



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

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Title: Report on rejection of bids for Contract 16-005-13, Group B, Furnish and Deliver Pallets to Various Locations for a One (1) Year Period (Rebid), estimated cost \$95,000.00

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Date	Ver.	Action By	Action	Result
4/6/2017	1	Board of Commissioners	Published and Filed	Pass
4/6/2017	1	Committee of the Whole	Recommended	Pass

TRANSMITTAL LETTER FOR BOARD MEETING OF APRIL 6, 2017

COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Report on rejection of bids for Contract 16-005-13, Group B, Furnish and Deliver Pallets to Various Locations for a One (1) Year Period (Rebid), estimated cost \$95,000.00

Dear Sir:

On September 1, 2016, the Board of Commissioners authorized the Director of Procurement and Materials Management to advertise for bids, Contract 16-005-11 furnish and deliver pallets to various locations for a one (1) year period, beginning approximately October 1, 2016 and ending September 30, 2017.

On October 20, 2016, the Board of Commissioners authorized the award of Contract 16-005-11, Group B, to Atlas & Associates, Inc., to furnish and deliver plastic pallets to various locations for a one (1) year period, in an amount not to exceed \$95,850.00.

On February 2, 2017, the Board of Commissioners authorized to forfeit the above award of the contract because the supplier failed to make the deliveries.

In response to a public re-advertisement of February 15, 2017, a bid opening was held on February 28, 2017. The bid tabulation for this contract is:

GROUP B: PLASTIC PALLETS

D. NORMAN ENTERPRISES, INC.

\$88,075.50

Three hundred sixty-five (365) companies were notified of this contract being advertised and sixteen (16) companies requested specifications.

D. Norman Enterprises Inc., the sole bidder for Group B, offered a pallet that did not meet contract specifications. The pallet had three openings instead of two, which made it more difficult to handle the load using the District's fork lift trucks. It also was assembled using numerous screws, which could pose a potential safety hazard should the screws come out. Finally, the test pallet failed a 2,300 pound load test, which was performed to evaluate the strength of the pallet. The pallet broke during the course of the load test. Therefore, the bid for Group B was considered non-responsive and rejected in the public's best interest. The Director of Procurement and Materials Management has notified D. Norman Enterprises Inc., of this action. The contract will be re-advertised at a future date.

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management, DAL:SEB:MS:tc
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for April 6, 2017