



# Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street  
Chicago, IL 60611

## Legislation Details (With Text)

**File #:** 19-0109      **Version:** 1

**Type:** Agenda Item      **Status:** Adopted

**File created:** 1/23/2019      **In control:** Procurement Committee

**On agenda:** 2/7/2019      **Final action:** 2/7/2019

**Title:** Authority to increase purchase order and amend the agreement with Mind Your Manners, Limited d/b/a The William Everett Group, for Contract 17-RFP-41 IT Project Management and Business Analysis Consulting, in an amount of \$32,000.00, from an amount of \$80,000.00, to an amount not to exceed \$112,000.00, Account 101-27000-612430, Purchase Order 3100486

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:**

Date	Ver.	Action By	Action	Result
2/7/2019	1	Board of Commissioners	Approved	Pass
2/7/2019	1	Committee of the Whole	Recommended	Pass

### TRANSMITTAL LETTER FOR BOARD MEETING OF FEBRUARY 7, 2019

#### COMMITTEE ON PROCUREMENT

Mr. Brian A. Perkovich, Executive Director

Authority to increase purchase order and amend the agreement with Mind Your Manners, Limited d/b/a The William Everett Group, for Contract 17-RFP-41 IT Project Management and Business Analysis Consulting, in an amount of \$32,000.00, from an amount of \$80,000.00, to an amount not to exceed \$112,000.00, Account 101-27000-612430, Purchase Order 3100486

Dear Sir:

On March 15, 2018, the Board of Commissioners authorized the Director of Procurement and Materials Management to issue purchase order and enter into an agreement for Contract 17-RFP-41 IT Project Management and Business Analysis Consulting with The William Everett Group in an amount not to exceed \$80,000.00. The contract expires on June 20, 2019.

This contract has no prior change orders.

The purpose of this contract is to provide on-demand Information Technology project management and business analysis consulting services. An increase in purchase order value is requested to provide additional funding for the Information Technology project portfolio in 2019.

This change order is in compliance with the Illinois Criminal Code since the change is due to circumstances not reasonably foreseeable at the time the contract was signed and is in the best interest of the District.

It is hereby recommended that the Board of Commissioners authorize the Director of Procurement and Materials Management to execute a change order to increase the purchase order and amend the agreement

for Contract 17-RFP-41 in an amount of \$32,000.00 (40% of the current contract value), from an amount of \$80,000.00, to an amount not to exceed \$112,000.00.

Funds are available in Account 101-27000-612430.

Requested, John H. Sudduth, Director of Information Technology, JHS:SW:sw

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management

Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement

Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for February 7, 2019