



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

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TRANSMITTAL LETTER FOR BOARD MEETING OF APRIL 1, 2010

COMMITTEE ON PROCUREMENT

Mr. Richard Lanyon, Executive Director

Authority to increase purchase order and amend the agreement with Baker Engineering, Inc. for professional engineering services for Contract 07-883-1D Inspection and Condition Evaluation of Six Bridges Over North Shore Channel in an amount of \$63,643.05, from an amount of \$71,732.77 to an amount not to exceed \$135,375.82, Account 101-50000-601170, Purchase Order 3053404 (*As Revised*)

Dear Sir:

On August 14, 2008, the Board of Commissioners authorized the Director of Procurement and Materials Management to issue a purchase order and enter into an agreement with Baker Engineering, Inc. (BEI) for the professional engineering services for Contract 07-883-1D Inspection and Condition Evaluation of Six Bridges Over North Shore Channel in Cook County, Illinois, to perform bridge inspections in 2008, in an amount not to exceed \$71,732.77. The agreement terms called for the completion of bridge inspections by March 31, 2009, with an option to perform biennial bridge inspections. This agreement is still in progress with the next inspections scheduled in 2010.

The contract has no prior change orders.

BEI's objective is to provide professional engineering services to assist the Engineering Department in meeting their maintenance responsibility for the six bridges over the North Shore Channel. In accordance with the Code of Federal Regulations 23 Highway Part 650, National Bridge Inspection Standard, all bridges located on public roads shall be inspected at regular intervals, not to exceed two years.

BEI has submitted a cost proposal for the 2010 bridge inspections in an amount not to exceed \$69,998.00. After completion of the 2008 bridge inspections, there remains \$6,354.95 in the purchase order; therefore, an increase in the amount of \$63,643.05 is requested to perform the 2010 bridge inspections.

BEI has prepared comprehensive reports for the 2008 bridge inspections performed, which outline the condition of each bridge element, identify the deficiencies in the elements and provide recommendations for any necessary repairs. Since BEI has performed previous inspections, any changes in the condition of the bridges from these previous inspections would be seen. In addition, existing inspection checklists and drawings will be used, saving time and cost to prepare the necessary documentation. Also, there would be a savings to the Engineering Department in the time and cost to select a new firm.

This change order is in compliance with the Illinois Criminal Code since the change is in the best interest of the District, and authorized by law. The agreement terms will be amended to extend the contract completion date to March 31, 2011.

It is hereby recommended that the Board of Commissioners authorize the Director of Procurement and Materials Management to execute a change order to increase the purchase order and amend the agreement

in an amount of \$63,643.05 (88.72% of the current contract value) from an amount of \$71,732.77 to an amount not to exceed \$135,375.82.

Funds are available in Account 101-50000-601170.

Requested, Kenneth A. Kits, Acting Director of Engineering, TEK:JKK

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management

Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement

Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for April 1, 2010