



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 10-0076, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF FEBRUARY 4, 2010

COMMITTEE ON PROCUREMENT

Mr. Richard Lanyon, Executive Director

Authority to decrease Contract 07-669-11, Prairie Landscape Installation and Maintenance at the Kirie and Hanover Park Water Reclamation Plants, to J. F. New & Associates, Inc., in an amount of \$20,142.26, from an amount not to exceed \$67,495.06, to an amount not to exceed \$47,352.80, Account 101-67000-612420, Purchase Order 5000724

Dear Sir:

On May 3, 2007, the Board of Commissioners authorized the Director of Procurement and Materials Management to award Contract 07-669-11, Prairie Landscape Installation and Maintenance at the Kirie and Hanover Park Water Reclamation Plants, to J. F. New & Associates, Inc., in an amount not to exceed \$87,400.00. The contract expired on December 31, 2009.

As of January 19, 2010, the attached list of change orders has been approved. The effect of these change orders resulted in a decrease in an amount of \$19,904.94 from the original amount awarded of \$87,400.00. The current contract value is \$67,495.06. The prior approved change order reflects an approximate 22.78% decrease to the original contract value.

A decrease in 2009 funds is being requested due to a less than anticipated need for prairie landscape installation and maintenance services.

This change order is in compliance with the Illinois Criminal Code since the change is due to circumstances not reasonably foreseeable at the time the contract was signed, and is in the best interest of the District.

It is hereby recommended that the Board of Commissioners authorize the Director of Procurement and Materials Management to execute a change order to decrease Contract 07-669-11, in an amount of \$20,142.26 (approximately 29.8% of the current contract value), from an amount of \$67,495.06, to an amount not to exceed \$47,352.80.

The total decrease for this contract is an amount of \$40,047.20 (approximately 45.8% of the original contract value) from an amount of \$87,400.00 to an amount not to exceed \$47,352.80.

Funds will be restored to Account 101-67000-612420.

Requested, Osoth Jamjun, Director of Maintenance and Operations, OJ:MPS:SO'C:MAG:LSC:SSG
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for February 4, 2010

Attachment