

following reasons for not bidding: could not provide the brands requested, services were outside their area of business. In light of these findings, the Director of Procurement and Materials Management is of the opinion that the bid received is a fair and reasonable price, and nothing would be gained by rejecting the sole bid and re-advertising this contract.

Unisource Worldwide, Inc., the lowest responsible bidder, is proposing to perform the contract in accordance with the specifications.

The estimated cost for this contract was \$350,000.00, placing the total bid of \$334,367.13, approximately 4.5 percent below the estimate.

The Multi-Project Labor Agreement (MPLA) was not included in this contract because the classification of work does not fall within the provisions of the MPLA.

The Affirmative Action Interim Ordinance Appendix D is not included in this contract because it is primarily a furnish and deliver contract.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to issue a purchase order for Contract 14-425-12 (Re-Bid), to Unisource Worldwide, Inc., in an amount not to exceed \$334,367.13. There was no bid deposit required for this contract.

Funds for the 2014 expenditure, in the amount of \$54,367.13, are available in Account 101-15000-623520. The estimated expenditures for 2015, 2016 and 2017 are \$115,000.00, \$115,000.00 and \$50,000.00, respectively. Funds for the 2015, 2016 and 2017 expenditures are contingent on the Board of Commissioners' approval of the District's budget for that year.

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management, DAL:SEB:cm
Respectfully Submitted, Barbara J. McGowan, Chairman, Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for August 7, 2014