.00, Account 401-50000-645650, Requisition 1527152 (*Deferred from the September 5, 2019 Board Meeting*)

Attachments: [18-248-3P Project Fact Data Sheet.pdf](#)

**Approved**

- 21 [19-0846](#) Authority to advertise Contract 20-045-11 Publish Invitations to Bid for Contracts, Legal Notices for Original Entrance and Promotional Civil Service Examinations, and Other Legal Notices for a One-Year Period, estimated cost \$56,000.00, Account 101-20000-612360 (*Deferred from the September 5, 2019 Board Meeting*)

**Approved**

- 22   [19-0870](#)   Authority to advertise Contract 20-102-11 Boat Maintenance, Repairs, and Parts for the PC100 boat, estimated cost \$67,000.00, Accounts 101-16000-612790, 623990, Requisition 1527551

**Approved**

- 23   [19-0871](#)   Authority to advertise Contract 20-105-11 Inspection, Maintenance, and Repair of Lysimeters and Groundwater Monitoring Wells, estimated cost \$30,000.00, Account 101-16000-612490, Requisition 1527684

**Approved**

- 24   [19-0872](#)   Authority to Advertise Contract 20-100-11, Collection, Shipment, and Analysis of Water Samples from the Thornton Composite Reservoir and Monitoring Wells and Analysis of Monitoring Well Samples from the McCook Reservoir Site, estimated cost \$93,182.00, Account 101-16000-612490, Requisition 1527992

**Approved**

- 25   [19-0875](#)   Authority to advertise Contract 19-487-11, Provide Web Hosting and Support of Oracle Primavera Software for a Three-Year Period, estimated cost \$85,000.00, Accounts 101-27000-612820, 612430 Requisition 1526697

**Deleted by the Executive Director**

- 26   [19-0907](#)   Authority to advertise Contract 20-003-11 Furnish and Deliver Laboratory Disposable Gloves to Various Locations for a One (1) Year Period, estimated cost \$68,000.00, Account 101-20000-623570

**Approved**

#### **Issue Purchase Order**

- 27   [19-0801](#)   Issue a purchase order and enter into an agreement for Contract 19-RFP-18, On-Site Training Services: Sexual Harassment and other Inappropriate Workplace Behaviors and the Value of Diversity for a Three-Year Period with HR Solutions and Services, LLC, in an amount not to exceed \$296,700.00, Account 101-25000-601100, Requisition 1517973 (*Deferred from the September 5, 2019 Board Meeting*) (*As Revised*)

**Attachments:**   [19-rfp-18 app a .pdf](#)

**Approved**

- 28   [19-0867](#)   Issue purchase order to DLT Solutions, LLC to Furnish and Deliver License Renewal of the Autodesk Subscription and Advanced Support Program for AutoCAD Software, in an amount not to exceed \$66,208.80, Account 101-27000-612820, Requisition 1527970

**Approved**

- 29    [19-0868](#)    Issue purchase order and enter into an agreement with Kofax, Inc. for Readsoft Process Director Software Maintenance and Support Renewal, in an amount not to exceed \$93,076.51, Account 101-27000-612820, Requisition 1527995  
**Approved**
- 30    [19-0869](#)    Issue purchase order and enter into an agreement with Hach Company for preventive maintenance and consumable supplies for flow injection analyzers and a spectrophotometer, in an amount not to exceed \$47,502.25, Accounts 101-16000-612970, 623570, Requisition 1527676  
**Approved**
- 31    [19-0873](#)    Issue purchase order to CDW Government LLC, to Furnish and Deliver KnowBe4 online security awareness and tracking software, in an amount not to exceed \$31,035.51, Account 101-27000-612820, Requisition 1528423  
**Approved**
- 32    [19-0877](#)    Issue purchase order to CDW Government LLC, to Furnish and Deliver Symantec Antivirus Licenses and Maintenance, in an amount not to exceed \$25,991.50, Account 101-27000-612820, 623800, Requisition 1528567  
**Approved**
- 33    [19-0893](#)    Issue purchase order and enter into a joint funding agreement with the United States Department of the Interior - U.S. Geological Survey for the maintenance and operation of seven streamflow gaging stations and two rain gages within Cook County, Illinois in an amount not to exceed \$98,300.00 Account 501-50000-612490, Requisition 1528198  
**Approved**
- 34    [19-0902](#)    Issue purchase order and enter into an agreement for Contract 18-RFP-22R, Travel and Expense Reimbursement Solution for a three-year period with Carahsoft Technology Corporation, in an amount not to exceed \$87,172.10, Accounts 101-27000-612430/612820, Requisition 1505678  
**Approved**
- 35    [19-0916](#)    Issue purchase order and enter into an agreement with CEM Holdings Corporation to Provide Maintenance and Repair Services for Five Moisture and Solids Analyzers at the Stickney Water Reclamation Plant, LASMA and CALSMA, in an amount not to exceed \$53,485.70, Accounts 101-66000, 69000-612490, 623570, Requisition 1518415  
**Approved**

**Award Contract**



- 36 [19-0922](#) Authority to award Contract 17-842-3H, Modifications to TARP Control Structures & Drop Shafts, SSA and CSA, to IHC Construction Companies, Inc., in an amount not to exceed \$2,997,000.00, plus a five (5) percent allowance for change orders in an amount of \$149,850.00, for a total amount not to exceed \$3,146,850.00, Account 401-50000-645600, Requisition 1518102

**Attachments:** [17-842-3H Fact Sheet BM 9-19-19](#)  
[Contract 17-842-3H Revised Appendix D and Appendix V Reports](#)

**Approved**

#### **Increase Purchase Order/Change Order**

- 37 [19-0866](#) Authority to increase purchase order and amend the agreement with Skillsoft Corporation, for Contract 14-RFP-24 E-Learning Courseware/Learning Management System, in an amount of \$15,066.61, from an amount of \$284,106.00, to an amount not to exceed \$299,172.61, Accounts 101-25000-612820 and 101-27000-612820, Purchase Order 3083425

**Attachments:** [3083425 Change Log.pdf](#)

**Approved**

- 38 [19-0881](#) Authority to decrease Contract 14-690-11, Beneficial Reuse of Biosolids from LASMA, CALSMA and the Egan Water Reclamation Plant, to Stewart Spreading, Inc., in an amount of \$286,675.08, from an amount of \$12,642,624.39, to an amount not to exceed \$12,355,949.31, Account 101-66000-612520, Purchase Order 5001472

**Attachments:** [14-690-11 Stewart Summary Spreadsheet.pdf](#)

**Approved**

- 39 [19-0882](#) Authority to decrease purchase order for Contract 18-959-12, Furnishing and Delivering Sulfuric Acid, to Rowell Chemical Corporation, in an amount of \$168,263.92, from an amount of \$168,263.92, to an amount not to exceed \$0.00, Account 101-69000-623560, Purchase Order 3100960

**Attachments:** [18-959-11 09042019.pdf](#)

**Approved**

- 40 [19-0887](#) Authority to increase purchase order and to exercise an option to extend the agreement for an additional twenty-four month period, for Contract 16-RFP-24 Claims Management Services, with McLarens, Inc., on an as needed basis in an amount of \$100,000.00, from an amount of \$150,000.00, to an amount not to exceed \$250,000.00, Account 901-30000-667220, Purchase Order 3092567

**Attachments:** [Legislation Details 16-1063.pdf](#)

**Approved**

- 41 [19-0890](#) Authority to decrease Contract 98-RFP-10 Design, Build, Own, Finance, Operate and Maintain a 150 Dry Tons Per Day Biosolids Processing Facility at the Stickney Water Reclamation Plant and Beneficially Use the Final Product for a Period of 20 years, to Metropolitan Biosolids Management, LLC, in an amount of \$2,301,917.50 from an amount of \$199,537,840.13 to an amount not to exceed \$197,235,922.63, Account 101-66000-612590, Purchase Order 5000950 *(As Revised)*

**Attachments:** [Brd. letr. - 98-RFP-10, Decr. to MBM.pdf](#)

**Approved**

- 42 [19-0892](#) Authority to decrease Contract 18-696-11, Services of Tractor Mounted Paddle Aerators and Rotavators with Operators, Bechstein-Klatt Loading & Shredding, in an amount of \$218,625.00 from an amount of \$4,945,509.19 to an amount not to exceed \$4,726,884.19, Account 101-66000-612520, Purchase Order 5001646

**Attachments:** [18-696-11 Summary Spreadsheet.pdf](#)

**Approved**

- 43 [19-0894](#) Authority to decrease purchase order for Contract 18-699-11, Services of Heavy Equipment with Operators, KLF Enterprises, Inc., in an amount of \$566,558.00, from an amount of \$2,810,217.19, to an amount not to exceed \$2,243,659.19, Account 101-66000-612520, Purchase Order 5001650

**Attachments:** [Brd. letr. - Decr. 18-699-11 by \\$567K.pdf](#)

**Approved**

- 44 [19-0896](#) Authority to decrease Contract 18-692-11, Utilization and Transportation of Air Dried Biosolids from LASMA and CALSMA, Groups A and B, Synagro Central, LLC, in an amount of \$38,200.00 from an amount of \$2,565,371.86 to an amount not to exceed \$2,527,171.86, Account 101-66000-612520, Purchase Order 5001651

**Attachments:** [18-692-11 Summary Spreadsheet.pdf](#)

**Approved**

## **Budget & Employment Committee**

### **Authorization**

- 45 [19-0909](#) Authority to transfer 2019 departmental appropriations in the amount of \$5,770,800.00 in the Stormwater Management Fund

**Attachments:** [09.19.19 Board Transfer BF5.pdf](#)

**Approved**

## Industrial Waste & Water Pollution Committee

### Authorization

- 46    [19-0900](#)    Authority for the Board of Commissioners to review the petition of Vantage Oleochemicals, 4650 South Racine Avenue, Chicago, Illinois, to appeal the 2018 User Charge Liability Determination made by the Director of the Monitoring and Research Department, Appeal No. 19B-001

**Attachments:**    [09-19-19 Att. Vantage U26573.pdf](#)

Approved

## Maintenance & Operations Committee

### Authorization

- 47    [19-0883](#)    Authority to issue two additional leases to tenant farmers for land parcels located at the Prairie Plan Site in Fulton County, Illinois, for a two year period, pursuant to 17-RFP-31, Farm Management Support Services. The District will be paid an annual rent of \$25,660.80 for the two additional leases

**Attachments:**    [Brd. let. for 2018 Fulton Farm leases through Heartland.pdf](#)

Approved

## Real Estate Development Committee

### Authorization

- 48    [19-0910](#)    Authority to issue a 5-year permit to the U.S. Geological Survey to install, operate, and maintain a streamflow gaging station and rain gage on District property located on the north bank of the Calumet Union Drainage Canal, east of Dixie Highway in Markham, Illinois. Consideration shall be a nominal fee of \$10.00

**Attachments:**    [Authority to issue permit - USGS aerial a.pdf](#)

Approved

- 49    [19-0913](#)    Authority to commence statutory procedures to lease up to 73± acres of District real estate located south of the Lockport Powerhouse between the Des Plaines River and the Main Channel in Crest Hill, Illinois; Main Channel Parcel 13.02

**Attachments:**    [RE - Authority to Commence Leasing Procedures for MC 13.02 - aerial.pdf](#)

**A motion was made by Marcelino Garcia, seconded by Cameron Davis, authorizing the Executive Director to Delete this Agenda Item. The motion carried by the following roll call vote:**

**Aye:**    8 -    Frank Avila, Cameron Davis, Kimberly Du Buclet, Marcelino Garcia, Barbara J. McGowan, Josina Morita, Debra Shore, Kari K. Steele

**Absent:** 1 - Mariyana T. Spyropoulos

## Stormwater Management Committee

### Authorization

- 50**   [19-0904](#)   Authority to approve, execute, and make payment for temporary and permanent easements from Memorial Park District, Cook County, Illinois, for the Addison Creek Channel Improvements (Contract 11-187-3F) located at 1542 44th Ave., 1544 44th Ct., and 1551 44th Ct., in Stone Park, Illinois, Consideration shall be a fee of \$31,448.00, Account No. 501-50000-667340

**Approved**

- 51**   [19-0905](#)   Authority to approve, execute, and make payment for temporary and permanent easements from Maro Bellwood, Inc., an Illinois corporation, for the Addison Creek Channel Improvements (Contract 11-187-3F) located at 333 S. 31st Avenue in Bellwood, Illinois, Consideration shall be a fee of \$23,000.00, Account No. 501-50000-667340

**Approved**

- 52**   [19-0908](#)   Authority to negotiate and enter into an agreement with the Village of Chicago Ridge for the resurfacing of 99th Street associated with Contract 13-248-3F, Streambank Stabilization on Melvina Ditch, Oak Lawn and Chicago Ridge, Illinois

**Approved**

- 53**   [19-0914](#)   Authority to negotiate an intergovernmental agreement for the design, construction, land acquisition, operation, and maintenance with the Village of La Grange for a local flood control project under the Stormwater Management Phase II Program

**Approved**

### Approval of the Consent Agenda with the exception of Items: 3, 4, 5, 12, 17, 25, 49

**A motion was made by Frank Avila, seconded by Marcelino Garcia, to Approve the Consent Agenda. The motion carried by the following roll call vote:**

**Aye:** 7 - Frank Avila, Cameron Davis, Kimberly Du Buclet, Marcelino Garcia, Josina Morita, Debra Shore, Kari K. Steele

**Absent:** 2 - Barbara J. McGowan, Mariyana T. Spyropoulos

## Miscellaneous and New Business

### Meeting Summary

**Speakers**

*Sister Rosemary Connelly accepted the resolution recognizing her 50 years of service with Misericordia (Re: Resolution Item 3)*

*Jason Roberts, Veronica Arreola and Rico Martinez accepted the resolution recognizing September 16th as Mexican Independence Day and honoring the accomplishments of Mexican leaders across Cook County (Re: Resolution Item 4)*

**Summary of Requests***Procurement Item #13*

1. *Josina Morita requested Engineering provide a report on last year's work to date*

*Procurement Item #18*

1. *Marcelino Garcia requested detailed information regarding why this law firm was chosen over one of the companies on the pre-qualified list and the number of hours and cost spent on the RFP process for \$15,000*

*Procurement Item #20*

1. *Debra Shore requested information on the potential of the struvite harvesting process, description of the process and cost*

*Procurement Item #41*

1. *Cameron Davis requested a full report on the decrease in biosolids*

**Study Session**

*None*

**Announcements**

*None*

**Board Letter Submission Dates**

**The next regular board meeting is scheduled for October 3, 2019, please prepare and submit Board items before the following absolute cutoff dates.**

**Date agenda items are due to the Director of Procurement and Materials Management for signature and preparation: September 20, 2019**

**Date all agenda items are due to the Executive Director: 1:00 p.m., September 25, 2019**

**Adjournment**

**A motion was made by Frank Avila, seconded by Cameron Davis, that when the Board Adjourns, it adjourns to meet again on Thursday, October 3, 2019 at 10:30 a.m. and also move that today's meeting be Adjourned. The motion carried by the following roll call vote: /s/ Jacqueline Torres, Clerk**

**Aye: 5 - Frank Avila, Cameron Davis, Kimberly Du Buclet, Josina Morita, Kari K. Steele**

**Absent:** 4 - Marcelino Garcia, Barbara J. McGowan, Debra Shore, Mariyana T. Spyropoulos

**APPROVAL:**

In accordance with the provisions of 70ILCS 2605/4, each of the foregoing agenda items duly adopted by the Board of Commissioners of the Metropolitan Water Reclamation District of Greater Chicago this September 19, 2019, are hereby approved.

**APPROVED:**

/s/ Kari K. Steele

President Board of Commissioners of the  
Metropolitan Water Reclamation District of Greater Chicago

September 19, 2019