



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Details (With Text)

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Title: Report on advertisement of Request for Proposal 18-RFP-02 Pre- and Post-Offer Psychological Assessments for Police Officer Candidates, estimated cost \$58,200.00, Account 101-25000-612430, Requisition 1476559

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Date	Ver.	Action By	Action	Result
12/7/2017	1	Board of Commissioners	Published and Filed	Pass
12/7/2017	1	Committee of the Whole	Recommended	Pass

TRANSMITTAL LETTER FOR BOARD MEETING OF DECEMBER 7, 2017

COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Report on advertisement of Request for Proposal 18-RFP-02 Pre- and Post-Offer Psychological Assessments for Police Officer Candidates, estimated cost \$58,200.00, Account 101-25000-612430, Requisition 1476559

Dear Sir:

Request for Proposal documents have been prepared for a provider of pre- and post-offer psychological assessments for Police Officer candidates at the request of the Human Resources Department.

The purpose of this contract is to select a vendor to administer pre- and post-offer assessments to candidates for the Police Officer classification. The pre-offer assessments are offered in a group setting for candidates placed in Category A on the eligible list. The post-offer psychological assessments are conducted on an individual basis for candidates conditionally appointed to a Police Officer position. This professional services contract will cover the period from July 1, 2018 through June 30, 2021.

The estimated cost for this contract is \$58,200.00. The estimated 2018, 2019, 2020 and 2021 expenditures are \$45,600.00, \$4,800.00, \$4,800.00 and \$3,000.00 respectively.

No bid deposit is required for this request for proposal.

The Diversity Section reviewed the request for proposal and concluded that Appendix A would not be applicable since the estimated total expenditures are below \$100,000.00.

The tentative schedule for this contract is as follows:

Advertise January 17, 2018

Proposals Received February 16, 2018
Award May 3, 2018
Completion June 30, 2021

Funds are being requested in 2018, 2019, 2020 and 2021, in Account 101-25000-612430, and are contingent on the Board of Commissioners' approval of the District's budget for those years.

Requested, Beverly K. Sanders, Director of Human Resources, BKS:JEF
Respectfully Submitted, Darlene A. LoCascio, Director of Procurement and Materials Management