



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

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Title: Issue purchase order and enter into an agreement with enfoTech & Consulting, Inc., for GovOnline, an electronic-reporting system in an amount not to exceed \$387,000.00, Account 101-16000-634820, Requisition 1545200

Sponsors:

Indexes:

Code sections:

Attachments: 1. Affirmative Action Goals Report - enfoTech & Consulting, Inc..pdf

Date	Ver.	Action By	Action	Result
9/3/2020	1	Board of Commissioners	Approved	Pass

TRANSMITTAL LETTER FOR BOARD MEETING OF September 3, 2020

COMMITTEE ON PROCUREMENT

Mr. Brian A. Perkovich, Executive Director

Issue purchase order and enter into an agreement with enfoTech & Consulting, Inc., for GovOnline, an electronic-reporting system in an amount not to exceed \$387,000.00, Account 101-16000-634820, Requisition 1545200

Dear Sir:

Authorization is requested to issue a purchase order and enter into an agreement with enfoTech & Consulting, Inc. (enfoTech), for the purchase, configuration, and implementation of GovOnline, an electronic-reporting system that is compliant with the United States Environmental Protection Agency (USEPA) Cross-Media Electronic Reporting Rule (CROMERR). This purchase order will expire on December 31, 2021.

enfoTech's GovOnline will seamlessly integrate with iPACS, the District's Industrial Waste Division (IWD) pretreatment information system and will meet USEPA's CROMERR requirements for receiving electronic reports. Integration will include the configuration of the GovOnline software to match District-specific reporting requirements and forms. In addition, it will allow the District to receive electronic payments via credit card, ACH and check. Currently, IWD staff enters all compliance data manually. This process is time-consuming, extending the time between notification from industrial users and any enforcement action or billing. GovOnline will greatly increase efficiency and accuracy for both the District and the industrial user community.

enfoTech, the sole service provider of GovOnline, has submitted prices for the services required. These services include an off-the-shelf system with limited customization requirements and integration of the software with the existing custom iPACS database. Since iPACS is enfoTech's proprietary software, no other system is compatible with the District's current iPACS database. Inasmuch as enfoTech is the only source for the services required, nothing would be gained by advertising for bids (Section 11.4 of the Purchasing Act).

The design of GovOnline will provide security to customer data and prohibit unauthorized access. Data will be

stored in cloud-based servers and access is restricted to only those customer representatives that have been manually reviewed and approved by District staff. In addition, CROMERR is the federal electronic signature rule for pretreatment programs. It requires multiple levels of verification be implemented for access and report submission. Specifically, GovOnline is designed to create and store forensically robust electronic records and ensure valid electronic signatures.

enfoTech is registered and in good standing with the State of Illinois.

The Multi-Project Labor Agreement (MPLA) is not applicable because the classification of work does not fall under the provision of the MPLA.

The Affirmative Action Ordinance is not included because enfoTech's software is wholly proprietary and they will not share their software with other vendors. The District needs enfoTech's interface to interact with the District's iPACS system. Therefore, the requested services do not provide practical opportunities for direct or indirect subcontracting. Moreover, enfoTech is a woman and minority-owned business. Their selection gives maximum participation dollars to a woman and minority-owned business. Due to these reasons, Appendices A and V should not be included.

In view of the foregoing it is recommended that the Director of Procurement and Materials Management be authorized to issue a purchase order and enter into an agreement with enfoTech in an amount not to exceed \$387,000.00.

Funds for the 2020 expenditure in the amount of \$202,800.00 are available in Account 101-16000-634820. The estimated expenditure for 2021 is \$184,200.00. Funds for the 2021 expenditure are contingent on the Board of Commissioners' approval of the District's budget for that year.

Requested, Edward W. Podczerwinski, Director of Monitoring and Research, EWP:RA:JW:MG:lk
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for September 3, 2020

Attachment