



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 14-1470, Version: 1

TRANSMITTAL LETTER FOR BOARD MEETING OF DECEMBER 18, 2014

COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Issue purchase order and enter into an agreement with Geneva Scientific, LLC, for a three-year Service Agreement for Prometco Sterilco Sterilizers, in an amount not to exceed \$69,305.00, Account 101-16000-612970, Requisition 1387165

Dear Sir:

Authorization is requested to issue a purchase order and enter into an agreement with Geneva Scientific, LLC (Geneva), for a three-year service agreement for Prometco Sterilco Sterilizers for the Monitoring and Research Department, Analytical Microbiology and Biomonitoring Section of the Environmental Monitoring and Research Division at the Lue-Hing R&D Complex. This purchase order will expire on December 31, 2017.

This agreement is required to service three autoclaves used to sterilize equipment, media, glassware and other materials for use in the Analytical Microbiology and Bioassay Laboratories' for bacteria, virus, phages, toxicity and ascaris ova analyses as mandated by the Clean Water Act, the National Pollutant Discharge Elimination System (NPDES) permit, and Part 503 Biosolids programs. The equipment is also used to sterilize contaminated laboratory materials post analyses and prior to disposal. Geneva Scientific is the only company certified to service the Prometco BMT model SP-559-1 sterilizers.

Geneva, the sole-service provider of a service agreement for Prometco Sterilco Sterilizers has submitted pricing for the services and parts required. Inasmuch as Geneva is the only source of supply for the services and parts required, nothing would be gained by advertising for bids (Section 11.4 of the Purchasing Act).

Geneva is registered and in good standing with the State of Illinois.

The Multi-Project Labor Agreement is not applicable due to the specialized nature of the services required.

Funds are being requested for the 2015 expenditure, in the amount of \$22,420.00, in Account 101-16000-612970, and are contingent on the Board of Commissioners' approval of the District's budget for that year. The estimated expenditure for 2016 is \$23,095.00 and 2017 is \$23,790.00. Funds for the 2016 and 2017 expenditures are contingent on the Board of Commissioners' approval of the District's budget for those years.

Requested, Thomas C. Granato, Director of Monitoring and Research, TCG:MPC:KB:mh
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for December 18, 2014