

# **Metropolitan Water Reclamation District of Greater Chicago**

*100 East Erie Street  
Chicago, IL 60611*



## **Regular Board Meeting Minutes**

**Thursday, November 21, 2019**

**10:30 AM**

**Board Room**

### **Board of Commissioners**

*Chairman of Finance Frank Avila, Commissioner Cameron Davis, Commissioner Kimberly Du Buclet, Commissioner Marcelino Garcia, Vice-President Barbara J. McGowan, Commissioner Josina Morita, Commissioner Debra Shore, Commissioner Mariyana T. Spyropoulos, President Board of Commissioners Kari K. Steele*

#### **THE FOLLOWING PROCEDURES WILL GOVERN THE MEETING PROCESS:**

- 1. Board Members who vote "Nay, Present, or Abstain" or have a question on any item may request the item be removed from the Consent Agenda.**
- 2. Citizens in the audience who address the Board on any item may request the item be removed from the Consent Agenda.**
- 3. Items removed from the Consent Agenda are considered separately.**
- 4. One roll call vote is taken to cover all Consent Agenda Items.**

## Call Meeting to Order

President Kari K. Steele presiding, called the meeting to order at 10:30 a.m.

## Roll Call

**Present:** 9 - Frank Avila; Cameron Davis; Kimberly Du Buclet; Marcelino Garcia; Barbara J. McGowan; Josina Morita; Debra Shore; Mariyana T. Spyropoulos; and Kari K. Steele

## Approval of Previous Board Meeting Minutes

A motion was made by Frank Avila, seconded by Kimberly Du Buclet, that the minutes from the last Regular Board Meeting of November 7, 2019 be approved without having to read them into the record. The motion carried by acclamation. Chorus of ayes - No nays

A motion was made by Cameron Davis, seconded by Mariyana T. Spyropoulos, that the minutes from the Special Meeting of November 7, 2019 be approved without having to read them into the record. The motion carried by acclamation. Chorus of ayes - No nays

## Public Comments

*George Blakemore, concerned citizen, addressed the Board regarding various concerns*

## Motions, Ordinances and Resolutions

*None*

## Recess and Convene as Committee of the Whole

A motion was made by Cameron Davis, seconded by Frank Avila, to recess and convene as a committee of the whole. The motion carried by acclamation. Chorus of Ayes - No Nays

## Committee of the Whole

Approval of the Committee of the Whole Consent Agenda with the exception of Items: 12, 20 and 43

A motion was made by Cameron Davis, seconded by Marelino Garcia, to defer Agenda Item #12 to the Regular Board Meeting. The motion carried by the following roll call vote:

Aye: 9 - Frank Avila, Cameron Davis, Kimberly Du Buclet, Marcelino Garcia, Barbara J. McGowan, Josina Morita, Debra Shore, Mariyana T. Spyropoulos, Kari K. Steele

A motion was made by Debra Shore, seconded by Marcelino Garcia, to defer Agenda Item #20 to the Regular Board Meeting. The motion carried by the following roll call vote:

Aye: 8 - Frank Avila, Cameron Davis, Kimberly Du Buclet, Marcelino Garcia, Barbara J. McGowan, Josina Morita, Mariyana T. Spyropoulos, Kari K. Steele  
Abstain: 1 - Debra Shore

Item #43 was deleted by the Executive Director

President Kari K. Steele called for a motion to accept the agendas for each Standing Committee that was convened. Moved by Frank Avila, seconded by Cameron Davis. President Kari K. Steele called for any objections. No objections were voiced. Motion carried.

The Committee of the Whole meeting of November 21, 2019 was adjourned at 11:30 a.m.

## Executive Session

*None*

## Recess and Reconvene as Board of Commissioners

At 11:40 a.m. President Kari K. Steele reconvened the regular board meeting to order

## Finance Committee

### Report

- 1     [19-1148](#)     Report on Cash Disbursements for the Month of October 2019, in the amount of \$30,631,802.86

Attachments:     [October 2019 Cash Disbursements Summary](#)

Published and Filed

- 2    [19-1163](#)    Report on the investment interest income during August 2019

**Attachments:**    [Inv Int Inc 2019-08 att.pdf](#)

**Published and Filed**

- 3    [19-1164](#)    Report on the investment interest income during September 2019

**Attachments:**    [Inv Int Inc 2019-09 att.pdf](#)

**Published and Filed**

- 4    [19-1165](#)    Report on investments purchased during August 2019

**Attachments:**    [Inv Purch 2019-08 att.pdf](#)

**Published and Filed**

- 5    [19-1166](#)    Report on investments purchased during September 2019

**Attachments:**    [Inv Purch 2019-09 att.pdf](#)

**Published and Filed**

- 6    [19-1167](#)    Report on investment inventory statistics at September 30, 2019

**Attachments:**    [Inv Stat 2019 Q3 Inv att.pdf](#)

[Inv Stat 2019 Q3 Fin Mkt.pdf](#)

**Published and Filed**

## **Procurement Committee**

### **Report**

- 7    [19-1150](#)    Report of bid opening of Tuesday, November 5, 2019

**Published and Filed**

- 8    [19-1154](#)    Report on rejection of bids for Contract 19-641-11, Furnishing and Delivering Liquid Carbon Dioxide to the Stickney Water Reclamation Plant, estimated cost \$930,000.00

**Published and Filed**

- 9    [19-1156](#)    Report of bid opening of Tuesday, November 12, 2019

**Published and Filed**

### **Authorization**

- 10 [19-1122](#) Authorization to amend the Master Agreement with the Board of Regents of the Iowa State University to extend the agreement termination date from December 31, 2019 to December 31, 2020

**Approved**

- 11 [19-1130](#) Authorization to increase cost estimate for Contract 18-803-32, Gravity Concentration Tank Rehabilitation at the Calumet Water Reclamation Plant, from \$1,650,000.00 to \$2,300,000.00, Account 401-50000-645650, Requisition 1491106

**Approved**

- 12 [19-1135](#) Authorization for payment to National Association of Clean Water Agencies (NACWA) for 2020 membership dues in the amount of \$85,985.00, Account 101-15000-612280

**A motion was made by Cameron Davis, seconded by Marcelino Garcia, that this Agenda Item be Approved. The motion carried by the following roll call vote:**

**Aye:** 8 - Frank Avila, Kimberly Du Buclet, Marcelino Garcia, Barbara J. McGowan, Josina Morita, Debra Shore, Mariyana T. Spyropoulos, Kari K. Steele

**Abstain:** 1 - Cameron Davis

- 13 [19-1136](#) Authorization to participate in Pennsylvania, New Jersey and Maryland (PJM) upcoming 2022/2023 Reliability Pricing Model (RPM) Base Residual Auction (BRA) for Demand Response (DR) (*As Revised*)

**Approved**

- 14 [19-1169](#) Authorization to amend Board Order of September 5, 2019, regarding Authority to advertise Contract 19-847-11, Truck Hauling of Liquid Sludge from the Lemont Water Reclamation Plant, estimated cost \$347,100.00, Account 101-68000-612520, Requisition 1522126, Agenda Item No. 25, File No. 19-0826

**Attachments:** [September 5, 2019 Board Transmittal Letter - File #19-0826](#)

**Approved**

#### **Authority to Advertise**

- 15 [19-1125](#) Authority to advertise Contract 20-659-11 Agricultural Management, Agricultural Field-side Mowing, and Fence Installation and Repair at Fulton County, Illinois, estimated cost \$1,260,000.00, Account 101-66000-612420, Requisition 1527532

**Approved**

- 16 [19-1126](#) Authority to advertise Contract 20-672-11 Furnishing and Delivering Tires for Heavy Equipment to Various Locations, estimated cost \$75,000.00, Account 101-66000-623250, Requisition 1529012

**Approved**

- 17 [19-1127](#) Authority to advertise Contract 20-694-11, Truck Scale Maintenance at Various Locations, estimated cost \$80,000.00, Accounts 101-66000/69000-612650/612680/623270, Requisitions 1530934, 1531261

**Approved**

- 18 [19-1137](#) Authority to Advertise Contract 19-RFP-41 Compensation and Benefits Study, estimated cost \$125,000.00, Account 101-25000-612430, Requisition 1532429

**Attachments:** [aa19-rfp-41.pdf](#)

**Approved**

- 19 [19-1152](#) Authority to advertise Contract 20-012-11 Furnish and Deliver Paint, Brushes, Solvents and Stains to Various Locations for a One (1) Year Period, estimated cost \$46,000.00, Account 101-20000-623190 (*As Revised*)

**Approved**

#### **Issue Purchase Order**

- 20 [19-1119](#) Issue purchase order to CDW Government LLC, for Adobe Acrobat Pro Software Licenses and License Renewal, in an amount not to exceed \$17,123.73, Account 101-27000-612820, Requisition 1528190

**A motion was made by Marcelino Garcia, seconded by Cameron Davis, that this Agenda Item be Approved. The motion carried by the following roll call vote:**

**Aye:** 8 - Frank Avila, Cameron Davis, Kimberly Du Buclet, Marcelino Garcia, Barbara J. McGowan, Josina Morita, Mariyana T. Spyropoulos, Kari K. Steele

**Abstain:** 1 - Debra Shore

- 21 [19-1123](#) Issue purchase order and enter into an agreement with Teledyne Instruments, Inc., dba Teledyne Leeman Labs, for preventive maintenance and consumables for two mercury analyzers, in an amount not to exceed \$31,319.00, Accounts 101-16000-612970, 623570, Requisition 1532096

**Approved**

- 22 [19-1138](#) Issue purchase order to Mesirow Insurance Services, Inc. for Furnishing Marine Liability and Hull Insurance for District marine vessels in an amount not to exceed \$21,871.00, Account 101-25000-612290, Requisition 1527543

**Attachments:** [aa17-RFP-32.pdf](#)

**Approved**

- 23   [19-1139](#)   Issue purchase order to Mesirow Insurance Services, Inc. for Furnishing Excess Casualty Insurance Coverage for the District in an amount not to exceed \$1,107,659.00, Account 101-25000-612290, Requisition 1526314 (*As Revised*)

Attachments:   [aa17-RFP-32.pdf](#)

**Approved**

- 24   [19-1142](#)   Issue purchase order and enter into an agreement with Southwest Conference of Mayors, for administrative assistance related to coordination of Watershed Planning Councils in Cook County, in an amount not to exceed \$30,000.00, Account 501-50000-612490, Requisition 1532948

**Approved**

- 25   [19-1143](#)   Issue purchase order and enter into an agreement with Northwest Municipal Conference, for administrative assistance related to coordination of Watershed Planning Councils in Cook County, in an amount not to exceed \$30,000.00, Account 501-50000-612490, Requisition 1532953

**Approved**

- 26   [19-1144](#)   Issue purchase order and enter into an agreement with South Suburban Mayors and Managers Association, for administrative assistance related to coordination of Watershed Planning Councils in Cook County, in an amount not to exceed \$30,000.00, Account 501-50000-612490, Requisition 1532955

**Approved**

- 27   [19-1145](#)   Issue purchase order and enter into an agreement with West Central Municipal Conference, for administrative assistance related to coordination of Watershed Planning Councils in Cook County, in an amount not to exceed \$30,000.00, Account 501-50000-612490, Requisition 1532956

**Approved**

- 28   [19-1146](#)   Issue purchase order to Willis of Illinois, Inc. for Furnishing Property Insurance Coverage for District properties in an amount not to exceed \$2,159,000.00, Account 101-25000-612290, Requisition 1533121 (*As Revised*)

Attachments:   [aa17-RFP-32.pdf](#)

**Approved**

- 29   [19-1151](#)   Issue purchase orders to Ovivo USA, LLC to Furnish and Deliver Parts for Collection Screening and Primary and Secondary Treatment Processing to Various Locations for a Three-Year Period, in a total amount not to exceed \$990,000.00, Accounts 101-67000, 68000, 69000-623070, 623270

**Approved**

- 30 [19-1153](#) Issue purchase order to Horizon Scientific, Inc., to Furnish and Deliver Replacement Parts for Environmental Rooms at the Calumet Water Reclamation Plant, in an amount not to exceed \$28,000.00, Account 101-68000-623270, Requisition 1526051

**Approved**

- 31 [19-1179](#) Issue purchase order for Contract 19-484-11, Board Room Audio Upgrade, to Pentegra Systems LLC, in an amount not to exceed \$30,745.00, Accounts 101-27000-612430, 612840, 623850, 634810, Requisition 1519903 (*As Revised*)

**Approved**

#### **Award Contract**

- 32 [19-1157](#) Authority to award Contract 17-140-3P, Digester Rehabilitation and Gas Piping Replacement, Stickney Water Reclamation Plant, to IHC Construction Companies, L.L.C., in an amount not to exceed \$13,725,000.00, plus a five (5) percent allowance for change orders in an amount of \$686,250.00, for a total amount not to exceed \$14,411,250.00, Account 401-50000-645750, Requisition 1524039

**Attachments:** [Contract 17-140-3P Revised Appendix D and Appendix A.pdf](#)  
[Contract 17-140-3P Project View.pdf](#)

**Approved**

- 33 [19-1158](#) Authority to award Contract 19-603-21, Furnish, Deliver and Install Motor Excitation Control Equipment at Various Locations, to Broadway Electric, Inc., in an amount not to exceed \$814,900.00, Account 201-50000-645700, Requisition 1516159 (*As Revised*)

**Attachments:** [Contract 19-603-21 Affirmative Action Goal Review Memo](#)

**Approved**

- 34 [19-1159](#) Authority to award Contract 19-847-11, Truck Hauling of Liquid Sludge from the Lemont Water Reclamation Plant, to Synagro Central, LLC, in an amount not to exceed \$347,100.00, Account 101-68000-612520, Requisition 1523081

**Approved**

#### **Increase Purchase Order/Change Order**

- 35 [19-1129](#) Authority to decrease Contract 16-691-11, Truck Hauling of Processed Solids for LASMA and CALSMA, Group A, to Ox Cart Trucking, Inc., in an amount of \$92,778.78 from an amount of \$3,299,163.44 to an amount not to exceed \$3,206,384.66, Account 101-66000-612520, Purchase Order 5001544

**Attachments:** [16-691-11 Summary Spreadsheet for 20191121 BOC.pdf](#)

**Approved**

- 36 [19-1140](#) Authority to increase purchase order and amend the agreement with Deloitte Consulting, LLP for Contract 16-RFP-04 Multi-year Benefits Consulting Services in an amount of \$3,167.00, from an amount of \$151,811.00, to an amount not to exceed \$154,978.00, 101-25000-612430, Purchase Order 3091701

**Attachments:** [aa16-RFP-04.pdf](#)  
[Change Order Log - Purchase Order #3091701](#)

Approved

- 37 [19-1141](#) Authority to increase and extend purchase order to Canon Solutions America, Inc. for the leasing of multi-functional photocopier devices in an amount of \$33,266.52 from an amount of \$1,621,596.39 to an amount not to exceed \$1,654,862.91, Account 101-27000-612810, Purchase Order 3079801

**Attachments:** [3079801 Change log 11-21-19.pdf](#)

Approved

## Budget & Employment Committee

### Authorization

- 38 [19-1184](#) Authority to transfer 2019 departmental appropriations in the amount of \$415,000.00 in the Corporate Fund

**Attachments:** [11.21.19 Board Transfer BF5 #1.pdf](#)  
[11.21.19 Board Transfer BF5 #2.pdf](#)

Approved

## Engineering Committee

### Report

- 39 [19-1155](#) Report on change orders authorized and approved by the Director of Engineering during the month of October 2019

**Attachments:** [Attachment 1 CO Report October 2019 5% Contingency.pdf](#)  
[Attachment 2 CO Status Report November 2019.pdf](#)

Published and Filed

## Industrial Waste & Water Pollution Committee

### Authorization

- 40 [19-1161](#) Authority for the Board of Commissioners to review the petition of Pullman Innovations, 2701 East 100th Street, Chicago, Illinois, to appeal the 2018 User Charge Liability Determination of the Director of the Monitoring and Research Department - Appeal No. 19B-003

Attachments: [11-21-19 Atts Pullman.pdf](#)

Approved

## Judiciary Committee

### Authorization

- 41 [19-1147](#) Authority to settle the Workers' Compensation Claim of Mark Thielen vs. MWRDGC, Case 15 WC 037304, Illinois Workers' Compensation Commission (IWCC), in the sum of \$18,258.00, Account 901-30000-601090

Approved

## Maintenance & Operations Committee

### Reports

- 42 [19-1174](#) Report on change orders authorized and approved by the Director of Maintenance and Operations during the month of October 2019

Attachments: [R-98 Report October 2019.pdf](#)

Published and Filed

## Real Estate Development Committee

### Authorization

- 43 [19-1170](#) Authority to commence statutory procedures to lease 0.117± acres of District real estate located on the eastern bank of the Collateral Channel at 3152 South California Avenue in Chicago, Illinois; Main Channel Parcel 42.09

Attachments: [Commence Statutory Procedures - Lakeshore Recycling MCP 42.09 - aerial.pdf](#)

Deleted by the Executive Director

- 44 [19-1173](#) Authority to grant a 2-year, 0.014± acre non-exclusive easement to the City of Chicago, Department of Transportation to use the District's Webster Avenue Instream Aeration Station grounds located at the North Branch of the Chicago River and Webster Avenue in Chicago, Illinois as a staging area during its Webster Avenue Bridge Improvement Project. Consideration shall be a nominal fee of \$10.00

Attachments: [Authority to grant easement to CDOT -aerial.pdf](#)

Approved

- 45 [19-1176](#) Authority to grant to the Village of Calumet Park a 25-year, approximately 900 sq. ft. non-exclusive easement to continue to construct, reconstruct, operate, maintain, repair and remove an 18-inch storm sewer pipe and headwall located in Darlene's Subdivision near 129th Place and Aberdeen Street in Calumet Park, Illinois on a portion of Cal-Sag Channel Parcel 16.01. Consideration shall be a nominal fee of \$10.00

**Attachments:** [Authority to grant non-exclusive easement - Village of Calumet Park - aerial.pdf](#)

**Approved**

- 46 [19-1182](#) Authority to grant to the Village of Lincolnwood: (1) a 1-year, 26,282± sq. ft. temporary construction easement on North Shore Channel Parcels 6.06, 6.16 and 6.19 and (2) a 39-year, 5,305± sq. ft. non-exclusive easement to construct, install, operate, maintain, repair and remove a 20-inch water transmission main on North Shore Channel Parcels 6.07 and 6.16 and beneath the North Shore Channel in Skokie, Illinois. Consideration shall be a one-time fee of \$5,000.00 for the temporary construction easement and an initial annual fee of \$5,000.00 for the 39-year easement

**Attachments:** [Authority to grant temporary construction easement - Village of Lincolnwood - Aerial.pdf](#)

**Approved**

#### **Approval of the Consent Agenda with the exception of Items: 12, 20 and 43**

**A motion was made by Frank Avila, seconded by Cameron Davis, to Approve the Consent Agenda. The motion carried by the following roll call vote:**

**Aye:** 9 - Frank Avila, Cameron Davis, Kimberly Du Buclet, Marcelino Garcia, Barbara J. McGowan, Josina Morita, Debra Shore, Mariyana T. Spyropoulos, Kari K. Steele

#### **Miscellaneous and New Business**

#### **Meeting Summary**

#### **Speakers**

*None*

**Summary of Requests***Finance Item #1*

1. Marcelino Garcia requested changing the format to include information on the purpose of the purchases

*Procurement Item #10*

1. Barbara J. McGowan requested the dollar amount for the months the unit was down

*Procurement Item #18*

1. Marcelino Garcia requested this study be done every couple of years

*Procurement Item #34*

1. Cameron Davis requested staff investigate the cost benefits of treatment on site vs. off site

*Budget & Employment Item #38*

1. Cameron Davis requested the plan for biosolids to be included in the budget

**Study Session**

None

**Announcements**

None

**Board Letter Submission Dates**

The next regular board meeting is scheduled for December 5, 2019 please prepare and submit Board items before the following absolute cutoff dates.

Date agenda items are due to the Director of Procurement and Materials Management for signature and preparation: November 22, 2019

Date all agenda items are due to the Executive Director: 1:00 p.m., Tuesday, November 26, 2019

**Adjournment**

A motion was made by Frank Avila, seconded by Marcelino Garcia, that when the Board Adjourns, it adjourns to meet again on Thursday, December 5, 2019 at 10:30 a.m. and also move that today's meeting be Adjourned. The motion carried by the following roll call vote: /s/ Jacqueline Torres, Clerk

**Aye:** 8 - Frank Avila, Cameron Davis, Kimberly Du Buclet, Marcelino Garcia, Josina Morita, Debra Shore, Mariyana T. Spyropoulos, Kari K. Steele

**Absent:** 1 - Barbara J. McGowan

**APPROVAL:**

In accordance with the provisions of 70ILCS 2605/4, each of the foregoing agenda items duly adopted by the Board of Commissioners of the Metropolitan Water Reclamation District of Greater Chicago this November 21, 2019, are hereby approved.

**APPROVED:**

/s/ Kari K. Steele

President Board of Commissioners of the  
Metropolitan Water Reclamation District of Greater Chicago

November 21, 2019