

# **Metropolitan Water Reclamation District of Greater Chicago**

*100 East Erie Street  
Chicago, IL 60611*



## **Regular Board Meeting Minutes**

**Thursday, December 5, 2019**

**10:30 AM**

**Board Room**

### **Board of Commissioners**

*Chairman of Finance Frank Avila, Commissioner Cameron Davis, Commissioner Kimberly Du Buclet, Commissioner Marcelino Garcia, Vice-President Barbara J. McGowan, Commissioner Josina Morita, Commissioner Debra Shore, Commissioner Mariyana T. Spyropoulos, President Board of Commissioners Kari K. Steele*

#### **THE FOLLOWING PROCEDURES WILL GOVERN THE MEETING PROCESS:**

- 1. Board Members who vote "Nay, Present, or Abstain" or have a question on any item may request the item be removed from the Consent Agenda.**
- 2. Citizens in the audience who address the Board on any item may request the item be removed from the Consent Agenda.**
- 3. Items removed from the Consent Agenda are considered separately.**
- 4. One roll call vote is taken to cover all Consent Agenda Items.**

## Call Meeting to Order

President Kari K. Steele presiding, called the meeting to order at 10:30 a.m.

## Roll Call

**Present:** 9 - Frank Avila; Cameron Davis; Kimberly Du Buclet; Marcelino Garcia; Barbara J. McGowan; Josina Morita; Debra Shore; Mariyana T. Spyropoulos; and Kari K. Steele

## Approval of Previous Board Meeting Minutes

A motion was made by Marcelino Garcia, seconded by Cameron Davis, that the minutes from the last meeting be approved without having to read them into the record. The motion carried by acclamation. Chorus of ayes - No nays

## Public Comments

*Chelsey Grassfield, Friends of the Chicago River, addressed the Board regarding road salt*

*Greg McPartlin, addressed the Board regarding recent projects*

*George Blakemore, concerned citizen, addressed the Board regarding various concerns*

## Recess and Convene as Committee of the Whole

A motion was made by Cameron Davis, seconded by Marcelino Garcia, to recess and convene as a committee of the whole. The motion carried by acclamation. Chorus of Ayes - No Nays

## Committee of the Whole

Approval of the Committee of the Whole Consent Agenda with the exception of Items: 2, 8, 23, 28, 29, 32, 35 and 36

Items 28 and 32 were deleted by the Executive Director

Item #8 was deferred by Marcelino Garcia

Item #23 was deferred by Barbara J. McGowan

Item #29 was deferred by Mariyana T. Spyropoulos

Item #35 was deferred by Marcelino Garcia

Item #36 was deferred by Cameron Davis

President Kari K. Steele called for a motion to accept the agendas for each Standing Committee that was convened. Moved by Frank Avila, seconded by Cameron Davis. President Kari K. Steele called for any objections. No objections were voiced. Motion carried.

The Committee of the Whole meeting of December 5, 2019 was adjourned at 11:45 a.m.

## Executive Session

*None*

## Recess and Reconvene as Board of Commissioners

At 11:55 a.m. President Kari K. Steele reconvened the regular board meeting to order

## Finance Committee

### Report

- 1    [19-1209](#)    Report on payment of principal and interest for outstanding District bonds due on December 1, 2019

**Attachments:**    [DS 2019-12 att.pdf](#)

**Published and Filed**

### Authorization

- 2    [19-1208](#)    Authority to Approve Travel Expenses for Members of the Board of Commissioners in the amount of \$1,427.34, Accounts 101-11000-612010 and 101-11000-612030

**A motion was made by Debra Shore, seconded by Marcelino Garcia, that this Agenda Item be Approved. The motion carried by the following roll call vote:**

**Aye:**    9 -    Frank Avila, Cameron Davis, Kimberly Du Buclet, Marcelino Garcia, Barbara J. McGowan, Josina Morita, Debra Shore, Mariyana T. Spyropoulos, Kari K. Steele

## Procurement Committee

### Report

- 3    [19-1212](#)    Report of bid opening of Tuesday, November 19, 2019

**Published and Filed**

- 4    [19-1218](#)    Report on rejection of bids for Contract 19-667-12 (Re-Bid), Native Prairie Landscape Maintenance at Various Service Areas, estimated cost \$520,000.00  
(As Revised)

**Published and Filed**

- 5    [19-1228](#)    Report of bid opening of Tuesday, November 26, 2019

**Published and Filed**

### Authorization

- 6    [19-1185](#)    Authorization for payment to WaterReuse Association for 2020 membership dues, in an amount not to exceed \$13,450.00, Account 101-15000-612280  
**Approved**
- 7    [19-1187](#)    Authorization to amend Board Order of August 8, 2019 regarding Authorization to enter into an agreement for Contract 19-RFP-06 Medicare Advantage Plan, with Sierra Health and Life Insurance Company, Inc., a wholly-owned subsidiary of UnitedHealth Group, for a three-year period, effective January 1, 2020 to December 31, 2022, Account 101-25000-601250, Agenda Item No. 26, File No. 19-0740

Attachments:    [August 8, 2019 Board Transmittal Letter - File #19-0740.pdf](#)

**Approved**

- 8    [19-1195](#)    Authorization for payment to the Water Wastewater Leadership Center for tuition fees for one (1) participant to attend a 10-day residential leadership development program in an amount not to exceed \$13,550.00, Account 101-25000-601100  
**Deferred by Marcelino Garcia**
- 9    [19-1205](#)    Authorization for payment to the City of Chicago Department of Revenue for participation in underground project coordination, in an amount not to exceed \$24,771.47, Account 101-50000-612430  
**Approved**

#### **Authority to Advertise**

- 10    [19-1192](#)    Authority to Advertise Contract 20-RFP-01 State Legislative Consulting Services, estimated cost \$84,000.00, Account 101-15000-612430, Requisition 1534080  
**Approved**
- 11    [19-1196](#)    Authority to advertise Contract 20-611-11 Repairs and Alterations to various Water Reclamation Facilities, estimated cost \$13,430,500.00, Accounts 101-67000/68000/69000-612600/612650, Requisitions 1531412, 1530056 and 1531428  
**Approved**
- 12    [19-1197](#)    Authority to advertise Contract 20-632-11, Furnishing and Delivering Sodium Hypochlorite, estimated cost \$4,206,963.00, Accounts 101-67000/68000/69000-623560, Requisitions 1528871, 1528446, 1528191, 1532414, 1530767 and 1531424  
**Approved**

- 13 [19-1198](#) Authority to advertise Contract 20-656-11 Inspect and Maintain TARP Electrical Control Chambers and Tide Gate Monitoring Systems at Various Locations, estimated cost \$500,000.00, Account 101-66000-612600, Requisition 1504640

**Approved**

- 14 [19-1199](#) Authority to advertise Contract 20-677-11, Overhead Door Maintenance at Various Service Areas, estimated cost \$375,000.00, Accounts 101-67000/68000/69000-612680, Requisitions 1530775, 1532044 and 1531378

**Approved**

- 15 [19-1200](#) Authority to advertise Contract 20-670-11, Inspection and Repair of Cranes and Hoists at Various Locations, in an amount not to exceed \$466,100.00, Accounts 101-67000/68000/69000-612240/612680/612760, Requisitions 1530905, 1530908, and 1530910

**Attachments:** [Contract 20-670-11 REVISED Goal Review](#)

**Approved**

- 16 [19-1201](#) Authority to advertise Contract 20-685-51 Furnishing, Delivering and Administration of Rain Barrels, estimated cost \$151,200.00, Account 501-50000-623990, Requisition 1529300

**Approved**

#### **Issue Purchase Order**

- 17 [19-1189](#) Issue purchase order to HP Inc. for the purchase of new and replacement computer hardware and replacement toner, in an amount not to exceed \$414,000.00. Accounts 101-27000-623810 and 623520, Requisition 1534092

**Approved**

- 18 [19-1190](#) Issue purchase order and enter into an agreement with AutoClear, LLC, to provide maintenance for the MWRD Police AutoClear X-Ray Machine at MOB, in an amount not to exceed \$13,068.00, Account 101-15000-612800, Requisition 1534091

**Approved**

- 19 [19-1191](#) Issue purchase order to GIC 101 Erie LLC, for maintenance and operation of the common areas of the 101 Erie Street Buildings for the period of January 1, 2020 through December 31, 2020, in an amount not to exceed \$75,000.00, Account 101-15000-612390, Requisition 1533911

**Approved**

- 20   [19-1214](#)   Issue purchase order for Contract 20-102-11, Boat Maintenance, Repairs, and Parts for the PC100 Boat, to Marine Services Corp., in an amount not to exceed \$61,817.56, Accounts 101-16000-612790, 623990 Requisition 1527551

**Approved**

- 21   [19-1215](#)   Issue purchase order and enter into an agreement for Contract 19-RFP-30, E-Procurement Module for the Request of Proposals Process with Bonfire Interactive Ltd., in an amount not to exceed \$87,500.00, Account 101-20000-634820, Requisition 1533488

**Approved**

- 22   [19-1216](#)   Issue purchase order for Contract 19-089-11, Furnish and Deliver Structural Cantilever Racking to the Stickney Water Reclamation Plant, to Atlas Toyota Material Handling LLC, in an amount not to exceed \$64,510.00, Account 101-20000-645680, Requisition 1530770

**Approved**

- 23   [19-1219](#)   Issue purchase order for Contract 20-045-11, Publish Invitations to Bid for Contracts, Legal Notices for Original Entrance and Promotional Civil Service Examinations, and Other Legal Notices for a One-Year Period, to Sun-Times Media Productions, LLC, in an amount not to exceed \$56,000.00, Account 101-20000-612360, Requisition 1527695

**Deferred by Barbara J. McGowan**

- 24   [19-1223](#)   Issue purchase order to AT&T Corp., to provide two new PRI Telecommunication lines, in an amount not to exceed \$28,972.80, Account 101-27000-612210, Requisition 1534253

**Approved**

#### **Award Contract**

- 25   [19-1213](#)   Authority to award Contract 20-003-11, Furnish and Deliver Laboratory Disposable Gloves to Various Locations for a One (1) Year Period, to Saf-T-Gard International, Inc., in an amount not to exceed \$61,819.00, Account 101-20000-623570

**Attachments:**   [Contract 20-003-11 Item Descriptions.pdf](#)

**Approved**

- 26   [19-1221](#)   Authority to award Contract 20-022-11, Furnish and Deliver Diesel Fuel to Various Locations for a One (1) Year Period, to Avalon Petroleum Company, in an amount not to exceed \$319,169.28, Accounts 101-16000, 66000, 67000, 68000, 69000-623820, Requisitions 1527546, 1527547, 1527683, 1528183, 1528192, and 1528876.

**Approved**

- 27 [19-1222](#) Authority to award Contract 20-021-11, Furnish and Deliver Unleaded Gasoline to Various Locations for a One (1) Year Period, Item A to Petroleum Traders Corporation, in an amount not to exceed \$227,219.72 and Item B to Avalon Petroleum Company, in an amount not to exceed \$75,100.97, Accounts 101-16000, 20000, 66000-623820, Requisitions 1528181, 1528424, 1528425 and 1528622.

**Attachments:** [Contract 20-021-11 Item Descriptions, Group A.pdf](#)  
[Contract 20-021-11 Item Descriptions, Group B.pdf](#)

**Approved**

- 28 [19-1231](#) Authority to award Contract 19-701-31, Installation of Disc Filters at the Hanover Park Water Reclamation Plant, to Joseph J. Henderson & Son, Inc., in an amount not to exceed \$2,220,000.00, Account 401-50000-645650, Requisition 1513787

**Attachments:** [Contract 19-701-31 Revised Appendix D and Appendix A Report.pdf](#)

**Deleted by the Executive Director**

#### **Increase Purchase Order/Change Order**

- 29 [19-1186](#) Authority to increase purchase order and exercise an option to extend agreement for a one-year period, for Contract 19-RFP-01 Perform Federal Legislative Consulting Services, with O'Connell & Dempsey, LLC, in an amount not to exceed \$150,000.00, from an amount of \$150,000.00, to an amount not to exceed \$300,000.00, Account 101-15000-612430, Purchase Order 3103348

**Deferred by Mariyana T. Spyropoulos**

- 30 [19-1203](#) Authority to increase purchase orders and to exercise the option to extend the agreements for an additional twelve (12) month period for Contract 18-RFP-06 Legal Services for Workers' Compensation Defense to Dennis Noble & Associates, P.C., in an amount of \$90,000.00, from an amount of \$244,667.89, to an amount not to exceed \$334,667.89 and to Nyhan, Bambrick, Kinzie & Lowry, P.C., in an amount of \$60,000.00, from an amount of \$114,063.60, to an amount not to exceed \$174,063.60, Account 101-25000-612430, Purchase Orders 3099776 and 3099775.

**Attachments:** [Change Order Log - Purchase Order 3099775](#)  
[Change Order Log - Purchase Order 3099775](#)

**Approved**

- 31 [19-1206](#) Authority to increase Contract 16-079-3D Rehabilitation of North Branch Pumping Station, NSA, to Path Construction Company, Inc. in an amount of \$100,000.00, from an amount of \$5,263,466.01, to an amount not to exceed \$5,363,466.01, Account 401-50000-645780, Purchase Order 4000060

Attachments: [CO 16-079-3D, BM 12-5-19.pdf](#)

**Approved**

- 32 [19-1220](#) Authority to increase Contract 11-186-3F Addison Creek Reservoir, Bellwood, Illinois, to IHC Construction Companies, L.L.C. in an amount of \$568,586.74, from an amount of \$63,280,000.00, to an amount not to exceed \$63,848,586.74, Account 401-50000-645620, Purchase Order 4000068

**Deleted by the Executive Director**

- 33 [19-1230](#) Authority to decrease purchase order and amend the agreement with Inservio3, LLC, for Contract 17-RFP-27, Duplication of Legal Materials, Trial Records, and Other Reprographic and Electronic Discovery for the District's Law Department, in an amount of \$5,000.00, from an amount of \$25,000.00, to an amount not to exceed \$20,000.00, Account 101-30000-612090, and 401-50000-612090, Purchase Order 3097555

Attachments: [PMM - Decrease PO 17-RFP-27, Inservio3.pdf](#)

**Approved**

## Engineering Committee

### Authorization

- 34 [19-1224](#) Authority to amend an Intergovernmental Agreement with the City of Chicago to share Geographic Information System data for underground facilities with District consultants working on Stormwater Master Planning in the Combined Sewer Service Area

**Approved**

## Judiciary Committee

### Authorization

- 35 [19-1202](#) Authority to settle the Property Loss Claim of Becky and Michael Elrad, Claim # AP 1388, in the sum of \$619,596.85, arising out of the April 28, 2016 Glencoe Sewer Event, Account 901-30000-667220

**Deferred by Marcelino Garcia**

## Real Estate Development Committee



**Authorization**

- 36    [19-1210](#)    Authority to grant a 25-year, 1.226± acre non-exclusive easement to Enbridge Energy, Limited Partnership to continue to operate and maintain a 34-inch subterranean petroleum pipeline on Main Channel Parcels 19.01 and 19.08 and suspended over the Main Channel, north of Romeo Road in Romeoville, Illinois. Consideration shall be an initial annual fee of \$5,340.00

**Attachments:**    [Authority to grant 25-yr easement - Enbridge aerial.pdf](#)

Deferred by Cameron Davis

**Stormwater Management Committee****Authorization**

- 37    [19-1207](#)    Authority to amend the Sewer Service Agreement with the Village of Bartlett to extend the restrictor replacement deadline to January 1, 2023
- Approved

**Approval of the Consent Agenda with the exception of Items: 2, 8, 23, 28, 29, 32, 35 and 36**

A motion was made by Frank Avila, seconded by Cameron Davis, to Approve the Consent Agenda. The motion carried by the following roll call vote:

**Aye:**    7 -    Frank Avila, Cameron Davis, Kimberly Du Buclet, Josina Morita, Debra Shore, Mariyana T. Spyropoulos, Kari K. Steele

**Absent:**    2 -    Marcelino Garcia, Barbara J. McGowan

**Miscellaneous and New Business****Meeting Summary****Speakers**

None

**Summary of Requests**

*Procurement Item #10*

1. Marcelino Garcia, Cameron Davis and Debra Shore requested items be brought to the Board sooner
2. Kari K. Steele requested a memo with the two lobbyists contracts

*Procurement Item #16*

1. Marcelino Garcia requested follow up on where the rain barrels end up

**Study Session**

*None*

**Announcements**

*None*

**Board Letter Submission Dates**

The next regular board meeting is scheduled for December 19, 2019, please prepare and submit Board items before the following absolute cutoff dates.

Date agenda items are due to the Director of Procurement and Materials Management for signature and preparation: December 6, 2019

Date all agenda items are due to the Executive Director: 1:00 p.m., December 11, 2019

**Adjournment**

A motion was made by Cameron Davis, seconded by Frank Avila, that when the Board Adjourns, it adjourns to meet again on Thursday, December 19, 2019 at 10:30 a.m. and also move that today's meeting be Adjourned. The motion carried by the following roll call vote: /s/ Jacqueline Torres, Clerk

**Aye:** 7 - Frank Avila, Cameron Davis, Kimberly Du Buclet, Josina Morita, Debra Shore, Mariyana T. Spyropoulos, Kari K. Steele

**Absent:** 2 - Marcelino Garcia, Barbara J. McGowan

**APPROVAL:**

In accordance with the provisions of 70ILCS 2605/4, each of the foregoing agenda items duly adopted by the Board of Commissioners of the Metropolitan Water Reclamation District of Greater Chicago this December 5, 2019, are hereby approved.

**APPROVED:**

/s/ Kari K. Steele

President Board of Commissioners of the  
Metropolitan Water Reclamation District of Greater Chicago

December 5, 2019