



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

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Title: Issue purchase order and enter into an agreement with Ametek Arizona Instrument, LLC d/b/a AMETEK Brookfield, for calibration and repair services on Jerome Hydrogen Sulfide Analyzers and a Jerome Function Test Module, in an amount not to exceed \$13,522.00, Accounts 101-16000-612970, 623990, Requisition 1526703

Sponsors:

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Date	Ver.	Action By	Action	Result
2/20/2020	1	Board of Commissioners	Approved	Pass

TRANSMITTAL LETTER FOR BOARD MEETING OF FEBRUARY 20, 2020

COMMITTEE ON PROCUREMENT

Mr. Brian A. Perkovich, Executive Director

Issue purchase order and enter into an agreement with Ametek Arizona Instrument, LLC d/b/a AMETEK Brookfield, for calibration and repair services on Jerome Hydrogen Sulfide Analyzers and a Jerome Function Test Module, in an amount not to exceed \$13,522.00, Accounts 101-16000-612970, 623990, Requisition 1526703

Dear Sir:

Authorization is requested to issue a purchase order and enter into an agreement with Ametek Arizona Instrument, LLC d/b/a AMETEK Brookfield (AMETEK), for calibration and repair of ten (10) Jerome Hydrogen Sulfide (H₂S) Analyzers (Jeromes) and one (1) Jerome Function Test Module (FTM). This purchase order will expire on December 31, 2020.

The Jeromes are used to measure H₂S concentration in ambient air and the FTM is used to check the Jeromes periodically to ensure they are accurate. Each of the District's seven water reclamation plants (WRPs) uses a Jerome for its odor management program. The M&R Department uses three Jeromes for odor monitoring and various projects. The Jerome and FTM calibration and repair involve a sophisticated calibration system that ensures stability of the calibration gas source, constant pressure in the calibration gas stream and a controlled temperature environment, and specialized knowledgeable personnel.

AMETEK, the sole-service provider of the Jerome H₂S Analyzers' calibration and repair, has submitted quotes for the services required. Inasmuch as AMETEK is the only source of supply for the services required, nothing would be gained by advertising for bids (Section 11.4 of the Purchasing Act).

AMETEK is not registered to transact business in the State of Illinois but has submitted a certificate of good

standing from the State of Arizona. The Department of Procurement and Materials Management has received a request from the Director of Monitoring and Research to move forward with the recommendation to award.

The Multi-Project Labor Agreement is not applicable due to the specialized nature of the services required.

The Affirmative Action Ordinance, Revised Appendix D will not be included in this contract because the estimate is less than the minimum threshold established by Section 4 of the Affirmative Action Ordinance.

In view of the foregoing it is recommended that the Director of Procurement and Materials Management be authorized to issue a purchase order and enter into an agreement with AMETEK in an amount not to exceed \$13,522.00.

Funds are available in Accounts 101-16000-612970, 623990.

Requested, Edward W. Podczerwinski, Director of Monitoring and Research, EWP:KB:HZ:WA:kq

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management

Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement

Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for February 20, 2020