



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

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TRANSMITTAL LETTER FOR BOARD MEETING OF AUGUST 8, 2019

COMMITTEE ON PROCUREMENT

Mr. Brian A. Perkovich, Executive Director

Report on advertisement of Request for Proposal 19-RFP-25 Communications Services, estimated cost \$1,227,400.00, Account 101-27000-612210, Requisition 1525219

Dear Sir:

Request for Proposal (RFP) documents have been prepared for Communications Services, at the request of the Information Technology Department. The contract begins October 17, 2019 and ends September 30, 2022.

The purpose of this contract is to provide district-wide communication services. These communication services include internet service, SIP (digital communication lines), telephone voice services, POTS lines (analog communication lines and long distance).

The estimated cost for this RFP is \$1,227,400.00. The estimated 2019, 2020, 2021 and 2022 expenditures are \$24,600.00, \$404,800.00, \$456,000.00, and \$342,000.00, respectively.

No bid deposit is required for this RFP.

Appendix A and Appendix V will not be included in this RFP due to the type of work requested is typically performed by a large-scale utility company and does not provide practical or cost-effective opportunities for direct or indirect subcontracting.

The tentative schedule for this contract is as follows:

Advertise	September 4, 2019
Proposals Received	September 27, 2019
Award	October 17, 2019

Completion

September 30, 2022

Funds for the current year are available in Account 101-27000-612210. Funds for subsequent years, 2020, 2021 and 2022, are contingent on the Board of Commissioners' approval of the District's budget for those years.

Requested, John Sudduth, Director of Information Technology, JS:SK:RP:EW:TM

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management

Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement

Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for August 8, 2019