



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

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Title: Authorization to forfeit Contract 19-006-11, Group C, to Fairmont Supply Company, Furnish and Deliver Janitorial Supplies to Various Locations for a One (1) Year Period, in an amount not to exceed \$18,143.01, Account 101-20000-623660

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Date	Ver.	Action By	Action	Result
10/3/2019	1	Board of Commissioners	Approved	Pass

TRANSMITTAL LETTER FOR BOARD MEETING OF OCTOBER 3, 2019

COMMITTEE ON PROCUREMENT

Mr. Brian A. Perkovich, Executive Director

Authorization to forfeit Contract 19-006-11, Group C, to Fairmont Supply Company, Furnish and Deliver Janitorial Supplies to Various Locations for a One (1) Year Period, in an amount not to exceed \$18,143.01, Account 101-20000-623660

Dear Sir:

On February 21, 2019, the Board of Commissioners authorized the Director of Procurement and Materials Management to advertise for bids, Contract 19-006-11, furnish and deliver janitorial supplies to various locations for a one-year period, beginning approximately June 1, 2019 and ending May 31, 2020.

In response to a public advertisement of March 6, 2019, a bid opening was held on March 26, 2019. On June 6, 2019, the Board of Commissioners authorized the award of Contract 19-006-11, Group C, to Fairmont Supply Company, to Furnish and Deliver Janitorial Supplies to Various Locations for a One (1) Year Period, in an amount not to exceed \$18,143.01.

On September 18, 2019, Fairmont Supply Company notified the District that they are having difficulties delivering materials and supplies and can no longer provide items on this contract. Group C was for hand soaps and dispensers. Therefore, the Director of Procurement and Materials Management has advised Fairmont Supply Company that their contract will be forfeited in accordance with Section 70 ILCS 2605/11.11 of the Purchasing Act. This firm will not be considered a responsible bidder for a one-year period.

In view of the foregoing, the Director of Procurement and Materials Management recommends the award of Contract 19-006-11, Group C, to Fairmont Supply Company, in an amount of \$18,143.01, be forfeit. There was no bid deposit for this contract.

A review of the bids submitted by the remaining bidders was conducted and a request for authorization to award Group C will be presented at this Board meeting, under separate Board action.

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management, DAL:SEB:MS:em
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for October 3, 2019