



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

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Title: Authority to award Contract 20-009-11, Furnish & Deliver Cloths, Paper Towels & Toilet Tissue to Various Locations for a One-Year Period, Groups A and B to U.S. Compliance Centers, Inc., in an amount not to exceed \$104,192.63, Group C to Warehouse Direct, Inc., in an amount not to exceed \$19,787.24, and Group D to Wipeco, Inc., in an amount not to exceed \$4,565.50, Account 101-20000-623660

Sponsors:

Indexes:

Code sections:

Attachments: 1. Contract 20-009-11 Item Descriptions Groups A, B, C, and D.pdf

| Date | Ver. | Action By | Action | Result |
|-----------|------|------------------------|----------|--------|
| 10/1/2020 | 1 | Board of Commissioners | Approved | Pass |

TRANSMITTAL LETTER FOR BOARD MEETING OF OCTOBER 1, 2020

COMMITTEE ON PROCUREMENT

Mr. Brian A. Perkovich, Executive Director

Authority to award Contract 20-009-11, Furnish & Deliver Cloths, Paper Towels & Toilet Tissue to Various Locations for a One-Year Period, Groups A and B to U.S. Compliance Centers, Inc., in an amount not to exceed \$104,192.63, Group C to Warehouse Direct, Inc., in an amount not to exceed \$19,787.24, and Group D to Wipeco, Inc., in an amount not to exceed \$4,565.50, Account 101-20000-623660

Dear Sir:

On August 6, 2020, the Board of Commissioners authorized the Director of Procurement and Materials Management to advertise for bids, Contract 20-009-11 Furnish and Deliver Cloths, Paper Towels and Toilet Tissue to Various Locations for a One (1) Year Period, beginning approximately November 1, 2020 and ending October 31, 2021.

In response to a public advertisement of August 19, 2020, a bid opening was held on September 1, 2020. The bid tabulation for this contract is:

GROUP A: SPILL ABSORBENTS

| | |
|------------------------------------|------------|
| U.S. COMPLIANCE CENTERS, INC. | \$1,949.48 |
| CICERO MFG & SUPPLY COMPANY, INC. | \$2,142.22 |
| ROOT BROTHERS MFG & SUPPLY COMPANY | \$3,077.96 |
| THE STANDARD COMPANIES | \$4,088.40 |

GROUP B: PAPER TOWELS

| | |
|-------------------------------|--------------|
| U.S. COMPLIANCE CENTERS, INC. | \$102,243.15 |
|-------------------------------|--------------|

| | |
|--|--------------|
| WAREHOUSE DIRECT, INC. | \$103,544.90 |
| THE STANDARD COMPANIES | \$130,531.15 |
| CICERO MFG & SUPPLY COMPANY, INC. | \$154,702.80 |
| ROOT BROTHERS MFG & SUPPLY COMPANY | \$162,314.30 |
| NORTH AMERICAN CORPORATION OF ILLINOIS | \$339,759.90 |
| INTER-CITY SUPPLY COMPANY INC. | \$396,226.40 |

GROUP C: TOILET TISSUE

| | |
|--|-------------|
| WAREHOUSE DIRECT, INC. | \$19,787.24 |
| U.S. COMPLIANCE CENTERS, INC. | \$20,280.04 |
| NORTH AMERICAN CORPORATION OF ILLINOIS | \$20,766.72 |
| THE STANDARD COMPANIES | \$23,084.20 |
| INTER-CITY SUPPLY COMPANY INC. | \$23,867.20 |
| ROOT BROTHERS MFG & SUPPLY COMPANY | \$34,394.20 |

GROUP D: WIPING RAGS

| | |
|------------------------------------|------------|
| WIPECO, INC. | \$4,565.50 |
| U.S. COMPLIANCE CENTERS, INC. | \$4,600.00 |
| THE STANDARD COMPANIES | \$4,600.00 |
| INTER-CITY SUPPLY COMPANY INC. | \$5,188.80 |
| ROOT BROTHERS MFG & SUPPLY COMPANY | \$8,625.00 |

Seven hundred and fifty-four (754) companies were notified of the contract being advertised and thirty-five (35) companies requested specifications.

U.S. Compliance Centers, Inc., the lowest responsible bidder for Groups A and B, is proposing to perform the contract in accordance with the specifications. The estimated cost for Groups A and B of this contract was \$122,500.00, placing the total bid of \$104,192.63 approximately 14.9 percent below the estimate.

Warehouse Direct, Inc., the lowest responsible bidder for Group C, is proposing to perform the contract in accordance with the specifications. The estimated cost for Group C of this contract was \$24,000.00, placing the total bid of \$19,787.24 approximately 17.6 percent below the estimate.

Wipeco, Inc., the lowest responsible bidder for Group D, is proposing to perform the contract in accordance with the specifications. The estimated cost for Group D of this contract was \$6,000.00, placing the total bid of \$4,565.50 approximately 23.9 percent below the estimate.

The Multi-Project Labor Agreement (MPLA) is not applicable to this contract because it is primarily a furnish and deliver contract.

The Affirmative Action Ordinance, Revised Appendix D applies only to construction contracts over a \$100,000.00 threshold. These sections on page D-5 of the Ordinance address the types of covered contracts:

- Section 4, Coverage: The following provisions, to be known as "Appendix D" together with relevant forms shall apply and be appended to every construction contract awarded by the District where the estimated total expenditure is in excess of \$100,000.00, except contracts let in the event of an emergency contract pursuant to 70 ILCS 2605/11.5."
- Section 5. Definitions: (g) "Construction contract" means any District contract or amendment thereto, providing for a total expenditure in excess on One Hundred Thousand Dollars (\$100,000.00) for the construction, demolition, replacement, major repair or renovation and maintenance of real property and improvement thereon or sludge hauling and any other related contract which the District deems

appropriate to be subject to Appendix D consistent with the Ordinance.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to award Contract 20-009-11, Groups A and B to U.S. Compliance Centers, Inc., in an amount not to exceed \$104,192.63, Group C to Warehouse Direct, Inc., in an amount not to exceed \$19,787.24, and Group D to Wipeco, Inc., in an amount not to exceed \$4,565.50.

Purchase orders will be issued when material is required. Payment will be based on the unit cost as indicated in the contract documents.

There was no bid deposit required for this contract.

Funds are available in Account 101-20000-623660.

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management, DAL:SEB:MS:jd
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for October 1, 2020

Attachment