



# Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street  
Chicago, IL 60611

## Legislation Text

File #: 18-0434, Version: 1

### TRANSMITTAL LETTER FOR BOARD MEETING OF MAY 3, 2018

#### COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Authority to award Contract 18-027-12 (Re-Bid), Furnish and Deliver Glass and Plastic Labware to Various Locations for a One (1) Year Period, Group B to Fisher Scientific Company, L.L.C., in an amount not to exceed \$35,932.78, Account 101-20000-623570

Dear Sir:

On January 4, 2018, the Board of Commissioners authorized the Director of Procurement and Materials Management to advertise for bids, Contract 18-027-11 furnish and deliver glass and plastic labware to various locations for a one (1) year period, beginning approximately April 1, 2018 and ending March 31, 2019.

In response to a public advertisement of January 10, 2018, a bid opening was held on January 23, 2018. At the Board meeting of March 15, 2018, Groups A, C and D were awarded, and Group B and E were rejected as reported. Group E items would be purchased on the open market as reported.

In response to a re-advertisement on March 28, 2018, a bid opening was held on April 10, 2018. The bid tabulation for this contract is:

#### GROUP B: PLASTIC LABWARE

ENVIRONMENTAL EXPRESS, INC	\$14,700.35
FISHER SCIENTIFIC COMPANY, L.L.C.	\$35,932.78
VWR INTERNATIONAL, LLC	*\$46,364.61
*corrected total	

Seven hundred forty-four (744) companies were notified of the contract being advertised and eleven (11) companies requested specifications.

Environmental Express, Inc., the lowest bidder for Group B, did not bid all of the items within the group. Therefore, their bid is considered non-responsive and rejected in the public's best interest for failure to bid in accordance with the contract documents. The Director of Procurement and Materials Management has notified Environmental Express, Inc., of this action.

Fisher Scientific Company, L.L.C., the lowest responsible bidder for Group B, is proposing to perform the contract in accordance with the specifications. The estimated cost for Group B of this contract was \$38,000.00, placing the total bid of \$35,932.78 approximately 5.5 percent below the estimate.

The Multi-Project Labor Agreement (MPLA) is not applicable to this contract because it is primarily a furnish and deliver contract.

The Affirmative Action Ordinance, Revised Appendix D is not included in this contract because it is primarily a

furnish and deliver contract.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to award Contract 18-027-12 (Re-Bid), Group B to Fisher Scientific Company, L.L.C., in an amount not to exceed \$35,932.78.

Purchase orders will be issued for the material as required. Payment will be based on the unit cost as indicated in the contract documents. No bid deposit is required for this contract. Funds are available in Account 101-20000-623570.

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management, DAL:SEB:MS:cc  
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement  
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for May 3, 2018

Attachments