



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Details (With Text)

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Title: Authority to decrease purchase order with Risk Resources for insurance consulting services in an amount of \$2,518.50, from an amount of \$19,000.00, to an amount not to exceed \$16,481.50, Account 101-30000-601170, Purchase Order 8000757

Sponsors:

Indexes:

Code sections:

Attachments: 1. Change Order Risk Management

Date	Ver.	Action By	Action	Result
2/18/2010	1	Committee of the Whole	Recommended	Pass
2/18/2010	1	Board of Commissioners	Approved	Pass

TRANSMITTAL LETTER FOR BOARD MEETING OF FEBRUARY 18, 2010

COMMITTEE ON PROCUREMENT

Mr. Richard Lanyon, Executive Director

Authority to decrease purchase order with Risk Resources for insurance consulting services in an amount of \$2,518.50, from an amount of \$19,000.00, to an amount not to exceed \$16,481.50, Account 101-30000-601170, Purchase Order 8000757

Dear Sir:

On October 16, 2003, the Board of Commissioners authorized that the purchase order for Risk Resources, for professional services, in the amount of \$9,000.00, related to contracts, bonds and insurance matters be increased by the amount of \$10,000.00, for a total not to exceed amount of \$19,000.00. This consultant's services had been used by the Law Department periodically over a number of years and previously authorized by the General Superintendent, in the amount of \$5,000.00, effective March 11, 2002, and prior to that date on March 1, 2000, Risk Resources had been retained for the amount of \$4,000.00 to prepare bond specifications.

As of December 31, 2009, the attached list of change orders has been approved. The effect of these change orders resulted in an increase in the amount of \$10,000.00 from the original amount of \$9,000.00. The current contract value is \$19,000.00. The prior approved change orders reflect an 111 percent increase to the original purchase order value.

The company's services are no longer needed and it is necessary to decrease and close said purchase order.

This change order is in compliance with the Illinois Criminal Code since the change is due to circumstances not reasonably foreseeable at the time the contract was signed, and is in the best interest of the District.

It is hereby recommended that the Board of Commissioners authorize the Director of Procurement and

Materials Management to execute a change order to decrease purchase order 8000757, in an amount of \$2,518.50, (13.26% of the current purchase order value), from an amount of \$19,000.00, to an amount not to exceed \$16,481.50.

Funds will be restored in Account 101-30000-601170.

Requested, Frederick M. Feldman, General Counsel, FMF:HSW:crb
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for February 18, 2010

Attachment