



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

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Title: Issue purchase order and enter into an agreement with Hach Company, for preventive maintenance, repair and consumable supplies for Lachat QC8500 Flow Injection Analyzers and Peripheral Accessories, in an amount not to exceed \$43,640.00, Accounts 101-16000-612970, 623570, Requisition 1432949

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Date	Ver.	Action By	Action	Result
9/15/2016	1	Board of Commissioners	Approved	Pass
9/15/2016	1	Committee of the Whole	Recommended	Pass

TRANSMITTAL LETTER FOR BOARD MEETING OF SEPTEMBER 15, 2016

COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Issue purchase order and enter into an agreement with Hach Company, for preventive maintenance, repair and consumable supplies for Lachat QC8500 Flow Injection Analyzers and Peripheral Accessories, in an amount not to exceed \$43,640.00, Accounts 101-16000-612970, 623570, Requisition 1432949

Dear Sir:

Authorization is requested to issue a purchase order and enter into an agreement with Hach Company (HACH), for preventive maintenance, repair and consumable supplies for Lachat QC8500 Flow Injection Analyzers (FIAs) and peripheral accessories, as well as consumable supplies solely for the Lachat instruments. This purchase order will expire on November 21, 2017.

Flow injection analyzers are used for the analysis of ammonia nitrogen, TKN, phosphorus, fluoride, and sulfate. These analyses are required by permits, regulations, and ordinances including: water reclamation plant influent and effluent samples for compliance with NPDES permits, biosolids samples for compliance with the USEPA Part 503 rule, industrial discharges to ensure that dischargers are in compliance with the industrial pretreatment regulations, and the monitoring of the water quality in the Chicago area waterways to meet the IEPA designated Water Quality Standard.

HACH, the sole-service provider for preventive maintenance, repair and consumable supplies for FIAs and peripheral accessories, has submitted pricing for the services required. The benefits that this service provides are that the Lachat equipment is maintained by vendor-trained technicians and the preventive maintenance and emergency repairs will greatly reduce instrument downtime due to failure. Inasmuch as HACH is the only source of supply for the goods and services required, nothing would be gained by advertising for bids (Section

11.4 of the Purchasing Act).

HACH is registered and in good standing with the State of Illinois.

The Multi-Project Labor Agreement is not applicable due to the specialized nature of the services required.

In view of the foregoing it is recommended that the Director of Procurement and Materials Management be authorized to issue a purchase order and enter into an agreement with HACH in an amount not to exceed \$43,640.00.

Funds are available in Accounts 101-16000-612970, 623570.

Requested, Thomas C. Granato, Director of Monitoring and Research, TCG:MPC:DC:JC:cs
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for September 15, 2016