



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

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Title: Issue purchase order and enter into an agreement with Baker Tilly US, LLP for Contract 19-RFP-33, Professional Auditing Services in an amount not to exceed \$244,400.00, Account 101-40000-612430, Requisition 1527540 (As Revised)

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Attachments: 1. 19-RFP-33 Appendix A Report.pdf

Date	Ver.	Action By	Action	Result
10/1/2020	1	Board of Commissioners	Approved	Pass

TRANSMITTAL LETTER FOR BOARD MEETING OF OCTOBER 1, 2020

COMMITTEE ON PROCUREMENT

Mr. Brian A. Perkovich, Executive Director

Issue purchase order and enter into an agreement with Baker Tilly US, LLP for Contract 19-RFP-33, Professional Auditing Services in an amount not to exceed \$244,400.00, Account 101-40000-612430, Requisition 1527540 (*As Revised*)

Dear Sir:

Authorization is requested to issue a purchase order and enter into an agreement with Baker Tilly US, LLP to audit the financial statements of the District and the OPEB (Other Post-Employment Benefits) Trust Fund for the fiscal year ending December 31, 2020, with the option to extend this agreement for an additional four subsequent fiscal years contingent on Board of Commissioner's approval. As part of the request for proposal, proposers were requested to provide costs for the additional four subsequent fiscal years audits.

There was no bid deposit for this request for proposal.

The term of this contract will be through June 30, 2025.

The Contract 19-RFP-33 was advertised on January 29, 2020. Three acceptable proposals were received on February 21, 2020, from BKD LLP, Baker Tilly US, LLP, and Plante Moran, PLLC.

An evaluation committee consisting of employees from Finance, Treasury, Law, and Procurement and Materials Management evaluated the proposals for the technical sufficiency based on evaluation criteria detailed in the request for proposal. Interviews were held with three proposers and the best and final offers were requested from each of the firms.

Based on the evaluation of the proposals, the interviews, and the best and final offers, the evaluation

committee recommended that a contract be awarded to Baker Tilly US,LLP. The professional qualifications, approach to the audit project, consultant team, and best and final offer from Baker Tilly US, LLP resulted in this firm being the suited for the District.

The Affirmative Action goals for this professional auditing services agreement are 20% Minority Business Enterprises (MBE), 10% Women Business Enterprises (WBE), and 10% Small Business Enterprises (SBE). Baker Tilly US, LLP proposes to subcontract 30% of the contract to the firms Adelfia LLC, an MBE/SBE firm, and Prado & Renteria, a WBE firm.

The Diversity Section has reviewed the utilization plan and has concluded that the MBE, WBE and SBE firms are in accordance with the District's Affirmative Action Policy.

Inasmuch as the firm of Baker Tilly US, LLP possesses a high degree of professional skill, it is recommended that the Director of Procurement and Materials Management be authorized to issue a purchase order and enter into an agreement per Section 11.4 of the Purchasing Act, in an amount not to exceed \$244,400.00.

The estimated expenditures for 2021 is \$244,400.00 and is contingent on the Board of Commissioners approval of the District's budget for that year.

Requested, Jacqueline Torres, Clerk/Director of Finance, JT:kj

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management

Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement

Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners October 1, 2020

Attachment