



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

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Title: Authority to award Contract 15-009-11, Furnish and Deliver Cloths, Paper Towels and Toilet Tissue to Various Locations for a One (1) Year Period, Group A to The Standard Companies, in an amount not to exceed \$4,770.00, and Groups B and C to Inlander Brothers Inc., in an amount not to exceed \$100,543.20, Account 101-20000-623660

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Attachments: 1. Items 15-009-11.pdf

Date	Ver.	Action By	Action	Result
10/15/2015	1	Board of Commissioners	Approved	Pass
10/15/2015	1	Committee of the Whole	Recommended	Pass

TRANSMITTAL LETTER FOR BOARD MEETING OF OCTOBER 15, 2015

COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Authority to award Contract 15-009-11, Furnish and Deliver Cloths, Paper Towels and Toilet Tissue to Various Locations for a One (1) Year Period, Group A to The Standard Companies, in an amount not to exceed \$4,770.00, and Groups B and C to Inlander Brothers Inc., in an amount not to exceed \$100,543.20, Account 101-20000-623660

Dear Sir:

On July 9, 2015, the Board of Commissioners authorized the Director of Procurement and Materials Management to advertise for bids, Contract 15-009-11 Furnish and Deliver Cloths, Paper Towels and Toilet Tissue to Various Locations for a One (1) Year Period, beginning approximately November 1, 2015 and ending October 31, 2016.

In response to a public advertisement of August 12, 2015, a bid opening was held on September 1, 2015. The bid tabulation for this contract is:

<u>GROUP A: CLOTHS</u>	
T & N CHICAGO, INC.	\$1,481.35
THE STANDARD COMPANIES	\$4,770.00
WIPECO, INC.	\$5,088.00
AZTEC SUPPLY CORPORATION	\$9,473.75
FAIRMONT SUPPLY COMPANY	\$11,042.55
INLANDER BROTHERS, INC.	\$12,913.45

GROUP B: PAPER TOWELS

INLANDER BROTHERS, INC.	\$82,280.25
THE STANDARD COMPANIES	\$89,823.02
FAIRMONT SUPPLY COMPANY	\$152,969.50
AZTEC SUPPLY CORPORATION	*\$195,082.01
T & N CHICAGO, INC.	*\$508,329.29

GROUP C: TOILET TISSUE

INLANDER BROTHERS, INC.	\$18,262.95
THE STANDARD COMPANIES	\$20,130.60
FAIRMONT SUPPLY COMPANY	\$39,809.70
T & N CHICAGO, INC.	\$52,301.35

*corrected total

Six hundred eighty-six (686) companies were notified of the contract being advertised and twenty-seven (27) companies requested specifications.

The low bid submitted by T & N Chicago, Inc., for Group A was bid in the incorrect unit of measure. Therefore, the bid was considered non-responsive and was rejected in the public's best interest. The Director of Procurement and Materials Management has notified T & N Chicago, Inc., of this action.

The Standard Companies, the lowest responsible bidder for Group A, is proposing to perform the contract in accordance with the specifications. The estimated cost for Group A of this contract was \$2,700.00, placing their bid of \$4,770.00 approximately 76 percent above the estimate.

Inlander Brothers, Inc., the lowest responsible bidder for Groups B and C, is proposing to perform the contract in accordance with the specifications. The estimated cost for Groups B and C of this contract was \$102,500.00, placing the bid amount of \$100,543.20 approximately 2 percent below the estimate.

The Multi-Project Labor Agreement (MPLA) was not included in this contract because it is primarily a furnish and deliver contract.

The Affirmative Action Ordinance, Revised Appendix D was not included in this contract because it is primarily a furnish and deliver contract.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to award Contract 15-009-11, Group A to The Standard Companies, in an amount not to exceed \$4,770.00, and Groups B and C, to Inlander Brothers, Inc., in an amount not to exceed \$100,543.20.

Purchase orders will be issued for the material as required. Payment will be based on the unit cost as indicated in the contract documents. There was no bid deposit required for this contract. Funds are available in Account 101-20000-623660.

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management, DAL:SEB:CD:dp
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for October 15, 2015

Attachment